



CAMBRIA COMMUNITY SERVICES DISTRICT

MEETING	TIME & DATE	LOCATION
Board of Directors	10:00 AM Thursday, January 8, 2026	Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428

AGENDA

Regular Board Meeting

Date & Time: 10:00 AM, Thursday, January 8, 2026

Location: Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428

**Virtual Access (Zoom): Please click the link to join the webinar: [HERE](#)
Webinar ID: 880 3377 5722
Passcode: 694843**

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the CCSD Administration Office, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at <https://www.cambriacsd.org/>. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda or other documents in the agenda packet provided in an alternative format, contact the Confidential Administrative Assistant at 805-927-6223 at least 48 hours before the meeting to ensure that reasonable arrangements can be made. The Confidential Administrative Assistant will answer any questions regarding the agenda.

1. OPENING

- 1.A Call to Order
- 1.B Pledge of Allegiance
- 1.C Establishment of Quorum
- 1.D Report from Closed Session
- 1.E President's Report
- 1.F Agenda Review

2. BOARD MEMBER COMMUNICATIONS

Any Board Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.

3. PUBLIC COMMENT

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Members of the public who wish to comment on matters before

the CCSD can submit written correspondence to boardcomment@CambriacsD.org. Note: Written correspondence will not be read into the record during the Board meeting; however, correspondence received at least one hour prior to the meeting commencement will be forwarded to the Board of Directors and posted on the District's website as part of the official meeting record. Your comments and information will become part of the official public record. If you do not want your personal information included in the official record, please do not include your address and/or phone number.

4. PUBLIC SAFETY

- 4.A Sheriff's Department Report**
- 4.B California Highway Patrol (CHP) Report**
- 4.C CCSD Fire Chief's Report**

5. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- 5.A Consideration to Adopt the December 2025 Expenditure Report**
- 5.B Consideration to Adopt the November 13, 2025 and December 11, 2025 Regular Meeting Minutes and December 29, 2025 Special Meeting Minutes**
- 5.C Consideration of Adoption of Resolution 02-2026 Ratifying the MOU between CCSD and International Association of Firefighters (IAFF) Local 4635 and Adoption of Resolution 03-2026 Amending the District Salary Schedule**

6. REGULAR BUSINESS

- 6.A Discussion and Consideration of Extension of the Peoples' Self-Help Housing ("PSHH") Cambria Pines Affordable Housing Project Intent to Serve Letter**
- 6.B Discussion and Consideration Regarding the District's Strategic Plan Workshop**
- 6.C Receive Report from Climate Action Plan Ad Hoc Committee and Provide Direction to Staff**
- 6.D Discussion and Consideration to Fill a Vacant Seat on the Finance Committee**

7. HEARINGS AND APPEALS

- 7.A Public Hearing and Consideration of Adoption of Ordinance 01-2026 An Ordinance of the Board of Directors of the Cambria Community Services District Amending Chapter 6.04 of the Cambria Community Services District's Municipal Code and Adopting and Amending the 2025 California Fire Code and the 2024 International Wildland Urban Interface Code and Resolution 01-2026 Making Findings Supporting Fire Code Amendments Based on Local Conditions**

8. MANAGER REPORTS

- 8.A General Manager's Report**
- 8.B Facilities & Resources Manager's Report**

8.C Finance Manager's Report

8.D Utilities Report

9. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

9.A Finance Committee's Report

9.B Fire Protection Committee's Report

9.C PROS Committee's Report

9.D Resources & Infrastructure Committee's Report

9.E Other Liaison Reports & Ad Hoc Committee Reports

10. FUTURE AGENDA ITEM(S)

This is an opportunity to request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct the General Manager to place a matter of business on a future agenda by majority vote.

11. ADJOURN

Cambria Community Services District

Friday, January 2, 2026

Time Period: (Month)	Dec 1 – Dec 31, 2025	Avila	Cayucos	Cambria	Los Osos	San Simeon
Calls For Service:	213	28	30	50	65	23
CFS: Last Year	225	26	33	51	61	17
Assault/Battery:						
CFS	1					
Disturbance:						
CFS	12					
Burglary:						
CFS	0					
Theft:						
CFS	3					
Vandalism						
CFS	2					
Mail Theft:						
CFS	0					
Phone Scam:						
CFS	0					
Suspicious Circs:						
CFS	7					
Enforcement Stops:						
CFS	17					
Preventative Patrol Activity:						
CFS	30					

Notable:

FIRE CHIEF REPORT

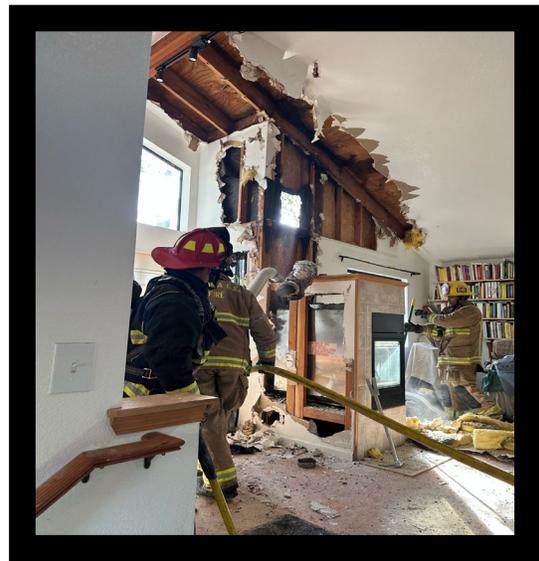
December 2025

More detailed information is available at <https://www.cambriacsd.org/monthly-stats>

For questions/concerns/comments: Please contact:
Fire Chief Michael Burkey at: mburkey@cambriacsd.org

Incidents:

- **Fires:**
 - 2
- **Medical Emergencies:**
 - 78
- **Hazardous Conditions:**
 - 3
- **Public Service Assists:**
 - 42
- **False Alarm:**
 - 8
- **Total Incidents:**
 - 133



Comparison Information

Residents: **90**

Non-Residents: **26**

December 2024 total: **104**

Year to date total 2025: **1168**

Year to date total 2024: **1020**

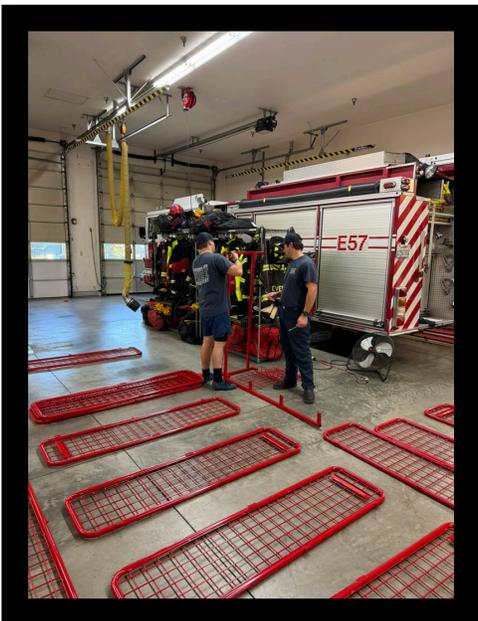
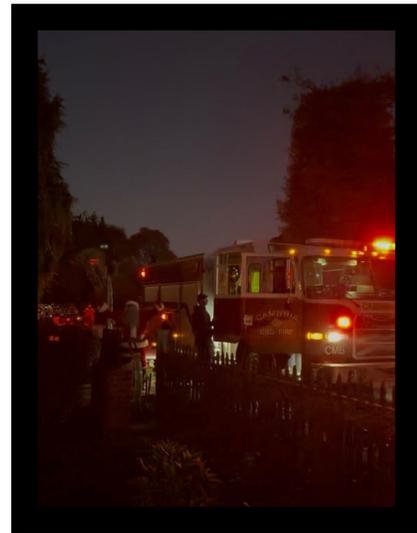


Training

- **Command/Control Active Shooter**
- **MCI/Rescue Task Force**
- **Cardiac Dysrhythmias**

Public Education/Interaction

- **Christmas/End of the year focused**
- **Future Liaison Program Planning**



Public Service

- **Business Inspections:**
 - **5**
- **Defensible Space/Residential Inspections:**
 - **2**
- **Smoke Detector Changes**
 - **4**



Cambria CSD

Expense Approval Report

By Vendor Name

Payment Dates 12/1/2025 - 12/31/2025

Vendor Name	Pmt #	Pmt Date	Description (Item)	Acct #	Amount
Vendor: 10035 - 3MK ENOS LLC					
3MK ENOS LLC	82599	12/22/2025	FD/ANNUAL SVC ON HONDA IMPELLER	01-6041L-01	483.44
Vendor 10035 - 3MK ENOS LLC Total:					483.44
Vendor: 10060 - ADVANTAGE TECH SVCS, INC.					
ADVANTAGE TECH SVCS, INC.	82525	12/04/2025	WW/WWTP UPGRADE PROJECT INSPECTIONS	12-61700-12	4,690.00
Vendor 10060 - ADVANTAGE TECH SVCS, INC. Total:					4,690.00
Vendor: 10064 - AGP VIDEO					
AGP VIDEO	82540	12/10/2025	ADM/VIDEO PRODUCTION & DISTRIBUTION SERVICES	01-61150-09	2,000.00
Vendor 10064 - AGP VIDEO Total:					2,000.00
Vendor: 12771 - AGUIRRE, DAVID					
AGUIRRE, DAVID	82496	12/01/2025	F&R/MONTHLY CELL PHONE & INTERNET ALLOWANCE	01-6060C-02	55.00
AGUIRRE, DAVID	82553	12/10/2025	F&R/MONTHLY CELL PHONE & INTERNET ALLOWANCE	01-6060C-02	55.00
AGUIRRE, DAVID	82553	12/10/2025	F&R/MONTHLY CELL PHONE & INTERNET ALLOWANCE	01-6060C-02	55.00
AGUIRRE, DAVID	82553	12/10/2025	F&R/MONTHLY CELL PHONE & INTERNET ALLOWANCE	01-6060C-02	55.00
Vendor 12771 - AGUIRRE, DAVID Total:					220.00
Vendor: 12937 - ALAN NOELLE ENGINEERING, INC.					
ALAN NOELLE ENGINEERING, INC.	82514	12/03/2025	WW/SST PROJECT ELECTRICAL INSPECTIONS	12-61700-12	1,400.00
Vendor 12937 - ALAN NOELLE ENGINEERING, INC. Total:					1,400.00
Vendor: 12703 - ALLSTAR INDUSTRIAL SUPPLY					
ALLSTAR INDUSTRIAL SUPPLY	82613	12/29/2025	WW/ROTATING ASSEMBLIES	12-6032L-12	8,930.61
Vendor 12703 - ALLSTAR INDUSTRIAL SUPPLY Total:					8,930.61
Vendor: 10091 - ALPHA ELECTRICAL SERVICE					
ALPHA ELECTRICAL SERVICE	82600	12/22/2025	WD/WW/EV CHARGER INSTALLATION AT WWTP	11-61700-11	2,178.50
ALPHA ELECTRICAL SERVICE	82600	12/22/2025	WD/WW/EV CHARGER INSTALLATION AT WWTP	12-61700-12	2,178.50
ALPHA ELECTRICAL SERVICE	82600	12/22/2025	WD/RODEO GROUNDS PUMP STATION BACKUP PWR REPL PROJ	11-61700-11	24,211.38
ALPHA ELECTRICAL SERVICE	82600	12/22/2025	WD/RODEO GROUNDS PUMP STATION BACKUP PWR REPL PROJ	11-61700-11	16,582.00
ALPHA ELECTRICAL SERVICE	82614	12/29/2025	WW/SVC CALL- INSTALL ENC FOR UPS & WIRE UP AT LS 9	12-6032L-12	2,274.96
Vendor 10091 - ALPHA ELECTRICAL SERVICE Total:					47,425.34
Vendor: 12671 - AMAZON CAPITAL SERVICES, INC.					
AMAZON CAPITAL SERVICES, INC.	DFT0005821	12/30/2025	WD/PC MONITOR	11-60450-11	85.30
AMAZON CAPITAL SERVICES, INC.	DFT0005822	12/30/2025	WD/BULK COFFEE	11-60900-11	146.88
AMAZON CAPITAL SERVICES, INC.	DFT0005823	12/30/2025	ADM/AWARD PLAQUE	01-61240-09	34.03
AMAZON CAPITAL SERVICES, INC.	DFT0005824	12/30/2025	ADM/REPLACEMENT TONER CARTRIDGE	01-60450-09	39.68
AMAZON CAPITAL SERVICES, INC.	DFT0005825	12/30/2025	ADM/WIRELESS TEAMS HEADSET	01-60450-09	160.86
AMAZON CAPITAL SERVICES, INC.	DFT0005826	12/30/2025	ADM/AWARD PLAQUES	01-61240-09	173.92
AMAZON CAPITAL SERVICES, INC.	DFT0005827	12/30/2025	WW/OUTDOOR FIBER OPTIC PATCH CABLE	12-60370-12	210.90
AMAZON CAPITAL SERVICES, INC.	DFT0005828	12/30/2025	ADM/AWARD PLAQUE	01-61240-09	56.81
AMAZON CAPITAL SERVICES, INC.	DFT0005829	12/30/2025	FD/IPAD CASES	01-60450-01	50.60
AMAZON CAPITAL SERVICES, INC.	DFT0005830	12/30/2025	FD/WINCH ACC KIT, WINCH DAMPER, BATTERY & ALU FOIL	01-60900-01	511.77
AMAZON CAPITAL SERVICES, INC.	DFT0005831	12/30/2025	F&R/RING FLOODLIGHT CAMERA	01-6033B-02	107.24

Vendor Name	Pmt #	Pmt Date	Description (Item)	Acct #	Amount
AMAZON CAPITAL SERVICES, INC.	DFT0005832	12/30/2025	FD/CAR CLNG BRUSH KIT & DIESEL FUEL SYSTEM CLNR	01-60900-01	144.15
AMAZON CAPITAL SERVICES, INC.	DFT0005833	12/30/2025	FD/PENS & PERM MARKERS	01-60500-01	57.07
AMAZON CAPITAL SERVICES, INC.	DFT0005834	12/30/2025	FD/FOOD STORAGE CNT, SHOP TOWELS & FREEZER BAGS	01-60900-01	121.72
AMAZON CAPITAL SERVICES, INC.	DFT0005835	12/30/2025	ADM/MONITOR DOCUMENT PAPER HOLDER	01-60500-09	17.79
AMAZON CAPITAL SERVICES, INC.	DFT0005836	12/30/2025	ADM/ENVELOPES, MANILLA ENVELOPES & COPY PAPER	01-60900-09	83.44
AMAZON CAPITAL SERVICES, INC.	DFT0005837	12/30/2025	WD/BATTERY PACK	11-60370-11	160.86
AMAZON CAPITAL SERVICES, INC.	DFT0005838	12/30/2025	ADM/RING OUTDOOR CAMERA	01-60338-09	80.43
Vendor 12671 - AMAZON CAPITAL SERVICES, INC. Total:					2,243.45
Vendor: 12829 - APPLIED PROCESS LOGIC, INC.					
APPLIED PROCESS LOGIC, INC.	82493	12/01/2025	ADM/IFP FOCUSED M365 - MONTHLY SUPPORT	01-60440-09	797.00
Vendor 12829 - APPLIED PROCESS LOGIC, INC. Total:					797.00
Vendor: 10134 - ARTHO, ANTONI D					
ARTHO, ANTONI D	82497	12/01/2025	WW/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	12-6060C-12	100.00
Vendor 10134 - ARTHO, ANTONI D Total:					100.00
Vendor: 10144 - AT&T/CALNET3					
AT&T/CALNET3	82515	12/03/2025	WW/ALARM AT LIFT STATION A	12-6060P-12	32.29
AT&T/CALNET3	82515	12/03/2025	WW/ALARM AT LIFT STATION B3	12-6060P-12	32.28
AT&T/CALNET3	82515	12/03/2025	WD/PINE KNOLLS TANK SCADA	11-6060P-11	64.43
AT&T/CALNET3	82515	12/03/2025	FD/LOCAL 911 CALL BOX	01-6060P-01	21.89
AT&T/CALNET3	82515	12/03/2025	WW/ALARM AT LIFT STATION B1	12-6060P-12	32.29
AT&T/CALNET3	82515	12/03/2025	WW/ALARM AT LIFT STATION B2	12-6060P-12	32.28
AT&T/CALNET3	82515	12/03/2025	WW/ALARM AT LIFT STATION B	12-6060P-12	32.28
AT&T/CALNET3	82515	12/03/2025	WW/ALARM AT LIFT STATION 9	12-6060P-12	32.36
AT&T/CALNET3	82515	12/03/2025	WW/ALARM AT LIFT STATION A1	12-6060P-12	32.28
AT&T/CALNET3	82515	12/03/2025	WD/TELEMETERY SYSTEMS	11-6060P-11	32.28
AT&T/CALNET3	82515	12/03/2025	F&R/ALARMS AT VET'S HALL	01-6060P-02	62.97
AT&T/CALNET3	82515	12/03/2025	WW/ALARM AT LIFT STATION 4	12-6060P-12	32.28
AT&T/CALNET3	82515	12/03/2025	WW/ALARM AT LIFT STATION 8	12-6060P-12	32.28
AT&T/CALNET3	82515	12/03/2025	WD/LEIMERT PUMP STATION	11-6060P-11	32.44
AT&T/CALNET3	82515	12/03/2025	F&R/RODEO GROUNDS	01-6060P-02	27.31
AT&T/CALNET3	82515	12/03/2025	WW/PHONE SERVICE	12-6060P-12	66.18
Vendor 10144 - AT&T/CALNET3 Total:					598.12
Vendor: 10140 - AT&T					
AT&T	DFT0005713	12/01/2025	WD/WELL HEAD ZONE TO ZONE TRANSMISSION	11-6060P-11	189.26
Vendor 10140 - AT&T Total:					189.26
Vendor: 12961 - B&T SERVICE STATION CONTRACTORS					
B&T SERVICE STATION CONTRACTORS	82615	12/29/2025	ADM/WD/WW/RDO GRNDS FUEL TNK REHAB PERF & PMT BOND	01-61700-09	833.33
B&T SERVICE STATION CONTRACTORS	82615	12/29/2025	ADM/WD/WW/RDO GRNDS FUEL TNK REHAB PERF & PMT BOND	11-61700-11	833.33
B&T SERVICE STATION CONTRACTORS	82615	12/29/2025	ADM/WD/WW/RDO GRNDS FUEL TNK REHAB PERF & PMT BOND	12-61700-12	833.34
Vendor 12961 - B&T SERVICE STATION CONTRACTORS Total:					2,500.00
Vendor: 10166 - BADGER METER INC.					
BADGER METER INC.	82517	12/03/2025	WD/MONTHLY CELLULAR SERVICE - NOVEMBER 2025	11-60460-11	3,383.76
Vendor 10166 - BADGER METER INC. Total:					3,383.76
Vendor: 12575 - BLUME, COLTON					
BLUME, COLTON	82498	12/01/2025	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12575 - BLUME, COLTON Total:					45.00

Vendor Name	Pmt #	Pmt Date	Description (Item)	Acct #	Amount
Vendor: 10249 - BOUND TREE MEDICAL, LLC					
BOUND TREE MEDICAL, LLC	82518	12/03/2025	FD/EMERGENCY MEDICAL SUPPLIES	01-60890-01	663.37
BOUND TREE MEDICAL, LLC	82518	12/03/2025	FD/EMERGENCY MEDICAL SUPPLIES	01-60890-01	50.51
BOUND TREE MEDICAL, LLC	82518	12/03/2025	FD/EMERGENCY MEDICAL SUPPLIES	01-60890-01	249.57
BOUND TREE MEDICAL, LLC	82518	12/03/2025	FD/EMERGENCY MEDICAL SUPPLIES	01-60890-01	12.57
BOUND TREE MEDICAL, LLC	82518	12/03/2025	FD/EMERGENCY MEDICAL SUPPLIES	01-60890-01	169.75
Vendor 10249 - BOUND TREE MEDICAL, LLC Total:					1,145.77
Vendor: 10260 - BRENNTAG NORTH AMERICA, LLC					
BRENNTAG NORTH AMERICA, LLC	82558	12/15/2025	WD/CHEMICALS	11-60910-11	814.57
Vendor 10260 - BRENNTAG NORTH AMERICA, LLC Total:					814.57
Vendor: 10269 - BROOKS, CRAIG					
BROOKS, CRAIG	82499	12/01/2025	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 10269 - BROOKS, CRAIG Total:					45.00
Vendor: 10288 - BURKEY, MICHAEL A					
BURKEY, MICHAEL A	82500	12/01/2025	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	55.00
Vendor 10288 - BURKEY, MICHAEL A Total:					55.00
Vendor: 10317 - CAL-COAST MACHINERY INC.					
CAL-COAST MACHINERY INC.	82526	12/04/2025	F&R/CHAINSAW BAR REPLACEMENT	01-6041N-02	377.41
Vendor 10317 - CAL-COAST MACHINERY INC. Total:					377.41
Vendor: 10356 - CAMBRIA HARDWARE CENTER					
CAMBRIA HARDWARE CENTER	82551	12/10/2025	FD/TOILET SEAT	01-60900-01	42.89
CAMBRIA HARDWARE CENTER	82552	12/10/2025	WD/FIRST AID KIT, ADAPTORS & KEYS	11-60900-11	47.14
CAMBRIA HARDWARE CENTER	82552	12/10/2025	WRF/BOLTS/SCREWS	39-60900-25	5.75
CAMBRIA HARDWARE CENTER	82552	12/10/2025	WD/ACCT CORRECTION FIRST AID KIT TO PVC PARTS	11-60900-11	(30.36)
CAMBRIA HARDWARE CENTER	82552	12/10/2025	WD/ELECTRICAL CONNECTOR	11-60900-11	5.35
CAMBRIA HARDWARE CENTER	82554	12/15/2025	WW/WATERPROOF OUTLET COVER	12-6033B-12	12.86
CAMBRIA HARDWARE CENTER	82555	12/15/2025	WW/C BATTERIES	12-6032L-12	26.80
CAMBRIA HARDWARE CENTER	82555	12/15/2025	WW/BATTERIES, FABRIC PROTECTOR & DISH SOAP	12-6032L-12	218.66
CAMBRIA HARDWARE CENTER	82555	12/15/2025	WW/DISH SOAP	12-60910-12	5.35
CAMBRIA HARDWARE CENTER	82555	12/15/2025	WW/PAILS & LIDS	12-6033B-12	22.05
CAMBRIA HARDWARE CENTER	82555	12/15/2025	WW/CABLE TIES, BUNGEY CORDS & TARPS	12-6032L-12	58.93
CAMBRIA HARDWARE CENTER	82555	12/15/2025	WW/GREASER GUN	12-60930-12	19.29
CAMBRIA HARDWARE CENTER	82556	12/15/2025	F&R/MOTH BALLS & DOOR STOP	01-6033B-02	22.29
CAMBRIA HARDWARE CENTER	82556	12/15/2025	F&R/NUTS, BOLTS & SCREWS	01-60900-02	19.65
CAMBRIA HARDWARE CENTER	82556	12/15/2025	F&R/SIDE ELBOW, FLAT EXT VENT & MISC SUPPLIES	01-6033B-02	59.70
CAMBRIA HARDWARE CENTER	82556	12/15/2025	F&R/CORNER BRACES	01-60900-02	3.82
CAMBRIA HARDWARE CENTER	82556	12/15/2025	F&R/PRIMER, ROPE & SANDBAGS	01-60900-02	23.56
CAMBRIA HARDWARE CENTER	82556	12/15/2025	F&R/NUTS, BOLTS & SCREWS	01-60900-02	11.58
CAMBRIA HARDWARE CENTER	82556	12/15/2025	F&R/WATERPROOF OUTLET COVER	01-60900-02	12.86
CAMBRIA HARDWARE CENTER	82556	12/15/2025	F&R/SANDING DISCS & KEYS	01-60900-02	20.55
CAMBRIA HARDWARE CENTER	82556	12/15/2025	F&R/KEYS	01-60900-02	25.65
CAMBRIA HARDWARE CENTER	82556	12/15/2025	F&R/NUTS, BOLTS & SCREWS	01-60930-02	2.23
CAMBRIA HARDWARE CENTER	82556	12/15/2025	F&R/NUTS, BOLTS & SCREWS	01-60930-02	7.07
Vendor 10356 - CAMBRIA HARDWARE CENTER Total:					643.67
Vendor: 10361 - CAMBRIA PINES TREE SVC					
CAMBRIA PINES TREE SVC	82541	12/10/2025	F&R/REMOVAL OF TREE & CLEAN UP AT VET'S HALL	01-6033G-02	900.00
CAMBRIA PINES TREE SVC	82541	12/10/2025	F&R/REMOVAL OF TREE & CLEAN UP AT TIPTON RNCH ENT	01-6033R-02	1,000.00
CAMBRIA PINES TREE SVC	82541	12/10/2025	F&R/REMOVAL OF TREE LIMB & CHIPPING ON RAMSEY RD	01-6033R-02	300.00
CAMBRIA PINES TREE SVC	82541	12/10/2025	F&R/REMOVAL OF TREE & CLEAN UP ON SR CRK TRAIL	01-6033R-02	1,200.00

Vendor Name	Pmt #	Pmt Date	Description (Item)	Acct #	Amount
CAMBRIA PINES TREE SVC	82541	12/10/2025	F&R/REMOVAL OF 2 TREES & CLEAN UP ON CAMBORNE PL	01-6033G-02	1,800.00
Vendor 10361 - CAMBRIA PINES TREE SVC Total:					5,200.00
Vendor: 10371 - CANNON CORPORATION					
CANNON CORPORATION	DFT0005765	12/10/2025	WD/SS EFFLUENT LINE REPLACEMENT PROJECT	11-61700-11	5,657.27
Vendor 10371 - CANNON CORPORATION Total:					5,657.27
Vendor: 10372 - CARB/PERP					
CARB/PERP	82542	12/10/2025	WW/GENERATOR REGISTRATION RENEWAL	12-60550-12	1,470.00
Vendor 10372 - CARB/PERP Total:					1,470.00
Vendor: 10375 - CARMEL & NACCASHA LLP					
CARMEL & NACCASHA LLP	82559	12/15/2025	FD/LEGAL SERVICES GENERAL	01-6080L-01	50.43
CARMEL & NACCASHA LLP	82565	12/15/2025	ADM/MONTHLY RETAINER JANUARY 2026	01-6080K-09	13,500.00
Vendor 10375 - CARMEL & NACCASHA LLP Total:					13,550.43
Vendor: 10384 - CASTELLANOS, MICHAEL					
CASTELLANOS, MICHAEL	82501	12/01/2025	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 10384 - CASTELLANOS, MICHAEL Total:					45.00
Vendor: 10427 - CHARTER COMMUNICATIONS					
CHARTER COMMUNICATIONS	DFT0005716	12/04/2025	ADM/BUSINESS INTERNET	01-6060I-09	149.99
CHARTER COMMUNICATIONS	DFT0005717	12/04/2025	ADM/ETHERNET SVCS	01-6060I-09	755.85
CHARTER COMMUNICATIONS	DFT0005718	12/04/2025	F&R/WD/WW/ETHERNET SVCS	01-6060I-02	395.20
CHARTER COMMUNICATIONS	DFT0005718	12/04/2025	F&R/WD/WW/ETHERNET SVCS	11-6060I-11	287.94
CHARTER COMMUNICATIONS	DFT0005718	12/04/2025	F&R/WD/WW/ETHERNET SVCS	12-6060I-12	287.95
CHARTER COMMUNICATIONS	DFT0005719	12/04/2025	FD/WD/WW/BUSINES INTERNET	01-6060I-01	236.67
CHARTER COMMUNICATIONS	DFT0005719	12/04/2025	FD/WD/WW/BUSINES INTERNET	11-6060I-11	236.67
CHARTER COMMUNICATIONS	DFT0005719	12/04/2025	FD/WD/WW/BUSINES INTERNET	12-6060I-12	236.66
CHARTER COMMUNICATIONS	DFT0005747	12/04/2025	WD/WW/BUSINESS INTERNET	11-6060I-11	94.99
CHARTER COMMUNICATIONS	DFT0005747	12/04/2025	WD/WW/BUSINESS INTERNET	12-6060I-12	94.99
Vendor 10427 - CHARTER COMMUNICATIONS Total:					2,776.91
Vendor: 10443 - CIO SOLUTIONS, LP					
CIO SOLUTIONS, LP	DFT0005746	12/04/2025	ADM/DISTRICT WIDE APC FOR SERVER	01-60450-09	870.00
CIO SOLUTIONS, LP	DFT0005760	12/09/2025	ADM/BEACON API CONNECTION	01-60440-09	1,793.75
CIO SOLUTIONS, LP	DFT0005761	12/09/2025	ADM/SETUP LAPTOP & DOCKING STATION FOR FRONT DESK	01-60450-09	743.75
CIO SOLUTIONS, LP	DFT0005762	12/09/2025	WD/WINDOWS 10 REPLACEMENTS	11-60450-11	6,848.80
CIO SOLUTIONS, LP	DFT0005763	12/09/2025	ADM/ASTOUND PHONE DESKTOP APPLICATION INSTALLS	01-60440-09	471.25
CIO SOLUTIONS, LP	DFT0005764	12/10/2025	ADM/CLOUD DRIVE MAPPER VS ONEDRIVE TESTING	01-60440-09	543.75
CIO SOLUTIONS, LP	DFT0005781	12/15/2025	FD/SETUP ONEDRIVE ON MAC FOR FIRECHIEF	01-60440-01	217.50
CIO SOLUTIONS, LP	DFT0005818	12/29/2025	ADM/MONTHLY COMPUTER SUPPORT - JANUARY 2026	01-60440-09	1,506.67
CIO SOLUTIONS, LP	DFT0005819	12/29/2025	ADM/MONTHLY COMPUTER SUPPORT - JANUARY 2026	01-60440-09	3,035.20
Vendor 10443 - CIO SOLUTIONS, LP Total:					16,030.67
Vendor: 10512 - CORBIN WILLITS SYSTEMS, INC.					
CORBIN WILLITS SYSTEMS, INC.	82519	12/03/2025	ADM/MONTHLY HISTORICAL ARCHIEVE ACCESS DEC 2025	01-60440-09	400.00
Vendor 10512 - CORBIN WILLITS SYSTEMS, INC. Total:					400.00
Vendor: 10543 - CRH CALIFORNIA WATER INC					
CRH CALIFORNIA WATER INC	82527	12/04/2025	FD/MONTHLY PE SOFTENER EQUIPMENT	01-6033B-01	76.00
CRH CALIFORNIA WATER INC	82527	12/04/2025	ADM/MONTHLY DRINKING WATER - STAND	01-6033B-09	12.00
CRH CALIFORNIA WATER INC	82537	12/08/2025	WD/WW/MONTHLY DRINKING WATER - BOTTLED WATER	11-60500-11	30.62

Vendor Name	Pmt #	Pmt Date	Description (Item)	Acct #	Amount
CRH CALIFORNIA WATER INC	82537	12/08/2025	WD/WW/MONTHLY DRINKING WATER - BOTTLED WATER	12-60500-12	30.63
CRH CALIFORNIA WATER INC	82537	12/08/2025	WD/WW/MONTHLY DRINKING WATER - BOTTLED WATER	11-60500-11	17.00
CRH CALIFORNIA WATER INC	82537	12/08/2025	WD/WW/MONTHLY DRINKING WATER - BOTTLED WATER	12-60500-12	17.00
CRH CALIFORNIA WATER INC	82537	12/08/2025	WD/WW/MONTHLY DRINKING WATER - STAND	11-60500-11	6.00
CRH CALIFORNIA WATER INC	82537	12/08/2025	WD/WW/MONTHLY DRINKING WATER - STAND	12-60500-12	6.00
CRH CALIFORNIA WATER INC	82543	12/10/2025	F&R/MONTHLY DRINKING WATER - BOTTLED WATER	01-60338-02	70.00
CRH CALIFORNIA WATER INC	82543	12/10/2025	F&R/MONTHLY DRINKING WATER - STAND	01-60338-02	12.00
Vendor 10543 - CRH CALIFORNIA WATER INC Total:					277.25
Vendor: 12958 - CROSNO CONSTRUCTION, INC.					
CROSNO CONSTRUCTION, INC.	82520	12/03/2025	WD/5% RETENTION ON PARTIAL PAYMENT REQUESTS	11-61700-11	(10,496.36)
CROSNO CONSTRUCTION, INC.	82520	12/03/2025	WD/STUART ST TANK REPLACEMENT PROJECT	11-61700-11	209,927.10
Vendor 12958 - CROSNO CONSTRUCTION, INC. Total:					199,430.74
Vendor: 12818 - CSG CONSULTANTS					
CSG CONSULTANTS	DFT0005807	12/22/2025	FD/5854 SUNBURY APN 022-091-041 - 1ST REVIEW	01-43730-01	138.00
CSG CONSULTANTS	DFT0005807	12/22/2025	FD/2086 MAIN APN 013-261-025 - 1ST REVIEW	01-43730-01	276.00
CSG CONSULTANTS	DFT0005807	12/22/2025	FD/340 DORSET ST APN 022-291-036 - 1ST REVIEW	01-43730-01	138.00
CSG CONSULTANTS	DFT0005807	12/22/2025	FD/338 NORFOLK ST APN 022-172-005 - 1ST REVIEW	01-43730-01	138.00
CSG CONSULTANTS	DFT0005807	12/22/2025	FD/2183 SHERWOOD APN 023-041-047 - 2ND REVIEW	01-43730-01	138.00
Vendor 12818 - CSG CONSULTANTS Total:					828.00
Vendor: 12875 - DE LAGE LANDEN FINANCIAL SERVICES, INC.					
DE LAGE LANDEN FINANCIAL SERVICES, I	DFT0005757	12/10/2025	FD/MONTHLY COPIER CHARGES	01-60440-01	854.77
DE LAGE LANDEN FINANCIAL SERVICES, I	DFT0005758	12/10/2025	WD/WW/MONNTHLY COPIER CHARGES	11-60440-11	102.46
DE LAGE LANDEN FINANCIAL SERVICES, I	DFT0005758	12/10/2025	WD/WW/MONNTHLY COPIER CHARGES	12-60440-12	102.46
DE LAGE LANDEN FINANCIAL SERVICES, I	DFT0005759	12/10/2025	ADM/MONTHLY COPIER CHARGES	01-60440-09	204.92
Vendor 12875 - DE LAGE LANDEN FINANCIAL SERVICES, INC. Total:					1,264.61
Vendor: 12539 - DIGITAL WEST					
DIGITAL WEST	DFT0005749	12/08/2025	ALL DEPTS/PHONE SERVICE 12/01/2025 - 12/31/2025	01-6060P-01	452.19
DIGITAL WEST	DFT0005749	12/08/2025	ALL DEPTS/PHONE SERVICE 12/01/2025 - 12/31/2025	01-6060P-02	98.38
DIGITAL WEST	DFT0005749	12/08/2025	ALL DEPTS/PHONE SERVICE 12/01/2025 - 12/31/2025	01-6060P-09	(178.94)
DIGITAL WEST	DFT0005749	12/08/2025	ALL DEPTS/PHONE SERVICE 12/01/2025 - 12/31/2025	11-6060P-11	131.16
DIGITAL WEST	DFT0005749	12/08/2025	ALL DEPTS/PHONE SERVICE 12/01/2025 - 12/31/2025	11-6060P-11	89.58
DIGITAL WEST	DFT0005749	12/08/2025	ALL DEPTS/PHONE SERVICE 12/01/2025 - 12/31/2025	12-6060P-12	96.58
DIGITAL WEST	DFT0005749	12/08/2025	ALL DEPTS/PHONE SERVICE 12/01/2025 - 12/31/2025	12-6060P-12	131.16
Vendor 12539 - DIGITAL WEST Total:					820.11
Vendor: 10927 - DODSON, HALEY					
DODSON, HALEY	82502	12/01/2025	ADM/MONTHLY CELL PHONE & INTERNET REIMB	01-6060C-09	100.00
Vendor 10927 - DODSON, HALEY Total:					100.00
Vendor: 12939 - EARTH SYSTEMS PACIFIC					
EARTH SYSTEMS PACIFIC	82616	12/29/2025	WD/STRUCTRUAL INTEGRITY TESTS-STUART ST TANK PROJ	11-61700-11	1,055.50
Vendor 12939 - EARTH SYSTEMS PACIFIC Total:					1,055.50

Vendor Name	Pmt #	Pmt Date	Description (Item)	Acct #	Amount
Vendor: 10694 - ENTENMANN-ROVIN CO.					
ENTENMANN-ROVIN CO.	82521	12/03/2025	FD/ENGINEER BADGE	01-60940-01	159.86
Vendor 10694 - ENTENMANN-ROVIN CO. Total:					159.86
Vendor: 12953 - ESTERO ENVIRONEMENTAL, INV.					
ESTERO ENVIRONEMENTAL, INV.	82528	12/04/2025	WW/SR CRK STREAMBANK STABILIZATION PROJECT	12-6080M-12	2,040.00
Vendor 12953 - ESTERO ENVIRONEMENTAL, INV. Total:					2,040.00
Vendor: 12538 - EVERS, CHRISTIAN					
EVERS, CHRISTIAN	82503	12/01/2025	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12538 - EVERS, CHRISTIAN Total:					45.00
Vendor: 10728 - FAMCON PIPE & SUPPLY, INC					
FAMCON PIPE & SUPPLY, INC	82544	12/10/2025	WD/CONCRETE LIDS, UTILITY BOXES, SADDLES & CLAMPS	11-6035L-11	2,095.74
FAMCON PIPE & SUPPLY, INC	82617	12/29/2025	WD/WET BARREL FIRE HYDRANT	11-6031F-11	3,340.25
FAMCON PIPE & SUPPLY, INC	82617	12/29/2025	WW/TRANSITIONAL GASKETS	12-6032T-12	68.96
Vendor 10728 - FAMCON PIPE & SUPPLY, INC Total:					5,504.95
Vendor: 10751 - FGL ENVIRONMENTAL INC.					
FGL ENVIRONMENTAL INC.	82545	12/10/2025	WD/BACTI, MISC & SUPPORT ANALYSIS	11-60910-11	163.00
FGL ENVIRONMENTAL INC.	82545	12/10/2025	WW/INORGANIC & MISC ANALYSIS	12-60910-12	96.00
FGL ENVIRONMENTAL INC.	82545	12/10/2025	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	164.00
FGL ENVIRONMENTAL INC.	82545	12/10/2025	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	99.00
FGL ENVIRONMENTAL INC.	82545	12/10/2025	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	99.00
FGL ENVIRONMENTAL INC.	82545	12/10/2025	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	99.00
FGL ENVIRONMENTAL INC.	82545	12/10/2025	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	99.00
FGL ENVIRONMENTAL INC.	82545	12/10/2025	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	99.00
FGL ENVIRONMENTAL INC.	82545	12/10/2025	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	164.00
FGL ENVIRONMENTAL INC.	82545	12/10/2025	WD/BACTI, MISC & SUPPORT ANALYSIS	11-60910-11	163.00
FGL ENVIRONMENTAL INC.	82560	12/15/2025	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	99.00
FGL ENVIRONMENTAL INC.	82560	12/15/2025	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	99.00
FGL ENVIRONMENTAL INC.	82560	12/15/2025	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	99.00
FGL ENVIRONMENTAL INC.	82560	12/15/2025	WW/BACTI & MISC ANALYSIS	12-60910-12	45.00
FGL ENVIRONMENTAL INC.	82560	12/15/2025	WD/BACTI & MISC ANALYSIS	11-60910-11	149.00
FGL ENVIRONMENTAL INC.	82560	12/15/2025	WD/BACTI, MISC & SUPPORT ANALYSIS	11-60910-11	194.00
FGL ENVIRONMENTAL INC.	82601	12/22/2025	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	99.00
FGL ENVIRONMENTAL INC.	82601	12/22/2025	W/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	99.00
FGL ENVIRONMENTAL INC.	82601	12/22/2025	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	99.00
FGL ENVIRONMENTAL INC.	82601	12/22/2025	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	164.00
FGL ENVIRONMENTAL INC.	82601	12/22/2025	WW/INORGANIC & MISC ANALYSIS	12-60910-12	141.00
FGL ENVIRONMENTAL INC.	82601	12/22/2025	WD/INORGANIC & MISC ANALYSIS	11-60910-11	133.00
FGL ENVIRONMENTAL INC.	82601	12/22/2025	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	99.00
FGL ENVIRONMENTAL INC.	82601	12/22/2025	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	164.00
FGL ENVIRONMENTAL INC.	82601	12/22/2025	WD/BACTI, MISC & SUPPORT ANALYSIS	11-60910-11	163.00
Vendor 10751 - FGL ENVIRONMENTAL INC. Total:					3,091.00

Vendor Name	Pmt #	Pmt Date	Description (Item)	Acct #	Amount
Vendor: 12602 - FRITZ, DENISE					
FRITZ, DENISE	82504	12/01/2025	ADM/MONTHLY CELL PHONE & INTERNET REIMB	01-6060C-09	100.00
Vendor 12602 - FRITZ, DENISE Total:					100.00
Vendor: 10847 - GERBER'S AUTO SERVICES					
GERBER'S AUTO SERVICES	82529	12/04/2025	WD/OIL CHANGE & CHK BELT SQUEEL	11-6041L-11	116.66
GERBER'S AUTO SERVICES	82538	12/08/2025	WW/NEW TIRES & OIL CHANGE ON 2022 FORD F150	12-6041L-12	1,193.47
Vendor 10847 - GERBER'S AUTO SERVICES Total:					1,310.13
Vendor: 10877 - GOWDY ELECTRIC					
GOWDY ELECTRIC	82618	12/29/2025	FD/TROUBLESHOOT GFCI'S NOT WORKING & REPLACE BULBS	01-6033B-01	391.35
Vendor 10877 - GOWDY ELECTRIC Total:					391.35
Vendor: 12501 - GRAVES, KAYLA					
GRAVES, KAYLA	82505	12/01/2025	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12501 - GRAVES, KAYLA Total:					45.00
Vendor: 10896 - GREEN, JAMES R					
GREEN, JAMES R	82506	12/01/2025	WD/WW/SWF/MONTHLY CELL PHONE & INTERNET REIMB	11-6060C-11	33.33
GREEN, JAMES R	82506	12/01/2025	WD/WW/SWF/MONTHLY CELL PHONE & INTERNET REIMB	12-6060C-12	33.33
GREEN, JAMES R	82506	12/01/2025	WD/WW/SWF/MONTHLY CELL PHONE & INTERNET REIMB	39-6060C-25	33.34
Vendor 10896 - GREEN, JAMES R Total:					100.00
Vendor: 10924 - HACH COMPANY					
HACH COMPANY	82546	12/10/2025	WW/COD TNTPLUS VIAL TESTS & REACTOR ADAPTORS	12-60920-12	138.88
Vendor 10924 - HACH COMPANY Total:					138.88
Vendor: 10962 - HARVEY'S HONEYHUTS					
HARVEY'S HONEYHUTS	82619	12/29/2025	WRF/PORTABLE TOLIET FOR 990 SAN SIMEON CRK RD	39-60900-25	100.07
Vendor 10962 - HARVEY'S HONEYHUTS Total:					100.07
Vendor: 10985 - HERC RENTALS, INC.					
HERC RENTALS, INC.	82602	12/22/2025	WW/EMERGENCY GENERATOR RENTAL	12-6032L-12	3,976.25
Vendor 10985 - HERC RENTALS, INC. Total:					3,976.25
Vendor: 11052 - INNOVATIVE CONCEPTS					
INNOVATIVE CONCEPTS	82522	12/03/2025	ADM/BUSINESS WEBSITE HOSTING	01-60440-09	25.00
Vendor 11052 - INNOVATIVE CONCEPTS Total:					25.00
Vendor: 12928 - JAMES C. CUSHMAN, INC.					
JAMES C. CUSHMAN, INC.	82620	12/29/2025	WW/FINAL BILLING FOR CLARIFIER REPAIR	12-6032T-12	8,650.00
Vendor 12928 - JAMES C. CUSHMAN, INC. Total:					8,650.00
Vendor: 11072 - JB DEWAR INC.					
JB DEWAR INC.	82557	12/15/2025	F&R/320.00 GALS OF GASOLINE & 205.80 GALS DIESEL	01-60960-02	2,174.13
JB DEWAR INC.	82598	12/22/2025	F&R/200.00 GALS OF GAS & 180.00 GALS OF DIESEL	01-60960-02	1,495.39
JB DEWAR INC.	82598	12/22/2025	FD/50.00 GALS OF GASOLINE & 215.00 GALS OF DIESEL	01-60960-01	1,081.77
Vendor 11072 - JB DEWAR INC. Total:					4,751.29
Vendor: 11106 - JOEL SWITZER DIESEL REPAIR, INC					
JOEL SWITZER DIESEL REPAIR, INC	82621	12/29/2025	WW/ANNUAL & 90 DAY INSPECTIONS ON 2019 VAC TRUCK	12-6041V-12	1,692.17
Vendor 11106 - JOEL SWITZER DIESEL REPAIR, INC Total:					1,692.17
Vendor: 12895 - K&K CLEANING					
K&K CLEANING	82561	12/15/2025	WD/WW/CLEANING OF WATER & WASTEWATER PLANT	11-6033B-11	200.00
K&K CLEANING	82561	12/15/2025	WD/WW/CLEANING OF WATER & WASTEWATER PLANT	12-6033B-12	200.00
K&K CLEANING	82622	12/29/2025	WD/WW/CLEANING OF WATER & WASTEWATER PLANT	11-6033B-11	200.00

Vendor Name	Pmt #	Pmt Date	Description (Item)	Acct #	Amount
K&K CLEANING	82622	12/29/2025	WD/WW/CLEANING OF WATER & WASTEWATER PLANT	12-6033B-12	200.00
Vendor 12895 - K&K CLEANING Total:					800.00
Vendor: 12720 - KANNER, DREW					
KANNER, DREW	82507	12/01/2025	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12720 - KANNER, DREW Total:					45.00
Vendor: 11199 - L.N. CURTIS & SONS					
L.N. CURTIS & SONS	82523	12/03/2025	FD/HARRINGTON CUSTOM SUCTION HOSE	01-60900-01	122.16
Vendor 11199 - L.N. CURTIS & SONS Total:					122.16
Vendor: 11241 - LIEBERT CASSIDY WHITMORE					
LIEBERT CASSIDY WHITMORE	82603	12/22/2025	ADM/FD/LEGALS FEES FOR CLIENT MATTER CA131-00027	01-6080L-01	1,005.00
LIEBERT CASSIDY WHITMORE	82603	12/22/2025	ADM/FD/LEGALS FEES FOR CLIENT MATTER CA131-00027	01-6080L-01	636.50
LIEBERT CASSIDY WHITMORE	82603	12/22/2025	ADM/FD/LEGALS FEES FOR CLIENT MATTER CA131-00027	01-6080L-01	837.50
LIEBERT CASSIDY WHITMORE	82603	12/22/2025	ADM/FD/LEGALS FEES FOR CLIENT MATTER CA131-00027	01-6080L-01	34.00
LIEBERT CASSIDY WHITMORE	82603	12/22/2025	ADM/FD/LEGALS FEES FOR CLIENT MATTER CA131-00027	01-6080L-01	201.00
LIEBERT CASSIDY WHITMORE	82603	12/22/2025	ADM/FD/LEGALS FEES FOR CLIENT MATTER CA131-00027	01-6080L-01	339.50
LIEBERT CASSIDY WHITMORE	82603	12/22/2025	ADM/FD/LEGALS FEES FOR CLIENT MATTER CA131-00027	01-6080L-09	48.50
LIEBERT CASSIDY WHITMORE	82603	12/22/2025	ADM/FD/LEGALS FEES FOR CLIENT MATTER CA131-00027	01-6080L-09	68.00
LIEBERT CASSIDY WHITMORE	82603	12/22/2025	ADM/FD/LEGALS FEES FOR CLIENT MATTER CA131-00027	01-6080L-09	204.00
Vendor 11241 - LIEBERT CASSIDY WHITMORE Total:					3,374.00
Vendor: 12880 - LINNVESTMENTS					
LINNVESTMENTS	82494	12/01/2025	ADM/MONTHLY RENT - MAIN ST DECEMBER 2025	01-60750-09	4,250.00
Vendor 12880 - LINNVESTMENTS Total:					4,250.00
Vendor: 12782 - LOUDERMILK, TYLER					
LOUDERMILK, TYLER	82508	12/01/2025	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12782 - LOUDERMILK, TYLER Total:					45.00
Vendor: 12956 - MADDAUS WATER MANAGEMENT, INC.					
MADDAUS WATER MANAGEMENT, INC.	82530	12/04/2025	WD/2025 URBAN WATER MANAGEMENT PLAN UPDATE	11-6080M-11	9,588.75
Vendor 12956 - MADDAUS WATER MANAGEMENT, INC. Total:					9,588.75
Vendor: 11309 - MARK'S TIRE SERVICE, INC.					
MARK'S TIRE SERVICE, INC.	82547	12/10/2025	WW/NEW TIRES & INSTALL ON 2019 FREIGHTLINER	12-6041L-12	5,033.47
Vendor 11309 - MARK'S TIRE SERVICE, INC. Total:					5,033.47
Vendor: 11326 - MCELHENIE, MATTHEW					
MCELHENIE, MATTHEW	82509	12/01/2025	ADM/MONTHLY CELL PHONE & INTERNET REIMB	01-6060C-09	55.00
MCELHENIE, MATTHEW	82562	12/15/2025	ADM/REIMB FOR FOOD FOR STAFF & BOD HOLIDAY LUNCH	01-61240-09	110.21
MCELHENIE, MATTHEW	82604	12/22/2025	ADM/REIMB FOR EMP TRAINING - R.S COMM COLLEGE	01-6120E-09	451.20
Vendor 11326 - MCELHENIE, MATTHEW Total:					616.41
Vendor: 12899 - MCGILL, GREG					
MCGILL, GREG	82510	12/01/2025	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12899 - MCGILL, GREG Total:					45.00
Vendor: 11363 - MEEKS, CODY					
MEEKS, CODY	82511	12/01/2025	WD/SWF/MONTHLY CELL PHONE & INTERNET REIMB	11-6060C-11	80.00
MEEKS, CODY	82511	12/01/2025	WD/SWF/MONTHLY CELL PHONE & INTERNET REIMB	39-6060C-25	20.00
Vendor 11363 - MEEKS, CODY Total:					100.00

Vendor Name	Pmt #	Pmt Date	Description (Item)	Acct #	Amount
Vendor: 12811 - MICHAEL K. NUNLEY & ASSOCIATES					
MICHAEL K. NUNLEY & ASSOCIATES	82539	12/08/2025	WD/PROF SVCS STUART ST TANK REPLACEMENT	11-61700-11	4,521.50
MICHAEL K. NUNLEY & ASSOCIATES	82548	12/10/2025	WW/PROF SVCS SANITARY SEWER MGMT PLAN UPDATE	12-61700-12	2,431.00
Vendor 12811 - MICHAEL K. NUNLEY & ASSOCIATES Total:					6,952.50
Vendor: 11405 - MINER'S ACE HARDWARE					
MINER'S ACE HARDWARE	82605	12/22/2025	WW/FASTENERS & DRILL BITS	12-60350-12	34.26
Vendor 11405 - MINER'S ACE HARDWARE Total:					34.26
Vendor: 11407 - MISSION LINEN SUPPLY					
MISSION LINEN SUPPLY	82606	12/22/2025	F&R/UNIFORM PURCHASE - SWEATSHIRTS	01-60940-02	227.37
MISSION LINEN SUPPLY	82606	12/22/2025	F&R/UNIFORM PURCHASE - POLO SHIRTS	01-60940-02	377.52
Vendor 11407 - MISSION LINEN SUPPLY Total:					604.89
Vendor: 12940 - MKN CPM, LLC.					
MKN CPM, LLC.	82531	12/04/2025	WD/CONSTR MGMT SVCS FOR STUART ST TANK PROJECT	11-61700-11	16,718.60
Vendor 12940 - MKN CPM, LLC. Total:					16,718.60
Vendor: 12768 - MUNICIPAL RESOURCE GROUP, LLC.					
MUNICIPAL RESOURCE GROUP, LLC.	82607	12/22/2025	ALL DEPTS/HR CONSULTING SVCS - NOVEMBER 2025	01-6080L-01	624.00
MUNICIPAL RESOURCE GROUP, LLC.	82607	12/22/2025	ALL DEPTS/HR CONSULTING SVCS - NOVEMBER 2025	01-6080L-02	624.00
MUNICIPAL RESOURCE GROUP, LLC.	82607	12/22/2025	ALL DEPTS/HR CONSULTING SVCS - NOVEMBER 2025	01-6080L-09	624.00
MUNICIPAL RESOURCE GROUP, LLC.	82607	12/22/2025	ALL DEPTS/HR CONSULTING SVCS - NOVEMBER 2025	11-6080L-11	624.00
MUNICIPAL RESOURCE GROUP, LLC.	82607	12/22/2025	ALL DEPTS/HR CONSULTING SVCS - NOVEMBER 2025	12-6080L-12	624.00
Vendor 12768 - MUNICIPAL RESOURCE GROUP, LLC. Total:					3,120.00
Vendor: 11474 - NAVIA BENEFIT SOLUTIONS, INC.					
NAVIA BENEFIT SOLUTIONS, INC.	82495	12/01/2025	ADM/MONTHLY CAFETERIA ADMINISTRATION PLAN NOV 25	01-60860-09	333.70
Vendor 11474 - NAVIA BENEFIT SOLUTIONS, INC. Total:					333.70
Vendor: 12697 - NBS					
NBS	82608	12/22/2025	WW/ANNUAL DEBT TRANSPARENCY REPORT PREP FEE	12-6080M-12	588.59
Vendor 12697 - NBS Total:					588.59
Vendor: 12772 - OPTIMIZED INVESTMENT PARTNERS					
OPTIMIZED INVESTMENT PARTNERS	DFT0005715	12/03/2025	ADM/INVESTMENT ADVISORY SVCS - NOVEMBER 2025	01-6080F-09	1,562.84
Vendor 12772 - OPTIMIZED INVESTMENT PARTNERS Total:					1,562.84
Vendor: 11530 - ORKIN					
ORKIN	82532	12/04/2025	FD/PREVENTATIVE PEST CONTROL SERVICES	01-6033G-01	75.00
Vendor 11530 - ORKIN Total:					75.00
Vendor: 11543 - PG&E					
PG&E	DFT0005774	12/15/2025	WW/ELEC SVC VARIOUS LIFT STATIONS	12-6060E-12	20,753.64
PG&E	DFT0005775	12/15/2025	ALL/ELEC SVC GENERAL METERS	01-6060E-01	1,113.24
PG&E	DFT0005775	12/15/2025	ALL/ELEC SVC GENERAL METERS	01-6060E-02	1,726.69
PG&E	DFT0005775	12/15/2025	ALL/ELEC SVC GENERAL METERS	01-6060E-02	1,025.88
PG&E	DFT0005775	12/15/2025	ALL/ELEC SVC GENERAL METERS	01-6060E-09	291.37
PG&E	DFT0005776	12/15/2025	WD/ELEC SVC VARIOUS WELLS	11-6060E-11	12,166.47
PG&E	DFT0005777	12/15/2025	WRF/ELEC SVC SAN SIMEON CRK RD	39-6060E-25	464.78
PG&E	DFT0005778	12/15/2025	WRF/ELEC SVC SAN SIMEON CRK RD UNIT 1	39-6060E-25	935.02
PG&E	DFT0005779	12/15/2025	WD/ELEC SVC 2820 SANTA ROSA CRK RD	11-6060E-11	1,188.69
Vendor 11543 - PG&E Total:					39,665.78

Vendor Name	Pmt #	Pmt Date	Description (Item)	Acct #	Amount
Vendor: 12452 - PITNEY BOWES GLOBAL FINANCIAL SVCS LLC					
PITNEY BOWES GLOBAL FINANCIAL SVCS	DFT0005808	12/22/2025	ADM/POSTAGE MACHINE LEASE PMT 10/12/25 - 01/11/26	01-60700-09	176.05
Vendor 12452 - PITNEY BOWES GLOBAL FINANCIAL SVCS LLC Total:					176.05
Vendor: 11627 - PLACER TITLE COMPANY					
PLACER TITLE COMPANY	82533	12/04/2025	WD/WW/APN 022-063-001	11-61700-11	37.50
PLACER TITLE COMPANY	82533	12/04/2025	WD/WW/APN 022-151-050	11-61700-11	37.50
PLACER TITLE COMPANY	82533	12/04/2025	WD/WW/APN 022-151-051	11-61700-11	37.50
PLACER TITLE COMPANY	82533	12/04/2025	WD/WW/APN 022-151-051	12-61700-12	37.50
PLACER TITLE COMPANY	82533	12/04/2025	WD/WW/APN 022-151-050	12-61700-12	37.50
PLACER TITLE COMPANY	82533	12/04/2025	WD/WW/APN 022-063-001	12-61700-12	37.50
PLACER TITLE COMPANY	82549	12/10/2025	WD/VLM FEE'S APN 022.151.024 & 022.151.010	11-6080V-10	668.59
PLACER TITLE COMPANY	82623	12/29/2025	WD/VLM FEE'S APN 024.353.040 & 024.353.014	11-6080V-10	668.23
Vendor 11627 - PLACER TITLE COMPANY Total:					1,561.82
Vendor: 11663 - PROCARE JANITORIAL SUPPLY					
PROCARE JANITORIAL SUPPLY	82550	12/10/2025	F&R/INDUSTRIAL DRAIN CLEANER & SIMPLE GREEN	01-60900-02	375.42
Vendor 11663 - PROCARE JANITORIAL SUPPLY Total:					375.42
Vendor: 12757 - QUENCH USA, INC.					
QUENCH USA, INC.	DFT0005751	12/08/2025	FD/DESCALE/SANITIZE UNIT	01-6033B-01	656.91
Vendor 12757 - QUENCH USA, INC. Total:					656.91
Vendor: 11713 - REAPER, TRISTAN					
REAPER, TRISTAN	82512	12/01/2025	WD/WW/WRF/MONTHLY CELL PHONE REIMB	11-6060C-11	33.00
REAPER, TRISTAN	82512	12/01/2025	WD/WW/WRF/MONTHLY CELL PHONE REIMB	12-6060C-12	33.00
REAPER, TRISTAN	82512	12/01/2025	WD/WW/WRF/MONTHLY CELL PHONE REIMB	39-6060C-25	34.00
Vendor 11713 - REAPER, TRISTAN Total:					100.00
Vendor: 11731 - RETIREE00					
RETIREE00	82566	12/16/2025	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	969.35
Vendor 11731 - RETIREE00 Total:					969.35
Vendor: 11732 - RETIREE01					
RETIREE01	82567	12/16/2025	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	969.35
Vendor 11732 - RETIREE01 Total:					969.35
Vendor: 11733 - RETIREE02					
RETIREE02	82568	12/16/2025	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	732.96
Vendor 11733 - RETIREE02 Total:					732.96
Vendor: 11735 - RETIREE04					
RETIREE04	82569	12/16/2025	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	403.68
Vendor 11735 - RETIREE04 Total:					403.68
Vendor: 11736 - RETIREE05					
RETIREE05	82570	12/16/2025	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	403.68
Vendor 11736 - RETIREE05 Total:					403.68
Vendor: 11737 - RETIREE06					
RETIREE06	82571	12/16/2025	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	403.68
RETIREE06	82612	12/22/2025	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	306.21
Vendor 11737 - RETIREE06 Total:					709.89
Vendor: 11738 - RETIREE07					
RETIREE07	82572	12/16/2025	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	403.68
Vendor 11738 - RETIREE07 Total:					403.68

Vendor Name	Pmt #	Pmt Date	Description (Item)	Acct #	Amount
Vendor: 11740 - RETIREE09 RETIREE09	82573	12/16/2025	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	403.68
Vendor 11740 - RETIREE09 Total:					403.68
Vendor: 11741 - RETIREE10 RETIREE10	82574	12/16/2025	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	345.93
Vendor 11741 - RETIREE10 Total:					345.93
Vendor: 11742 - RETIREE11 RETIREE11	82575	12/16/2025	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	403.68
Vendor 11742 - RETIREE11 Total:					403.68
Vendor: 11743 - RETIREE12 RETIREE12	82576	12/16/2025	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	1,602.42
Vendor 11743 - RETIREE12 Total:					1,602.42
Vendor: 11744 - RETIREE13 RETIREE13	82577	12/16/2025	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	403.68
Vendor 11744 - RETIREE13 Total:					403.68
Vendor: 11747 - RETIREE16 RETIREE16	82578	12/16/2025	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	403.68
Vendor 11747 - RETIREE16 Total:					403.68
Vendor: 11748 - RETIREE17 RETIREE17	82579	12/16/2025	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	969.35
Vendor 11748 - RETIREE17 Total:					969.35
Vendor: 11750 - RETIREE19 RETIREE19	82580	12/16/2025	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	969.35
Vendor 11750 - RETIREE19 Total:					969.35
Vendor: 11752 - RETIREE21 RETIREE21	82581	12/16/2025	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	403.68
Vendor 11752 - RETIREE21 Total:					403.68
Vendor: 11753 - RETIREE22 RETIREE22	82582	12/16/2025	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	853.87
Vendor 11753 - RETIREE22 Total:					853.87
Vendor: 11755 - RETIREE24 RETIREE24	82583	12/16/2025	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	403.68
Vendor 11755 - RETIREE24 Total:					403.68
Vendor: 11757 - RETIREE26 RETIREE26	82584	12/16/2025	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	1,688.59
Vendor 11757 - RETIREE26 Total:					1,688.59
Vendor: 11758 - RETIREE27 RETIREE27	82585	12/16/2025	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	969.35
Vendor 11758 - RETIREE27 Total:					969.35
Vendor: 11759 - RETIREE28 RETIREE28	82586	12/16/2025	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	969.35
Vendor 11759 - RETIREE28 Total:					969.35
Vendor: 11762 - RETIREE31 RETIREE31	82587	12/16/2025	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	403.68
Vendor 11762 - RETIREE31 Total:					403.68
Vendor: 11763 - RETIREE32 RETIREE32	82627	12/30/2025	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	809.89
Vendor 11763 - RETIREE32 Total:					809.89

Vendor Name	Pmt #	Pmt Date	Description (Item)	Acct #	Amount
Vendor: 11764 - RETIREE33					
RETIREE33	82589	12/16/2025	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	650.84
Vendor 11764 - RETIREE33 Total:					650.84
Vendor: 11765 - RETIREE34					
RETIREE34	82590	12/16/2025	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	247.10
Vendor 11765 - RETIREE34 Total:					247.10
Vendor: 11767 - RETIREE36					
RETIREE36	82591	12/16/2025	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	853.87
Vendor 11767 - RETIREE36 Total:					853.87
Vendor: 11768 - RETIREE37					
RETIREE37	82592	12/16/2025	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	77.02
RETIREE37	82592	12/16/2025	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	1,001.29
RETIREE37	82592	12/16/2025	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	462.13
Vendor 11768 - RETIREE37 Total:					1,540.44
Vendor: 11769 - RETIREE38					
RETIREE38	82593	12/16/2025	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	1,463.68
Vendor 11769 - RETIREE38 Total:					1,463.68
Vendor: 11770 - RETIREE39					
RETIREE39	82594	12/16/2025	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	650.84
Vendor 11770 - RETIREE39 Total:					650.84
Vendor: 11003 - RETIREE40					
RETIREE40	82595	12/16/2025	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	1,939.68
Vendor 11003 - RETIREE40 Total:					1,939.68
Vendor: 12911 - RETIREE41					
RETIREE41	82596	12/16/2025	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	1,907.84
Vendor 12911 - RETIREE41 Total:					1,907.84
Vendor: 12951 - RETIREE42					
RETIREE42	82597	12/16/2025	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	1,951.38
Vendor 12951 - RETIREE42 Total:					1,951.38
Vendor: 12846 - ROBERTO MERCADO MANCILLA					
ROBERTO MERCADO MANCILLA	DFT0005714	12/01/2025	F&R/FIRE DEPARTMENT LANDSCAPING 2850 BURTON DR	01-6033G-02	400.00
ROBERTO MERCADO MANCILLA	DFT0005780	12/15/2025	F&R/CLEAN-UP OF DOWN TREES FOR FOREST LOOP TRAIL	01-6033R-02	2,800.00
Vendor 12846 - ROBERTO MERCADO MANCILLA Total:					3,200.00
Vendor: 11823 - ROSS' LADDER SERVICE					
ROSS' LADDER SERVICE	82624	12/29/2025	FD/ANNUAL EMERGENCY LADDER TEST & INSPECTION	01-6080M-01	575.08
Vendor 11823 - ROSS' LADDER SERVICE Total:					575.08
Vendor: 11900 - SCOTT O'BRIEN FIRE & SAFETY CO. INC.					
SCOTT O'BRIEN FIRE & SAFETY CO. INC.	82609	12/22/2025	WD/ANNUAL MAINTENANCE OF FIRE EXTINGUISHERS	11-60480-11	654.64
SCOTT O'BRIEN FIRE & SAFETY CO. INC.	82609	12/22/2025	WW/ANNUAL MAINTENANCE OF FIRE EXTINGUISHERS	12-60480-12	729.68
Vendor 11900 - SCOTT O'BRIEN FIRE & SAFETY CO. INC. Total:					1,384.32
Vendor: 12960 - SHAWN COLLINS					
SHAWN COLLINS	82563	12/15/2025	F&R/DEPOSIT FOR VET'S HALL FLOORING WORK	01-6033V-02	3,000.00
Vendor 12960 - SHAWN COLLINS Total:					3,000.00

Vendor Name	Pmt #	Pmt Date	Description (Item)	Acct #	Amount
Vendor: 12708 - SLO COUNTY APCD					
SLO COUNTY APCD	DFT0005820	12/29/2025	WD/NEW PTO FOR RODEO GROUNDS REPL GEN #1015-2	11-60550-11	1,586.36
Vendor 12708 - SLO COUNTY APCD Total:					1,586.36
Vendor: 12478 - SOCAL GAS					
SOCAL GAS	DFT0005752	12/09/2025	FD/GAS SVC 2850 BURTON DRIVE	01-6060G-01	642.34
SOCAL GAS	DFT0005753	12/09/2025	FD/GAS SVC 5490 HEATH LANE	01-6060G-01	16.03
SOCAL GAS	DFT0005754	12/09/2025	FD/GAS SVC 5500 HEATH LANE #B	01-6060G-01	62.88
SOCAL GAS	DFT0005755	12/09/2025	WD/WW/GAS SVC 5500 HEATH LANE	11-6060G-11	52.06
SOCAL GAS	DFT0005755	12/09/2025	WD/WW/GAS SVC 5500 HEATH LANE	12-6060G-12	52.06
SOCAL GAS	DFT0005756	12/09/2025	F&R/GAS SVC AT VET'S HALL	01-6060G-02	295.51
Vendor 12478 - SOCAL GAS Total:					1,120.88
Vendor: 12066 - STATE WATER RESOURCES CONTROL BOARD					
STATE WATER RESOURCES CONTROL BO	82534	12/04/2025	WD/ANNUAL PERMIT FEE FOR WTR SYSTEM CONNECTIONS	11-60550-11	31,405.08
Vendor 12066 - STATE WATER RESOURCES CONTROL BOARD Total:					31,405.08
Vendor: 12588 - STEWART, WIL					
STEWART, WIL	82513	12/01/2025	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12588 - STEWART, WIL Total:					45.00
Vendor: 12534 - STILLWATER SCIENCES					
STILLWATER SCIENCES	82610	12/22/2025	WD/SR CRK INSTREAM FLOW STUDY 11/03 - 11/30/25	11-61700-11	3,715.50
Vendor 12534 - STILLWATER SCIENCES Total:					3,715.50
Vendor: 12645 - SYNAGRO WEST, LLC					
SYNAGRO WEST, LLC	82564	12/15/2025	WW/BIOSOLIDS TO LIBERTY COMPOST/MONTHLY TRAILER	12-6032S-12	5,834.80
Vendor 12645 - SYNAGRO WEST, LLC Total:					5,834.80
Vendor: 12154 - TEMPLETON UNIFORMS					
TEMPLETON UNIFORMS	82625	12/29/2025	FD/EMPLOYEE UNIFORM PANTS - CEVERS	01-60940-01	414.41
Vendor 12154 - TEMPLETON UNIFORMS Total:					414.41
Vendor: 12944 - THE BALDWIN GROUP WEST, LLC					
THE BALDWIN GROUP WEST, LLC	DFT0005750	12/08/2025	ADM/EMPLOYEE BENEFIT ANALYSIS - DECEMBER 2025	01-6080M-09	3,754.00
Vendor 12944 - THE BALDWIN GROUP WEST, LLC Total:					3,754.00
Vendor: 12903 - TOBY RANDOLPH					
TOBY RANDOLPH	82535	12/04/2025	FD/SVC CALL TO REPL A/C COMP, BELT & COOLANT LINE	01-6041L-01	5,429.14
Vendor 12903 - TOBY RANDOLPH Total:					5,429.14
Vendor: 12701 - TYLER BUSINESS FORMS					
TYLER BUSINESS FORMS	82611	12/22/2025	ADM/W-2 FORMS & ENVELOPES	01-60900-09	188.14
Vendor 12701 - TYLER BUSINESS FORMS Total:					188.14
Vendor: 12249 - UNITED RENTALS (NA) INC.					
UNITED RENTALS (NA) INC.	82536	12/04/2025	WW/GENERATOR REPAIR	12-6032G-12	851.81
UNITED RENTALS (NA) INC.	82626	12/29/2025	WRF/TANK RENTAL	39-60900-25	1,251.61
Vendor 12249 - UNITED RENTALS (NA) INC. Total:					2,103.42
Vendor: 12286 - VERIZON WIRELESS					
VERIZON WIRELESS	DFT0005748	12/07/2025	ALL/MONTHLY ON-CAL CELL PHONES & TABLETS	01-6060C-01	510.44
VERIZON WIRELESS	DFT0005748	12/07/2025	ALL/MONTHLY ON-CAL CELL PHONES & TABLETS	01-6060C-02	409.76
VERIZON WIRELESS	DFT0005748	12/07/2025	ALL/MONTHLY ON-CAL CELL PHONES & TABLETS	01-6060C-09	260.98
VERIZON WIRELESS	DFT0005748	12/07/2025	ALL/MONTHLY ON-CAL CELL PHONES & TABLETS	11-6060C-11	175.51
VERIZON WIRELESS	DFT0005748	12/07/2025	ALL/MONTHLY ON-CAL CELL PHONES & TABLETS	12-6060C-12	75.15
Vendor 12286 - VERIZON WIRELESS Total:					1,431.84

Vendor Name	Pmt #	Pmt Date	Description (Item)	Acct #	Amount
Vendor: 12419 - ZOLL MEDICAL CORPORATION					
ZOLL MEDICAL CORPORATION	82524	12/03/2025	FD/YRLY PREVENTIVE MAINTENANCE ON AED PACK	01-60890-01	340.00
Vendor 12419 - ZOLL MEDICAL CORPORATION Total:					340.00
Grand Total:					548,991.08

Fund Summary

Fund	Payment Amount
01 - GENERAL FUND	101,578.00
11 - WATER FUND	358,587.88
12 - WASTEWATER FUND	85,980.63
39 - WRF OPERATIONS	2,844.57
Grand Total:	548,991.08

Vendor: 12453 - CALIFORNIA STATE DISBURSEMENT					
CALIFORNIA STATE	DFT0005727	12/05/2025	GARNISHMENT-CHILD SUPPORT	01-21630-00	350.00
Vendor 12453 - CALIFORNIA STATE DISBURSEMENT Total:					350.00

Vendor: 10350 - CAMBRIA COMMUNITY SERVICE					
CAMBRIA COMMUNITY SERVICE	DFT0005732	12/05/2025	MEDICAL REIMBURSEMENT	01-21710-00	1,550.00
CAMBRIA COMMUNITY SERVICE	DFT0005732	12/05/2025	MEDICAL REIMBURSEMENT	01-51220-01	350.00
CAMBRIA COMMUNITY SERVICE	DFT0005732	12/05/2025	MEDICAL REIMBURSEMENT	01-51220-09	250.00
CAMBRIA COMMUNITY SERVICE	DFT0005732	12/05/2025	MEDICAL REIMBURSEMENT	11-51220-11	200.00
CAMBRIA COMMUNITY SERVICE	DFT0005732	12/05/2025	MEDICAL REIMBURSEMENT	12-51220-12	150.00
CAMBRIA COMMUNITY SERVICE	DFT0005793	12/19/2025	MEDICAL REIMBURSEMENT	01-21710-00	1,550.00
CAMBRIA COMMUNITY SERVICE	DFT0005793	12/19/2025	MEDICAL REIMBURSEMENT	01-51220-01	350.00
CAMBRIA COMMUNITY SERVICE	DFT0005793	12/19/2025	MEDICAL REIMBURSEMENT	01-51220-09	250.00
CAMBRIA COMMUNITY SERVICE	DFT0005793	12/19/2025	MEDICAL REIMBURSEMENT	11-51220-11	200.00
CAMBRIA COMMUNITY SERVICE	DFT0005793	12/19/2025	MEDICAL REIMBURSEMENT	12-51220-12	150.00
Vendor 10350 - CAMBRIA COMMUNITY SERVICE Total:					5,000.00

Vendor: 10691 - EMPLOYMENT DEVELOPMENT DP					
EMPLOYMENT DEVELOPMENT DP	DFT0005743	12/05/2025	STATE TAX WITHHOLDING	01-21100-00	4,873.97
EMPLOYMENT DEVELOPMENT DP	DFT0005744	12/05/2025	SDI	01-21300-00	1,641.77
EMPLOYMENT DEVELOPMENT DP	DFT0005804	12/19/2025	STATE TAX WITHHOLDING	01-21100-00	6,295.50
EMPLOYMENT DEVELOPMENT DP	DFT0005805	12/19/2025	SDI	01-21300-00	1,846.45
Vendor 10691 - EMPLOYMENT DEVELOPMENT DP Total:					14,657.69

Vendor: 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC.					
IAFF	DFT0005720	12/05/2025	DUES-FIRE IAFF	01-21600-00	320.00
IAFF	DFT0005783	12/19/2025	DUES-FIRE IAFF	01-21600-00	320.00
Vendor 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC. Total:					640.00

Vendor: 11069 - IRS/FEDERAL PAYROLL TAXES					
IRS/FEDERAL PAYROLL TAXES	DFT0005741	12/05/2025	FEDERAL TAX WITHHOLDING	01-21000-00	12,018.96
IRS/FEDERAL PAYROLL TAXES	DFT0005742	12/05/2025	MEDICARE TAX WITHHOLDING	01-21200-00	4,043.14
IRS/FEDERAL PAYROLL TAXES	DFT0005745	12/05/2025	SOCIAL SECURITY TAX	01-21200-00	15,905.98
IRS/FEDERAL PAYROLL TAXES	DFT0005802	12/19/2025	FEDERAL TAX WITHHOLDING	01-21000-00	15,150.68
IRS/FEDERAL PAYROLL TAXES	DFT0005803	12/19/2025	MEDICARE TAX WITHHOLDING	01-21200-00	4,575.48
IRS/FEDERAL PAYROLL TAXES	DFT0005806	12/19/2025	SOCIAL SECURITY TAX	01-21200-00	16,255.48
Vendor 11069 - IRS/FEDERAL PAYROLL TAXES Total:					67,949.72

Vendor Name	Pmt #	Pmt Date	Description (Item)	Acct #	Amount
Vendor: 11032 - MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457					
MISSION SQUARE RETIREMENT	DFT0005728	12/05/2025	457 YEE CONTIRBUTION	01-21410-00	5,355.00
MISSION SQUARE RETIREMENT	DFT0005729	12/05/2025	457 YEE CONTIRBUTION	01-21410-00	443.66
MISSION SQUARE RETIREMENT	DFT0005730	12/05/2025	DC 457 MGMT MATCH	01-21410-00	900.00
MISSION SQUARE RETIREMENT	DFT0005731	12/05/2025	DD ICMA SEIU MATCH	01-21410-00	425.00
MISSION SQUARE RETIREMENT	DFT0005790	12/19/2025	457 YEE CONTIRBUTION	01-21410-00	5,355.00
MISSION SQUARE RETIREMENT	DFT0005791	12/19/2025	457 YEE CONTIRBUTION	01-21410-00	511.61
MISSION SQUARE RETIREMENT	DFT0005792	12/19/2025	DC 457 MGMT MATCH	01-21410-00	900.00
Vendor 11032 - MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457 Total:					13,890.27
Vendor: 11652 - PPBI DIRECT DEPOSIT					
PPBI-DIRECT DEPOSIT	20161	12/5/2025	Check	01-21520-00	2,596.15
PPBI-DIRECT DEPOSIT	EFT0000140	12/5/2025	EFT	01-21520-00	86,769.08
PPBI-DIRECT DEPOSIT	20162	12/19/2025	Check	01-21520-00	1,993.04
PPBI-DIRECT DEPOSIT	EFT0000141	12/19/2025	EFT	01-21520-00	101,230.51
					192,588.78
Vendor: 11594 - PERS RETIREMENT SYSTEM					
PERS RETIREMENT SYSTEM	DFT0005721	12/05/2025	PERS RETIREMENT	01-21400-00	593.84
PERS RETIREMENT SYSTEM	DFT0005722	12/05/2025	PERS RETIREMENT	01-21400-00	1,805.31
PERS RETIREMENT SYSTEM	DFT0005723	12/05/2025	PERS RETIREMENT	01-21400-00	656.21
PERS RETIREMENT SYSTEM	DFT0005724	12/05/2025	PERS RETIREMENT	01-21400-00	1,692.46
PERS RETIREMENT SYSTEM	DFT0005725	12/05/2025	PERS RETIREMENT	01-21400-00	3,006.47
PERS RETIREMENT SYSTEM	DFT0005726	12/05/2025	PERS RETIREMENT	01-21400-00	2,960.55
PERS RETIREMENT SYSTEM	DFT0005733	12/05/2025	PERS RETIREMENT	01-21400-00	542.63
PERS RETIREMENT SYSTEM	DFT0005734	12/05/2025	PERS RETIREMENT	01-21400-00	1,191.79
PERS RETIREMENT SYSTEM	DFT0005735	12/05/2025	PERS RETIREMENT	01-21400-00	1,687.05
PERS RETIREMENT SYSTEM	DFT0005736	12/05/2025	PERS RETIREMENT	01-21400-00	1,972.16
PERS RETIREMENT SYSTEM	DFT0005737	12/05/2025	PERS RETIREMENT	01-21400-00	4,781.43
PERS RETIREMENT SYSTEM	DFT0005738	12/05/2025	PERS RETIREMENT	01-21400-00	4,738.26
PERS RETIREMENT SYSTEM	DFT0005784	12/19/2025	PERS RETIREMENT	01-21400-00	593.84
PERS RETIREMENT SYSTEM	DFT0005785	12/19/2025	PERS RETIREMENT	01-21400-00	1,805.31
PERS RETIREMENT SYSTEM	DFT0005786	12/19/2025	PERS RETIREMENT	01-21400-00	656.21
PERS RETIREMENT SYSTEM	DFT0005787	12/19/2025	PERS RETIREMENT	01-21400-00	1,692.46
PERS RETIREMENT SYSTEM	DFT0005788	12/19/2025	PERS RETIREMENT	01-21400-00	3,006.47
PERS RETIREMENT SYSTEM	DFT0005789	12/19/2025	PERS RETIREMENT	01-21400-00	2,960.55
PERS RETIREMENT SYSTEM	DFT0005794	12/19/2025	PERS RETIREMENT	01-21400-00	542.63
PERS RETIREMENT SYSTEM	DFT0005795	12/19/2025	PERS RETIREMENT	01-21400-00	1,191.79
PERS RETIREMENT SYSTEM	DFT0005796	12/19/2025	PERS RETIREMENT	01-21400-00	1,687.24
PERS RETIREMENT SYSTEM	DFT0005797	12/19/2025	PERS RETIREMENT	01-21400-00	1,972.16
PERS RETIREMENT SYSTEM	DFT0005798	12/19/2025	PERS RETIREMENT	01-21400-00	4,785.51
PERS RETIREMENT SYSTEM	DFT0005799	12/19/2025	PERS RETIREMENT	01-21400-00	4,742.29
Vendor 11594 - PERS RETIREMENT SYSTEM Total:					51,264.62
Vendor: 11911 - SEIU LOCAL 620					
SEIU LOCAL 620	DFT0005739	12/05/2025	SEIU UNION DUES	01-21600-00	404.85
SEIU LOCAL 620	DFT0005740	12/05/2025	SEIU UNION DUES	01-21600-00	70.84
SEIU LOCAL 620	DFT0005800	12/19/2025	SEIU UNION DUES	01-21600-00	405.99
SEIU LOCAL 620	DFT0005801	12/19/2025	SEIU UNION DUES	01-21600-00	70.84
Vendor 11911 - SEIU LOCAL 620 Total:					952.52
Grand Total:					347,293.60



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF NOVEMBER 13, 2025, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

The Cambria Community Services District Board of Directors held a regular meeting on Thursday, November 13, 2025, at 10:00 a.m. at the Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428.

1. OPENING

1.A Call to Order

President Scott called the meeting to order at 10:00 a.m.

1.B Pledge of Allegiance

President Scott led the Pledge of Allegiance.

1.C Establishment of Quorum

A quorum was established.

Directors present: Debra Scott, Harry Farmer, Tom Gray, Karen Dean, and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denise Fritz, Confidential Administrative Assistant Haley Dodson, Utilities Department Manager Jim Green, and Facilities & Resources Manager David Aguirre.

Staff present via Zoom: District Counsel Timothy Carmel and Program Manager Tristan Reaper.

1.D Report from Closed Session

District Counsel stated that the Board held a closed session on October 9, 2025, at the regular board meeting for a conference with its labor negotiator pursuant to Government Code Section 54957.6. The District's negotiator is General Manager Matthew McElhenie, and the employee group is the International Association of Firefighters (IAFF) Local 4635. No action was taken.

1.E President's Report

President Scott stated that she did not have a President's Report and noted that a closed session would be held at lunch.

1.F Agenda Review

President Scott asked if there were any changes to the agenda. There were none.

2. BOARD MEMBER COMMUNICATIONS

Director Farmer announced that a holiday skate park event will be held on Sunday, December 14, from 1:00 to 4:00 p.m. at the Cambria Skatepark.

President Scott shared that on Thanksgiving Day, 1,000 free dinners will be served at the Veterans Hall, hosted by four local churches.

3. PUBLIC COMMENT

Jill Stearns, Arroyo Grande
Christine Heinrichs, Cambria (also submitted written comment for the record)

4. PUBLIC SAFETY

4.A Sheriff's Department Report

There was no Sheriff's Department report.

Public Comment: none.

4.B California Highway Patrol (CHP) Report

Commander Darren Gennuso provided a report on California Highway Patrol (CHP) activities in Cambria.

Public Comment: none.

4.C CCSD Fire Chief's Report

Fire Chief Burkey provided a report for October on recent Fire Department activities in Cambria.

Public Comment: none.

5. CONSENT AGENDA

5.A Consideration to Adopt the October 2025 Expenditure Report

5.B Consideration to Adopt the October 9, 2025 Regular Meeting Minutes

5.C Receive and File the Investment Report for the Quarter Ended September 30, 2025

5.D Consideration of Approval of Consultant Services Agreement for Grading and Landscape Installation at the Cambria CSD Wastewater Treatment Plant and Adoption of Resolution 42-2025 Amending the Fiscal Year 2025-2026 Budget

5.E Consideration of Adoption of Resolution 43-2025 Amending the District Salary Schedule

The Board of Directors held a discussion.

Public Comment:
Laura Swartz, Cambria
Tina Dickason, Cambria

Director Gray moved to approve the Consent Agenda.

Vice President Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

6. REGULAR BUSINESS

6.A Receive Presentation from Badger Meter on the EyeOnWater AMI Customer Portal

Badger Meter Account Manager Sean Sears and Solutions Architect Rob Esperado provided a presentation on the EyeOnWater portal.

Public Comment:
 Gill Easeman, Cambria
 Gary Willems, Cambria
 Janelle Schenider, Cambria

The Board of Directors held a discussion.

6.B Receive, Discuss and File the First Quarter Budget Report for FY 2025-26

General Manager McElhenie introduced the item and provided a summary.

Administrative Department Manager Fritz provided a summary.

Public Comment:
 Christine Heinrichs, Cambria (submitted written comment and a comment form, but wasn't present to speak)

Director Thomas moved to file the First Quarter Budget Report for Fiscal Year 2025-26.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays – 0 Absent – 0

The Board of Directors moved to item 6E after 6B.

6.C Discussion and Consideration Regarding Updating the Fiscalini Ranch Preserve Management Plan

This item was discussed after the Closed Session.

General Manager McElhenie introduced the item and provided a summary.

Public Comment:
 Kitty Connolly, Cambria
 Dianne Anderson, Cambria (submitted two written comments for the record)
 Tina Dickason, Cambria
 Elizabeth Bettenhausen, Cambria

The Board of Directors held a discussion.

Public Comment:
 Christine Heinrichs, Cambria
 Laura Swartz, Cambria

Director Thomas moved that the board direct the General Manager to initiate the process to amend the ranch management plan consistent with the process as outlined in the ranch management plan, and specifically to include the respective roles and responsibilities of the CCSD and FFRP for maintenance of the ranch, including the maintenance activities and funding for those activities.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays – 0 Absent – 0

The Board of Directors went to 6F.

6.D Discussion Regarding the 2026 CCSD Regular Board Meeting Schedule and 2026 CCSD Standing Committee Meeting Schedules

This item was discussed after 6E.

General Manager McElhenie introduced the item and provided a summary.

Public Comment:

Tina Dickason, Cambria

Christine Heinrichs, Cambria (submitted written comment and a comment form, but wasn't present to speak)

The Board of Directors held a discussion and agreed with the proposed schedule, stating that this item will be continued to December.

The Board of Directors moved to items 10A and 10B after 6D.

6.E Discussion and Consideration to Fill a Vacant Seat on the Finance Committee

President Scott requested that this item be continued to the December meeting. The Board of Directors agreed.

6.F Discussion and Consideration of Adoption of Resolution 44 -2025 Approving a Fee Agreement for Legal Services for PFAS Claims

General Manager McElhenie introduced the item and provided a summary.

The Board of Directors held a discussion.

Public Comment:

Christine Heinrichs, Cambria (also submitted written comment)

Tina Dickason, Cambria

Director Gray moved to adopt Resolution 44-2025 approving a Fee Agreement for Legal Services for PFAS Claims as amended on November 12, 2025.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays – 0 Absent – 0

7. MANAGER REPORTS

7.A General Manager's Report

General Manager McElhenie provided a summary of the General Manager's Report.

Public Comment:

Tina Dickason, Cambria

Elizabeth Bettenhausen, Cambria

7.B Facilities & Resources Manager's Report

Facilities & Resources Manager Aguirre provided a Facilities & Resources Department Report.

Public Comment:

Tina Dickason, Cambria

Dennis Dudzik, Cambria

7.C Finance Manager's Report

Administrative Department Manager Fritz provided a Finance Manager's Report.

Public Comment: none.

7.D Utilities Report

Utilities Department Manager Green provided a summary of the Utilities Department Report.

Public Comment:

Tina Dickason, Cambria

8. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

8.A Finance Committee's Report

A written report was included in the agenda packet.

8.B Fire Protection Committee's Report

There was no Fire Protection Committee meeting in October.

8.C PROS Committee's Report

There was no PROS Committee meeting in October.

8.D Resources & Infrastructure Committee's Report

Written reports were included in the agenda packet.

8.E Other Liaison Reports & Ad Hoc Committee Reports

Written reports were included in the agenda packet.

Public Comment: none.

9. FUTURE AGENDA ITEM(S)

President Scott asked for any future agenda items. There were none.

Confidential Administrative Assistant Dodson announced the items for the December Board meeting.

Public Comment:

Christine Heinrichs, Cambria

10. ADJOURN TO CLOSED SESSION**10.A CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6****Agency Designated Representative: General Manager, Matthew McElhenie****Employee Group: International Association of Fire Fighters (IAFF), Local 4635****10.B PUBLIC EMPLOYEE PERFORMANCE EVALUATION, pursuant to Government Code Section 54957****Title: District Counsel**

District Counsel stated that the Board will now adjourn to a Closed Session for a conference with its labor negotiator pursuant to Government Code Section 54957.6. The District's negotiator is General Manager Matthew McElhenie, and the employee group is the International Association of Firefighters (IAFF) Local 4635. The Board will also hold a performance evaluation for District Counsel pursuant to Government Code Section 54957(b).

Public Comment:

Christine Heinrichs, Cambria (submitted written comment and a comment form, but wasn't present to speak)

President Scott adjourned the meeting to a closed session at 11:56 p.m.

Following the closed session, President Scott reconvened the meeting at 1:26 p.m.

District Counsel stated that the Board just concluded a Closed Session for a conference with its labor negotiator pursuant to Government Code Section 54957.6. The District's negotiator is General Manager Matthew McElhenie, and the employee group is the International Association of Firefighters (IAFF) Local 4635. The Board also had the District Counsel's performance evaluation pursuant to Government Code Section 54957(b). No action was taken.

President Scott adjourned the meeting at 3:03 p.m.

For further details on the CCSD meeting, please visit the District's website.



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF DECEMBER 11, 2025, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

The Cambria Community Services District Board of Directors held a regular meeting on Thursday, December 11, 2025, at 10:00 a.m. at the Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428.

1. OPENING

1.A Call to Order

President Scott called the meeting to order at 10:00 a.m.

1.B Pledge of Allegiance

President Scott led the Pledge of Allegiance.

1.C Establishment of Quorum

A quorum was established.

Directors present: Debra Scott, Harry Farmer, Tom Gray, Karen Dean, and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denise Fritz, Confidential Administrative Assistant Haley Dodson, Utilities Department Manager Jim Green, Facilities & Resources Manager David Aguirre, Wastewater Systems Superintendent Toni Artho, Water Systems Superintendent Cody Meeks, Fire Chief Michael Burkey, Fire Captains Michael Castellanos, Craig Brooks, and Greg McGill, Fire Engineer Kayla Graves, Firefighter Tyler Loudermilk, Reserve Firefighter Henry Wright, Maintenance Technician Anthony Deas, and Water Treatment Operator Clint Conroy.

Staff present via Zoom: District Counsel Timothy Carmel and Program Manager Tristan Reaper.

1.D Report from Closed Session

District Counsel stated that the Board held a closed session on November 13, 2025, at the regular board meeting for a conference with its labor negotiator pursuant to Government Code Section 54957.6. The District's negotiator was General Manager Matthew McElhenie, and the employee group was the International Association of Firefighters (IAFF) Local 4635. The Board also had the District Counsel's performance evaluation pursuant to Government Code Section 54957(b). No action was taken by the Board.

1.E President's Report

President Scott thanked the Board, staff, and community members for the opportunity to serve as Board President over the past year. She described the experience as eye-opening, rewarding, and challenging, noting that it has been a very important part of her life and expressed her gratitude for being granted that responsibility.

1.F Agenda Review

President Scott asked if there were any changes to the agenda and stated that she would like to hold the closed session at lunchtime, with Item 7A completed as quickly as possible.

1.G Discussion and Consideration of Election of Officers

General Manager McElhenie provided a summary.

The Board of Directors held a discussion.

Director Dean moved to nominate Director Farmer as President of the Board.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

Director Thomas moved to nominate Director Dean as Vice President.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors expressed their gratitude to President Scott for her service as President.

General Manager McElhenie presented former President Scott with a plaque and flowers on behalf of the CCSD staff, expressing his gratitude and honor in having the opportunity to work with her.

2. BOARD MEMBER COMMUNICATIONS

Director Scott shared that she is a member of the Cambria Choral, which performs four concerts each year, two in May and two in December. The December concerts are on Sundays at 2:00 PM at the Presbyterian Church. She invited everyone to attend, and those interested in a free ticket can contact her directly.

President Farmer stated that he attended this concert and encouraged everyone to go.

Director Thomas reported that on Sunday, visitors are welcome to stop by Skate Cambria from 1:00 to 4:00 PM at the skatepark. Additionally, on Saturday morning, there will be a habitat tree planting at the Tipton entrance, where FFRP will be planting pollinator-friendly plants.

3. PUBLIC COMMENT

Christine Heinrichs, Cambria (also submitted a written comment for the record)
Juli Amodei, Cambria

4. ACKNOWLEDGEMENTS

4.A General Manager's 2025 Year-End Review & Staff Acknowledgements

General Manager McElhenie presented the 2025 Year-End Review and recognized staff achievements. Acknowledgements were given to Administrative Department Manager Denise Fritz, Utilities Department Manager Jim Green, Wastewater Systems Superintendent Toni Artho, Maintenance Technician Anthony Deas, and Water Treatment Operator Clint Conroy. Fire Chief Michael Burkey presented Tyler Loudermilk with a Fire Chief's Award of Excellence. Additionally, Confidential Administrative Assistant Haley Dodson presented General Manager McElhenie with recognition on behalf of the Management and Confidential Employee Group.

Public Comment:
Donn Howell, Cambria

Dennis Dudzik, Cambria

The Board of Directors moved to Regular Business Item 7A.

5. PUBLIC SAFETY

5.A Sheriff's Department Report

There was no Sheriff's Department report.

Public Comment: none.

5.B California Highway Patrol (CHP) Report

This item was discussed after Regular Business Item 7A.

Commander Darren Gennuso provided a report on California Highway Patrol (CHP) activities in Cambria.

Public Comment: none.

5.C CCSD Fire Chief's Report

Fire Chief Burkey provided a report for November on recent Fire Department activities in Cambria.

Public Comment: none.

6. CONSENT AGENDA

6.A Consideration to Adopt the November 2025 Expenditure Report

6.B Consideration of Adoption of Resolution 45-2025 Establishing the 2026 CCSD Regular Board Meeting Schedule, Adoption of Resolution 46-2025 Establishing the 2026 CCSD Standing Committee Meeting Schedules, and Adoption of Resolution 47-2025 Amending the Standing Committee Bylaws

6.C Consideration of Adoption of Resolution 48-2025 Exercising Its Option to Extend the Mission Country Disposal Franchise Agreement

6.D Consideration of Adoption of Resolution 49-2025 Amending the Fiscal Year 2025-2026 Budget for the Cambria Veterans' Hall Renovations

6.E Consideration to Approve an Agreement with the County of San Luis Obispo for Local Area Grant Funding for Cambria Veterans' Hall Renovations

6.F Consideration to Approve a Memorandum of Understanding (MOU) between the San Luis Obispo County Flood Control and Water Conservation District (District) and the Cambria Community Services District (CCSD) for Operation of the Cambria Flood Control Pump During Storm Events

6.G Consideration to Accept the Community Project Funding Grant Award for Cambria CSD Fire Apparatus Replacement

President Farmer asked the Directors if they had any items to pull.

Director Thomas pulled 6B from the Consent Agenda.

The Board of Directors held a discussion.

Public Comment: none.

Director Gray moved to approve the Consent Agenda items 6A, 6C, 6D, 6E, 6F, and 6G.

Vice President Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

General Manager McElhenie introduced item 6B.

Director Thomas proposed moving the PROS December meeting to November 19, 2026. He also noted a revision to the Standing Committee Bylaws, referencing page 68, Section 6.3, suggesting that the phrase 'regular meetings at least quarterly' be updated to 'typically quarterly'.

The Board of Directors approved changing both the PROS and Fire Protection Committee meetings originally scheduled for December to November 19, 2026.

Public Comment:

Christine Heinrichs, Cambria (also submitted a written comment for the record)

Director Thomas moved to adopt Resolution 45-2025, establishing the 2026 CCSD Board regular meeting schedule, and Resolution 46-2025 establishing the Standing Committee schedules, and Resolution 47-2025, amending the Standing Committee Bylaws, with the following exceptions: that the PROS Committee and Fire Protection Committee fourth quarter meetings will be held on November 19, 2026, instead of December 17, 2026, and on page 68, Section 6.3 of the bylaws, the phrase “regular meetings at least quarterly” will be revised to say “shall hold regular meetings typically quarterly.”

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

7. REGULAR BUSINESS

7.A Receive Presentation on San Luis Obispo County Regional Ecological Strategy for Improving Landscapes (SLO-RESIL) Permit Opportunities

Spencer Gordon, Forestry Project Manager, and Shelby Kranich, Director of Forest Resilience, gave a presentation on the San Luis Obispo County Regional Ecological Strategy for Improving Landscapes (SLO-RESIL) and associated permit opportunities.

The Board of Directors held a discussion.

Public Comment:

Laura Swartz, Cambria

Kitty Connolly, Cambria

Michael Castellanos, Cambria

7.B Review, Discussion, and Consideration of Standing Committee Chair and Liaison Appointments

General Manager McElhenie introduced the item and provided a summary.

Director Thomas requested the elimination of the Cambria Tourism Board liaison appointment.

Public Comment: none.

Director Gray moved to approve the proposed Standing Committee Chair and Liaison Appointments, with the exception of eliminating the Cambria Tourism Board position currently held by Director Thomas.

Vice President Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays – 0 Absent – 0

7.C Review, Discussion, and Consideration of the Ad Hoc Committee Assignments and Status

General Manager McElhenie introduced the item and provided a summary.

The Board of Directors held a discussion.

Director Scott recommends expanding the scope of the Fiscalini Ranch Preserve Maintenance Responsibility Ad Hoc Committee to recommend to the Board a clear scope of maintenance responsibilities for the Fiscalini Ranch Preserve and make recommendations to update the Fiscalini Ranch Management Plan.

Director Thomas seconds the motion.

President Farmer stated that this also includes the continuation of the Climate Action Plan Ad Hoc Committee.

Public Comment: none.

Motion Passed Unanimously Ayes – 5 Nays – 0 Absent – 0

7.D Discussion and Consideration to Fill a Vacant Seat on the Finance Committee

Director Scott would like to continue item 7D to the next meeting.

7.E Discussion and Consideration to Fill a Vacant Seat on the Fire Protection Committee

Director Gray introduced the item and provided a brief summary.

Applicant Bruno Gonzalez provided a brief summary.

Public Comment: none.

The Board of Directors held a discussion.

Director Gray moved to appoint Bruno Gonzalez to fill the vacant seat on the Fire Protection Standing Committee.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays – 0 Absent – 0

7.F Discussion and Consideration of Introduction of Ordinance 01-2026 Amending Chapter 6.04 of the Cambria Community Services District's Municipal Code and Adopting the 2025 Edition of the California Fire Code and the 2024 International Wildland Urban Interface Code, and Associated Local Amendments

General Manager McElhenie introduced the item and provided a summary.

Chief Burkey provided a summary.

Public Comment: none.

Director Gray moved to introduce Ordinance 01-2026 amending Chapter 6.04 of the Cambria Community Services District's Municipal Code and adopt the 2025 Edition of the California Fire Code and the 2024 International Wildland Urban Interface Code, and Associated Local Amendments with the following change in Section numbered 307.4.2 Recreational Fires, in the paragraph describing the exception, to read equipped with a functional non-combustible spark arrester screen with openings no larger than ¼ inch, and waive further reading.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays – 0 Absent – 0

Director Thomas moved to establish a public hearing for January 8, 2026 prior to considering adoption of the Ordinance.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays – 0 Absent – 0

7.G Discussion and Consideration of Approval of Public Works Contract with B&T Service Station Contractors and Adoption of Resolution 50-2025 Amending the FY 2025 -2026 Budget for Fuel Tank Rehabilitation at Rodeo Grounds and Cambria CSD Fire Station

General Manager McElhenie introduced the item and provided a summary.

Utilities Department Manager Green provided a summary.

Public Comment:

Director Gray moved to approve a Public Works Contract with B&T Service Station Contractors and adopt Resolution 50-2025, amending the FY 2025 -2026 Budget for fuel tank rehabilitation at Rodeo Grounds and Cambria CSD Fire Station.

Vice President Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays – 0 Absent – 0

8. MANAGER REPORTS

8.A General Manager's Report

General Manager McElhenie provided a summary of the General Manager's Report.

Public Comment:

Christine Heinrichs, Cambria (also submitted a written comment for the record)

8.B Facilities & Resources Manager's Report

Facilities & Resources Manager Aguirre provided a Facilities & Resources Department Report.

Public Comment: none.

8.C Finance Manager's Report

Administrative Department Manager Fritz provided a Finance Manager's Report.

Public Comment: none.

8.D Utilities Report

Utilities Department Manager Green provided a summary of the Utilities Department Report.

Public Comment: none.

9. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

9.A Finance Committee's Report

There was no Finance Committee meeting in November.

9.B Fire Protection Committee's Report

A written report was included in the agenda packet.

9.C PROS Committee's Report

A written report was included in the agenda packet.

9.D Resources & Infrastructure Committee's Report

There was no written report included in the agenda packet.

9.E Other Liaison Reports & Ad Hoc Committee Reports

Written reports were included in the agenda packet.

10. FUTURE AGENDA ITEM(S)

President Farmer asked for any future agenda items.

Director Gray requested a new Ad Hoc Committee with a specific task to assist staff with the emergency evacuation access easement. It was decided to meet with directors and staff but not form an ad hoc committee.

Confidential Administrative Assistant Dodson announced the items for the January Board meeting.

Public Comment:

Christine Heinrichs, Cambria (also submitted a written comment for the record)

11. ADJOURN TO CLOSED SESSION

11.A CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6

Agency Designated Representative: General Manager, Matthew McElhenie

Employee Group: International Association of Fire Fighters (IAFF), Local 4635

After the Fire Chief's Report, District Counsel stated that the Board will now adjourn to a Closed Session with a conference with its labor negotiator pursuant to Government Code Section 54957.6. The District's negotiator is General Manager Matthew McElhenie, and the employee group is the International Association of Firefighters (IAFF) Local 4635.

Public Comment: none.

President Farmer adjourned the meeting to a closed session at 11:57 p.m.

Following the closed session, President Farmer reconvened the meeting at 12:56 p.m.

District Counsel stated that the Board just concluded a Closed Session for a conference with its labor negotiator pursuant to Government Code Section 54957.6. The District's negotiator was General Manager Matthew McElhenie, and the employee group was the International Association of Firefighters (IAFF) Local 4635. No action was taken.

The Board of Directors moved to the Consent Agenda.

President Farmer adjourned the meeting at 2:49 p.m.

For further details on the CCSD meeting, please visit the District's website.

DRAFT



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF DECEMBER 29, 2025, SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

The Cambria Community Services District Board of Directors held a special meeting on Monday, December 29, 2025, at 10:00 a.m. at the Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428.

1. OPENING

1.A Call to Order

President Farmer called the meeting to order at 10:00 a.m.

1.B Pledge of Allegiance

President Farmer led the Pledge of Allegiance.

1.C Establishment of Quorum

A quorum was established.

Directors present: Harry Farmer, Karen Dean, Tom Gray, Debra Scott, and Michael Thomas.

Staff present: General Manager Matthew McElhenie and Confidential Administrative Assistant Haley Dodson.

Staff present via Zoom: District Counsel Timothy Carmel.

2. PUBLIC COMMENT ON AGENDA ITEMS

Christine Heinrichs, Cambria

3. ADJOURN TO CLOSED SESSION

3.A CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to Government Code Section 54956.9(d)(1) One case: Vincent v. Cambria Community Services District, et al.

District Counsel stated that the Board will now adjourn to a Closed Session with a conference with legal counsel pursuant to Government Code Section 54956.9(d)(1) to discuss one case, Vincent v. Cambria Community Services District.

President Farmer adjourned the meeting to a closed session at 10:04 a.m.

Following the closed session, President Farmer reconvened the meeting at 10:35 a.m.

District Counsel stated that the Board just concluded a Closed Session with a conference with legal counsel pursuant to Government Code Section 54956.9(d)(1). The Board discussed one case, Vincent v. Cambria Community Services District. The Board approved a Settlement Agreement to resolve the case without admitting liability. The vote was unanimous. The motion was made by Director Gray and seconded by Vice President Dean. Under the agreement, the District's insurer, the Special District Risk

Management Authority, will pay the plaintiff \$150,000 and plaintiff's attorneys \$50,000. The District will remove the Notice of Intent and Final Termination Notice from plaintiff's personnel file. The District will accept a resignation letter, and plaintiff will dismiss the lawsuit.

President Farmer adjourned the meeting at 10:36 a.m.

For further details on the CCSD meeting, please visit the District's website.

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.C**

FROM: Matthew McElhenie, General Manager

Meeting Date: January 8, 2026 Subject: Consideration of Adoption of Resolution 02-2026
Ratifying the MOU between CCSD and
International Association of Firefighters (IAFF)
Local 4635 and Adoption of Resolution 03-2026
Amending the District Salary Schedule

FISCAL IMPACT:

The financial impacts of the proposed Memorandum of Understanding (MOU) with the International Association of Firefighters (IAFF) include adjustments in salary, deferred compensation, personal gear allowance, FLSA overtime, and Paramedic pay structure, as discussed below.

DISCUSSION:

The existing MOU between CCSD and IAFF Local 4635 is set to expire on February 20, 2026. Following negotiations between the District’s representatives and IAFF representatives, a new tentative agreement has been reached, covering the period from January 9, 2026, to January 9, 2028. The proposed Memorandum of Understanding (MOU) with the International Association of Firefighters (IAFF) include the following:

Salary Adjustments

- **Year 1:** A 5% salary increase for Captain, Engineer, and Firefighter classifications.
- **Year 2:** A 6% salary increase for Captain, Engineer, and Firefighter classifications.

The total estimated over the term of the MOU is \$92,000.

Deferred Compensation Match

- A District contribution of \$25 per month for employees who participate in a 457 and/or Roth IRA deferred compensation plan.

Personal Gear Allowance

- The existing Boot Allowance will be replaced with a Personal Gear Allowance in the amount of \$500 annually. This allowance may be used for the purchase or replacement of boots or other personal gear not otherwise provided by the Department. The CCSD will continue to provide and cover the cost of all equipment, tools, and protective items required for employees to perform their assigned duties, including participation in out-of-county assignments or deployments.

FLSA Overtime

- FLSA overtime will transition from a 21-day work period to a biweekly (every two weeks)

payment schedule.

Paramedic Pay Inclusion

- Paramedic pay is included in the base rate for purposes of calculating overtime, as approved by the Board of Directors on November 13, 2025.

MOU Language Cleanup

- General cleanup and standardization of MOU language throughout the document; these revisions are non-substantive.

It is recommended that the Board of Directors adopt Resolution 02-2026 ratifying the MOU between CCSD and International Association of Firefighters (IAFF) Local 4635, and adopt Resolution 03-2026 amending the District Salary Schedule.

ATTACHMENTS:

1. [Resolution 02-2026](#)
2. [Exhibit A](#)
3. [Resolution 03-2026](#)
4. [Exhibit A](#)

RESOLUTION NO. 02-2026
JANUARY 8, 2026

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
RATIFYING A MEMORANDUM OF UNDERSTANDING BETWEEN
CAMBRIA COMMUNITY SERVICES DISTRICT AND
CAMBRIA FIREFIGHTERS/INTERNATIONAL ASSOCIATION
OF FIREFIGHTERS LOCAL 4635

WHEREAS, the Board of Directors of the Cambria Community Services District (CCSD) entered into labor negotiations with the International Association of Firefighters (IAFF) Local 4635; and

WHEREAS, an agreement was reached between the CCSD and IAFF Local 4635.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District that it does hereby ratify the Memorandum of Understanding between Cambria Community Services District and Cambria Firefighters/International Association of Firefighters (IAFF/Local 4635), effective from January 8, 2026 through January 8, 2028, attached hereto as Exhibit "A" and incorporated herein by reference, and authorizes its execution by the General Manager.

PASSED AND ADOPTED THIS 8th day of January 2026.

Harry Farmer, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Haley Dodson
Confidential Administrative Assistant

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT
AND
CAMBRIA FIREFIGHTERS/INTERNATIONAL ASSOCIATION OF
FIREFIGHTERS (LOCAL 4635)

MEMORANDUM OF UNDERSTANDING



January 8, 2026 – January 8, 2028

TABLE OF CONTENTS
MEMORANDUM OF UNDERSTANDING
CCSD AND CAMBRIA FIREFIGHTERS/INTERNATIONAL ASSOCIATION OF FIREFIGHTERS
(Local 4635)

<u>SECTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE</u>
1.	Designation of the Parties	1
2.	Recognition	1
3.	Composition of Units	1
4.	Representation.....	1
5.	Use of CCSD Facilities	1
6.	Local 4635 Dues	2
7.	CCSD Rights.....	2
8.	Employee Rights	3
9.	Local 4635 Rights	3
10.	Non-Discrimination	3
11.	Personnel Files	3
12.	Reduction in Work Force.....	4
13.	Grievance Procedure	4
14.	Hours of Work and Work Schedules	5
15.	Overtime	5
16.	Compensatory Time.....	6
17.	Call-Back	6
18.	Holidays	6
19.	Vacation	7
20.	Sick Leave.....	8
21.	Bereavement Leave	10
22.	Jury Duty.....	11
23.	Uniform and Personal Gear	11
24.	Health Benefits.....	11
25.	Dental Insurance	12
26.	Life Insurance	13
27.	Domestic Partners	13
28.	Retirement.....	13
29.	State Disability Insurance	13
30.	Advancement in Salary	14
31.	Salary	14
32.	Salary and Benefits Conversion.....	15
33.	Deferred Compensation 457 Match	15
34.	Paramedic Certificate/Accreditation.....	15
35.	Working Out of Class.....	16

36.	Acting Duty Chief.....	16
37.	Promotional Advances	16
38.	Policy Development.....	16
39.	Part-Time Employees.....	17
40.	Severability Clause	17
41.	Term of Memorandum of Understanding	17

CAMBRIA COMMUNITY SERVICES DISTRICT AND
CAMBRIA FIREFIGHTERS/INTERNATIONAL ASSOCIATION OF FIREFIGHTERS (LOCAL 4635)
MEMORANDUM OF UNDERSTANDING
FOR THE PERIOD OF JANUARY 8, 2026 – JANUARY 8, 2028

1. DESIGNATION OF THE PARTIES

This Memorandum of Understanding (MOU) is entered into by and between Cambria Community Services, a Special District, hereinafter referred to as the CCSD, and the Cambria Firefighters/International Association of Firefighters, hereinafter referred to as Local 4635.

2. RECOGNITION

The CCSD recognizes Local 4635 as the majority representative of employees in the Fire Services Unit, as described in Section 3 of this MOU, for meeting and conferring regarding wages, hours, and other terms and conditions of employment.

3. COMPOSITION OF UNIT

The current classifications in the Fire Service Unit are as follows:

- Fire Captain
- Fire Engineer
- Firefighter

4. REPRESENTATION

- A. The CCSD and Local 4635 agree that Local 4635 officers and representatives shall be allowed to meet with CCSD representatives for meeting and conferring in good faith. If such meetings occur during work hours, reasonable numbers of participating employees will receive reasonable time off without loss of compensation when meeting and conferring with representatives of the CCSD.
- B. The Local 4635 agrees to provide the CCSD with a list of Local 4635 officers and representatives who are authorized to meet and confer on behalf of the Local 4635 and to conduct official Local 4635 business.
- C. The CCSD agrees that Local 4635 officers and representatives should be given access to working locations during hours of work to conduct grievance investigations.
- D. The Local 4635 agrees that no overtime compensation shall be accrued by employees for hours spent meeting and conferring with the CCSD, or for the conduct of Local 4635 business.

5. USE OF CCSD FACILITIES

- A. The parties agree that the Local 4635 shall have the right to use CCSD bulletin board space allocated for Local 4635 material and notices at all work sites.

- B. Upon prior arrangement with the Fire Chief, the CCSD shall provide a meeting room in the Fire Station, if available, at no cost, to the Local 4635 for the purpose of conducting Local 4635 meetings.

6. LOCAL 4635 DUES

- A. The Local 4635 is responsible for notifying the CCSD when it adds or removes a dues-paying member. The Local 4635 is also responsible for collecting and maintaining dues deduction authorization forms.
- B. The Local 4635 shall indemnify and hold harmless the CCSD, its officers, agents, and employees from any and all claims, demands, costs (except as noted in section 6A, above), expenses, or liability arising out of this section, arising from the implementation of this section.

7. CCSD RIGHTS

- A. The CCSD retains, solely and exclusively, all rights and authority of management that have not been expressly abridged or limited by the various provisions of CCSD Code Chapter 2.04: “Employer-Employee Relations” and Chapter 2.08: “Personnel System”, or of this MOU.
- B. The sole and exclusive rights and authority of the CCSD that are not abridged by this MOU shall include, but not be limited to, the following:
 - 1. Those rights stated in CCSD Code Section 2.04.050: “CCSD Rights.”
 - 2. The right to determine the existence or non-existence of facts that are the basis for management decisions.
 - 3. The right to determine the nature, manner, and extent of services to be provided to the public, methods of financing, and types of equipment to be used.
 - 4. The right to establish, continue, discontinue, or modify policies, practices, or procedures, subject to the provisions of the Meyers-Milias-Brown Act.
 - 5. The right to determine the number, location, and types of its operations, and the methods, processes and materials to be employed, including the right to introduce new or improved methods or facilities; to discontinue processes or operations or to discontinue their performance by employees; the right to contract or sub-contract any work or operations of the CCSD; to determine the number of hours per day or per week operations shall be carried on, and the schedules thereof, subject to the provisions of the Meyers-Milias-Brown Act.
 - 6. The right to select, determine, and schedule the number and types of employees required.
 - 7. The right to assign work to such employees in accordance with requirements determined, by management, consistent with provisions of established CCSD and Department rules, regulations, policies, and procedures.
 - 8. The right to establish and change work schedules and assignments, subject to the provisions of the Meyers-Milias-Brown Act.

9. The right to transfer, reclassify, promote, or demote employees, or to lay off, terminate, or otherwise relieve employees from duty for lack of work or other lawful reasons; to determine the facts of lack of work.
10. The right to make and enforce safety rules and work rules for the maintenance of discipline, and to take disciplinary action.
11. The right to determine and exercise the procedures and standards of selection for employment and promotion.
12. The right to enforce dress and grooming standards.
13. The right to determine the content and intent of job classifications.
14. The right to determine style and/or types of CCSD-issued wearing apparel, equipment, or technology to be used.
15. Subject to the provisions of the Meyers-Milias-Brown Act, the CCSD shall reserve all other prerogatives and responsibilities typically inherent to the CCSD, provided such prerogatives and responsibilities are not contrary to CCSD Code Chapter 2.04: "Employer-Employee Relations" or this MOU.

8. EMPLOYEE RIGHTS

Employees of the CCSD shall have the rights specified in CCSD Code Section 2.04.040: "Employee Rights."

9. LOCAL 4635 RIGHTS

- A. The CCSD will allow an employee to take leave for Local 4635 business if the Fire Chief determines that such leave will not be disruptive to CCSD or Department business.
- B. The CCSD will make available to the Local 4635, in the same manner as to the public, the Agendas for CCSD Board Meetings.

10. NON-DISCRIMINATION

- A. The CCSD and Local 4635 agree that the provisions of this agreement shall be applied equally to all employees without favor or discrimination because of race, religion, color, sex, age (40 and over), physical or mental disability, medical condition, genetic characteristics or information, marital status, sexual orientation, national origin, ancestry, military and veteran status, or any basis protected by law.
- B. The CCSD and Local 4635 agree that neither party will unlawfully interfere, intimidate, restrain, coerce, or discriminate against any employee in his/her free choice to participate in Local 4635 activities, or to join the Local 4635.

11. PERSONNEL FILES

- A. Material in the personnel file of a unit member that may serve as a basis for affecting the status of his/her employment will be made available for inspection by the employee involved in a reasonable manner and in accordance with legal standards.
- B. When information of a critical or derogatory nature is placed in the personnel file of a unit member, that unit member will be given notice and an opportunity to review and comment on that material. Such an employee will have the right to have his/her own written comments attached to any such derogatory statement, within a reasonable time after such information is placed in his/her file and in accordance with legal standards.
- C. A unit member shall have the right to authorize, in writing, a representative to examine his/her personnel files in accordance with legal standards.

12. REDUCTION IN WORK FORCE

- A. When, in the judgment of the CCSD Board of Directors, it becomes necessary to make a reduction in the work force, whenever possible, such reduction shall be accomplished through attrition. If a reduction in the workforce is necessary, layoffs shall be based on seniority within the classification targeted for elimination. The CCSD shall provide thirty (30) days' written notice to the affected employee(s). Employees subject to layoff shall be eligible to voluntarily demote to a lower classification based on seniority in the lower classification. For these purposes, time served in any higher classification shall count toward seniority in any lower classification. Reinstatement from layoff shall be based on seniority where the vacancy occurs. Eligibility for reinstatement of an employee laid off shall be for a period of twenty-four (24) months from the effective date of the layoff. The date of reinstatement shall constitute the new hire date for medical and dental benefits, including the HRA (Health Reimbursement Account) benefit as described herein.

B. BUMPING RIGHTS

- I. When a covered employee accepts a promotion or reassignment within covered classifications and fails to successfully complete the probationary period for that new promotion or assignment, the affected employee shall have the right to return to the previously held classification, or its replacement if applicable, subject to seniority with the CCSD, based on the employee's original date of hire. An employee that is released due to disciplinary reasons is not entitled to bumping rights.
- II. A covered employee who successfully completes the promotional or reassignment probationary period and is displaced from the promotional or reassignment position as a result of an employee's return from workers compensation leave or other protected leave, shall retain the right to bump back to their previously held position based on their seniority with the CCSD. The covered employee's seniority shall be based on the employee's original date of hire. An employee who is released due to disciplinary reasons is not entitled to bumping rights.

13. GRIEVANCE PROCEDURE

- A. Purpose: It is the intent of this section to provide a method of communication through which the Local 4635 or an individual covered employee may have a complaint heard and decided in an orderly and fair manner. The Local 4635 or an individual covered employee may be represented in their dealings with the CCSD under this section by an agent of their choice.
- B. Definition: A grievance is a complaint of the Local 4635 or an individual covered employee concerning the application of:

1. The administration of the conditions of employment, including job description, salary and benefits in force between the CCSD and the Local 4635 or individual employee.
 2. Working conditions within the control of the General Manager or the Fire Chief, including the CCSD or Department policies, procedures, rules and regulations, and for which no other procedures for orderly solution of such complaints exist.
- C. Informal Resolution (Level I): The Local 4635 or any covered employee shall first discuss the alleged grievance with the affected employee's immediate supervisor within twelve (12) regular business days of the event causing the grievance. If the Local 4635 or individual employee is not satisfied with the supervisor's solution to the complaint, the grievance may then be entered into the next level of the grievance procedure (Level II).
- D. Formal Resolution (Level II): If a complaint or grievance is not resolved at Level I (informal resolution), the Local 4635 or affected employee may submit the complaint in writing to the General Manager within five (5) regular business days of receipt of such grievance. The General Manager shall investigate and provide a written response to the Local 4635 or affected employee within ten (10) regular business days.

14. HOURS OF WORK AND WORK SCHEDULES

Covered employees may be assigned to a 40-hour workweek schedule, consisting of four (4) consecutive ten (10) hour work days, or a 56-hour (average) workweek schedule, consisting of twenty-four (24) hour work shifts that are scheduled in a manner so that each employee is assigned to duty an average of one third (1/3) of the days of a designated work period. The current 56-hour (average) workweek schedule consists of two consecutive 24-hour work shifts (48 consecutive duty hours) followed by four consecutive calendar days off (96 consecutive hours off duty).

15. OVERTIME

- A. Non-exempt employees assigned to a 56-hour (average) workweek schedule will receive pay for overtime as defined in the Fair Labor Standards Act (FLSA) (29.U.S.C.207k) and as described herein - overtime is defined as hours worked in excess of a total of 182 in a 14-day work period, as established by the CCSD.

Non-exempt employees assigned to a 40-hour (average) workweek schedule will receive pay for overtime for all hours worked in excess of 80 hours in a 14-day work period, as established by the CCSD.

- B. For purposes of calculating overtime hours, approved leave (holiday, vacation, sick leave, compensatory time off) shall be considered time worked. The following shall not be considered time worked for the purpose of calculating overtime hours: unpaid leave, suspensions, paid administrative leave relating to the implementation of disciplinary action, workers' compensation leave, and 4850 leave.
- C. All overtime shall be paid at a rate of one and one-half (1 ½) times the regular hourly rate of pay.

- D. After a single 48-hour rotation, overtime shifts may be staffed by out-of-class assignments and/or qualified reserves as determined by the Fire Chief. Absences, which are initially known to exceed 96 consecutive hours, may be filled by out-of-class assignments and/or qualified reserves immediately.

16. COMPENSATORY TIME

In lieu of overtime pay, covered employees may accrue compensatory time off (CTO). Accrued CTO may be taken as paid leave in the same manner as vacation leave or may be converted to cash at the request of the employee, and with the approval of the CCSD. All CTO not taken as paid leave or converted to a cash payment prior to the first full pay period in June of each year shall be automatically converted to a cash payment to the employee before the end of the fiscal year. At the written request of the employee, the CCSD General Manager may authorize a carryover of accrued CTO from one fiscal year to the next in an amount not to exceed 40 hours (for employees assigned to a 40-hour week) or 56 hours (for employees assigned to a 56-hour average week). Requests for carryovers must be submitted in writing to the General Manager by June 10th each year. In no event may CTO accrue more than the legally allowed 480 hours.

17. CALL-BACK

Each non-exempt employee who responds to a call-back from off-duty status shall be compensated at a minimum of two (2) hours for each response. If the actual call-back event extends beyond two (2) hours, all time worked will be compensated on an hour-for-hour basis and will be counted as hours worked for purposes of overtime calculations.

18. HOLIDAYS

- A. For 40-hour-per-week employees, the following are the twelve standard paid holidays observed by the CCSD:

New Years Day	Memorial Day	Labor Day	Thanksgiving
Martin Luther King Jr. Day	Juneteenth	Columbus Day	Day After Thanksgiving
President’s Day	Independence Day	Veterans Day	Christmas Day

In lieu of Lincoln’s Birthday, Admissions Day, and the half day for Christmas Eve/New Year’s Eve, float holiday time shall be provided each employee employed by the CCSD on July 1 of each year, provided the employee was employed continuously by the CCSD on or before the previous January 1st. Float holiday hours will be accrued on July 1st of each year based on the following chart:

Regular # of Hours/Day	Total # of Holiday Hours/Year		12 Std Holiday Hours/Year		July 1st Float Holiday Hours to Accrue
8	120		96		24
9	120		108		12
10	120		120		0
24	168		Accrue biweekly		Accrue biweekly
<i>Per Section 22 C – regular part time employees shall receive holiday pay on a pro rata basis:</i>					

- B. In lieu of time off on holidays, covered employees assigned to a 56-hour workweek shall accrue 6.07 hours of holiday leave per 14-day payroll period for a total of 168 hours per year (based on 120

hours per year times the conversion factor of 1.4). Such holiday leave may be taken as paid leave in the same manner as vacation leave or CTO or may be converted to a cash payment at the employee's request, with the approval of the CCSD.

- C. Unless otherwise provided in this section, for 40-hour-per-week employees, when a holiday listed herein falls on a covered employee's regular day off, such employee shall be assigned an alternate day off within the payroll period in lieu of the actual holiday. Unless directed otherwise by the Fire Chief, such alternate day off shall be assigned to the scheduled workday either immediately following or immediately preceding the affected holiday.
- D. Regular part-time employees shall accrue holiday leave on a pro-rata basis according to hours worked.
- E. Balances in the holiday/float holiday accrual bank existing prior to the first full pay period in June of each year shall automatically be converted to a cash payment before the end of the fiscal year. The employee's last paycheck in June will include the applicable cash payment unless State or Federal regulations indicate differently. Holiday leave may not be carried over from one fiscal year to the next.

19. VACATION

- A. Covered Employees assigned to a 40-hour workweek schedule shall accrue vacation leave as follows:
 - From the date of hire through sixty (60) months of service:
3.08 hours biweekly (80 hours/year)
 - Sixty (60) months of service through one hundred and twenty (120) months of service:
4.61 hours biweekly (120 hours/year)
 - One hundred and twenty (120) months of service through one hundred and eighty (180) months of service:
6.15 hours biweekly (160 hours/year)
 - 180 months plus one day of service:
7.69 hours biweekly (200 hours/year)
- B. Covered employees assigned to a 56-hour average workweek schedule shall accrue vacation leave as follows:
 - From the date of hire through sixty (60) months of service:
4.31 hours biweekly (112 hours/year)
 - Sixty (60) months of service through one hundred and twenty (120) months of service:
6.46 hours biweekly (168 hours/year)
 - One hundred and twenty (120) months of service through one hundred and eighty (180) months of service:
8.62 hours biweekly (224 hours/year)

- 180 months plus one day of service:
10.77 hours biweekly (280 hours/year)

- C. As of the end of the first full pay period in June of each year, an employee shall have an accrual balance of no more than the number of vacation hours he/she is entitled to earn in two years of employment. If an employee's accrued vacation balance exceeds such accrual limitation, the employee shall be paid cash for the number of excess unused vacation hours on the last paycheck in June of each year. An exception to the number of hours carried over may be made at the discretion of the General Manager.
- D. Vacation leave scheduling shall occur semi-annually in December and June, during periods designated by management to ensure orderly coverage. Vacation selection shall follow a three-year rotational system. Captains shall have first selection in Year 1, Engineers in Year 2, and Firefighters in Year 3. This rotation ensures that each classification receives an equitable opportunity to select vacation first during its designated year. Requesting a holiday off will require mutual agreement from all affected parties. If a holiday is not requested, all awarded MOU vacation will not require the employee to secure their own coverage. Vacation approval will be determined by classification and by which employee's shift is adjacent to the requested time off.

1. Fire Captains (highest to lowest seniority)
2. Fire Engineers (highest to lowest seniority)
3. Firefighters (highest to lowest seniority)

Each employee may select up to two (2) consecutive rotation blocks per selection round.

Employees may waive a selection round without penalty or loss of accrued leave.

Once vacation leave has been selected and approved as provided in MOU section 19 (D), it shall only be cancelled when an unanticipated and unavoidable operational necessity exists.

If a cancellation of approved vacation occurs, and IAFF disagrees with the department's decision, IAFF and CCSO shall meet within five (5) business days to discuss IAFF's concerns.

In the event of a cancelled vacation, the affected employee shall be made whole by providing the employee with a rescheduled period of time equal to the canceled vacation.

All Captains shall complete their selections before Engineers, and all Engineers shall select before Firefighters. When all ranks have completed a round, the process repeats in the same order until no vacation blocks remain or all members decline. This will go on until each employee has had an opportunity to select as many blocks of vacation leave as is equal to the total number of his or her accrued vacation leave.

Employees may waive a selection round without penalty or loss of accrued leave.

To maintain safe staffing and operational readiness, no more than one employee may be off at the same time. An additional employee may be granted time off at the same time, only with prior approval of the Fire Chief. Seniority for all vacation picks is determined strictly by each employee's hire date. Additionally, during vacation picks, employees may secure the four days immediately preceding and the four days following their scheduled vacation, allowing them to lock in a ten-day block per rotation.

20. SICK LEAVE

- A. Paid sick leave is available to all employees for all uses permitted by law as set forth in the CCSD's Policies, Procedures & Rules.

Each full-time employee assigned to a 40-hour workweek shall accrue sick leave from the date of employment at the rate of 4.6 hours per 14-day payroll period (or 120 hours per year).

- B. Each full-time employee, assigned to a 56-hour average workweek, shall accrue sick leave from the date of employment at the rate of 6.4 hours per 14-day payroll period (based on 120 hours per year times the conversion factor of 1.4).
- C. Regular part-time employees shall accrue sick leave on a pro rata basis according to hours worked.
- D. Unused sick leave may be accumulated without limit.
- E. Sick leave may be taken for reasons provided by law as set forth in the CCSD's Policies, Procedures & Rules, and such reasons as personal illness or injury; required attendance of an employee to care for a sick or injured spouse, recognized domestic partner, child, or other immediate family member residing with the employee; or medical or dental appointments.

F. FAMILY MEDICAL LEAVE

Bargaining unit employees shall be eligible for benefits under the California Family Rights Act or Federal Family Medical Leave Act pursuant to state and federal law or CCSD policy. Leaves of absence will run concurrently with the CFRA or FMLA when applicable.

- G. Upon termination of employment in good standing (i.e., resignation/retirement excluding disciplinary termination and resignation/retirement in lieu of disciplinary termination), of a full-time or regular part-time employee, such employee shall be paid for 50% of accumulated unused sick leave, to a maximum of 900 hours for employees assigned to a forty-hour workweek (50% times 900 hours = 450 hours possible), and to a maximum of 1260 hours for employees assigned to a 56-hour average workweek (50% times 1260 = 630 hours possible).
- H. Employees may voluntarily transfer up to forty (40) hours of unused sick leave per fiscal year in one (1) hour increments to a "sick leave bank" under the conditions established herein. The sick leave transfer shall be on an hour-for-hour basis and subject to the following conditions:
 - 1. The employee donating the sick leave must have a minimum of eighty (80) hours of accrued sick leave available after the donation. No transfers of sick leave shall be allowed when the donating employee is terminated, separated, or retires from the CCSD within nine (9) months after the donation. All transfers to the "sick leave bank" shall be non-reversible, and donations shall be processed on the CCSD's Personnel Action Form in the same manner as any other leave request.
 - 2. Employees eligible to receive sick leave hours from the "sick leave bank" must have been employed by the CCSD for a minimum of eighteen (18) months, have exhausted all paid leave and are suffering from a long-term illness or injury that will result in the loss of work for a period of at least twenty consecutive (20) working days. These "sick leave bank" provisions shall extend to the required attendance of an employee for the care of a spouse, child or other immediate family member residing with the employee. The General Manager shall review,

approve, modify, or deny requests for use of the "sick leave bank" based on the employee requests and the criteria established in this Section.

3. Employees utilizing the "sick leave bank" may integrate these benefits with the provisions of the Section of this MOU entitled "*State Disability Insurance*" for SDI integration, as well as Worker's Compensation integration, provided, however, that the total compensation from these sources combined shall not exceed the employee's base salary.
 4. The CCSD reserves the right to request additional information on the nature of the injury or illness and/or require verification from a medical doctor regarding the diagnosis prior to making an eligibility determination.
 5. The maximum sick leave available for use by an eligible employee during any twelve (12) month period shall be the lesser of 1056 hours or the amount of sick leave available in the "sick leave bank". Allocation of hours from the "sick leave bank" shall commence on the date that all other leave of the requesting employee is exhausted. Subsequent eligibility by additional employees for use of the "sick leave bank" shall result in the concurrent use of available hours in the "sick leave bank".
- I. A sick leave incentive plan shall be provided for the conversion of twenty-four (24) hours of sick leave to vacation or pay if no sick leave is used by an employee during the calendar year, provided that the employee was employed continuously from January 1st through December 31st. The employee must request the conversion during the month of January for the previous calendar year. Failure to request the conversion during January will result in ineligibility for conversion for the previous calendar year. All requests for conversion are non-reversible and shall require prior approval by the General Manager.

21. BEREAVEMENT LEAVE

- A. Covered employees shall be eligible for a temporary leave of absence without loss of compensation, upon the death of any member of the immediate family. Such leave shall not exceed five calendar days per year (40 hours total for a 40-hour workweek employee or 56 hours for a 56-hour workweek employee). After use of bereavement leave has been exhausted in any calendar year, a covered employee may use other paid leave, including sick leave, if necessary, for this purpose.
- B. For purposes of this section, members of the immediate family shall be defined as mother, father, husband, wife, son, daughter, brother, sister, grandmother, grandfather, guardian with whom the employee has lived, and as provided by law. These definitions shall include "in-law" relationships in each case and "step" relationships in the case of parents and children.
- C. The above-referenced bereavement leave will also apply to leave for a reproductive loss event, defined as a failed adoption, failed surrogacy, miscarriage, stillbirth, or an unsuccessful assisted reproduction. If an employee experiences more than one reproductive loss event within a 12-month period, the employer is not obligated to grant a total amount of reproductive loss leave time in excess of 20 days within a 12-month period.

22. JURY DUTY

Covered employees who are called or required to serve as a trial juror, upon notification and appropriate verification submitted to the Fire Chief, shall be entitled to be absent from his/her duties with the CCSD

during the period of such service or while necessarily being present in court as a result of such call. The employee's normal compensation shall be continued during such period of jury duty. The employee shall relinquish to the CCSD any compensation received for jury service.

23. UNIFORM AND PERSONAL GEAR ALLOWANCE

The CCSD agrees to provide each employee covered under this Memorandum of Understanding with a personal gear allowance of five hundred dollars (\$500.00) per fiscal year, payable in July. This allowance may be used for the purchase or replacement of boots or other personal gear not otherwise provided by the departments. In addition, the CCSD shall provide and cover the cost of all equipment, tools, and protective items required for employees to perform their assigned duties and to participate in out-of-county assignments or deployments.

Covered employees shall maintain a minimum of two sets of uniform clothing (pants and shirts) and one pair of CAL-OSHA-approved fire safety boots (station boots). All uniform clothing and boots must be kept in a clean, serviceable condition and free from excessive wear. Uniform items or boots that are faded, torn, or otherwise unserviceable may not be worn while on duty.

Uniform clothing, as defined above, may be replaced on an as-needed basis as determined by the CCSD, up to a maximum of one uniform per year. The CCSD reserves the right to inspect covered employees' uniforms to determine whether replacement with a CCSD-issued uniform is warranted.

24. HEALTH BENEFITS

- A. In the event that legislation is passed allowing for local PERS agencies to reduce contributions for retiree health insurance coverage, all employees retiring after the effective date of such legislation shall be provided health insurance coverage at the same ratio as current employees. Employees retiring prior to such legislation shall have insurance coverage as currently provided.
- B. For all regular employees working full time, the CCSD will pay 85% of the premiums currently in effect for employee and dependent coverage for the lowest cost plan available to CCSD employees offered through the PERS system. However, the CCSD shall have the unilateral discretion to provide a higher-level plan. The CCSD payment is inclusive of the PERS minimum health contribution. The balance of the total CCSD contribution is a cafeteria like plan contribution. In the event an employee elects a higher cost coverage, the employee shall pay the increased cost for that plan. CCSD premium payments apply to retirees and their dependents as applied to active employees and their dependents for employees/retirees hired before October 1, 2012.
- C. Employees hired after October 1, 2012, shall be eligible to receive retiree health contributions in an amount equal to PERS minimum health contributions only.
- D. **HEALTH REIMBURSEMENT ACCOUNT (HRA)**
 - (i) **Regular employees**, after completion of their probationary period, shall be eligible for the Health Care Reimbursement Program.

Eligible employees shall receive a credit of \$1300 in the approved program for eligible reimbursable costs January 1st each year. This program shall be administered by an approved third-party provider and shall conform to all applicable laws, rules, and regulations.

- (ii) **Probationary employees** shall become eligible for this benefit upon successful completion of their probation. The benefit is pro-rated for new employees and is not retroactive. It takes effect with the next full pay period after passing probation. Employer contributions are \$50 per pay period for the remaining periods in the calendar year after passing probation. Reinstated employees would be covered by this section.

Promotional probationary employees are not subject to the same guidelines as new probationary employees. Promotional probationary employees are covered under paragraph (i) above as a regular employee.

- (iii) **Part-time employees** hired after July 1, 2006, are eligible for a pro-rated portion of the benefit. For example, half-time employees will be eligible for \$25 per pay period after successfully passing probation. Non-probationary half-time employees are eligible for \$650 on January 1st. Full-time employees who convert to a part-time schedule will also have this benefit prorated based on their average hourly work schedule.

(iv) **Retired Employees**

Retirees who qualify for this benefit:

- This benefit applied only to Local 4635 employees who were active as of July 1, 2006, and to employees who retired between July 1, 2004, and June 30, 2006. All employees who qualified for this benefit have now retired, and it no longer applies to any active employees.

Retirees who do not qualify for this benefit:

- Employees hired on or after July 1, 2006 will not be eligible for this benefit after separation from the CCSD whether through retirement, voluntary separation, or any other means.
- The benefit does not extend into retirement if the employee did not retire from the CCSD but retires from another agency.
- This benefit does not extend to people who retired before July 1, 2004 – as the benefit did not exist for retirees before July 1, 2004.
- Upon death of the retired employee, this benefit does not extend to the spouse of the retired employee.

25. DENTAL INSURANCE

- A. For all regular employees working full-time, the CCSD will pay 85% of the premiums for employee and dependent coverage for the lowest cost dental plan. In the event the employees elect a higher cost coverage, the employees shall pay the increased cost for that plan.
- B. The CCSD and employees shall each pay 50% of any increase in dental benefit premiums.

26. LIFE INSURANCE

A Group Life Insurance Plan will be provided with a \$25,000 life insurance policy for each unit member, a \$1,000 policy for each employee's spouse, and a \$1,000 policy for each employee's dependent under the age of 21. The CCSD will pay the full monthly premium for each unit member, spouse, and dependent children.

27. DOMESTIC PARTNERS

Domestic partners (as defined by Family Code Section 297 and registered with the State of California) shall be included as dependents and eligible for specific benefits as is legally required.

By extending to an employee the specific benefits defined by this Article, the CCSD does not intend to confer or imply any other unspecified benefits to such employee, or to the employee's domestic partner.

28. RETIREMENT

A. The CCSD provides a Retirement Program for all regular employees working half-time or more. The Retirement Program may be provided through contract with the California Public Employees Retirement System (PERS), as is currently provided, and may be integrated with the Federal Social Security Program, as is currently provided. The CCSD shall provide the PERS 3% @ 50 public safety retirement plan for covered employees, including single highest year computation, for all employees hired before December 28, 2012. All covered employees hired on or after December 28, 2012 who are not defined as "new members" under the Public Employees' Pension Reform Act ("PEPRA") will be covered by the 3% @ 55 retirement formula and the 36 highest consecutive months' final compensation provision. All covered employees hired on or after January 1, 2013, and who are defined as "new members" under PEPRA will be covered by the 2.7% at 57 retirement formula and the 36 highest consecutive months' final compensation provision.

B. The current employee share contribution to the PERS Retirement Program is 9% of wages and is subject to change.

Employees who are not subject to PEPRA shall pay 100% of the entire designated employee share of PERS retirement contributions. Employees defined as "new members" under PEPRA shall pay 50% of the total normal cost of the retirement benefits, as determined by CalPERS.

C. The employee's share of mandated Social Security contributions is paid 100% by the employee, by payroll deduction. The employer's share of mandated Social Security contributions is paid 100% by the employer.

29. STATE DISABILITY INSURANCE (SDI)

The CCSD shall provide for the integration of SDI benefits with sick leave or vacation leave on a pro rata basis. The procedure shall not allow the employee to receive more than he/she would have received if the employee were on regular duty but shall allow the employee to receive a full salary for as long as his/her sick leave and vacation leave will allow through such integrated use.

30. ADVANCEMENT IN SALARY (MERIT ADJUSTMENTS)

A. The salary range set forth for each classification is divided into five (5) steps that are implemented as follows. Salary steps within a range are typically established in five percent (5%) increments.

B. Typically, upon appointment to any classification within the CCSD system, an employee is placed at the beginning ("A") step of the range. Upon determination of the General Manager that the needs of the CCSD and the qualifications of the employee so warrant, a newly appointed employee may be assigned to any step in the salary range. A current copy of the salary ranges for bargaining unit classifications can be found on the CCSD website (see appendix A).

- C. Progression from one step in a salary range to the next shall be based upon a satisfactory written performance evaluation provided by the Fire Chief and accompanied by a recommendation to the General Manager to implement a step increase. The decision to implement such an increase shall rest with the General Manager.
- D. Progression from the initial step in the range to the next step will typically occur upon the satisfactory completion of a one-year probationary period. All subsequent salary increases within the salary range shall typically occur at one-year intervals, based on satisfactory performance.
- E. Covered classifications are assigned to salary ranges as provided in Appendix “A” attached.

31. SALARY

A. *Longevity Pay*

Employees hired on or after June 25, 2015, are not eligible to receive Longevity Pay.

B. *Accrual Cash Outs*

Accrual cash outs shall be paid on the employee’s base pay rate only. All overtime pay, incentive pay including merit, allowances and other specialty pay is excluded from all accrual cash out calculations.

C. *Salary Increases*

During the term of this agreement the parties have negotiated the following wage increases to provide both cost of living increases and equity adjustments:

First year of the agreement:

Effective the first full pay period following ratification and Board approval 5% wage adjustment for classifications in the bargaining unit.

Second year of the agreement:

Effective the first full pay period following ratification and Board approval 6% wage adjustment for classifications in the bargaining unit.

During the course of this agreement, if the CCSD’s non-discretionary expenses significantly surpasses projections, the CCSD shall have the right to reopen this agreement to avoid potential layoffs or reductions in services.

32. SALARY AND BENEFITS CONVERSION

A. *The Multiplier*

When a covered employee is transferred from one work schedule to another (e.g. 40-hour to 56-hour average), hourly rates of pay, leave accruals, overtime pay, and all other pay and benefits that are affected by an hourly computation shall be converted to the appropriate proportional amount. The conversion factor from a 40-hour week to a 56-hour average week shall be 0.714. The conversion factor from a 56-hour average week to a 40-hour week shall be 1.4.

B. *Modified Duty*

When a covered employee is assigned to a modified duty position, due to illness or injury, such assignment shall be on a 40-hour week basis. Such assignment shall occur at the sole discretion of the Fire Chief and shall only be made when there is sufficient benefit to the CCSD to warrant such assignment.

33. DEFERRED COMPENSATION 457 MATCH

The CCSD shall provide a matching monthly contribution of \$25.

34. PARAMEDIC CERTIFICATE/ACCREDITATION

Local 4635 employees who possess a valid Paramedic Certificate/Accreditation in San Luis Obispo County will be required to perform paramedic services as part of their regular duties. Failure to maintain the required paramedic certification/accreditation may result in the loss of paramedic duties and, at the CCSD's discretion, could impact the CCSD's ability to provide ALS/paramedic services, including meeting the requirement of one paramedic per shift.

The CCSD will continue reimbursing current full-time employees for the following costs necessary to maintain their San Luis Obispo County Paramedic Accreditation:

- Paramedic license renewal every two years
- 48 hours of continuing education, with the opportunity to complete on-duty via Vector Solutions
- Attendance at six base station meetings over two years, including overtime and/or backfilling costs
- County ALS Class through SLO EMSA AP

Employees hired as paramedics are required to maintain all necessary paramedic certification and accreditation. Failure to do so, if attributable to the employee, may result in the discontinuation of any associated paramedic assignment pay until proof of current certification and accreditation is provided to the CCSD. Employees who do not meet the minimum requirements for certification, accreditation, education, or employment as a paramedic are not eligible for reimbursement of related expenses and must return any advance payments received.

35. WORKING OUT OF CLASS

Interim Assignments: Covered employees who are assigned by the Fire Chief or the CCSD General Manager to work in a higher classification for any period longer than 30 days or ten (10) normal workdays in one pay period shall be paid at the "A" step of the assigned higher salary range, provided that such out of class pay shall not be less than 5% above the assigned employee's normal pay rate. This provision does not apply to opportunities for Acting Chief assignments.

Temporary Assignments: Covered employees who are assigned by the Fire Chief or the CCSD Manager to work in a higher classification for any period less than 30 days or less than ten (10) workdays shall be paid for the entire period they are assigned to work in such higher classification at 5% above the assigned employee's normal rate of pay.

No out-of-class/position assignment shall exceed nine hundred sixty (960) hours per fiscal year when the temporarily reassigned employee is providing coverage during recruitment to fill a vacant higher-level classification.

36. ACTING DUTY CHIEF

The positions of Acting Chief (AC) and Duty Officer (DO) will be assigned by the Fire Chief when the Fire Chief is unavailable for response for an extended period as determined by the Fire Chief. When these duties are assigned, the applicable Specialty Pay will begin at the time of assignment, to coincide with the Fire Chief's absence and to provide continuous response coverage.

The assigned Captain on duty will provide coverage as the Acting Chief (AC) during their regular shift and shall receive \$35 Specialty Pay per 24-hour shift in addition to their regular pay. Such pay shall be in lieu of any salary increase, and for payroll purposes may be paid in hourly increments for such assignments.

To ensure proper coverage, the Fire Chief may assign the position of Duty Officer (DO) to an off-duty Captain who will be on standby, will respond to calls and will provide the necessary coverage. While on standby they will receive \$90 Standby Pay per 24-hour shift. Such pay shall be in lieu of any salary increase and for payroll purposes may be paid in hourly increments for such assignments. Additionally, they shall be paid for their response time in accordance with their current MOU Section 17, CALL BACK; *"Each non-exempt employee who responds to a call-back from off-duty status shall be compensated at a minimum of two (2) hours for each response. If the actual call back event extends beyond two (2) hours, all time worked will be compensated on an hour for hour basis and be counted as hours worked for purposes of overtime calculations."*

The Chief may designate an alternative staff member as he or she deems appropriate to serve as the duty officer in charge.

37. PROMOTIONAL ADVANCES

When a covered employee is promoted to a higher classification, he/she will typically be placed at a step in the salary range of the new position which will result in a salary increase of at least 5%. If the top step ("E") of the new range does not allow for a 5% increase, the appointment shall be made to the top ("E") step of the promotional position range.

38. POLICY DEVELOPMENT

It is recognized that the CCSD and the Fire Department are continuously involved in developing methods to improve the delivery of services to the public and to increase operational effectiveness. To this end, the CCSD will consult with the Local 4635 over the development of new policies, procedures, rules and regulations; the modification of existing policies, procedures, rules and regulations; the introduction of new methods and technologies to department operations, as deemed necessary during the term of this agreement. Due consideration will be given to the interests of the Local 4635 in the implementation of any such policies, procedures, rules and regulations or the implementation of new methods or technologies.

39. PART-TIME EMPLOYEES

- A. An average of under 20 hours per week will receive a pro-rata portion of vacation, sick leave, and holiday pay only as recognized for new hires.
- B. An average of over 20 hours per week will receive a pro-rata portion of leave, i.e., vacation, sick leave, and holiday pay as recognized for new hires. No health benefits, PERS retirement if and when eligible for membership.

C. An average of over 30 hours per week: will receive a pro-rata portion of health benefits, dental benefits, vacation, sick leave, and holiday, as recognized for new hires and PERS retirement in pro-rata portion.

40. SEVERABILITY

If any section of this MOU shall be found invalid or unlawful by reason of existing or subsequently enacted legislation, or by judicial authority, all other sections of this MOU shall remain in full force and effect for the duration of the term of this MOU.

41. TERM OF MEMORANDUM OF UNDERSTANDING

The term of this MOU shall be from January 8, 2026, through January 8, 2028. On mutual agreement of the parties, items subject to the meet and confer process may be opened for discussion except for wages and retirement benefits. Additionally, upon written notification by the CCSD, Local 4635 agrees to promptly meet and confer over proposed changes to the CCSD's Policies, Procedures & Rules that significantly affect employees' wages, terms, and working conditions.

The undersigned have signed this Memorandum of Understanding as of the dates indicated below.

CAMBRIA COMMUNITY SERVICES DISTRICT:

By: _____
Matthew McElhenie
General Manager

Date: _____

CAMBRIA FIREFIGHTERS/INTERNATIONAL ASSOCIATION OF FIREFIGHTERS (LOCAL 4635

By: _____
Michael Castellanos
Local 4635
CCSD Fire Captain

Date: _____

Appendix A

A current copy of the salary ranges for bargaining unit classifications can be found on the CCSD website:
<https://www.cambriacsd.org/salary-schedule>

RESOLUTION 03-2026
JANUARY 8, 2026

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AMENDING THE DISTRICT'S SALARY SCHEDULE

WHEREAS, the District engaged in labor negotiations with the International Association of Firefighters (IAFF) Local 4635, reaching an agreement with a wage increase, for the represented unit; and

WHEREAS, CalPERS requires that pay amounts be established pursuant to publicly available schedules; and

WHEREAS, publicly available salary schedules are required to comply with California Code of Regulations (CCR) Section 570.5.

NOW, THEREFORE, BE RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. The revised Cambria Community Services District Salary Schedule, attached hereto as Exhibit A and incorporated herein by reference, is hereby approved.
2. In accordance with CalPERS regulation CCR §570.5, the pay rate and pay schedule are amended and represent the negotiated increases.
3. This Resolution and the salaries contained in Exhibit A shall constitute a publicly available pay schedule as required by Government Code Section 20480. Pursuant to CCR §570.5, it shall be immediately accessible and available for public review at the District's office during the District's normal business hours and posted on the District's website.
4. This pay schedule shall be effective the first full payroll period following ratification of the IAFF MOU upon adoption of this Resolution. The District shall permanently retain this resolution and the pay schedule contained herein in its official records.

PASSED AND ADOPTED THIS 8th day of January 2026.

Harry Farmer, President
Board of Directors

APPROVED AS TO FORM:

Timothy J. Carmel
District Counsel

ATTEST:

Haley Dodson
Confidential Administrative Assistant

Exhibit A

**CAMBRIA COMMUNITY SERVICES DISTRICT
SALARY SCHEDULE
FOR THE PERIOD JANUARY 1, 2026 THROUGH JUNE 30, 2026
Updated January 8, 2026**

POSITION TITLE	STEP A	STEP B	STEP C	STEP D	STEP E	GM Approval STEP E + 1%- 5%	10 YEARS SERVICE STEP E+5%	15 YEARS SERVICE STEP E+7.5%	20 YEARS SERVICE STEP E+10%
SERVICE EMPLOYEES INTERNATIONAL UNION (ANNUAL AMOUNTS) - 3% Wage Increases Effective 1st Full Payroll Following January 1, 2026									
Administration (Includes 3% Wage Increase)									
Administrative Technician I	48,682	51,116	53,672	56,355	59,173	N/A	62,132	63,611	65,090
Administrative Technician II	57,765	60,654	63,686	66,871	70,214	N/A	73,725	75,480	77,236
Administrative Technician III	70,412	73,932	77,629	81,510	85,586	N/A	89,865	92,005	94,145
Administrative Technician IV	85,543	89,820	94,311	99,026	103,977	N/A	109,176	111,776	114,375
Facilities & Resources (Includes 3% Wage Increase)									
Maintenance Technician	54,284	56,998	59,848	62,841	65,983	N/A	69,282	70,931	72,581
Water & Wastewater Operations (Includes 3% Wage Increase)									
Water Treatment Plant OIT	54,012	56,713	59,548	62,526	65,652	N/A	68,935	70,576	72,217
Water Treatment Operator I	56,491	59,316	62,282	65,396	68,666	N/A	72,099	73,816	75,532
Water Treatment Operator II	63,994	67,194	70,553	74,081	77,785	N/A	81,674	83,619	85,563
Water Systems Operator T3/D2	72,493	76,118	79,924	83,920	88,116	N/A	92,522	94,725	96,928
Wastewater Collection System Worker	56,694	59,529	62,505	65,631	68,912	N/A	72,358	74,081	75,803
Wastewater Treatment Plant OIT	59,677	62,661	65,794	69,084	72,538	N/A	76,165	77,978	79,792
Wastewater Operator I	62,730	65,867	69,160	72,618	76,249	N/A	80,061	81,967	83,874
Laboratory Technician	69,311	72,776	76,415	80,236	84,248	N/A	88,460	90,566	92,672
Wastewater Operator II	70,707	74,243	77,955	81,853	85,945	N/A	90,243	92,391	94,540
Wastewater Operator III	78,124	82,031	86,132	90,439	94,961	N/A	99,709	102,083	104,457
CAMBRIA FIREFIGHTERS (IAFF LOCAL: 4635) (ANNUAL AMOUNTS) - Wage Increases Effective 1st Full Payroll Following January 9, 2026 at 12:00pm									
Fire Captain	93,747	98,435	103,356	108,524	113,950	N/A	N/A	N/A	N/A
Fire Captain - Paramedic	100,947	105,635	110,556	115,724	121,150	N/A	N/A	N/A	N/A
Fire Engineer	77,749	81,637	85,719	90,005	94,505	N/A	N/A	N/A	N/A
Fire Engineer - Paramedic	84,949	88,837	92,919	97,205	101,705	N/A	N/A	N/A	N/A
Firefighter	68,874	72,317	75,933	79,730	83,716	N/A	N/A	N/A	N/A
Firefighter - Paramedic	76,074	79,517	83,133	86,930	90,916	N/A	N/A	N/A	N/A
CAMBRIA FIREFIGHTERS IAFF LOCAL 4635 (ANNUAL AMOUNTS) - Wage Increases Effective 1st Full Payroll Following January 9, 2026 at 12:00 pm									
Firefighter (SAFER Grant)	68,874	72,317	75,933	79,730	83,716	N/A	N/A	N/A	N/A
Firefighter (SAFER Grant) - Paramedic	76,074	79,517	83,133	86,930	90,916	N/A	N/A	N/A	N/A
RESERVE FIREFIGHTERS (HOURLY RATE) Effective January 1, 2026									
Reserve Recruit Firefighter	16.90	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reserve Firefighter	19.90	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
MANAGEMENT & CONFIDENTIAL EMPLOYEES (ANNUAL AMOUNTS) 3% Wage Increases Effective January 18, 2026									
Facilities & Resources Manager	101,813	106,904	112,249	117,862	123,755	124,993 - 129,943	N/A	N/A	N/A
Program Manager	101,813	106,904	112,249	117,862	123,755	124,993 - 129,943	N/A	N/A	N/A
Confidential Administrative Assistant	114,480	120,204	126,215	132,525	139,152	140,-544 - 146,110	N/A	N/A	N/A
Water Systems Superintendent	114,480	120,204	126,215	132,525	139,152	140,-544 - 146,110	N/A	N/A	N/A
Wastewater Systems Superintendent	114,480	120,204	126,215	132,525	139,152	140,-544 - 146,110	N/A	N/A	N/A
Fire Chief	146,715	154,051	161,754	169,841	178,333	180,116 - 187,250	N/A	N/A	N/A
Utilities Department Manager	146,715	154,051	161,754	169,841	178,333	180,116 - 187,250	N/A	N/A	N/A
Administrative Department Manager	146,715	154,051	161,754	169,841	178,333	180,116 - 187,250	N/A	N/A	N/A
General Manager	196,691	196,691	196,691	196,691	196,691	N/A	N/A	N/A	N/A

Red denotes a change

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A**

FROM: Matthew McElhenie, General Manager
Jim Green, Utilities Department Manager

Meeting Date: January 8, 2026 Subject: Discussion and Consideration of Extension of the Peoples' Self-Help Housing ("PSHH") Cambria Pines Affordable Housing Project Intent to Serve Letter

FISCAL IMPACT:

There is no fiscal impact to the District by granting a time extension for the Intent to Serve letter.

DISCUSSION:

This item is being presented to the Board for consideration of approving the time extension request for the PSHH Intent to Serve Letter for the proposed Cambria Pines Affordable Housing Project on Schoolhouse Lane. The project was appealed to the California Coastal Commission after being approved by the County of San Luis Obispo's (SLO) Planning Department, Planning Commission, and Board of Supervisors. The Coastal Commission denied the appeal, and the project was issued a Coastal Development Permit (CDP) A-3-SLO-19-0033.

Since then, PSHH has been actively working to finalize a financing mechanism that will enable it to proceed with construction. The project has completed its building permit review and received its building permits from SLO County on November 27, 2024. Those building permits expire on 11/27/2027 with the option for two (2) extensions of one (1) year each. The current status and history of the project's permits can be viewed on PermitSLO (<https://energov.sloplanning.org/>) by searching for APN 013-151-034 and filtering by permit. A permit number has been assigned to each building, in addition to grading and stormwater permits.

Typically, project applicants with a valid CDP and valid building permits are eligible to apply for a connection permit from the District and have a physical water meter installed. However, due to the delayed financing process, PSHH does not believe they will be ready to break ground until December 2026. The attached cover letter includes a summary of project milestones. Due to the extended financing timeline and to better align with the SLO County building permit expiration dates, PSHH has opted to apply for an additional 24-month extension of its current Intent to Serve Letter.

At its July 11, 2024, meeting, the Board of Directors approved an eighteen-month (18) time extension for the Intent to Serve Letter through January 11, 2026.

It is recommended that the Board of Directors approve the application for and grant a twenty-four (24) month time extension of the Intent to Serve Letter for the People's Self-Help Housing Cambria Pines Affordable Housing Project.

ATTACHMENTS:

1. Construction Permit
2. People's Self-Help Housing Request to Extend Intent to Serve Letter
3. Application for Extension
4. Intent to Serve Extension Invoice
5. Intent to Provide Water & Sewer Service Letter
6. Intent to Provide Water & Sewer Service Letter Enclosures



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Property Owner: CAMBRIA PINES APARTMENTS LP A CA LP

Valuation: \$373,308.99

Permit: PMTC - Commercial Permit New Structure Mixed Use

Expires: 11/27/2027

Permit #: PMTC2021-00277

Project #: N/A

Application Date: 08/26/2021

Issued: 11/27/2024

PROJECT DESCRIPTION

BUILDING 8 COMMUNITY CENTER (3,599 SF) - FIRST FLOOR MULTI-PURPOSE ROOM (624 SF) AND COMMUNITY CENTER (2,162 SF) SECOND FLOOR (1) 2 BEDROOM APARTMENT (813 SF) (MAJOR GRADING PERMIT PMTG2021-00078)

PROJECT DETAILS

Project Address:

2845 SCHOOLHOUSE LN, CAMBRIA 93428

Community: Cambria

Assessor's Parcel Number: 013-151-034

Lot Size: N/A

Height Allowed: 0 ft.

Height Proposed: 0 ft.

Soil Percolation: N/A

Soil Expansive: N/A

Inspection Area: Inspection Zone 1

Setbacks:

Front 0 ft.

Left 0 ft.

Rear 0 ft.

Right 0 ft.

Occupancy Class: A-3 Churches, Gymnasiums, B Office, Professional, R-2 Multi-Family, S-2 Storage, Low Hazard

Type of Construction: V-B

APPLICABLE CODES

County Building and Construction Ordinance - Title 19

County Coastal Zone Land Use Ordinance - Title 23

County Land Use Ordinance - Title 22

County Fire Code Ordinance - Title 16

2019 California Code of Regulations Title 24

PMTC2021-00277



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

CONTACTS

Contractor

KENNETH TRIGUEIRO
8055402453

Authorized Agent

RIGOBERTO GUZMAN
3533 EMPLEO
SAN LUIS OBISPO, CA 93401
805-540-2475

Other

COURTNEY LONG
1060 KENDALL RD
SAN LUIS OBISPO, CA 93401

Primary Owner

CAMBRIA PINES APARTMENTS LP A CA LP
3533 EMPLEO ST
SAN LUIS OBISPO, CA 93401

Engineer

BUTCH WELLS
150 CASTILLIAN DR 201
GOLETA, CA 93117
805-562-1270

SPECIAL REQUIREMENTS

Legend - Description of Letter Code in Condition Title

C = Due at or before the plan correction return **I** = Due at or before permit issuance **S** = Required at or before foundation inspection
R = Required at or before framing inspection **F** = Required before final inspection

Prior to Corrections

Status

BLD-Consent of Owner-C

MET

Written consent of the land owner or proof of ownership is required prior to issuance of permit.

Note: A copy of the property owner's driver's license, form notarization, or other acceptable verification is required to be presented when the permit application is submitted to verify the property owner's signature.

BLD-Fire Plan Review-C

MET

Please contact your local Fire Jurisdiction for review of the fire safety plan prior to issuance and provide a fire safety plan review letter from San Miguel, Templeton, Cambria or Five Cities Fire.

San Miguel Fire contact: (805) 467-3300

Templeton Fire contact: (805) 434-4911

Cambria Fire contact: (805) 927-6240

Five Cities Fire contact: (805) 473-5490

County of San Luis Obispo Fire: (805) 543-4244

BLD-Sewer Will Serve Letter-C

MET

Provide a will-serve letter from your sewer provider.

SCANNED IN DOCS

BLD-Water Serve or Well Report-C

MET

The capacity required for a domestic well shall be verified by a minimum four hour pump test with drawdown and recovery data by a licensed and bonded well driller or pump testing company. The pump test shall not be more than five years old. Please submit a four hour pump test. A domestic well shall provide a minimum capacity of 5 gallons per minute (GPM) for a single family dwelling. A well with a minimum capacity of 2.5 GPM may be approved, where 1000 gallons of on site water storage is also provided.(For commercial projects please contact Environmental Health 805-781-5544)

SCANNED IN DOCS



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Issuance

Status

BLD-Cross Connect/Plan Review-I

MET

Contact Matthew A. Giuffrida at 805 781-5567 for cross connection plan review.
 Mathew is with the Environmental Health Services Division receptionist (805) 781-5544, email
 mgiuffrida@co.slo.ca.us
 Ok per Matthew Giuffrida 5/25/23

BLD-CWMP-Recycling Review-I

MET

A Construction Waste Management Plan will need to be submitted for your project, 75% of your construction waste will need to be recycled at an IWMA approved facility or provide the detailed Form for recycling.

BLD-Grading Permit First-I

MET

Owner must obtain grading permit before or at the same time as the building permit.
 PMTG2021-00078

BLD-School District Clearance-I

MET

Owner must provide County School Fee Form which is to be taken to the School District at the bottom of the form and returned with the receipt/ signed prior to the permit being issued.

Please note: School Fee Form will not be created until the plans have been stamped approved.
 PAID \$6543.45 TO COAST USD ON 11/25/2024 FOR 2786 COMMERCIAL SF AND 813 FOR RESIDENTIAL SF.
 RECEIPT# 3373. MCH

BLD-Verify Contractor's License-I

MET

Verify Contractor's License-I
 License # 486353
 PEOPLES' SELF-HELP HOUSING CORPORATION
 1060 KENDALL RD
 SAN LUIS OBISPO, CA 93401
 Business Phone Number:(805) 781-3088

Entity Corporation
 Issue Date 01/31/1986
 Expire Date 01/31/2026

Prior to Foundation

Status

BLD-Misc. Hold-Foundation-S

NOT MET

Prior to Foundation please do the following:
 AIC letter from PG&E for 42,000 rms fully rated electrical system

BLD-Pad Certification-S

NOT MET

Soils Engineer to certify the grading recommendations from the soils investigation have been met & a statement saying, "building pad as constructed is suitable for the intended use."



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Foundation **Status**

BLD-Setback Survey-S **NOT MET**

The structure is located within 5' of the minimum required setback from the property line. At foundation inspection, provide certification from a licensed land surveyor or civil engineer that the structure meets the setback requirements if lot line monuments are not available.

BLD-Survey Height Control Point-S **NOT MET**

Prior to Foundation Inspection, have surveyor establish control point from which to measure height.

Prior to Framing **Status**

BLD-Height Check @ Roof Nailing-R **NOT MET**

Prior to framing inspection, have surveyor check height to ensure compliance with height limit.

Prior to Final **Status**

BLD-Cambria Fire Approval-F **NOT MET**

Cambria Fire Department approval prior to final.

BLD-Cross Connection Inspection (Health)-F **NOT MET**

Please contact Matthew A. Giuffrida at 781-5567 for FINAL Health Dept. cross connection inspection.

BLD-CWMP Recycle Compliance-F **NOT MET**

PRIOR to the final building inspection, the permittee must provide documentation to show compliance with the 75% recycling requirement. To avoid delaying Final Approval, submit ORIGINAL waste handling and recycling receipts at least 7 working days prior to requesting a Final Inspection. Questions may be directed to Michael Byrd at (805) 781-1537. Failure to provide all receipts or to achieve the 75% recycling requirement will prevent the finaling of your project. You can email the receipts to pl_building-recyclingreceipts@co.slo.ca.us. Please be aware they will need to be readable, clear, and preferably in PDF format, otherwise a printed copy will be needed. Printed copies may be mailed or hand delivered to 976 Osos St., RM 300, San Luis Obispo, CA 93408. Permit number must be included, or receipts will be discarded.



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

STORMWATER NOTICE TO PROPERTY OWNERS

Construction activity resulting in a land disturbance of one acre or more, or less than one acre but part of a larger common plan of development, must obtain the General Permit for Storm Water Discharges Associated with Construction and Land Disturbance Activities (Construction General Permit) and prepare a Stormwater Pollution Prevention Plan (SWPPP). Construction activity subject to this permit includes clearing, grading, and disturbances to the ground such as stockpiling or excavation.

The Construction General Permit for Stormwater requires property owners, to be responsible for managing stormwater runoff from your site during and after construction. To ensure that construction does not result in stormwater pollution, the owner and their representative in charge of construction are required to utilize Best Management Practices to minimize or eliminate pollutants in stormwater discharge. Construction Best Management Practices are structural controls and practices that primarily emphasize pollution prevention and erosion and sediment control.

This is brought to your attention to ensure that you are aware of the need to implement Best Management Practices for the duration of your construction project and in accordance with post-construction stormwater requirements. Failure to do so may result in the suspension of building permits, a stop-work order, or enforcement action by County Code Enforcement or the Regional Water Quality Control Board.

For additional information on the construction General Permit for Stormwater, please review the Frequently Asked Questions:

http://www.waterboards.ca.gov/water_issues/programs/stormwater/construction.shtml

You may also contact the following County or Regional Water Quality Control Board Staff:

County: Anthony Schuetze (805) 781-5602 or aschuetze@co.slo.ca.us

Water Board: David Innis (805) 549-3150 or david.innis@waterboards.ca.gov



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

LEGAL DECLARATIONS

APPLICANT IS (check one) _____ OWNER _____ CONTRACTOR

OWNER-BUILDER DECLARATION (if applicant is owner of the property or owner's authorized agent, he/she must certify one of the following statements to be true):

I, as owner of the property, or my employees with wages as their sole compensation, will do the work and the structure _____ is not offered nor intended for sale.

_____ I, as owner of the property, am exclusively contracting with licensed contractors to construct this project.

WORKER COMPENSATION DECLARATION (every applicant owner must certify one of the following statements to be true):

_____ I hereby affirm that I have a current certificate of consent to insure or a certificate of workers compensation insurance and that I will maintain this certificate until completion of this project.

_____ I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Worker's Compensation Laws of California.

_____ OWNER ACKNOWLEDGES SPECIAL REQUIREMENTS.

NOTICE TO APPLICANT: If, after making any of the foregoing declarations, you become subject to any Labor Code or License Law provision, you must comply with such provisions or this permit shall be deemed revoked.

APPLICANT AGREEMENT: I certify that I have read this permit form and state that the information on it and on the permit application is correct. I agree to comply with all County ordinances and state laws relating to building construction and with all special requirements identified on the permit, and I hereby authorize representatives of the County to enter upon the above-mentioned property for inspection purposes. Every permit issued shall become invalid as follows:

- 1) Permits for buildings with a floor area of 1000 square feet or greater shall remain valid for a time period of three years from the date of issuance.
- 2) Permits for buildings with a floor area of less than 1,000 square feet or for other miscellaneous work shall remain valid for a time period of one year from date of issuance.
- 3) Permits for work that was started and/or completed prior to issuance of the permit (also known as "as-built") shall be valid for a time period of 180 days from the date of issuance.

In order to received this permit you may have paid Public Utility Fees, Road Fees, and/or Air Quality Mitigation Fees in the amounts shown on your Statement of Fees and Project Hold Conditions. Pursuant to the Mitigation Fee Act (California Government Code Section 66000 et seq.), the issuance of this permit begins a 90-day period for protesting such fees.

Signed: _____ Date: _____

Print Name: _____

Person signing here is:

_____ Actual Applicant

_____ Authorized Employee/Partner Applicant

_____ Authorized Agent per Consent of Landowner Form

***** PLEASE CALL USA 1-800-227-2600 UNDERGROUND SERVICE ALERT BEFORE DIGGING *****



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Simplified Recycling Plan Excerpt from the Construction Permit Application

WASTE MANAGEMENT

You need to review the Requirements for Managing Project Waste information on the back of this form and then check the box that fits your project. You must check one of the boxes prior to permit issuance. Note: IWMA Integrated Waste Management Authority.

Are you planning to:

_____ A) use an IWMA-certified construction and demolition waste recycling facility? or

_____ B) use other recycling and disposal facilities?

If B) is checked, you must fill out Sections 1 & 2 of a Detailed Recycling Plan form and have it approved prior to the permit being issued. For a copy of the Detailed Recycling Plan form, refer to our website at <http://www.sloplanning.org> or contact Building Division at (805) 781-5628.

LEGAL DECLARATION

I, the owner of record of this property, or authorized agent, have accurately completed this form and declare that all statements herein are true. I acknowledge the responsibility for recycling my project's waste and the penalty for non-compliance. I agree to comply with the requirements of the State Green Code and SLO County's Green Ordinance.

Property Owner/Agent: _____ Date: _____

Seven days prior to Final Inspection you must submit receipts from all of the recycling and landfill facilities that received waste from your project. Final Inspection approval will be delayed until the receipts are submitted and approved. Anticipate when you will need Final Inspection approval.



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Property Owner: CAMBRIA PINES APARTMENTS LP A CA LP

Valuation: \$26,264.79

Permit: PMTG - Grading Permit Major Grading - over 10% slope or 5000 cu yds Major Grading

Expires: 11/27/2027

Permit #: PMTG2021-00078

Project #: N/A

Application Date: 08/26/2021

Issued: 11/27/2024

PROJECT DESCRIPTION

MAJOR GRADING FOR MULTI FAMILY HOUSING DEVELOPMENT; (7) APARTMENT BLDGS PADS, (1) COMMUNITY BLDG PAD, 195 LF OF SITE RETAINING WALLS, DRIVEWAY & PARKING, SHORING IS NOT REQUIRED PER EOR, NEW BASIN & ON-SITE & OFF-SITE DRAINAGE REVIEWED & APPROVED BY PUBLIC WORKS, STORM DRAIN SYSTEM, WATER, SEWER. ON 12/28/22, PLAN CHANGE #1 ADDED RAINWATER COLLECTION SYSTEM CONTECH URBAN GREEN (9580 CY, 1.56 AC).

WDID#: 3 40C401586

(SEE C21-00277 FOR ALL SITE DISABLED ACCESS INCLUDING TRASH ENCLOSURE, LANDSCAPING & SITE ELECTRICAL.) (STRUCTURE PERMITS: PMTC2021-00277, PMTR2021-01129 THRU 01135 AND PMTC2021-00277.) WDID#: 3 40C401586

PROJECT DETAILS

Project Address:

Lot Size: N/A

Inspection Area: Inspection Zone 1

Community: Cambria

Height Allowed: 0 ft.

Setbacks:

Assessor's Parcel Number: 013-151-034

Height Proposed: 0 ft.

Front 0 ft.

Soil Percolation: N/A

Left 0 ft.

Soil Expansive: N/A

Rear 0 ft.

Right 0 ft.

Occupancy Class:

Type of Construction: N/A

APPLICABLE CODES

County Building and Construction Ordinance - Title 19

County Coastal Zone Land Use Ordinance - Title 23

County Land Use Ordinance - Title 22

County Fire Code Ordinance - Title 16

2019 California Code of Regulations Title 24

PMTG2021-00078



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

CONTACTS

Contractor

KENNETH TRIGUEIRO
8055402453

Other

COURTNEY LONG
1060 KENDALL RD
SAN LUIS OBISPO, CA 93401

Primary Owner

CAMBRIA PINES APARTMENTS LP A CA LP
3533 EMPLEO ST
SAN LUIS OBISPO, CA 93401

Authorized Agent

BUTCH WELLS
150 CASTILLIAN DR 201
GOLETA, CA 93117
805-562-1270

SPECIAL REQUIREMENTS

Legend - Description of Letter Code in Condition Title

C = Due at or before the plan correction return **I** = Due at or before permit issuance **S** = Required at or before foundation inspection
R = Required at or before framing inspection **F** = Required before final inspection

Prior to Corrections

Status

BLD-Consent of Owner-C

Written consent of the land owner or proof of ownership is required prior to issuance of permit.

Note: A copy of the property owner's driver's license, form notarization, or other acceptable verification is required to be presented when the permit application is submitted to verify the property owner's signature.

MET

BLD-Fire Plan Review-C

Please contact your local Fire Jurisdiction for review of the fire safety plan prior to issuance and provide a fire safety plan review letter from San Miguel, Templeton, Cambria or Five Cities Fire.

San Miguel Fire contact: (805) 467-3300

Templeton Fire contact: (805) 434-4911

Cambria Fire contact: (805) 927-6240

Five Cities Fire contact: (805) 473-5490

County of San Luis Obispo Fire: (805) 543-4244

CAMBRIA FIRE

MET

BLD-Health Dept-C

Please contact the Health Department at 781-5544. Some aspect of this permit requires Health Department clearance before the permit can be issued. Health clearance may take several weeks.

Rain Harvesting System was added 12/28/22. - Approved by Mathew G, see email thread.

MET

BLD-Sewer Will Serve Letter-C

Provide a will-serve letter from your sewer provider. Please contact Schani Siong (ssiong@co.slo.ca.us).

Schani Siong to sign off, the letter provided on 5/31/23, expires Feb. 2023.

MET

BLD-Water Serve or Well Report-C

Provide will serve letter from the water provider. Please contact Schani Siong (ssiong@co.slo.ca.us)

Schani Siong to sign off, the letter provided on 5/31/23, expires Feb. 2023.

MET



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Issuance

Status

BLD-CCM CASE REQUIRED-I

MET

Notes - A Condition Compliance Monitoring Case needs to be created and fees added prior to Issuance of this construction permit application.

Stormwater CCM2022-00007 has been setup.

BLD-Cross Connect/Plan Review-I

MET

Contact Matthew A. Giuffrida at 805 781-5567 for cross connection plan review.

Mathew is with the Environmental Health Services Division receptionist (805) 781-5544, email mgiuffrida@co.slo.ca.us

BLD-Environmental Mitigation-I

MET

Environmental Mitigation-I

Condition Compliance required to close out DRC2012-00052 Condition 5, 6, 17, 18, 29, 30, 31 (incorporated as Special COA 4 in CDP A-3-SLO-19-0033). Provide evidence that environmental monitor(s) is engaged to perform the specified surveys and to establish expected communication protocol with Planning staff for final condition compliance. Please contact Schani Siong (ssiong@co.slo.ca.us)

BLD-Misc. Hold-I

MET

Misc. Hold-I

ADD SITE RETAINING WALL FEES. WHAT'S THE STORY ON SHORING? RAINWATER HARVEST'G SYSTEM? PEDSTRIAN PROTECTION? Provide proof of easement for utilities.

BLD-Other Permit Req-I

MET

Other Permit Req-I

Verify with Planner that Land Use Permit C-DRC2023-00018 is fully approved (no appeals)- Land Use permit is scheduled for Planning Commission May 25, 2023. Please contact Schani Siong (ssiong@co.slo.ca.us).

BLD-Owner/Builder Verification-I

MET

Owner must read the Owner/Builder Notice, complete and submit the Owner/Builder Verification Form PRIOR to permit being issued - UNLESS the permit is being issued to a licensed contractor.

BLD-P.W. Generic prior to Issued-I

MET

DRC2012-00052 Public Improvement Plans must be approved and performance bond in place prior to issuance of grading permit.

*If you have any questions please contact 805-781-5252.

Agreement and Bond executed/posted 11/13/2024 (MKH)

BLD-P.W. Stormwater (PR2+) Review Fee-I

MET

Please pay the following to the Public Works Department: \$377 for stormwater (PR2+) review. Note: all fees are subject to annual revision. If you have any questions, please call Public Works at 805-781-5252.

receipt no.CP-33823531; PB 11.26.24

BLD-SWPPP-I

MET

This permit requires enrollment in the California Construction General Permit for Stormwater Discharges.

WDID#: 3 40C401586

BLD-Verify Contractor's License-I

MET

Verify Contractor's License-I



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Issuance

Status

License # 486353
 PEOPLES' SELF-HELP HOUSING CORPORATION
 1060 KENDALL RD
 SAN LUIS OBISPO, CA 93401
 Business Phone Number:(805) 781-3088

Entity Corporation
 Issue Date 01/31/1986
 Expire Date 01/31/2026

Prior to Foundation

Status

BLD-CCM Documents Required-S

NOT MET

Documents required by the related CCM case need to be recorded with the County Clerk/Recorder's Office. Notice of Additional Information (Final BMP site/ maintenance plan) to be recorded prior to First Inspection and scanned into CCM case. Stormwater CCM2022-00007 has been setup.

BLD-Erosion Control-S

NOT MET

Erosion and Sediment Control Best Management Practices must be in place and functional PRIOR to the first inspection. No inspections can be performed if they are not in place or have failed to provide erosion control. Failure to maintain erosion control will cause inspections to be delayed until erosion control measures are functional.

BLD-Misc. Hold-Foundation-S

NOT MET

Prior to Foundation please do the following:

Pad elevation certification: Note on the plans, "a licensed professional shall certify the pad elevations, for all structures, for purposes of building height control."

BLD-P.W. Pre-Construction Meeting -S

NOT MET

A pre-construction meeting is required with the public works inspector to go over the post-construction stormwater control measures to be constructed and identify when inspections are to occur. Approved construction plans must be present at the time of the meeting. Contact Mike Tabares at (805) 801-3539, a minimum 48-hours prior to the scheduled meeting.

BLD-P.W. Stormwater Control Plan-S

NOT MET

Revised SWCP is required to include additional hydrodynamic separator (SCM4).

You may email the completed form to JR Beard at Public Works (rbeard@co.slo.ca.us) to satisfy this condition.

BLD-Pad Certification-S

NOT MET

Soils Engineer to certify the grading recommendations from the soils investigation have been met & a statement saying, "building pad as constructed is suitable for the intended use."

ALL 8 BLDGS



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Foundation	Status
<p>BLD-Pre-Const Stormwater Inspection-S</p> <p>This project has been identified as a high risk site for potential impacts to water quality during construction. The pre-construction meeting should include the assigned building inspector and stormwater program manager (Ann Gillespie, 805-781-5602). All required stormwater BMPs must be maintained and fully functional throughout the duration of construction. County staff will be conducting more frequent oversight inspections due to the high risk for potential water quality impacts. This pre-construction meeting may be coordinated to include other topics and meet additional conditions when possible.</p>	NOT MET
<p>BLD-Pre-Construction Meeting-S</p> <p>"A pre-construction meeting is required with the inspector to go over the special inspection reporting requirements, pad certification (soils prep), pad elevation certify, erosion & sedimentation control, SWPPP, QSP & reports required call Michelle Freeman, 461-6199."</p>	NOT MET
<p>BLD-Soils Compaction Test-S</p> <p>Provide report to inspector at foundation inspection. UTILIITES, ETC.....</p>	NOT MET
<p>BLD-Special Inspection Apv/Rpt-S</p> <p>Special Inspection Apv/Rpt-S See plans</p>	NOT MET
Prior to Final	Status
<p>BLD-Cambria Fire Approval-F</p> <p>Cambria Fire Department approval prior to final.</p>	NOT MET
<p>BLD-Cross Connection Inspection (Health)-F</p> <p>Please contact Matthew A. Giuffrida at 781-5567 for FINAL Health Dept. cross connection inspection.</p>	NOT MET
<p>BLD-Dev. Review Inspection-F</p> <p>Call planner one week prior to requesting final building inspection to give clearance for any land use requirements such as landscaping, parking, or environmental mitigations. 805-788-2009 Condition Compliance required to close out DRC2012-00052 Condition 5, 6, 17, 18, 29, 30, 31 (incorporated as Special COA 4 in CDP A-3-SLO-19-0033)</p>	NOT MET
<p>BLD-Grading-Complete-F</p> <p>Engineer of record to provide a final report stating the work performed is in substantial conformance with the approved plans.</p>	NOT MET
<p>BLD-Misc. Hold-Final-F</p> <p>Prior to final please do the following: PAD ELEVATION CERTIFY & FINAL SPECIAL INSP REPORT</p>	NOT MET



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Final

Status

BLD-P.W. Generic prior to Final-F

NOT MET

DRC2012-00052 Public Improvements must be complete and associated ENC finalized prior to grading permit final

BLD-PR1 Inspection-F

NOT MET

The building Inspector must inspect the stormwater improvements required per Performance Requirement 1. This includes:

- ___1. Roof runoff directed into cisterns or rain barrels.
- ___2. Roof runoff onto vegetated areas.
- ___3. Runoff from sidewalks, walkaways, and/or patios directed onto vegetated areas.
- ___4. Runoff from driveways and/or uncovered parking lots onto vegetated areas.
- ___5. Utilizes pervious pavers or porous concrete for flat work.

The building Inspector must inspect the stormwater improvements required per Performance Requirements. Contact Anthony Schuetze (P&B Stormwater, 805-781-5602) regarding stormwater structures required for final inspection.

BLD-Site/Soil Stabilization-F

NOT MET

All temporary BMP's, including plastic materials, must be removed prior to final inspection. All disturbed soil areas must be seeded or planted with approved erosion control vegetation as soon as practical after construction is complete and must be stabilized and revegetated prior to final inspection.

Engineer Certification - F • E - Prior to Final

NOT MET

Review project for compliance with Post-Construction Stormwater Regulations.

Engineer of work to certify that all stormwater treatment devices are installed per plan. Provide certification to Mike Tabares (805-788-2322) prior to asking for final drainage inspection. These includes Engineer certifications and material certifications (BSM Soil, aggregate materials...).

Stormwater PCR#2 -F

NOT MET

Install stormwater control devices in compliance with the Stormwater Control Plan to ensure that the project meets the Post-Construction Requirement for treatment of stormwater.

The building Inspector must inspect the stormwater improvements required per Performance Requirements. Contact Anthony Schuetze (P&B Stormwater, 805-781-5602) regarding stormwater structures required for final inspection.

Stormwater PCR#3 -F

NOT MET

Install stormwater control devices in compliance with the Stormwater Control Plan to ensure that the project meets the Post-Construction Requirement for retention of stormwater.

The building Inspector must inspect the stormwater improvements required per Performance Requirements. Contact Anthony Schuetze (P&B Stormwater, 805-781-5602) regarding stormwater structures required for final inspection.

Stormwater PCR#4 -F

NOT MET

Install stormwater control devices in compliance with the Stormwater Control Plan to ensure that the project meets the Post-Construction Requirement for peak flow management.

The building Inspector must inspect the stormwater improvements required per Performance Requirements. Contact Anthony Schuetze (P&B Stormwater, 805-781-5602) regarding stormwater structures required for final inspection.

Stormwater Structural Control Measures Inspections Required -F

NOT MET



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Final**Status**

Install stormwater control devices in compliance with the Stormwater Control Plan to ensure that the project meets the alternative compliance provisions of the Post-Construction Requirements

This project contains Post-Construction Stormwater Structural Control Measures (SCMs) to meet required Post-Construction Requirements and must be inspected during installation progress.

Please contact Anthony Schuetze with Department of Planning and Building (805-781-5602; aschuetze@co.slo.ca.us) to discuss installation progress and schedule milestone inspections.



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

STORMWATER NOTICE TO PROPERTY OWNERS

Construction activity resulting in a land disturbance of one acre or more, or less than one acre but part of a larger common plan of development, must obtain the General Permit for Storm Water Discharges Associated with Construction and Land Disturbance Activities (Construction General Permit) and prepare a Stormwater Pollution Prevention Plan (SWPPP). Construction activity subject to this permit includes clearing, grading, and disturbances to the ground such as stockpiling or excavation.

The Construction General Permit for Stormwater requires property owners, to be responsible for managing stormwater runoff from your site during and after construction. To ensure that construction does not result in stormwater pollution, the owner and their representative in charge of construction are required to utilize Best Management Practices to minimize or eliminate pollutants in stormwater discharge. Construction Best Management Practices are structural controls and practices that primarily emphasize pollution prevention and erosion and sediment control.

This is brought to your attention to ensure that you are aware of the need to implement Best Management Practices for the duration of your construction project and in accordance with post-construction stormwater requirements. Failure to do so may result in the suspension of building permits, a stop-work order, or enforcement action by County Code Enforcement or the Regional Water Quality Control Board.

For additional information on the construction General Permit for Stormwater, please review the Frequently Asked Questions:

http://www.waterboards.ca.gov/water_issues/programs/stormwater/construction.shtml

You may also contact the following County or Regional Water Quality Control Board Staff:

County: Anthony Schuetze (805) 781-5602 or aschuetze@co.slo.ca.us

Water Board: David Innis (805) 549-3150 or david.innis@waterboards.ca.gov



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

LEGAL DECLARATIONS

APPLICANT IS (check one) _____ OWNER _____ CONTRACTOR

OWNER-BUILDER DECLARATION (if applicant is owner of the property or owner's authorized agent, he/she must certify one of the following statements to be true):

I, as owner of the property, or my employees with wages as their sole compensation, will do the work and the structure _____ is not offered nor intended for sale.

_____ I, as owner of the property, am exclusively contracting with licensed contractors to construct this project.

WORKER COMPENSATION DECLARATION (every applicant owner must certify one of the following statements to be true):

_____ I hereby affirm that I have a current certificate of consent to insure or a certificate of workers compensation insurance and that I will maintain this certificate until completion of this project.

_____ I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Worker's Compensation Laws of California.

_____ OWNER ACKNOWLEDGES SPECIAL REQUIREMENTS.

NOTICE TO APPLICANT: If, after making any of the foregoing declarations, you become subject to any Labor Code or License Law provision, you must comply with such provisions or this permit shall be deemed revoked.

APPLICANT AGREEMENT: I certify that I have read this permit form and state that the information on it and on the permit application is correct. I agree to comply with all County ordinances and state laws relating to building construction and with all special requirements identified on the permit, and I hereby authorize representatives of the County to enter upon the above-mentioned property for inspection purposes. Every permit issued shall become invalid as follows:

- 1) Permits for buildings with a floor area of 1000 square feet or greater shall remain valid for a time period of three years from the date of issuance.
- 2) Permits for buildings with a floor area of less than 1,000 square feet or for other miscellaneous work shall remain valid for a time period of one year from date of issuance.
- 3) Permits for work that was started and/or completed prior to issuance of the permit (also known as "as-built") shall be valid for a time period of 180 days from the date of issuance.

In order to received this permit you may have paid Public Utility Fees, Road Fees, and/or Air Quality Mitigation Fees in the amounts shown on your Statement of Fees and Project Hold Conditions. Pursuant to the Mitigation Fee Act (California Government Code Section 66000 et seq.), the issuance of this permit begins a 90-day period for protesting such fees.

Signed: _____ Date: _____

Print Name: _____

Person signing here is:

_____ Actual Applicant

_____ Authorized Employee/Partner Applicant

_____ Authorized Agent per Consent of Landowner Form

***** PLEASE CALL USA 1-800-227-2600 UNDERGROUND SERVICE ALERT BEFORE DIGGING *****



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Simplified Recycling Plan Excerpt from the Construction Permit Application

WASTE MANAGEMENT

You need to review the Requirements for Managing Project Waste information on the back of this form and then check the box that fits your project. You must check one of the boxes prior to permit issuance. Note: IWMA Integrated Waste Management Authority.

Are you planning to:

_____ A) use an IWMA-certified construction and demolition waste recycling facility? or

_____ B) use other recycling and disposal facilities?

If B) is checked, you must fill out Sections 1 & 2 of a Detailed Recycling Plan form and have it approved prior to the permit being issued. For a copy of the Detailed Recycling Plan form, refer to our website at <http://www.sloplanning.org> or contact Building Division at (805) 781-5628.

LEGAL DECLARATION

I, the owner of record of this property, or authorized agent, have accurately completed this form and declare that all statements herein are true. I acknowledge the responsibility for recycling my project's waste and the penalty for non-compliance. I agree to comply with the requirements of the State Green Code and SLO County's Green Ordinance.

Property Owner/Agent: _____ Date: _____

Seven days prior to Final Inspection you must submit receipts from all of the recycling and landfill facilities that received waste from your project. Final Inspection approval will be delayed until the receipts are submitted and approved. Anticipate when you will need Final Inspection approval.



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Property Owner: CAMBRIA PINES APARTMENTS LP A CA LP
Permit: PMTR - Residential Permit New Structure Multi-Family Dwelling
Permit #: PMTR2021-01129
Application Date: 08/26/2021

Project #: N/A
Issued: 11/27/2024

Valuation: \$402,513.90

Expires: 11/27/2027

PROJECT DESCRIPTION

BUILDING 1R, TYPE B - 6 UNIT MULTI FAMILY DWELLING (4367 SF), MAJOR GRADING PERMIT PMTG2021-00078, TRAVELLING WITH PMTR2021-01130 THRU 1135 & PMTC2021-00277

PROJECT DETAILS

Project Address:
2847 SCHOOLHOUSE LN, CAMBRIA 93428
Community: Cambria
Assessor's Parcel Number: 013-151-034

Lot Size: N/A
Height Allowed: 0 ft.
Height Proposed: 0 ft.
Soil Percolation: N/A
Soil Expansive: N/A

Inspection Area: Inspection Zone 1
Setbacks:
Front 0 ft.
Left 0 ft.
Rear 0 ft.
Right 0 ft.

Occupancy Class: R-2 Multi-Family

Type of Construction: V-B

APPLICABLE CODES

County Building and Construction Ordinance - Title 19
County Coastal Zone Land Use Ordinance - Title 23
County Land Use Ordinance - Title 22
County Fire Code Ordinance - Title 16
2019 California Code of Regulations Title 24

PMTR2021-01129



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

CONTACTS

Contractor

KENNETH TRIGUEIRO
8055402453

Other

COURTNEY LONG
1060 KENDALL RD
SAN LUIS OBISPO, CA 93401

Primary Owner

CAMBRIA PINES APARTMENTS LP A CA LP
3533 EMPLEO ST
SAN LUIS OBISPO, CA 93401

Authorized Agent

BUTCH WELLS
150 CASTILLIAN DR 201
GOLETA, CA 93117
805-562-1270

SPECIAL REQUIREMENTS

Legend - Description of Letter Code in Condition Title

C = Due at or before the plan correction return **I** = Due at or before permit issuance **S** = Required at or before foundation inspection
R = Required at or before framing inspection **F** = Required before final inspection

Prior to Corrections

Status

BLD-Consent of Owner-C

MET

Written consent of the land owner or proof of ownership is required prior to issuance of permit.

Note: A copy of the property owner's driver's license, form notarization, or other acceptable verification is required to be presented when the permit application is submitted to verify the property owner's signature.

BLD-Fire Plan Review-C

MET

Please contact your local Fire Jurisdiction for review of the fire safety plan prior to issuance and provide a fire safety plan review letter from San Miguel, Templeton, Cambria or Five Cities Fire.

San Miguel Fire contact: (805) 467-3300

Templeton Fire contact: (805) 434-4911

Cambria Fire contact: (805) 927-6240

Five Cities Fire contact: (805) 473-5490

County of San Luis Obispo Fire: (805) 543-4244

BLD-Floor Plan for Assessor-C

MET

The scale copy shall be in sufficient detail to allow the assessor to determine the square footage of the building and, in the case of a residential building, the intended use of each room. Any change orders made during the construction process, which require the submittal of a plan set by the property owner, require a copy to be provided to the Assessor.

in file

BLD-Sewer Will Serve Letter-C

MET

Provide a will-serve letter from your sewer provider.

scanned in documents



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Corrections **Status**

BLD-Water Serve or Well Report-C

MET

The capacity required for a domestic well shall be verified by a minimum four hour pump test with drawdown and recovery data by a licensed and bonded well driller or pump testing company. The pump test shall not be more than five years old. Please submit a four hour pump test. A domestic well shall provide a minimum capacity of 5 gallons per minute (GPM) for a single family dwelling. A well with a minimum capacity of 2.5 GPM may be approved, where 1000 gallons of on site water storage is also provided.(For commercial projects please contact Environmental Health 805-781-5544)
scanned in documents

Prior to Issuance **Status**

BLD-CWMP-Recycling Review-I

MET

A Construction Waste Management Plan will need to be submitted for your project, 75% of your construction waste will need to be recycled at an IWMA approved facility or provide the detailed Form for recycling.

BLD-Grading Permit First-I

MET

Owner must obtain grading permit before or at the same time as the building permit.
PMTG2021-00078

BLD-School District Clearance-I

MET

Owner must provide County School Fee Form which is to be taken to the School District at the bottom of the form and returned with the receipt/ signed prior to the permit being issued.
PAID \$22,577.39 TO COAST USD ON 11/25/2024 FOR 4367 SF. RECEIPT# 3373. MCH

BLD-Verify Contractor's License-I

MET

Verify Contractor's License-I
License # 486353
PEOPLES' SELF-HELP HOUSING CORPORATION
1060 KENDALL RD
SAN LUIS OBISPO, CA 93401
Business Phone Number:(805) 781-3088

Entity Corporation
Issue Date 01/31/1986
Expire Date 01/31/2026

Prior to Foundation **Status**

BLD-3rd PARTY Verification-S

NOT MET

At first inspection the third party verifier to meet inspector on the jobsite and go over the green points required to be verified.

BLD-Pre-Construction Meeting-S

NOT MET

A pre-construction meeting is required to ensure compliance with mitigations. Please call to schedule meeting with _____.



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Foundation	Status
<p>BLD-Setback Survey-S</p> <p>The structure is located within 5' of the minimum required setback from the property line. At foundation inspection, provide certification from a licensed land surveyor or civil engineer that the structure meets the setback requirements if lot line monuments are not available.</p>	NOT MET
<p>BLD-Survey Height Control Point-S</p> <p>Prior to Foundation Inspection, have surveyor establish control point from which to measure height.</p>	NOT MET
Prior to Framing	Status
<p>BLD-3rd PARTY Verification-R</p> <p>Inspector to verify third party verifier has been called to the jobsite to inspect various green point requirements.</p>	NOT MET
<p>BLD-Energy Certificate-R</p> <p>Prior to framing inspection please do the following: CF2R Certificates of Installation to be completed by the installers</p>	NOT MET
<p>BLD-Height Check @ Roof Nailing-R</p> <p>Prior to framing inspection, have surveyor check height to ensure compliance with height limit.</p>	NOT MET
Prior to Final	Status
<p>BLD-3rd PARTY Verification-F</p> <p>Inspector to collect letter on third party verifier's letter head with GREEN BUILDER CERTIFIER'S number that he/she has verified compliance with SLO County Green Building Ordinance, and the project has achieved a minimum of 75 points. Deferred items WILL trigger a Condition Compliance Monitoring case which will cost \$230.00 - (L15 Condition Compliance - Minor without Site Visit)</p>	NOT MET
<p>BLD-CWMP Recycle Compliance-F</p> <p>PRIOR to the final building inspection, the permittee must provide documentation to show compliance with the 75% recycling requirement. To avoid delaying Final Approval, submit ORIGINAL waste handling and recycling receipts to Michael Byrd, at least 7 working days prior to requesting a Final Inspection. Questions may be directed to Michael Byrd at (805)781-1537. Failure to provide all receipts or to achieve the 75% recycling requirement will prevent the Finaling of your project. You can email the receipts to Michael Byrd mbyrd@co.slo.ca.us. Please be aware they will need to be readable, clear, and preferably in PDF format, otherwise a printed copy will be needed. Printed copies may be mailed or hand delivered to 976 Osos St., RM 300, San Luis Obispo, CA 93408. Permit number must be included, or receipts will be discarded.</p>	NOT MET
<p>BLD-Energy Certificate-F</p> <p>Prior to Final, contractor to complete and sign all applicable Title 24 energy forms. (ie CF-2R, CF3R forms)</p>	NOT MET



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Final

Status

BLD-Fire Agency Insp Req-F

NOT MET

Fire Agency Must Inspect and Sign-Off on all Access, Address, Devices and Systems Prior to Final Inspection



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

STORMWATER NOTICE TO PROPERTY OWNERS

Construction activity resulting in a land disturbance of one acre or more, or less than one acre but part of a larger common plan of development, must obtain the General Permit for Storm Water Discharges Associated with Construction and Land Disturbance Activities (Construction General Permit) and prepare a Stormwater Pollution Prevention Plan (SWPPP). Construction activity subject to this permit includes clearing, grading, and disturbances to the ground such as stockpiling or excavation.

The Construction General Permit for Stormwater requires property owners, to be responsible for managing stormwater runoff from your site during and after construction. To ensure that construction does not result in stormwater pollution, the owner and their representative in charge of construction are required to utilize Best Management Practices to minimize or eliminate pollutants in stormwater discharge. Construction Best Management Practices are structural controls and practices that primarily emphasize pollution prevention and erosion and sediment control.

This is brought to your attention to ensure that you are aware of the need to implement Best Management Practices for the duration of your construction project and in accordance with post-construction stormwater requirements. Failure to do so may result in the suspension of building permits, a stop-work order, or enforcement action by County Code Enforcement or the Regional Water Quality Control Board.

For additional information on the construction General Permit for Stormwater, please review the Frequently Asked Questions:

http://www.waterboards.ca.gov/water_issues/programs/stormwater/construction.shtml

You may also contact the following County or Regional Water Quality Control Board Staff:

County: Anthony Schuetze (805) 781-5602 or aschuetze@co.slo.ca.us

Water Board: David Innis (805) 549-3150 or david.innis@waterboards.ca.gov



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

LEGAL DECLARATIONS

APPLICANT IS (check one) _____ OWNER _____ CONTRACTOR

OWNER-BUILDER DECLARATION (if applicant is owner of the property or owner's authorized agent, he/she must certify one of the following statements to be true):

I, as owner of the property, or my employees with wages as their sole compensation, will do the work and the structure _____ is not offered nor intended for sale.

_____ I, as owner of the property, am exclusively contracting with licensed contractors to construct this project.

WORKER COMPENSATION DECLARATION (every applicant owner must certify one of the following statements to be true):

_____ I hereby affirm that I have a current certificate of consent to insure or a certificate of workers compensation insurance and that I will maintain this certificate until completion of this project.

_____ I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Worker's Compensation Laws of California.

_____ OWNER ACKNOWLEDGES SPECIAL REQUIREMENTS.

NOTICE TO APPLICANT: If, after making any of the foregoing declarations, you become subject to any Labor Code or License Law provision, you must comply with such provisions or this permit shall be deemed revoked.

APPLICANT AGREEMENT: I certify that I have read this permit form and state that the information on it and on the permit application is correct. I agree to comply with all County ordinances and state laws relating to building construction and with all special requirements identified on the permit, and I hereby authorize representatives of the County to enter upon the above-mentioned property for inspection purposes. Every permit issued shall become invalid as follows:

- 1) Permits for buildings with a floor area of 1000 square feet or greater shall remain valid for a time period of three years from the date of issuance.
- 2) Permits for buildings with a floor area of less than 1,000 square feet or for other miscellaneous work shall remain valid for a time period of one year from date of issuance.
- 3) Permits for work that was started and/or completed prior to issuance of the permit (also known as "as-built") shall be valid for a time period of 180 days from the date of issuance.

In order to received this permit you may have paid Public Utility Fees, Road Fees, and/or Air Quality Mitigation Fees in the amounts shown on your Statement of Fees and Project Hold Conditions. Pursuant to the Mitigation Fee Act (California Government Code Section 66000 et seq.), the issuance of this permit begins a 90-day period for protesting such fees.

Signed: _____ Date: _____

Print Name: _____

Person signing here is:

_____ Actual Applicant

_____ Authorized Employee/Partner Applicant

_____ Authorized Agent per Consent of Landowner Form

***** PLEASE CALL USA 1-800-227-2600 UNDERGROUND SERVICE ALERT BEFORE DIGGING *****



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Simplified Recycling Plan Excerpt from the Construction Permit Application

WASTE MANAGEMENT

You need to review the Requirements for Managing Project Waste information on the back of this form and then check the box that fits your project. You must check one of the boxes prior to permit issuance. Note: IWMA Integrated Waste Management Authority.

Are you planning to:

_____ A) use an IWMA-certified construction and demolition waste recycling facility? or

_____ B) use other recycling and disposal facilities?

If B) is checked, you must fill out Sections 1 & 2 of a Detailed Recycling Plan form and have it approved prior to the permit being issued. For a copy of the Detailed Recycling Plan form, refer to our website at <http://www.sloplanning.org> or contact Building Division at (805) 781-5628.

LEGAL DECLARATION

I, the owner of record of this property, or authorized agent, have accurately completed this form and declare that all statements herein are true. I acknowledge the responsibility for recycling my project's waste and the penalty for non-compliance. I agree to comply with the requirements of the State Green Code and SLO County's Green Ordinance.

Property Owner/Agent: _____ Date: _____

Seven days prior to Final Inspection you must submit receipts from all of the recycling and landfill facilities that received waste from your project. Final Inspection approval will be delayed until the receipts are submitted and approved. Anticipate when you will need Final Inspection approval.



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Property Owner: CAMBRIA PINES APARTMENTS LP A CA LP
Permit: PMTR - Residential Permit New Structure Multi-Family Dwelling
Permit #: PMTR2021-01130
Application Date: 08/26/2021

Project #: N/A
Issued: 11/27/2024

Valuation: \$402,513.90

Expires: 11/27/2027

PROJECT DESCRIPTION

BUILDING 2, TYPE B - 6 UNIT MULTI FAMILY DWELLING (4367 SF), MAJOR GRADING PERMIT PMTG2021-00078, TRAVELLING WITH PMTR2021-01129 THRU 1135 & PMTC2021-00277

PROJECT DETAILS

Project Address:
2849 SCHOOLHOUSE LN, CAMBRIA 93428
Community: Cambria
Assessor's Parcel Number: 013-151-034

Lot Size: N/A
Height Allowed: 0 ft.
Height Proposed: 0 ft.
Soil Percolation: N/A
Soil Expansive: N/A

Inspection Area: Inspection Zone 1
Setbacks:
Front 0 ft.
Left 0 ft.
Rear 0 ft.
Right 0 ft.

Occupancy Class: R-2 Multi-Family

Type of Construction: V-B

APPLICABLE CODES

County Building and Construction Ordinance - Title 19
County Coastal Zone Land Use Ordinance - Title 23
County Land Use Ordinance - Title 22
County Fire Code Ordinance - Title 16
2019 California Code of Regulations Title 24

PMTR2021-01130



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

CONTACTS

Contractor

KENNETH TRIGUEIRO
8055402453

Other

COURTNEY LONG
1060 KENDALL RD
SAN LUIS OBISPO, CA 93401

Primary Owner

CAMBRIA PINES APARTMENTS LP A CA LP
3533 EMPLEO ST
SAN LUIS OBISPO, CA 93401

Authorized Agent

BUTCH WELLS
150 CASTILLIAN DR 201
GOLETA, CA 93117
805-562-1270

SPECIAL REQUIREMENTS

Legend - Description of Letter Code in Condition Title

C = Due at or before the plan correction return **I** = Due at or before permit issuance **S** = Required at or before foundation inspection
R = Required at or before framing inspection **F** = Required before final inspection

Prior to Corrections

Status

BLD-Consent of Owner-C

MET

Written consent of the land owner or proof of ownership is required prior to issuance of permit.

Note: A copy of the property owner's driver's license, form notarization, or other acceptable verification is required to be presented when the permit application is submitted to verify the property owner's signature.

BLD-Fire Plan Review-C

MET

Please contact your local Fire Jurisdiction for review of the fire safety plan prior to issuance and provide a fire safety plan review letter from San Miguel, Templeton, Cambria or Five Cities Fire.

San Miguel Fire contact: (805) 467-3300

Templeton Fire contact: (805) 434-4911

Cambria Fire contact: (805) 927-6240

Five Cities Fire contact: (805) 473-5490

County of San Luis Obispo Fire: (805) 543-4244

BLD-Floor Plan for Assessor-C

MET

The scale copy shall be in sufficient detail to allow the assessor to determine the square footage of the building and, in the case of a residential building, the intended use of each room. Any change orders made during the construction process, which require the submittal of a plan set by the property owner, require a copy to be provided to the Assessor.

IN FILE

BLD-Sewer Will Serve Letter-C

MET

Provide a will-serve letter from your sewer provider.

SCANNED IN DOCS



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Corrections **Status**

BLD-Water Serve or Well Report-C **MET**

The capacity required for a domestic well shall be verified by a minimum four hour pump test with drawdown and recovery data by a licensed and bonded well driller or pump testing company. The pump test shall not be more than five years old. Please submit a four hour pump test. A domestic well shall provide a minimum capacity of 5 gallons per minute (GPM) for a single family dwelling. A well with a minimum capacity of 2.5 GPM may be approved, where 1000 gallons of on site water storage is also provided.(For commercial projects please contact Environmental Health 805-781-5544)

SCANNED IN DOCS

Prior to Issuance **Status**

BLD-CWMP-Recycling Review-I **MET**

A Construction Waste Management Plan will need to be submitted for your project, 75% of your construction waste will need to be recycled at an IWMA approved facility or provide the detailed Form for recycling.

BLD-Energy Certificate-I **MET**

CF1R Certificate of Compliance to be completed by the T24 consultant for the performance method, and turned in to the jurisdiction for permit application.

BLD-Grading Permit First-I **MET**

Owner must obtain grading permit before or at the same time as the building permit.

PMTG2021-00078

BLD-School District Clearance-I **MET**

Owner must provide County School Fee Form which is to be taken to the School District at the bottom of the form and returned with the receipt/ signed prior to the permit being issued.

PAID \$22,577.39 TO COAST USD ON 11/25/2024 FOR 4367 SF. RECEIPT# 3373. MCH

BLD-Verify Contractor's License-I **MET**

Verify Contractor's License-I

License # 486353

PEOPLES' SELF-HELP HOUSING CORPORATION

1060 KENDALL RD

SAN LUIS OBISPO, CA 93401

Business Phone Number:(805) 781-3088

Entity Corporation

Issue Date 01/31/1986

Expire Date 01/31/2026

Prior to Foundation **Status**

BLD-3rd PARTY Verification-S **NOT MET**

At first inspection the third party verifier to meet inspector on the jobsite and go over the green points required to be verified.



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Foundation	Status
<p>BLD-Pre-Construction Meeting-S</p> <p>A pre-construction meeting is required to ensure compliance with mitigations. Please call to schedule meeting with _____.</p>	NOT MET
<p>BLD-Setback Survey-S</p> <p>The structure is located within 5' of the minimum required setback from the property line. At foundation inspection, provide certification from a licensed land surveyor or civil engineer that the structure meets the setback requirements if lot line monuments are not available.</p>	NOT MET
Prior to Framing	Status
<p>BLD-3rd PARTY Verification-R</p> <p>Inspector to verify third party verifier has been called to the jobsite to inspect various green point requirements.</p>	NOT MET
<p>BLD-Energy Certificate-R</p> <p>Prior to framing inspection please do the following: CF2R Certificates of Installation to be completed by the installers</p>	NOT MET
Prior to Final	Status
<p>BLD-3rd PARTY Verification-F</p> <p>Inspector to collect letter on third party verifier's letter head with GREEN BUILDER CERTIFIER'S number that he/she has verified compliance with SLO County Green Building Ordinance, and the project has achieved a minimum of 75 points. Deferred items WILL trigger a Condition Compliance Monitoring case which will cost \$230.00 - (L15 Condition Compliance - Minor without Site Visit)</p>	NOT MET
<p>BLD-CWMP Recycle Compliance-F</p> <p>PRIOR to the final building inspection, the permittee must provide documentation to show compliance with the 75% recycling requirement. To avoid delaying Final Approval, submit ORIGINAL waste handling and recycling receipts to Michael Byrd, at least 7 working days prior to requesting a Final Inspection. Questions may be directed to Michael Byrd at (805)781-1537. Failure to provide all receipts or to achieve the 75% recycling requirement will prevent the Finaling of your project. You can email the receipts to Michael Byrd mbyrd@co.slo.ca.us. Please be aware they will need to be readable, clear, and preferably in PDF format, otherwise a printed copy will be needed. Printed copies may be mailed or hand delivered to 976 Osos St., RM 300, San Luis Obispo, CA 93408. Permit number must be included, or receipts will be discarded.</p>	NOT MET
<p>BLD-Energy Certificate-F</p> <p>Prior to Final, contractor to complete and sign all applicable Title 24 energy forms. (ie CF-2R, CF3R forms)</p>	NOT MET
<p>BLD-Fire Agency Insp Req-F</p> <p>Fire Agency Must Inspect and Sign-Off on all Access, Address, Devices and Systems Prior to Final Inspection</p>	NOT MET



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

STORMWATER NOTICE TO PROPERTY OWNERS

Construction activity resulting in a land disturbance of one acre or more, or less than one acre but part of a larger common plan of development, must obtain the General Permit for Storm Water Discharges Associated with Construction and Land Disturbance Activities (Construction General Permit) and prepare a Stormwater Pollution Prevention Plan (SWPPP). Construction activity subject to this permit includes clearing, grading, and disturbances to the ground such as stockpiling or excavation.

The Construction General Permit for Stormwater requires property owners, to be responsible for managing stormwater runoff from your site during and after construction. To ensure that construction does not result in stormwater pollution, the owner and their representative in charge of construction are required to utilize Best Management Practices to minimize or eliminate pollutants in stormwater discharge. Construction Best Management Practices are structural controls and practices that primarily emphasize pollution prevention and erosion and sediment control.

This is brought to your attention to ensure that you are aware of the need to implement Best Management Practices for the duration of your construction project and in accordance with post-construction stormwater requirements. Failure to do so may result in the suspension of building permits, a stop-work order, or enforcement action by County Code Enforcement or the Regional Water Quality Control Board.

For additional information on the construction General Permit for Stormwater, please review the Frequently Asked Questions:

http://www.waterboards.ca.gov/water_issues/programs/stormwater/construction.shtml

You may also contact the following County or Regional Water Quality Control Board Staff:

County: Anthony Schuetze (805) 781-5602 or aschuetze@co.slo.ca.us

Water Board: David Innis (805) 549-3150 or david.innis@waterboards.ca.gov



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

LEGAL DECLARATIONS

APPLICANT IS (check one) _____ OWNER _____ CONTRACTOR

OWNER-BUILDER DECLARATION (if applicant is owner of the property or owner's authorized agent, he/she must certify one of the following statements to be true):

I, as owner of the property, or my employees with wages as their sole compensation, will do the work and the structure _____ is not offered nor intended for sale.

_____ I, as owner of the property, am exclusively contracting with licensed contractors to construct this project.

WORKER COMPENSATION DECLARATION (every applicant owner must certify one of the following statements to be true):

_____ I hereby affirm that I have a current certificate of consent to insure or a certificate of workers compensation insurance and that I will maintain this certificate until completion of this project.

_____ I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Worker's Compensation Laws of California.

_____ OWNER ACKNOWLEDGES SPECIAL REQUIREMENTS.

NOTICE TO APPLICANT: If, after making any of the foregoing declarations, you become subject to any Labor Code or License Law provision, you must comply with such provisions or this permit shall be deemed revoked.

APPLICANT AGREEMENT: I certify that I have read this permit form and state that the information on it and on the permit application is correct. I agree to comply with all County ordinances and state laws relating to building construction and with all special requirements identified on the permit, and I hereby authorize representatives of the County to enter upon the above-mentioned property for inspection purposes. Every permit issued shall become invalid as follows:

- 1) Permits for buildings with a floor area of 1000 square feet or greater shall remain valid for a time period of three years from the date of issuance.
- 2) Permits for buildings with a floor area of less than 1,000 square feet or for other miscellaneous work shall remain valid for a time period of one year from date of issuance.
- 3) Permits for work that was started and/or completed prior to issuance of the permit (also known as "as-built") shall be valid for a time period of 180 days from the date of issuance.

In order to received this permit you may have paid Public Utility Fees, Road Fees, and/or Air Quality Mitigation Fees in the amounts shown on your Statement of Fees and Project Hold Conditions. Pursuant to the Mitigation Fee Act (California Government Code Section 66000 et seq.), the issuance of this permit begins a 90-day period for protesting such fees.

Signed: _____ Date: _____

Print Name: _____

Person signing here is:

_____ Actual Applicant

_____ Authorized Employee/Partner Applicant

_____ Authorized Agent per Consent of Landowner Form

***** PLEASE CALL USA 1-800-227-2600 UNDERGROUND SERVICE ALERT BEFORE DIGGING *****



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Simplified Recycling Plan Excerpt from the Construction Permit Application

WASTE MANAGEMENT

You need to review the Requirements for Managing Project Waste information on the back of this form and then check the box that fits your project. You must check one of the boxes prior to permit issuance. Note: IWMA Integrated Waste Management Authority.

Are you planning to:

_____ A) use an IWMA-certified construction and demolition waste recycling facility? or

_____ B) use other recycling and disposal facilities?

If B) is checked, you must fill out Sections 1 & 2 of a Detailed Recycling Plan form and have it approved prior to the permit being issued. For a copy of the Detailed Recycling Plan form, refer to our website at <http://www.sloplanning.org> or contact Building Division at (805) 781-5628.

LEGAL DECLARATION

I, the owner of record of this property, or authorized agent, have accurately completed this form and declare that all statements herein are true. I acknowledge the responsibility for recycling my project's waste and the penalty for non-compliance. I agree to comply with the requirements of the State Green Code and SLO County's Green Ordinance.

Property Owner/Agent: _____ Date: _____

Seven days prior to Final Inspection you must submit receipts from all of the recycling and landfill facilities that received waste from your project. Final Inspection approval will be delayed until the receipts are submitted and approved. Anticipate when you will need Final Inspection approval.



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Property Owner: CAMBRIA PINES APARTMENTS LP A CA LP
Permit: PMTR - Residential Permit New Structure Multi-Family Dwelling
Permit #: PMTR2021-01131
Application Date: 08/26/2021

Project #: N/A
Issued: 11/27/2024

Valuation: \$377,393.96

Expires: 11/27/2027

PROJECT DESCRIPTION

BUILDING 3R, TYPE A - 4 UNIT MULTI FAMILY DWELLING (4086 SF), MAJOR GRADING PERMIT PMTG2021-00078, TRAVELLING WITH PMTR2021-01129 THRU 1135 & PMTC2021-00277

PROJECT DETAILS

Project Address:
2851 SCHOOLHOUSE LN, CAMBRIA 93428
Community: Cambria
Assessor's Parcel Number: 013-151-034

Lot Size: N/A
Height Allowed: 0 ft.
Height Proposed: 0 ft.
Soil Percolation: N/A
Soil Expansive: N/A

Inspection Area: Inspection Zone 1
Setbacks:
Front 0 ft.
Left 0 ft.
Rear 0 ft.
Right 0 ft.

Occupancy Class: R-2 Multi-Family

Type of Construction: V-B

APPLICABLE CODES

County Building and Construction Ordinance - Title 19
County Coastal Zone Land Use Ordinance - Title 23
County Land Use Ordinance - Title 22
County Fire Code Ordinance - Title 16
2019 California Code of Regulations Title 24

PMTR2021-01131



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

CONTACTS

Contractor

KENNETH TRIGUEIRO
8055402453

Other

COURTNEY LONG
1060 KENDALL RD
SAN LUIS OBISPO, CA 93401

Primary Owner

CAMBRIA PINES APARTMENTS LP A CA LP
3533 EMPLEO ST
SAN LUIS OBISPO, CA 93401

Authorized Agent

BUTCH WELLS
150 CASTILLIAN DR 201
GOLETA, CA 93117
805-562-1270

SPECIAL REQUIREMENTS

Legend - Description of Letter Code in Condition Title

C = Due at or before the plan correction return **I** = Due at or before permit issuance **S** = Required at or before foundation inspection
R = Required at or before framing inspection **F** = Required before final inspection

Prior to Corrections

Status

BLD-Consent of Owner-C

MET

Written consent of the land owner or proof of ownership is required prior to issuance of permit.

Note: A copy of the property owner's driver's license, form notarization, or other acceptable verification is required to be presented when the permit application is submitted to verify the property owner's signature.

BLD-Fire Plan Review-C

MET

Please contact your local Fire Jurisdiction for review of the fire safety plan prior to issuance and provide a fire safety plan review letter from San Miguel, Templeton, Cambria or Five Cities Fire.

San Miguel Fire contact: (805) 467-3300

Templeton Fire contact: (805) 434-4911

Cambria Fire contact: (805) 927-6240

Five Cities Fire contact: (805) 473-5490

County of San Luis Obispo Fire: (805) 543-4244

BLD-Floor Plan for Assessor-C

MET

The scale copy shall be in sufficient detail to allow the assessor to determine the square footage of the building and, in the case of a residential building, the intended use of each room. Any change orders made during the construction process, which require the submittal of a plan set by the property owner, require a copy to be provided to the Assessor.

IN FILE

BLD-Sewer Will Serve Letter-C

MET

Provide a will-serve letter from your sewer provider.

SCANNED IN DOCS



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Corrections

Status

BLD-Water Serve or Well Report-C

MET

The capacity required for a domestic well shall be verified by a minimum four hour pump test with drawdown and recovery data by a licensed and bonded well driller or pump testing company. The pump test shall not be more than five years old. Please submit a four hour pump test. A domestic well shall provide a minimum capacity of 5 gallons per minute (GPM) for a single family dwelling. A well with a minimum capacity of 2.5 GPM may be approved, where 1000 gallons of on site water storage is also provided.(For commercial projects please contact Environmental Health 805-781-5544)

SCANNED IN DOCS

Prior to Issuance

Status

BLD-CWMP-Recycling Review-I

MET

A Construction Waste Management Plan will need to be submitted for your project, 75% of your construction waste will need to be recycled at an IWMA approved facility or provide the detailed Form for recycling.

BLD-Grading Permit First-I

MET

Owner must obtain grading permit before or at the same time as the building permit.

PMTG2021-00078

BLD-School District Clearance-I

MET

Owner must provide County School Fee Form which is to be taken to the School District at the bottom of the form and returned with the receipt/ signed prior to the permit being issued.

PAID \$21,124.62 TO COAST USD ON 11/25/2024 FOR 4086 SF. RECEIPT# 3373. MCH

BLD-Verify Contractor's License-I

MET

Verify Contractor's License-I

License # 486353

PEOPLES' SELF-HELP HOUSING CORPORATION

1060 KENDALL RD

SAN LUIS OBISPO, CA 93401

Business Phone Number:(805) 781-3088

Entity Corporation

Issue Date 01/31/1986

Expire Date 01/31/2026

Prior to Foundation

Status

BLD-3rd PARTY Verification-S

NOT MET

At first inspection the third party verifier to meet inspector on the jobsite and go over the green points required to be verified.

BLD-Pre-Construction Meeting-S

NOT MET

A pre-construction meeting is required to ensure compliance with mitigations. Please call to schedule meeting with _____.



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Foundation	Status
<p>BLD-Setback Survey-S</p> <p>The structure is located within 5' of the minimum required setback from the property line. At foundation inspection, provide certification from a licensed land surveyor or civil engineer that the structure meets the setback requirements if lot line monuments are not available.</p>	NOT MET
<hr/>	
Prior to Framing	Status
<p>BLD-3rd PARTY Verification-R</p> <p>Inspector to verify third party verifier has been called to the jobsite to inspect various green point requirements.</p>	NOT MET
<p>BLD-Energy Certificate-R</p> <p>Prior to framing inspection please do the following: CF2R Certificates of Installation to be completed by the installers</p>	NOT MET
<hr/>	
Prior to Final	Status
<p>BLD-3rd PARTY Verification-F</p> <p>Inspector to collect letter on third party verifier's letter head with GREEN BUILDER CERTIFIER'S number that he/she has verified compliance with SLO County Green Building Ordinance, and the project has achieved a minimum of 75 points. Deferred items WILL trigger a Condition Compliance Monitoring case which will cost \$230.00 - (L15 Condition Compliance - Minor without Site Visit)</p>	NOT MET
<p>BLD-CWMP Recycle Compliance-F</p> <p>PRIOR to the final building inspection, the permittee must provide documentation to show compliance with the 75% recycling requirement. To avoid delaying Final Approval, submit ORIGINAL waste handling and recycling receipts to Michael Byrd, at least 7 working days prior to requesting a Final Inspection. Questions may be directed to Michael Byrd at (805)781-1537. Failure to provide all receipts or to achieve the 75% recycling requirement will prevent the Finaling of your project. You can email the receipts to Michael Byrd mbyrd@co.slo.ca.us. Please be aware they will need to be readable, clear, and preferably in PDF format, otherwise a printed copy will be needed. Printed copies may be mailed or hand delivered to 976 Osos St., RM 300, San Luis Obispo, CA 93408. Permit number must be included, or receipts will be discarded.</p>	NOT MET
<p>BLD-Energy Certificate-F</p> <p>Prior to Final, contractor to complete and sign all applicable Title 24 energy forms. (ie CF-2R, CF3R forms)</p>	NOT MET
<p>BLD-Fire Agency Insp Req-F</p> <p>Fire Agency Must Inspect and Sign-Off on all Access, Address, Devices and Systems Prior to Final Inspection</p>	NOT MET



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

STORMWATER NOTICE TO PROPERTY OWNERS

Construction activity resulting in a land disturbance of one acre or more, or less than one acre but part of a larger common plan of development, must obtain the General Permit for Storm Water Discharges Associated with Construction and Land Disturbance Activities (Construction General Permit) and prepare a Stormwater Pollution Prevention Plan (SWPPP). Construction activity subject to this permit includes clearing, grading, and disturbances to the ground such as stockpiling or excavation.

The Construction General Permit for Stormwater requires property owners, to be responsible for managing stormwater runoff from your site during and after construction. To ensure that construction does not result in stormwater pollution, the owner and their representative in charge of construction are required to utilize Best Management Practices to minimize or eliminate pollutants in stormwater discharge. Construction Best Management Practices are structural controls and practices that primarily emphasize pollution prevention and erosion and sediment control.

This is brought to your attention to ensure that you are aware of the need to implement Best Management Practices for the duration of your construction project and in accordance with post-construction stormwater requirements. Failure to do so may result in the suspension of building permits, a stop-work order, or enforcement action by County Code Enforcement or the Regional Water Quality Control Board.

For additional information on the construction General Permit for Stormwater, please review the Frequently Asked Questions:

http://www.waterboards.ca.gov/water_issues/programs/stormwater/construction.shtml

You may also contact the following County or Regional Water Quality Control Board Staff:

County: Anthony Schuetze (805) 781-5602 or aschuetze@co.slo.ca.us

Water Board: David Innis (805) 549-3150 or david.innis@waterboards.ca.gov



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

LEGAL DECLARATIONS

APPLICANT IS (check one) _____ OWNER _____ CONTRACTOR

OWNER-BUILDER DECLARATION (if applicant is owner of the property or owner's authorized agent, he/she must certify one of the following statements to be true):

I, as owner of the property, or my employees with wages as their sole compensation, will do the work and the structure _____ is not offered nor intended for sale.

_____ I, as owner of the property, am exclusively contracting with licensed contractors to construct this project.

WORKER COMPENSATION DECLARATION (every applicant owner must certify one of the following statements to be true):

_____ I hereby affirm that I have a current certificate of consent to insure or a certificate of workers compensation insurance and that I will maintain this certificate until completion of this project.

_____ I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Worker's Compensation Laws of California.

_____ OWNER ACKNOWLEDGES SPECIAL REQUIREMENTS.

NOTICE TO APPLICANT: If, after making any of the foregoing declarations, you become subject to any Labor Code or License Law provision, you must comply with such provisions or this permit shall be deemed revoked.

APPLICANT AGREEMENT: I certify that I have read this permit form and state that the information on it and on the permit application is correct. I agree to comply with all County ordinances and state laws relating to building construction and with all special requirements identified on the permit, and I hereby authorize representatives of the County to enter upon the above-mentioned property for inspection purposes. Every permit issued shall become invalid as follows:

- 1) Permits for buildings with a floor area of 1000 square feet or greater shall remain valid for a time period of three years from the date of issuance.
- 2) Permits for buildings with a floor area of less than 1,000 square feet or for other miscellaneous work shall remain valid for a time period of one year from date of issuance.
- 3) Permits for work that was started and/or completed prior to issuance of the permit (also known as "as-built") shall be valid for a time period of 180 days from the date of issuance.

In order to received this permit you may have paid Public Utility Fees, Road Fees, and/or Air Quality Mitigation Fees in the amounts shown on your Statement of Fees and Project Hold Conditions. Pursuant to the Mitigation Fee Act (California Government Code Section 66000 et seq.), the issuance of this permit begins a 90-day period for protesting such fees.

Signed: _____ Date: _____

Print Name: _____

Person signing here is:

_____ Actual Applicant

_____ Authorized Employee/Partner Applicant

_____ Authorized Agent per Consent of Landowner Form

***** PLEASE CALL USA 1-800-227-2600 UNDERGROUND SERVICE ALERT BEFORE DIGGING *****



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Simplified Recycling Plan Excerpt from the Construction Permit Application

WASTE MANAGEMENT

You need to review the Requirements for Managing Project Waste information on the back of this form and then check the box that fits your project. You must check one of the boxes prior to permit issuance. Note: IWMA Integrated Waste Management Authority.

Are you planning to:

_____ A) use an IWMA-certified construction and demolition waste recycling facility? or

_____ B) use other recycling and disposal facilities?

If B) is checked, you must fill out Sections 1 & 2 of a Detailed Recycling Plan form and have it approved prior to the permit being issued. For a copy of the Detailed Recycling Plan form, refer to our website at <http://www.sloplanning.org> or contact Building Division at (805) 781-5628.

LEGAL DECLARATION

I, the owner of record of this property, or authorized agent, have accurately completed this form and declare that all statements herein are true. I acknowledge the responsibility for recycling my project's waste and the penalty for non-compliance. I agree to comply with the requirements of the State Green Code and SLO County's Green Ordinance.

Property Owner/Agent: _____ Date: _____

Seven days prior to Final Inspection you must submit receipts from all of the recycling and landfill facilities that received waste from your project. Final Inspection approval will be delayed until the receipts are submitted and approved. Anticipate when you will need Final Inspection approval.



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Property Owner: CAMBRIA PINES APARTMENTS LP A CA LP

Valuation: \$377,393.96

Permit: PMTR - Residential Permit New Structure Multi-Family Dwelling

Expires: 11/27/2027

Permit #: PMTR2021-01132

Project #: N/A

Application Date: 08/26/2021

Issued: 11/27/2024

PROJECT DESCRIPTION

BUILDING 4, TYPE A - 4 UNIT MULTI FAMILY DWELLING (4086 SF), MAJOR GRADING PERMIT PMTG2021-00078, TRAVELLING WITH PMTR2021-01129 THRU 1135 & PMTC2021-00277

PROJECT DETAILS

Project Address:

2853 SCHOOLHOUSE LN, CAMBRIA 93428

Community: Cambria

Assessor's Parcel Number: 013-151-034

Lot Size: N/A

Height Allowed: 0 ft.

Height Proposed: 0 ft.

Soil Percolation: N/A

Soil Expansive: N/A

Inspection Area: Inspection Zone 1

Setbacks:

Front 0 ft.

Left 0 ft.

Rear 0 ft.

Right 0 ft.

Occupancy Class: R-2 Multi-Family

Type of Construction: V-B

APPLICABLE CODES

County Building and Construction Ordinance - Title 19

County Coastal Zone Land Use Ordinance - Title 23

County Land Use Ordinance - Title 22

County Fire Code Ordinance - Title 16

2019 California Code of Regulations Title 24

PMTR2021-01132



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

CONTACTS

Contractor

KENNETH TRIGUEIRO
8055402453

Other

COURTNEY LONG
1060 KENDALL RD
SAN LUIS OBISPO, CA 93401

Primary Owner

CAMBRIA PINES APARTMENTS LP A CA LP
3533 EMPLEO ST
SAN LUIS OBISPO, CA 93401

Authorized Agent

BUTCH WELLS
150 CASTILLIAN DR 201
GOLETA, CA 93117
805-562-1270

SPECIAL REQUIREMENTS

Legend - Description of Letter Code in Condition Title

C = Due at or before the plan correction return **I** = Due at or before permit issuance **S** = Required at or before foundation inspection
R = Required at or before framing inspection **F** = Required before final inspection

Prior to Corrections

Status

BLD-Consent of Owner-C

MET

Written consent of the land owner or proof of ownership is required prior to issuance of permit.

Note: A copy of the property owner's driver's license, form notarization, or other acceptable verification is required to be presented when the permit application is submitted to verify the property owner's signature.

BLD-Fire Plan Review-C

MET

Please contact your local Fire Jurisdiction for review of the fire safety plan prior to issuance and provide a fire safety plan review letter from San Miguel, Templeton, Cambria or Five Cities Fire.

San Miguel Fire contact: (805) 467-3300

Templeton Fire contact: (805) 434-4911

Cambria Fire contact: (805) 927-6240

Five Cities Fire contact: (805) 473-5490

County of San Luis Obispo Fire: (805) 543-4244

BLD-Floor Plan for Assessor-C

MET

The scale copy shall be in sufficient detail to allow the assessor to determine the square footage of the building and, in the case of a residential building, the intended use of each room. Any change orders made during the construction process, which require the submittal of a plan set by the property owner, require a copy to be provided to the Assessor.

IN FILE

BLD-Sewer Will Serve Letter-C

MET

Provide a will-serve letter from your sewer provider.

SCANNED IN DOCS



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Corrections **Status**

BLD-Water Serve or Well Report-C **MET**

The capacity required for a domestic well shall be verified by a minimum four hour pump test with drawdown and recovery data by a licensed and bonded well driller or pump testing company. The pump test shall not be more than five years old. Please submit a four hour pump test. A domestic well shall provide a minimum capacity of 5 gallons per minute (GPM) for a single family dwelling. A well with a minimum capacity of 2.5 GPM may be approved, where 1000 gallons of on site water storage is also provided.(For commercial projects please contact Environmental Health 805-781-5544)

SCANNED IN DOCS

Prior to Issuance **Status**

BLD-CWMP-Recycling Review-I **MET**

A Construction Waste Management Plan will need to be submitted for your project, 75% of your construction waste will need to be recycled at an IWMA approved facility or provide the detailed Form for recycling.

BLD-Grading Permit First-I **MET**

Owner must obtain grading permit before or at the same time as the building permit.

PMTG2021-00078

BLD-School District Clearance-I **MET**

Owner must provide County School Fee Form which is to be taken to the School District at the bottom of the form and returned with the receipt/ signed prior to the permit being issued.

PAID \$21,124.62 TO COAST USD ON 11/25/2024 FOR 4086 SF. RECEIPT# 3373. MCH

BLD-Verify Contractor's License-I **MET**

Verify Contractor's License-I

License # 486353

PEOPLES' SELF-HELP HOUSING CORPORATION

1060 KENDALL RD

SAN LUIS OBISPO, CA 93401

Business Phone Number:(805) 781-3088

Entity Corporation

Issue Date 01/31/1986

Expire Date 01/31/2026

Prior to Foundation **Status**

BLD-3rd PARTY Verification-S **NOT MET**

At first inspection the third party verifier to meet inspector on the jobsite and go over the green points required to be verified.

BLD-Pre-Construction Meeting-S **NOT MET**

A pre-construction meeting is required to ensure compliance with mitigations. Please call to schedule meeting with _____.



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Foundation	Status
<p>BLD-Setback Survey-S</p> <p>The structure is located within 5' of the minimum required setback from the property line. At foundation inspection, provide certification from a licensed land surveyor or civil engineer that the structure meets the setback requirements if lot line monuments are not available.</p>	NOT MET
<p>BLD-Survey Height Control Point-S</p> <p>Prior to Foundation Inspection, have surveyor establish control point from which to measure height.</p>	NOT MET
Prior to Framing	Status
<p>BLD-3rd PARTY Verification-R</p> <p>Inspector to verify third party verifier has been called to the jobsite to inspect various green point requirements.</p>	NOT MET
<p>BLD-Energy Certificate-R</p> <p>Prior to framing inspection please do the following: CF2R Certificates of Installation to be completed by the installers</p>	NOT MET
<p>BLD-Height Check @ Roof Nailing-R</p> <p>Prior to framing inspection, have surveyor check height to ensure compliance with height limit.</p>	NOT MET
Prior to Final	Status
<p>BLD-3rd PARTY Verification-F</p> <p>Inspector to collect letter on third party verifier's letter head with GREEN BUILDER CERTIFIER'S number that he/she has verified compliance with SLO County Green Building Ordinance, and the project has achieved a minimum of 75 points. Deferred items WILL trigger a Condition Compliance Monitoring case which will cost \$230.00 - (L15 Condition Compliance - Minor without Site Visit)</p>	NOT MET
<p>BLD-CWMP Recycle Compliance-F</p> <p>PRIOR to the final building inspection, the permittee must provide documentation to show compliance with the 75% recycling requirement. To avoid delaying Final Approval, submit ORIGINAL waste handling and recycling receipts to Michael Byrd, at least 7 working days prior to requesting a Final Inspection. Questions may be directed to Michael Byrd at (805)781-1537. Failure to provide all receipts or to achieve the 75% recycling requirement will prevent the Finaling of your project. You can email the receipts to Michael Byrd mbyrd@co.slo.ca.us. Please be aware they will need to be readable, clear, and preferably in PDF format, otherwise a printed copy will be needed. Printed copies may be mailed or hand delivered to 976 Osos St., RM 300, San Luis Obispo, CA 93408. Permit number must be included, or receipts will be discarded.</p>	NOT MET
<p>BLD-Energy Certificate-F</p> <p>Prior to Final, contractor to complete and sign all applicable Title 24 energy forms. (ie CF-2R, CF3R forms)</p>	NOT MET



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Final

Status

BLD-Fire Agency Insp Req-F

NOT MET

Fire Agency Must Inspect and Sign-Off on all Access, Address, Devices and Systems Prior to Final Inspection



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

STORMWATER NOTICE TO PROPERTY OWNERS

Construction activity resulting in a land disturbance of one acre or more, or less than one acre but part of a larger common plan of development, must obtain the General Permit for Storm Water Discharges Associated with Construction and Land Disturbance Activities (Construction General Permit) and prepare a Stormwater Pollution Prevention Plan (SWPPP). Construction activity subject to this permit includes clearing, grading, and disturbances to the ground such as stockpiling or excavation.

The Construction General Permit for Stormwater requires property owners, to be responsible for managing stormwater runoff from your site during and after construction. To ensure that construction does not result in stormwater pollution, the owner and their representative in charge of construction are required to utilize Best Management Practices to minimize or eliminate pollutants in stormwater discharge. Construction Best Management Practices are structural controls and practices that primarily emphasize pollution prevention and erosion and sediment control.

This is brought to your attention to ensure that you are aware of the need to implement Best Management Practices for the duration of your construction project and in accordance with post-construction stormwater requirements. Failure to do so may result in the suspension of building permits, a stop-work order, or enforcement action by County Code Enforcement or the Regional Water Quality Control Board.

For additional information on the construction General Permit for Stormwater, please review the Frequently Asked Questions:

http://www.waterboards.ca.gov/water_issues/programs/stormwater/construction.shtml

You may also contact the following County or Regional Water Quality Control Board Staff:

County: Anthony Schuetze (805) 781-5602 or aschuetze@co.slo.ca.us

Water Board: David Innis (805) 549-3150 or david.innis@waterboards.ca.gov



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

LEGAL DECLARATIONS

APPLICANT IS (check one) _____ OWNER _____ CONTRACTOR

OWNER-BUILDER DECLARATION (if applicant is owner of the property or owner's authorized agent, he/she must certify one of the following statements to be true):

I, as owner of the property, or my employees with wages as their sole compensation, will do the work and the structure _____ is not offered nor intended for sale.

_____ I, as owner of the property, am exclusively contracting with licensed contractors to construct this project.

WORKER COMPENSATION DECLARATION (every applicant owner must certify one of the following statements to be true):

_____ I hereby affirm that I have a current certificate of consent to insure or a certificate of workers compensation insurance and that I will maintain this certificate until completion of this project.

_____ I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Worker's Compensation Laws of California.

_____ OWNER ACKNOWLEDGES SPECIAL REQUIREMENTS.

NOTICE TO APPLICANT: If, after making any of the foregoing declarations, you become subject to any Labor Code or License Law provision, you must comply with such provisions or this permit shall be deemed revoked.

APPLICANT AGREEMENT: I certify that I have read this permit form and state that the information on it and on the permit application is correct. I agree to comply with all County ordinances and state laws relating to building construction and with all special requirements identified on the permit, and I hereby authorize representatives of the County to enter upon the above-mentioned property for inspection purposes. Every permit issued shall become invalid as follows:

- 1) Permits for buildings with a floor area of 1000 square feet or greater shall remain valid for a time period of three years from the date of issuance.
- 2) Permits for buildings with a floor area of less than 1,000 square feet or for other miscellaneous work shall remain valid for a time period of one year from date of issuance.
- 3) Permits for work that was started and/or completed prior to issuance of the permit (also known as "as-built") shall be valid for a time period of 180 days from the date of issuance.

In order to received this permit you may have paid Public Utility Fees, Road Fees, and/or Air Quality Mitigation Fees in the amounts shown on your Statement of Fees and Project Hold Conditions. Pursuant to the Mitigation Fee Act (California Government Code Section 66000 et seq.), the issuance of this permit begins a 90-day period for protesting such fees.

Signed: _____ Date: _____

Print Name: _____

Person signing here is:

_____ Actual Applicant

_____ Authorized Employee/Partner Applicant

_____ Authorized Agent per Consent of Landowner Form

***** PLEASE CALL USA 1-800-227-2600 UNDERGROUND SERVICE ALERT BEFORE DIGGING *****



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Simplified Recycling Plan Excerpt from the Construction Permit Application

WASTE MANAGEMENT

You need to review the Requirements for Managing Project Waste information on the back of this form and then check the box that fits your project. You must check one of the boxes prior to permit issuance. Note: IWMA Integrated Waste Management Authority.

Are you planning to:

_____ A) use an IWMA-certified construction and demolition waste recycling facility? or

_____ B) use other recycling and disposal facilities?

If B) is checked, you must fill out Sections 1 & 2 of a Detailed Recycling Plan form and have it approved prior to the permit being issued. For a copy of the Detailed Recycling Plan form, refer to our website at <http://www.sloplanning.org> or contact Building Division at (805) 781-5628.

LEGAL DECLARATION

I, the owner of record of this property, or authorized agent, have accurately completed this form and declare that all statements herein are true. I acknowledge the responsibility for recycling my project's waste and the penalty for non-compliance. I agree to comply with the requirements of the State Green Code and SLO County's Green Ordinance.

Property Owner/Agent: _____ Date: _____

Seven days prior to Final Inspection you must submit receipts from all of the recycling and landfill facilities that received waste from your project. Final Inspection approval will be delayed until the receipts are submitted and approved. Anticipate when you will need Final Inspection approval.



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Property Owner: CAMBRIA PINES APARTMENTS LP A CA LP

Valuation: \$377,393.96

Permit: PMTR - Residential Permit New Structure Multi-Family Dwelling

Expires: 11/27/2027

Permit #: PMTR2021-01133

Project #: N/A

Application Date: 08/26/2021

Issued: 11/27/2024

PROJECT DESCRIPTION

BUILDING 5, TYPE A - 4 UNIT MULTI FAMILY DWELLING (4086 SF), MAJOR GRADING PERMIT PMTG2021-00078, TRAVELLING WITH PMTR2021-01129 THRU 1135 & PMTC2021-00277

PROJECT DETAILS

Project Address:

2855 SCHOOLHOUSE LN, CAMBRIA 93428

Community: Cambria

Assessor's Parcel Number: 013-151-034

Lot Size: N/A

Height Allowed: 0 ft.

Height Proposed: 0 ft.

Soil Percolation: N/A

Soil Expansive: N/A

Inspection Area: Inspection Zone 1

Setbacks:

Front 0 ft.

Left 0 ft.

Rear 0 ft.

Right 0 ft.

Occupancy Class: R-2 Multi-Family

Type of Construction: V-B

APPLICABLE CODES

County Building and Construction Ordinance - Title 19

County Coastal Zone Land Use Ordinance - Title 23

County Land Use Ordinance - Title 22

County Fire Code Ordinance - Title 16

2019 California Code of Regulations Title 24

PMTR2021-01133



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

CONTACTS

ZZZ-Accounting

PEOPLES SELF-HELP HOUSING
3533 EMPLEO ST
SLO, CA 93401

Contractor

KENNETH TRIGUEIRO
8055402453

Other

COURTNEY LONG
1060 KENDALL RD
SAN LUIS OBISPO, CA 93401

Primary Owner

CAMBRIA PINES APARTMENTS LP A CA LP
3533 EMPLEO ST
SAN LUIS OBISPO, CA 93401

Authorized Agent

BUTCH WELLS
150 CASTILLIAN DR 201
GOLETA, CA 93117
805-562-1270

SPECIAL REQUIREMENTS

Legend - Description of Letter Code in Condition Title

C = Due at or before the plan correction return **I** = Due at or before permit issuance **S** = Required at or before foundation inspection
R = Required at or before framing inspection **F** = Required before final inspection

Prior to Corrections

Status

BLD-Consent of Owner-C

MET

Written consent of the land owner or proof of ownership is required prior to issuance of permit.

Note: A copy of the property owner's driver's license, form notarization, or other acceptable verification is required to be presented when the permit application is submitted to verify the property owner's signature.

BLD-Fire Plan Review-C

MET

Please contact your local Fire Jurisdiction for review of the fire safety plan prior to issuance and provide a fire safety plan review letter from San Miguel, Templeton, Cambria or Five Cities Fire.

San Miguel Fire contact: (805) 467-3300

Templeton Fire contact: (805) 434-4911

Cambria Fire contact: (805) 927-6240

Five Cities Fire contact: (805) 473-5490

County of San Luis Obispo Fire: (805) 543-4244

BLD-Floor Plan for Assessor-C

MET

The scale copy shall be in sufficient detail to allow the assessor to determine the square footage of the building and, in the case of a residential building, the intended use of each room. Any change orders made during the construction process, which require the submittal of a plan set by the property owner, require a copy to be provided to the Assessor.

IN FILE

BLD-Sewer Will Serve Letter-C

MET

Provide a will-serve letter from your sewer provider.

SCANNED IN DOCS



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Corrections **Status**

BLD-Water Serve or Well Report-C **MET**

The capacity required for a domestic well shall be verified by a minimum four hour pump test with drawdown and recovery data by a licensed and bonded well driller or pump testing company. The pump test shall not be more than five years old. Please submit a four hour pump test. A domestic well shall provide a minimum capacity of 5 gallons per minute (GPM) for a single family dwelling. A well with a minimum capacity of 2.5 GPM may be approved, where 1000 gallons of on site water storage is also provided.(For commercial projects please contact Environmental Health 805-781-5544)

SCANNED IN DOCS

Prior to Issuance **Status**

BLD-CWMP-Recycling Review-I **MET**

A Construction Waste Management Plan will need to be submitted for your project, 75% of your construction waste will need to be recycled at an IWMA approved facility or provide the detailed Form for recycling.

BLD-Grading Permit First-I **MET**

Owner must obtain grading permit before or at the same time as the building permit.

PMTG2021-00078

BLD-School District Clearance-I **MET**

Owner must provide County School Fee Form which is to be taken to the School District at the bottom of the form and returned with the receipt/ signed prior to the permit being issued.

PAID \$21,124.62 TO COAST USD ON 11/25/2024 FOR 4086 SF. RECEIPT# 3373. MCH

BLD-Verify Contractor's License-I **MET**

Verify Contractor's License-I

License # 486353

PEOPLES' SELF-HELP HOUSING CORPORATION

1060 KENDALL RD

SAN LUIS OBISPO, CA 93401

Business Phone Number:(805) 781-3088

Entity Corporation

Issue Date 01/31/1986

Expire Date 01/31/2026

Prior to Foundation **Status**

BLD-3rd PARTY Verification-S **NOT MET**

At first inspection the third party verifier to meet inspector on the jobsite and go over the green points required to be verified.

BLD-Pre-Construction Meeting-S **NOT MET**

A pre-construction meeting is required to ensure compliance with mitigations. Please call to schedule meeting with _____.



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Foundation	Status
<p>BLD-Setback Survey-S</p> <p>The structure is located within 5' of the minimum required setback from the property line. At foundation inspection, provide certification from a licensed land surveyor or civil engineer that the structure meets the setback requirements if lot line monuments are not available.</p>	NOT MET
<p>BLD-Survey Height Control Point-S</p> <p>Prior to Foundation Inspection, have surveyor establish control point from which to measure height.</p>	NOT MET
Prior to Framing	Status
<p>BLD-3rd PARTY Verification-R</p> <p>Inspector to verify third party verifier has been called to the jobsite to inspect various green point requirements.</p>	NOT MET
<p>BLD-Energy Certificate-R</p> <p>Prior to framing inspection please do the following: CF2R Certificates of Installation to be completed by the installers</p>	NOT MET
<p>BLD-Height Check @ Roof Nailing-R</p> <p>Prior to framing inspection, have surveyor check height to ensure compliance with height limit.</p>	NOT MET
Prior to Final	Status
<p>BLD-3rd PARTY Verification-F</p> <p>Inspector to collect letter on third party verifier's letter head with GREEN BUILDER CERTIFIER'S number that he/she has verified compliance with SLO County Green Building Ordinance, and the project has achieved a minimum of 75 points. Deferred items WILL trigger a Condition Compliance Monitoring case which will cost \$230.00 - (L15 Condition Compliance - Minor without Site Visit)</p>	NOT MET
<p>BLD-CWMP Recycle Compliance-F</p> <p>PRIOR to the final building inspection, the permittee must provide documentation to show compliance with the 75% recycling requirement. To avoid delaying Final Approval, submit ORIGINAL waste handling and recycling receipts to Michael Byrd, at least 7 working days prior to requesting a Final Inspection. Questions may be directed to Michael Byrd at (805)781-1537. Failure to provide all receipts or to achieve the 75% recycling requirement will prevent the Finaling of your project. You can email the receipts to Michael Byrd mbyrd@co.slo.ca.us. Please be aware they will need to be readable, clear, and preferably in PDF format, otherwise a printed copy will be needed. Printed copies may be mailed or hand delivered to 976 Osos St., RM 300, San Luis Obispo, CA 93408. Permit number must be included, or receipts will be discarded.</p>	NOT MET
<p>BLD-Energy Certificate-F</p> <p>Prior to Final, contractor to complete and sign all applicable Title 24 energy forms. (ie CF-2R, CF3R forms)</p>	NOT MET



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Final

Status

BLD-Fire Agency Insp Req-F

NOT MET

Fire Agency Must Inspect and Sign-Off on all Access, Address, Devices and Systems Prior to Final Inspection

BLD-Smoke Detectors-F

NOT MET

Smoke Detectors-F



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

STORMWATER NOTICE TO PROPERTY OWNERS

Construction activity resulting in a land disturbance of one acre or more, or less than one acre but part of a larger common plan of development, must obtain the General Permit for Storm Water Discharges Associated with Construction and Land Disturbance Activities (Construction General Permit) and prepare a Stormwater Pollution Prevention Plan (SWPPP). Construction activity subject to this permit includes clearing, grading, and disturbances to the ground such as stockpiling or excavation.

The Construction General Permit for Stormwater requires property owners, to be responsible for managing stormwater runoff from your site during and after construction. To ensure that construction does not result in stormwater pollution, the owner and their representative in charge of construction are required to utilize Best Management Practices to minimize or eliminate pollutants in stormwater discharge. Construction Best Management Practices are structural controls and practices that primarily emphasize pollution prevention and erosion and sediment control.

This is brought to your attention to ensure that you are aware of the need to implement Best Management Practices for the duration of your construction project and in accordance with post-construction stormwater requirements. Failure to do so may result in the suspension of building permits, a stop-work order, or enforcement action by County Code Enforcement or the Regional Water Quality Control Board.

For additional information on the construction General Permit for Stormwater, please review the Frequently Asked Questions:

http://www.waterboards.ca.gov/water_issues/programs/stormwater/construction.shtml

You may also contact the following County or Regional Water Quality Control Board Staff:

County: Anthony Schuetze (805) 781-5602 or aschuetze@co.slo.ca.us

Water Board: David Innis (805) 549-3150 or david.innis@waterboards.ca.gov



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

LEGAL DECLARATIONS

APPLICANT IS (check one) _____ OWNER _____ CONTRACTOR

OWNER-BUILDER DECLARATION (if applicant is owner of the property or owner's authorized agent, he/she must certify one of the following statements to be true):

I, as owner of the property, or my employees with wages as their sole compensation, will do the work and the structure _____ is not offered nor intended for sale.

_____ I, as owner of the property, am exclusively contracting with licensed contractors to construct this project.

WORKER COMPENSATION DECLARATION (every applicant owner must certify one of the following statements to be true):

_____ I hereby affirm that I have a current certificate of consent to insure or a certificate of workers compensation insurance and that I will maintain this certificate until completion of this project.

_____ I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Worker's Compensation Laws of California.

_____ OWNER ACKNOWLEDGES SPECIAL REQUIREMENTS.

NOTICE TO APPLICANT: If, after making any of the foregoing declarations, you become subject to any Labor Code or License Law provision, you must comply with such provisions or this permit shall be deemed revoked.

APPLICANT AGREEMENT: I certify that I have read this permit form and state that the information on it and on the permit application is correct. I agree to comply with all County ordinances and state laws relating to building construction and with all special requirements identified on the permit, and I hereby authorize representatives of the County to enter upon the above-mentioned property for inspection purposes. Every permit issued shall become invalid as follows:

- 1) Permits for buildings with a floor area of 1000 square feet or greater shall remain valid for a time period of three years from the date of issuance.
- 2) Permits for buildings with a floor area of less than 1,000 square feet or for other miscellaneous work shall remain valid for a time period of one year from date of issuance.
- 3) Permits for work that was started and/or completed prior to issuance of the permit (also known as "as-built") shall be valid for a time period of 180 days from the date of issuance.

In order to received this permit you may have paid Public Utility Fees, Road Fees, and/or Air Quality Mitigation Fees in the amounts shown on your Statement of Fees and Project Hold Conditions. Pursuant to the Mitigation Fee Act (California Government Code Section 66000 et seq.), the issuance of this permit begins a 90-day period for protesting such fees.

Signed: _____ Date: _____

Print Name: _____

Person signing here is:

_____ Actual Applicant

_____ Authorized Employee/Partner Applicant

_____ Authorized Agent per Consent of Landowner Form

***** PLEASE CALL USA 1-800-227-2600 UNDERGROUND SERVICE ALERT BEFORE DIGGING *****



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Simplified Recycling Plan Excerpt from the Construction Permit Application

WASTE MANAGEMENT

You need to review the Requirements for Managing Project Waste information on the back of this form and then check the box that fits your project. You must check one of the boxes prior to permit issuance. Note: IWMA Integrated Waste Management Authority.

Are you planning to:

_____ A) use an IWMA-certified construction and demolition waste recycling facility? or

_____ B) use other recycling and disposal facilities?

If B) is checked, you must fill out Sections 1 & 2 of a Detailed Recycling Plan form and have it approved prior to the permit being issued. For a copy of the Detailed Recycling Plan form, refer to our website at <http://www.sloplanning.org> or contact Building Division at (805) 781-5628.

LEGAL DECLARATION

I, the owner of record of this property, or authorized agent, have accurately completed this form and declare that all statements herein are true. I acknowledge the responsibility for recycling my project's waste and the penalty for non-compliance. I agree to comply with the requirements of the State Green Code and SLO County's Green Ordinance.

Property Owner/Agent: _____ Date: _____

Seven days prior to Final Inspection you must submit receipts from all of the recycling and landfill facilities that received waste from your project. Final Inspection approval will be delayed until the receipts are submitted and approved. Anticipate when you will need Final Inspection approval.



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Property Owner: CAMBRIA PINES APARTMENTS LP A CA LP
Permit: PMTR - Residential Permit New Structure Multi-Family Dwelling
Permit #: PMTR2021-01134
Application Date: 08/26/2021

Project #: N/A
Issued: 11/27/2024

Valuation: \$377,393.96

Expires: 11/27/2027

PROJECT DESCRIPTION

BUILDING 6R, TYPE A - 4 UNIT MULTI FAMILY DWELLING (4086 SF), MAJOR GRADING PERMIT PMTG2021-00078, TRAVELLING WITH PMTR2021-01129 THRU 1135 & PMTC2021-00277

PROJECT DETAILS

Project Address:
2857 SCHOOLHOUSE LN, CAMBRIA 93428
Community: Cambria
Assessor's Parcel Number: 013-151-034

Lot Size: N/A
Height Allowed: 0 ft.
Height Proposed: 0 ft.
Soil Percolation: N/A
Soil Expansive: N/A

Inspection Area: Inspection Zone 1
Setbacks:
Front 0 ft.
Left 0 ft.
Rear 0 ft.
Right 0 ft.

Occupancy Class: R-2 Multi-Family

Type of Construction: V-B

APPLICABLE CODES

County Building and Construction Ordinance - Title 19
County Coastal Zone Land Use Ordinance - Title 23
County Land Use Ordinance - Title 22
County Fire Code Ordinance - Title 16
2019 California Code of Regulations Title 24

PMTR2021-01134



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

CONTACTS

Contractor

KENNETH TRIGUEIRO
8055402453

Other

COURTNEY LONG
1060 KENDALL RD
SAN LUIS OBISPO, CA 93401

Primary Owner

CAMBRIA PINES APARTMENTS LP A CA LP
3533 EMPLEO ST
SAN LUIS OBISPO, CA 93401

Authorized Agent

BUTCH WELLS
150 CASTILLIAN DR 201
GOLETA, CA 93117
805-562-1270

SPECIAL REQUIREMENTS

Legend - Description of Letter Code in Condition Title

C = Due at or before the plan correction return **I** = Due at or before permit issuance **S** = Required at or before foundation inspection
R = Required at or before framing inspection **F** = Required before final inspection

Prior to Corrections

Status

BLD-Consent of Owner-C

MET

Written consent of the land owner or proof of ownership is required prior to issuance of permit.

Note: A copy of the property owner's driver's license, form notarization, or other acceptable verification is required to be presented when the permit application is submitted to verify the property owner's signature.

BLD-Fire Plan Review-C

MET

Please contact your local Fire Jurisdiction for review of the fire safety plan prior to issuance and provide a fire safety plan review letter from San Miguel, Templeton, Cambria or Five Cities Fire.

San Miguel Fire contact: (805) 467-3300

Templeton Fire contact: (805) 434-4911

Cambria Fire contact: (805) 927-6240

Five Cities Fire contact: (805) 473-5490

County of San Luis Obispo Fire: (805) 543-4244

BLD-Floor Plan for Assessor-C

MET

The scale copy shall be in sufficient detail to allow the assessor to determine the square footage of the building and, in the case of a residential building, the intended use of each room. Any change orders made during the construction process, which require the submittal of a plan set by the property owner, require a copy to be provided to the Assessor.

IN FILE

BLD-Sewer Will Serve Letter-C

MET

Provide a will-serve letter from your sewer provider.

SCANNED IN DOCS



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Corrections Status

BLD-Water Serve or Well Report-C MET

The capacity required for a domestic well shall be verified by a minimum four hour pump test with drawdown and recovery data by a licensed and bonded well driller or pump testing company. The pump test shall not be more than five years old. Please submit a four hour pump test. A domestic well shall provide a minimum capacity of 5 gallons per minute (GPM) for a single family dwelling. A well with a minimum capacity of 2.5 GPM may be approved, where 1000 gallons of on site water storage is also provided.(For commercial projects please contact Environmental Health 805-781-5544)

SCANNED IN DOCS

Prior to Issuance Status

BLD-CWMP-Recycling Review-I MET

A Construction Waste Management Plan will need to be submitted for your project, 75% of your construction waste will need to be recycled at an IWMA approved facility or provide the detailed Form for recycling.

BLD-Grading Permit First-I MET

Owner must obtain grading permit before or at the same time as the building permit.

PMTG2021-00078

BLD-School District Clearance-I MET

Owner must provide County School Fee Form which is to be taken to the School District at the bottom of the form and returned with the receipt/ signed prior to the permit being issued.

PAID \$21,124.62 TO COAST USD ON 11/25/2024 FOR 4086 SF. RECEIPT# 3373. MCH

BLD-Verify Contractor's License-I MET

Verify Contractor's License-I

License # 486353

PEOPLES' SELF-HELP HOUSING CORPORATION

1060 KENDALL RD

SAN LUIS OBISPO, CA 93401

Business Phone Number:(805) 781-3088

Entity Corporation

Issue Date 01/31/1986

Expire Date 01/31/2026

Prior to Foundation Status

BLD-3rd PARTY Verification-S NOT MET

At first inspection the third party verifier to meet inspector on the jobsite and go over the green points required to be verified.

BLD-Pre-Construction Meeting-S NOT MET

A pre-construction meeting is required to ensure compliance with mitigations. Please call to schedule meeting with _____.



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Foundation	Status
BLD-Setback Survey-S The structure is located within 5' of the minimum required setback from the property line. At foundation inspection, provide certification from a licensed land surveyor or civil engineer that the structure meets the setback requirements if lot line monuments are not available.	NOT MET
BLD-Survey Height Control Point-S Prior to Foundation Inspection, have surveyor establish control point from which to measure height.	NOT MET
Prior to Framing	Status
BLD-3rd PARTY Verification-R Inspector to verify third party verifier has been called to the jobsite to inspect various green point requirements.	NOT MET
BLD-Energy Certificate-R Prior to framing inspection please do the following: CF2R Certificates of Installation to be completed by the installers	NOT MET
BLD-Height Check @ Roof Nailing-R Prior to framing inspection, have surveyor check height to ensure compliance with height limit.	NOT MET
Prior to Final	Status
BLD-3rd PARTY Verification-F Inspector to collect letter on third party verifier's letter head with GREEN BUILDER CERTIFIER'S number that he/she has verified compliance with SLO County Green Building Ordinance, and the project has achieved a minimum of 75 points. Deferred items WILL trigger a Condition Compliance Monitoring case which will cost \$230.00 - (L15 Condition Compliance - Minor without Site Visit)	NOT MET
BLD-CWMP Recycle Compliance-F PRIOR to the final building inspection, the permittee must provide documentation to show compliance with the 75% recycling requirement. To avoid delaying Final Approval, submit ORIGINAL waste handling and recycling receipts to Michael Byrd, at least 7 working days prior to requesting a Final Inspection. Questions may be directed to Michael Byrd at (805)781-1537. Failure to provide all receipts or to achieve the 75% recycling requirement will prevent the Finaling of your project. You can email the receipts to Michael Byrd mbyrd@co.slo.ca.us. Please be aware they will need to be readable, clear, and preferably in PDF format, otherwise a printed copy will be needed. Printed copies may be mailed or hand delivered to 976 Osos St., RM 300, San Luis Obispo, CA 93408. Permit number must be included, or receipts will be discarded.	NOT MET
BLD-Energy Certificate-F Prior to Final, contractor to complete and sign all applicable Title 24 energy forms. (ie CF-2R, CF3R forms)	NOT MET



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Final

Status

BLD-Fire Agency Insp Req-F

NOT MET

Fire Agency Must Inspect and Sign-Off on all Access, Address, Devices and Systems Prior to Final Inspection



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

STORMWATER NOTICE TO PROPERTY OWNERS

Construction activity resulting in a land disturbance of one acre or more, or less than one acre but part of a larger common plan of development, must obtain the General Permit for Storm Water Discharges Associated with Construction and Land Disturbance Activities (Construction General Permit) and prepare a Stormwater Pollution Prevention Plan (SWPPP). Construction activity subject to this permit includes clearing, grading, and disturbances to the ground such as stockpiling or excavation.

The Construction General Permit for Stormwater requires property owners, to be responsible for managing stormwater runoff from your site during and after construction. To ensure that construction does not result in stormwater pollution, the owner and their representative in charge of construction are required to utilize Best Management Practices to minimize or eliminate pollutants in stormwater discharge. Construction Best Management Practices are structural controls and practices that primarily emphasize pollution prevention and erosion and sediment control.

This is brought to your attention to ensure that you are aware of the need to implement Best Management Practices for the duration of your construction project and in accordance with post-construction stormwater requirements. Failure to do so may result in the suspension of building permits, a stop-work order, or enforcement action by County Code Enforcement or the Regional Water Quality Control Board.

For additional information on the construction General Permit for Stormwater, please review the Frequently Asked Questions:

http://www.waterboards.ca.gov/water_issues/programs/stormwater/construction.shtml

You may also contact the following County or Regional Water Quality Control Board Staff:

County: Anthony Schuetze (805) 781-5602 or aschuetze@co.slo.ca.us

Water Board: David Innis (805) 549-3150 or david.innis@waterboards.ca.gov



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

LEGAL DECLARATIONS

APPLICANT IS (check one) _____ OWNER _____ CONTRACTOR

OWNER-BUILDER DECLARATION (if applicant is owner of the property or owner's authorized agent, he/she must certify one of the following statements to be true):

I, as owner of the property, or my employees with wages as their sole compensation, will do the work and the structure _____ is not offered nor intended for sale.

_____ I, as owner of the property, am exclusively contracting with licensed contractors to construct this project.

WORKER COMPENSATION DECLARATION (every applicant owner must certify one of the following statements to be true):

_____ I hereby affirm that I have a current certificate of consent to insure or a certificate of workers compensation insurance and that I will maintain this certificate until completion of this project.

_____ I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Worker's Compensation Laws of California.

_____ OWNER ACKNOWLEDGES SPECIAL REQUIREMENTS.

NOTICE TO APPLICANT: If, after making any of the foregoing declarations, you become subject to any Labor Code or License Law provision, you must comply with such provisions or this permit shall be deemed revoked.

APPLICANT AGREEMENT: I certify that I have read this permit form and state that the information on it and on the permit application is correct. I agree to comply with all County ordinances and state laws relating to building construction and with all special requirements identified on the permit, and I hereby authorize representatives of the County to enter upon the above-mentioned property for inspection purposes. Every permit issued shall become invalid as follows:

- 1) Permits for buildings with a floor area of 1000 square feet or greater shall remain valid for a time period of three years from the date of issuance.
- 2) Permits for buildings with a floor area of less than 1,000 square feet or for other miscellaneous work shall remain valid for a time period of one year from date of issuance.
- 3) Permits for work that was started and/or completed prior to issuance of the permit (also known as "as-built") shall be valid for a time period of 180 days from the date of issuance.

In order to received this permit you may have paid Public Utility Fees, Road Fees, and/or Air Quality Mitigation Fees in the amounts shown on your Statement of Fees and Project Hold Conditions. Pursuant to the Mitigation Fee Act (California Government Code Section 66000 et seq.), the issuance of this permit begins a 90-day period for protesting such fees.

Signed: _____ Date: _____

Print Name: _____

Person signing here is:

_____ Actual Applicant

_____ Authorized Employee/Partner Applicant

_____ Authorized Agent per Consent of Landowner Form

***** PLEASE CALL USA 1-800-227-2600 UNDERGROUND SERVICE ALERT BEFORE DIGGING *****



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Simplified Recycling Plan Excerpt from the Construction Permit Application

WASTE MANAGEMENT

You need to review the Requirements for Managing Project Waste information on the back of this form and then check the box that fits your project. You must check one of the boxes prior to permit issuance. Note: IWMA Integrated Waste Management Authority.

Are you planning to:

_____ A) use an IWMA-certified construction and demolition waste recycling facility? or

_____ B) use other recycling and disposal facilities?

If B) is checked, you must fill out Sections 1 & 2 of a Detailed Recycling Plan form and have it approved prior to the permit being issued. For a copy of the Detailed Recycling Plan form, refer to our website at <http://www.sloplanning.org> or contact Building Division at (805) 781-5628.

LEGAL DECLARATION

I, the owner of record of this property, or authorized agent, have accurately completed this form and declare that all statements herein are true. I acknowledge the responsibility for recycling my project's waste and the penalty for non-compliance. I agree to comply with the requirements of the State Green Code and SLO County's Green Ordinance.

Property Owner/Agent: _____ Date: _____

Seven days prior to Final Inspection you must submit receipts from all of the recycling and landfill facilities that received waste from your project. Final Inspection approval will be delayed until the receipts are submitted and approved. Anticipate when you will need Final Inspection approval.



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Property Owner: CAMBRIA PINES APARTMENTS LP A CA LP

Valuation: \$377,393.96

Permit: PMTR - Residential Permit New Structure Multi-Family Dwelling

Expires: 11/27/2027

Permit #: PMTR2021-01135

Project #: N/A

Application Date: 08/26/2021

Issued: 11/27/2024

PROJECT DESCRIPTION

BUILDING 7R, TYPE A - 4 UNIT MULTI FAMILY DWELLING (4086 SF), MAJOR GRADING PERMIT PMTG2021-00078, TRAVELLING WITH PMTR2021-01129 THRU 1135 & PMTC2021-00277

PROJECT DETAILS

Project Address:

2859 SCHOOLHOUSE LN, CAMBRIA 93428

Community: Cambria

Assessor's Parcel Number: 013-151-034

Lot Size: N/A

Height Allowed: 0 ft.

Height Proposed: 0 ft.

Soil Percolation: N/A

Soil Expansive: N/A

Inspection Area: Inspection Zone 1

Setbacks:

Front 0 ft.

Left 0 ft.

Rear 0 ft.

Right 0 ft.

Occupancy Class: R-2 Multi-Family

Type of Construction: V-B

APPLICABLE CODES

County Building and Construction Ordinance - Title 19

County Coastal Zone Land Use Ordinance - Title 23

County Land Use Ordinance - Title 22

County Fire Code Ordinance - Title 16

2019 California Code of Regulations Title 24

PMTR2021-01135



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

CONTACTS

Contractor

KENNETH TRIGUEIRO
8055402453

Other

COURTNEY LONG
1060 KENDALL RD
SAN LUIS OBISPO, CA 93401

Primary Owner

CAMBRIA PINES APARTMENTS LP A CA LP
3533 EMPLEO ST
SAN LUIS OBISPO, CA 93401

Authorized Agent

BUTCH WELLS
150 CASTILLIAN DR 201
GOLETA, CA 93117
805-562-1270

SPECIAL REQUIREMENTS

Legend - Description of Letter Code in Condition Title

C = Due at or before the plan correction return **I** = Due at or before permit issuance **S** = Required at or before foundation inspection
R = Required at or before framing inspection **F** = Required before final inspection

Prior to Corrections

Status

BLD-Consent of Owner-C

MET

Written consent of the land owner or proof of ownership is required prior to issuance of permit.

Note: A copy of the property owner's driver's license, form notarization, or other acceptable verification is required to be presented when the permit application is submitted to verify the property owner's signature.

BLD-Fire Plan Review-C

MET

Please contact your local Fire Jurisdiction for review of the fire safety plan prior to issuance and provide a fire safety plan review letter from San Miguel, Templeton, Cambria or Five Cities Fire.

San Miguel Fire contact: (805) 467-3300

Templeton Fire contact: (805) 434-4911

Cambria Fire contact: (805) 927-6240

Five Cities Fire contact: (805) 473-5490

County of San Luis Obispo Fire: (805) 543-4244

BLD-Floor Plan for Assessor-C

MET

The scale copy shall be in sufficient detail to allow the assessor to determine the square footage of the building and, in the case of a residential building, the intended use of each room. Any change orders made during the construction process, which require the submittal of a plan set by the property owner, require a copy to be provided to the Assessor.

IN FILE

BLD-Sewer Will Serve Letter-C

MET

Provide a will-serve letter from your sewer provider.

SCANNED IN DOCS



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Corrections

Status

BLD-Water Serve or Well Report-C

MET

The capacity required for a domestic well shall be verified by a minimum four hour pump test with drawdown and recovery data by a licensed and bonded well driller or pump testing company. The pump test shall not be more than five years old. Please submit a four hour pump test. A domestic well shall provide a minimum capacity of 5 gallons per minute (GPM) for a single family dwelling. A well with a minimum capacity of 2.5 GPM may be approved, where 1000 gallons of on site water storage is also provided.(For commercial projects please contact Environmental Health 805-781-5544)

SCANNED IN DOCS

Prior to Issuance

Status

BLD-CWMP-Recycling Review-I

MET

A Construction Waste Management Plan will need to be submitted for your project, 75% of your construction waste will need to be recycled at an IWMA approved facility or provide the detailed Form for recycling.

BLD-Grading Permit First-I

MET

Owner must obtain grading permit before or at the same time as the building permit.

PMTG2021-00078

BLD-School District Clearance-I

MET

Owner must provide County School Fee Form which is to be taken to the School District at the bottom of the form and returned with the receipt/ signed prior to the permit being issued.

PAID \$21,124.62 TO COAST USD ON 11/25/2024 FOR 4086 SF. RECEIPT# 3373. MCH

BLD-Verify Contractor's License-I

MET

Verify Contractor's License-I

License # 486353

PEOPLES' SELF-HELP HOUSING CORPORATION

1060 KENDALL RD

SAN LUIS OBISPO, CA 93401

Business Phone Number:(805) 781-3088

Entity Corporation

Issue Date 01/31/1986

Expire Date 01/31/2026

Prior to Foundation

Status

BLD-3rd PARTY Verification-S

NOT MET

At first inspection the third party verifier to meet inspector on the jobsite and go over the green points required to be verified.

BLD-Pre-Construction Meeting-S

NOT MET

A pre-construction meeting is required to ensure compliance with mitigations. Please call to schedule meeting with _____.



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Foundation	Status
<p>BLD-Setback Survey-S</p> <p>The structure is located within 5' of the minimum required setback from the property line. At foundation inspection, provide certification from a licensed land surveyor or civil engineer that the structure meets the setback requirements if lot line monuments are not available.</p>	NOT MET
<p>BLD-Survey Height Control Point-S</p> <p>Prior to Foundation Inspection, have surveyor establish control point from which to measure height.</p>	NOT MET
Prior to Framing	Status
<p>BLD-3rd PARTY Verification-R</p> <p>Inspector to verify third party verifier has been called to the jobsite to inspect various green point requirements.</p>	NOT MET
<p>BLD-Energy Certificate-R</p> <p>Prior to framing inspection please do the following: CF2R Certificates of Installation to be completed by the installers</p>	NOT MET
<p>BLD-Height Check @ Roof Nailing-R</p> <p>Prior to framing inspection, have surveyor check height to ensure compliance with height limit.</p>	NOT MET
Prior to Final	Status
<p>BLD-3rd PARTY Verification-F</p> <p>Inspector to collect letter on third party verifier's letter head with GREEN BUILDER CERTIFIER'S number that he/she has verified compliance with SLO County Green Building Ordinance, and the project has achieved a minimum of 75 points. Deferred items WILL trigger a Condition Compliance Monitoring case which will cost \$230.00 - (L15 Condition Compliance - Minor without Site Visit)</p>	NOT MET
<p>BLD-CWMP Recycle Compliance-F</p> <p>PRIOR to the final building inspection, the permittee must provide documentation to show compliance with the 75% recycling requirement. To avoid delaying Final Approval, submit ORIGINAL waste handling and recycling receipts to Michael Byrd, at least 7 working days prior to requesting a Final Inspection. Questions may be directed to Michael Byrd at (805)781-1537. Failure to provide all receipts or to achieve the 75% recycling requirement will prevent the Finaling of your project. You can email the receipts to Michael Byrd mbyrd@co.slo.ca.us. Please be aware they will need to be readable, clear, and preferably in PDF format, otherwise a printed copy will be needed. Printed copies may be mailed or hand delivered to 976 Osos St., RM 300, San Luis Obispo, CA 93408. Permit number must be included, or receipts will be discarded.</p>	NOT MET
<p>BLD-Energy Certificate-F</p> <p>Prior to Final, contractor to complete and sign all applicable Title 24 energy forms. (ie CF-2R, CF3R forms)</p>	NOT MET



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Prior to Final

Status

BLD-Fire Agency Insp Req-F

NOT MET

Fire Agency Must Inspect and Sign-Off on all Access, Address, Devices and Systems Prior to Final Inspection



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

STORMWATER NOTICE TO PROPERTY OWNERS

Construction activity resulting in a land disturbance of one acre or more, or less than one acre but part of a larger common plan of development, must obtain the General Permit for Storm Water Discharges Associated with Construction and Land Disturbance Activities (Construction General Permit) and prepare a Stormwater Pollution Prevention Plan (SWPPP). Construction activity subject to this permit includes clearing, grading, and disturbances to the ground such as stockpiling or excavation.

The Construction General Permit for Stormwater requires property owners, to be responsible for managing stormwater runoff from your site during and after construction. To ensure that construction does not result in stormwater pollution, the owner and their representative in charge of construction are required to utilize Best Management Practices to minimize or eliminate pollutants in stormwater discharge. Construction Best Management Practices are structural controls and practices that primarily emphasize pollution prevention and erosion and sediment control.

This is brought to your attention to ensure that you are aware of the need to implement Best Management Practices for the duration of your construction project and in accordance with post-construction stormwater requirements. Failure to do so may result in the suspension of building permits, a stop-work order, or enforcement action by County Code Enforcement or the Regional Water Quality Control Board.

For additional information on the construction General Permit for Stormwater, please review the Frequently Asked Questions:

http://www.waterboards.ca.gov/water_issues/programs/stormwater/construction.shtml

You may also contact the following County or Regional Water Quality Control Board Staff:

County: Anthony Schuetze (805) 781-5602 or aschuetze@co.slo.ca.us

Water Board: David Innis (805) 549-3150 or david.innis@waterboards.ca.gov



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

LEGAL DECLARATIONS

APPLICANT IS (check one) _____ OWNER _____ CONTRACTOR

OWNER-BUILDER DECLARATION (if applicant is owner of the property or owner's authorized agent, he/she must certify one of the following statements to be true):

I, as owner of the property, or my employees with wages as their sole compensation, will do the work and the structure _____ is not offered nor intended for sale.

_____ I, as owner of the property, am exclusively contracting with licensed contractors to construct this project.

WORKER COMPENSATION DECLARATION (every applicant owner must certify one of the following statements to be true):

_____ I hereby affirm that I have a current certificate of consent to insure or a certificate of workers compensation insurance and that I will maintain this certificate until completion of this project.

_____ I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Worker's Compensation Laws of California.

_____ OWNER ACKNOWLEDGES SPECIAL REQUIREMENTS.

NOTICE TO APPLICANT: If, after making any of the foregoing declarations, you become subject to any Labor Code or License Law provision, you must comply with such provisions or this permit shall be deemed revoked.

APPLICANT AGREEMENT: I certify that I have read this permit form and state that the information on it and on the permit application is correct. I agree to comply with all County ordinances and state laws relating to building construction and with all special requirements identified on the permit, and I hereby authorize representatives of the County to enter upon the above-mentioned property for inspection purposes. Every permit issued shall become invalid as follows:

- 1) Permits for buildings with a floor area of 1000 square feet or greater shall remain valid for a time period of three years from the date of issuance.
- 2) Permits for buildings with a floor area of less than 1,000 square feet or for other miscellaneous work shall remain valid for a time period of one year from date of issuance.
- 3) Permits for work that was started and/or completed prior to issuance of the permit (also known as "as-built") shall be valid for a time period of 180 days from the date of issuance.

In order to received this permit you may have paid Public Utility Fees, Road Fees, and/or Air Quality Mitigation Fees in the amounts shown on your Statement of Fees and Project Hold Conditions. Pursuant to the Mitigation Fee Act (California Government Code Section 66000 et seq.), the issuance of this permit begins a 90-day period for protesting such fees.

Signed: _____ Date: _____

Print Name: _____

Person signing here is:

_____ Actual Applicant

_____ Authorized Employee/Partner Applicant

_____ Authorized Agent per Consent of Landowner Form

***** PLEASE CALL USA 1-800-227-2600 UNDERGROUND SERVICE ALERT BEFORE DIGGING *****



Construction Permit

COUNTY OF SAN LUIS OBISPO DEPARTMENT OF PLANNING & BUILDING

976 OSOS STREET ROOM 300 SAN LUIS OBISPO, CA 93408 (805) 781-5600/711-TTY/TRS

Simplified Recycling Plan Excerpt from the Construction Permit Application

WASTE MANAGEMENT

You need to review the Requirements for Managing Project Waste information on the back of this form and then check the box that fits your project. You must check one of the boxes prior to permit issuance. Note: IWMA Integrated Waste Management Authority.

Are you planning to:

_____ A) use an IWMA-certified construction and demolition waste recycling facility? or

_____ B) use other recycling and disposal facilities?

If B) is checked, you must fill out Sections 1 & 2 of a Detailed Recycling Plan form and have it approved prior to the permit being issued. For a copy of the Detailed Recycling Plan form, refer to our website at <http://www.sloplanning.org> or contact Building Division at (805) 781-5628.

LEGAL DECLARATION

I, the owner of record of this property, or authorized agent, have accurately completed this form and declare that all statements herein are true. I acknowledge the responsibility for recycling my project's waste and the penalty for non-compliance. I agree to comply with the requirements of the State Green Code and SLO County's Green Ordinance.

Property Owner/Agent: _____ Date: _____

Seven days prior to Final Inspection you must submit receipts from all of the recycling and landfill facilities that received waste from your project. Final Inspection approval will be delayed until the receipts are submitted and approved. Anticipate when you will need Final Inspection approval.



December 10, 2025

President Debra Scott
 Vice President Harry Farmer
 Director Tom Gay
 Director Karen Dean
 Director Michael Thomas

Cambria Community Services District
 2150 Main Street, Suite 1-A
 Cambria, CA 93428

**SUBJECT: PEOPLE'S SELF-HELP HOUSING: CAMBRIA PINES AFFORDABLE HOUSING
 - REQUEST TO EXTEND INTENT TO SERVE LETTER**

Dear President Scott & Honorable Directors:

People's Self-Help Housing (PSHH) was granted by the Cambria Community Services District (CCSD) an Intent to Serve letter for a 33 dwelling unit multi-family housing development located on Schoolhouse Lane at Assessor Parcel Number 013-151-034. The proposed project will consist of entirely of deed restricted affordable housing units, serving lower income working class households earning up to 60% of San Luis Obispo County's area median income, providing much needed workforce and affordable housing for Cambria.

The Intent to Serve letter for this proposed project is set to expire on January 11, 2026. In accordance with the provisions of CCSD Code Section 8.04.080(E)(3), and the direction contained in the latest extension letter dated July 11, 2024; PSHH is submitting this request for an additional extension of the Intent to Serve letter.

Since PSHH's latest extension request was granted in July 2024, PSHH has made substantial progress on the proposed project. Notably, the project completed the plan check process, and Construction Permits were issued by the County of San Luis Obispo in November 2024. These permits are valid until November 2027, with the option for two (2) one-year extensions. PSHH has also pursued and secured additional funding sources for the proposed project in this period, including funds from the Department of Housing and Community Development (HCD) SuperNOFA program in September. Cambria Pines applied for tax credits and State awards from 2023-2024 and were successful until 2025. The project only needs to secure Low-Income Housing Tax Credits to start construction.

Due to the limited sources of funding for rural projects and high demand for these sources across California, the realm of affordable housing financing remains extremely competitive. Cambria Pines continues to have great local and state support. While PSHH has made significant advances in the last 18 months, additional time is needed to finalize required funding for the development. PSHH believes that project financing can be finalized prior to the expiration of issued construction permits in November 2027. For this reason, PSHH respectfully requests a 24-month extension of the CCSD Intent to Serve letter.

PSHH is currently preparing to reapply for Low-Income Housing Tax Credit in February and April 2026. Project milestones (past and proposed) are as follows:



Entitlement & Plan Check Milestones

- 8/26/2021: 1st Plan Check Submittal to Building Dept. and Public Works
- 9/13/2021: Received PIP Plan Check Comments
- 1/23/2022: Received 1st Round Plan Check Comments from Building Dept.
- 9/28/2022: Received 1st Round Plan Check Comments from Public Works.
- 2/6/2023: 2nd Plan Check Submittal
- 6/8/2023: Land Use Entitlements Reapproved
- 7/11/2023: 3rd Round Plan Check Submitted for Grading Permit
- 7/19/2023: 3rd Round Plan Check Submittal to Building Dept.
- 2/22/2024: County Provided Permit Ready-to-Issue Letter
- 11/24/2024: County Issues Construction Permits for grading and building.
- 11/24/2027: Expiration of County Construction Permits (if extension is not requested).

Financing & Construction Milestones

- 3/1/2021: Awarded SLO County Housing Trust Fund loan.
- 2/15/2022: Awarded SLO County HOME & HOME-ARP funding.
- 12/16/2022: SLO County Housing Trust Fund Board approved loan extension.
- 12/21/2022: Submitted BUILD Application for low-emission energy incentives.
- 6/7/2023: Awarded \$195,890 BUILD low-emission energy incentives grant.
- 4/12/2025: Applied to California HCD SuperNOFA
- 9/5/2025: Awarded California HCD SuperNOFA funds
- 2/3/26: Reapply to 4% Low Income Housing Tax Credits
- 4/7/26: Reapply to 9% Low Income Housing Tax Credits
- 12/23/26: Construction Loan Closing & Start Construction (Pending Tax Credit Award)
- 12/23/28: Complete Construction (Based on 24-month construction window).

We thank the Board of Directors for their consideration of this request. Should you have any questions regarding the Intent to Serve extension request, or the project more broadly, please contact me at (805) 699-7232 or via email at julianag@pshhc.org. We look forward to continuing to work with CCSD to implement this critical affordable housing project.

Sincerely,

Signed by:

Juliana Gallardo

Juliana Gallardo Wilkie

Associate Director of Multifamily Housing Development



CAMBRIA COMMUNITY SERVICES DISTRICT
 PO Box 65
 CAMBRIA, CA 93428
 PHONE 805-927-6223 FAX 805-927-5584

Invoice No. ITSX-1225-PSHH

INVOICE

Customer

Name: **People's Self Help Housing**

Address: **1060 Kendall Rd**

City: **San Luis Obispo** State: **CA** ZIP: **93401**

Date: 12/22/2025

Order No.: _____

Rep: _____

FOB: _____

Project: **Intent to Serve Extension - 013.151.034**

Qty	Description	Unit Price	TOTAL
2	Research Extension Request - AT4	\$ 52.61	\$ 105.22
0.25	Review Paperwork - Uility Dept Manager	\$ 103.31	\$ 25.83
1	Review Paperwork - District Counsel	\$ 230.00	\$ 230.00
0.5	Review Paperwork - General Manager	\$ 123.02	\$ 61.51
1	Prepare paperwork for Board presentation - ASO	\$ 87.77	\$ 87.77
0.25	Changes in CIS Data Management & Filing System - AT4	\$ 52.61	\$ 13.15
0.25	Generate extension letter - AT4	\$ 52.61	\$ 13.15
0.25	Review and sign extension letter - Utility Dept Manager	\$ 103.31	\$ 25.83
	Subtotal		\$ 562.46
	Administrative Overhead (10%)		\$ 56.25
	TOTAL DUE		\$ 618.71

Subtotal \$ 618.71

TOTAL \$ 618.71

Payment Details

Cash _____

Check _____

Office Use Only

SERWB	11 2420 11	\$ -
ADMIN	11 4050 10	\$ 618.71

CAMBRIA COMMUNITY SERVICES DISTRICT

DIRECTORS:

HARRY FARMER, President
KAREN DEAN, Vice President
TOM GRAY, Director
DEBRA SCOTT, Director
MICHAEL THOMAS, Director



OFFICERS:

MATTHEW MCELHENIE, General Manager
TIMOTHY J. CARMEL, District Counsel

Physical address: 2150 Main Street, #1-A, Cambria, CA 93428
Mailing address: P.O. Box 65 • Cambria, CA 93428
Telephone (805) 927-6223

January 8, 2026

Peoples' Self Help Housing
Attn: Juliana Gallardo Wilkie
1060 Kendall Rd.
San Luis Obispo, CA 93401

Subject: **INTENT TO PROVIDE WATER AND SEWER SERVICE**
ASSESSOR'S PARCEL NO.: 013.151.034
33 EDUs to be used for Multi-Family Affordable Housing Project

Dear Applicant,

As you are aware the Board of Directors of the Cambria Community Services District previously took action to suspend all pending and outstanding Intent to Serve Letters, based upon the Stage 3 Water Shortage Emergency. On March 23, 2017 the Stage 3 Water Shortage Emergency was lifted. Based on the Board's actions, the Intent to Serve Letters were also to be extended for six months after the removal of the Stage 3 Water Shortage Emergency, which would have resulted in an expiration date of September 23, 2017. At its August 24, 2017 regular meeting, the CCSD Board of Directors took action to further extend your Intent to Serve Letter for an additional six months, to March 23, 2018. In response to your project status update letter dated January 12, 2018, the CCSD Board of Directors reviewed and approved your request for an 18-month extension at its February 22, 2018 regular meeting. At their August 8, 2019 regularly scheduled meeting, the CCSD Board approved your request for an additional 18-month extension. At the January 21, 2021 regular meeting, the CCSD Board approved your request for an additional 12-month extension. At their January 20, 2022, regular meeting, the Board reviewed and approved your extension for an additional 12 months. At their January 19, 2023, regularly scheduled meeting, the CCSD Board approved your request for an additional 18-month extension. At their July 11, 2024, regularly scheduled meeting, the CCSD Board approved your request for an additional 18-month extension. Most recently, at their January 8, 2026, regular meeting, the Board reviewed and approved your extension for an additional 2 years (24 months). Accordingly, this letter serves as an update and re-notification of the CCSD's present intention to provide water and sewer service to the above-referenced parcel, subject to the terms and conditions contained herein and compliance with all applicable provisions of the CCSD Municipal Code.

Your "Intent to Serve" letter is now valid through January 8, 2026.

The CCSD's issuance to you of an "Intent to Serve" letter and subsequent issuance to you of water and sewer connection permits shall be subject to current and future rules, regulations, resolutions and ordinances of the Cambria Community Services District. The "Intent to Serve" letter may be revoked as a result of conditions imposed upon the CCSD, by a court or governmental agency of higher authority, or by a change in availability of resources, or by a change in ordinances, resolutions, rules or regulations adopted by the Board of Directors for the protection of the health, safety and welfare of the District. The Board of Directors of the District reserves the right to revoke this "Intent to Serve" letter at any time.

Please be advised that the CCSD requires water conserving plumbing in all newly constructed residential and commercial buildings. These requirements are part of the 2016 California Green Plumbing Code, as subsequently updated. Additionally, the CCSD Board adopted its 2020 Urban Water Management Plan on June 17, 2021, which included provisions requiring that no potable water be used for outdoor landscaping. A summary of our latest water conservation and water use efficiency requirements is enclosed.

This Intent to Serve letter may be considered for an extension, subject to meeting the requirements of the CCSD Municipal Code. Application for such extension is subject to a non-refundable fee in the amount set forth in the CCSD's applicable fee schedule and shall be submitted to the District office 30 days prior to expiration. The CCSD Board has full discretion to approve or disapprove the requested extension, and if granted it will be subject to any additional conditions which may be imposed at that time.

During the period that the "Intent to Serve" letter is valid, you must obtain a water and sewer connection permit for the project by submitting signed application form, and an approved County Building Permit, together with payment of any balance due on retrofit, and water/sewer connection fees. Failure to complete any of the requirements of this Intent to Serve letter within the prescribed time restraints may result in its revocation, forfeiture of fees and your project will be returned to the waiting list.

If you have any questions concerning this matter, please call this office for assistance.

Sincerely,

CAMBRIA COMMUNITY SERVICES DISTRICT

Harry Farmer
Board President

Enc. Conditions
New Construction Requirements

CONDITIONS

1. Any extension shall be subject to the applicant having an active application for a building permit (residential) or an application accepted by the County for a minor use permit or development plan, if applicable and an active application for a building permit (commercial).
2. The applicant shall reimburse the CCSD for the costs of plan checking, construction inspection, project administration and legal assistance of any CCSD related improvement associated with the project. For all services rendered by CCSD personnel, the applicant shall be charged and pay to the CCSD the actual cost. The CCSD will invoice the applicant, and any amounts unpaid 30 days from the date of the invoice shall bear interest at the rate of 1½ % per month beginning 30 days after the date of said invoice.
3. The applicant expressly grants the CCSD, or its authorized agent, permission to enter upon the land that is the subject of the project for the purpose of inspection of any and/or all work related to the water and sewer improvements.
4. The applicant must agree to grant any required utility or access easements that may be reasonably required by the CCSD.
5. The applicant shall defend, indemnify and hold harmless the CCSD, its officers, agents, representatives and employees from any and all claims, demands, damages, costs expenses or liabilities, including attorney fees, occasioned by the performance or attempted performance of the provisions contained in this Intent to Serve Letter.
6. In granting an intent to serve letter, CCSD, makes no determination as to land use entitlements required for the proposed project, and the issuance shall not be construed to be an expression of CCSD's position regarding the use or intensity of use of the development property.
7. The applicant agrees to pay all CCSD connection fees prior to connecting to the water and sewer system and agrees to pay all monthly water and sewer service charges.

CCSD Water Conservation and Water Use Efficiency Requirements for New Construction¹

All new construction projects must be exclusively serviced with **high-efficiency water-use plumbing and plumbing fixtures**. See CCSD Municipal Code 4.16.030 for more information. **Failure to install and maintain** high-efficiency water-use plumbing and plumbing fixtures or unauthorized replacement with low-efficiency alternatives is a **misdemeanor offense** under California Water Code Section 377.

2016 CALGreen Code Mandatory Measures. Unless there is a conflict with CCSD requirements, the following CALGreen mandatory measures shall be followed: **Sections 4.303.1 and 4.303.2**. In cases of conflict, the provisions of the CCSD shall be followed.

CCSD Exceptions and Additions to 2016 CALGreen Code Measures:

FIXTURES	RETROFIT REQUIREMENT
<u>SHOWER HEADS</u>	Shall limit the maximum flow to 1.5 gallons per minute and shall have a shutoff valve located on or near the showerhead.
<u>PRESSURE REGULATORS</u>	Shall be installed and set at 50 pounds per square inch maximum at all locations served by the District's water distribution system.
<u>FAUCETS</u>	Kitchen/Bar/Utility sinks shall be equipped with faucet aerators or flow restrictors at the angle stop and be of a design that limits the maximum flow to 1.5 gallons per minute .
	Lavatory (bathroom) sinks shall be equipped with faucet aerators or flow restrictors at the angle stop that limit the maximum flow to 0.5 (one-half) gallons per minute .
	Hose bibs shall be equipped with restrictor and anti-siphon valves (vacuum breakers) that limit the maximum flow to 4.0 gallons per minute.
<u>DISHWASHERS & WASHING MACHINES</u>	Residential/Commercial ² clothes washers shall be ENERGY STAR certified and have an integrated water factor of no greater than 4.0 . Residential dishwashers shall be ENERGY STAR certified and shall use no more than 3.5 gallons per cycle . Commercial dishwashers shall be reviewed by the CCSD prior to installation. Visit www.energystar.gov/products/ to search for appliances that meet the above requirements.
<u>NON-POTABLE IRRIGATION SYSTEM</u>	Owners of building parcels of eight thousand (8,000) square feet or more are required to install, on their own parcel, non-potable irrigation water cisterns with a minimum capacity of three thousand (3,000) gallons with collection-distributions systems, prior to receiving final occupancy approval. A reduced-pressure backflow preventer shall be installed on all water services entering the property. Use of native, drought-tolerant plants is required to minimize irrigation from non-potable water.
<u>HOT WATER SYSTEM PLUMBING</u>	Hot water delivery systems shall be in conformance with Paragraph 3.3 of EPA WaterSense New Home Specification (Version 1.2, effective July 24, 2014). Hot water piping located within or under concrete slabs shall be insulated and contained in chase or conduit.

For questions about this handout please contact the CCSD at (805) 927-6223.

¹ Per Title 4, Chapter 4 of the CCSD District Code including changes adopted by Ordinance 03-2013 approved on 8/22/2013.

² See CCSD Code for Commercial applications using machines with greater than 20 pounds of laundry capacity per load.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.B**

FROM: Matthew McElhenie, General Manager

Meeting Date: January 8, 2026

Subject: Discussion and Consideration Regarding the District's Strategic Plan Workshop

FISCAL IMPACT:

There is no fiscal impact associated with this item.

DISCUSSION:

The attached CCSD Strategic Planning Process Ad Hoc Committee Report outlines the planned structure for the annual Strategic Planning Workshop, including its timing and logistics.

As outlined in the attached report, the annual Strategic Planning Workshop will be held as a Special Meeting of the Board, with public input on the last Monday in February (February 23, 2026).

It is recommended that the Board of Directors discuss and consider the following:

- **Workshop Planning Session:** Discuss the necessity of holding a one-day workshop as outlined in the attached report. For minor updates, we plan a one-day duration for the Strategic Planning Workshop. For 2026, the date is scheduled for March 2. The workshop is proposed to be held in person at the Vets Hall. The session will also be available to the public via Zoom for broader access. However, please note that the Zoom sessions will not include AGP video. The discussion should focus on whether holding a two-day workshop is essential, given the content to be covered. If the Board decides to move forward with a two-day commitment, it would be important to define which topics will be covered on the first day and which will be reserved for the second day. This will help ensure a balanced and efficient schedule for both in-person and virtual attendees.
- **Workshop Scope:** Unless otherwise determined by the CCSD Board, major strategic plan updates will be conducted every 3 years. The last major strategic plan update was in 2025; therefore, we will conduct the next major update in 2028.
- **Minor Updates:** In minor updates, the Board will review and update, finding the need to augment the Core Values with additional value statements. We will only do a brief review of the Mission, Vision, Core Areas, and Strategic Goals, without updating these elements.
- **Facilitation:** The 2025 Strategic Planning Workshop was facilitated by Dick Clark, as recommended by the Board's Strategic Planning Ad Hoc Committee and subsequently approved by the Board. The Board of Directors should recommend a facilitator for the 2026 Strategic Planning Workshop.
- **Agenda:** Appoint two Directors to work with the Confidential Administrative Assistant and the Facilitator to prepare an agenda.

ATTACHMENTS:

1. [CCSD Strategic Planning Process Ad Hoc Committee Report](#)

CCSD Strategic Planning Process Ad Hoc Committee Report

Date:	November 16, 2023
To:	CCSD Board of Directors
From:	President Dean, Director Thomas
Subject:	CCSD Strategic Planning Process

Background:

in June 2022, the Board Ad Hoc Committee of Vice President Dean and Director Steidel presented an updated Strategic Planning Process which was adopted by the Board. This updated Strategic Planning Process represented a significant improvement for the District. At the 7/13/2023 Board Meeting, another Board Ad Hoc Committee of President Dean and Director Thomas was formed to review the Strategic Planning Process, propose further improvements, and consider options for a workshop facilitator.

As we have developed experience with this process, in the spirit of continuous improvement, we have identified several additional improvement opportunities.

- Incorporate a Vision Statement into the CCSD strategic planning processes.
- More fully define the process.
- We need an earlier opportunity for public input.
- Once we receive public input, organize the input in ways that better enable the Board to give full consideration to this input.
- Improve the Strategic Planning Workshop.
- Arrange for Strategic Planning Workshop facilitation.

Recommendations:

The Strategic Planning Process Ad Hoc Committee recommends the Board discuss and consider:

1. Adopting the attached Strategic Planning Process, which addresses these improvement opportunities.
2. Approving the ad hoc committee recommendation of Dick Clark to facilitate our 2024 Strategic Planning Workshop.
3. Approving the ad hoc committee recommendation to retitle the “Six-Month Objectives Status Report” as simply “Objectives Status Report” recognizing that a longer term focus is needed to achieve CCSD Strategic Goals.

Attachment: CCSD Strategic Planning Process Description

CCSD Strategic Planning Process

This summary of the CCSD Strategic Planning Process includes:

- The Annual Planning Calendar,
- A description of the Strategic Planning Workshop,
- Strategic Planning Process Flowcharts, which outline each component of the Strategic Planning Process, showing distinctions between the Plan for 2024, Major Strategic Updates, which we plan to conduct every 3 years, and Minor Annual Updates, and
- A description of each step and element of the Strategic Planning Process.

Annual Planning Calendar

Provisional dates, to be updated and finalized with each annual planning calendar.

Timing	Strategic Planning Activity
At or by the 2 nd Board Meeting in January, 1/18/2024	Notice of public input session at least 1 week prior to the public input session to enable full participation and preparation.
At the 1 st Board Meeting in February, 2/8/2024	Semi-annual review of progress towards achieving strategic plan objectives and supporting actions.
At the 1 st Board Meeting in February, 2/8/2024	Public input session as the primary topic on the agenda for the 1 st Board Meeting in February.
Within 5-7 days ≤2/13/2024	Board Strategic Planning Ad Hoc Committee compiles and organizes the public input.
≤2/14/2024	Send public input summary to workshop participants requesting their input.
Within 5-7 days ≤2/20/2024	Workshop participants provide their input.
2/26/2024	Public Input portion of the Special Board Meeting for the Strategic Planning Workshop.
Within 5-7 days ≤2/26/2024	Board Strategic Planning Ad Hoc Committee compiles and organizes input from the public and workshop participants.
5-6 days prior to the Workshop, 2/26/2024	Send summary information to workshop participants.
1 st week in March, 3/4/2024	Strategic Planning Workshop.
1 week < 1 st Board Meeting in March (3/7/2024)	Strategic Planning Workshop minutes compiled for Board review and consideration.
1 st Board Meeting in March (3/14/2024)	Board review and consideration of the updated Strategic Plan.
A Board Meeting in September (9/12 or 9/19)	Semi-annual review of progress towards achieving strategic plan objectives and supporting actions.

CCSD Strategic Planning Process

Strategic Planning Workshop

The annual Strategic Planning Workshop will be held as a Special Meeting of the CCSD Board, with Public Input on the morning of the last Monday in February, and the rest of the workshop on the 1st Monday in March each year (Monday and Tuesday for major updates), with all participants in person at the Vets Hall, in the main room. These workshops will be available to the public on zoom, but without AGP video. To be more conducive to creativity and participation, this will be an informal setting, with participants on a first name basis.

Workshop Scope: unless otherwise determined by the CCSD Board, major strategic plan updates will be conducted every 3 years. The last major strategic plan update was in 2022, so we expect to conduct the next major update in 2025.

Major Updates: in major updates, the Board will review and update every component of the plan, the Mission, Vision, Values, Core Areas, Strategic Goals, etc. In major updates, we will plan a 2-day duration for the Strategic Planning Workshop.

Minor Updates: In minor updates, the Board will only review and update the Objectives and Supporting Actions for each Strategic Goal. However, at the discretion of the Board President, the Board may consider refinements to other components in the plan as needed. In minor updates, we will plan a 1-day duration for the Strategic Planning Workshop.

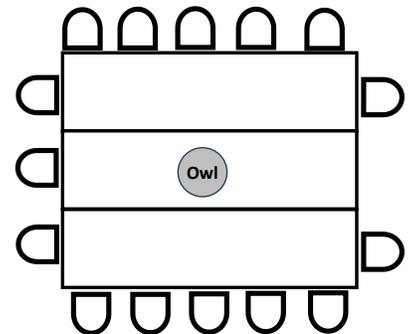
Workshop Participants, attending in person:

- The 5 Directors
- General Manager, Matthew McElhenie
- Administrative Manager/ Finance Manager, Denise Fritz
- Confidential Administrative Assistant, Haley Dodson, as recorder
- Fire Chief, Michael Burkey
- Fire Safe Focus Group Chair, Dave Pierson
- Utilities Department Manager, Jim Green
- Program Manager, Tristan Reaper
- Facilities & Resources Manager, David Aguirre
- Legal Counsel, David Hirsch
- Strategic Planning Workshop Facilitator

Workshop Setting: conference table format, with participants sitting around the table.

Facilitation: the 2024 Strategic Planning Workshop will be facilitated by Dick Clark as recommended by the Board Strategic Planning Ad Hoc Committee and approved by the Board.

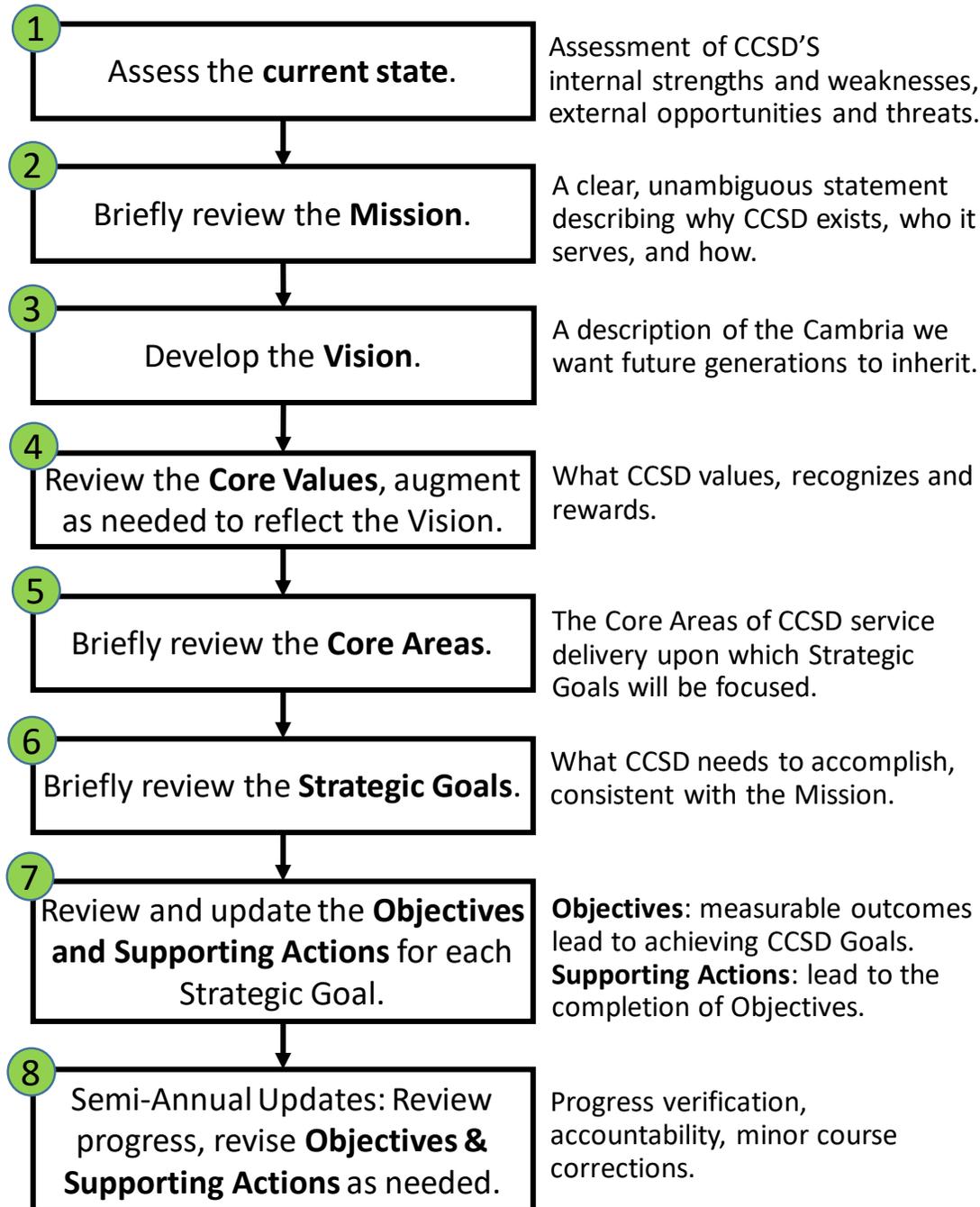
Agenda: developed by the Board Strategic Planning Ad Hoc Committee working with the Confidential Administrative Assistant and the Facilitator.



CCSD Strategic Planning Process

CCSD Strategic Planning Process Flowchart for the 2024 Minor Update

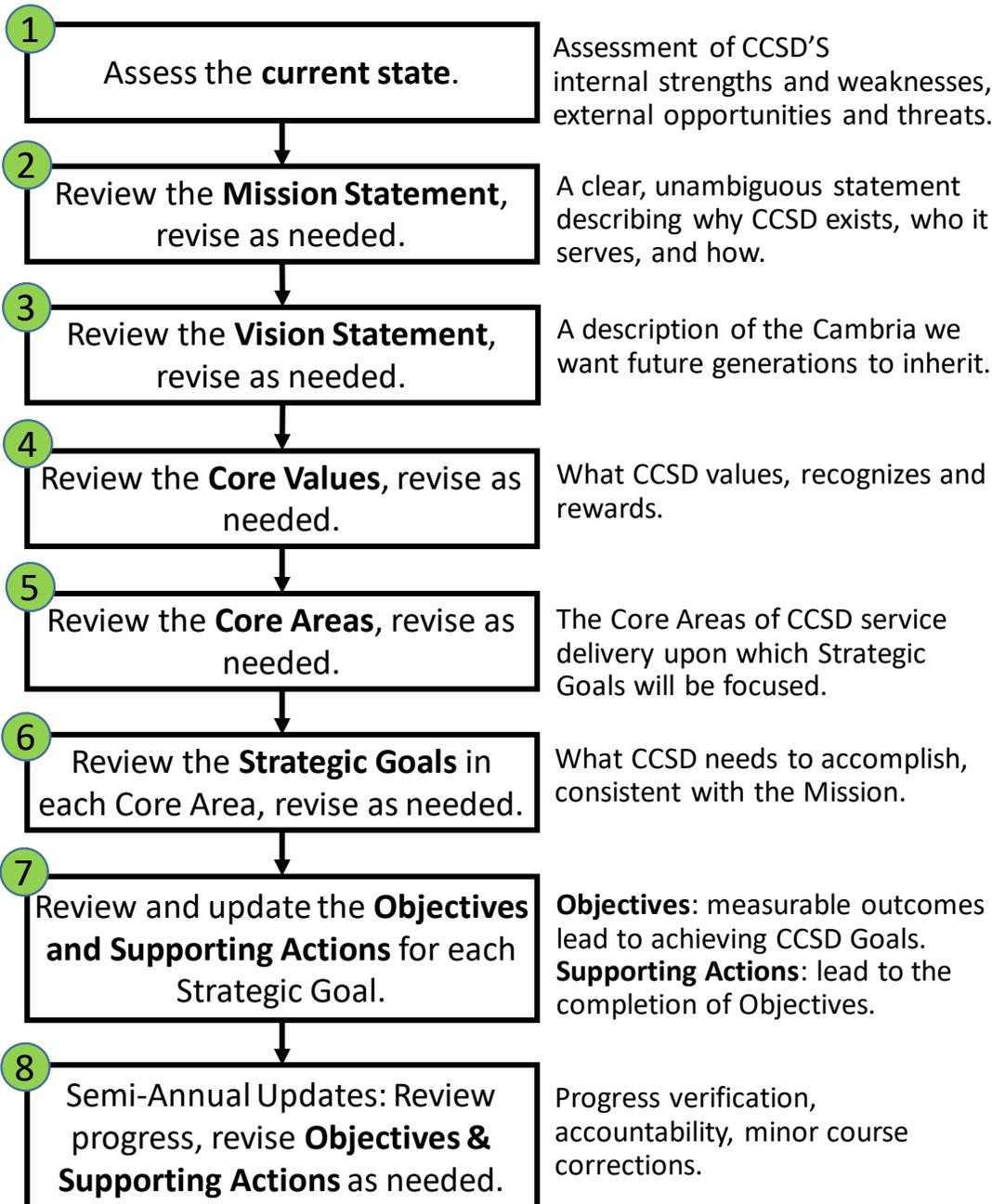
In the 2024 strategic update, we are adding a Vision Statement, to be more consistent with best practices. Once we establish the District's Vision, we may find the need to augment the Core Values with additional value statements. We will only do a brief review of the Mission, Core Areas and Strategic Goals, without updating these elements.



CCSD Strategic Planning Process

CCSD Strategic Planning Process for Major Updates

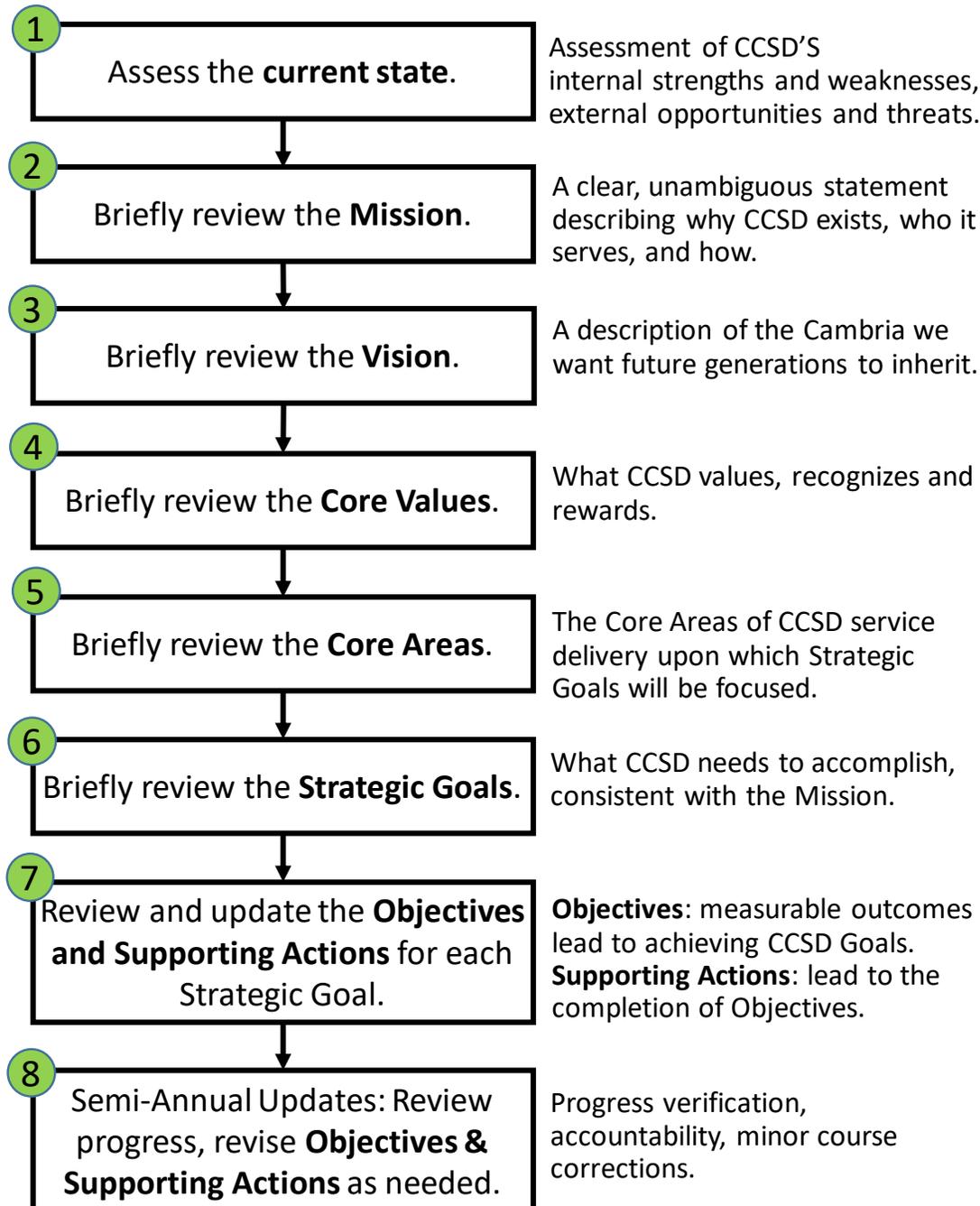
Unless otherwise determined by the Board, major strategic plan updates will be conducted every 3 years. The last major strategic plan update was in 2022, so the next major update is expected to be conducted in 2025. In major updates, the Board will review and update every component of the plan, and we will plan a 2-day duration for the Strategic Planning Workshop.



CCSD Strategic Planning Process

CCSD Strategic Planning Process for Minor Annual Updates

In the Minor Annual Updates, in steps 2-6, we only do a brief review of the Mission, Vision, Core Values, Core Areas and Strategic Goals, without updating these elements.



CCSD Strategic Planning Process

A Description of Each Step of the Strategic Planning Process

1. The current state,
2. Mission, describing why CCSD exists, who it serves, and how,
3. Vision, describing the Cambria we want future generations to inherit,
4. Core Values, what CCSD values, recognizes and rewards,
5. Core Areas of CCSD service delivery,
6. Strategic Goals that CCSD needs to accomplish in each Core Area,
7. Objectives & Supporting Actions for each Strategic Goal, and
8. Semi-Annual Strategic Plan Updates.

1. Assess the current state

This method of assessing the current state is a variation on the well-established SWOT analysis, where organizations identify their strengths, weaknesses, opportunities and threats as a starting point in their strategic planning processes. As CCSD applies this methodology, we seek to identify:

- Internal **Strengths** and recent accomplishments.
- internal **Weaknesses**.
- **Positive External Factors:** External factors and trends which could have a positive impact on CCSD in the years ahead.
- **Negative External Factors:** External factors and trends which could have a negative impact on CCSD in the years ahead.

Consistent with the Annual Planning Calendar and Strategic Planning Process Flowcharts outlined above, this assessment of the current state serves as the foundation for the remainder of the planning process.

We start the process with a public input session at least 2-3 weeks prior to the Strategic Planning Workshop. This can be either a Regular or Special Board meeting. The Board will solicit community input as outlined above, with the operative questions listed below:

District Strengths and Accomplishments:	<ul style="list-style-type: none"> • What are the District's strengths? • What are the District's accomplishments since the last Strategic Planning Workshop?
District Weaknesses:	<ul style="list-style-type: none"> • What are the District's current internal weaknesses/challenges?
Positive External Factors:	<ul style="list-style-type: none"> • What are the external factors/trends (e.g., economic, political, technological, health and environmental) that might have a positive impact on the District?
Negative External Factors:	<ul style="list-style-type: none"> • What are the external factors/trends (e.g., economic, health, technological, political, environmental) that might have a negative impact on the District?

CCSD Strategic Planning Process

In addition to the assessment of the current state, at the major strategic plan update sessions, the Board will also solicit community input on the following areas:

- Does the **Mission Statement** provide a clear, unambiguous statement describing why CCSD exists, who it serves, and how?
- Do the **Core Values** adequately describe what CCSD values, recognizes and rewards?
- Do the **Core Areas** adequately describe the primary areas of CCSD service delivery?
- Which **Strategic Goals** have been achieved and should be removed from the Plan?
- What additional **Strategic Goals** are needed based on what we have learned from our assessment of the current state?

At the public input session, create a record summarizing public comments. Appoint a Board ad hoc committee to quickly organize the public input. Provide this input to the Strategic Planning Workshop participants well in advance of the workshop. Each participant reviews this input and provides their additional input and priorities.

After the Strategic Planning Workshop participants provide their input, have the same Board ad hoc committee organize their input, and distribute the organized input to workshop participants 1 week prior to the Strategic Planning Workshop, to enable adequate preparation.

2. Review the Mission Statement, revise as needed.

The Mission Statement provides a clear, unambiguous statement describing why CCSD exists, who it serves, and how.

As part of the major strategic planning updates, ask the following question as part of the Strategic Planning Workshop:

Does the Mission Statement provide a clear, unambiguous statement describing why CCSD exists, who it serves, and how?

- **Yes:** If the answer is yes, that's great! Move on...
- **No:** If the answer is no, revise the existing Mission Statement, or create a new one as part of the Strategic Planning Workshop.

3. Review the Vision, revise as needed.

The Vision provides a description of the Cambria we want future generations to inherit. Previous strategic planning updates did not discuss or establish a Vision for the CCSD. This is an essential element of most strategic planning processes, so it's time to establish the CCSD Vision. Most of the other strategic planning elements focus on the short term. This is the element that will get us focusing on long term needs as well. The operative question to elicit input on the vision: *Imagine our grandchildren are living here in Cambria, living the good life we enjoy here today. And if you don't have grandchildren, imagine the grandchildren of one of your good friends. Describe what that future looks like to you.*

CCSD Strategic Planning Process

4. Review the Core Values, revise as needed.

The Core Values describe what CCSD values, recognizes and rewards.

As part of the major strategic planning updates, ask the following question as part of engaging public input, in preparing workshop participants, and as part of the Strategic Planning Workshop:

Do the Core Values adequately describe what CCSD values, recognizes and rewards?

- **Yes:** If the answer is yes, that's great! Move on...
- **No:** If the answer is no, as part of the Strategic Planning Workshop:
 - Revise any of the Core Values which need to be more clearly worded.
 - Add any Core Values which are missing.
 - Delete any Core Values which are no longer relevant or needed.

5. Review the Core Areas, revise as needed.

These are the Core Areas of CCSD service delivery upon which Strategic Goals will be focused.

Although the Core Areas of CCSD service delivery are not likely to change often, nonetheless it's worthwhile assuring that they clearly reflect the scope of CCSD services. As part of the major strategic planning updates, ask the following question as part of the Strategic Planning Workshop:

Do the Core Areas adequately describe the primary areas of CCSD service delivery?

- **Yes:** If the answer is yes, that's great! Move on...
- **No:** If the answer is no, revise the Core Areas as part of the Strategic Planning Workshop.

6. Review the Strategic Goals in each Core Area, revise as needed.

The Strategic Goals describe what CCSD needs to accomplish in each Core Area, consistent with the Mission.

As part of the major strategic planning updates, ask the following questions as part of the Strategic Planning Workshop:

- For each Strategic Goal, have we achieved this goal? Is it time to remove this Strategic Goal from the Strategic Plan, or does this Strategic Goal need to remain in the plan because of its ongoing nature?
- For each Core Area of CCSD services, what additional Strategic Goals are needed based on what we have learned from our assessment of the current state?

CCSD Strategic Planning Process

7. Review and update the Objectives & Supporting Actions for each Strategic Goal.

At each strategic update, review and revise the Objectives & Supporting Actions for each Strategic Goal as follows:

- Which of the Objectives & Supporting Actions have been completed?
 - Remove those that have been completed from the list, and make note of the accomplishments as appropriate.
 - For those which have not yet been completed, update as appropriate.
- Considering the internal Strengths and Weaknesses, and the external factors and trends which could impact CCSD in the coming year, what additional Objectives are needed for each Strategic Goal? Each Objective should be worded as a measurable outcome which will contribute to achieving a Goal.
- For each Objective, what Supporting Actions do we need to document and track to help ensure completion of the Objectives.
- For each Objective and Supporting Action, identify the:
 - **Target Date:** the date by which the Board expects the Objective to be achieved, and for Supporting Actions, the date by which the Board expects the action to be completed.
 - **Responsible Party:** the individual accountable for achieving the Objective or completing the Supporting Action. Where a group is identified, the accountable individual should be listed first.

As a final check, the **necessary and sufficiency check**:

- **Necessary:** Look over the entire set of plan elements we have created. Understanding that more words are not necessarily better, and in the interest of keeping things as simple as we can, is there anything in the plan that really is not necessary?
- **Sufficiency:** Again, look over the entire set of plan elements we have created. Is anything missing? If we accomplish all of these Strategic Goals and Objectives, are they collectively sufficient to achieve the CCSD mission? If not, what's missing?

This marks the end of the Strategic Planning Workshop. The next step occurs at one or more regularly scheduled CCSD Board Meetings.

8. Semi-Annual Strategic Plan Updates.

Semi-Annual Plan Updates: Review progress on Objectives and Supporting Actions, revise as needed. Using the updated table approved at the 7/13/2023 Board Meeting, the GM updates the table for review and discussion by the Board. The first Board review using this new format was on 10/12/2023. Previously referred to as the “Six-Month Objectives Status Report” this report will subsequently be referred to as the “Objectives Status Report” to avoid overemphasizing a short term focus.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.C**

FROM: Matthew McElhenie, General Manager

Meeting Date: January 8, 2026

Subject: Receive Report from Climate Action Plan Ad Hoc Committee and Provide Direction to Staff

FISCAL IMPACT:

If the Board chooses to hire an external consultant to develop the Climate Action/Adaptation Plan, costs will vary depending on the scope of work, level of community engagement, and the consultant's qualifications. Based on recent estimates for similar planning efforts, staff anticipates a cost range of \$40,000 to \$100,000. Funding is not currently included in the FY 2025–26 Budget and would require either a budget adjustment or identification of an alternative funding source. Additionally, staff time will be needed to support the consultant throughout the project, although this impact is expected to be minimal and will be absorbed within existing workloads.

DISCUSSION:

On October 17, 2024, the Board of Directors approved Climate Adaptation Policy No. 1060. It established an Ad Hoc Committee, consisting of President Farmer and Director Thomas, to collaborate with CCSD staff in developing a Climate Action/Adaptation Plan. The General Manager prepared the attached Outline, and Director Thomas provided the attached report for consideration.

It is recommended that the Board of Directors receive a report from the Climate Action Plan Ad Hoc Committee and provide direction to the staff.

ATTACHMENTS:

1. [Climate Adaptation Policy Number 1060](#)
2. [CCSD Climate Action Plan Ad Hoc Committee Report](#)
3. [Draft CCSD Climate Adaptation Plan Outline 2026-2031](#)



POLICY TITLE: CLIMATE ADAPTATION POLICY

POLICY NUMBER: 1060

Purpose: The purpose of this policy is to guide the Cambria Community Services District (CCSD) Board of Directors and staff in addressing the challenges of the Earth’s impending climate emergency.

The District understands its responsibility for environmental stewardship while providing water and wastewater services to meet the needs of the community’s residents, businesses and guests. The District is committed to meeting water needs with production, storage, and efficient equipment for energy reduction practices throughout the system, which may result in lowering overall District expenses.

The District is invested in contributing to community awareness of its intentions to adapt its actions to minimize the impact of the climate crisis on the community.

1060.1 Policy Principles and Goals

- **Water Efficiency:** To reduce consumption and losses with programs and processes to eliminate waste and reduce discharge
- **Building Efficiency:** To reduce energy consumption both environmentally and with equipment in offices and in the field
- **Renewable Energy:** To utilize passive systems to reduce power costs and batteries to provide storage generally and for emergencies
- **Transportation:** To reduce the overall utilization (miles driven) on all vehicles and implement fleet wide hybrid and EV transition for all District transportation needs. Implement the use of electric equipment as feasible and within budgetary constraints.
- **Zero Waste:** Eliminate solid waste with aggressive waste recycling utilizing new technologies as developed and evaluated to be of benefit for the District. Forge relationships with other organizations to enhance recycling efforts such as the Integrated Waste Management Authority (IWMA)
- **Carbon Sequestration:** Maintain and increase forest carbon sequestration by regularly assessing the health and safety of District forestlands. Management of the District forest properties to maintain or increase the overall health, size and count of existing tree species while selectively reducing dead, highly flammable vegetation. Encourage participation in and support local groups and any government sponsored urban tree planting programs in tree planting efforts.
- **Lighting:** Encourage utilization of energy efficient light sources to save energy, provide safety for Cambrians, visitors, and wildlife, and decrease the District’s carbon footprint. As budget constraints dictate, move toward the goal of replacing current lighting sources with useful, targeted, low level, controlled, and warm colored lighting to reduce the level of Cambria’s light pollution.
- **Fire Safety:** Work with appropriate agencies to improve compliance with existing ordinances for defensible space around structures, ember-proofing and hardening structures for fire resistance.
- **Informed Decision Making:** Prior to making decisions related to climate adaptation actions within the jurisdiction of the District, the Board will consider the following:

- Has the Board considered all appropriate alternatives, addressing the identified causes of the climate crisis and where the District may alter its actions to prevent and address the crisis?
- Is the information the Board has received clear, reliable, meaningful, and based on documented research related to the climate crisis?
- Has an adequate, unbiased analysis of the possible actions been considered?
- When considering spending financial and/or manpower resources, does the District have adequate reserves to utilize in this endeavor? Have all grant opportunities been exhausted? Are there other governmental resources available to support the District's actions?

1060.2 Policy Procedures

This policy serves as a first step in the District's intent to address its role in Climate Adaptation within its jurisdiction. Development of a Climate Action Plan is the next step and will include measurable goals and timelines. The District is dedicated to making serious changes in its actions to preserve Cambria's natural environmental resources, while providing improved safety measures for all inhabitants.

CCSD Climate Action Plan Ad Hoc Committee

Ad Hoc Committee Origin: At the October 17, 2024, CCSD Regular Meeting, item 6.C, pulled from the Consent Agenda, the Board approved the District's Climate Adaptation Policy, and formed an ad hoc committee of Directors Farmer and Thomas to work with staff to draft the District's Climate Action Plan.

Background, just a few milestones and key highlights over the last few years:

At the July 14, 2022 CCSD Board Meeting, during Item 7B, the Board directed the R&I Committee to define the policy needs and parameters of a CCSD Climate Change Policy.

At the April 20, 2023 CCSD Board Meeting, during Item 5A. General Manager's Report, GM McElhenie reported the District requested \$300k in a grant application to the Governor's Office of Planning and Research (OPR) Adaptation Planning. This grant would enable the District to fund the preparation of a comprehensive Climate Adaptation and Resiliency Plan. No matching funds were required for this grant. Notice of awards are anticipated by June 2023. Special thanks to our R&I Committee members Mark Meeks and Juli Amodei...

At the January 11, 2024 CCSD Board Meeting, during Item 3. Board Member Communications, Director Dean reported that the climate change adaptation resilience grant failed on our 1st application, working on application for the next round of grant funding, a no-match grant.

At the June 13, 2024 CCSD Board Meeting, Item 6.C, the Board adopted the Climate Change Planning and Policy Recommendations from the R&I Committee, and forwarded the recommendations to the Policy Committee for creation of a Climate Change Adaptation Policy.

Ad Hoc Committee Membership:

- Director Harry Farmer
- Director Michael Thomas
- General Manager Matthew McElhenie

Purpose of this Ad Hoc Committee:

Draft the District's Climate Action Plan

Deliverables:

Climate Action Plan

Timeline/ Deadlines:

None established when the ad hoc committee was formed.

CCSD Climate Action Plan Ad Hoc Committee

Initial Climate Action Plan ad hoc committee meeting, Tuesday January 7, 2025, 3:00-4:30 PM, just Directors Farmer and Thomas, under the watchful eye of Director Farmer's trustee canine companion, Jasper. Key points of discussion and next steps.

- We discussed my conceptual Climate Action Plan (CAP) Development Roadmap, included at the end of this document. I made numerous updates based on our discussion.
- We discussed the various Framing/ Scope Questions on the next page, looking forward to further discussions with the GM.
- Schedule a meeting with the GM to more definitively frame/ scope the effort and action plan. Wise to include Utilities Manager Jim Green as the bulk of recommendations are likely to be implemented within the Utilities Department.
- Michael will contact CSDA to inquire regarding comparable districts which may have relevant experience grappling with the development of their climate action plans.
- Michael and Harry will review the climate action plans developed by comparable districts and other municipalities, and get in contact with the people who lived through the experience developing climate action plans.
 - Harry will research California entities south of Cambria,
 - Michael will research California entities north of Cambria,
- As we schedule opportunities for discussions with the people who developed these climate action plans, include the entire ad hoc committee.
- Following our initial framing/ scoping meeting with the GM, potential outreach ideas:
 - Discuss the impending effort with the NCAC, see who has ideas and energy.
 - Set up a page on the CCSD website explaining the effort, inviting input and ideas.
 - Potentially town halls to engage the community, see who has ideas and energy.

Initial brainstorm of ideas to kickstart this effort:

Framing/ Scope Questions:

How extensive an effort do we envision?

Do we intend to focus more on reducing the impacts of CCSD operations on climate change, or on mitigating the impacts of climate change on the CCSD?

Will we establish a baseline measuring the current impacts of CCSD operations on climate change?

How all-inclusive will this baseline be?

How far back in time do we go to demonstrate the trend?

How far do we go addressing [Scope 1, 2, and 3 Emissions](#), where

- Scope 1 is emissions from fossil fuels we burn directly.
- Scope 2 is emissions from energy we purchase, taking into account PG&E.
- Scope 3 is emissions from our entire supply chain.



Climate Action Plan (CAP) Development Roadmap:

CCSD Climate Action Plan Ad Hoc Committee

Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
Concept	Alternatives	Development	Execution	Operate/ Evaluate
<p>Clarify the scope of this effort (reference the list of Framing/ Scope Questions).</p> <p>Start gathering lessons learned from comparable entities.</p> <p>Stakeholder engagement plan.</p> <p>Funding concepts.</p> <p>Work Plan for the next phase.</p>	<p>Identify alternative approaches.</p> <p>Begin gathering baseline data.</p> <p>Gather information.</p> <p>Evaluate alternatives.</p> <p>Stakeholder engagement.</p> <p>Rough cost estimate</p> <p>Funding Plan.</p> <p>Work Plan for the Development Phase</p>	<p>Funding</p> <p>CAP Development</p> <p>Continued Stakeholder engagement.</p> <p>Work Plan for the Execution Phase</p> <p>Prelim. Plan for ongoing operations & maintenance</p>	<p>Execute the Climate Action Plan, likely staged over time consistent with priorities, staffing and funding.</p> <p>Update policies, procedures, processes and systems to align with the Climate Action Plan.</p>	<p>Evaluate, learn and improve As the district continues executing the Climate Action Plan.</p>
<p>Concept proposal to the Board.</p>	<p>Preferred alternative recommendation to the Board.</p>	<p>Climate Action Plan to the Board for approval.</p>	<p>Project completion review to the Board as appropriate.</p>	

Cambria Community Services District



Climate Adaptation Plan Outline 2026-2031

Table of Contents

Purpose.....	3
Background.....	3
Goals and Strategies.....	3
Transition to Electric Vehicles (EVs)	3
Energy Management (PG&E Use Reduction)	3
Reduce Paper Use and Copier Reliance.....	3
Fuel Management and Reduction.....	4
Cambria CSD Environmental Decision Matrix	4
Monitoring and Reporting.....	5
Funding and Incentives	5
Community Engagement	5
Conclusion	5

Purpose

This Climate Adaptation Plan Outline identifies practical and measurable steps the Cambria Community Services District (CCSD) will take to reduce its environmental footprint, lower operating costs, and build climate resilience. Focusing on internal operations, the outline leverages five years of budget data to propose realistic goals around energy, fuel, paper, and fleet management.

Background

A review of CCSD operating costs (FY 2020/21 to FY 2024/25) reveals the following:

Category	5-Year Total
PG&E Energy	\$2,554,542.52
Fuel Costs	\$413,501.99
Copier Costs	\$50,354.29
Paper Costs	\$7,524.30

Goals and Strategies

Transition to Electric Vehicles (EVs)

Goal: Reduce fuel usage by 40% by FY 2031.

Actions:

- Replace one internal combustion vehicle with an EV annually through 2031.
- Prioritize EVs for high-mileage departments (Utilities, Fire, Admin).
- Install EV charging infrastructure at key district sites.
- Monitor fuel savings and reinvest in EV infrastructure. Benefits:
 - Reduction in fuel costs (currently averaging \$82,000/year).
 - Decrease in greenhouse gas emissions.
 - Longer vehicle service life and lower maintenance.

Energy Management (PG&E Use Reduction)

Goal: Lower electricity consumption by 20% by FY 2031.

Actions:

- Conduct energy audits at all district facilities.
- Retrofit buildings with LED lighting, smart thermostats, and motion sensors.
- Explore solar PV system feasibility for district operations.
- Review peak demand usage patterns and adjust to off-peak where possible.

Reduce Paper Use and Copier Reliance

Goal: Cut paper use by 50% and copier costs by 30% by FY 2029.

Actions:

- Adopt electronic agenda packets, board materials, and staff memos.
- Set default double-sided and B&W printing on all copiers.
- Implement digital form submission and approval workflows.
- Institute paper reduction incentives.

FY 2024/25 Data Snapshot:

- Paper: \$1,983.52
- Copier: \$15,630.33

Fuel Management and Reduction

Goal: Improve fuel tracking and optimize usage across all departments.

Actions:

- Implement a fleet telematics system to track usage, idling, and routing.
- Monthly fuel usage reports from each department are required.
- Coordinate cross-departmental vehicle sharing when feasible.
- Conduct annual fuel efficiency training for drivers.

Cambria CSD Environmental Decision Matrix

Category	Decision Type	Environmental Factors to Evaluate	Criteria	Impact Level (Low/Med/High)	Mitigation/ Alternatives
Water	New infrastructure (e.g., pipelines, tanks)	Ground disturbance, water quality, habitat disruption	CEQA compliance, groundwater recharge, coastal sensitivity	Medium–High	Trenching best practices, native plant restoration
	Conservation programs	Impact on water use reduction and customer behavior	GPCD metrics, public acceptance	Low–Medium	Education campaigns, tiered rate structures
	Emergency operations (e.g., hauling water)	Emissions, road damage, community disruption	Air quality, noise, carbon impact	Medium	Offset programs, route optimization
Wastewater	Discharge/storage system changes	Groundwater protection, nitrate control	Basin capacity, WRF permit standards	High	Closed-loop design, WRF capacity analysis
	Biosolids handling	Emissions, disposal impacts	Regulatory thresholds, haul routes	Medium	Composting partnerships, minimize haul
Facilities & Resources	Project development (e.g., restrooms, ranch work)	Visual impacts, habitat alteration	Native habitat, water runoff, public feedback	Medium–High	Landscaping with low-water natives, avoid grading

Category	Decision Type	Environmental Factors to Evaluate	Criteria	Impact Level (Low/Med/High)	Mitigation/ Alternatives
	Maintenance practices	Herbicide use, water runoff, and erosion	BMPs for public lands, green purchasing	Low–Medium	Manual removal, natural erosion control
Fire & EMS	Fuel reduction, defensible space	Habitat loss, smoke, erosion	CEQA exemptions, Cal Fire standards	Medium–High	Avoid bird nesting season, chip vs burn
	Equipment acquisition or changes	Emissions, fuel use	Carbon intensity of vehicles, disposal of old units	Medium	Electric vehicles, lifecycle analysis
Parks & Recreation	Trail development or rerouting	Erosion, tree loss, habitat fragmentation	Trail slope %, buffer zones	Medium	Use boardwalks, consult a biologist
	Events or public gatherings	Waste generation, noise, and parking	Trash/recycling needs, sensitive hours	Low–Medium	Use compostables, traffic mitigation

Monitoring and Reporting

- Establish a Climate Action Dashboard on the CCSD website, updated quarterly.
- Include sustainability metrics in monthly Board reports.
- Designate the Facilities & Resources Manager as Climate Program Liaison.
- Review and update this plan every 2 years based on outcomes.

Funding and Incentives

- Pursue state and federal EV grants.
- Apply for energy efficiency rebates from PG&E.
- Consider creating a Green Innovation Reserve Fund using utility savings.

Community Engagement

- Host an annual 'CCSD Green Week' to highlight efforts.
- Encourage employee suggestions through a Sustainability Ideas Box.
- Collaborate with local schools and nonprofits on environmental education.

Conclusion

Cambria is no stranger to environmental challenges—from water scarcity to wildfire risk. This Climate Adaptation Plan Outline allows CCSD to lead by example, showing that even small, local government agencies can drive impactful climate action through thoughtful operations and smart resource management.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.D**

FROM: Matthew McElhenie, General Manager

Meeting Date: January 8, 2026

Subject: Discussion and Consideration to Fill a Vacant Seat
on the Finance Committee

FISCAL IMPACT:

There is no direct financial impact associated with filling the committee vacancy; however, staff time will be required to support the recruitment and onboarding of the new committee member and ongoing committee administration.

DISCUSSION:

On October 20, 2025, Scott McCann resigned from the Finance Committee. On December 11, 2025, the Board of Directors agreed to continue to advertise the vacancy due to a lack of applicants. The vacancy was advertised on the CCSD website, social media platforms, and all CCSD public bulletin boards.

It is recommended that the Board of Directors review the enclosed applications and either appoint an applicant to fill the Finance Committee vacancy or direct staff to continue the recruitment process.

ATTACHMENTS:

1. [C. McDowell's Application](#)
2. [G. Main's Application](#)



CCSD STANDING COMMITTEE APPLICATION

Please check which committee you are applying for. You may apply for more than one committee when you complete the application. The CCSD keeps Standing Committee applications for further committee vacancies for two years.

- The Finance Standing Committee reviews budget processes and financial management to promote fiscal stability and instill public trust.
- The Resources & Infrastructure Committee assesses existing resources and gathers information regarding the infrastructure and resource needs of the community.
- The Parks, Recreation & Open Space (PROS) Committee assesses existing resources and gathers information regarding the parks, open space, and recreational needs of the community.
- We are excited to announce the formation of a new standing committee focused on Fire Preparedness beginning in 2025. If you are interested in applying to be part of this important initiative, please indicate your interest by checking this box. In January, the Board of Directors will discuss more details about the committee's objectives and application process.

Deadline: Open until filled

If you are interested in serving the community as a CCSD Standing Committee member, please complete this application and return it to:

- CCSD Administration Office during regular business hours
- CCSD Administration drop boxes located at 2150 Main Street, #1-A, Cambria, CA 93428
- Mail to CCSD, Attention: Haley Dodson, PO Box 65 Cambria, CA 93428
- Haley Dodson at hdodson@cambriacsd.org

For more information about the CCSD Standing Committees, please refer to the [CCSD website](#). The Political Reform Act (Government Code Section 82000, etc. Seq.) requires most state and local government officials and employees to disclose their personal assets and income publicly. Individuals must also disqualify themselves from participating in decisions that may affect their personal financial interests. Standing Committee members are required by law to file a [Statement of Economic Interest form](#).

Name: Cheryl McDowell

Home Address: [REDACTED]

City: Cambria

State: Ca

Zip Code: 93428

Email: [REDACTED]

Home Telephone: [REDACTED]

Cell Telephone: [REDACTED]

Are you a registered voter in Cambria? yes

I have been a registered voter at the address listed above since: 1986

If less than six months, what is your last voter registration address and date?

BACKGROUND (RELATED EXPERIENCE, SKILLS, OR QUALIFICATIONS)

I have served currently and past years on the Finance Committee.

I also served as Vice Chair of Finance along side with Tom Gray.

I would like to continue to volunteer

Signature:

Date: December 17, 2024



CCSD STANDING COMMITTEE APPLICATION

Please check which committee you are applying for. You may apply for more than one committee when you complete the application. The CCSD keeps Standing Committee applications for further committee vacancies for two years.

The Finance Standing Committee reviews budget processes and financial management to promote fiscal stability and instill public trust.

The Resources & Infrastructure Committee assesses existing resources and gathers information regarding the infrastructure and resource needs of the community.

The Parks, Recreation & Open Space (PROS) Committee assesses existing resources and gathers information regarding the parks, open space, and recreational needs of the community.

The Fire Protection Committee will focus on effective planning, implementation, and evaluation of fire protection policies, resources and programs.

Deadline: Open until filled

If you are interested in serving the community as a CCSD Standing Committee member, please complete this application and return it to:

- CCSD Administration Office during regular business hours
- CCSD Administration drop boxes located at 2150 Main Street, #1-A, Cambria, CA 93428
- Mail to CCSD, Attention: Haley Dodson, PO Box 65 Cambria, CA 93428
- Haley Dodson at hdodson@cambridgcd.org

For more information about the CCSD Standing Committees, please refer to the [CCSD website](#). The Political Reform Act (Government Code Section 82000, etc. Seq.) requires most state and local government officials and employees to disclose their personal assets and income publicly. Individuals must also disqualify themselves from participating in decisions that may affect their personal financial interests. Standing Committee members are required by law to file a [Statement of Economic Interest form](#).

Name: Garry D. Main

Home Address: [REDACTED]

City: Cambria

State: CA

Zip Code: 93428

Email: [REDACTED]

Home Telephone: [REDACTED]

Cell Telephone: [REDACTED]

Are you a registered voter in Cambria? Yes

I have been a registered voter at the address listed above since: 1978

If less than six months, what is your last voter registration address and date?

BACKGROUND (RELATED EXPERIENCE, SKILLS, OR QUALIFICATIONS)

Educated at Stanford University, University of California in San Francisco, and UCLA. (3 Degrees). Well educated and versed in accounting, analysis, depreciation, asset allocation, and the bidding process--that I will use to obtain the most value to the citizens of Cambria for every dollar spent.

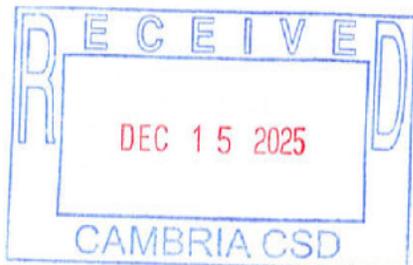
Founded and built Radiology Associates of San Luis Obispo from nothing to 3 hospital contracts with 7 imaging centers with 5 star patient ratings. (sold in 2007). Have worked at several other facilities and by teleradiology since then.

My wife and I also own and manage multiple properties in Cambria with additional properties in California and Hawaii.

Personally, I believe in controlled, resourceful, and well-monitored spending. Guaranteed that I will be an asset to this committee and the community.

Signature: [Handwritten Signature]

Date: 12/14/25



CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.A**

FROM: Matthew McElhenie, General Manager
Michael Burkey, Fire Chief

Meeting Date: January 8, 2026 Subject: Public Hearing and Consideration of Adoption of Ordinance 01-2026 An Ordinance of the Board of Directors of the Cambria Community Services District Amending Chapter 6.04 of the Cambria Community Services District's Municipal Code and Adopting and Amending the 2025 California Fire Code and the 2024 International Wildland Urban Interface Code and Resolution 01-2026 Making Findings Supporting Fire Code Amendments Based on Local Conditions

FISCAL IMPACT:

No fiscal impact is anticipated related to the adoption of the updated California Fire Code, International Wildland Urban Interface Code or associated local amendments.

DISCUSSION:

At its December 11, 2025 meeting, the Board of Directors introduced Ordinance 01-2026 as part of the process of adopting and amending the 2025 California Fire Code and the 2024 International Wildland Urban Interface Code. Ordinance 01-2026 is now being presented to the Board of Directors for adoption. In accordance with the requirements of Health and Safety Code Sections 13869.7, 17958.7, and 18941.5, Resolution 01-2026 makes certain required findings based upon climatic, geographical, and topographical conditions in Cambria in support of the adoption of more restrictive fire and life safety standards and requirements than those contained in the State's Fire Code. The 2025 State Fire Code went into effect on January 1, 2026.

Community service districts are authorized by Government Code Section 61100(d) to provide fire protection services, pursuant to the provisions of Health and Safety Code Section 13800, et seq. Health and Safety Code Section 13869.7 provides the procedure for adopting amendments to the State codes, which includes the requirement that the ordinance be submitted to the County prior to noticing a proposed ordinance for public hearing, as well as submittal of the ordinance after adoption to the County Board of Supervisors for formal ratification. The adoption of codes by reference is also subject to the requirements of Government Code Section 50022.1, et seq. The adoption procedure is somewhat different than the procedure that otherwise applies to the adoption of an ordinance. Pursuant to Government Code Section 50022.3, after the introduction of the ordinance, a noticed public hearing is to be scheduled and held. Resolution 01-2026 and Ordinance 01-2026 were submitted to the County after its introduction at the Board's December 11, 2025 meeting and a notice of public hearing has been published for today's public hearing as required by law.

Ordinance 01-2026 amends provisions in Chapter 6.04 of the CCSD Municipal Code, readopts prior

and pertinent amendments to the previous version of the California Fire Code, the International Wildland Urban Interface Code, and makes a number of technical amendments that were also adopted by San Luis Obispo County as part of their adoption of the 2025 California Fire Code — this was to ensure that the CCSD’s Code is consistent with the County’s requirements.

Adoption of Ordinance 01-2026 will be followed by its submittal to the County for ratification by the Board of Supervisors. Thereafter, it will be sent to the California Building Standards Commission for official filing. Upon filing with the State, the new regulations and standards will be fully enforceable within the Cambria Community Services District.

It is recommended that the Board of Directors adopt Ordinance 01-2026, amending Chapter 6.04 of the Cambria Community Services District’s Municipal Code and adopting and amending the 2025 California Fire Code and the 2024 International Wildland Urban Interface Code and Resolution 01-2026.

ATTACHMENTS:

1. [Ordinance 01-2026](#)
2. [Resolution 01-2026](#)
3. [Exhibit A](#)

ORDINANCE NO. 01-2026

BOARD OF DIRECTORS
CAMBRIA COMMUNITY SERVICES DISTRICT
DATE: JANUARY 8, 2026

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT AMENDING CHAPTER 6.04 OF THE CAMBRIA COMMUNITY SERVICES DISTRICT MUNICIPAL CODE AND ADOPTING AND AMENDING THE 2025 CALIFORNIA FIRE CODE AND THE 2024 INTERNATIONAL WILDLAND URBAN INTERFACE CODE

The Board of Directors of the Cambria Community Services District (CCSD) ordains as follows:

Section 1. Findings.

The Board of Directors of the Cambria Community Services District, (hereinafter referred to as “District”), hereby makes the following findings of fact:

- A. Section 13869 of the Health and Safety Code of the State of California, Article 2 (commencing with section 50022) of Chapter 1 of Part 1 of Division 1 of Title 5 of the Government Code, and 61100(d) of the Government Code, authorize the Cambria Community Services District to adopt an Ordinance, which incorporates by reference fire prevention codes, and amendments.
- B. The California Code of Regulations/CA Buildings and Standards Code, Title 24, Part 9 which includes the California Fire Code, is adopted by order of the California Legislature with supplements published in intervening years.
- C. The latest edition of the California Buildings and Standards Code was published in 2025 and has the force of law beginning January 1, 2026.
- D. This Ordinance will repeal the current fire codes and all other previously adopted fire codes and amendments. This Ordinance will adopt and amend the 2025 California Fire Code, and the 2024 International Wildland Urban Interface Code as published by the International Code Council, and will include annual supplements and State amendments and errata.
- E. Pursuant to California Health and Safety Code Sections 13869.7, 17958.7 and 18941.5 the Board has adopted Resolution No. 01-2026 making specific findings that because of unique climatic, geological, and topographical conditions that exist in Cambria, that the amendments to the adopted codes are necessary to protect life, health, property and the environment of the citizens of Cambria.

Section 2. Section 6.04.010 of the Cambria Community Services District Municipal Code is hereby amended as follows:

“6.04.010 -- Adoption of the 2025 edition of the California Fire Code and the 2024 International Wildland Urban Interface Code.

Except as provided in 6.04.040, all articles and appendices of the 2025 California Fire Code and the 2024 edition of the International Wildland Urban Interface Code are adopted, including annual supplements, State amendments and errata.”

Section 3. Section 6.04.040 of the Cambria Community Services District Municipal Code is hereby amended as follows:

“Section 6.04.040 -- Amendments and Exceptions to the 2025 California Fire Code (CFC) and the 2024 International Wildland Urban Interface Code (IWUIC).

Pursuant to Resolution No. 01-2026, the Board of Directors of the Cambria Community Services District found that because certain unique local climatic, geological and topographical conditions exist within the District, more stringent building standards relating to fire and public safety than those standards adopted by the State Fire Marshal, and contained in the California Building Standards Code are necessary for adequate fire protection within the District. Resolution No. 01-2026 and the findings contained therein are hereby incorporated herein by this reference. The following amendments and exceptions to the California Fire Code, 2025 edition, are therefore hereby made:

CFC SECTION 101 SCOPE AND GENERAL REQUIREMENTS

CFC Section 101.1 is hereby amended to read as follows: 101.1 Title These regulations shall be known as the Fire Code of the Cambria Community Services District.

CFC SECTION 107 FEES

CFC Section 107.1 is hereby amended to read as follows: 107.1 Fees. Fees are specified in the Cambria Community Services District Fee Schedule for District Services, as previously adopted by the Board of Directors.

CFC SECTION 112 MEANS OF APPEALS

CFC Section 112.1 is hereby amended to read as follows: 112.1. Board of appeals established. In order to hear and decide appeals of orders, decisions or determinations made by the fire code official relative to the application and interpretation of this code, there shall be and hereby created a board of appeals. The board of appeals shall be the Cambria Community Services District Board of Directors. The fire chief or their designated official shall be an ex officio member, but will not be permitted to vote on any issues before the board. The board shall adopt rules of procedure for conducting its business, and shall render all decisions and findings in writing to the appellant with a duplicate copy to the fire code official. The appeals process requires a four-to-six-week period to allow for scheduling of a public hearing.

CFC SECTION 202 GENERAL DEFINITIONS

CFC Section 202 General Definitions, the definition of “Floor Area”, is added to read as follows: Floor Area. For the purpose of calculating square footage for the application of fire sprinkler requirements and fire flow requirements, the floor area shall include all combustible areas attached to the structure, including garages, patio covers, workshops and alterations, additions and remodel square footage will be considered a combined and cumulative sum of floor area.

CFC Section 202 General Definitions, the definition of “Fuel Modification”, is added to read as follows: Fuel Modification. A method of modifying fuel load by reducing the amount of non-fire resistive vegetation or altering the type of vegetation to reduce the fuel load.

CFC SECTION 307.4.2 RECREATIONAL FIRES

CFC Section 307.4.2 is hereby amended to read as follows: 307.4.2 Recreational Fires.

Recreational fires are prohibited.

Exception: Recreational fires may be permitted in approved, non-combustible, commercially built containers measuring no more than 3 feet in diameter and 2 feet tall, raised at least 6 inches off the ground with non-combustible legs, and equipped with a functional non-combustible spark arrester screen with openings no larger than 1/4 inch. The ground beneath this container shall be clear of combustible material for a 10-foot diameter and located at least 10 feet away from any combustible construction. Only clean, dry wood may be burned — pressure-treated lumber is not permitted. A pre-connected garden hose must be accessible.

CFC SECTION 311 VACANT PREMISES

CFC Section 311.1.3 is hereby added to read as follows: 311.1.3 Securing Premises. The owner, occupant or other persons having under their control of any property, or materials on property, damaged by fire, when access by the public is possible, shall secure the property either by boarding up all openings, fencing, barricading or other appropriate measures as directed the fire chief, or his/her designee, within 24 hours of the incident.

CFC SECTION 405 EMERGENCY EVACUATION DRILLS

CFC Section 405.8 is hereby amended to read as follows: 405.8 Initiation. Where a fire alarm system is provided, emergency evacuation drills shall be initiated by activating the fire alarm system. Prior to initiating an alarm, the person initiating the alarm shall contact the fire alarm monitoring company and advise the company’s dispatcher of the fire drill. In cases where the fire alarm system is not monitored by a central station, notification shall be provided to the fire department dispatch center.

CFC SECTION 503 FIRE APPARATUS ACCESS ROADS

CFC Section 503.1.2.1.1 is hereby added to read as follows: 503.1.2.1.1 Developments of multi-dwelling units. where the number of dwelling units exceeds 30 shall be provided with two separate and approved fire apparatus access roads when located in located in a state responsibility area or a very high fire hazard severity zone.

CFC Sections 503.2.9, 503.2.9.1, 503.2.9.2 and 503.2.9.3 are hereby added to read as follows:

503.2.9 Driveway. Driveway specifications shall be provided for the fire plan review process.

503.2.9.1 Driveway width:

LENGTH	REQUIRED WIDTH
0-199 Feet	12 Feet
Greater than 200 Feet	14 feet

503.2.9.2 Turnarounds. Turnarounds must be provided if driveway exceeds 300 feet, and shall be within 50 feet of the building. For driveways exceeding 300 feet, a turnaround shall be at the building site and must be within 50 feet of the dwelling.

Section 503.2.9.3 Turnouts. For driveways exceeding 800 feet, turnouts shall be provided no more than 400 feet apart. Driveways exceeding 150 feet in length, but less than 800 feet in length, shall provide a turnout near the midpoint of the driveway. A turnout shall be provided near the midpoint and shall be a minimum of 10 feet wide and 30 feet long with a minimum 25-foot taper on each end.

CFC SECTION 505 PREMISES IDENTIFICATION

CFC Section 505.1 is hereby amended to read as follows: Section 505.1 Address Identification. New and existing buildings shall have approved address Identification. The address identification shall be legible and placed in a position that is visible from the street or road fronting the property. Address identification characters shall contrast with their backgrounds and be reflective material. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall not be spelled out. Each character shall be a minimum of: 6" inches for residential, 8" inches for commercial, and 10" inches in height for industrial with a minimum stroke width on ½ inch. Where required by the fire code official, address identification shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a private road and the building address cannot be viewed from the public way, a monument, pole or other approved sign or means shall be used to identify the structure.

CFC SECTION 605 FUEL-FIRED APPLIANCES

CFC Section 605.5 is hereby amended to read as follows: 605.5 Portable unvented heaters. Portable unvented fuel-fired heating equipment shall be prohibited in all occupancies and in all groups. All flammable and combustible fueled heaters that are not vented to the outside of a building are included in this section.

CFC SECTION 903 AUTOMATIC SPRINKLER SYSTEMS

CFC Sections 903.2 is hereby amended to read as follows, including the following Table 903.2.1, 903.2.1 References, 903.2.2 and 903.2.2 Reference:

903.2 Where required:

TABLE 903.2.1 – AUTOMATIC FIRE SPRINKLER SYSTEM REQUIREMENTS FOR NEW CONSTRUCTION

STRUCTURE TYPE	SPRINKLERS REQUIRED 2	DESCRIPTION	SQUARE FOOTAGE 1		MIN. DISTANCE BETWEEN STRUCTURES AND PROPERTY LINE (PL)	REQUIREMENTS	USE EXAMPLES	EXCEPTIONS
			MIN	MAX				
New Construction	Yes	New buildings including mobile homes and commercial coaches 1	0		Per CBC, CRC	Throughout new buildings	All new construction and dwellings	Exceptions 2, 3, 4
Residential Accessory Structure	Yes	Accessory structures as defined in CRC	1,000	3,000	50 feet from PL	No heating, cooling, living or 30 feet between any structure on site	One story garage, workshop, studio, residential	Exception 1

							storage building	
Agricultural Structure	Yes	Accessory to agricultural operation, livestock, crops. Agricultural operations in accordance with AGLUO & CBC definition	3,000	5,000	100 feet from PL, 50 feet from other structures	Primary usage must be 75% livestock or crops	One story barn or stables	Exception 1
Pole barn, Covered arena, Greenhouse	No	One story hay storage, covered riding arena, greenhouses	Unlimited if 60 feet on all sides per CBC		100 feet from PL, 50 feet from other structures	No public use or access	See description	None
Agricultural Exempt (no permit required)	No	LUOA Ag Exempt & Signed affidavit	0	3,000	100 feet from PL, 50 feet from other structures	Per Ag exempt agreement	Ag - Barn on Ag zoned land over 20 acres	See Title 19

Table 903.2.1 References:

CRC: California Residential Code	CFC: California Fire Code	CBC: California Building Code	LUO: Land Use Ordinance (San Luis Obispo County)
---	----------------------------------	--------------------------------------	---

Footnotes:

1. For the purpose of calculating square footage for the application of fire sprinkler requirements and fire flow requirements, the floor area shall include all combustible areas attached to the structure, including garages, patio covers, and workshops.
2. Automatic Fire Sprinklers installed at exterior locations shall be approved corrosion resistant devices when environmental or operational conditions warrant.

Exceptions:

1. Structures between the minimum and the maximum square footage must meet all the above table criteria and all the following are required in lieu of fire sprinklers:
 - no conditioned or habitable space,
 - no second stories (lofts 1/3 the floor area and open to below are allowed),
 - minimum two exits including one pedestrian door (side hinge swinging door),
 - workshops or offices limited to 10% of floor area,
 - dedicated fire water storage minimum of 5,000 gallons steel tank in full compliance with NFPA 1142 (see fire safety plan) if there is no community provided fire hydrant within 500 ft.,
 - structure complies with the California Wildland Urban-Interface Ignition Resistant Construction Requirements,
 - Cannot be used as a place of employment or for public assemblage/events.
 - Cannot be used as a commercial building.
2. A single-story building or commercial coach where floor area does not exceed 1000 square feet and the occupancy is not a Group A, E Daycare, F1 Woodworking, group R, Group H, Group I occupancy or any occupancy where cellulose nitrate film, pyroxylin plastics or any hazardous materials manufactured, stored or handled in quantities in excess of Tables in CBC, CFC and the fire flow from a hydrant is less than 750gpm at 20psi.

3. Mobile/manufactured or factory-built homes or commercial coaches constructed or altered on or before March 12, 2011 which were not manufactured with automatic fire sprinklers.
4. Accessory dwelling units shall not be required to provide fire sprinklers if they are not required for the primary residence.

TABLE 903.2.2 – AUTOMATIC FIRE SPRINKLER SYSTEM REQUIREMENTS FOR EXISTING CONSTRUCTION

OCCUPANCY OR STRUCTURAL MODIFICATION TYPE	SPRINKLERS REQUIRED 3	Description	SQUARES FOOTAGE 1	REQUIREMENTS	USE EXAMPLES	EXCEPTIONS
Alterations 1	Yes, if...	Alteration includes modifications to the structure	50% or more of existing floor area 2	Alterations, additions and remodel square footage will be considered a combined and cumulative sum of floor area	Interior remodels Rehabilitations	Exceptions 1, 2, 3, 4
Additions 1	Yes, if...	Additions cumulative from January 01, 2008 regardless of any change of ownership	1,000 square feet or 50% of floor area 2	Alterations, additions and remodel square footage will be considered a combined and cumulative sum of floor area	Any addition	Exception 4
Hazard Category and Occupancy Classification Changes	Yes	Change results in higher hazard or as deemed necessary by fire code official and building official	Any	Hazard classification rating as determined by the fire code official, and occupancy classification as determined by the building official.	Any change of occupancy defined in Chapter 3 of the CBC	None
Hazardous Materials Inside Buildings	Yes	Cellulose nitrate film or pyroxylin plastic or any hazardous materials manufactured, stored or handled in quantities in excess of Tables in CBC, CFC	Any	Building and any portion of a building must also include requirements as listed in CFC Chapter 50	Any occupancy	None

Table 903.2.2 References:

CRC: California Residential Code CFC: California Fire Code CBC: California Building Code

Footnotes:

1. For the purpose of calculating square footage for the application of fire sprinkler requirements and fire flow requirements, the floor area shall include all combustible areas attached to the structure, including garages, patio covers and workshops.
2. Fire sprinklers are required when all ceiling coverings are removed, or a project reaches the threshold of 50% of addition or alteration; determination of fire sprinklers shall be made by one of the following methods: 1) By net floor area: Any room(s) or area(s) that are added, altered, rehabilitated or repaired shall have their net floor area calculated and compared to the total net floor area of the existing structure to find the calculated percentage. 2) By surface area: Surface area shall be defined as surfaces of walls and ceilings. Any room(s) or area(s) that are added, altered, rehabilitated or repaired shall have their surface area calculated compared to the total wall and ceiling surface area of the existing structure to find the calculated percentage. Note: Change(s) in project scope after the plan review process shall require that the fire sprinkler calculation be revised and submitted for review and approval.
3. Automatic Fire Sprinklers installed at exterior locations shall be approved corrosion resistant devices when environmental conditions warrant.
4. Mobile/manufactured or factory-built homes or commercial coaches constructed or altered on or before March 12, 2011 which were not manufactured with automatic fire sprinklers are not subject to fire sprinkler requirements.

Exceptions:

1. Alterations limited to only one of the following: replacement of exterior coverings and windows, roofing, electrical services, sewer laterals, retaining walls, or routine plumbing, electrical and mechanical repairs.
2. A loft open to the floor below and no more than one third of the floor area of the room below may be added without requiring sprinklers.
3. REPAIR is the reconstruction or renewal for the purpose of maintenance.
4. Accessory dwelling units shall not be required to provide fire sprinklers if they are not required for the primary residence. Footnote 2 determination is required.

CFC SECTION 907 FIRE ALARM AND DETECTION SYSTEMS

CFC Section 907.10.1 is hereby added to read as follows: 907.10.1 False Alarms. False alarms exceeding 3 per calendar year are subject to citation and cost recovery.

CFC SECTION 5609 SEIZURE OF FIREWORKS

CFC Section 5609.1 is hereby amended to read as follows: Section 5609.1 General. The fire chief or his/her designee shall have authority to seize, take and remove fireworks stored, sold, offered for sale, used or handled in violation of the provisions of Title 19, California Code of Regulations, Chapter 6 and the California Health and Safety Code, Chapter 9. This shall include Safe and Sane fireworks as well as specified in amended section 5601.

IWUIC SECTION 504 CLASS 1 IGNITION-RESISTANT CONSTRUCTION

IWUIC Section 504.1 is hereby amended to read as follows: 504.1 General. Class 1 ignition-resistant construction shall be required for all new and remodel construction and shall be in accordance with Sections 504.2 through 504.11.

Section 4. Repeal of Conflicting Ordinances:

All former ordinances or parts thereof conflicting or inconsistent with the provisions of this Ordinance or the Code or Standards that were previously adopted are hereby repealed.

Section 5. Severability:

If any section, subsection, subdivision, paragraph, sentence, or clause of this Ordinance or any part thereof is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The Board of Directors hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, or clause thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, or clause be declared invalid or unconstitutional.

Section 6. Effective Date:

This Ordinance shall take effect and be in force from and after its approval, as provided by law. Within **thirty (30)** days of passage, this Ordinance shall be published one time in a newspaper of general circulation published within the Cambria Community Services District’s jurisdictional boundaries, together with the names of said Board Members voting for and against the Ordinance.

On the motion of Director _____, seconded by Director _____, and the following roll call vote, to wit:

- AYES:
- NAYS:
- ABSENT:

Ordinance No. 01-2026 is hereby adopted.

President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Haley Dodson
Confidential Administrative Assistant

Timothy J. Carmel
District Counsel

RESOLUTION 01-2026

January 8, 2026

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CAMBRIA COMMUNITY SERVICES DISTRICT MAKING FINDINGS PURSUANT TO
CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 13869.7, 17958.7, and 18941.5 RELATED TO
THE ADOPTION OF AMENDMENTS TO THE 2025 CALIFORNIA FIRE CODE AND THE 2024
INTERNATIONAL WILDLAND URBAN INTERFACE CODE

WHEREAS, it is the responsibility and duty of the Board of Directors of the Cambria Community Services District to provide citizens with the greatest degree of protection from fire; and

WHEREAS, the California Fire Code, Title 24, Part 9, is adopted every three (3) years by order of the California Legislature with supplements published in intervening years; and

WHEREAS, the latest edition of the California Building and Standards Code was published this year and has the force of law beginning January 1, 2026; and

WHEREAS, Ordinance 01-2026 will amend Section 6.04.010, et seq., of the Cambria Community Services District (CCSD) Municipal Code to adopt and amend the 2025 California Fire Code, and the 2024 International Wildland Urban Interface Code; and

WHEREAS, the Board of Directors of the Cambria Community Services District desires to make findings as required by the California Health and Safety Code Sections 13869.7, 17958.7, and 18941.5 that because of unique climatic, geographical and topographical conditions that exist within Cambria, the amendments to the adopted codes are necessary to protect the public's life, health, the community environment and property.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. That the recitals set forth hereinabove are true, correct, valid and incorporated into the body hereof by this reference.
2. Based upon the facts contained in "Exhibit A," the Board of Directors hereby makes findings that due to unique climatic, geographical and topographical conditions that exist within Cambria, the amendments to the 2025 Edition of the California Fire Code, and the 2024 Edition of the International Wildland Urban Interface Code, as set forth in Ordinance 01-2026, are necessary to protect the life, health, community, environment and property within the CCSD. That said Exhibit A, entitled "Cambria Community Services District Fire Department 2025 California Fire Code Amendment Findings," a copy of which is on file in the Cambria Community Services District administrative offices located at 2150 Main Street, #1-A, Cambria, CA 93428, and is available there for public inspection, be and hereby is approved and adopted in the form set forth in said "Exhibit A."

The foregoing Resolution 01-2026 was adopted at a Regular Meeting of the Board of Directors of the Cambria Community Services District on January 8, 2026.

AYES:

NAYS:

ABSENT:

Harry Farmer
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Haley Dodson
Confidential Administrative Assistant

Timothy J. Carmel
District Counsel

“EXHIBIT A” to Resolution 01-2026
CAMBRIA COMMUNITY SERVICES DISTRICT FIRE DEPARTMENT
2025 CALIFORNIA FIRE CODE FINDINGS

Pursuant to Sections 13869.7, 17958.7 and 18941.5 of the California Health and Safety Code, the report contained herein shall be facts and the findings document to support proposed Cambria Community Services District Ordinance No. 01-2026. Under said ordinance, specific amendments have been established which are more restrictive in nature than those sections adopted by the State of California and contained in Title 24 of the California Code of Regulations.

The amendments to the 2025 edition of the California Fire Code (which is part of the California Code of Regulations/California Buildings and Standards Code, Title 24, Part 9), and the 2024 edition of the International Wildland Urban Interface Code will apply to the Cambria Community Services District. The amendments address the unique fire problems, concerns, and future directions, by which this District can establish and maintain an environment which will deliver an adequate level of fire and life safety protection to its citizens and visitors.

Under the provisions of Sections 13869.7, 17958.7 and 18941.5 of the Health and Safety Code, local amendments shall be based on climatic, geographical, or topographical conditions. The findings contained herein shall address each of these situations and shall present the local situation, which, either singularly or in combination, cause the need for the amendments to be adopted.

CAMBRIA COMMUNITY PROFILE

In 1866, the Town of Cambria was established. Cambria encompasses an area of approximately 5 square miles, with a residential population of approximately 6,500. The physical location of Cambria is 1 mile north of Highway 46 West on California Highway 1 and immediately south of San Simeon Creek Road and California Highway 1, immediately adjacent to the Pacific Ocean. The majority of Cambria contains single-family residential housing, two distinct business areas, numerous hotels, motels and bed and breakfasts, as well as an elementary school, a middle school and a high school, and a small commercial business area. Housing areas are spread across Cambria at elevations ranging from 10 to 600 feet above sea level.

Traversing through Cambria is California State Highway 1 and the Pacific Ocean to the West. Another unique factor that can create a barrier is the possibility of an earthquake collapsing the Santa Rosa Creek bridges and San Simeon Creek Bridge, which would restrict access for emergency equipment.

Based on this profile of Cambria, the Cambria Community Services District Fire Department (CCSDFD) established certain requirements to increase the level of fire safety to the citizens and visitors of Cambria, as well as the buildings and property within its boundaries. The following points are factors which cause concern to the CCSDFD and are herein established and submitted as the findings:

1. **CLIMATIC**

The climate and weather patterns within Cambria are considered to be directly affected by the onshore winds from the Pacific Ocean, located immediately to the West. Normal rainfall averages 20-25 inches annually. During the winter rainy periods Cambria has the potential to experience flooding. The West business district flooded several years ago, interrupting emergency service response to this area and other parts of the community. During these flooding events it would be imperative that the community has automatic fire suppression systems to extinguish or control a fire to which the CCSDFD has a delayed response. During the summer and fall months, temperatures average approximately 68 degrees and can exceed 80 degrees for a period of days. Dry winds can remove the moisture from vegetation. Cambria has also experienced periods of drought which push fuel moisture levels to significantly low levels for

long periods of time. It is well documented that coastal fuel models do not respond well to long periods of drought and low fuel moisture. Secondary to recent drought activity, it is estimated that there exists a greater than 60 percent tree mortality rate in the Cambria Pine Forest. During late summer and fall, winds can move a fire quickly across the hills and/or through residential and commercial areas of Cambria.

Because of weather patterns and limited water sources Cambria (like few other California communities) has long established and participated in water conservation programs to prevent water rationing. During some years water rationing and limitations on water use has been instituted and required. Water availability may be further limited in the future due to limited storage Capacity and increased consumption, as well as the climatic conditions which further impact the already minimal annual rainfall. Cambria's present water storage capacity is adequate for response to a single structure fire. Cambria experiences periods of low humidity, high temperature and winds each year. The age of the Cambria Pine Forest combined with diseases such as Pine Pitch Canker and infestations from Bark Beetle, create an environment where catastrophic wildland and resultant structural fires can occur. These conditions can create a situation where the Fire Department would commit limited resources to attempt to control and extinguish fire(s). The coastal fuel model types that are prevalent in and around Cambria are GR-6, GR-7, and TU-5. As mentioned above, these fuel model types have a scientific history of poor recovery from drought or low humidity and warm, dry wind conditions. In these known fuel types, it is well documented and observed that flying brands or burning embers from any fire can and will ignite many new fires. Since this is an obvious risk to our community, we must embrace ignition resistant exterior building construction features that protect the occupants as well as the surrounding wildland urban interface and intermix areas from this ever-present fire threat. These climatic conditions set the stage for potentially disastrous wildfire occurrences and threaten the public safety of the community. Cambria has not experienced a significant wildfire in over 130 years. While sound management of the water resources is possible, actual demands on our water supply have and will most assuredly increase.

2. GEOLOGICAL

The geologic features offered by Cambria give residents and visitors alike great scenic appeal. The coastline along the Pacific Ocean is emerging and is a rocky coast. The area in and around Cambria has considerable evidence of prior seismic activity. During the last several years earthquakes centered in Parkfield, San Simeon and Templeton have caused significant seismic activity within Cambria. Several active faults are located to the East of Cambria and could result in damage occurring to the community. The disruption of streets and roadways due to seismic damage could delay the arrival of emergency fire response and allow fires to quickly escalate beyond the fire department's ability to suppress them. The installation of automatic fire suppression systems will allow the ability for the system to take action prior to the fire department's arrival. The potential for severe damage does exist for the entire built environment in the community but respective distances to such faults may limit damage in new construction where damage to older existing structures could be serious.

Although the CCSDFD and water system in Cambria are currently rated Class-4/4x by the Insurance Services Offices (ISO) it is possible that major fire flow requirements could be disrupted and automatic fire suppression systems requiring much less water would be the only means of extinguishment. Recent improvements to the community's water storage system have occurred; however, our community remains below current acceptable standards for the required amount for fire protection. The Cambria Community Services District (CCSD) is currently working toward a multi-year plan to improve the community water storage shortfall. Until a more reliable and permanent supplemental water supply is secured, Cambria is in and will remain in a water shortage emergency.

The potential for earthquakes influences fire protection planning. A major seismic event would create a community-wide demand on fire protection services, which would be beyond the response capability of

the fire department. Near shore and long-distance Tsunami's can and would flood and damage large sections of Cambria. During flooding events it is well documented that building and other fires can and often do occur. This potential problem can be partially mitigated by requiring initial fire control through the installation of automatic fire protection systems. Extinguishing systems are instrumental in controlling or extinguishing fires in buildings in the event the water system is operating and undamaged by the seismic event. This increases the availability of firefighting resources to handle other emergencies during and after seismic events.

The geological layout of Cambria's hillside areas creates hazardous conditions should a storm or earthquake cause trees to fall and block roadways making access difficult or impossible until properly cleared. Landslides also frequently occur which can block ingress and egress. These conditions have occurred in the past and will happen again.

3. TOPOGRAPHIC

The topographic element of this report is associated closely with the geological element noted above. While the geological features create the topographic conditions, the areas of findings in this Section are a result of the construction and design of Cambria.

As the tourism activity in Cambria increases and parking lots fill with customers, delivery vehicles tend to double-park and add to congestion, which increases response times for emergency equipment. Most of the roadway system in Cambria is below current access standards and pose challenges for responding emergency vehicles. Vegetation grows near or over the roadways' edge and are prone to erosion, landslides, and blockages by falling trees. These conditions have impacted the timely delivery of emergency fire response to the community. Local residents and visitors parking on or adjacent to already sub-standard streets create access problems and blockages for fire and emergency services. The requirement for automatic fire suppression systems, defensible space, ignition resistant exterior construction features and improved fire access would support the fire and life safety response.

California Highway 1 completely traverses Cambria, creating a potential "barrier" to emergency response teams. All roads must pass over Highway 1, which could be sensitive to collapse in the event of an earthquake. In this instance, Cambria could be physically divided.

The value of the land in Cambria is near the top in the County. Maximum usage of the land is important to property owners, investors and developers. The most effective method of achieving this is to allow large homes on small lots with Pine trees and vegetation all around the structures. In numerous cases property is very sparingly cleared and a single residential dwelling is built in its place.

The town of Cambria is currently designated by Cal Fire's updated 2022 Fire Hazard Severity Zones mapping system as Very High as it relates to wildland fire hazard probabilities. The rural nature of the town and the fact that a significant wildland fire has not occurred here in over 133 years places the community and visitors at significant risk. Narrow roads and steep hillsides increase response times and delay fire suppression efforts. The accumulation of combustible trees, dead vegetation, brush and grass create significant hazards and pose a severe burden on emergency response by the fire department. The potential for multiple fires would quickly overtax the CCSDFD ability to adequately provide service. The hillside location of homes, and the grouping together of numerous homes in a small area, also creates service delivery problems for the department. Fires occurring in these homes have a greater potential to spread to the wildland and therefore would expose additional structures to loss by fire.

The physical isolation of the town of Cambria places neighboring fire departments significant distances away. When fire mutual aid is needed, the 30-minute average response time for neighboring jurisdictions

to arrive from the East and South allows a significant amount of time for fires to grow and exceed the resource capability of the responding adjacent fire equipment. Therefore, requirements for built-in fire protection, defensible space, fuel reduction, ignition resistant exterior building features and improved access would significantly improve the fire and life safety for the residents and visitors of Cambria.

STATEMENT OF THE PROBLEM

The CCSDFD is charged with the task of providing a reasonable degree of fire and life safety protection to the citizens and visitors to our town. The continued development and growth of Cambria, as it relates to the delivery of fire protection, are of major concern if we are to continue to provide even a minimum level of fire protection to our community.

These findings address the problem of community growth and cost of fire control while offering an alternative approach to the continually growing demand for publicly funded fire protection services.

A report by the Institute for Local Self-Government entitled “Alternative to Traditional Public Safety Delivery Systems,” finds that a fire chief must move toward built-in private fire protection equipment and systems if they are to control the fire department’s operational budget, and adequately address the community fire protection problem.

This study, using guidelines from the Institute for Local Self-Government and the National Fire Protection Association, proposed that the fire department control fires in all new structures built within their jurisdiction. This could be accomplished by using an established emergency response assignment that will not create a deficiency in the fire protection services currently offered to the already established community.

The CCSDFD’s emergency response assignment varies, depending on Reserve Firefighter availability and FEMA SFAER grant funded Firefighters. Most Fire Departments, within San Luis Obispo County, consider three engine companies, a truck company, an EMS unit (paramedics), breathing support unit and a Chief Officer to be a minimum emergency response assignment for a single-family structure fire.

The CCSDFD’s current daily staffing, for immediate emergency response, includes three-to-four personnel on a single Engine Company, a Fire Chief during daily business hours, and an Automatic Aid response of a three-to-four-person Engine Company from CAL Fire/San Luis Obispo County Fire Station 10 (when available). Other agency resources within San Luis Obispo County are also available for mutual aid response, however, there is a significant time delay due to Cambria’s isolation from these additional resources. It then seems only reasonable that new structures constructed or added onto, in Cambria, be protected by built-in fire protection systems. The criteria for controlling the cost of fire protection in the CCSDFD is to cause (by ordinance) new structures, regardless of type of construction or occupancy, to be equipped with automatic fire sprinklers.

The amending and adoption of the 2025 California Fire Code, and the 2024 International Wildland Urban Interface Code, will help provide an increased level of protection from fire to the public. The adoption of these Codes, together with the amendments, provides a reasonable and established means of adequately protecting life, the environment and property in Cambria.

These findings and future fire code provisions of the same kind reduce the need for large additions to publicly funded fire protection and allow the CCSDFD to grow with reasonable expansion of the CCSDFD. They also place fire protection and prevention in the community where the benefit can be realized much quicker and with greater benefit.

While smoke detectors are intended to provide an early warning that allows occupants to escape or defend themselves from the hazard of fire, automatic sprinklers are meant to control or extinguish a developing fire and to enable occupants to better escape. Automatic sprinklers are designed to respond quickly to suppress a fire early in the fire's development stages. This will allow for the suppression or extinguishment of a fire, and still leave a breathable atmosphere for occupants to safely exit the building. Automatic fire sprinklers can also contain the fire to the building of origin, and therefore potentially keep the fire from spreading to the exterior wildland environment.

Based on these findings, Ordinance No. 01-2026 will provide effective protection of the residents, the environment, as well as property, and help reduce the ravages of fire.

It should also be noted these findings are only a part of the total CCSD master fire protection plan. This may be one of the single most important elements toward the progressive improvement of the delivery of fire and life safety/protection services.

While the adoption of stringent regulations may not prevent all incidents of fire or deaths from fire, the implementation of the various codes and/or requirements will reduce the severity and potential for the loss of life, damage to the environment and property damage in our community.

Prepared and submitted by: Michael Burkey, Cambria Fire Chief

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.A.**

FROM: Matthew McElhenie, General Manager

Meeting Date: January 8, 2026

Subject: General Manager's Report

The District continues to provide water, wastewater collection and treatment, emergency response, facilities, and administrative services. The following is an update on some of our ongoing projects and activities.

Update on Federal Funding for Fire Apparatus Replacement Project

We have made substantial progress on the USDA grant application seeking federal funding for the Fire Apparatus Replacement Project. Earlier this month, we met with USDA representatives and Congressman Panetta's office and completed the necessary preliminary requirements to initiate the procurement process for the replacement of aging fire apparatus that are essential to the Cambria Fire Department's emergency response operations.

Meet the General Manager

On Thursday, January 22, 2026, from 8:30 a.m. to 7:00 p.m., I will be working out of the Cambria Veterans' Memorial Hall and would love to meet you and hear your thoughts on everything, Cambria. We will provide coffee and snacks, and as always, I welcome your feedback and ideas.

Cambria Community Services District Public Record Requests

The Cambria Community Services District has received two Public Records Act (PRA) requests.

1. **12/5/2025 Tina Dickason:** Please provide any and all district costs, including copies of invoices associated with brine waste disposal, trucked to SLO South Sanitation District, in Oceano. Please provide any and all district costs, including copies of invoices associated with trucking brine waste from Cambria, using Speed's Oil Tool Services in Santa Maria, to SLO South Sanitation District, Oceano.

12/12/2025 District's Response: The responsive documentation, available electronically, is attached.

The remaining responsive records are in paper form and are available for inspection at the CCSD Administration Office, located at 2150 Main Street, Suite 1-A, Cambria, between 10:00 a.m. and 4:00 p.m., Monday through Thursday, and every other Friday. Should you wish to obtain copies of invoices or other paper records, you will need to pay the applicable duplication fees as outlined in the CCSD fee schedule.

2. **12/9/2025 Nathan Reasons:** Hello, I originally submitted this request to SLO County and they referred me here. Respectfully requesting fire flow data for the project, we are planning in Cambria. At 2535 Main Street. See attached map for Hydrants that could be Tested and further information.

12/16/2025 District's Response: The fire flow data for this project is attached.

TO: Board of Directors

AGENDA NO. **8.C.**

FROM: Denise Fritz, Administrative Department Manager

Meeting Date: January 8, 2026

Subject: Finance Manager’s Report

EXPENDITURE REPORT FOR THE MONTH OF DECEMBER 2025

The Expenditure Report for December 2025 is being submitted to the CCSD Board of Directors in today’s meeting (see Agenda Item 5.A.). The report includes a detailed listing and monthly subtotal for each Accounts Payable vendor, as well as a summary of each department’s monthly expenditures.

CCSD DIRECTOR MEETINGS & COMPENSATION FOR THE MONTH OF DECEMBER 2025

Per the CCSD Board Bylaws, CCSD Directors may receive compensation of \$100 for each meeting attended, up to a maximum of \$600 each month. The table below shows the month of the meeting being compensated for, the number of meetings attended for the month of compensation, and the total compensation paid for each CCSD Director.

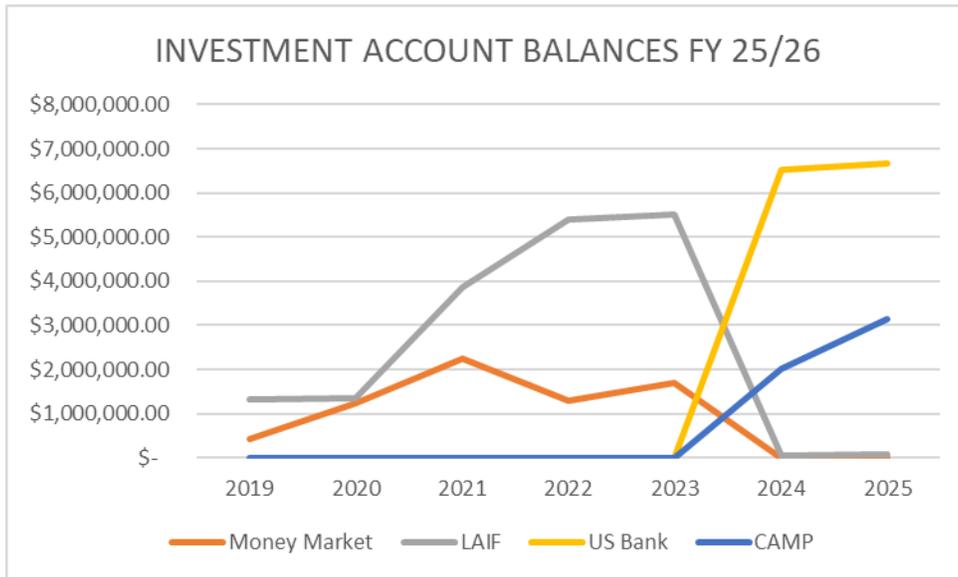
Director Name	Meeting Month	Number of Compensated Meetings	Amount Per Meeting	Total
Dean, Karen	DECEMBER	3	\$100.00	\$300
Farmer, Harry	OCT/NOV	8	\$100.00	\$800
Gray, Tom	DEC	2	\$100.00	\$200
Scott, Debra		0	\$100.00	\$0
Thomas, Michael	NOV/DEC	6	\$100.00	\$600
Total				\$1,900

AVAILABLE CASH BALANCES AS OF DECEMBER 31, 2025

The total available cash is listed as follows:

Account Type - Operating	Balance
Main Checking	\$1,354,253.77
Total	\$1,354,253.77
Account Type - Investments	Balance
Money Market	\$4,429.80
Local Agency Investment Fund (LAIF)	\$1,935,808.49
CAMP	\$1,576.23
US Bank – Investment Fund	\$6,786,659.17
Total	\$8,728,473.69

Available cash is the balance in the Main Checking Account and the Investment Funds. As of December 31, 2025, the total available cash was \$10,082,727.46.



The total available cash in all restricted accounts is listed as follows:

Account Type - Restricted	Balance
The Bank of New York Mellon	\$5,775,439.67
Payroll	\$8,171.86
Veterans' Hall	\$18,858.38
Health Reimbursement Account (HRA)	\$72,865.11
Total	\$5,875,335.02

Currently, the CCSD has adequate resources to meet its cash commitments. Staff will continue to be frugal in purchases, postpone non-critical purchases, and carefully monitor their respective budget(s).

The following is the Bank of New York Mellon account activity for the SST projects.



		Current Total Budget	Fiscal Activity	Prior Year Activity	Total Project Activity to Date	Variance Favorable (Unfavorable)
Fund: 12 - WASTEWATER FUND						
Revenue						
12-43980-12	LOAN PROCEEDS - WW COP 2022A BONDS	12,100,000	2,133,397	4,330,336	6,463,733	5,636,267
	INTEREST EARNINGS	139,172	-	-	-	139,172
		<u>12,239,172</u>	<u>2,133,397</u>	<u>4,330,336</u>	<u>6,463,733</u>	<u>5,775,440</u>
Expense						
12-61701-12	CAP ASSET - WW ECM 1 FLOW EQUAL IMPV	3,791,224	727,257	1,444,062	2,171,319	1,619,905
12-61702-12	CAP ASSET - WW ECM 2 INFLUENT LIFT STN IMPV	46,512	16,198	56,662	72,860	(26,348)
12-61703-12	CAP ASSET - WW ECM 3 MLW AERATION BASIN UPGRD	2,419,093	591,163	823,574	1,414,737	1,004,356
12-61704-12	CAP ASSET - WW ECM 4 BLOWER REPLACEMENT	603,329	91,839	321,130	412,969	190,360
12-61705-12	CAP ASSET - WW ECM 5 RAS & WAS IMPV	1,290,972	111,042	602,989	714,031	576,941
12-61706-12	CAP ASSET - WW ECM 7 ELECTRICAL IMPV SERVICE PANEL	554,687	77,234	246,127	323,361	231,326
12-61707-12	CAP ASSET - WW ECM 8 GENERATOR REPLACEMENT	925,404	162,047	377,332	539,379	386,025
12-61708-12	CAP ASSET - WW ECM 9 SCADA SYSTEM UPGRADE	1,148,557	356,617	352,857	709,474	439,084
12-61709-12	CAP ASSET - WW ECM 12 IMPV TO WW LIFT STATIONS	1,459,394	-	105,603	105,603	1,353,791
	Expense Total:	<u>12,239,172</u>	<u>2,133,397</u>	<u>4,330,336</u>	<u>6,463,733</u>	<u>5,775,440</u>
	Net	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>



Utilities Report for Department Activities

December 2025

Please note that an “Acronyms and Explanations” section has been added to this report and can be found at the end of this document. This list will be augmented as new terms are discussed. Please let us know if we can supply any additional information.

Wastewater Treatment Plant (“WWTP”) Report

Wastewater Treatment Plant: (Upgrade Project)

Equipment Repair and Replacement:

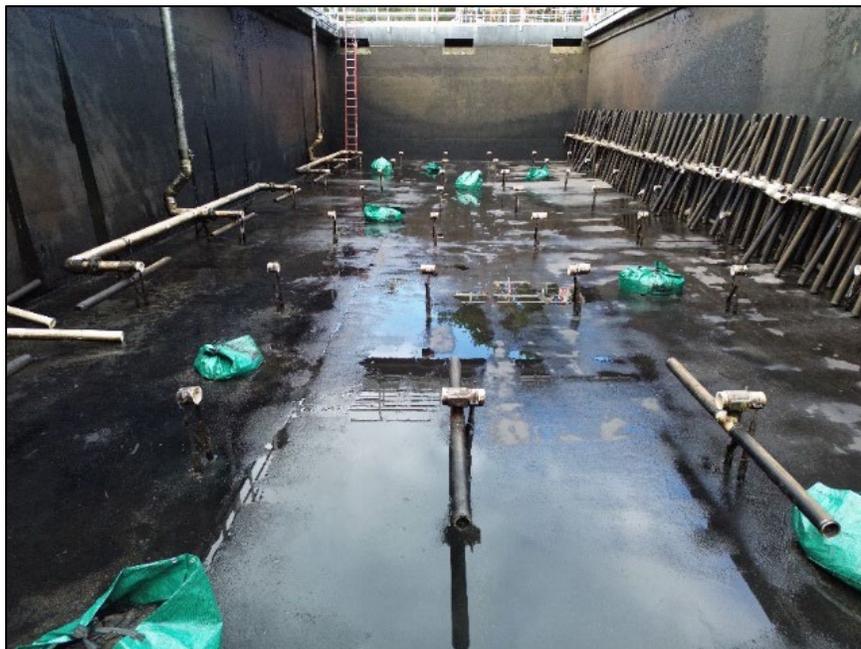
- Aeration Basin
 - Aeration Basin #2 is back in service
 - Air headers checked for leaks
 - Air diffusers checked for proper air release for mixing
 - Troubleshoot an issue with the mix liquor return pump (MLR pump)
 - Received and installed a load reactor, which resolved the problem
 - Tested the Anoxic Zone Mixer
 - Equipment set to the manufacturer's recommended height and direction above the influent pipe to prevent rags from impeding mixer operation
 - Aeration Basin #2 was filled with plant water
 - A temporary recirculation pump was added in line at the end of Aeration Basin #2 (AB2), into the front of Aeration Basin #1 (AB)
 - Influent and Return Activated Sludge (RAS) was brought into AB2. This configuration allowed the team to “Dead Head” AB2 and test for nitrification (removal of ammonia by conversion to nitrates) and denitrification (breakdown of nitrates to nitrogen gas) before sending it to the clarifiers and ponds for final processing
 - After a week of testing, the Wastewater Team is satisfied with the results and has configured Clarifier#2 to complete the final processing of the wastewater in train #2 (AB#2 and Clarifier#2)
 - Painting crew painted piping for Aeration Basin #1 and Aeration Basin #2.



Utilities Report for Department Activities December 2025

Wastewater Treatment Plant (“WWTP”) Report (Continued)

- Aeration Basin #2 (AB #1) Drained and Cleaned
 - Removed air diffusers and air headers in AB#1



- **Influent Wet Well Instrumentation**
 - Installed a new transducer mount in the influent wet well.
 - Pulled new transducer wiring and completed connections at the control panel to improve level monitoring reliability.
- **Clarifier Maintenance**
 - Cleaned clarifier sluice gates and Pit #1 to restore proper operation and prevent debris-related issues.
 - Replaced shoes in Clarifier No. 1 as part of routine mechanical maintenance.
 - Returned Clarifier No. 1 and RAS Pit No. 1 to service ahead of forecasted storm events to ensure adequate treatment capacity during high influent flows.



Utilities Report for Department Activities December 2025

Wastewater Treatment Plant ("WWTP") Report (Continued)

- **WWTP Generator**

- Partially installed conduits for transformer to new meter panel. Inspected by PG&E and slurried trench
- Partially ran conduits from Generator Pad to transfer switch in MCC1 electrical room (awaiting special bend sweeps to complete conduit run)
- Night time shut down of all plant power to remove distribution cables from Distribution Panel. Required bypass for SCADA system to allow monitoring of influent wetwell levels.



- **Pumping Equipment**

- Installed a new rotating assembly at Influent Pump No. 1, restoring full functionality and improving reliability at the headworks.

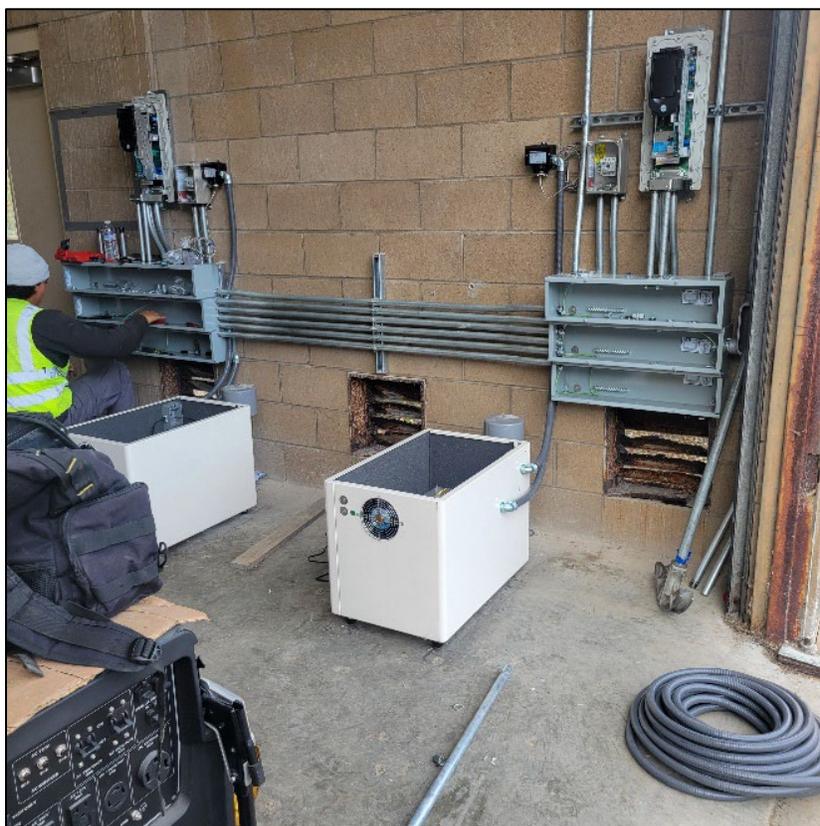


Utilities Report for Department Activities

December 2025

Wastewater Treatment Plant ("WWTP") Report (Continued)

- **Electrical and Process Improvements**
 - Demolished existing RAS/WAS electrical components in preparation for installation of the remaining Variable Frequency Drives (VFDs), supporting improved process control and energy efficiency.
- **Blowers and Controllers**
 - Installed new grit blowers and controls for the grit chamber. This equipment removes grit from influent at the beginning of the wastewater treatment process.



Utilities Report for Department Activities December 2025

Wastewater Treatment Plant (“WWTP”) Report (Continued)

- **Collections**

- The generator at Lift Station B1 failed to start during monthly testing. A temporary replacement generator was rented, installed, and brought online. A power outage at this lift station occurred the next day.
 - The existing generator was sent out for repair. This generator was found to have corrosion on connections at the controller. These connections were replaced. When reconnected, it was also discovered that the generator’s main breaker had failed. We are currently awaiting the arrival of a new breaker and have the rental generator in service until the permanent generator is fully operational.
- A large root ball was found in the sewer main on Banbury Rd. The VacCon truck jetted the line multiple times to remove the root ball. A service order has been placed to repair the line, and the line has been marked for heightened observation.

- **Fleet and Equipment Maintenance**

- Performed annual vacuum combination (vac-con) truck maintenance and installed new rear tires to ensure continued operational readiness and safety.





Utilities Report for Department Activities December 2025

Water Department Report

Storm Impacts

- Wind from several storms impacted power distribution in the community, however, the Utilities infrastructure was largely unaffected.

Rodeo Grounds Generator Commissioning

- After several months of delays associated with emissions compliance equipment, the new generator has been delivered and successfully installed at the Rodeo Grounds Pump Station facility. A substantial concrete pad was constructed to elevate the generator above the floodplain and provide long-term structural stability.



Utilities Report for Department Activities December 2025



Water Department Report (Continued)

- The generator was set in place and field-tested to verify proper operation of the automatic transfer switch (ATS). Electrical installation and associated wiring were completed over multiple days. To ensure uninterrupted backup power throughout this work, a portable standby generator was connected each evening as a precautionary measure.



- Air Pollution Control Engineer from the San Luis Obispo County Air Pollution Control District (SLO APCD) conducted an on-site inspection of the unit (photo included for scale).



Utilities Report for Department Activities December 2025

Water Department Report (Continued)

- This infrastructure upgrade significantly improves the resilience of the pumping and communications systems. Water Department staff are no longer required to return to the site during PG&E outages to manually transfer power. Previously, this facility relied on a manual transfer process; it now operates with fully automatic transfer capability, improving both reliability and operational efficiency.



- The new equipment is EPA Tier 4 Final–certified, representing the most stringent emissions standard currently in effect. It replaces Tier 0 equipment that had limited operational availability due to high emission levels and associated maintenance constraints.



Utilities Report for Department Activities December 2025

Water Department Report (Continued)

Christmas Eve – Stuart Street Generator Failure

- At approximately 3:00 a.m. on Christmas Eve, on-call staff received a communications-loss alarm at the Stuart Street tank site. Staff responded immediately and verified operating conditions at surrounding upstream and downstream tanks and booster stations to confirm overall system status.
- Upon arrival at the site, PG&E utility power had already been restored. A review of generator run-time data indicated the Stuart Street generator operated for approximately 1.3 hours, while generators at other facilities operated for approximately 1.7 hours during the outage. During the site inspection, staff identified a low coolant level in the Stuart Street generator. After refilling the coolant reservoir, active leakage was observed from the engine block, indicating a failed water pump. The generator was shut down to prevent engine overheating and further damage.
- Due to forecasted storm conditions, staff contacted multiple generator service vendors to request emergency repair support. Only one local contractor was able to respond the same day and provided a temporary rental generator. A towable generator of equivalent capacity was delivered, installed, and electrically connected to the site to maintain backup power capability.
- Pump rotation and system operation were verified, and the temporary generator was tested and placed into service. Replacement parts for the permanent generator have been ordered, and repairs will be completed upon receipt of the necessary components.





Utilities Report for Department Activities December 2025

Water Department Report (Continued)

Hit Hydrant Incident

- On a Saturday evening, the on-call operator was notified by the Fire Department that a vehicle had struck a fire hydrant. Fortunately, the hydrant remained intact at the bury, and there was no immediate loss of service.
- On the following Monday, Water Department staff excavated and inspected the underground piping to confirm that no damage had occurred. The hydrant was subsequently replaced with a new wet-barrel unit. During installation, staff observed minor leakage and identified a split along the seam connecting the hydrant body sections. The issue was promptly addressed to ensure proper operation and reliability of the hydrant.





Utilities Report for Department Activities December 2025

Water Department Report (Continued)

Leak Repairs – Washburn State Parks Meter

- The Water Department investigated a suspected leak at the Washburn State Parks meter. Staff determined that the leak originated on the customer side of the meter. However, during removal of the meter lid, a PVC adapter failed, necessitating repairs on the District side of the service.
- Water Department staff re-plumbed the connection and installed a new brass ball valve shutoff to restore service and ensure reliable operation. State Parks has been notified of their leak for follow-up on their side of the service.

South San Luis Obispo County Sanitation District Visit

The annual permit site visit at the Water Reclamation Facility (WRF) with the Chief Plant Operator for the South San Luis Obispo County Sanitation District (SSLOCSO) was successful. During the visit, staff provided a comprehensive tour, including an overview of plant operations, the brine storage process, and associated equipment.

The inspection also included a tour of the Wastewater Treatment Plant and the ongoing SST upgrades, highlighting the improvements and enhancements currently being implemented.





Utilities Report for Department Activities December 2025

Project Status Summaries

Note: The status of current CCSD projects can also be found on the CCSD website via the following link. <https://www.cambriacsd.org/district-project-updates>

Project:

Adaptive Management Plan (AMP)

Description:

The AMP is a surface water, groundwater, and biological monitoring program designed to detect potential impacts on sensitive biological resources, requiring groundwater modeling and monitoring while the WRF is in operation.

Current Status Update:

The 2017 AMP is available on the District website.

www.cambriacsd.org/files/f15b73f09/01_cambria-swf-amp_july-2017.pdf

AMP monitoring is ongoing. Per methods described in the AMP, quarterly surveys are conducted at eight (8) survey sites to collect data and to describe survey conditions, habitats, stream flows, surface water quality, 9P7 soil moisture, and observed species.

The AMP monitoring reports can be located on the CCSD website at:

www.cambriacsd.org/amp-annual-reports-amp-monitoring-reports

The final day and night protocol surveys were performed on July 26th. Biologist Kevin Merk is in the process of assembling a 4th Quarter Amp Report.

Project:

San Simeon Well Field (SSWF) Transmission Main Project

Description:

Developing a permanent repair of the San Simeon Water Main. This project will also include solutions for the parallel Sewer Effluent Main.

Current Status Update:

The permitting lead time for this project scale ranges from 4 months to 1 year. The current target is to proceed with the installation by summer or fall of 2025.

The Caltrans Encroachment Permit has been successfully granted. The District and consultants are working with State Parks to obtain a ROE(Right of Entry) to perform potholing for utilities and soils analysis. This process involves geotechnical analysis to locate existing utilities before obtaining Caltrans right-of-way (RoW). The analysis, permitting, and right-of-way are needed to proceed with the planning and design for our utilities' alignment, which is expected to require an open-cut trenching method for installation. The process above will help finalize the 90% drawings needed to submit for the required CDP.



Utilities Report for Department Activities December 2025

Project Status Summaries (Continued)

Project: Water Meter Replacement Project – AMI

Description: This project upgraded the CCSD metering system to an Advanced Metering Infrastructure (AMI) with new meters that can provide real-time water analytics.

Current Status Update:

Operational and Admin staff have taken part in training on Beacon’s “Eye On Water” portal. Staff are also working on a final audit to ensure the data from all the water meters and their endpoints are being transmitted correctly. Any remaining issues with meter data and/or account records are being reviewed and resolved.

Project: Pilot project for Zero Liquid Discharge for Brine in WRF

Description: Pilot study project to test innovative technology for brine reduction with the goal of zero liquid discharge

Current Status Update:

ZLD testing has completed. We looking forward to receiving data regarding the test process and operational cost estimates.

Project: Stuart Street Tank Project

Description: Critical water infrastructure project to rebuild the Stuart Street tanks, which have reached their useful operational life

Current Status Update:

All foundation and tank assembly work for the first tank was completed. The first tank has been covered to keep out the elements while preparation for the coating phase is underway. Currently, the construction crews are running dehumidifiers within the tank in order to make sure that all surfaces are ready to accept the coating treatments. The CCSD appreciates the patience and cooperation of the community during this major capital improvement project.

Please check the website for the weekly project updates: <https://www.cambriacsd.org/stuart-street-tank-construction-project-updates>



Utilities Report for Department Activities

December 2025

REGULATORY COMPLIANCE REPORTING

State of California regulatory reporting requirements for Water and Wastewater

Water Department (Monthly/Quarterly Reporting)

- SAFER Drought & Conservation Data Collection (Monthly and Quarterly)
- Title 22 monthly, quarterly, and annual monitoring report to the State Water Resources Control Board
- Disinfection By-Products Analysis (Quarterly)
- DDW: Surface Water Treatment Regulation (SWTR)

San Simeon Wells 1-3 Testing/Reporting

Ground Water Regulation (GWR) for San Simeon Wells 1-3 (Monthly)

Total Coliform Regulation reporting (Monthly)

Bacteriological distribution system reporting (Monthly)

Disinfection Bi-Products (DBP) reporting (Quarterly)

Additional Water Department Reporting (Annually/Semi-Annual)

- Haz Mat Business Plan
- Discharge Monitoring Report
- Consumer Confidence Report (CCR) submittal to DDW and released to the public
- Annual Volumetric Discharge Report
- Annual Water Shortage Assessment (start April/due July 1)
- CCR final data (Posting by July 1 - Annual)
- Annual Stormwater Report (Posting by July 15)
- **California Lead and Copper Rule inventory and report** (Completed October 2024)
- Advanced Clean Fleets Report

Wastewater Department Reporting

Monthly/Quarterly

- CIWQS Spill Report Requirement
- RWQCB Report



Utilities Report for Department Activities December 2025

REGULATORY COMPLIANCE REPORTING (Continued)

Annually/Semi-Annually

- Volumetric Annual Report
- CERS – California Environmental Reporting System
 - <https://cers.calepa.ca.gov/>
- APCD Generator Report – SLO County **Air Pollution Control District**
 - <https://www.slocleanair.org/>
- Biosolids Report
- CIWQS (Apr) – **California Integrated Water Quality System Project**
 - <https://www.waterboards.ca.gov/ciwqs/>
- RWQCB Report (semi-annual May/Nov; annual Jan)
 - Regional Water Quality Control Board
 - <https://www.waterboards.ca.gov/centralcoast/>
- SMARTS Stormwater (Jul/Dec)
 - California Water Boards
 - <https://smarts.waterboards.ca.gov/smarts/>
- CUPA HazMat Plan Update – (Certified Unified Program Agency)
 - San Luis Obispo Department of Environmental Health Services
 - [https://www.slocounty.ca.gov/departments/health-agency/public-health/environmental-health-services/cupa-program-\(hazardous-materials-and-waste\)](https://www.slocounty.ca.gov/departments/health-agency/public-health/environmental-health-services/cupa-program-(hazardous-materials-and-waste))



Utilities Report for Department Activities December 2025

Water Resources, Conservation, & Permits Report

Water Supply Status Summary

As of December 31st, 2025:

Source	Acre-feet (YTD)	Annual Allocation	Percentage of Allocation Diverted (YTD)	Dry-Season Allocation	Percentage of Dry-Season Allocation Diverted
San Simeon	366.4	799	46%	370	34%
Santa Rosa	147.6	218	68%	155.3	91%

Additional well-level data and production summary reports are available on the website at www.cambriacsd.org/water-data

Santa Rosa Basin Allocation

As of December 31, 2025, we have diverted 147.6 acre-feet, or 68%, of our 218 acre-feet per year (AFY) allocation. For 2025, we diverted 91% of our dry season diversion of 155.3 acre-feet.

San Simeon Basin

As of December 31st, 2025, we have diverted 366.4 acre-feet, or 46%, of our 799 AFY allocation. The dry season in the San Simeon Basin began with the cessation of flow at Palmer Flats on July 15th and ended when creek flow resumed on November 17, 2025. The dry season lasted a total of 125 days, during which we diverted roughly 34% or 125 acre-feet of our dry season diversion of 370 acre-feet.

Water Supply & Demand

Please see the Potable Water Shortage Assessment table for details on anticipated water demand, actual demand, water supply adjustment, total water supply for December, expected effects of the Water Shortage Contingency Plan (WSCP) response actions, and the anticipated surplus for the July 2025-June 2026 water shortage reporting timeframe.

The total amount diverted for calendar year 2025 (gross diversion) is 519.46 AF. The total net diversion (riparian deliveries subtracted out) for 2025 is 514.03 AF. This represents an increase of 9.45 AF for gross diversion over 2024 and an increase of 5.25 AF in net diversion over 2024.

For additional information, see the charts, graphs, and diversion sheets at the end of this report.



Utilities Report for Department Activities December 2025

Permit Counter Monthly Summary (YTD Counts Audited 12/31/2025)

ASSIGNMENT OF POSITION APPLICATIONS - 42 YTD (TOTAL FOR 2024 WAS 20)

RETROFIT APPLICATIONS - 35 YTD (TOTAL FOR 2024 WAS 33)

023.067.004 – 798 Drake - Resale

023.202.072 – 2878 Ramsey - Resale

TRANSFER OF POSITION/EDU APPLICATIONS - 4 YTD (TOTAL FOR 2024 WAS 3)

VOLUNTARY LOT MERGER APPLICATIONS (Final) - 6 YTD (TOTAL FOR 2024 WAS 8)

VOLUNTARY LOT MERGER APPLICATIONS (ELIGIBILITY) - 15 YTD (TOTAL FOR 2024 WAS 16)

022.343.009 / 022.343.010 – Rejected due to size

VACATION RENTAL CONDITIONAL APPROVAL APPLICATIONS - 15 YTD (Total for 2024 was 22)

023.202.072 – 2878 Ramsey

VACATION RENTAL FINAL APPROVAL – 4 YTD (TOTAL FOR 2024 WAS 7)

WATER SERVICE INSTALLATION OR UPGRADE APPLICATIONS - 6 YTD (Total for 2024 was 4)

INTENT-TO-SERVES ISSUED - 0 YTD

WAITLIST WITHDRAWALS - 2 YTD

WILL SERVES ISSUED (INCLUDING FIRE PLAN / SPRINKLER REVIEWS) - 40 YTD (TOTAL FOR 2024 WAS 59)

013.241.024 – 2515 MAIN – REPLACEMENT OF AMBULANCE STATION CCHD

023.425.020 – 2825 BURTON – OUTDOOR ENTERTAINMENT AREA

022.333.016 – 498 HUNTINGTON - GENERATOR INSTALLATION

WATER USE EFFICIENCY WALK-THROUGHS COMPLETED - 0 YTD (TOTAL FOR 2024 WAS 0)



Utilities Report for Department Activities

December 2025

Acronyms and Explanations

AMI: Advanced Metering Infrastructure

AMP: Adaptive Management Plan (Emergency Water Supply Project)

APCD: Air Pollution Control District (San Luis Obispo County)

- <https://www.slocleanair.org/>

AQMD: "South Coast" Air Quality Management District
(As opposed to the Bay Area AQMD, aka BAAQMD)

AMSL: Above Mean Sea Level

AWE: Alliance for Water Efficiency - <https://allianceforwaterefficiency.org/>

CalWEP: California Water Efficiency Partnership - <https://calwep.org/>

CCR: Consumer Confidence Report

CDP: Coastal Development Permit

CEQA: California Environmental Quality Act

- <https://ceqaportal.org/>

Corporation Stop(Corp Stop)

- Angled connection to water main with shutoff

CUPA: Certified Unified Program Agency

- San Luis Obispo Department of Environmental Health Services
- [https://www.slocounty.ca.gov/departments/health-agency/public-health/environmental-health-services/cupa-program-\(hazardous-materials-and-waste\)](https://www.slocounty.ca.gov/departments/health-agency/public-health/environmental-health-services/cupa-program-(hazardous-materials-and-waste))

DDW: Division of Drinking Water

- Drinking Water Program (State Water Resources Control Board)
- https://www.waterboards.ca.gov/drinking_water/programs/

DO: Dissolved Oxygen

ECM: Energy Conservation Module

- Technology that helps save energy by making smart adjustments to a system or device.



Utilities Report for Department Activities December 2025

Acronyms and Explanations (Continued)

EDU: Equivalent Dwelling Unit (Water Allocation Unit)

- <https://www.cambriacsd.org/will-serves-and-retrofits>

EIR: Environmental Impact Report (See CEQA and MND's)

ESRI: Environmental Systems Research Institute (Digital Mapping Company)

GIS: Geographic Information System

GSA: Groundwater Sustainability Agency

LAFCO (CALAFCO): Local Agency Formation Commission - <https://calafco.org/>

LAM: Landscape Area Management - <https://calwep.org/calwep-lam-explorer/>

LCP: Local Coastal Program

- Coastal planning documents that allow California's 76 coastal zone cities and counties to implement the Coastal Act at the local level.
- <https://www.coastal.ca.gov/lcp/lcp-info/>

Lift Station:

- A pump that moves wastewater from a lower elevation to a higher elevation, so that it can reach a wastewater treatment plant. They are installed in low-lying areas or places with deep pipes.

NCAC: North Coast Advisory Council

- <https://www.ncacslo.org/>

NOE: Notice of Exemption

NOFO: Notice of Funding Opportunity

NPDES: National Pollutants Discharge Elimination System

- Permit requirements for discharge to water

MCC: Motor Control Center

MCL: Maximum Contaminant Level



Utilities Report for Department Activities December 2025

Acronyms and Explanations (Continued)

MLE (Modified Ludzack-Ettinger process)

- A type of biological nutrient removal(BNR) system that removes nitrogen from wastewater.

MND: Mitigated Negative Declaration (Re: CEQA and EIR's)

- A mitigated negative declaration (MND) is a document that states that a project will not have a significant environmental impact.

MOU: Memorandum of Understanding: Non-binding agreement between two or more parties that outlines their intentions and roles

ORP: Oxidation-Reduction Potential

- An ORP Sensor indicates a liquid's capacity to oxidize or reduce another substance.

PETS: Pump Efficiency Test Services

Potholing: Creating holes to locate and map the path of underground pipes or conduit

RAS: Return-Activated Sludge

- Settled activated sludge that is collected in the secondary clarifier and returned to the aeration basin to mix with incoming raw wastewater.

RCAC: Rural Community Assistance Corporation

- <https://www.rcac.org/>

RIOP: Remote Input Output Panel

SCADA: Supervisory Control and Data Acquisition (Method of machine control)

- <https://en.wikipedia.org/wiki/SCADA>

SGMA: Sustainable Groundwater Management Act

- <https://water.ca.gov/programs/groundwater-management/sgma-groundwater-management>

SSMP: Sewer System Management Plan

SSWF: San Simeon Water Facility

SWCA - Steven W Carothers Associates (Environmental Consulting Firm)

- <https://www.swca.com/>

SWSAC: State Water Subcontractor Advisory Committee

Utilities Report for Department Activities December 2025



Acronyms and Explanations (Continued)

TDS: Total Dissolved Solids

TMDL: Total Maximum Daily Load

- A TMDL is the calculation of the maximum amount of a pollutant allowed to enter a waterbody

UWMP: Urban Water Management Plan (CA Dept of Water Resources)

VFD: Variable Frequency Drive

- A type of motor controller that regulates the speed and torque of an electric motor by changing the frequency and voltage of the power supply.

WAS: Waste Activated Sludge

- Excess biomass removed from the system and sent for further treatment or disposal

WDR: Waste Discharge Requirements

- Permit requirements for discharge to land

WRF: Water Reclamation Facility

WSCP: Water Shortage Contingency Plan

ZLD: Zero Liquid Discharge

- https://en.wikipedia.org/wiki/Zero_liquid_discharge

CAMBRIA COMMUNITY SERVICES WELL LEVELS

12/15/2025

Well Read Date

SANTA ROSA CREEK WELLS

Well Name	Well Description/Location	Distance to Water Level (ft)	Reference Point Elevation AMSL (ft)	Depth AMSL (ft)	Comments
23R	High School	30.73	83.42	52.69	
SR4*	CCCD Production	27.99	82.00	54.01	
SR3	CCSD Production	19.10	54.30	35.20	
SR1	CCSD	17.48	46.40	28.92	
21R3	County Parks	8.10	12.88	4.78	Meter Read (CF): 49961
WBE	Windsor Bridge East	11.90	16.87	4.97	
WBW	Windsor Bridge West	12.20	17.02	4.82	

SR4 **54.01**
AVG SR1 & SR3 32.06

SAN SIMEON CREEK WELLS

Well Name	Well Description/Location	Distance to Water Level (ft)	Reference Point Elevation AMSL (ft)	Depth AMSL (ft)	Comments
16D1	Van Gordon Creek Bridge	7.37	11.36	3.99	
MW4	Monitoring at Lagoon Entrance	11.67	15.95	4.28	
9P2	Gradient Monitoring	11.13	19.11	7.98	
9L1	Abandoned Irrigation	17.60	27.33	9.73	
SS4	CCCD	15.47	25.92	10.45	
SS3*	CCSD Production	17.64	33.73	16.09	
SS2*	CCSD Production	16.51	33.16	16.54	Unable to read SS2. Depth AMSL calculated as an average of SS3 & SS1. 16.54 is an approximation.
SS1*	CCSD Production	15.38	32.37	16.99	
11C1	Pedotti	17.22	98.20	80.98	
10M2	Pedotti	23.43	55.21	31.78	Oil
Lagoon	Creek Pedestrian Bridge	19.98			Mitigation Erosion: None

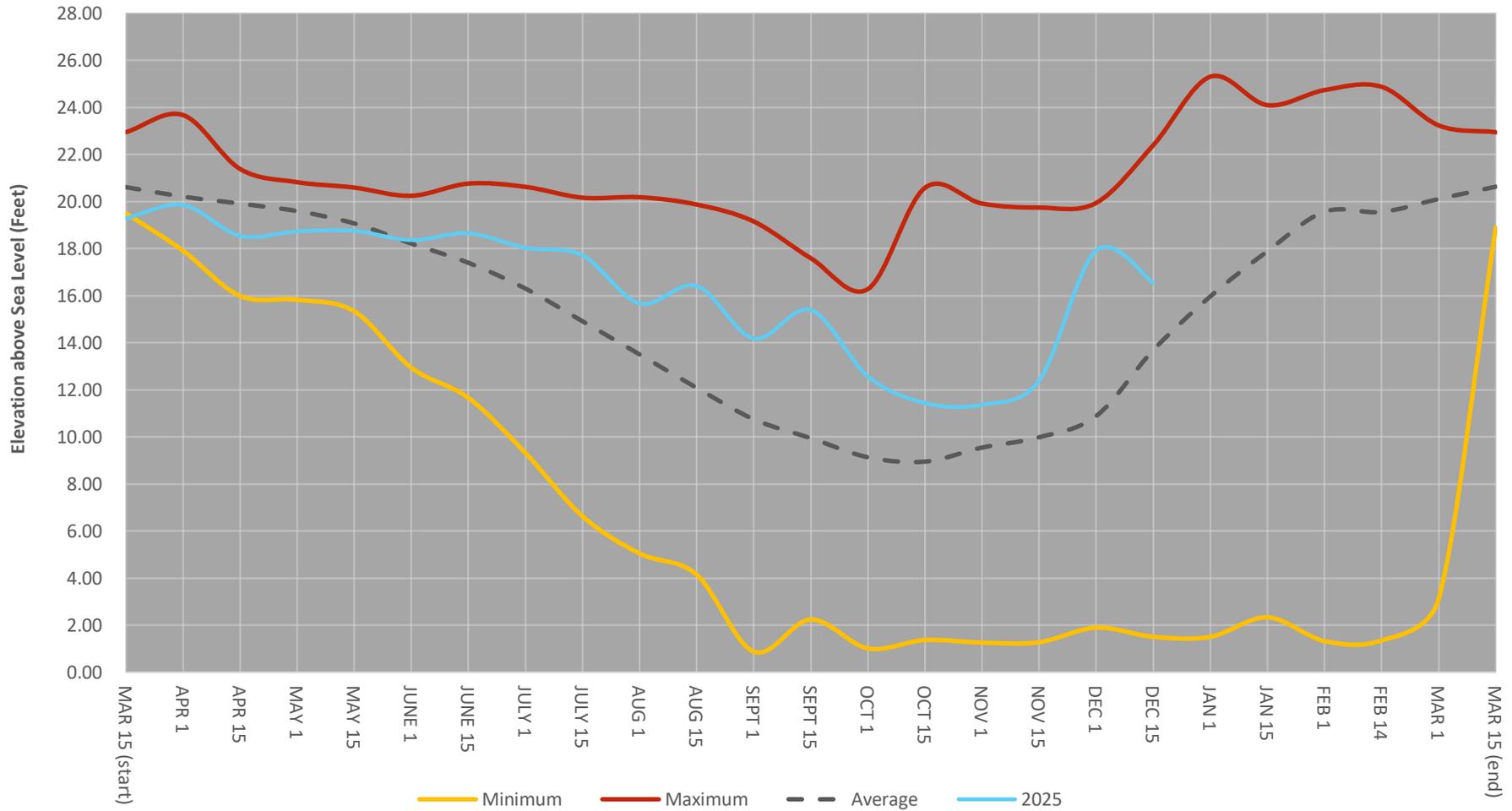
AVG S1, SS2 & SS3 **16.54**
SS4/9P2 Gradient **2.47**

*Above Mean Sea Level (AMSL)

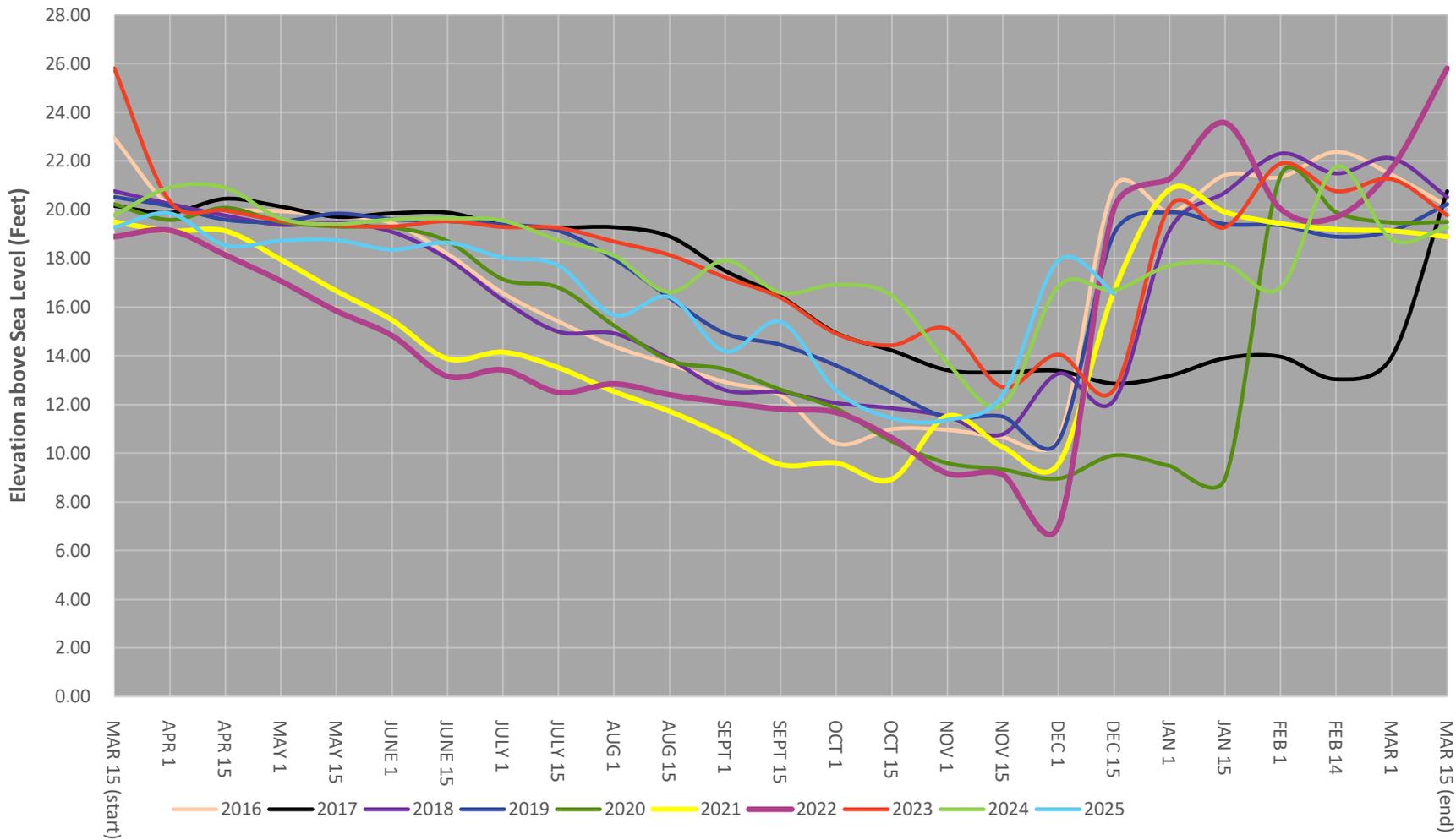
*CCSD's Production Wells

Reference point on 16D1, MIW1, MIW2, MIW3, 9P7, RIW, MIW1, SS1, SS2 and SS3 updated on 2/17/2015

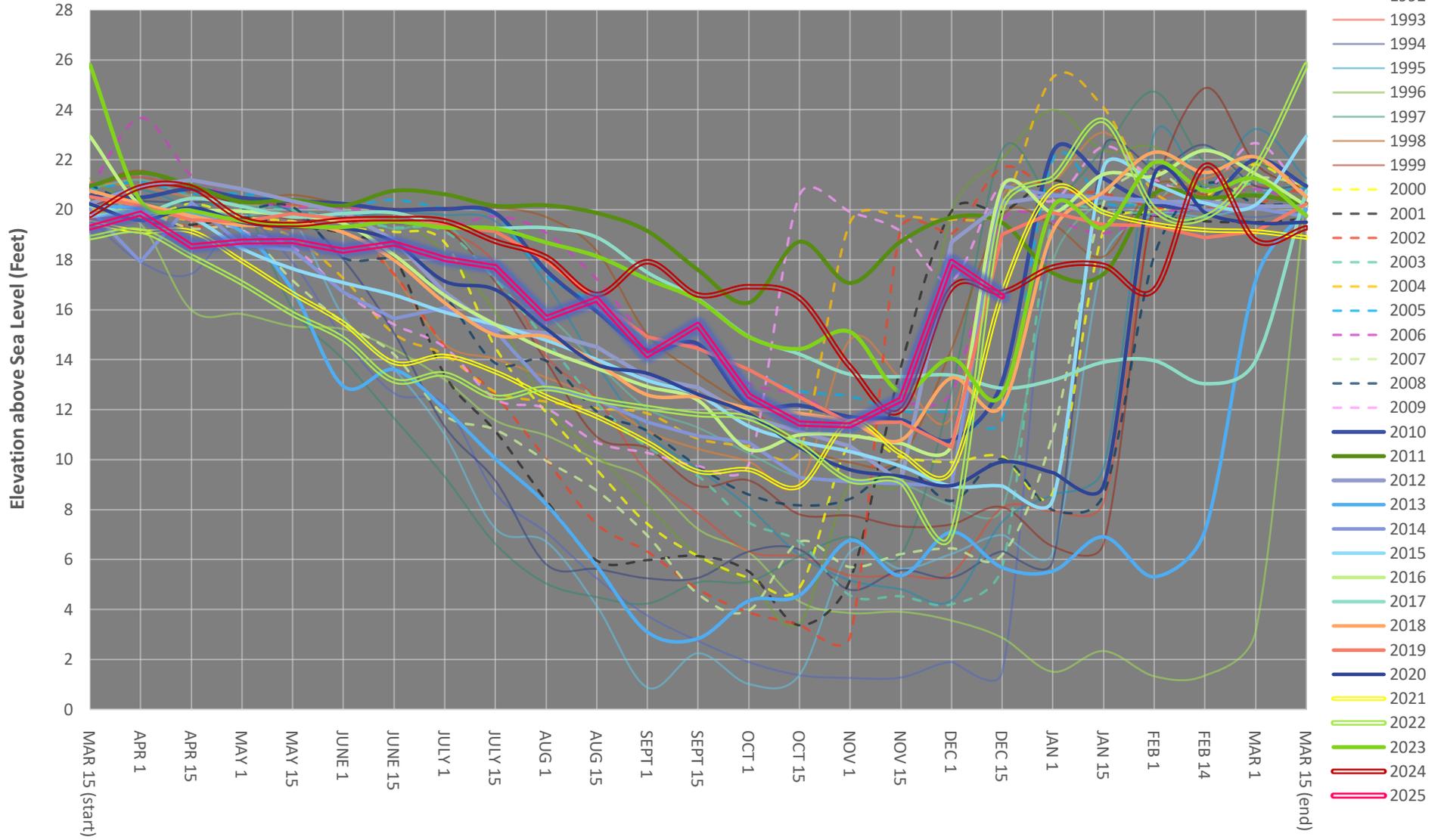
San Simeon Creek Well Levels Mid-March 2025 Levels to Date and 1988 to Current, Min, Max, & Average



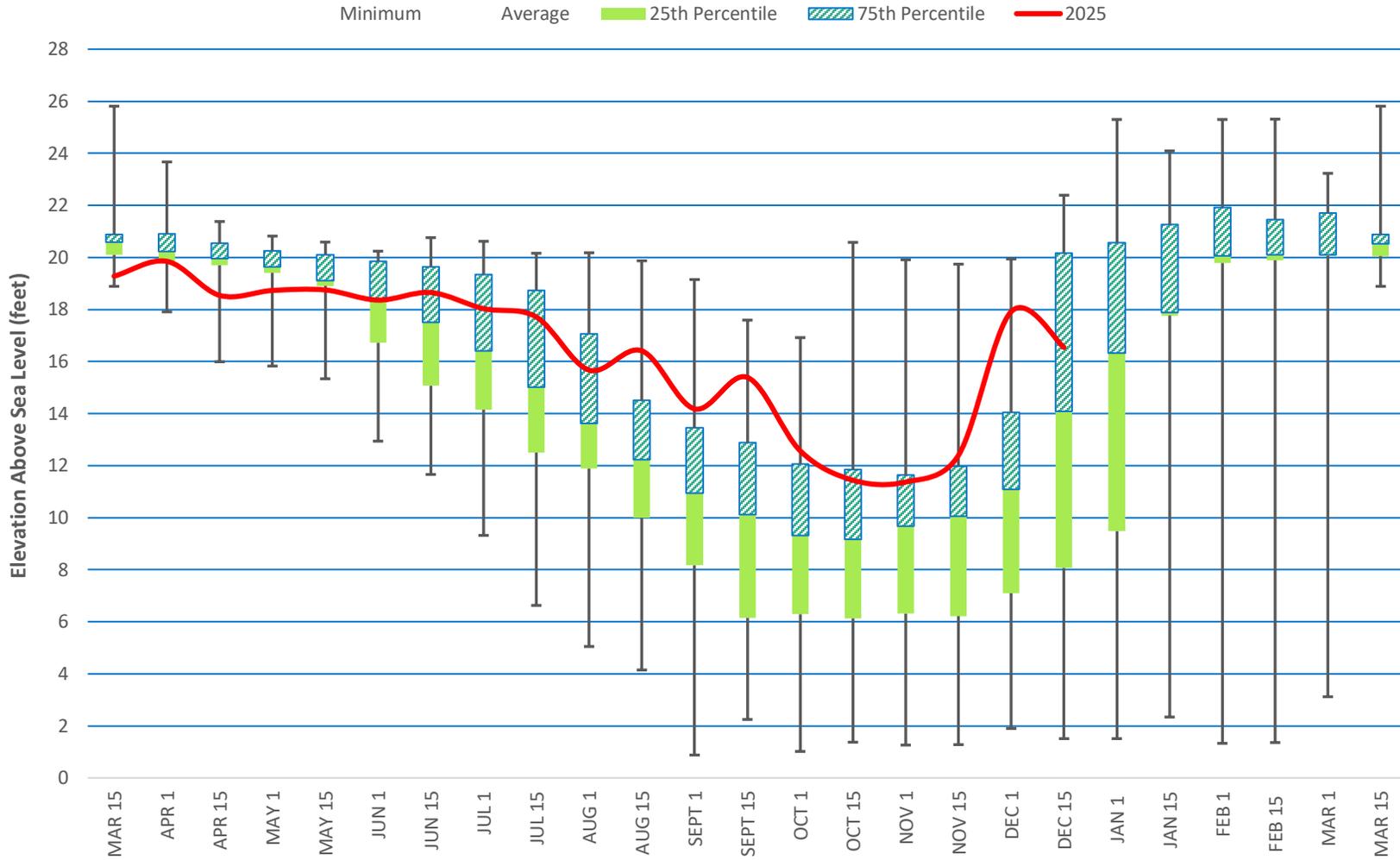
San Simeon Creek Well Levels Last 10 years March 2015 - Current



San Simeon Creek Well Levels 1988 - Current

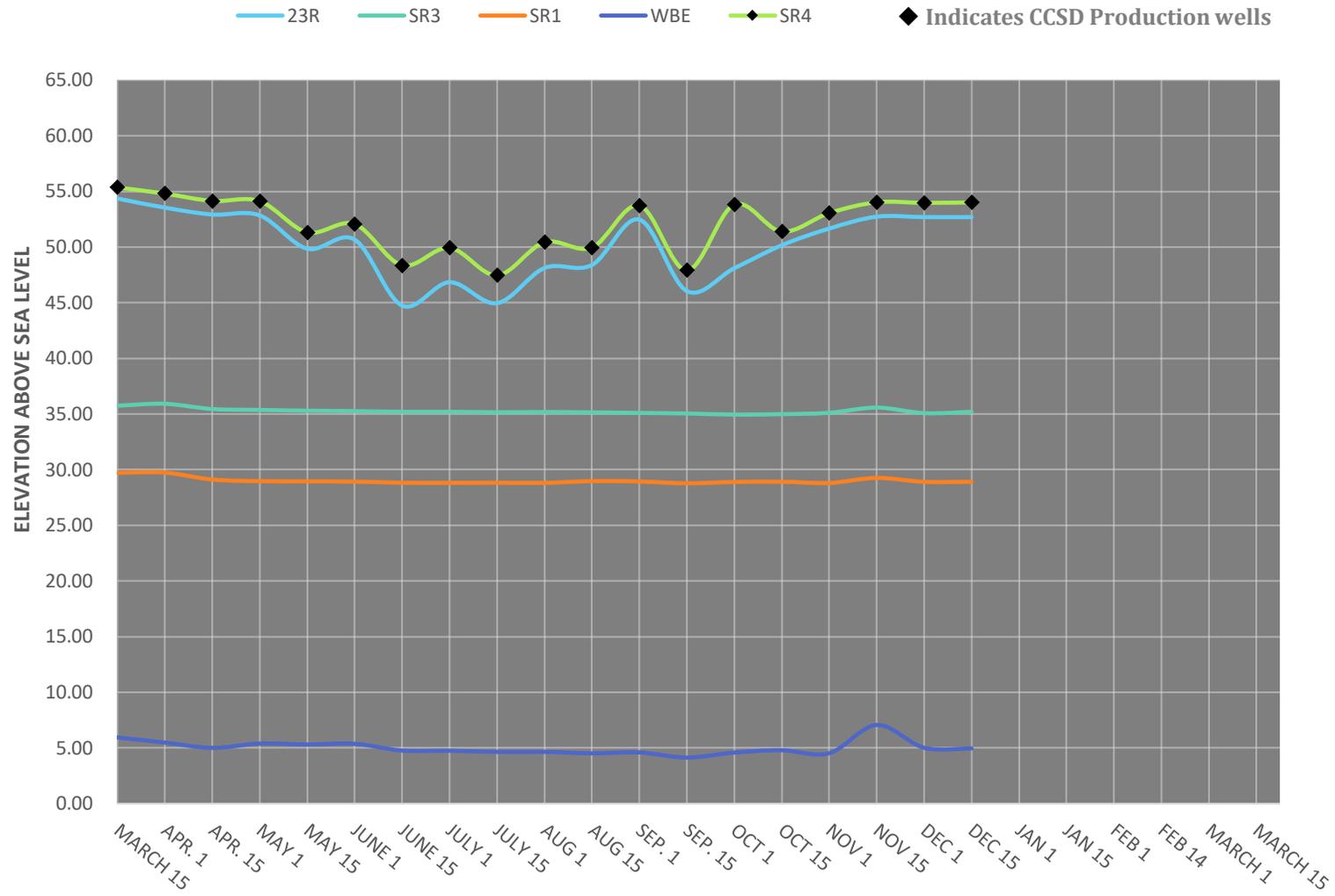


1988 to Current Statistical San Simeon Well Level Summary by Month
showing Minimums, Maximums, 25 % Percentile, 75% Percentile
Average Level is the line between the Blue (hatched) and Green (solid) bars



SANTA ROSA CREEK WELL LEVELS

March 2025 - Current



	= Projected													
	= Actual													
Potable Water Shortage Assessment ¹														
	Start Year: 2025						Volumetric Unit Used:						AF	
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	
Anticipated Unconstrained Demand	51.74	48.97	45.90	46.30	42.77	41.06	37.10	34.60	37.79	40.80	43.01	45.70	515.77	
Actual Demand	51.68	51.90	45.01	43.76	40.33	40.83	0.00	0.00	0.00	0.00	0.00	0.00	273.51	
Supply Adjustment				0.0	2.3	5.0	0.0	0.0	0.0	0.0	0.0	0.0	7.3	
Anticipated Total Water Supply	50.70	48.20	43.50	44.10	39.20	36.80	37.40	36.10	40.90	40.70	44.80	45.90	508.30	
Accrued Surplus/Shortage from Previous Month	0.0	-1.0	-3.7	-1.5	0.3	1.2							-4.7	
Anticipated Surplus/Shortage w/o WSCP Action	-1.0	-1.8	-6.1	-3.7	-3.2	-3.1	0.3	1.5	3.1	-0.1	1.8	0.2	-12.1	
Anticipated % Surplus/Shortage w/o WSCP Action	-2%	-4%	-13%	-8%	-8%	-8%	1%	4%	8%	0%	4%	0%	-2%	
State Standard Shortage Level	1	1	2	1	1	1	1	1	1	1	1	1	1	
Planned WSCP Actions														
Anticipated Benefit from WSCP: Supply Augmentation	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Anticipated Benefit from WSCP: Demand Reduction	5.2	5.2	4.8	4.8	4.4	4.4	3.9	2.0	1.9	1.9	4.9	4.9	48.3	
Actual Benefit from WSCP Action	0.1	-2.9	0.9	2.5	2.4	0.2							3.23	
Anticipated Surplus/Shortage w/WSCP Action	4.2	3.4	-1.3	1.1	1.2	1.3	4.2	3.5	5.0	1.8	6.7	5.1	36.2	
Anticipated % Surplus/Shortage w/WSCP Action	8%	7%	-3%	2%	3%	3%	11%	10%	13%	4%	16%	11%	7%	
Actual Surplus/Shortage	-0.98	-3.70	-1.51	0.34	1.17	0.97							-3.71	
Actual % Surplus/Shortage	-1.9%	-7.1%	-3.4%	0.8%	2.9%	2.4%							-1.4%	
State Standard Shortage Level Achieved	1	1	1	1	1	1	1	1	1	1	1	1	1	

¹Assessments are based on best available data at time of submitting the report and actual volumes could be different due to many factors.

Definitions for Terms Used in This Table

Anticipated Unconstrained Demand: Projection based on the average water production over the reporting years 2019, 2021, 2023, and 2023.

Actual Demand: The total amount of potable water produced for the month.

Supply Adjustment: Observed aquifer recharge/depletion from seasonal precipitation/lack thereof.

Anticipated Total Water Supply: The target amount to be produced assuming dry years conditions.

Anticipated Surplus/Shortage w/o WSCP: The volumetric difference in the anticipated unconstrained demand and anticipated total water supply without any shortage response actions.

Anticipated % Surplus/Shortage w/o WSCP Action: The difference in the anticipated unconstrained demand and anticipated total water supply without any shortage response actions expressed as a percentage.

State Standard Shortage Level: The corresponding shortage level per California Water Code Section 10632(a)(3)(A).

Anticipated Benefit from WSCP - Supply Augmentation: Projected volume of water added to the supply, such as from the operation of the Water Reclamation Facility.

Anticipated Benefit from WSCP - Demand Reduction: Projected volume of water conserved through shortage response actions.

Actual Benefit from WSCP Action: Actual supply augmentation or demand reduction achieved.

Revised Anticipated Surplus/Shortage w/WSCP Action: Volumetric difference between the anticipated surplus/shortage w/o WSCP action and the actual benefits obtained.

Revised Anticipated % Surplus/Shortage w/WSCP Action: Difference between the anticipated surplus/shortage w/o WSCP action and the actual benefits obtained expressed as a percentage.

Actual Surplus/Shortage: Volumetric difference between the anticipated total water supply (including any adjustments) and the actual total demand.

Actual % Surplus/Shortage: Difference between the anticipated total water supply (including any adjustments) and the actual total demand expressed as a percentage.

WSCP: Water Shortage Contingency Plan

**CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET**

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
DIFFERENCE (Current YR - Previous YR)		3.28	2.50	-0.29	1.99	3.86	1.36	-0.88	1.66	-1.00	-3.03	-0.43	-0.26	9.45	
2025	S.S.	39.52	34.09	36.46	38.55	18.68	17.34	23.40	20.94	28.03	37.67	37.46	39.75	371.87	2025
	S.R.	1.11	0.06	0.94	0.56	26.47	31.44	29.03	30.97	16.98	6.09	2.87	1.08	147.59	
	SS & SR TOTAL	40.63	34.14	37.39	39.11	45.14	48.78	52.43	51.90	45.01	43.76	40.33	40.83	519.46	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2024	S.S.	35.76	29.95	36.77	36.47	37.42	12.63	35.67	22.43	8.72	20.33	40.65	40.26	357.05	2024
	S.R.	1.60	1.69	0.92	0.65	3.87	34.80	17.64	27.82	37.29	26.46	0.10	0.83	153.66	
	SS & SR TOTAL	37.35	31.64	37.69	37.12	41.28	47.43	53.31	50.24	46.01	46.79	40.76	41.09	510.71	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2023	S.S.	34.97	33.20	30.28	37.48	35.48	32.25	36.04	30.81	30.09	15.83	41.18	43.03	400.63	2023
	S.R.	0.40	0.48	4.22	0.95	5.22	12.21	15.91	18.09	16.06	31.66	2.73	0.89	108.81	
	SS & SR TOTAL	35.37	33.68	34.51	38.43	40.69	44.46	51.95	48.90	46.15	47.49	43.91	43.92	509.44	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2022	S.S.	13.45	36.12	40.92	40.72	44.71	34.66	27.37	20.62	14.65	18.76	31.81	36.54	360.33	2022
	S.R.	23.95	0.04	0.03	0.04	0.05	11.17	23.27	27.59	28.77	25.30	7.44	0.32	147.97	
	SS & SR TOTAL	37.40	36.17	40.95	40.76	44.77	45.83	50.64	48.20	43.42	44.06	39.25	36.86	508.31	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2021	S.S.	32.69	27.70	35.18	37.82	37.47	35.88	32.10	32.03	33.33	28.52	28.19	21.65	382.56	2021
	S.R.	9.00	10.22	8.91	9.05	12.02	14.41	20.65	16.40	11.30	14.52	11.69	16.81	155.00	
	SS & SR TOTAL	41.69	37.92	44.09	46.88	49.49	50.30	52.75	48.43	44.63	43.04	39.88	38.46	537.55	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2020	S.S.	34.92	34.19	30.76	26.75	36.33	41.46	33.73	36.26	35.55	40.33	32.24	14.99	397.50	2020
	S.R.	4.10	5.37	6.32	8.97	7.21	7.77	19.10	17.85	14.22	10.67	12.61	27.85	142.04	
	SS & SR TOTAL	39.02	39.56	37.08	35.72	43.53	49.23	52.82	54.11	49.77	50.99	44.85	42.84	539.53	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

**CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET**

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
2019	S.S.	34.66	23.65	24.82	33.87	35.59	36.34	42.77	40.85	37.31	38.48	34.69	26.43	409.46	2019
	S.R.	3.21	9.60	13.68	8.37	7.64	9.99	10.62	10.29	11.73	11.24	10.97	13.57	120.91	
	SS & SR TOTAL	37.87	33.26	38.50	42.24	43.22	46.33	53.40	51.14	49.03	49.72	45.67	40.01	530.38	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2018	S.S.	14.87	15.89	25.03	32.22	38.72	39.21	32.75	22.81	18.90	13.56	13.17	30.69	297.82	2018
	S.R.	29.65	23.27	12.99	6.85	5.02	7.89	21.99	30.76	27.53	31.65	30.46	10.06	238.09	
	SS & SR TOTAL	44.51	39.15	38.02	39.06	43.74	47.11	54.74	53.57	46.43	45.21	43.62	40.75	535.91	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2017	S.S.	31.92	18.84	40.96	45.42	46.33	34.69	24.65	18.90	25.89	28.39	19.19	23.18	358.36	2017
	S.R.	6.88	14.33	5.95	9.76	17.86	28.23	32.52	32.01	16.80	12.13	19.96	20.92	217.36	
	SS & SR TOTAL	38.80	33.18	46.91	55.18	64.19	62.92	57.17	50.90	42.69	40.53	39.15	44.11	575.72	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2016	S.S.	16.43	9.51	19.84	21.88	24.30	30.90	30.40	29.68	29.02	8.07	5.82	21.55	247.39	2016
	S.R.	17.87	27.34	16.71	15.60	15.74	13.87	20.45	18.12	16.65	34.27	31.97	18.30	246.89	
	SS & SR TOTAL	34.30	36.86	36.55	37.47	40.04	44.76	50.85	47.80	45.67	42.34	37.79	39.85	494.28	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.33	7.04	5.70	23.07	
2015	S.S.	19.95	16.65	17.16	17.79	16.18	14.14	15.14	17.39	20.36	26.17	23.74	21.23	225.89	2015
	S.R.	14.77	14.90	20.53	20.68	20.99	26.51	29.51	27.78	21.94	16.05	13.57	13.90	241.13	
	SS & SR TOTAL	34.72	31.55	37.69	38.47	37.17	40.65	44.65	45.17	42.30	42.22	37.31	35.13	467.02	
	AWTP	5.55	14.34	12.49	7.61	0.00	0.00	0.00	0.00	3.68	8.07	6.29	10.89	68.92	
2014	S.S.	22.93	16.97	24.90	25.03	19.39	14.40	11.94	0.00	0.76	24.32	13.74	23.81	198.17	2014
	S.R.	34.69	19.85	10.00	10.44	18.88	24.19	30.89	43.09	36.26	12.06	18.63	9.62	268.59	
	SS & SR TOTAL	57.62	36.82	34.90	35.47	38.27	38.59	42.82	43.09	37.01	36.37	32.36	33.44	466.76	
2013	S.S.	50.55	47.40	54.72	55.27	63.18	46.01	60.82	72.32	57.73	29.84	26.72	28.61	593.16	2013
	S.R.	0.00	0.00	0.00	4.27	5.28	27.57	18.12	3.50	7.62	22.56	25.38	25.61	139.91	
	SS & SR TOTAL	50.55	47.40	54.72	59.54	68.45	73.58	78.94	75.82	65.35	52.40	52.11	54.22	733.07	

**CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET**

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
2012	S.S.	50.12	48.09	52.60	50.52	60.06	56.53	48.17	41.12	36.72	42.22	48.70	50.88	585.73	2012
	S.R.	3.54	0.79	0.00	0.66	1.44	11.14	27.95	33.22	29.98	21.43	8.86	0.00	139.01	
	SS & SR TOTAL	53.66	48.88	52.60	51.18	61.50	67.67	76.12	74.34	66.70	63.65	57.56	50.88	724.74	
2011	S.S.	48.05	43.36	45.17	52.11	53.94	49.27	60.52	55.52	45.40	45.67	46.28	51.87	597.16	2011
	S.R.	0.00	0.70	0.00	0.76	6.65	11.03	12.97	14.82	19.45	14.15	5.19	0.00	85.72	
	SS & SR TOTAL	48.05	44.06	45.17	52.87	60.59	60.30	73.49	70.34	64.85	59.82	51.47	51.87	682.88	
2010	S.S.	45.44	40.48	47.48	48.39	56.26	55.29	50.73	44.58	35.05	37.61	36.14	36.45	533.90	2010
	S.R.	0.00	0.00	0.77	0.62	0.68	8.74	21.96	27.30	32.52	21.71	14.48	9.73	138.51	
	SS & SR TOTAL	45.44	40.48	48.25	49.01	56.94	64.03	72.69	71.88	67.57	59.32	50.62	46.18	672.41	
2009	S.S.	28.17	37.57	50.95	58.52	48.56	37.47	48.80	40.69	31.99	44.62	53.05	46.55	526.94	2009
	S.R.	24.83	3.81	0.00	0.00	13.53	26.06	25.21	34.10	32.64	11.02	0.00	1.34	172.54	
	SS & SR TOTAL	53.00	41.38	50.95	58.52	62.09	63.53	74.01	74.79	64.63	55.64	53.05	47.89	699.48	
2008	S.S.	43.35	45.35	51.55	52.59	40.45	33.03	40.15	47.57	47.24	41.53	21.47	25.41	489.69	2008
	S.R.	2.33	0.67	0.71	2.20	24.69	33.55	32.94	24.87	18.26	21.03	32.21	24.46	217.92	
	SS & SR TOTAL	45.68	46.02	52.26	54.79	65.14	66.58	73.09	72.44	65.50	62.56	53.68	49.87	707.61	
2007	S.S.	57.70	47.45	56.47	60.50	56.11	51.21	55.95	63.48	58.72	37.58	34.83	38.61	618.61	2007
	S.R.	0.00	0.00	0.60	1.81	14.47	22.24	23.47	12.37	5.29	18.70	21.20	9.42	129.57	
	SS & SR TOTAL	57.70	47.45	57.07	62.31	70.58	73.45	79.42	75.85	64.01	56.28	56.03	48.03	748.18	
2006	S.S.	50.81	49.10	48.82	49.65	60.58	65.65	56.12	59.67	52.49	42.86	34.46	42.75	612.96	2006
	S.R.	0.00	0.78	0.00	0.62	0.74	2.56	23.58	20.72	20.17	23.88	26.46	13.63	133.14	
	SS & SR TOTAL	50.81	49.88	48.82	50.27	61.32	68.21	79.70	80.39	72.66	66.74	60.92	56.38	746.10	
2005	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	2005
	S.R.	0.00	0.62	0.93	0.76	0.76	0.73	1.64	17.32	20.25	21.69	16.92	7.36	88.98	
	SS & SR TOTAL	50.05	46.78	52.02	55.77	66.46	69.54	82.16	78.92	68.96	68.77	57.75	44.06	741.24	

**CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET**

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
2004	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	2004
	S.R.	0.00	0.61	1.17	4.84	8.68	22.08	30.80	36.30	27.32	24.95	1.73	1.63	160.11	
	SS & SR TOTAL	55.83	52.01	59.73	69.17	76.66	74.70	77.84	75.98	68.38	59.75	51.03	51.55	772.63	
2003	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	2003
	S.R.	0.70	1.11	0.48	0.94	1.84	5.63	19.77	22.04	16.00	6.58	3.12	5.84	84.05	
	SS & SR TOTAL	53.43	51.08	57.83	59.26	64.66	73.85	84.82	85.38	74.91	73.66	59.32	54.68	792.88	
2002	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	2002
	S.R.	1.28	1.27	1.10	1.11	14.82	22.79	19.54	9.67	3.52	4.02	2.04	0.55	81.71	
	SS & SR TOTAL	55.71	53.50	61.80	66.54	75.57	77.92	86.33	83.02	70.11	66.05	58.40	54.53	809.48	
2001	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	2001
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.78	21.08	16.87	8.06	0.89	52.68	
	SS & SR TOTAL	56.16	48.05	55.92	60.69	73.30	77.51	85.01	84.28	74.53	73.08	56.22	53.18	797.93	
2000	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	2000
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	SS & SR TOTAL	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	
1999	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	1999
	S.R.	0.01	0.01	0.01	0.04	0.02	0.07	0.01	0.02	0.32	0.02	0.00	0.00	0.53	
	SS & SR TOTAL	56.41	45.27	52.17	57.44	70.45	71.42	85.42	82.70	69.77	68.06	57.78	57.69	774.58	
1998	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	1998
	S.R.	0.01	0.01	0.01	0.01	0.00	0.01	0.01	0.09	0.01	0.00	0.00	0.00	0.16	
	SS & SR TOTAL	44.40	46.37	47.01	50.54	56.43	63.44	77.76	80.39	68.36	66.58	54.06	52.13	707.47	
1997	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	1997
	S.R.	0.02	0.08	0.02	0.02	0.02	0.02	0.38	25.92	31.54	36.85	12.41	0.01	107.29	
	SS & SR TOTAL	50.63	49.28	65.68	68.67	76.20	79.16	82.69	82.94	68.86	64.35	51.37	45.97	785.80	

**CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET**

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
1996	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	1996
	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26	
	SS & SR TOTAL	46.67	43.43	47.42	56.98	66.21	70.84	75.73	77.29	68.24	65.60	50.39	49.45	718.25	
1995	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	1995
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
	SS & SR TOTAL	43.20	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	677.84	
1994	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	1994
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10	
	SS & SR TOTAL	47.00	38.60	48.60	52.00	54.70	63.40	69.30	72.80	61.90	58.50	49.40	45.90	662.10	
1993	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	1993
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90	
	SS & SR TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.80	56.10	51.40	43.50	691.40	
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	1992
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	SS & SR TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	57.90	53.50	48.60	677.70	
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	1991
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	SS & SR TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70	
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	SS & SR TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80	
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	SS & SR TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00	

**CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET**

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	SS & SR TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	77.90	72.30	62.60	55.00	819.50	

December 2, 2025 Resources & Infrastructure Report

The Resources & Infrastructure Committee held a Special Meeting on December 2, 2025, 12:00 pm, in person at the Water Reclamation Facility, located at 990 Sn Simeon Creek Rd, Cambria CA. The purpose of this meeting was to receive information regarding the ZLD Pilot process and tour the facility.

1. Opening

Chairperson Dean called the meeting to order at 12:00 pm. A quorum of the Committee was established.

Committee members present were Chairperson Karen Dean, Vice Chair Steven Siebuhr, Secretary Jim Webb, Mark Meeks, Donn Howell, and Jim Grimaud.

Staff present were General Manager Matthew McElhenie, Confidential Administrative Assistant Haley Dodson, Utilities Department Manager Jim Green, Program Manager Tristan Reaper, Admin Tech Eric Johnson, Water System Supervisor Cody Meeks, Fire Chief Michael Burkey, and several other members of the Water Department.

Presenters for the Zero Liquid Discharge (ZLD) Pilot Project were Clark Easter, Patrick Trembly, and Owen Larking from Global Water Innovation (GWI), and Michael Green, Jackson Cooper, and Haley Sheridan from Trevi Systems.

2. Public Comment

There was no public comment on the agenda item.

3. Regular Business: Tour of the Water Reclamation Facility (WRF) and Zero Liquid Discharge (ZLD) Pilot. No formal action to be taken.

Clark Easter from Global Water Innovations described the ZLD Pilot Process, how the process for our location here in Cambria differs from inland areas due to the closeness of the ocean, all the various stages the brine goes through, and the expected results of this pilot project. He noted that at this point of the pilot 95% dewatering had been obtained, and that he hoped to get that up to 97 to 98% by the end of the pilot process. The remnant mush from the process was being put into containers to be taken to another location for testing and to see how much more the resultant mush can be dried out. A tour through the ZLD trailer with an explanation of the components involved in each stage of the process followed.

Questions were asked regarding how large of a facility would be needed for Cambria to process the brine waste from the WRF, what the anticipated cost would be for a permanent ZLD facility, the electrical cost, and if it could be run with solar. Answers to those questions were not available at this time. Mr Easter stated he would compile the data from the pilot project, and bring a presentation to the Board after the beginning of the year, hopefully with answers those questions as well.

4. Future Agenda Items: None were proposed.

5. Adjourn: Chair Dean adjourned the meeting at 1:03pm.

Respectfully submitted:

CCSD Director Karen Dean, R&I Committee Chairperson

December 15, 2025 Resources & Infrastructure Committee Report

The Resources & Infrastructure Committee Regular Meeting was held December 15, 2025, 2:00 pm, in person at the Cambria Veterans Memorial Hall and via Zoom.

1. Opening

Chairperson Karen Dean called the meeting to order at 2:00 pm. A quorum was established.

Committee members present were Chair Karen Dean, Vice Chair Steven Siebuhr, Secretary Jim Webb, Donn Howell, and Jim Grimaud. Committee member Mark Meeks was an excused absence.

Staff members present were General Manager Matthew McElhenie, Confidential Administrative Assistant Haley Dodson, Utilities Department Manager Jim Green, Program Manager Tristan Reaper, Water Systems Superintendent Cody Meeks, and Administrative Technician Eric Johnson.

Chair Report

Chair Dean announced the results of the election of Board President Harry Farmer and Board Vice President Karen Dean. A review of the accomplishments of the District during 2025 was given.

Committee Member Communications

There were no reports given.

Utilities Department Manager Report (Time 2:03pm)

Utilities Manager Green reported on the following:

- Water Loss Audit has been completed and validated with City of SLO.
- Urban Water Management Plan is being worked on. This will be brought before the Committee at a future meeting.
- ZLD Pilot was successful, 98% removal was achieved on the last days of the pilot.
- Adaptive Management Plan is ongoing. Cleveland Biological is doing the field reporting, and Mr Merk will be doing the finish work on the report.
- San Simeon Transmission line update. State Parks is requesting additional exhibits on location of potholing and areas of avoidance, so the existing encroachment permit with CalTrans will need an extension while the additional data requested by State Parks for that right of entry permit is completed.
- A second free EV Charger from Ford has been received and installed at the WWTP, so there is now a 40 AMP and an 80 Amp EV Charger in place.
- Stuart St Tank Update. Crosno Construction has completed the steel assembly, and has passed all inspections. Tank has been tented in preparation for sand blasting and coating.
- Water Rights and Diversion Reports have been completed for San Simeon and Santa Rosa Well Sites. We are looking at a consumption of about 520AF for this year.
- New back up power generator and automatic transfer switch have been installed at the Rodeo Grounds.

2 Public Comment: There was no public comment on the above items.

3 Consent Agenda: (Time 2:15pm)

Consideration to Approve the October 14, 2025 Regular Meeting Minutes, October 20, 2025 Special Meeting Minutes, and December @ Special Meeting Minutes.

The October 14, 2025 minutes were reviewed, there were no edits requested. Motion to approve was made by Jim Webb, seconded by Jim Grimaud. Motion was approved with 4 Ayes, 0 Nays, 0 Abstain, 1 Absent (Meeks).

The October 20, 2025 Special Meeting Minutes were reviewed, there were no edits requested. Motion to approve was made by Steven Siebuhr, seconded by Jim Webb. Motion approved with 4 Ayes, 0 Nays, 0 Abstain, 1 Absent (Meeks).

The December 2, 2025 Special Meeting Minutes were not in the agenda packet, so will be reviewed at the next R&I Meeting.

4 Regular Business

4.A. Discussion and Consideration of the Updated Sanitary Sewer Management Plan and Consider Forwarding a Recommendation to the CCSD Board of Directors (2:18pm)

Utility Department Manager Green reviewed the Sanitary Sewer Management Plan, also known as the Sewer Systems Management Plan. This document provides a plan and schedule to properly manage, operate, and maintain all parts of the wastewater collection system to reduce any any instances or conditions that could cause a sanitary sewer overflow and mitigate any overflows that do occur. This is for planning, scheduling, and maintaining the the sewer system, distribution system, and booster/lift stations. This plan is to be updated every six years, although this update is a bit overdue. This is an extensive 165 page document, and involved the efforts of Utilities Manager Green, Program Manager Reaper, Wastewater Superintendent Artho, with assistance from MKN. Regulatory requirements and the updates to this huge document were discussed in great detail.

A motion to forward the Updated Sewer System Management Plan to the CCSD Board of Directors was made by Donn Howell, seconded by Steven Siebuhr. Motion passed with 4 Ayes, 0 Nays, 0 Abstain, 1 Absent (Meeks).

4.B. Receive and Discuss the Updated Prioritized CIP List and General Fund CIP Budget Requests and Consideration to Forward the Updated CIP Lists to the Finance Committee for Review In the 2025/2026 Fiscal Year Preliminary Budget (Time:2:55pm)

Level 1 Priority CIP Projects for Water and Wastewater Department were discussed for the coming year.

Projects requested for budgeting for the water department included Leimert tank back up generator replacement and SCADA rewrite, other SCADA upgrades, the SR4 road, repair or replacement of Pembroke water main, continuing the replacement of brass water meter bodies, San Simeon Transmission lines, Tank Asset Management program, Lead and Copper Updates, SS3 Trench and P/S Install for Back Up power. Some of these were multi year projects, and additional items were listed as Level 2 & 3 priority.

Level 1 Priority CIP Projects requested for for the Wastewater Department included Lift Station B4 Rebuild, Lab Roof and Flashing Replacement, Lab Leak Repair and Flooring Replacement, Effluent Pump Station Level/Flow/pH, Piping and Flood Control for Sludge Thickening South Digester, Fencing and Gate Repair at WWTP, Backup MLE Blower, Polymer Skid, Phased MH and sewer Main Replacement.

Committee member Jim Grimaud made a motion to forward the CIP requests to the Finance Committee for review, motion seconded by Jim Webb. Motion passed with 4 Ayes, 0 Nays, 0 Abstains, 1 Absent (Meeks).

4.C. Review the 2026 Resources & Infrastructure Meetings Regular Meeting Schedule (Time:3:40pm)

The meeting dates reviewed for 2026 were January 12, 2026, April 13, 2026, August 17, 2026, and December 14, 2026, all at 2:00pm. Additional Special Meetings can be called if needed.

5. Future Agenda Items (Time: 3:43pm)

Chair Dean asked for future agenda items. Mentioned were the Stuart St Tank Update, and the Santa Rosa Creek Stream Bank Restoration.

6. Adjourn (Time: 3:43pm)

Chair Dean adjourned the meeting at 3:43pm.

Respectfully submitted'

Director Karen Dean, R & I Committee Chairperson

CTB December 9, 2025 Meeting Summary for the CCSD Board of Directors

The Cambria Tourism Board (CTB) held a meeting December 9, 2025, 1:14-1:52 PM at the Cambria Pines Lodge. The meeting was called to order by Vice Chair George Marschall at 1:14 PM with 3 CTB Board Members present: Jim Bahringer, Karen Cartwright, and George Marschall, as well as CTB Managing Assistant Jill Jackson, Unincorporated SLO County Tourism Business Improvement District (CBID) Chief Administrative Officer (CAO) Cheryl Cuming, and Jessica Blanchfield with Archer & Hound Advertising. Georgia Legg and Angel Gonzalez, who were voted on to the CTB at the September meeting, but awaiting confirmation from the County, were also present.

4.1 Cambria Center for the Arts Event Funding Application, pages 5-19 of the agenda packet

The Cambria Center for the Arts (CCA) submitted a funding application to assist with costs for marketing of the 2026 Cambria Film Festival event to bring in more out of area visitors. The CCA requested \$4,500, 7% of the overall \$62,000 budget. The [Cambria Film Festival](#) is scheduled Wednesday-Sunday, February 4-8, 2026. Following discussions, Jim Bahringer made the motion to approve the application, Karen Cartwright seconded the motion, and the motion passed unanimously.

5. Information Items/Presentations:

5.1 Marketing Report, pages 19-34 of the agenda packet, Jessica Blanchfield provided a summary of her very informative Marketing Report.

5.2-5.3 CBID Reports, Cheryl Cuming, provided a summary of her very informative Highway 1 Road Trip (HITA) Marketing Overview, pages 35-39

5.4 Budget Reports were included, pages 40-42 of the agenda packet.

5.5 Marketing Committee Report, pages 43-78 of the agenda packet

The meeting was adjourned at 1:52 PM.

The next CTB Meeting is scheduled Tuesday January 13, 2026, at 1:00 PM at the Cambria Pines Lodge, in the Treetop Room.

For reference, Cambria Tourism Board information, including agendas and meeting packets are available on the following website: <https://visitcambriaca.com/ctb-member-information/>

Respectfully submitted by Michael Thomas, CCSD Board of Directors

Friends of the Fiscalini Ranch Preserve December 16th, 2025 meeting summary

The meeting was called to order by Chair Dianne Anderson at 3:04 PM. Also attending in person are Vice Chair Tom Loganbill, Secretary John Nixon, Treasurer Mary Maher, Executive Director Kitty Connolly, Assistant to the ED Barbara Beuche, Board members Bob Detweiler, Cathleen Campe, Shari Robasciotti, Keith Seydel, Annika Keeley, Education Coordinator Suzanne Fiedler, and CCSD Board President and FFRP liaison Harry Farmer. In attendance via Zoom are CCSD General Manager Matthew McElhenie, CCSD Board members Karen Dean and Michael Thomas, and CCSD Facilities and Resources Supervisor David Aguirre. Absent was FFRP Board member Jose Luis Sanchez.

A motion to approve the Minutes of the November 18th, 2025 meeting was made by Mary Maher, with a second by Vice Chair Loganbill. Board approval was unanimous.

A motion to approve the Minutes of the November 18th, Closed Session meeting was made by Mary Maher, with a second by Cathleen Campe. Board approval was again unanimous.

Under Public Comment, Harry Farmer gave a brief overview of the Cambria Skatepark Celebration on Sunday, December 14th. A large crowd of folks of all ages had a wonderful time. Almost 50 skateboards were given away, mostly to the very enthusiastic youth in attendance, with the youngest being a three year old girl. Free hot dogs and music added to the festivities.

Under Matters for Discussion, the 2026 Budget was briefly addressed, with no significant changes noted. The motion to approve the Budget was made by Bob Detweiler, with a second by Shari Robasciotti. Board approval was unanimous.

Application for Board membership by Steve Sandke was discussed. Mary Maher stated that his application was complete, and she described him as, "an easy going guy." He has done much volunteer work in town, including working on the Ranch. Shari Robasciotti remarked she was, "looking forward to him being on the Board". ED Connolly added he was recommended by Ranch work volunteer coordinator Michael Thomas. The motion to approve his election to the Board was made by Ms Robasciotti, with a second by Annika Keeley. Board approval was unanimous. Due to a prior obligation Mr Sandke was unable to attend today's Board meeting, but he will be present at the January 26, 2026 Annual and monthly Board meetings.

Executive Director Connolly began her report by stating she recently met with CCSD Utilities Manager Jim Green, Program Manager Tristan Reaper, and Administrative Assistant Eric Johnson. FFRP Board member Keith Seydel also attended. They gathered in person at Santa Rosa Creek discuss the extreme harm done as a result of the very heavy rain and flooding that took place in January of 2023. Much erosion occurred which has not been resolved, therefore there's a very serious need to stabilize the creek and avoid sewage outfall into the creek. Vice Chair Loganbill remarked the project, "...could take a year, maybe more."

Ms Connolly recommended the drafting of a letter that would be sent to various agencies to obtain their support for the project.

A motion to approve the drafting of a letter was made by Vice Chair Loganbill, with a second by Keith Seydel. Board approval was unanimous.

Facilities and Resources Supervisor David Aguirre began his report with an update on chipping that has been placed on Victoria Way. Also, 27 trees have been cut down, which has created much debris that will be cleaned up. He said the Dolphin Trail will be closed down for a few days in anticipation of upcoming rain. He also recently caught a couple of folks foraging for mushrooms and diplomatically gave them a much needed warning not to do so. Regarding tree planting, he stated soon a number of 15 gallon, six foot tall Monterey Pines on the

East Ranch. Recently David successfully took the County test which gives him approval for spraying herbicides on the Ranch. He said he has spoken with local horticulturist and tree expert Paul Williams regarding rooming invasive plants on the Ranch in February.

ED Connolly thanked David for the “mountain of wood chips” he and his crew provided for the December 13th habitat planting. She added the End of the Year Appeal has many folks proactive, including donating Stock, “...in part due to David’s hard work.” Kitty also announced she would be gone the first week in January.

Dianne Anderson began her Chair Report by first highlighting the 25th Anniversary Year of FFRP which included the Founders Dinner in May at Robin’s Restaurant, as well as the Volunteer Celebration at Stolo Winery in October. She thanked everyone who has played a role in the caring for, and fundraising for the Ranch, including thanking Mr Aguirre for his efforts. She then reminded all Committee Chairpersons they need to provide their Goals and Objectives for the coming year that will be discussed at the January 2026 Annual Board meeting.

Cathleen Campe from the Development Committee said the annual December “Songs for the Seasons” fun/fundraiser was well received, and a little money was made as well. About 100 folks attended, including volunteers.

Education Coordinator Suzanne Fiedler reported recently about three dozen third graders from the Cambria Grammar School took a tour of the Ranch, walking the upper Forest Loop Trail, They broke up into four groups, and the event lasted about 1 1/4 hours. Teachers and students alike were quite enthusiastic throughout, including one young girl who leaped up on a log and exclaimed, “I LOVE NATURE!!” Forms were distributed to teachers and students to get feedback on the experience, Ms Fiedler says she’s waiting to receive them.

Treasurer Maher began her Finance Report by stating payroll issues have mostly been resolved. She added that a recent donation totaled, “more than \$10,000.”

Ranch Committee Chair Loganbill reported mustard has shown up earlier than usual, and he has already seen a few poppies as well.

Restoration Committee Chair Keeley was happy to announce that this past Saturday, December 13th, 413 plants of several different species were planted on the Ranch and watered.

Executive Director Connolly wound down the meeting by commenting on all the various individuals, groups and Agencies that have been involved with the Ranch this past year, including a group of very committed volunteers from the Sierra Club from other areas of California who spent seven hours a day for two days improving the appearance of the Ranch. She also added that the Resource Conservation Forest Health Grant that will tremendously benefit the well being of the Ranch has made very little progress so far.

At this point a motion to adjourn the meeting was made by Mary Maher, with a second from Vice Chair Loganbill. The vote to approve was unanimous, and Chair Anderson adjourned the meeting at 3:50PM.

The next Friends of the Fiscalini Ranch meeting will be on Saturday, January 24th, 2026, a combination of the Annual meeting as well as the January Monthly meeting. The Annual meeting will begin at 10AM at the Cambria Center for the Arts Community Room, 1350 Main St. Lunch will be served. There will not be a February monthly meeting.

This FFRP meeting summary has been written and submitted by CCSD Board President and FFRP Liaison Harry Farmer.

Cambria Forest Committee December 12, 2025 meeting summary

Chair Crosby Swartz called the meeting to order at 10:06AM. Also in attendance were Treasurer Laura Swartz, CFC Board member Julie Jorgensen, Friends of the Fiscalini Ranch Preserve (FFRP) Kitty Connolly, Greenspace Board Vice President Donni Morgan, Upper Salinas-Las Tablas Resource Conservation District(US-LT RCD) Project Manager Spencer Gordon, Christine Heinrichs, and Cambria Community Services District(CCSD) Board Director and CFC liaison Harry Farmer.

The meeting began with the Treasurer's Report, with Ms Swartz stating there no changes in the bank account, with the total still at \$1239.06. She added a possible domain name change could affect the balance amount, but at present, "we're constant".

Organizational Reports began with an update from FFRP Executive Director Kitty Connolly highlighting three consecutive Saturday events. First was the annual Ranch tree planting on November 29th. About 350 trees and shrubs were planted by 25 people in roughly 2 hours. This past Saturday featured "Songs for the Season", the always enjoyable fun(d)raiser at Fogs End. Then tomorrow December 13th will be the Habitat planting of roughly 600-900 4" plants. She's anticipating a large turnout, including folks from out of the area.

Donni Morgan from Greenspace informed us that four different properties are being offered to GS for donation, each providing different qualities for development or preservation, including native plant gardens. The GS Board is looking forward to acting on this opportunity next week. Yesterday evening, December 11th, GS had their Holiday gathering that was a lot of fun, and which included honoring Mary Webb, who has resigned from the GS Board after 25 years of committed and dedicated service! Donni added, "we are sad to see her go, though she will still be involved on an advisory basis". Also, the GS Speaker Series will continue on Sunday, January 11th at the Unitarian Universalist Church on Arlington St featuring Lisa Murphy and the snapshot still photo project, plus a Film Series with two documentaries is on the horizon. Donni ended her report by informing us that yesterday 30 volunteers from the Sierra Club enjoyed doing gardening work at both Pocahontas Park and the Creekside Reserve. Brian Keeley led the effort.

Kitty then remarked that recently the very industrious Sierra Club volunteers had also worked for two days on the Fiscalini Ranch, pulling ice plant and mustard, plus watering!

Spencer Gordon from US-LT RCD initiated his presentation by informing us they have a new Executive Director, Drew Loganbill, son of FFRP Board Vice President Tom Loganbill. He then began a presentation on SLO-RESIL(San Luis Obispo Regional Ecological Strategy for Improving Landscapes), developed by US-LT RCD to work in conjunction with various local entities. He stated this operation will be more applicable to larger type projects. And while some property owners have offered for work to be done on one or two acre parcels, projects such as these would not be cost effective, as various required biological or archeological reports are quite expensive, upwards of \$40,000. However, he does encourage small parcel owners to reach out to him along with other neighbors, as he can put many parcels into a pool and apply for future grant funding for forest health and fuel reduction activities. When asked if FFRP could be involved with SLO-RESIL, Spencer stated this would not be necessary, as the Ranch already has an Environmental Impact Report(EIR), and has done the required studies.

When asked how the work that was done in Strawberry Canyon was different from SLO-RESIL, Spencer stated that grant funding for forest health and fuel reduction had been obtained by Greenspace for that project, therefore meeting needed requirements. As for any work of this type that might be requested by the Cambria Community Services District(CCSD), he remarked that CCSD does not presently have the required permitting or funding sources to move forward with extensive forest health and fuel reduction activities on parcels they own. When again asked about the Fiscalini Ranch Preserve, Spencer said work on the Ranch has been funded by the Fire Safe Council and permitted, so is therefore very much "shovel ready". He added that with many

projects always in one degree or another of being proposed and action taken, it's best to go to the SLO County Fire Safe Council web site for any information.

Ms Connolly then spoke to this issue, stating that not much progress has been made regarding work needing to be done on the Ranch, as "it's probably the heaviest treated forest in Cambria, therefore the lowest priority for treatment." She said distribution of wood chips on the trails is currently getting much attention.

A discussion then took place regarding Fern Canyon, with Laura and Crosby expressing their concern that the CCSD might be initiating some "fuel reduction" in the near future as had been implied by CCSD General Manager McElhenie a number of months ago. Spencer said he knew nothing on this matter.

Minutes later the topic changed as Ms Swartz commented on goats having no problem eating cape ivy, a long standing invasive problem in some areas of Cambria. Ms Connolly added that in the past goats had been used to eat cape ivy on the East Ranch. Spencer then added that US-LT RCD is working on a grazing plan regarding goats through SLO-RESIL, and there's funding available to do so, but this would have to be approved by the Coastal Commission. With some humor he added, "even with a haircut it will come right back." Various strategies were then discussed regarding the removal of cape ivy, while total elimination is nearly impossible.

Crosby then went to the next item of Business, that being the domain name of the Cambria Forest Committee. Due to difficulty with GoDaddy changing over the person overseeing the site to Crosby, currently the CFC web site is not available to access. Crosby said he didn't think this would be a big problem, and he'd keep us posted.

Crosby then asked if anyone had a subject they wished to address, Kitty informed us the CCSD is planning to repair the bank of Santa Rosa Creek that was drastically damaged in the flood of January 2023, and serious erosion has taken place that is endangering exposure of the sewage line nearby. Apparently the District is in touch with the various Local, State and Federal Agencies who would need to oversee and approve any action taking place, which Kitty said she found, "highly reassuring, because there are endangered species in the creek."

Discussion then took place as to the next Forest Committee meeting which would normally be scheduled for Friday, January 9th. Crosby said he'd be sending out a questionnaire as to what preference folks would have regarding January 9th or the 16th. Brief feedback indicated the 16th would be the preferred date.

Donnie then informed us that Greenspace is going to have a photo contest for a video they'll be producing in 2026 that would capture photos of wildlife and forested areas of Cambria.

With many wishes from everyone for Happy Holidays, Chair Swartz adjourned the meeting at 10:56AM.

The next Cambria Forest Committee meeting will likely be Friday, January 16th, at 10AM via Zoom.

This meeting summary has been written and submitted by CCSD Board President Harry Farmer.