

CAMBRIA COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE SPECIAL MEETING MINUTES
Tuesday, February 18, 2020 10:00 AM

1. OPENING

A. CALL TO ORDER

Chairman Steidel called the meeting to order at 10:00.

B. ESTABLISH A QUORUM

A quorum was established.

Committee members present: Cindy Steidel, Ted Siegler Dewayne Lee, Mary Maher and Marvin Corne.

Committee members absent: Cheryl McDowell.

Staff present: Finance Manager Pam Duffield.

Public Present: See attached

C. CHAIRMAN'S REPORT

Chairman Steidel had no report.

D. ELECTION OF OFFICERS

A. ELECTION OF ALTERNATE COMMITTEE SECRETARY

Mary Maher was nominated.

Committee member Corne moved to approve Mary Maher as alternate Committee Secretary.

Committee member Lee seconded the motion.

The motion was approved 4-Ayes (Lee, Maher, Corne, Siegler), 0-Nays, 1 absent (McDowell)

2. PUBLIC COMMENT

None.

3. CONSENT AGENDA

A. Consideration to Approve the January 21, 2020 Regular Meeting Minutes

Committee member Lee moved to approve the minutes.

Committee member Siegler seconded the motion.

The motion was approved 4-Ayes (Lee, Maher, Corne, Siegler), 0-Nays, 1 absent (McDowell)

4. REGULAR BUSINESS

A. Discuss and Review Capital Improvement Project Budget Reallocations and Approve Staff Recommendations

Committee member Siegler moved to approve staff recommendations.

Committee member Corne seconded the motion.

The motion was approved 4-Ayes (Lee, Maher, Corne, Siegler), 0-Nays, 1 absent (McDowell)

Discussion: Requested additional written documentation from Resource and Infrastructure Committee on impact to department spending on future items.

B. Review of Second Quarter Budget Report and Staff Recommendations to Adjust Capital Project Budgets

Committee member Maher moved to approve staff recommendations.

Committee member Lee seconded the motion.

The motion was approved 4-Ayes (Lee, Maher, Corne, Siegler), 0-Nays, 1 absent (McDowell)

C. Discuss Fiscal Year 17/18 Audit

Presentation by Finance Manager Pam Duffield regarding current review status with Auditor and discussion of probable timeline for receipt of Draft Report from the Auditor. Chair Steidel advised committee that a Special Meeting of the committee is probable to facilitate the committee information review of the Draft prior to the first March meeting of the Board of Directors.

D. Review Status of Prior and Current Committee Ad Hoc Assignments and Establish Formal Listing for Ongoing Status Review

Committee member Siegler motioned to extend the meeting ten minutes.

Committee member Maher seconded the motion.

The motion was approved 4-Ayes (Lee, Maher, Corne, Siegler), 0-Nays, 1 absent (McDowell)

5. FUTURE AGENDA ITEMS

- a. Tyler Code updates
- b. Interfund loan policy
- c. 17/18 audit

6. ADJOURN

Chairman Steidel adjourned the meeting at 12:07 p.m.