



Parks, Recreation and Open Space Commission (PROS)

SPECIAL MEETING
Tuesday, September 12, 2017 - 10:00 AM
1000 Main Street Cambria, CA 93428

AGENDA

1. OPENING

- A. CALL TO ORDER
- B. ESTABLISH QUORUM
- C. CHAIR REPORT

2. PUBLIC COMMENT NOT ON THE AGENDA

***NOTE:**

Members of the public wishing to address the PROS Commission on any subject that is not on the agenda within the jurisdiction of the Commission will have the opportunity to do so during agenda item three (3) when recognized by the chairperson.

Members of the public wishing to address the PROS Commission on any agenda item will have the opportunity to do so when recognized by the Chairperson. All public comment will be limited to 3 minutes per person.

3. REGULAR BUSINESS

- A. Consideration to Approve the Minutes from the Regular Meeting held on July 11, 2017 and Special Meetings held on July 25, 2017, August 8, 2017, August 15, 2017, and August 29, 2017
- B. Discussion and Consideration of Status of Construction of the Fiscalini Ranch East Park Phase 1 Project

4. ADJOURN

Cambria Community Services District

Minutes of Pros (Parks Recreation and Open Space Commissioners)

July 11, 2017 10:00 A.M.

Veterans Memorial Building, 1000 Main Street, Cambria, CA 93428

1 Opening

A. CALL TO ORDER

The meeting was called to order by the Chair, Steve Kniffen.

B. ESTABLISH QUORUM

Present Commissioners: Adolph Atencio, Sub Kermit Johanssen, Sub Terri Lord.

Parks and Recreation Liaison & CCSD Board member: Michael Thompson was present.

Absent: Commissioners Joyce Renshaw, Tim Roche and Stanley Cooper

CCSD Staff: General Manager Gruber, Facilities Resources Supervisor Carlos Mendoza, were present

Ex Officio Members: FFRP Walt Andrus (representing JoEllen Butler) was present.

Established Quorum of Four Commissioners.

C. CHAIR REPORT: No Chair report

2.Ex- Officio Member Reports:

Friends of Fiscalini Ranch Preserve: Walt Andrus reported: On June 21 the NCAC Land Use Committee considered for recommendation the FFRP Eucalyptus Removal Project. FFRP presented a revised proposal to retain and preserve eucalyptus trees larger than 18 inches. Greenspace removed their objection to the project and the NCAC recommended approval by the County Board. On June 28 the County Planning Dept. notified FFRP that the project may proceed without a new Minor Use Permit as long as the conditions of the Management Plan and Final Environmental Impact report were met. The County also stipulated that a Monarch Butterfly survey be done. The project is delayed until September 2018 due to Monarch season (October thru February) and the use of heavy equipment cannot be used on the ranch after October 15th.

3. Public Comment on Topics Not on the Agenda: None

4. General Manager's Report: Jerry Gruber reported: The CCSD approved the fiscal year budget. It is a balanced budget and a zero based budget. Budget totals \$11 million. This will allow money for infrastructure repairs and operations.

A major leak was discovered behind the Blue Bird Inn. A ruptured underground pipe that was not assessable was abandoned and a temporary 6-inch pipe was rerouted around the leak area. A new replacement pipeline is in design phase. Checks of water flows after the temporary replacement showed large reductions from previous measurements.

The Stewart Street tank is next on the agenda.

The CCSD EIR Will be adopted at the July 26 CCSD Board meeting.

Jerry will attend the Regional water Control Board meeting in Watsonville to address CCSD matters.

A Ground Breaking ceremony for the Community Park will be held Monday, July 21st.

Other Matters: A new fire engine will be delivered in three months. This will allow the Fire Department to maintain a four-man crew on duty on an ongoing basis. The fire department is also working on a proposal to prevent street parking that narrows passage for fire trucks.

5. Facilities and Resources Supervisor Report:

Carlos Mendoza re-ported: All Fire Breaks on the ranch are finished around the whole perimeter. The Fire Breaks are 100-feet from edge of the ranch. The lots maintained by the CCSD will have weed abatement done by the deadline date.

The CCSD Crew worked on repair of sewer line problems at the Vets Hall and have separated the lines of the main Vets Hall from the Legion areas. Of the facilities.

The CCSD crew is now present at large Vets Hall events to enforce rules of use.

6. Regular Business

A. Consideration to Approve Minutes from the regular meeting held on June 6, 2017

Motion was made by Commissioner Atencio, and seconded by Commissioner Johanssen to approve the minutes.

The motion passed unanimously.

B. Discussion on the initiation of the work for the community park:

All Contracts, Bonds, and Insurance docs have been signed.

Contractor will start work on July 17, 2017 with contract completion by December 1, 2017.

Civil Design will monitor progress and do all paper work required by the County.

Discussions concerning restroom facilities have been ongoing with the County. The CCSD staff has convinced the county that Phase One development does not require facilities. Next phases will determine what facilities will be built. The county has not approved any plans for restrooms.

Parking lot: Plans require hard ADA surface from ADA stalls to Dog park entrance. Materials have not been determined.

Suggestion that perimeter of parking lot use rocks on property to prevent parking lot material from spreading toward creek.

Monitoring by PROS:

Suggestion: PROS members briefing Tuesdays at 10 AM?

D. CCSD Lots:

CCSD resources are spread thin for maintenance of gifted lots from the Land Conservancy of San Luis Obispo County. There will be a review in August with Daniel Bowman to discuss the lots.

The Build-out Reduction Program is evaluating the lots and will give a report to the PROS Commission in September.

A document outlining the MOU with the Land Conservancy was handed to PROS Commissioners.

7. CONSENT AGENDA (Estimated time 20 Minutes)

8. COMMENTS, CONCERNS, OTHER FUTURE DISCUSSION ITEMS : None

9. Adjourn: 11:20 AM

Cambria Community Services District

Minutes of Pros (Parks Recreation and Open Space Commissioners)

July 25, 2017

2021 Rodeo grounds Road, Cambria, CA 93428

1 Opening

A. CALL TO ORDER

The meeting was called to order by the Chair, Steve Kniffen.

B. ESTABLISH QUORUM

Present Commissioners: Adolph Atencio, Stan Cooper, Tim Roche

Parks and Recreation Liaison & CCSD Board member: Michael Thompson was present.

CCSD Board President Amanda Rice was present.

Absent: Commissioners: Joyce Renshaw

CCSD Staff: General Manager Gruber, Facilities Resources Supervisor Carlos Mendoza, were present

Ex Officio Members: FFRP Walt Andrus, JoEllen Butler, and a Representative of Green Space.

Also Present was Civil Design Studio representative Monte Soto.

Established Quorum of Four Commissioners.

C. CHAIR REPORT: No Chair report

2. Ex- Officio Member Reports: None

3. Public Comment on Topics Not on the Agenda: None.

4. General Manager's Report: None.

5. Facilities and Resources Supervisor Report: None.

6. Regular Business

A. Groundbreaking for the Fiscalini Ranch East Park Phase 1 Project

B. Amanda Rice CCSD Board President opened the Grounding Breaking Ceremony citing the work and effort done may individuals who have been involved for bringing the park to fruition. The General Contractor, Chaves Construction was introduced.

JoEllen Buttler, Executive Director Of The Friends of Fiscalini Ranch Preserve, reinforced the commitment of the FFRP in support of the new Community Park.

B. Discussion on the initiation of the work for the Fiscalini Ranch East Park Phase 1 Proje:

Steve Kniffen opened the discussion by outlining the role that PROS will take as the work on the park commences. The PROS Commission will be monitoring the progress by attending a regularly schedule Tuesday briefing session at 10:00 AM at which time a progress Report by the General Contractor will be made.

Carlos Mendoza, CCSD Facilities Resources Supervisor, explained his role as over-site on a day-to-day basis as construction proceeds. He

will be liaison with the County regarding compliance with permits and deal with neighbors to the park regarding dust, noise, etc. He emphasized that the schedule for completion of the Phase 1 is an aggressive schedule with completion by September.

The General Contractor said the first phase of the contract is to remove the eucalyptus stumps on the property and then move to the demolition of the Phillips House. The next phase will be the grading as required in the contract.

Addition discussion centered on the following:

1. CFD plan in place for fire prevention
2. A discussion on the effects of construction on Neighbors regarding dust, noise, etc.
3. Civil Design Studio has gone over the plan regarding County requirements for erosion control, and requirements for work within a flood control zone.
4. Civil Design Studio gave each member of PROS the projected work schedule through August 11.

7. CONSENT AGENDA (Estimated time 20 Minutes)

8. COMMENTS, CONCERNS, OTHER FUTURE DISCUSSION ITEMS: None

9. Adjourn: 10:30 AM



Parks, Recreation and Open Space Commission
(PROS)

REGULAR MEETING
Tuesday, August 8, 2017 - 10:00 AM

MINUTES

1. OPENING

- A. CALL TO ORDER by Steve Kniffen
- B. ESTABLISH QUORUM Present:
Commissioners Atencio, Renshaw, Roche,
Lord, Cooper and Johanssen
- C. CHAIR REPORT No report

2. PUBLIC COMMENT NOT ON THE AGENDA
None

3. REGULAR BUSINESS

- A. Discussion and Consideration to Meet
with Chaves Construction Regarding the
Status of Construction of the Fiscalini
Ranch East Park Phase 1 Project:
 - 1. A third Well was found. It was cut off 6 feet
down, gravel poured in and then concrete on
top.

2. Tony is following the plan of the Survey. He is following the elevation points. The detail of elevation is his responsibility and he is being very careful.

3. The Pavers we had ordered were denied by the County for the handicap parking area. Luckily they had not come; so a compromise was arrived at.

4. The Topographical map was incorrect so a couple more tree stumps had to be taken out.

B. Presentation by Chairman Ted Siegler to Discuss the Progress of the Buildout Reduction Program Citizens Committee as it Relates to Parks, Recreation, & Open Space & Retiring Lots

1. Lot reduction is mitigation against growth. There are only 4,650 connections available. Lots can be retired through the land conservancy, Greenspace and CCSD'

2. So far there is no written report about how to go about acquiring the undeveloped property. It takes money and how to get the money to carry out the project is the problem. The suggestions are :

a. Mello Roos

Districts and Taxes. A **Mello-Roos** District is a geographic area where a special property tax on real estate (a parcel tax), in addition to the regular property tax subject to Proposition 13, is imposed on taxable real property within a Community Facilities District.

b. Asking the County for an increase in the money that comes back from Tourism and lodging.

c. Parcel Tax

The Committee has been working a year, They are headed in the right direction but no solution at this point.

ADJOURN at 11:00



Parks, Recreation and Open Space Commission (PROS)

REGULAR MEETING
Tuesday, August 15, 2017 - 10:00 AM

MINUTES

1. OPENING

A. CALL TO ORDER

Steve Kniffen called the meeting to order at 10:00 a.m.

B. ESTABLISH QUORUM

Commissioners Kniffen, Atencio, Roche, Lord, Cooper and Johanssen

C. CHAIR REPORT

No report.

2. PUBLIC COMMENT NOT ON THE AGENDA

None.

3. REGULAR BUSINESS

A. Discussion and Consideration to Meet with Chaves Construction Regarding the Status of Construction of the Fiscalini Ranch East Park Phase 1 Project

Discussion was held on the progress of the park. The committee cancelled the August 22, 2017 PROS Special Meeting. The next meeting will be a Special Meeting on August 29, 2017.

4. ADJOURN

The meeting adjourned at 11:00 a.m.



Parks, Recreation and Open Space Commission (PROS)

REGULAR MEETING
Tuesday, August 29, 2017 - 10:00 AM

MINUTES

1. OPENING

- A. CALL TO ORDER By Steve Kniffen
- B. ESTABLISH QUORUM present Pros Commissioners Adolph Atencio, Stanley Cooper, Joyce Renshaw and sub Kermit Johansson. Absent Tim Roche. Representing CCSD Harry Farmer present
- C. CHAIR REPORT no report

2. PUBLIC COMMENT NOT ON THE AGENDA None

3. REGULAR BUSINESS

- A. Discussion and Consideration to Meet with Chaves Construction Regarding the Status of Construction of the Fiscalini Ranch East Park Phase 1 Project: Kermit Johansson has some concerns. They are as follows:
 - 1. Swales are not wide enough. They are more like ditches than Swales,
 - 2. Pipe that runs under parking lot for drainage is too small. Should be at least 12 inches and it is only 6 inches. It will be filled with dirt in a few years. There will be no way to get the dirt out. Depending on the rain fall etc. there will be drainage problems and maybe flooding?

The swales and pipe are done according to the plans from Civil Design. It is too late to change them now according to the Construction Boss.

3. Kermit was also concerned about the cluster of trees that have been fenced off as a potential for accidents and liability. He feels it should be cleaned up sooner than later.

- B. Receive and File the Three Week Look Ahead Schedule for the Fiscalini Ranch East Park Phase 1 Project
According to the Construction Boss they are on schedule. The grating will be finished at the end of the week, parking lot will be finished at end of week, Pavers will arrive next Tuesday and will take two days to be installed, fencing will be delivered and put in place and two of the wells have been abandoned and one well was capped. See three week schedule for more details.

- 4. **ADJOURN** It was recommended that we meet September 12, 2017 instead of our regular time because of Pine Dorado activities,