

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, January 19, 2023 1:00 PM

1. OPENING

A. Call to Order

President Dean called the meeting to order at 1:03 p.m.

B. Pledge of Allegiance

President Dean led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: Karen Dean, Tom Gray, Harry Farmer, Debra Scott and Michael Thomas.

Staff present: Acting General Manager Ray Dienzo, Finance Manager Denise Fritz, Fire Chief Justin Vincent, Facilities & Resources Manager Carlos Mendoza and Administrative Analyst – HR & IT Haley Dodson.

Staff present via Zoom: District Counsel Timothy Carmel and Administrative Department Manager Pamela Duffield.

D. Report from Closed Session

District Counsel reported that at the January 12, 2023 closed session, the Board of Directors discussed the Acting General Manager's performance and discussed issues related to the recruitment process for the General Manager.

E. President's Report

President Dean reported that the Board of Directors is accepting feedback for the General Manager recruitment. She also reported on the Board of Directors taking webinars.

F. Agenda Review

President Dean asked for any addition or deletions. She would like to pull 8A and 8B for discussion at the January 30, 2023 Board meeting.

The Board of Directors agreed to pull 8A and 8B from the agenda.

2. ACKNOWLEDGEMENTS

A. Swearing in of New Fire Captain

Fire Chief Justin Vincent administered the Oath of Office to Fire Captain Michael Castellanos.

3. BOARD MEMBER COMMUNICATIONS

Director Farmer reported on the recent storm event and acknowledged the good work of CCSD staff.

Vice President Gray acknowledged the good work of CCSD staff during the recent storm.

Director Thomas acknowledged the good work of CCSD staff during the recent storm.

President Dean acknowledged the good work of CCSD staff during the recent storm and suggested community members sign up for updates on the website.

Director Farmer attended the Chamber of Commerce annual dinner and acknowledged the business of the year (Robin's Restaurant) and citizen of the year (Steve Kniffen).

4. PUBLIC SAFETY

A. Sheriff's Department Report

Commander Stuart MacDonald wasn't present to provide the report.

B. CCSD Fire Chief's Report

Chief Vincent provided a PowerPoint presentation of recent Fire Department activities in Cambria for the month of December.

Public Comment:
Tina Dickason, Cambria

5. PUBLIC COMMENT

Public Comment:
Lauren Younger, Cambria (the administrative analyst read the written comment into the record)

6. MANAGER REPORTS

A. General Manager's Report

Acting General Manager Dienzo provided a brief summary of the General Manager's Report.

Public Comment:
Tina Dickason, Cambria

B. Facilities & Resources Manager's Report

Facilities & Resources Manager Mendoza provided a brief summary of the Facilities & Resources report.

Public Comment:
Tina Dickason, Cambria

C. Finance Manager's Report

Finance Manager Fritz provided a brief summary of the Finance Manager's report.

D. Utilities Report

Acting General Manager Dienzo provided a brief summary of the Utilities Report.

Public Comment:

Laura Swartz, Cambria

Tina Dickason, Cambria

Christine Heinrichs, Cambria (submitted a written comment for the record)

The Board of Directors took a break at 3:16 p.m.

The Board of Directors reconvened the meeting at 3:25 p.m.

7. CONSENT AGENDA

- A.** Consideration to Adopt the December 2022 Expenditure Report
- B.** Consideration to Adopt the December 8, 2022 and December 15, 2022 Regular Meeting Minutes
- C.** Consideration to Adopt Resolution 01-2023 Regarding the Continued Local State of Emergency Declaration
- D.** Consideration of Adoption of Resolution 02-2023 Authorizing the Continuance of Remote Teleconference Meetings of the Legislative Bodies of the Cambria Community Services District Pursuant to Government Code Section 54953(e)(3)
- E.** Consideration of Extension of the Outstanding Peoples' Self-Help Housing Project Intent to Serve Letter
- F.** Consideration of Adoption of Resolution 03-2023 Updating the Assignment of Banking Powers for Cambria Community Services District
- G.** Consideration to Instruct Fire Chief to Apply for Funding of Extrication Equipment through an Office of Traffic Safety Grant
- H.** Consideration of Adoption of Resolution 05-2023 and Authorizing an Application for Assistance to Firefighters Grants (AFG) Program for Rescue Equipment and Training Costs

Public Comment:

Ted Siegler, Cambria

Tina Dickason, Cambria

Christine Heinrichs, Cambria (submitted a written comment for the record)

Bruce Gibson, San Luis Obispo (the administrative analyst read the written comment into the record)

The Board of Directors had a discussion on item 7A.

Vice President Gray moved to approve the consent agenda with a correction to the minutes.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors unanimously agreed to extend the meeting to 4:45 p.m.

8. REGULAR BUSINESS

- A.** Discussion and Consideration of Strategic Plan Ad Hoc Committee Report and Strategic Planning Process, Goals and Objectives

This item wasn't discussed and pushed to the 1/30 board meeting.

- B.** Discussion and Consideration of Strategic Plan Process

This item wasn't discussed and pushed to the 1/30 board meeting.

- C.** Review, Discussion and Consideration to Approve the Proposed Goals and Objectives of the Parks, Recreation and Open Space Commission

Acting General Manager Dienzo introduced the item and provided a summary.

The Board of Directors unanimously agreed to send this back to the PROS Commission for discussion at its next meeting and ask them to bring back revised goals and objectives.

- D.** Discussion and Consideration of an Annual Review of the Affordable Housing Unit Allocations

Acting General Manager Dienzo introduced the item and provided a summary.

Public Comment:
Ted Siegler, Cambria

Vice President Gray moved that we reaffirm the allocation of 56 units at our annual review of AHP and at a future date review the need for affordable housing in relation to the resources available.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

- E.** Discussion and Consideration to Fill Vacant Seats on the Finance, Policy and Resources and Infrastructure Committees, PROS Commission and PROS Commission Alternate Positions

Acting General Manager Dienzo introduced the item and provided a summary.

PROS Commission

Vice President Gray moved to appoint Kermit Johansson and Jim Bahringer as PROS Commissioners.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

Finance Committee

Vice President Gray moved to appoint Cheryl McDowell, David Pierson, Cindy Steidel and Karen Chrisman as Finance Committee members.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

Policy Committee

Director Farmer moved to appoint Claudia Harmon Worthen, Ted Key, Donn Howell, Gordon Heinrichs and James Townsend.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

Resources & Infrastructure Committee

Director Thomas moved to appoint Derrik Williams, Juli Amodei, James Webb, Steven Siebuhr, and Mark Meeks.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

District Counsel reported that the new committee and commission members start on February 1, 2023.

F. Discussion and Consideration to Adopt Resolution 04-2023 Declaring a Stage 1 Baseline Condition and Implementing Shortage Response Actions

Acting General Manager Dienzo introduced the item and provided a summary.

Vice President Gray moved to adopt Resolution 04-2023 declaring a Stage 1 baseline condition and implementing shortage response actions.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

9. FUTURE AGENDA ITEM(S)

President Dean asked for any future agenda items.

Director Farmer suggested we go back to the Zoom format.

Director Scott suggested the growth issue.

Public Comment:

Christine Heinrichs, Cambria (submitted a written comment for the record)
Crosby Swartz, Cambria

President Dean announced the Strategic Plan meetings on January 30 and 31, 2023.

10. ADJOURN

President Dean adjourned the meeting at 4:50 p.m.

Approved on 2/16/2023

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.