

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, May 26, 2016 12:30 PM

1. OPENING

A. Call to Order

President Robinette called the meeting to order at 12:30 p.m.

B. Pledge of Allegiance

President Robinette led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present:

President Robinette, Vice President Thompson, Director Bahringer, and Director Sanders.

Director Rice arrived at 12:35 p.m.

Staff present: General Manager Jerry Gruber, Assistant District Counsel David Hirsch, Administrative Services Officer/District Clerk Monique Madrid, District Engineer Bob Gresens, and Finance Manager Patrick O'Reilly.

2. SPECIAL REPORTS

A. Sheriff's Department Report

Commander Taylor reported on recent events within Cambria

B. Cambria Community Services District Fire Department Report-Presented by William Hollingsworth

Fire Chief William Hollingsworth reported on recent events within Cambria.

3. ACKNOWLEDGEMENTS AND PRESENTATIONS

A. Balance Public Relations Senator Dean Florez Ret., to Provide an Update of Activities

Senator Dean Florez Ret., provided a status report of his recent work.

4. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS

None

5. PUBLIC COMMENT

Public Comment:

Allen MacKinnon

Donald Archer

Sherri Bell

Elizabeth Bettenhausen

Tina Dickason

Christina Tobin

Susan Pledra

Jerry McKinnon

6. **MANAGER'S AND BOARD REPORTS (Estimated time 15 Minutes total)**

A. **Manager's Report**

i. **General Manager's Report**

General Manager Jerry Gruber introduced the report and provided a brief summary. He then turned the item over to District Engineer Bob Gresens who provided a brief summary of the Engineer's section of the report. Finance Manager Patrick O'Reilly then provided a brief summary of the Finance Manager's report.

Public Comment:

Elizabeth Bettenhausen
Christina Tobin
Tina Dickason
Sherri Bell
Mary Webb

B. **Ad Hoc Committee Reports and Other Related Board Member Reports (Committee Meetings and Board authorized Meetings Attended)**

Director Rice reported the Wastewater Ad Hoc Committee met at the wastewater plant to review the needed improvements for budget purposes. She also attended the BRPCC meeting and reported they will be placing an item on their agenda to ask about increasing the size of the Committee to 10 members.

Director Bahringer reported he attended the NCAC and FFRP Board meetings.

President Robinette attended the Fire Focus Safe meeting and a meeting regarding a Co Generation plant location at the WWTP.

Public Comment:
Elizabeth Bettenhausen
Tina Dickason
Mary Webb
Sherri Bell

7. **CONSENT AGENDA**

General Manager Jerry Gruber introduced the item and provided a brief summary.

Public Comment:
Mary Webb
Elizabeth Bettenhausen
Christina Tobin
Tina Dickason

Director Rice asked for clarification on item 7A, the minutes for the April 28 meeting. An item under Future Agenda Items with a formal motion wasn't brought forward and Director Rice questioned why. An explanation was given indicating that the motion was a little confusing and consisted of multiple items.

- A. Consideration to Approve the Minutes from Special Meetings held on February 12, 2016, March 3, 2016 and April 8, 2016 and the Regular Meetings held on March 24, 2016 and April 28, 2016

- B. Consideration to Approve the April 2016 Expenditure Report
- C. Consideration of Approval of Proposed 2016 CSDA Bylaws Updates
- D. Consideration of Resolution 23-2016 Requesting Consolidation of the CCSD 2016 Biennial Election with the November 8, 2016 Consolidated Presidential Election

Director Rice moved to approve the Consent Agenda.

Director Sanders seconded the motion.

Roll Call Vote:

Director Rice-Aye
Director Sanders-Aye
Director Bahringer-Aye
Vice President Thompson-Aye
President Robinette-Aye

Motion Passed Unanimously, 5-Ayes , 0-Nays, 0-Absent

8. HEARINGS AND APPEALS

- A. Consideration of Adoption of Resolution 19-2016 Confirming the Itemized Report of Water and Wastewater Standby or Availability Charges for Collection on the County Tax Rolls

General Manager Jerry Gruber introduced the item and turned it over to Assistant District Counsel David Hirsch. Mr. Hirsch provided a summary of the item.

President Robinette opened the public hearing.

Public Comment:
None.

President Robinette closed the public hearing.

Director Sanders moved for approval of Resolution 19-2016 Confirming the Itemized Report of Water and Wastewater Standby or Availability Charges for Collection on the County Tax Rolls.

Director Bahringer seconded the motion.

Roll Call Vote:

Director Sanders-Aye
Director Bahringer-Aye
Director Rice-Nay
Vice President Thompson-Aye
President Robinette-Aye

Motion Passed Ayes – 4, Nays – 1, (Rice), Absent - 0

9. REGULAR BUSINESS

- A. Discussion and Consideration of Adoption of Resolution 22-2016 Approving an Employment Agreement with William S. Hollingsworth

General Manager Jerry Gruber introduced the item and provided a brief summary of the proposed Agreement.

Public Comment
None.

Director Sanders moved to adopt Resolution 22-2016 Approving an Employment Agreement with William Hollingsworth as the CCSD Fire Chief.

Director Rice seconded the motion.

Roll Call Vote:

Director Sanders-Aye
Director Rice-Aye
Director Bahringer-Aye
Vice-President Thompson-Aye
President Robinette-Aye

Motion Passed Unanimously, 5- Ayes, 0-Nays, 0-Absent

B. Discussion and Consideration of the Revised Preliminary Budget for Fiscal Year 2016-2017

General Manager Jerry Gruber introduced the item and turned it over to Finance Manager Patrick O'Reilly. Mr. O'Reilly provided an overview of the Power Point highlighting the proposed draft budget for fiscal year 2016/2017.

Public Comment:
Elizabeth Bettenhausen
Sherri Bell
Tina Dickason

Director Bahringer asked the Finance Manager to report back on the questions on the expenditure report.

Director Sanders asked to have the Board consider creating a policy to set the fund level for financial reserves.

Director Bahringer asked to have a small amount of money available at all times for the General Manager to use if an emergency need arises.

Director Rice commented that the proposed budget is not balanced due to the deficit in some departments/funds.

Director Bahringer proposed to accept the preliminary budget.

10. Second Public Comment

None.

11. FUTURE AGENDA ITEM(S)

Public Comment:
None.

Director Bahringer asked to clarify his motion at the last Board meeting and moved to readdress the May 22, 2014, agenda item, 9D, as an action item regarding the suspension of

all outstanding intent to serve letters, a list of parcels restricted from connecting and would like to consider allowing them to connect. Staff to provide the fiscal impact of their connection.

Director Thompson seconded the motion.

Roll Call Vote:

Director Bahringer-Aye
Vice President Thompson-Aye
Director Rice-Aye
Director Sanders-Aye
President Robinette-Aye

Motion Passed Unanimously, 5-Ayes, 0-Nays, 0-Absent

Director Rice moved to have an item on the agenda next month to consider possible changes to the meeting times and to consider changing the bylaws to allow for changing the meeting times outside of changing the bylaws.

President Robinette seconded the motion.

Roll Call Vote:

Director Rice-Aye
President Robinette-Aye
Director Bahringer-Aye
Director Sanders-Aye
Vice President Thompson-Aye

Motion Passed unanimously, 5- Ayes, 0-Nays, 0-Absent

12. ADJOURN TO CLOSED SESSION (Estimated time 60 Minutes)

Public Comment:
Christina Tobin
Tina Dickason

President Robinette adjourned to closed session at 5:15 p.m.

- A. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6**
Agency Designated Representative: Assistant District Counsel David Hirsch
Unrepresented Employee: General Manager Jerry Gruber