



CAMBRIA COMMUNITY SERVICES DISTRICT

Thursday, August 23, 2018 - 2:00 PM

1000 Main Street Cambria, CA 93428

AGENDA

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at www.cambriacsd.org. The District Office hours are Monday - Thursday, and every other Friday from 9:00 a.m. through 4:00 p.m. Please call 805-927-6223 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. OPENING

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Agenda Review: Additions/Deletions

2. PUBLIC SAFETY (Estimated time 5 Minutes per item)

- A. Sheriff's Department Report
- B. CCSD Fire Chief's Report

3. PUBLIC COMMENT (Estimated time 30 minutes. At President's discretion additional comments may be heard at the end of the meeting.)

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

4. CONSENT AGENDA (Estimated time: 15 Minutes)

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

- A. CONSIDERATION TO ADOPT THE JULY 2018 EXPENDITURE REPORT

- B. CONSIDERATION TO ADOPT THE JULY 11, 2018, JULY 12, 2018 AND JULY 23, 2018 SPECIAL MEETING MINUTES AND JULY 26, 2018 REGULAR MEETING MINUTES
- C. CONSIDERATION TO APPOINT DONN HOWELL TO THE INFRASTRUCTURE COMMITTEE TO FILL THE VACANCY CREATED BY THE RESIGNATION OF MURIL CLIFT

5. HEARINGS AND APPEALS (Estimated time: 15 Minutes per item)

- A. PUBLIC HEARING TO DISCUSS AND ADOPT RESOLUTION 26-2018 APPROVING THE FINAL CCSD BUDGET FOR FISCAL YEAR 2018/2019

6. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

- A. DISCUSSION AND CONSIDERATION OF APPROVAL OF INTER-FUND LOAN AGREEMENT AND PROVIDING DIRECTION REGARDING POLICY FOR FUTURE INTER-FUND LOANS
- B. DISCUSSION AND CONSIDERATION TO ADOPT POLICY B-02-18

7. BOARD MEMBER, COMMITTEE & LIAISON REPORTS

- A. Board Member, Committee and Liaison Reports

8. MANAGER REPORTS

- A. General Manager's Report
- B. Finance Manager's Report

9. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)

Requests from Board members to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct staff to place a matter of business on a future agenda by majority vote.

10. ADJOURN TO CLOSED SESSION (Estimated time: 60 Minutes)

- A. PUBLIC EMPLOYMENT PERFORMANCE EVALUATION, pursuant to Government Code Section 54957
Title: General Manager
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to Government Code Section 54956.8
Property APN: 013-151-031
Property Negotiators: County of San Luis Obispo, Phil Acosta
Agency Negotiators, General Manager and District Counsel
Negotiation: Price and Terms (Public Road, Slope and Temporary Construction Easements)
- C. CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6 Agency Designated Representatives: General Manager, Jerry D. Gruber and Shelline Bennett, LCW; Employee Group: International Association of Fire Fighters (IAFF)
- D. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 Agency Designated Representatives: General Manager, Jerry D. Gruber and Shelline Bennett, LCW; Employee Organization: Services Employee International Union
- E. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 Agency Designated Representatives: General Manager, Jerry D. Gruber and Shelline Bennett, LCW; Unrepresented group, Management and Confidential Exempt Employees
- F. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Pursuant to Government Code Section 54956.9 (d)(4) involving one potential case.



Cambria CSD Fire Department

August 23, 2018 CCSD Board Meeting

August 2018

Prevention and Education

- 2 Residential rough/hydro inspections were completed
- 4 Fire final inspections
- 0 Residential site visits for building questions
- 7 Fire plan reviews
 - 5498 Windsor
 - 579 Weymouth
 - 1145 Pinewood
 - Lodge Christmas Village
 - 2455 Pierce
 - 968 Suffolk
 - 1763 Arliss
- 6 Engine company commercial fire and life safety inspections were conducted
- 1 Public education events
- 4 Residential smoke/carbon monoxide detectors were installed and or the batteries changed
- 2 Fire Engine and Station tours

Hydrants Maintenance & Testing

Date	Water Used	Hydrants Completed	Hours
2017	5,418	98	98
January - May	0	115	88
July	0	4	3
Total	5,418	217	189

Meetings and Affiliations

- Fire Inspector 2A training July 8th-10th Sacramento
- SLO County Chiefs mtg July 11th, 0900 Paso Robles
- Firesafe Council mtg July 18th, 0900 South Bay
- Fire Inspector 2B training July 22nd-25th Sacramento
- CCSD Board mtg July 26th, 1400 Cambria
- Battalion Chief Interview Panel July 30th, 1130 Arroyo Grande
- Fire Ad Hoc mtg July 30th, 1400 Cambria

Operations and News

- Training hours: 57 hours, Training for the month of July was primarily focused on the following topics:
 - EMS review of intubation, CPR and EKG
 - Engineer training
 - Master Streams
 - Annual Wildland fire review

Grant Updates

- SAFER grant returned
- Radio grant declined
- Image Trend grant awarded for county

Fire Statistics are attached for your review

CMB Fire Monthly Stats: Incidents

Categories	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Totals
Fire	0	1	0	0	3	1	1						6
Hazardous Mat.	0	0	0	0	0	0	0						0
Medical	48	38	41	49	43	30	52						301
(local patients/percentage)	40/83.3%	29/76.3%	36/87.8%	44/90%	33/76.7%	21/70%	40/76.9%						243/80.7%
(non-local patients/percentage)	8/16.7%	9/23.7%	5/12.2%	5/10%	10/23.3%	9/30%	12/23.1%						58/19.3%
Ocean Rescue	0	0	0	3	0	0	0						3
Cliff Rescue	0	0	0	0	0	0	0						0
Vehicle TC	3	1	1	3	0	1	0						9
Hazardous Situations	5	7	9	4	5	2	1						33
Public Service Assist	17	21	18	17	6	12	19						110
False Alarms	15	14	16	9	5	24	16						99
Agency Assist	0	0	0	0	0	0	0						0
Mutual Aid	0	1	0	0	2	0	0						3
(Structure Fire)	0	0	0	0	0	0	0						0
(Vegetation Fire - In County)	0	0	0	0	0	0	0						0
(Ocean Rescue - In County)		0	0	0	0	0	0						0
(Cliff Rescue - In County)		1	0	0	2	0	0						3
(Vegetation Fire - Out of County)	0	0	0	0	0	0	0						0
Auto Aid	0	0	0	0	1	0	3						4
(Structure Fire)	0	0	0	0	0	0	0						0
(Vegetation Fire)	0	0	0	0	1	0	3						4
(Vehicle Accident)	0	0	0	0	0	0	0						0
Fire Investigations	0	1	0	0	3	1	1						6
Monthly Response Totals	85	83	84	79	68	70	93	0	0	0	0	0	562

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JULY, 2018

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
ABALONE COAST ANALYTICAL, INC.	67619	7/10/2018	1	125.00	WW/TOTAL SUSPENDED SOLIDS QUANTI TRAY	12 6091 12
ABALONE COAST ANALYTICAL, INC.	67619	7/10/2018	1	65.00	WW/METALS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	67619	7/10/2018	1	120.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	67619	7/10/2018	1	45.00	WW/METALS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	67619	7/10/2018	1	20.00	WW/METALS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	67619	7/10/2018	1	250.50	SWF/SURFACE IMPOUNDMENT	39 6091 25
ABALONE COAST ANALYTICAL, INC.	67619	7/10/2018	1	120.00	WW/TOTALS SUSPENDED SOLIDS METALS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	67619	7/10/2018	1	50.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	67619	7/10/2018	1	65.00	SWF/METALS	39 6091 25
ABALONE COAST ANALYTICAL, INC.	67619	7/10/2018	1	90.00	WW/TOTAL SUSPENDED SOLIDS METALS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	67619	7/10/2018	1	75.00	WW/TOTAL SUSPENDED SOLIDS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	67673	7/20/2018	1	40.00	WW/METALS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	67673	7/20/2018	1	40.00	WW/METALS	12 6091 12
ABALONE COAST ANALYTICAL, INC.	67673	7/20/2018	1	20.00	SWF/METALS	39 6091 25
ABALONE COAST ANALYTICAL, INC.	67673	7/20/2018	1	40.00	SWF/METALS	39 6091 25
ABALONE COAST ANALYTICAL, INC.	67673	7/20/2018	1	120.00	WW/TOTAL SUSPENDED SOLIDS METALS	12 6091 12
				<u>1,285.50</u>		
ACCURATE MAILING SERVICE	67659	7/18/2018	1	347.23	WD/WAIT LIST BILLING POSTAGE EXPENSE	11 6051 11
ACCURATE MAILING SERVICE	67659	7/18/2018	2	38.01	WD/WAIT LIST BILLING MAILING EXPENSE	11 6080M 11
ACCURATE MAILING SERVICE	67659	7/18/2018	1	842.04	WD/MAY-JUNE BILLING POSTAGE EXPENSE	11 6051 11
ACCURATE MAILING SERVICE	67659	7/18/2018	2	842.05	WW/MAY-JUNE BILLING POSTAGE EXPENSE	12 6051 12
ACCURATE MAILING SERVICE	67659	7/18/2018	3	252.13	WD/MAY-JUNE BILLING MAILING EXPENSE	11 6080M 11
ACCURATE MAILING SERVICE	67659	7/18/2018	4	252.12	WW/MAY-JUNE BILLING MAILING EXPENSE	12 6080M 12
ACCURATE MAILING SERVICE	67670	7/19/2018	1	347.23	WD/WAIT LIST BILLING POSTAGE EXPENSE	11 6051 11
ACCURATE MAILING SERVICE	67670	7/19/2018	2	38.01	WD/WAIT LIST BILLING MAILING EXPENSE	11 6080M 11
ACCURATE MAILING SERVICE	67670	7/19/2018	1	842.04	WD/MAY-JUNE BILLING POSTAGE EXPENSE	11 6051 11
ACCURATE MAILING SERVICE	67670	7/19/2018	2	842.05	WW/MAY-JUNE BILLING POSTAGE EXPENSE	12 6051 12
ACCURATE MAILING SERVICE	67670	7/19/2018	3	167.94	WD/MAY-JUNE BILLING MAILING EXPENSE	11 6080M 11
ACCURATE MAILING SERVICE	67670	7/19/2018	4	167.93	WW/MAY-JUNE BILLING MAILING EXPENSE	12 6080M 12
				<u>4,978.78</u>		
AGP VIDEO	67674	7/20/2018	1	585.00	ADM/VIDEO PROD/DISTRIBUTION SERV 6/19 BOARD MTG	01 6086 09
AGP VIDEO	67674	7/20/2018	2	585.00	ADM/VIDEO PROD/DISTRIBUTION SERV 6/21 BOARD MTG	01 6086 09
AGP VIDEO	67674	7/20/2018	3	585.00	ADM/VIDEO PROD/DISTRIBUTION SERV 6/28 BOARD MTG	01 6086 09
AGP VIDEO	67674	7/20/2018	4	250.00	ADM/OVERTIME AT BOARD MEETINGS 6/19 6/21 6/28/18	01 6086 09
				<u>2,005.00</u>		
AL'S SEPTIC PUMPING, INC	67622	7/10/2018	1	355.00	SWF/PUMPING AND DISPOSAL OF SEPTIC WASTE	39 6031Z 25
AL'S SEPTIC PUMPING, INC	67676	7/20/2018	1	355.00	SWF/PUMPING AND DISPOSAL OF SEPTIC WASTE	39 6033B 25
				<u>710.00</u>		
ALL WAYS CLEAN	67620	7/10/2018	1	749.00	ADM/MONTHLY CLEANING JUNE 2018	01 6033B 09
ALPHA ELECTRICAL SERVICE	67621	7/10/2018	1	385.00	SWF/BRINE INJECTION PUMP WOULD NOT START	39 6031Z 25
ALPHA FIRE & SECURITY ALARM CO	67675	7/20/2018	1	135.00	F&R/VETERANS HALL FIRE ALARM MONITORING/INSPECTION	01 6033V 02
ANDREW THOMSON	67650	7/10/2018	1	2,000.00	WW/PARTIAL BILLING-LIFT STATION B FLOAT PUMP CONTR	12 6032L 12
ANDREW THOMSON	67650	7/10/2018	1	3,049.61	WD/REPLACED FAILED GROOV, UPDATED DEVISE	11 6037 11
ANDREW THOMSON	67650	7/10/2018	1	150.00	WD/COMM FAIL/NO AUTO START RESET COMMS	11 6037 11
ANDREW THOMSON	67650	7/10/2018	1	1,200.00	WD/CALIBRATION OF TURBIDIMETERS	11 6031R 11
ANDREW THOMSON	67650	7/10/2018	1	225.00	WW/WWTP-ALARMS TOUCH SCRREN - FIX POP UP WINDOWS	12 6032T 12
ANDREW THOMSON	67650	7/10/2018	1	300.00	WD/SSWF PROGRAMMED 45 MIN DELAY ON STARTUP	11 6037 11
				<u>6,924.61</u>		

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JULY, 2018

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
ANGELA WEST	67585	7/5/2018	1	259.10	MQ CUSTOMER REFUND	11 2005
AT&T	67660	7/18/2018	1	154.78	WW/ALARM AT LIFT STATION B4 06/25 - 07/24/18	12 6060P 12
AT&T	67734	7/31/2018	1	298.14	WD/ALARM AT VAN GORDON WELL FIELD 07/07 - 08/06/18	11 6060P 11
				<u>452.92</u>		
BALANCE PUBLIC RELATIONS	67582	7/5/2018	1	2,333.34	SWF/CONSULTING SERVICES 07/2018	39 1829K 25
BALANCE PUBLIC RELATIONS	67582	7/5/2018	2	2,333.33	WD/CONSULTING SERVICES 07/2018	11 6080M 11
BALANCE PUBLIC RELATIONS	67582	7/5/2018	3	2,333.33	WW/CONSULTING SERVICES 07/2018	12 6086 12
				<u>7,000.00</u>		
BLAND, MELISSA	67569	7/5/2018	1	100.00	ADM/MONTHLY CELL PHONE REIMBURSEMENT 07/2018	01 6060C 09
BLAND, MELISSA	67569	7/5/2018	2	55.00	ADM/REIMBURSEMENT FOR JUNE CELL PHONE AMT CHANGE	01 6060C 09
BLAND, MELISSA	67661	7/18/2018	1	18.83	ADM/MILEAGE REIMB RETROFIT INSPECTIONS	11 6120E 11
				<u>173.83</u>		
BREZDEN PEST CONTROL, INC.	67625	7/10/2018	1	65.00	ADM/INSPECT & REPLENISH RODENT CONTROL DEVICES MAY	01 6033B 09
BREZDEN PEST CONTROL, INC.	67625	7/10/2018	2	65.00	ADM/INSPECT & REPLENISH RODENT CONTROL DEVICES JUN	01 6033B 09
BREZDEN PEST CONTROL, INC.	67678	7/20/2018	1	65.00	ADM/INSPECT AND REPLENISH RODENT CONTROL DEVICES	01 6033B 09
				<u>195.00</u>		
BUHL, JASON	67570	7/5/2018	1	45.00	WD/MONTHLY CELL PHONE REIMBURSEMENT 07/2018	11 6060C 11
BUSINESSPLANS, INC.	67626	7/10/2018	1	301.00	ADM/MONTHLY HRA PLAN ADMINISTRATION JUNE 2018	01 6086 09
BUSINESSPLANS, INC.	67736	7/31/2018	1	301.00	ADM/MONTHLY HRA PLAN ADMINISTRATION JULY 2108	01 6086 09
				<u>602.00</u>		
CAL-COAST MACHINERY INC.	67627	7/10/2018	1	215.04	F&R/OIL FILTERS FUEL FILTERS	01 6041N 02
CAL-COAST MACHINERY INC.	67627	7/10/2018	1	87.52	F&R/LARGE PTO SHIELD	01 6041N 02
CAL-COAST MACHINERY INC.	67679	7/20/2018	1	110.40	F&R/ARMREST	01 6041N 02
CAL-COAST MACHINERY INC.	67679	7/20/2018	1	9.18	F&R/UNIVERSAL DRIVESHAFT	01 6041N 02
CAL-COAST MACHINERY INC.	67679	7/20/2018	1	24.40	F&R/CLOSING CAP	01 6041N 02
				<u>446.54</u>		
CAMBRIA AUTO SUPPLY LP	67623	7/10/2018	1	50.80	WW/GREASE GUNS GREEN HOSE	12 6032L 12
CAMBRIA AUTO SUPPLY LP	67677	7/20/2018	1	62.72	WW/HOSE END HYDRAULIC HOSE	12 6041V 12
CAMBRIA AUTO SUPPLY LP	67677	7/20/2018	1	201.66	WW/BATTERY CORE DEPOSIT GAS CAN	12 6041V 12
CAMBRIA AUTO SUPPLY LP	67677	7/20/2018	1	169.90	F&R/OIL FILTER HOSE END HYDRALIC HOSE PROTECTORANT	01 6041N 02
CAMBRIA AUTO SUPPLY LP	67677	7/20/2018	1	148.31	F&R/NAPAGOLD FILTERS AND ZIP WAX	01 6041N 02
CAMBRIA AUTO SUPPLY LP	67677	7/20/2018	1	9.00	WW/PTEX ULTRA BLUE	12 6032L 12
CAMBRIA AUTO SUPPLY LP	67677	7/20/2018	1	21.00	F&R/TELESCOPING MIRROR	01 6090 02
				<u>663.39</u>		
CAMBRIA COMMUN SRVCS DIST	67587	7/5/2018	1	270.00	F&R/BIBLE COLLEGE DEPOSIT IN MAIN NOT VETS HALL	01 4500 02
CAMBRIA ROCK	67645	7/10/2018	1	750.00	WD/HAUL AWAY TWO LOADS OF DIRT FROM SEWER PLANT	11 6090 11
CAMBRIA VILLAGE SQUARE	67581	7/5/2018	1	3,431.45	ADM/MONTHLY OFFICE LEASE PMT 1316 TAMSEN 07/2018	01 6075 09
CARMEL & NACCASHA LLP	67571	7/5/2018	1	11,100.00	ADM/MONTHLY RETAINER 07/2018	01 6080K 09
CARMEL & NACCASHA LLP	67680	7/20/2018	1	5,513.00	ADM/JUNE DISTRICT COUNSEL SERVICES	01 6080K 09
CARMEL & NACCASHA LLP	67680	7/20/2018	1	700.00	ADM/JUNE LEGAL SERVICES	11 6080L 11
				<u>17,313.00</u>		

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JULY, 2018

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
CENTRAL COAST COFFEE ROASTING	67628	7/10/2018	1	25.92	WW/COFFEE DELIVERY	01 6050 09
CHARTER COMMUNICATIONS	67681	7/20/2018	1	29.99	F&R/BUSINESS VOICE 07/10/18-08/09/18	01 6060I 02
CHARTER COMMUNICATIONS	67681	7/20/2018	1	87.50	FD/FIBER INTERNET 07/15 - 08/14/18	01 6060I 01
CHARTER COMMUNICATIONS	67681	7/20/2018	2	87.50	ADM/FIBER INTERNET 07/15 - 08/14/18	01 6060I 09
CHARTER COMMUNICATIONS	67681	7/20/2018	3	87.50	WD/FIBER INTERNET 07/15 - 08/14/18	11 6060I 11
CHARTER COMMUNICATIONS	67681	7/20/2018	4	87.50	WW/FIBER INTERNET 07/15 - 08/14/18	12 6060I 12
CHARTER COMMUNICATIONS	67681	7/20/2018	5	452.48	ADM/BUSINESS VOICE 07/15 - 08/14/18	01 6060I 09
CHARTER COMMUNICATIONS	67681	7/20/2018	1	124.98	WW/BUSINESS INTERNET PRO & BUSINESS VOICE	12 6060I 12
CHARTER COMMUNICATIONS	67681	7/20/2018	2	29.99	WW/BUSINESS INTERNET PRO	12 6060I 12
CHARTER COMMUNICATIONS	67737	7/31/2018	1	274.30	F&R/ETHERNET SERVICE 07/09 - 08/08/18 VETS HALL	01 6060I 02
CHARTER COMMUNICATIONS	67737	7/31/2018	2	137.69	F&R/ETHERNET SERVICE 07/09 - 08/08/18 RODEO GRNDS	01 6060I 02
CHARTER COMMUNICATIONS	67737	7/31/2018	3	231.27	ADM/ETHERNET SERVICE 07/09 - 08/08/18 1316 TAMSEN	01 6060I 09
CHARTER COMMUNICATIONS	67737	7/31/2018	4	246.31	WD/ETHERNET SERVICE 07/09 - 08/08/18 5500 HEATH	11 6060I 11
CHARTER COMMUNICATIONS	67737	7/31/2018	5	246.31	WW/ETHERNET SERVICE 07/09 - 08/08/18 5500 HEATH	12 6060I 12
				2,123.32		
CIT BANK, N.A.	67682	7/20/2018	1	333.42	FD/MONTHLY IP OFFICE - PHONE	01 6060P 01
CIT BANK, N.A.	67682	7/20/2018	2	206.40	ADM/MONTHLY IP OFFICE - PHONE	01 6060P 09
CIT BANK, N.A.	67682	7/20/2018	3	113.97	WD/MONTHLY IP OFFICE - PHONE	11 6060P 11
CIT BANK, N.A.	67682	7/20/2018	4	113.97	WW/MONTHLY IP OFFICE - PHONE	12 6060P 12
CIT BANK, N.A.	67738	7/31/2018	1	333.42	FD/MONTHLY IP OFFICE PHONE	01 6060P 01
CIT BANK, N.A.	67738	7/31/2018	2	206.40	ADM/MONTHLY IP OFFICE PHONE	01 6060P 09
CIT BANK, N.A.	67738	7/31/2018	3	113.97	WD/MONTHLY IP OFFICE PHONE	11 6060P 11
CIT BANK, N.A.	67738	7/31/2018	4	113.97	WD/MONTHLY IP OFFICE PHONE	12 6060P 12
				1,535.52		
COASTAL COPY, INC.	67629	7/10/2018	1	57.44	ADM/SAVIN STAPLES	01 6050 09
COASTAL COPY, INC.	67684	7/20/2018	1	1,012.84	ADM/KYOCERA COPY CHARGE RICOH/SAVIN COPY CHARGE	01 6044 09
				1,070.28		
CORBIN WILLITS SYSTEMS INC.	67572	7/5/2018	1	1,224.12	ADM/MONTHLY SUPPORT AGRMENT MOM SOFTWARE 07/2018	01 6044 09
CORBIN WILLITS SYSTEMS INC.	67685	7/20/2018	1	2,145.00	ADM/BANK RECONCILIATIONS	01 6080M 09
				3,369.12		
CULLIGAN-KITZMAN WATER	67630	7/10/2018	1	4.00	FD/HICAP SOFTNER RO SERVICE	01 6033B 01
DAVE BROWN	67586	7/5/2018	1	204.95	MQ CUSTOMER REFUND	11 2005
DAVID D BRUNER CPA, INC.	67735	7/31/2018	1	8,250.00	ADM/FINANCIAL STMT AUDIT 06/30/2017	01 6080A 09
DI OVERNITE, LLC	67631	7/10/2018	1	12.00	ADM/DELIVER CONF ADMIN ASST COMPUTER TO TEKTEGRITY	01 6051 09
DIGITAL DEPLOYMENT, INC	67686	7/20/2018	1	200.00	ADM/STREAMLINE MONTHLY MEMBER FEE	01 6011W 09
DIGITAL DEPLOYMENT, INC	67686	7/20/2018	1	3,000.00	ADM/MIGRATION SERVICES	01 6011W 09
DIGITAL DEPLOYMENT, INC	67739	7/31/2018	1	200.00	ADM/STREAMLINE MONTHLY MEMBER FEE	01 6011W 09
				3,400.00		
ECIVIS LLC	67741	7/31/2018	1	4,500.00	ADM/PRE-AWARD GRANT MANAGEMENT STANDARD LICENSE	01 6080M 09
ECS IMAGING INC.	67688	7/20/2018	1	3,160.00	ADM/ECS PRIORITY SUPPORT 10 HOURS SERVER/EMAIL	01 6044 09
EMPLOYMENT DEVELOPMENT DP	67663	7/18/2018	1	476.65	ADM/LATE PAYMENT SUBMISSION PENALTY	01 6055 09

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JULY, 2018

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
ERNEST PACKAGING SOLUTIONS	67689	7/20/2018	1	831.36	FD/LAUNDRY DETERGENT GLASS CLEANER SIMPLE GREEN	01 6090 01
FAMCOM PIPE & SUPPLY, INC.	67690	7/20/2018	1	1,204.33	WW/LADTECH GRADE RINGS RUBBER CAULKING TUBE	12 6032M 12
FERGUSON ENTERPRISES, INC #135	67691	7/20/2018	1	49.94	F&R/DIAPH REPAIR KIT CLST REPAIR KIT	01 6033B 02
FGL ENVIRONMENTAL INC.	67633	7/10/2018	1	345.00	WD/ORGANIC ANALYSIS 05/22/18	11 6091 11
FGL ENVIRONMENTAL INC.	67633	7/10/2018	1	95.00	WD/BACTI AND SUPPORT ANALYSIS 05/22/18	11 6091 11
FGL ENVIRONMENTAL INC.	67692	7/20/2018	1	383.00	WW/INORGANIC AND SUPPORT ANALYSIS 05/08/18	12 6091 12
FGL ENVIRONMENTAL INC.	67692	7/20/2018	1	388.00	WW/INORGANIC AND SUPPORT ANALYSIS 06/05/18	12 6091 12
				1,211.00		
FIRST BANKCARD	67671	7/19/2018	1	-	F&R/C MENDOZA VISA CHARGES JUNE 2018	01 6090 02
FIRST BANKCARD	67671	7/19/2018	2	31.94	F&R/SUPPLIES FOR SHOP JUNE 2018	01 6090 02
FIRST BANKCARD	67671	7/19/2018	3	71.28	F&R/VOLUNTEER LUNCH MEETING JUN 2018	01 6033R 02
FIRST BANKCARD	67671	7/19/2018	1	-	ADM/J GRUBER VISA CHARGES JUNE 2018	01 6120E 09
FIRST BANKCARD	67671	7/19/2018	2	725.00	ADM/2018 GENERAL MGR LEADERSHIP ACADEMY JUNE 2018	01 6120E 09
FIRST BANKCARD	67671	7/19/2018	3	252.44	ADM/2018 GENERAL MGR LEADERSHIP ACADEMY JUNE 2018	01 6120E 09
FIRST BANKCARD	67671	7/19/2018	4	246.44	ADM/2018 GENERAL MGR LEADERSHIP ACADEMY JUNE 2018	01 6120E 09
FIRST BANKCARD	67671	7/19/2018	5	76.02	ADM/LUNCH MTG WITH CONSULTANT- SERVICES FOR CCSD	01 6115 09
FIRST BANKCARD	67671	7/19/2018	6	43.99	ADM/CLOSED SESSION LUNCH JUNE 2018	01 6115 09
FIRST BANKCARD	67671	7/19/2018	1	-	ADM/M MADRID VISA CHARGES JUNE 2018	01 6115 09
FIRST BANKCARD	67671	7/19/2018	2	11.65	ADM/HUMAN RESOURCES MEETING JUNE 2018	01 6115 09
FIRST BANKCARD	67671	7/19/2018	3	50.00	ADM/CONF ADMIN ASST PRINTER TONER JUNE 2018	01 6045 09
FIRST BANKCARD	67671	7/19/2018	4	20.45	ADM/GM MEETINGS WITH FINANCE/INFRASTRUCTURE STAFF	01 6115 09
FIRST BANKCARD	67671	7/19/2018	5	225.00	ADM/CSDA SAMPLE POLICY HANDBOOK USPS SHIPPED	01 6054 09
FIRST BANKCARD	67671	7/19/2018	6	45.71	ADM/FUEL FOR DISTRICT CAR JUNE 2018	01 6041L 09
FIRST BANKCARD	67671	7/19/2018	7	285.00	WW/WASTEWATER OIT/GRADE I OR II ADVERT JUNE 2018	12 6125 12
FIRST BANKCARD	67671	7/19/2018	8	48.73	ADM/FUEL FOR DISTRICT VEHICLE JUNE 2018	01 6041L 09
FIRST BANKCARD	67671	7/19/2018	9	105.00	ADM/FINANCE SPECIALIST PAYROLL & BENEFITS ADVERT	01 6125 09
FIRST BANKCARD	67671	7/19/2018	10	104.14	ADM/40 ECONOMY BINDERS 1&2 INCH RING, WHITE	01 6115 09
FIRST BANKCARD	67671	7/19/2018	11	130.00	ADM/RENEWAL CITY CLERKS ASSOC OF CALIFORNIA	01 6054 09
FIRST BANKCARD	67671	7/19/2018	12	204.00	ADM/GENERAL MANAGER TONER FOR PRINTER JUNE 2018	01 6045 09
FIRST BANKCARD	67671	7/19/2018	13	39.14	ADM/FUEL FOR DISTRICT VEHICLE JUNE 2018	01 6041L 09
FIRST BANKCARD	67671	7/19/2018	14	225.00	ADM/FINANCE SPECIALIST WITH BENES ADVERT JUNE 2018	01 6125 09
FIRST BANKCARD	67671	7/19/2018	15	14.99	ADM/ADOBE AROBATPRO SUBSCRIPTIONS JUNE 2018	01 6060I 01
FIRST BANKCARD	67671	7/19/2018	1	-	FD/W HOLLINGSWORTH VISA CHARGES JUNE 2018	01 6120E 01
FIRST BANKCARD	67671	7/19/2018	2	319.93	FD/FIRE CHIEF CLASS IN SACRAMENTO JUNE 2018	01 6120E 01
FIRST BANKCARD	67671	7/19/2018	3	543.05	FD/FIRE CHIEF CLASS IN SACRAMENTO JUNE 2018	01 6120E 01
FIRST BANKCARD	67671	7/19/2018	4	31.86	FD/MEAL FOR PERSONNEL ASSIST FIRE PREVENTION MTG	01 6115 01
FIRST BANKCARD	67671	7/19/2018	5	175.76	FD/COFFEE FOR FIRE STATION JUNE 2018	01 6090 01
FIRST BANKCARD	67671	7/19/2018	6	18.00	FD/FULCRUM MONTHLY SUBSCRIPTION JUNE 2018	01 6054 01
FIRST BANKCARD	67671	7/19/2018	7	771.82	FD/POWER TECH PROPELLER 4 BLADE SS JUNE 2018	01 6220S 01
FIRST BANKCARD	67671	7/19/2018	8	35.96	FD/COFFEE FOR FIRE HOUSE JUNE 2018	01 6090 01
FIRST BANKCARD	67671	7/19/2018	1	-	ADM/R GRESENS VISA CHARGES JUNE 2018	01 6060I 09
FIRST BANKCARD	67671	7/19/2018	2	14.99	ADM/ADOBEACRO PRO SUBSCRIPTION JUNE 2018 BLAND	01 6060I 09
FIRST BANKCARD	67671	7/19/2018	3	169.54	WW/UPWORK DRAFTING WORK FOR EFFLUENT SCREEN	12 6170F 12
FIRST BANKCARD	67671	7/19/2018	4	14.99	ADM/ADOBEACRO PRO MONTHLY SUBSCRIPTION JUNE BOB	01 6060I 09
FIRST BANKCARD	67671	7/19/2018	5	15.41	WW/UPWORK DRAFTING WORK FOR EFFLUENT SCREEN	12 6170F 12
FIRST BANKCARD	67671	7/19/2018	6	10.07	ADM/OFFICEMATE SLIM CLIPBOARD STORAGE BOX	11 6050 11
				5,077.30		
FORD MOTOR CREDIT COMPANY LLC	67664	7/18/2018	1	637.09	F&R/2016 FORD F-250 W/UTILITY BODY	01 2516 02

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JULY, 2018

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
FURNITURE INSTALLATION TEAM IN	67742	7/31/2018	1	4,008.04	ADM/FINANCE & CLERK DESKS INSTALL TEAM 50% DEPOSIT	01 6095 09
GFOA - GOVT FINANCE OFFICERS A	67694	7/20/2018	1	160.00	ADM/ANNUAL MEMBERSHIP RENEWAL 07/01/18-06/30/19	01 6054 09
GOLD COAST ENVIRONMENTAL	67635	7/10/2018	1	1,500.00	WW/CALIBRATIONS SIEMENS MAG 6000 RAS 1&2 PLNT EFF	12 6032T 12
GOOFY GRAPHICS	67693	7/20/2018	1	53.88	F&R/DAY USE ONLY ALUMINUM SIGN	01 6033R 02
GRAINGER	67695	7/20/2018	1	367.50	WW/BARRIER POST WITH BELT YELLOW	12 6032C 12
GREEN, JAMES R	67584	7/5/2018	1	9.00	WD/MONTHLY CELL PHONE REIMBURSEMENT JULY 2018	11 6060C 11
GREEN, JAMES R	67584	7/5/2018	2	36.00	SWF/MONTHLY CELL PHONE REIMBURSEMENT JULY 2018	39 6060C 25
				45.00		
GRESENS, ROBERT C.	67574	7/5/2018	1	100.00	WD/MONTHLY CELL PHONE REIMBURSEMENT 07/2018	11 6060C 11
GRISWOLD INDUSTRIES	67683	7/20/2018	1	2,494.50	WD/PREVENTATIVE MAINT PILOTS/ADD NEW PILOT SYSTEM	11 6031D 11
GROSSKREUTZ, BENJAMIN M.	67744	7/31/2018	1	60.00	WD/REIMBURSEMENT GRADE D2 CERTIFICATION RENEWAL	11 6055 11
GRUBER, JEROME	67575	7/5/2018	1	100.00	ADM/MONTHLY CELL PHONE REIMBURSEMENT 07/2018	01 6060C 09
GSOLUTIONZ, INC.	67636	7/10/2018	1	150.00	ADM/ADMIN TRNG WITH VOICE MAIL & NAME CHANGE	01 6060P 09
GSOLUTIONZ, INC.	67745	7/31/2018	1	75.00	ADM/LABOR TO SET UP CONFERENCE CALL FOR GEN MGR	01 6060P 09
				225.00		
HALEY DODSON	67573	7/5/2018	1	100.00	ADM/MONTHLY CELL PHONE REIMBURSEMENT 07/2018	01 6060C 09
HALEY DODSON	67583	7/5/2018	1	13.63	ADM/TRAVEL REIMBURSEMENT POST OFFICE, VETS HALL	01 6115 09
HALEY DODSON	67662	7/18/2018	1	56.55	ADM/MILEAGE REIMB TRIPS TO VETS HALL, ALBERTSONS	01 6115 09
HALEY DODSON	67662	7/18/2018	2	19.94	ADM/MILEAGE REIMB TO PICK UP EASELS IN SLO	01 6115 09
				190.12		
HD SUPPLY FACILITIES MAINTENAN	67713	7/20/2018	1	179.34	SWF/LONG HANDLE DIPPER	39 6091 25
HD SUPPLY FACILITIES MAINTENAN	67713	7/20/2018	1	118.04	WW/IR CONNECTIVITY KIT	12 6048 12
				297.38		
HOLLINGSWORTH, WILLIAM	67576	7/5/2018	1	100.00	FD/MONTHLY CELL PHONE REIMBURSEMENT 07/2018	01 6060C 09
HOLLINGSWORTH, WILLIAM	67666	7/18/2018	1	192.87	FD/FAUCET REPLACEMENT REIMBURSEMENT	01 6033B 01
				292.87		
HOME DEPOT CREDIT SERVICE	67696	7/20/2018	1	110.02	F&R/LUMBER CARPENTER GLOVES MDF SHEETS	01 6033V 02
HOME DEPOT CREDIT SERVICE	67696	7/20/2018	1	45.15	F&R/BIRDBLOCK MESH	01 6033B 02
HOME DEPOT CREDIT SERVICE	67696	7/20/2018	1	88.47	F&R/BIRCH AND POPLAR BOARDS RAGS MOUNTING TAPE	01 6033V 02
				243.64		
INNOVATIVE CONCEPTS	67577	7/5/2018	1	25.00	FD/FIRE WEBSITE HOSTING	01 6044 01
INNOVATIVE CONCEPTS	67577	7/5/2018	2	25.00	ADM/CIS WEB HOSTING	01 6044 09
				50.00		
INTERNAL REVENUE SERVICE	67719	7/24/2018	1	100.38	ADM/FEDERAL EXCISE TAX RETURN 720 FINAL RETURN	01 6054 09
J B DEWAR INC.	67637	7/10/2018	1	1,363.89	FD/205 GLS GASOLINE 165 GLS DIESEL	01 6096 01
J B DEWAR INC.	67697	7/20/2018	1	1,399.64	F&R/400 GALLONS GASOLINE	01 6096 02
				2,763.53		

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JULY, 2018

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
JOHN ALLCHIN	67568	7/5/2018	1	45.00	WW/MONTHLY CELL PHONE REIMBURSEMENT 07/2018	12 6060C 12
JOHN DEERE FINANCIAL	67578	7/5/2018	1	522.49	F&R/MONTHLY PMT COMPACT UTILITY TRACTOR 07/2018	01 2513 02
JOHN MACEY	67655	7/11/2018	1	10.42	MQ CUSTOMER REFUND	11 2005
L.N. CURTIS & SONS	67639	7/10/2018	1	176.71	FD/STRIKETEAM XTO RESCUE GOGGLES	01 6090 01
LIBERTY COMPOSTING, INC.	67698	7/20/2018	1	5,893.49	WW/TIPPING FEES BIOSOLIDS TRAILER FEE	12 6032S 12
LIEBERT CASSIDY WHITMORE	67638	7/10/2018	1	150.00	ADM/CLIENT MATTER NO: CA131-00001	01 6080L 09
LIEBERT CASSIDY WHITMORE	67638	7/10/2018	1	9,746.00	ADM/CLIENT MATTER ca131-00009	01 6080L 09
				<u>9,896.00</u>		
LYNN AZEVEDO	67653	7/11/2018	1	180.65	MQ CUSTOMER REFUND	11 2005
MADELYNN RIGOPOULOS/MARY MAHER	67656	7/11/2018	1	47.74	MQ CUSTOMER REFUND	11 2005
MADRID, MONIQUE	67579	7/5/2018	1	100.00	ADM/MONTHLY CELL PHONE REIMBURSEMENT 07/2018	01 6060C 09
MCMASTER-CARR SUPPLY CO	67700	7/20/2018	1	61.88	WW/18-8 STAINLESS STEEL HEX HEAD SCREW PACK	12 6032L 12
MCMASTER-CARR SUPPLY CO	67700	7/20/2018	1	368.41	WW/STAINLESS STEEL WIRE CLOTH	12 6032T 12
MCMASTER-CARR SUPPLY CO	67700	7/20/2018	1	667.73	WW/STRUT CHANNEL WALL MOUNTS 1FT AND 10 FOOT	12 6032T 12
				<u>1,098.02</u>		
MEL'S LOCK & KEY	67701	7/20/2018	1	122.99	ADM/ADMIN OFFICE REKEY, REPIN AND DUPLICATE KEYS	01 6041N 09
MENDOZA, CARLOS	67580	7/5/2018	1	22.50	ADM/MONTHLY CELL PHONE REIMBURSEMENT 07/2018	01 6060C 09
MENDOZA, CARLOS	67580	7/5/2018	2	22.50	F&R/MONTHLY CELL PHONE REIMBURSEMENT 07/2018	01 6060C 02
				<u>45.00</u>		
MINER'S ACE HARDWARE	67641	7/10/2018	1	352.27	F&R/HELMET HEARING PROTECTION GLOVES CHAPS	01 6090 02
MINER'S ACE HARDWARE	67641	7/10/2018	1	261.76	F&R/ENGINE OIL. GLOVES ROPE LOCK SCREWS	01 6090 02
MINER'S ACE HARDWARE	67641	7/10/2018	1	85.64	F&R/PP1 SAT NEUT GL. ECO FEES	01 6090 02
				<u>699.67</u>		
McKARNEY, NANCY	67640	7/10/2018	1	96.52	ADM/BUSINESS CARDS BLAND DODSON	01 6053 09
McKARNEY, NANCY	67640	7/10/2018	2	48.26	F&R/BUSINESS CARDS TIM OMARR	01 6053 02
McKARNEY, NANCY	67640	7/10/2018	3	96.53	WW/BUSINESS CARDS T ARTHO J GREEN	12 6053 12
McKARNEY, NANCY	67640	7/10/2018	1	382.50	ADM/WEBPAGE SUPPORT 04/25 - 05/03/18	01 6044 09
				<u>623.81</u>		
NANCY GRAVENDER	67665	7/18/2018	1	4.28	ADM/MILEAGE REIMBURSEMENT DAILY POST OFFICE RUNS	01 6120E 09
ORKIN	67642	7/10/2018	1	65.00	FD/PREVENTATIVE PEST CONTROL SERVICES	01 6033B 01
PACIFIC GAS & ELECTRIC	67643	7/10/2018	1	339.63	WW/ELEC SVC SAN SIMEON CRK ROAD 05/25 - 06/25/18	12 6060E 12
PACIFIC GAS & ELECTRIC	67643	7/10/2018	1	21.03	ADM/ELEC SVC 1316 TAMSON STE 203 05/25 - 06/25/18	01 6060E 09
PACIFIC GAS & ELECTRIC	67643	7/10/2018	1	1,242.87	SWF/ELEC SVC 990 SAN SIMEON CRK TRMT PLANT JUN '18	39 6060E 25
PACIFIC GAS & ELECTRIC	67643	7/10/2018	1	10.51	WD/ELEC SVC 7806 VAN GORDON CRK RD 05/25-06/25/18	11 6060E 11
PACIFIC GAS & ELECTRIC	67643	7/10/2018	1	135.65	WD/ELEC SVC 2820 SANTA ROSA CREEK ROAD JUNE 2018	11 6060E 11
PACIFIC GAS & ELECTRIC	67643	7/10/2018	1	347.63	SWF/ELEC SVC 990 SAN SIMEON CRK RD UNIT 2	39 6060E 25

Vendor continued next page

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JULY, 2018

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
<i>Vendor continued from previous page page</i>						
PACIFIC GAS & ELECTRIC	67703	7/20/2018	1	290.08	WW/ELEC SVC LIFT STATION A JUNE 2018	12 6060E 12
PACIFIC GAS & ELECTRIC	67703	7/20/2018	2	211.82	WW/ELEC SVC LIFT STATION 9 JUNE 2018	12 6060E 12
PACIFIC GAS & ELECTRIC	67703	7/20/2018	3	97.44	WW/ELEC SVC LIFT STATION B2 JUNE 2018	12 6060E 12
PACIFIC GAS & ELECTRIC	67703	7/20/2018	4	241.41	WW/ELEC SVC LIFT STATION A1 JUNE 2018	12 6060E 12
PACIFIC GAS & ELECTRIC	67703	7/20/2018	5	475.52	WW/ELEC SVC LIFT STATION B JUNE 2018	12 6060E 12
PACIFIC GAS & ELECTRIC	67703	7/20/2018	6	169.50	WW/ELEC SVC LIFT STATION B3 JUNE 2018	12 6060E 12
PACIFIC GAS & ELECTRIC	67703	7/20/2018	7	325.64	WW/ELEC SVC LIFT STATION B4 JUNE 2018	12 6060E 12
PACIFIC GAS & ELECTRIC	67703	7/20/2018	8	20.39	SWF/ELEC SVC LIFT STN WELL PUMP 9P7 JUNE 2018	39 6060E 25
PACIFIC GAS & ELECTRIC	67703	7/20/2018	9	21.57	WW/ELEC SVC LIFT STATION 8 JUNE 2018	12 6060E 12
PACIFIC GAS & ELECTRIC	67703	7/20/2018	10	17,662.39	WW/ELEC SVC TREATMENT PLANT JUNE 2018	12 6060E 12
PACIFIC GAS & ELECTRIC	67703	7/20/2018	11	14.26	WW/ELEC SVC LIFT STATIONT 4 JUNE 2018	12 6060E 12
PACIFIC GAS & ELECTRIC	67703	7/20/2018	12	189.23	WW/ELEC SVC LIFT STATION B1 JUNE 2018	12 6060E 12
PACIFIC GAS & ELECTRIC	67703	7/20/2018	1	35.61	F&R/ELEC SVC WEST VILLAGE RESTROOM	01 6060E 02
PACIFIC GAS & ELECTRIC	67703	7/20/2018	2	31.97	F&R/ELEC SVC EAST VILLAGE RESTROOM	01 6060E 02
PACIFIC GAS & ELECTRIC	67703	7/20/2018	3	1,231.82	F&R/ELEC SVC STREET LIGHTING 06/05-07/03/18	01 6060E 02
PACIFIC GAS & ELECTRIC	67703	7/20/2018	4	392.86	F&R/ELEC SVC VETERANS HALL 06/05-07/03/18	01 6060E 02
PACIFIC GAS & ELECTRIC	67703	7/20/2018	5	609.64	F&R/ELEC SVC 2850 BURTON 06/05-07/03/18	01 6060E 01
PACIFIC GAS & ELECTRIC	67703	7/20/2018	6	23.72	F&R/ELEC SVC 2850 BURTON 06/05-07/03/18 SPRINKLER	01 6060E 01
PACIFIC GAS & ELECTRIC	67703	7/20/2018	7	467.60	F&R/ELEC SVC 1316 TAMSEN DR 06/05-07/03/18	01 6060E 09
PACIFIC GAS & ELECTRIC	67703	7/20/2018	8	126.75	F&R/ELEC SVC RADIO SHACK 06/05-07/03/18	01 6060E 09
PACIFIC GAS & ELECTRIC	67703	7/20/2018	1	23.57	WD/ELEC SVC 9110 CHARING LANE 05/29 - 06/26/18	11 6060E 11
PACIFIC GAS & ELECTRIC	67703	7/20/2018	2	2,384.43	WD/ELEC SVC 1320 SAN SIMEON CRK RD 5/29-6/26/18	11 6060E 11
PACIFIC GAS & ELECTRIC	67703	7/20/2018	3	1,781.27	WD/ELEC SVC 1330 SAN SIMEON CRK RD 5/29-6/26/18	11 6060E 11
PACIFIC GAS & ELECTRIC	67703	7/20/2018	4	2,447.53	WD/ELEC SVC 1340 SAN SIMEON CRK RD 5/29-6/26/18	11 6060E 11
PACIFIC GAS & ELECTRIC	67703	7/20/2018	5	595.68	WD/ELEC SVC 6425 CAMBRIA PINES RD 5/29-6/26/18	11 6060E 11
PACIFIC GAS & ELECTRIC	67703	7/20/2018	6	29.92	WD/ELEC SVC 988 MANOR WAY 5/29-6/26/18	11 6060E 11
PACIFIC GAS & ELECTRIC	67703	7/20/2018	7	4,745.47	WD/ELEC SVC 2031 RODEO GROUNDS WAY 5/29-6/26/18	11 6060E 11
PACIFIC GAS & ELECTRIC	67703	7/20/2018	8	301.85	WD/ELEC SVC 2499 VILLAGE LANE 5/29-6/26/18	11 6060E 11
PACIFIC GAS & ELECTRIC	67703	7/20/2018	9	700.27	WD/ELEC SVC 1975 STUART ST 5/29-6/26/18	11 6060E 11
				37,746.53		
PASO PRINTERS	67702	7/20/2018	1	246.66	ADM/PURCHASE ORDERS 500 COUNT	01 6050 09
PITNEY BOWES CREDIT- PBCC	67704	7/20/2018	1	125.48	ADM/QUARTERLY LEASE POSTAGE MACHINE 7/1-09/30/18	01 6070 09
POLY PRO WINDOW & DOOR CO	67667	7/18/2018	1	453.67	F&R/2 CURB MOUNT SKYLIGHTS FOR VETS HALL	01 6033V 02
QUILL CORP	67644	7/10/2018	1	(142.40)	ADM/CREDIT MERCHANDISE NOT RECEIVED	01 6050 09
QUILL CORP	67644	7/10/2018	1	157.74	ADM/PENS, TEA PACK DRY ERASE MARKERS COLOR PAPER	01 6050 09
QUILL CORP	67644	7/10/2018	1	187.21	ADM/FRONT DESK CANDY CYAN TONER CARTRIDGE	01 6050 09
QUILL CORP	67644	7/10/2018	1	297.45	ADM/MAGENTA/YELLOW CARTIDGES 1X17 WHITE PAPER	01 6050 09
QUILL CORP	67644	7/10/2018	1	44.34	F&R/BEVERAGE STIRRERS, TRUVIA, DESKPAD	01 6090 02
QUILL CORP	67644	7/10/2018	1	127.94	ADM/DISINFECTING WIPES, USB FLASH DRIVES RUG PAD	01 6050 09
QUILL CORP	67705	7/20/2018	1	142.40	ADM/YELLOW TONER WHITE 11/17 PAPER	01 6050 09
QUILL CORP	67705	7/20/2018	1	6.44	ADM/RUG PAD	01 6050 09
QUILL CORP	67705	7/20/2018	1	28.95	WW/LASER LABELS	12 6050 12
QUILL CORP	67705	7/20/2018	1	965.22	WW/COMPACT RECEPTION STATION 3 DRAWER FILE	12 6095 12
				1,815.29		
RAIN FOR RENT	67657	7/16/2018	1	1,680.00	SWF/SPILLGUARD ECONT TANK FLAT TOP	39 6070 25

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JULY, 2018

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
RETIREE00	67588	7/6/2018	1	429.29	WD/MONTHLY HEALTH INSUR REIMB FOR JULY '18	11 5121 11
RETIREE01	67589	7/6/2018	1	458.57	WW/MONTHLY HEALTH INSUR PREMIUM FOR JUL '18	12 5121 12
RETIREE02	67590	7/6/2018	1	458.57	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JULY 18	01 5121 02
RETIREE04	67591	7/6/2018	1	148.15	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '18	01 5121 09
RETIREE05	67592	7/6/2018	1	429.29	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '18	12 5121 12
RETIREE06	67593	7/6/2018	1	148.15	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JULY '18	11 5121 11
RETIREE07	67594	7/6/2018	1	148.15	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JULY '18	11 5121 11
RETIREE08	67595	7/6/2018	1	135.89	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JULY '18	11 5121 11
RETIREE09	67596	7/6/2018	1	148.15	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '18	01 5121 09
RETIREE10	67597	7/6/2018	1	148.15	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB JULY '18	01 5121 09
RETIREE11	67598	7/6/2018	1	148.15	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '18	01 5121 09
RETIREE12	67599	7/6/2018	1	991.47	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '18	12 5121 12
RETIREE13	67600	7/6/2018	1	148.15	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '18	01 5121 01
RETIREE14	67601	7/6/2018	1	148.15	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '18	01 5121 02
RETIREE15	67602	7/6/2018	1	148.15	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '18	01 5121 01
RETIREE16	67603	7/6/2018	1	429.29	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JULY '18	11 5121 11
RETIREE17	67604	7/6/2018	1	429.29	ADM/MONTHLY HEALTH INSUR PERMIUM REIMB FOR JUL '18	01 5121 09
RETIREE19	67605	7/6/2018	1	1,050.15	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '18	01 5121 01
RETIREE20	67606	7/6/2018	1	148.15	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JULY '18	12 5121 12
RETIREE21	67607	7/6/2018	1	148.15	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JULY '18	12 5121 12
RETIREE22	67608	7/6/2018	1	429.29	WW/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JULY '18	12 5121 12
RETIREE23	67609	7/6/2018	1	429.29	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '18	01 5121 09
RETIREE24	67610	7/6/2018	1	148.15	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '18	01 5121 02
RETIREE26	67611	7/6/2018	1	792.49	ADM/MONTHLY HEALTH INSUR PERMIUM REIMB FOR JUL '18	01 5121 09
RETIREE27	67612	7/6/2018	1	1,050.16	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JULY '18	01 5121 01
RETIREE28	67613	7/6/2018	1	429.29	F&R/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '18	01 5121 02
RETIREE30	67614	7/6/2018	1	458.57	WD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JULY '18	11 5121 11
RETIREE31	67615	7/6/2018	1	458.57	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '18	01 5121 09
RETIREE32	67616	7/6/2018	1	1,050.15	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '18	01 5121 09
RETIREE33	67617	7/6/2018	1	458.57	ADM/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JUL '18	01 5121 09
RETIREE34	67618	7/6/2018	1	991.47	FD/MONTHLY HEALTH INSUR PREMIUM REIMB FOR JULY '18	01 5121 01
				13,137.46		
RICE, MIKE	67658	7/16/2018	1	120.00	F&R/APRIL HANGING OF MAIN STREET BANNERS	01 6033B 02
ROTO-ROOTER PLUMBING	67706	7/20/2018	1	150.00	F&R/CENTER ST PUBLIC RESTROOMS REMOVED DEBRIS	01 6033B 02
SAN LUIS AUTOBODY	67747	7/31/2018	1	235.00	WW/TOWED WW SUPERVISOR'S TRUCK TO SHOP	12 6041L 12
SAN LUIS OBISPO COUNTY	67708	7/20/2018	1	249.00	WW/RENEWAL OF EQUIPMENT UNDER PERMIT #1846-1	12 6055 12
SAN LUIS PERSONNEL SERVICES, I	67707	7/20/2018	1	1,600.00	ADM/ADMIN ASST FRONT DESK TEMP SERV WKEND 06/22/18	01 6080T 09
SAN LUIS PERSONNEL SERVICES, I	67707	7/20/2018	1	1,915.00	ADM/ADMIN ASST FRONT DESK TEMP SERV WKEND 06/29/18	01 6080T 09
SAN LUIS PERSONNEL SERVICES, I	67707	7/20/2018	1	1,240.00	ADM/ADMIN ASST FRONT DESK TEMP SERV WKEND 07/06/18	01 6080T 09
				4,755.00		
SCOTT GANG	67654	7/11/2018	1	47.74	MQ CUSTOMER REFUND	11 2005
SDRMA	67566	7/1/2018	1	113,964.27	ADM/2018/2019 PROP/LIAB PROGRAM CONTRIB AMOUNT	01 6030 09
SLO CO FIRE / CAL FIRE	67669	7/18/2018	1	44,858.24	FD/DISPATCH SERVICES	01 6055 01

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JULY, 2018

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
SLO COUNTY CLERK-RECORDER	67672	7/19/2018	1	75.00	ADM/LIEN 525 WARWICK ST SCHLANGER	01 4390 09
SLO COUNTY CLERK-RECORDER	67748	7/31/2018	1	90.00	ADM/RELEASE OF LIEN 7830 ERNEST PLACE	01 4390 09
				<u>165.00</u>		
SLO COUNTY PUBLIC WORKS	67647	7/10/2018	1	153.00	WD/ANNUAL ENCROACHMENT PERMIT FY 18-19	11 6055 11
SLOACTTC	67567	7/1/2018	1	26,539.75	ADM/LAFCO CHARGES - CAMBRIA COMM SERVICES DISTRICT	01 6055 09
SOUTH BAY REGION PUBLIC SAFETY	67648	7/10/2018	1	300.00	FD/FIRE CHIEF OFFICER 3D D MCCRAIN	01 6120E 01
STATE WATER RES.CTRL.BRD.	67649	7/10/2018	1	225.00	WW/J VORMBAUM GRADE III CERTIFICATION	12 6055 12
STEPHANIE MORRISS	67646	7/10/2018	1	7.58	ADM/REIMBURSEMENT FOR TRAVEL TO POST OFFICE	01 6115 09
STEPHANIE MORRISS	67668	7/18/2018	1	3.49	ADM/MILEAGE REIMB FOR POST OFFICE TRIPS	01 6120E 09
STEPHANIE MORRISS	67668	7/18/2018	2	56.63	ADM/MILEAGE REIMB STAPLES PICKING UP PRINTER	01 6120E 09
STEPHANIE MORRISS	67746	7/31/2018	1	2.73	ADM/REIMB TRAVEL TO PPBI AND POST OFFICE	01 6120E 09
				<u>70.43</u>		
TEKTEGRITY INC	67709	7/20/2018	1	1,712.50	ADM/BILLABLE HOURS FOR SERVER PROJECT	01 6170 09
TEKTEGRITY INC	67709	7/20/2018	1	2,198.00	ADM/MONTHLY BILLING FOR JULY	01 6044 09
TEKTEGRITY INC	67709	7/20/2018	1	2,125.00	ADM/OVERAGE HOURS FOR JUNE 2018	01 6044 09
TEKTEGRITY INC	67709	7/20/2018	1	1,433.20	ADM/APIAR NEW COMPUTER PLUS NEW MONITORS	01 6045 09
TEKTEGRITY INC	67709	7/20/2018	1	2,417.50	ADM/DELL LAPTOP DOCKING STATIONS MONITOR & CABLES	11 6045 11
TEKTEGRITY INC	67709	7/20/2018	1	2,198.00	ADM/MONTHLY BILLING FOR AUGUST	01 6044 09
				<u>12,084.20</u>		
TERRAIN GROUP	67710	7/20/2018	1	656.25	F&R/SURVEYING SERVICES AT VETERANS HALL	01 6033V 02
THE BLUEPRINTER	67624	7/10/2018	1	1,466.52	WD/WATER NOTICE POSTCARDS CONSUMER CONFID REPORT	11 6053 11
THE DOCUTEAM	67632	7/10/2018	1	458.40	ADM/BOX STORAGE PICKUP AND DELIVERY RESHELING	01 6080M 09
THE DOCUTEAM	67687	7/20/2018	1	458.40	ADM/BOX STORAGE PICK UP AND DELIVERY RESHELING	01 6080M 09
THE DOCUTEAM	67687	7/20/2018	1	510.81	ADM/BOX STORAGE DELIVERY AND PICKUP RESHELING	01 6080M 09
THE DOCUTEAM	67740	7/31/2018	1	510.81	ADM/BOX STORAGE PICKUP & DELIVERY EMAIL RECORDS	01 6080M 09
				<u>1,938.42</u>		
THE GAS COMPANY	67634	7/10/2018	1	90.43	F&R/GAS SVC VETERANS HALL 05/21-06/2018	01 6060G 02
THE GAS COMPANY	67634	7/10/2018	1	4.42	ADM/GAS SVC 1316 TAMSEN #201 05/16 - 06/15/18	01 6060G 09
THE GAS COMPANY	67634	7/10/2018	1	114.40	FD/GAS SVC 28550 BURTON DIRVE 05/30 - 06/28/18	01 6060G 01
THE GAS COMPANY	67634	7/10/2018	1	0.88	ADM/GS SVC 1316 TAMSEN #203 05/16-06/15/18	01 6060G 09
THE GAS COMPANY	67634	7/10/2018	1	4.47	FD/GAS SVC 5490 HEATH LANE 05/24-06/25/18	01 6060G 01
THE GAS COMPANY	67634	7/10/2018	1	40.83	WW/GAS SVC 5500 HEATH LANE 05/24-06/25/18	12 6060G 12
THE GAS COMPANY	67634	7/10/2018	1	34.56	WW/GAS SVC 5500 HEATH LANE 05/24-06/25/18	12 6060G 12
THE GAS COMPANY	67743	7/31/2018	1	88.72	F&R/GAS SVC VETERANS HALL 06/20 - 07/20/18	01 6060G 02
				<u>378.71</u>		
THE MARZOLF COMPANY, INC.	67699	7/20/2018	1	324.64	WW/STAINLESS STEEL TWO PIECE FLANGE WITH SPEARS	12 6032L 12
THE TRIBUNE	67711	7/20/2018	1	700.00	WW/WASTEWATER OIT GRADE I OR II RECRUITMENT	12 6125 12
THE TRIBUNE	67711	7/20/2018	2	203.28	WW/DELINQUENT SOLID WASTE NOTICE	12 6010 12
THE TRIBUNE	67711	7/20/2018	3	256.52	FD/FIRE SUPPRESSION BENEFIT ASSESSMENT NOTICE	01 6010 01
THE TRIBUNE	67711	7/20/2018	4	145.20	ADM/NOTICE OF PRELIMINARY BUDGET	01 6010 09

Vendor continued next page

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JULY, 2018

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
<i>Vendor continued from previous page page</i>						
THE TRIBUNE	67711	7/20/2018	5	700.00	ADM/FINANCE SPECIALIST RECRUITMENT	01 6125 09
THE TRIBUNE	67711	7/20/2018	6	99.22	ADM/NOTICE OF ADOPTING PRELIMINARY BUDGET	01 6010 09
				2,104.22		
THE WILSON BOHANNAN COMPANY	67717	7/20/2018	1	28.06	SWF/CUT KEY CK6	39 6031Z 25
TPB INVESTMENTS INC.	67716	7/20/2018	1	168,501.00	SWF/BANK LOAN PRINCIPLE	39 2604 11
TPB INVESTMENTS INC.	67716	7/20/2018	2	161,211.03	SWF/BANK LOAN INTEREST	39 6180I 25
				329,712.03		
UNITED RENTALS (NA) INC.	67712	7/20/2018	1	22,556.83	WD/NEW AIR COMPRESSOR JACK HAMMER	11 6170 11
VERIZON WIRELESS	67714	7/20/2018	1	34.02	FD/MONTHLY CELL PHONE SERVICE WATER TENDER	01 6060C 01
VERIZON WIRELESS	67714	7/20/2018	2	95.55	FD/MONTHLY CELL PHONE SERVICE ENGINE 5791	01 6060C 01
VERIZON WIRELESS	67714	7/20/2018	1	61.74	FD/MONTHLY DATA TABLET SERVICE	01 6060C 01
VERIZON WIRELESS	67714	7/20/2018	2	61.74	FD/MONTHLY TABLET DATA SERVICE	01 6060I 01
VERIZON WIRELESS	67714	7/20/2018	3	32.87	F&R/MONTHLY ON CALL CELL PHONE SERVICE	01 6060C 02
VERIZON WIRELESS	67714	7/20/2018	4	85.20	WD/MONTHLY ON CALL CELL PHONE SERVICE	11 6060C 11
VERIZON WIRELESS	67714	7/20/2018	5	84.52	WW/MONTHLY ON CALL CELL PHONE SERVICE	12 6060C 12
				455.64		
WAYNE'S TIRE, INC.	67715	7/20/2018	1	1,072.87	F&R/FORD F-250 SUPER DUTY TIRES FOUR TIRES	01 6041L 02
WEST COAST TREE SERVICE	67651	7/10/2018	1	1,200.00	F&R/PARK HILL TRAIL CLEARED WEED ABATEMENT	01 6033G 02
WEST COAST TREE SERVICE	67651	7/10/2018	1	800.00	F&R/CUT,REMOVE,CHIP TREES ON CCSD LOT	01 6033G 02
WEST COAST TREE SERVICE	67651	7/10/2018	1	1,500.00	F&R/FIRE BREAK AT SHAMMEL PARK	01 6033R 02
				3,500.00		
WILLIAMS HORTICULTURE	67652	7/10/2018	1	675.00	SWF/MONTHLY TREATMENT FOR GOPHERS	39 6031Z 25
WINSOR CONSTRUCTION, INC.	67718	7/20/2018	1	43.00	F&R/GREEN WASTE REMOVAL AND DUMP FEE	01 6033R 02
	67659	7/19/2018	9000	(347.23)	Ck# 067659 Reversed	11 6051 11
	67659	7/19/2018	9002	(38.01)	Ck# 067659 Reversed	11 6080M 11
	67659	7/19/2018	9000	(842.04)	Ck# 067659 Reversed	11 6051 11
	67659	7/19/2018	9002	(842.05)	Ck# 067659 Reversed	12 6051 12
	67659	7/19/2018	9004	(252.13)	Ck# 067659 Reversed	11 6080M 11
	67659	7/19/2018	9006	(252.12)	Ck# 067659 Reversed	12 6080M 12
	67687	7/20/2018	9000	(458.40)	Ck# 067687 Reversed	01 6080M 09
	67687	7/20/2018	9000	(510.81)	Ck# 067687 Reversed	01 6080M 09
				(3,542.79)		
Accounts Payable Vendor Subtotal				738,992.13		
Fire Department Accounts Payable Subtotal				55,132.66		
Facilities & Resources Accounts Payable Subtotal				14,541.63		
Administration Accounts Payable Subtotal				230,269.83		
Water Accounts Payable Subtotal				56,447.12		
Wastewater Accounts Payable Subtotal				42,875.73		
Sustainable Water Facility Accounts Payable Subtotal				339,725.16		
Accounts Payable Vendor Subtotal				738,992.13		

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JULY, 2018

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
AFLAC (AMER FAM LIFE INS)	5809	7/13/2018	1	100.76	VOLUNTARY INS-PRETAX	01 2162
AFLAC (AMER FAM LIFE INS)	5832	7/27/2018	1	100.76	VOLUNTARY INS-PRETAX	01 2162
				<u>201.52</u>		
AMERITAS	5842	7/31/2018	1	3,572.48	DENTAL INSURANCE-YER	01 2150
AMERITAS	5842	7/31/2018	2	217.56	DENTAL INSURANCE-YER	39 5102 25
AMERITAS	5842	7/31/2018	3	(144.64)	DENTAL INSURANCE-YER	01 5102 09
AMERITAS	5842	7/31/2018	4	131.58	DENTAL INSURANCE-YER	01 5102 09
AMERITAS	5842	7/31/2018	5	131.58	DENTAL INSURANCE-YER	01 5102 09
AMERITAS	5842	7/31/2018	6	65.62	DENTAL INSURANCE-YER	39 5102 25
AMERITAS	5842	7/31/2018	7	70.20	DENTAL INSURANCE-YER	01 5102 09
AMERITAS	5842	7/31/2018	1	457.46	DENTAL INSURANCE-YER	01 2150
				<u>4,501.84</u>		
CAMBRIA COMMUNITY SERVICES DIS	5810	7/13/2018	1	1,150.00	MEDICAL REIMBURSEMNT	01 2171
CAMBRIA COMMUNITY SERVICES DIS	5810	7/13/2018	2	250.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SERVICES DIS	5810	7/13/2018	3	50.00	MEDICAL REIMBURSEMNT	01 5122 02
CAMBRIA COMMUNITY SERVICES DIS	5810	7/13/2018	4	200.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	5810	7/13/2018	5	150.00	MEDICAL REIMBURSEMNT	11 5122 11
CAMBRIA COMMUNITY SERVICES DIS	5810	7/13/2018	6	200.00	MEDICAL REIMBURSEMNT	12 5122 12
CAMBRIA COMMUNITY SERVICES DIS	5833	7/27/2018	1	1,150.00	MEDICAL REIMBURSEMNT	01 2171
CAMBRIA COMMUNITY SERVICES DIS	5833	7/27/2018	2	250.00	MEDICAL REIMBURSEMNT	01 5122 01
CAMBRIA COMMUNITY SERVICES DIS	5833	7/27/2018	3	50.00	MEDICAL REIMBURSEMNT	01 5122 02
CAMBRIA COMMUNITY SERVICES DIS	5833	7/27/2018	4	200.00	MEDICAL REIMBURSEMNT	01 5122 09
CAMBRIA COMMUNITY SERVICES DIS	5833	7/27/2018	5	150.00	MEDICAL REIMBURSEMNT	11 5122 11
CAMBRIA COMMUNITY SERVICES DIS	5833	7/27/2018	6	200.00	MEDICAL REIMBURSEMNT	12 5122 12
				<u>4,000.00</u>		
CAMBRIA FIRE FIGHTERS LOCAL 46	5812	7/13/2018	1	240.00	DUES-FIRE IAFF	01 2160
CAMBRIA FIRE FIGHTERS LOCAL 46	5836	7/27/2018	1	240.00	DUES-FIRE IAFF	01 2160
				<u>480.00</u>		
CAMBRIA FIREFIGHTERS ASSN	5835	7/27/2018	1	181.82	RESERVE FIREFTR DUES	01 2160
EMPLOYMENT DEVELOPMENT DP	5811	7/13/2018	1	3,485.18	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	5811	7/13/2018	1	1,030.53	STATE INCOME TAX	01 2130
EMPLOYMENT DEVELOPMENT DP	5834	7/27/2018	1	4,400.39	STATE INCOME TAX	01 2110
EMPLOYMENT DEVELOPMENT DP	5834	7/27/2018	1	1,171.65	STATE INCOME TAX	01 2130
				<u>10,087.75</u>		
ICMA-VNTGPT TRSFR AGT 457	5815	7/13/2018	1	2,215.59	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	5815	7/13/2018	1	927.81	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	5839	7/27/2018	1	2,267.51	457 DEFERRED COMP IN	01 2141
ICMA-VNTGPT TRSFR AGT 457	5839	7/27/2018	1	927.81	457 DEFERRED COMP IN	01 2141
				<u>6,338.72</u>		
IRS/FEDERAL PAYROLL TAXES	5814	7/13/2018	1	9,332.16	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	5814	7/13/2018	1	13,051.60	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	5814	7/13/2018	1	3,052.44	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	5838	7/27/2018	1	11,842.72	FEDERAL INCOME TAX	01 2100
IRS/FEDERAL PAYROLL TAXES	5838	7/27/2018	1	14,528.44	FEDERAL INCOME TAX	01 2120
IRS/FEDERAL PAYROLL TAXES	5838	7/27/2018	1	3,397.80	FEDERAL INCOME TAX	01 2120
				<u>55,205.16</u>		

CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH OF JULY, 2018

VENDOR	CHECK NO.	CHECK DATE	LINE NO.	AMOUNT	DESCRIPTION	ACCOUNT NUMBER
LINCOLN FINANCIAL GROUP	5843	7/31/2018	1	217.36	LIFE INSURANCE	01 2164
LINCOLN FINANCIAL GROUP	5843	7/31/2018	2	7.65	LIFE INSURANCE	01 5105 01
LINCOLN FINANCIAL GROUP	5843	7/31/2018	3	7.65	LIFE INSURANCE	01 5105 01
				232.66		
PERS HEALTH BENEFIT SERV	5845	7/31/2018	1	33,781.05	MEDICAL INSURANC-YER	01 2151
PERS HEALTH BENEFIT SERV	5845	7/31/2018	2	801.89	MEDICAL INSURANC-YER	01 5103 01
PERS HEALTH BENEFIT SERV	5845	7/31/2018	3	801.89	MEDICAL INSURANC-YER	01 5103 01
PERS HEALTH BENEFIT SERV	5845	7/31/2018	4	143.19	MEDICAL INSURANC-YER	01 5103 01
PERS HEALTH BENEFIT SERV	5845	7/31/2018	5	665.00	MEDICAL INSURANC-YER	01 5103 09
PERS HEALTH BENEFIT SERV	5845	7/31/2018	6	532.00	MEDICAL INSURANC-YER	01 5121 02
PERS HEALTH BENEFIT SERV	5845	7/31/2018	7	1,330.00	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	5845	7/31/2018	8	798.00	MEDICAL INSURANC-YER	11 5121 11
PERS HEALTH BENEFIT SERV	5845	7/31/2018	9	798.00	MEDICAL INSURANC-YER	12 5121 12
PERS HEALTH BENEFIT SERV	5845	7/31/2018	10	48.45	MEDICAL INSURANC-YER	01 5121 09
PERS HEALTH BENEFIT SERV	5845	7/31/2018	11	95.75	MEDICAL INSURANC-YER	01 5103 09
PERS HEALTH BENEFIT SERV	5845	7/31/2018	1	6,101.14	MEDICAL INSURANC-YER	01 2151
				45,896.36		
PERS RETIREMENT SYSTEM	5816	7/13/2018	1	14.76	PERS PAYROLL REMITTANCE	01 5111 09
PERS RETIREMENT SYSTEM	5816	7/13/2018	2	18,706.06	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	5840	7/27/2018	1	0.03	PERS PAYROLL REMITTANCE	01 5111 09
PERS RETIREMENT SYSTEM	5840	7/27/2018	2	20,291.14	PERS PAYROLL REMITTANCE	01 2140
PERS RETIREMENT SYSTEM	5844	7/31/2018	1	7,318.34	UNFUNDED ACCRUAL LIABILITY	01 5109 09
PERS RETIREMENT SYSTEM	5844	7/31/2018	2	1,911.74	UNFUNDED ACCRUAL LIABILITY	01 5109 02
PERS RETIREMENT SYSTEM	5844	7/31/2018	3	4,550.57	UNFUNDED ACCRUAL LIABILITY	11 5109 11
PERS RETIREMENT SYSTEM	5844	7/31/2018	4	4,381.51	UNFUNDED ACCRUAL LIABILITY	12 5109 12
PERS RETIREMENT SYSTEM	5844	7/31/2018	5	1,144.76	UNFUNDED ACCRUAL LIABILITY	11 5109 25
PERS RETIREMENT SYSTEM	5844	7/31/2018	6	434.11	UNFUNDED ACCRUAL LIABILITY	01 5109 09
PERS RETIREMENT SYSTEM	5844	7/31/2018	7	59.00	UNFUNDED ACCRUAL LIABILITY	01 5109 09
PERS RETIREMENT SYSTEM	5844	7/31/2018	8	1,146.00	UNFUNDED ACCRUAL LIABILITY	01 5109 01
PERS RETIREMENT SYSTEM	5844	7/31/2018	9	174.00	UNFUNDED ACCRUAL LIABILITY	01 5109 01
PERS RETIREMENT SYSTEM	5844	7/31/2018	10	5,806.70	UNFUNDED ACCRUAL LIABILITY	01 5109 01
				65,938.72		
PPBI-DIRECT DEPOSIT	5813	7/13/2018	1	4,000.00	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	5813	7/13/2018	1	54,021.42	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	5837	7/27/2018	1	3,921.00	Direct Deposit Flat	01 2152
PPBI-DIRECT DEPOSIT	5837	7/27/2018	1	60,564.49	Direct Deposit Flat	01 2152
				122,506.91		
SEIU LOCAL 620	5817	7/13/2018	1	468.52	SEIU UNION DUES	01 2160
SEIU LOCAL 620	5841	7/27/2018	1	433.60	SEIU UNION DUES	01 2160
				902.12		
				316,473.58		
Payroll Payable Subtotal						
TOTAL DISBURSEMENTS FOR JULY, 2018				1,055,465.71		

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
Wednesday, July 11, 2018 10:00 AM

1. OPENING

A. Call to Order

President Rice called the meeting to order at 10:00 a.m.

B. Pledge of Allegiance

President Rice led the Pledge of Allegiance.

C. Establishment of Quorum

Board Members present: Amanda Rice, Jim Bahringer, Harry Farmer and David Pierson.

Finance Committee members present: David Pierson, Ted Siegler, Cindy Steidel, Dewayne Lee and Amanda Rice.

Infrastructure Committee members present: Jim Bahringer, Karen Dean, Mike Lyons, Muril Clift and Harry Farmer.

Staff present: General Manager Jerry Gruber, Administrative Services Officer/District Clerk Monique Madrid and District Engineer Bob Gresens.

2. PUBLIC COMMENT ON AGENDA ITEMS (LIMITED TO 30 MINUTES)

Public Comment:

Crosby Swartz: SWF running

Tina Dickason: June 21 meeting 3rd rate study presentation

3. REGULAR BUSINESS

A. Finance Committee Leads Discussion on Process and Policies to Set in Place for the Implementation of the Capital Improvement Program.

Public Comment:

Dennis Perry spoke 3 times: policies benchmarks and milestones

Tina Dickason spoke 3 times: legal fees spent on harassment and retaliation

Cheryl McDowell

Speaker Unknown

Karen Pierson: finance committee and freeze salaries

Committee Member Pierson stated we need policies in place to assure the community.

1. CIP policy
2. Policy on budget and approval, role of finance committee.
3. Rate information in the budget. We should have a rate study every three years.
4. Reserve policy: update revision, begin setting aside money. CSDA recommended a reserve policy. He recommends these items be on the committees next agendas.

Committee Member Rice stated the goal for the October meeting is to have a referral on this policy from the two committees.

Committee Member Bahringer suggested having each committee present one agenda item each month and by the September Board meeting, have a CIP policy for review by the Board of Directors.

Committee Member Farmer stated we shouldn't wait.

Committee Member Dean asked that both committees be able to interact and have quarterly meetings like this one.

Committee Member Clift stated the Board makes decisions and gives direction to committees. He asked the Board to provide their expectations.

Committee Member Pierson moved to recommend that the Board go forward or not go forward with the rate increase.

Committee Member Bahringer moved to go forward with option B as it's presented by Alex Handler and adjusted by the previous motion by Board approval for annual adjustments.

Committee Member Lyons seconded the motion.

Committee Member Rice didn't feel it was appropriate for five Board members to vote on this item.

Committee Member Bahringer withdrew his motion.

B. Infrastructure Committee Reviews Capital Improvement Program and Provides Recommendations of their last Meeting and Discusses the Status and Need for the Capital Improvement Program Individual Line Items.

The committee discussed the Capital Improvement Program and the status and need for Capital Improvement Program individual items.

Public Comment:
Donn Howell

C. Finance Committee Reviews Rate Study Alternative B.

The committee discussed Rate Study Alternative B.

Public Comment:
Donn Howell

D. The Committees Summarize Rate Recommendations for the July 12, 2018 Special Board Meeting.

Public Comment:
Donn Howell
Laura Swartz

Committee Member Bahringer moved that both committees recommend the full Board place in resolution rate increases to be approved by the board annually.

Committee Member Siegler seconded the motion.

Motion Passed: 9-Ayes, 0-Nays, 1-Absent (Clift)

Committee Member Lyons stated he agreed that the Cambrian's main goal is water security. Most of this is in three infrastructure components, Water, SWF and Wastewater. These will help us avoid catastrophic failure. Finding fault with others is not helpful and not making improvements and continuing with delays is costly in the long term. Delaying is not productive. Public Trust is an important matter.

Committee Member Siegler stated today's questions and discussions did not result in any objections to the listed CIP projects. All agreed there are deteriorating facilities. There has been criticism of management.

E. ADJOURN

The meeting was adjourned at 2:25 p.m.

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
Thursday, July 12, 2018 3:00 PM

1. OPENING

A. Call to Order

Vice President Bahringer called the meeting to order at 3:03 p.m.

B. Pledge of Allegiance

Vice President Bahringer led the Pledge of Allegiance.

C. Establishment of Quorum

Board present: Jim Bahringer, Harry Farmer, Aaron Wharton and David Pierson.

Absent: Amanda Rice.

Staff Present: General Manager Jerry Gruber, Administrative Services Officer/District Clerk Monique Madrid, District Engineer Bob Gresens and Interim Finance Manager Alleyne LaBossiere.

2. PUBLIC COMMENT ON AGENDA ITEMS

Public Comment:
None.

3. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

- A. RECEIVE AND DISCUSS WATER, SUSTAINABLE WATER FACILITY AND SEWER RATE RECOMMENDATIONS FROM BARTLE WELLS ASSOCIATES, AND CONSIDER PROPOSED WATER, SUSTAINABLE WATER FACILITY AND SEWER RATES AND SET A PROPOSITION 218 PROTEST HEARING DATE**

Vice President Bahringer introduced the item and took public comment.

Public Comment:
Mike Lyons
Mel Dorn
Tina Dickason
Crosby Swartz
Don Archer
Donn Howell
Dewayne Lee

Director Farmer expressed agreement with nearly all who spoke during public comment. He stated he's reluctant to vote for a rate increase unless the majority of the money went to the Wastewater Department and a small amount to Water Department, but zero to the Sustainable Water Facility.

Director Wharton moved to select proposed Alternative B for water, SWF and sewer rates with any annual increases subject to Board approval and to set a Proposition 218 hearing date on August 30, 2018.

Director Pierson seconded the motion.

Roll Call Vote:

Director Wharton- Aye

Director Pierson- Aye

Director Farmer- Nay

Vice President Bahringer- Aye

President Rice- Absent

Motion Passed: 3-Ayes (Wharton, Pierson, Bahringer), 1-Nay (Farmer), 1-Absent (Rice)

B. CONSIDERATION OF ADOPTION OF RESOLUTION 20-2018 UPDATING THE ASSIGNMENT OF BANKING POWERS FOR CAMBRIA COMMUNITY SERVICES DISTRICT

Vice President Bahringer introduced the item and turned it over to the General Manager, who gave a brief summary and asked for any questions.

Director Pierson moved to adopt Resolution 20-2018 updating the CCSD banking powers.

Director Wharton seconded the motion.

Roll Call Vote:

Director Pierson- Aye

Director Wharton- Aye

Director Farmer- Aye

Vice President Bahringer- Aye

President Rice- Absent

Motion Passed: 4-Ayes (Pierson, Wharton, Farmer, Bahringer), 0-Nays, 1-Absent (Rice)

4. ADJOURN

Vice President Bahringer adjourned the meeting at 6:00 p.m.

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
 Monday, July 23, 2018 10:00 AM

1. OPENING

A. Call to Order

President Rice called the meeting to order at 10:00 a.m.

B. Pledge of Allegiance

President Rice led the Pledge of Allegiance.

C. Establishment of Quorum

Directors present: Amanda Rice, Jim Bahringer, Aaron Wharton and David Pierson.

Absent: Harry Farmer.

Staff present: Administrative Services Officer/District Clerk Monique Madrid and Interim Finance Manager Alleyne LaBossiere.

2. PUBLIC COMMENT ON AGENDA ITEMS

Public Comment:
None.

3. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

A. DISCUSSION AND CONSIDERATION TO APPROVE A LETTER OF SUPPORT AND COMPLIANCE TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY FOR THE STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT APPLICATION

President Rice introduced the item and provided a brief summary.

Captain Gibson provided information on behalf of the Fire Chief.

Captain Torlano clarified which questions were previously answered in the letter.

Public Comment:
 Ted Siegler
 Jerry Wood
 Tom Gray
 Bev Prayer
 Jo Ellen Butler
 Michael Calderwood
 Barbara Bronson Gray

President Rice would like a Fire Standing Committee and stated that it would be helpful to have a different letter to FEMA stating the CCSD had good intentions, but has to withdraw or that CCSD cannot support the matching funds at this time.

Director Pierson stated the letter is poor and doesn't answer FEMA's questions. It is fiscally irresponsible to go forward with the grant approval letter.

Director Bahringer stated it was a positive letter, that we pass on receiving the grant and hope to be considered in the future.

Director Bahringer moved to withdraw the application, authorize a letter of non-support due to present fiscal constraints and the recent ballot measure failure.

Director Pierson seconded the motion.

Motion Passed: 4-Ayes (Bahringer, Pierson, Wharton, Rice), 0-Nays, 1-Absent (Farmer)

4. ADJOURN

President Rice adjourned the meeting at 11:15 a.m.

DRAFT

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
 Thursday, July 26, 2018 2:00 PM

1. OPENING**A. Call to Order**

President Rice called the meeting to order at 2:05 p.m.

B. Pledge of Allegiance

President Rice led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: Amanda Rice, Jim Bahringer, Harry Farmer and David Pierson.

Aaron Wharton arrived at 2:21 p.m.

Staff present: General Manager Jerry Gruber, District Counsel Timothy Carmel, Administrative Services Officer/District Clerk Monique Madrid and Interim Finance Manager Alleyne LaBossiere.

D. Agenda Review: Additions/Deletions

President Rice asked the Board for any additions and deletions. There were none.

2. PUBLIC SAFETY (Estimated time 5 Minutes per item)**A. Sheriff's Department Report**

Commander Voge provided a summary of recent activities in Cambria for the Sheriff's Department and on an upcoming workshop covering Active Shooter matters.

B. CCSD Fire Chief's Report

CCSD Fire Chief William Hollingsworth provided a report of recent activities in Cambria.

President Rice commended Captain Torlano for her work on the SAFER Grant even though we were not able to accept it.

3. PUBLIC COMMENT (Estimated time 30 minutes. At President's discretion additional comments may be heard at the end of the meeting.)

Public Comment:

Karen Dean

Sherry Bell

Dennis Perry

Tina Dickason

Donn Howell

4. CONSENT AGENDA (Estimated time: 15 Minutes)**A. CONSIDERATION TO ADOPT THE JUNE 2018 EXPENDITURE REPORT**

- B.** CONSIDERATION TO ADOPT THE JUNE 12, 2018, JUNE 19, 2018 AND JUNE 21, 2018 SPECIAL MEETING MINUTES AND JUNE 28, 2018 REGULAR MEETING MINUTES
- C.** CONSIDERATION TO ACCEPT THE CERTIFICATE OF THE COUNTY CLERK RESULTS OF CANVASS OF ALL VOTES CAST FOR CAMBRIA COMMUNITY SERVICES DISTRICT MEASURE A-18 CONSOLIDATED PRIMARY ELECTION JUNE 5, 2018

Director Farmer congratulated staff for getting with the RWQCB to reduce the lab tests and the associated costs.

Public Comment:
Elizabeth Bettenhausen
Donn Howell
Tina Dickason

Vice President Bahringer moved to approve the consent agenda. Director Wharton seconded the motion.

Roll Call Vote:
Vice President Bahringer- Aye
Director Wharton- Aye
Director Farmer- Aye
Director Pierson- Aye
President Rice- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

5. HEARINGS AND APPEALS (Estimated time: 15 Minutes per item)

- A.** PUBLIC HEARING TO CONSIDER ADOPTION OF RESOLUTION 21-2018 ORDERING ABATEMENT OF PUBLIC NUISANCE FOR THE FIRE HAZARD FUEL REDUCATION PROGRAM (FHFRP)

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who gave a brief summary and asked for any questions.

President Rice opened the public hearing.

Public Comment:
Tina Dickason

Board discussion followed.

Chief Hollingsworth provided answers to some questions.

President Rice closed the public hearing.

Vice President Bahringer moved to adopt Resolution 21-2018 ordering abatement of public nuisance for the Fire Hazard Fuel Reduction Program (FHFRP) and to eliminate the last "whereas" and Section 3 of the resolution.

President Rice seconded the motion.

Roll Call Vote:
Vice President Bahringer- Aye
President Rice- Aye

Director Wharton- Aye
 Director Pierson- Aye
 Director Farmer- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

6. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

A. DISCUSS AND REVIEW PATHWAY FOR ESTABLISHING STAGE 3 CONSERVATION MEASURES AND IMPLEMENTING USE OF THE SUSTAINABLE WATER FACILITY

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who gave a brief summary and asked for any questions.

Public Comment:
 Crosby Swartz
 Ted Key
 Elizabeth Bettenhausen
 Tina Dickason
 Mike Lyons

Board discussion followed.

President Rice stated this is an informational item.

There was no Board action taken on this item.

B. DISCUSSION AND CONSIDERATION OF AWARD OF CONTRACT FOR THE WASTEWATER TREATMENT PLANT INFLUENT SCREEN INSTALLATION PROJECT

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who gave a brief summary and asked for any questions.

Public Comment:
 Ted Key
 Tina Dickason

Vice President Bahringer moved to award the contract for the Wastewater Treatment Plant Influent Screen Installation Project to Brough Construction, increase funding for the project from \$150,000 to \$164,509 and authorize the General Manager to execute the contract in a form acceptable to District Counsel.

Director Farmer seconded the motion.

Roll Call Vote:
 Vice President Bahringer- Aye
 Director Farmer- Aye
 Director Wharton- Aye
 Director Pierson- Aye
 President Rice- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

C. CONTINUED DISCUSSION AND CONSIDERATION TO EXTEND THE AGREEMENT FOR CONSULTANT SERVICES WITH BALANCE PUBLIC RELATIONS FOR AN ADDITIONAL SIX MONTHS

General Manager Jerry Gruber introduced the item and provided a brief summary of the item.

Public Comment:

Sherry Bell
Tina Dickason
Donn Howell
Ted Key
Dennis Perry

Board discussion followed.

Vice President Bahringer moved that we approve Mr. Florez's contract as described in the General Manager's summary.

President Rice seconded the motion.

Roll Call Vote:

Vice President Bahringer- Nay
President Rice- Nay
Director Wharton- Nay
Director Farmer- Nay
Director Pierson- Nay

Motion Failed: 0-Ayes, 5-Nays, 0-Absent

D. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 24-2018 AMENDING SECTION 7.2 OF THE BOARD OF DIRECTORS BYLAWS RELATING TO BOARD MEMBER INVOLVEMENT IN PERSONNEL MATTERS

District Counsel introduced the item, read some of the requirements and provided some legal guidance regarding any responses to questions.

Public Comment:

Sherry Bell
Donn Howell
Tina Dickason
Elizabeth Bettenhausen
Mike Lyons
Mike Calderwood
Jerry McKinnon

Board discussion followed.

Director Farmer moved to continue the meeting until 7:00 p.m.

Vice President Bahringer seconded the motion.

Roll Call Vote:

Director Farmer- Aye
Vice President Bahringer- Aye
Director Pierson- Aye
Director Wharton- Aye
President Rice- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

Director Wharton moved to adopt Resolution 24-2018 amending section 7.2 of the Board of Directors bylaws relating to Board member involvement in personnel matters.

Vice President Bahringer seconded the motion.

Roll Call Vote:

Director Wharton- Aye

Vice President Bahringer- Aye

Director Pierson- Aye

Director Farmer- Nay

President Rice- Aye

Motion Passed: 4-Ayes (Wharton, Bahringer, Pierson, Rice), 1-Nay (Farmer), 0-Absent

E. DISCUSSION AND CONSIDERATION OF IDENTIFYING TASKS AND PROVIDING DIRECTION TO THE FINANCE COMMITTEE AND INFRASTRUCTURE COMMITTEE

General Manager Jerry Gruber introduced the item and gave a brief summary and asked for any questions.

Vice President Bahringer referenced the number of BRP Committee members and felt that if the two committees (Finance and Infrastructure) were combined, they could have subcommittees perform various work. He also announced that Muril Clift had resigned from the Infrastructure Committee.

Director Pierson suggested the Finance Committee look at allocations and percentages and develop recommendations if there need to be changes, review the 2018/2019 permanent budget in August with a recommendation to the Board to adopt or not to adopt, create a policy on the budget and revise the policy on reserves. These policies should be brought back to the full Board no later than the October regular meeting.

Director Pierson suggested the Infrastructure Committee look at formulating policies on the CIP and asset management and bringing those back to the full Board no later than the October regular meeting.

Public Comment:

Cindy Steidel

President Rice moved to approve Director Pierson's recommendations.

Vice President Bahringer seconded the motion

Roll Call Vote:

President Rice- Aye

Vice President Bahringer- Aye

Director Wharton- Aye

Director Farmer- Aye

Director Pierson- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

F. DISCUSSION AND CONSIDERATION TO ADOPT POLICY B-01-18 ESTABLISHING PROCEDURES FOR BOARD INTERACTION WITH STAFF

General Manager Jerry Gruber introduced the item and gave a brief summary and asked for any questions.

The Board feels it is unnecessary.

President Rice stated she's a little disappointed with starting a policy manual on a restriction rather than an allowance. She would like the General Manager to bring a policy that benefits either revenues or most benefits public and customer support/interaction with the public or support issues of expenditures in relation to setting things up. It seems the General Manager could bring a policy that is supportive of the community and Board.

Public Comment:
Donn Howell

Director Farmer concurs with what President Rice said and would like to see a positive policy.

G. DISCUSSION AND CONSIDERATION REGARDING PARTICIPATION IN SAN LUIS OBISPO COUNTY FIRE PROTECTION SERVICES STUDY

President Rice presented the matter and asked the Board to support her position of participating with the County.

Vice President Bahringer moved that we indicate our participation and assign Director Pierson as the liaison along with Chief Hollingsworth and the General Manager.

Director Pierson seconded the motion.

Roll Call Vote:
Vice President Bahringer- Aye
Director Pierson- Aye
Director Wharton- Aye
Director Farmer- Aye
President Rice- Aye

Motion Passed Unanimously: 5-Ayes, 0-Nays, 0-Absent

H. DISCUSSION AND CONSIDERATION TO APPROVE REAL PROPERTY TRANSFER AGREEMENT WITH THE LAND CONSERVANCY OF SAN LUIS OBISPO COUNTY FOR THE TRANSFER OF THREE (3) LOTS

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who gave a brief summary and asked for any questions. He suggested the Board create a condition that stipulates lots are to be cleared and trees to be removed if they decide to take them and then asked for any questions.

Board discussion followed.

Public Comment:
Crosby Swartz

Vice President Bahringer agreed with the Facility Manager's request to make sure the Land Conservancy, if necessary, is responsible for downing any trees that are there. He doesn't recommend the President sign this transfer agreement without noticing what the lots are, legal descriptions, etc. He suggests bringing this item to the August 1st meeting for completion.

The Board reached consensus to address the item at the August 1st meeting.

7. BOARD MEMBER AND COMMITTEE REPORTS

A. Board Member and Committee Reports

This item wasn't discussed at the July 26, 2018 meeting.

8. MANAGER REPORTS

A. General Manager's Report

This item wasn't discussed at the July 26, 2018 meeting, but will be discussed at the August 1, 2018 Special Meeting.

B. Finance Manager's Report

This item wasn't discussed at the July 26, 2018 meeting, but will be discussed at the August 1, 2018 Special Meeting.

9. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)

This item wasn't discussed at the July 26, 2018 meeting, but will be discussed at the August 1, 2018 Special Meeting.

10. ADJOURN TO CLOSED SESSION

President Rice adjourned the meeting to closed session at 6:17 p.m.

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** Pursuant to Government Code Section 54956.9 (d)(4) One potential case.
- B. CONFERENCE WITH LABOR NEGOTIATOR** Pursuant to Government Code Section 54957.6 Agency Designated Representatives: General Manager, Jerry D. Gruber and Shelline Bennett, LCW; Employee Group: International Association of Fire Fighters (IAFF)
- C. CONFERENCE WITH LABOR NEGOTIATORS** Pursuant to Government Code Section 54957.6 Agency Designated Representatives: General Manager, Jerry D. Gruber and Shelline Bennett, LCW; Employee Organization: Services Employee International Union
- D. CONFERENCE WITH LABOR NEGOTIATORS** Pursuant to Government Code Section 54957.6 Agency Designated Representatives: General Manager, Jerry D. Gruber and Shelline Bennett, LCW; Unrepresented group, Management and Confidential Exempt Employees

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **4.C.**

FROM: Jerry Gruber, General Manager

Meeting Date: August 23, 2018 Subject: CONSIDERATION TO APPOINT DONN HOWELL TO THE INFRASTRUCTURE COMMITTEE TO FILL THE VACANCY CREATED BY THE RESIGNATION OF MURIL CLIFT

RECOMMENDATIONS:

Staff recommends that the Board of Directors consider appointing Donn Howell to the Infrastructure Committee to replace Muril Clift, per the recommendation of Director Pierson.

FISCAL IMPACT:

None.

DISCUSSION:

At the March 22, 2018 meeting, the Board of Directors created two standing committees, the Infrastructure Committee and the Finance Committee, and appointed community members to serve on both. On July 25, 2018, staff was made aware that Muril Clift had resigned his position on the Infrastructure Committee. Since Director Pierson nominated Muril Clift at the March 22, 2018 meeting, he is entitled to nominate another community member to fill the vacancy on the Infrastructure Committee. Director Pierson has recommended that the Board appoint Donn Howell to the Infrastructure Committee.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ RICE ___ BAHRINGER ___ FARMER ___ WHARTON ___ PIERSON _____

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **5.A.**

FROM: Jerry Gruber, General Manager
Alleyne LaBossiere, Interim Finance Manager

Meeting Date: August 23, 2018 Subject: PUBLIC HEARING TO DISCUSS AND
ADOPT RESOLUTION 26-2018
APPROVING THE FINAL CCSD
BUDGET FOR FISCAL YEAR
2018/2019

RECOMMENDATIONS:

- Receive a staff presentation on the Final Budget for Fiscal Year 2018/2019.
- Receive public input.
- Discuss and adopt the Final Budget for Fiscal Year 2018/2019 and provide direction to staff.

FISCAL IMPACT:

The attached Fiscal Year (FY) 2018/19 Final Budget would authorize total Revenue and Other Sources of Funds, Expenditures and Other Uses of Funds, and changes to the General Fund, Water Fund, Wastewater Fund, Sustainable Water Facility Operating Fund and Sustainable Water Facility Capital Fund balances as shown.

DISCUSSION:

Attached for the Board's review and consideration is the Fiscal Year 2018/2019 Final Budget. The General Manager and Interim Finance Manager have spent a great deal of time carefully going over the Budget for accuracy and several of the questions that were raised when the Fiscal Year 2018/2019 Preliminary Budget was presented to the Board of Directors have been addressed and resolved. The Administrative Cost Allocation methodology was reviewed, addressed and resolved with assistance from the Finance Committee. Adoption of a budget is one of the most important actions taken by the Board of Directors. It establishes the District's direction for the near term, and to some extent these decisions also have long term implications. The budget is the District's financial work plan, translated in expenditures and other uses of funds, supported by revenues and other sources of funds. The budget establishes the priorities of the District for the fiscal year.

Developing and monitoring the budget is an ongoing process. The estimates that are developed in this process are modified throughout the fiscal year in response to unanticipated events. Monthly reports are provided as a method for ongoing review at both the operating and the capital improvement program (CIP) levels.

The Interim Finance Manager would like to thank the community, the CCSD Board of Directors, the Finance Committee, and the CCSD staff for their hard work regarding the CCSD Fiscal Year 2018/2019 Budget.

BUDGET SUMMARY

District-wide revenues are projected to be \$8,959,643. District-wide expenditures are projected to be \$9,216,813. Overall, District-wide expenditures are projected to exceed projected revenues by \$257,170.

Finance Committee Review & Discussion of FY 2018-19 Final Budget

On August 9, 2018, the Finance Committee discussed and reviewed the Allocated Administrative Overhead methodology and made recommendations which are reflected in the Final Budget.

FUND/DEPARTMENT ANALYSIS:

GENERAL FUND:

FIRE DEPARTMENT

Sources of Funds—The Fire Department Revenues are projected to be \$2,224,459, which represents 72.8% of the General Fund Revenue Budget of \$3,055,265. Property Taxes, which are projected to be \$1,734,349 net of the County Administrative Fee, represents the biggest funding source for the Fire Department and is 71.3% of the projected total CCSD general property tax amount. Fire Benefit Assessment Tax revenues, which are projected to be \$457,000, represents the second biggest funding source for the Fire Department. The Fire Department's budget is balanced via a \$62,023 transfer from General Fund Reserves.

Uses of Funds—Expenditures (which include Personnel Services, Services & Supplies, Capital Outlay and Debt Service, but not Administrative Cost Allocation), are projected to be \$1,935,188, which represents 44.2% of the General Fund Expenditure Budget of \$4,383,205. Personnel Services are projected to be \$1,445,624. Supplies and Services are projected to be \$269,790, Capital Outlay is projected to be \$86,400. Debt Service costs are projected to be \$133,374. Allocated Overhead cost is projected to be \$351,294. Listed below are the requested capital asset expenditures for \$86,400.

- USAR Equipment (Urban & Rescue) \$3,400
- Image Trend Elite Project management \$12,000
- Zoll X Series \$40,000
- Command Vehicle Buildup \$31,000

FACILITIES & RESOURCES DEPARTMENT

Sources of Funds—Facilities & Resources Department Revenues are projected to be \$680,180, which represents 22.3% of the General Fund Revenue Budget of \$3,055,265. Property Taxes, which are projected to be \$651,330 net of the County Administrative Fee, represents the biggest funding source for the Facilities & Resources Department and is 26.8% of the projected total CCSD general property tax amount. Veterans Hall Rental Fees, which are projected to be \$25,000, represent the second biggest funding source for the Facilities and Resources

Department. The Facilities & Resources Department's budget is balanced without a transfer from General Fund Reserves.

Uses of Funds—Expenditures (which include Personnel Services, Services & Supplies, Capital Outlay and Debt Service, but not Administrative Cost Allocation), are projected to be \$567,658, which represents 13.0% of the General Fund Expenditure Budget of \$4,383,205. Personnel Services are projected to be \$372,484. Supplies and Services are projected to be \$180,989. Debt Service costs are projected to be \$14,185. Allocated Overhead cost is projected to be \$112,522. No Capital Outlay costs are budgeted.

ADMINISTRATION DEPARTMENT

Sources of Funds—The Administration Department is mainly supported by Administrative Cost Allocation, which is projected to be \$1,859,359 in Fiscal Year 2018/2019. This source of funds represents 94.7% of the Administration Department's total sources of funds. The Administration Department Revenues are projected to be \$104,600, which represent 3.4% of the General Fund Revenue Budget of \$3,055,265. Projected Franchise Fees of \$85,000 represent the biggest funding revenue source for the Administration Department. The Administration Department's budget is balanced without a transfer from General Fund Reserves and has a projected surplus of \$104,600.

Uses of Funds—Expenditures (which include Personnel Services, Services & Supplies, Capital Outlay and Debt Service), are projected to be \$1,859,359, which represents 42.4% of the General Fund Expenditure Budget of \$4,383,205. Personnel Services are projected to be \$1,199,829. Supplies and Services are projected to be \$615,172, Capital Outlay is projected to be \$44,358. No Debt Service costs are budgeted. Listed below are the requested capital asset expenditures for \$44,358.

- Purchase Administrative Software-\$32,742
- Remodel Administrative Office-\$11,616 (Reduces Annual Rent Costs)

PARKS, RECREATION & OPEN SPACE

Sources of Funds—Parks, Recreation and Open Space Department Revenues are projected to be \$46,026, which represents 1.5% of the General Fund Revenue Budget of \$3,055,265. Property Taxes, which are projected to be \$45,521 net of the County Administrative Fee, represent the biggest funding source for the Parks, Recreation and Open Space Department and are 1.9% of the projected total ad valorem property tax amount. The Parks, Recreation and Open Space Department's budget is balanced without a transfer from General Fund Reserves.

Uses of Funds—Expenditures (which include Personnel Services, Services & Supplies, Capital Outlay and Debt Service, but not Administrative Cost Allocation), are projected to be \$21,000, which represent 0.5% of the General Fund Expenditure Budget of \$4,383,205. Supplies and Services are projected to be \$21,000. No Personnel Services, Debt Service, or Capital Outlay costs are budgeted. Allocated Overhead cost is projected to be \$25,026.

WASTEWATER FUND

Sources of Funds-Wastewater Fund Revenues are projected to be \$2,208,401. Wastewater Service Sales, which are projected to be \$2,101,901, represent the biggest funding source for the Wastewater Fund. Standby Availability Charges, which are projected to be \$106,300 net of the County Administrative Fee, represent the second biggest funding source for the Wastewater Fund. The Wastewater Fund's budget is balanced via a \$27,722 transfer from General Fund Reserves.

Uses of Funds—Expenditures (which include Personnel Services, Services & Supplies, Capital Outlay and Debt Service, but not Administrative Cost Allocation), are projected to be \$1,764,809. Personnel Services are projected to be \$750,151. Supplies and Services are projected to be \$641,250. Capital Outlay costs are projected to be \$209,509. Debt Service costs are projected to be \$163,899. Allocated Overhead cost is projected to be \$471,314. Listed below are the requested capital asset expenditures for \$209,509.

- WWTP Influent Screen Installation \$164,509
- Hand Rails on Digesters \$45,000

WATER FUND

Sources of Funds-Water Fund Revenues are projected to be \$2,781,977. Water Service Sales, which are projected to be \$2,425,377, represent the biggest funding source for the Water Fund. Standby Availability Charges, which are projected to be \$167,700 net of the County Administrative Fee, represent the second biggest funding source for the Water Fund. The Water Fund's budget is balanced and shows a projected surplus of \$484,483.

Uses of Funds—Expenditures (which include Personnel Services, Services & Supplies, Capital Outlay and Debt Service, but not Administrative Cost Allocation), are projected to be \$1,828,863. Personnel Services are projected to be \$798,374. Supplies and Services are projected to be \$699,178. Capital Outlay costs are projected to be \$321,700. Debt Service costs are projected to be \$9,611. Allocated Overhead cost is projected to be \$544,631. Listed below are the requested capital asset expenditures for \$321,700.

- Trailer-Mounted Vacuum Exactor \$48,000
- Air Compressor & Jack Hammer \$22,700
- Dump Truck Replacement (Ford F-650) \$76,000
- Zone 2 to 7 Trans Main SR Crk Ped.Bridge \$50,000
- Replacement of Leimert Service Lines \$40,000
- Water Meter Replacement/Upgrade \$50,000
- GIS Update \$10,000
- Value Replacements \$10,000
- Rodeo Grounds Pump Station Upgrades \$15,000

WATER SUSTAINABILITY FACILITY OPERATING FUND

Sources of Funds-Water Sustainability Facility Operating Fund Revenues are projected to be \$914,000. Service Sales, which are projected to be \$906,000, represent the biggest funding

source for the Water Sustainability Facility Operating Fund. The Water Sustainability Facility Operating Fund’s budget is balanced via a transfer from reserves of \$414,751.

Uses of Funds—Expenditures (which include Personnel Services, Services & Supplies, Capital Outlay and Debt Service, but not Administrative Cost Allocation), are projected to be \$1,064,936. Personnel Services are projected to be \$239,687. Supplies and Services are projected to be \$130,825. Capital Outlay costs are projected to be \$35,000. Debt Service costs are projected to be \$659,424. Allocated Overhead cost is projected to be \$263,815. Listed below is the requested capital asset expenditures for \$35,000.

- Impoundment Basin \$35,000

WATER SUSTAINABILITY FACILITY CAPITAL FUND

Sources of Funds-Water Sustainability Facility Capital Fund has no projected revenue. The Water Sustainability Facility Capital Fund’s budget is balanced via a transfer from reserves of \$262,938.

Uses of Funds—The Water Sustainability Facility Capital Fund’s only projected expenditures are Capital Outlay costs projected in the amount of \$175,000. Allocated Overhead cost is projected to be \$87,938. Listed below are the requested capital asset expenditures for \$175,000.

- Interim SWF AWTP Off-Hauling Facilities \$50,000
- Section 7 ESA Consultation \$125,000

Attachment: Resolution 26-2018
CCSD Final Budget for Fiscal Year 2018/19

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ RICE ___ BAHRINGER ___ FARMER ___ WHARTON ___ PIERSON ___

**RESOLUTION 26-2018
AUGUST 23, 2018**

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
APPROVING THE FINAL CCSD BUDGET FOR FISCAL YEAR 2018/2019**

WHEREAS, the General Manager has submitted for consideration the Final Cambria Community Services District (CCSD) Fiscal Year (FY) 2018/2019 Budget; and

WHEREAS, the draft Preliminary FY 2018/2019 CCSD Budget was introduced during a public hearing on June 21, 2018, and all persons were given an opportunity to be heard and their suggestions carefully considered; and

WHEREAS, a public hearing on August 23, 2018, on the Final FY 2018/2019 CCSD Budget was duly scheduled, advertised, and held, and all persons were given an opportunity to be heard and their suggestions carefully considered.

NOW THEREFORE, BE IT RESOLVED that the Board of Directors has reviewed the Final CCSD Budget FY 2018/2019 for the period from July 1, 2018 through June 30, 2019, and hereby finds that the Budget is a sound plan for financing and expenditure control of required CCSD operations and services, and said Budget is hereby approved.

BE IT FURTHER RESOLVED that the Board of Directors is aware of the potential that events beyond control of the CCSD could substantially reduce CCSD revenues and/or increase expenditures. Therefore, the General Manager may temporarily suspend the expenditure of funds within the adopted Budget if in his judgment such temporary suspension is necessary to protect the CCSD's financial position and the impact of such a temporary suspension on CCSD operations will not be substantially detrimental to CCSD services. The General Manager is directed to administer the business operations of the CCSD as called for in the Operating Budget for FY 2018/2019 and as modified by any such temporary expenditure suspension. The General Manager is further directed to report back to the CCSD Board of Directors, as necessary, with recommendations for revision of the Budget when, and if, Budget impacts are known, and specific CCSD program or service level adjustments can be formulated.

BE IT FURTHER RESOLVED that the CCSD Board of Directors hereby directs the General Manager to levy and collect special assessments and other fees as duly approved by the Board and to administer and expend the tax proceeds in accordance with the enabling legislation.

On the motion of Director _____, seconded by Director

_____, and the following roll call vote, to wit:

AYES:

NAYS:

ABSENT:

PASSED AND ADOPTED this 23rd day of August, 2018.

Amanda Rice, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Monique Madrid
District Clerk

Timothy J. Carmel
District Counsel

**CAMBRIA COMMUNITY SERVICES DISTRICT
SUMMARY OF SOURCES AND USES OF FUNDS
FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019**

	ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
GENERAL FUND (GF) SOURCES OF FUNDS-FUND 01					
REVENUE					
Fire Department	1,863,121	2,032,539	2,289,367	2,138,188	2,224,459
Facilities & Resources	678,934	595,017	638,126	624,571	680,180
Administration	322,202	415,670	10,200	8,850	104,600
Parks, Recreation and Open Space	29,930	25,432	231,984	235,410	46,026
GENERAL FUND TOTAL REVENUE	2,894,187	3,068,659	3,169,677	3,007,019	3,055,265
OTHER SOURCES OF FUNDS					
Fire Department	0	0	84,000	112,082	62,023
Facilities & Resources	0	0	0	0	0
Administration	1,333,692	1,332,301	1,843,961	1,843,961	1,859,359
Parks, Recreation and Open Space	0	6,396	131,486	165,064	0
GF TOTAL OTHER SOURCES OF FUNDS	1,333,692	1,338,697	2,059,447	2,121,107	1,921,382
TOTAL SOURCES OF FUNDS					
Fire Department	1,863,121	2,032,539	2,373,367	2,250,270	2,286,482
Facilities & Resources	678,934	595,017	638,126	624,571	680,180
Administration	1,655,894	1,747,971	1,854,161	1,852,811	1,963,959
Parks, Recreation and Open Space	29,930	31,828	363,470	400,474	46,026
GENERAL FUND TOTAL SOURCES OF FUNDS	4,227,879	4,407,355	5,229,124	5,128,126	4,976,647
GENERAL FUND (GF) USES OF FUNDS-FUND 01					
PERSONNEL SERVICES					
Fire Department	1,207,569	1,523,493	1,533,581	1,627,657	1,445,624
Facilities & Resources	321,529	363,841	349,918	369,107	372,484
Administration	997,691	1,117,853	1,235,193	1,268,273	1,199,829
Parks, Recreation and Open Space	0	0	0	0	0
GF TOTAL PERSONNEL SERVICES	2,526,789	3,005,187	3,118,692	3,265,037	3,017,937
SERVICES AND SUPPLIES					
Fire Department	468,333	254,131	363,100	285,266	269,790
Facilities & Resources	161,247	173,168	185,989	190,295	180,989
Administration	531,399	515,103	525,739	688,853	615,172
Parks, Recreation and Open Space	798	3,586	11,157	10,163	21,000
GF TOTAL SERVICES & SUPPLIES	1,161,777	945,988	1,085,985	1,174,577	1,086,951

**CAMBRIA COMMUNITY SERVICES DISTRICT
SUMMARY OF SOURCES AND USES OF FUNDS
FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019**

	ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
GENERAL FUND USES OF FUNDS-FUND 01 CONTINUED					
CAPITAL OUTLAY					
Fire Department	0	200	39,132	45,152	86,400
Facilities & Resources	71,068	200	0	0	0
Administration	0	0	68,232	45,282	44,358
Parks, Recreation and Open Space	11,500	6,396	369,956	341,626	0
GENERAL FUND TOTAL CAPITAL OUTLAY	82,568	6,796	477,320	432,060	130,758
DEBT SERVICE					
Fire Department	0	0	143,607	133,698	133,374
Facilities & Resources	934	1,776	13,921	1,293	14,185
Administration	5,288	4,866	0	5,004	0
Parks, Recreation and Open Space	0	0	0	0	0
GENERAL FUND TOTAL DEBT SERVICE	6,222	6,642	157,528	139,995	147,559
ADMINISTRATIVE COST ALLOCATION					
Fire Department	174,738	213,400	321,704	321,704	351,294
Facilities & Resources	68,770	91,106	102,298	102,298	112,522
Administration	0	0	0	0	0
Parks, Recreation and Open Space	16,413	15,600	49,513	49,513	25,026
GF TOTAL ADMINISTRATION COST ALLOCATION	259,921	320,106	473,515	473,515	488,842
TOTAL USES OF FUNDS					
Fire Department	1,850,640	1,991,224	2,411,124	2,413,477	2,286,482
Facilities & Resources	623,548	630,091	652,126	662,993	680,180
Administration	1,534,378	1,637,822	1,829,164	2,007,412	1,859,359
Parks, Recreation and Open Space	28,711	25,582	430,626	401,302	46,026
GF TOTAL USES OF FUNDS	4,037,277	4,284,719	5,323,040	5,485,184	4,872,047
GENERAL FUND NET SURPLUS/(DEFICIT)					
Fire Department	12,481	41,315	(37,757)	(163,207)	0
Facilities & Resources	55,386	(35,074)	(14,000)	(38,422)	0
Administration	121,516	110,149	24,997	(154,601)	104,600
Parks, Recreation and Open Space	1,219	6,246	(67,156)	(828)	0
GENERAL FUND NET SURPLUS/(DEFICIT)	190,602	122,636	(93,916)	(357,058)	104,600

**CAMBRIA COMMUNITY SERVICES DISTRICT
SUMMARY OF SOURCES AND USES OF FUNDS
FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019**

	ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
WATER FUND SOURCES OF FUNDS-FUND 11					
Revenue	2,029,805	2,541,179	2,692,916	2,701,953	2,781,977
Other Sources Of Funds	0	0	0	0	76,000
WATER FUND TOTAL SOURCES OF FUNDS	2,029,805	2,541,179	2,692,916	2,701,953	2,857,977
WATER FUND USES OF FUNDS					
Personnel Services	690,208	761,998	839,093	829,097	798,374
Services & Supplies	715,586	703,687	727,238	660,213	699,178
Capital Outlay	64,132	715,506	64,000	0	321,700
Debt Service	9,097	9,027	9,886	9,611	9,611
Administrative Cost Allocation	591,312	582,420	909,348	909,348	544,631
WATER FUND TOTAL USES OF FUNDS	2,070,335	2,772,638	2,549,565	2,408,269	2,373,494
WATER FUND NET SURPLUS/(DEFICIT)	(40,530)	(231,459)	143,351	293,684	484,483
WASTEWATER FUND SOURCES OF FUNDS-FUND 12					
Revenue	1,914,570	2,017,860	2,105,928	2,150,012	2,208,401
Other Sources Of Funds	0	0	85,000	0	27,722
WASTEWATER FUND TOTAL SOURCES OF FUNDS	1,914,570	2,017,860	2,190,928	2,150,012	2,236,123
WASTEWATER FUND SOURCES OF FUNDS					
Personnel Services	599,725	746,973	730,010	744,245	750,151
Services & Supplies	877,487	833,096	755,326	733,297	641,250
Capital Outlay	0	346,929	85,000	117,278	209,509
Debt Service	335,324	147,686	159,496	159,496	163,899
Administrative Cost Allocation	401,521	429,775	461,098	461,098	471,314
WASTEWATER FUND TOTAL USES OF FUNDS	2,214,057	2,504,459	2,190,930	2,215,414	2,236,123
WASTEWATER FUND NET SURPLUS/(DEFICIT)	(299,487)	(486,599)	(2)	(65,402)	0

**CAMBRIA COMMUNITY SERVICES DISTRICT
SUMMARY OF SOURCES AND USES OF FUNDS
FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019**

	ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
SUSTAINABLE WATER FACILITY (SWF) OPERATING FUND SOURCES OF FUNDS-FUND 39					
Revenue	913,568	989,345	896,447	912,408	914,000
Other Sources Of Funds	4,163,142	219,113	0	0	414,751
SWF FUND TOTAL SOURCES OF FUNDS	5,076,710	1,208,458	896,447	912,408	1,328,751
SUSTAINABLE WATER FACILITY (SWF) OPERATING FUND USES OF FUNDS					
Personnel Services	80,000	40,177	130,176	6,550	239,687
Services & Supplies	314,330	246,986	197,486	632,235	130,825
Capital Outlay	0	0	0	49,321	35,000
Debt Service	352,926	654,051	659,426	682,025	659,424
Administrative Cost Allocation	0	0	0	0	263,815
SWF FUND TOTAL USES OF FUNDS	747,256	941,214	987,088	1,370,131	1,328,751
SWF FUND NET SURPLUS/(DEFICIT)	4,329,454	267,244	(90,641)	(457,723)	0
SUSTAINABLE WATER FACILITY (SWF) CAPITAL FUND SOURCES OF FUNDS-FUND 40					
Revenue	0	0	0	0	0
Other Sources Of Funds	0	0	0	0	262,938
SWF FUND TOTAL SOURCES OF FUNDS	0	0	0	0	262,938
SUSTAINABLE WATER FACILITY (SWF) CAPITAL FUND USES OF FUNDS					
Personnel Services	0	0	0	0	0
Services & Supplies	0	0	0	0	0
Capital Outlay	0	0	0	0	175,000
Debt Service	0	0	0	0	0
Administrative Cost Allocation	0	0	0	0	87,938
SWF FUND TOTAL USES OF FUNDS	0	0	0	0	262,938
SWF FUND NET SURPLUS/(DEFICIT)	0	0	0	0	0

**CAMBRIA COMMUNITY SERVICES DISTRICT
SOURCES OF FUNDS
FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019**

	ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
GENERAL FUND (GF)					
FIRE DEPARTMENT - 01					
REVENUE					
01 4127 Reimbursements to Fire Department	0	21,749	0	26,756	0
01 4200 Interest Income	273	0	100	0	110
01 4310 Property Tax	1,308,452	1,352,522	1,620,193	1,603,280	1,751,349
01 4311 County Administrative Fee	0	0	0	(16,649)	(17,000)
01 4335 Assessment-Fire	422,415	430,709	451,534	438,506	457,000
01 4370 Weed Abatement	16,859	18,662	10,000	3,831	18,000
01 4373 Inspection Fee Revenue	14,973	350	14,500	12,524	14,500
01 4390 Miscellaneous Revenue	59,304	61,832	0	10,113	500
01 4610 Grants Revenue: SAFER	40,844	146,716	117,240	59,828	0
01 4618 Grant/Revenue: Personnel Protection	0	0	75,800	0	0
Sub Total-Revenue	1,863,121	2,032,539	2,289,367	2,138,188	2,224,459
OTHER SOURCES OF FUNDS					
01 4625 Transfer From General Fund Reserve	0	0	84,000	112,082	62,023
Sub Total-Other Sources of Funds	0	0	84,000	112,082	62,023
Fire Department Total Sources of Funds	1,863,121	2,032,539	2,373,367	2,250,270	2,286,482
FACILITIES & RESOURCES DEPARTMENT (F&R)- 02					
REVENUE					
01 4200 Interest Income	783	0	0	0	0
01 4310 Property Tax	590,338	566,207	604,442	598,132	653,330
01 4311 County Administrative Fee	0	0	0	(1,691)	(2,000)
01 4362 Insurance-Reimbursement	0	0	1,000	0	0
01 4500 Veterans Hal Rental Fees	23,853	25,061	28,734	24,930	25,000
01 4525 Vets Hall Rents- Private Parties	3,845	0	200	0	250
01 4560 Rent Banner Poles	600	650	750	100	600
01 4570 Rent-Ranch Events	100	100	0	100	0
01 4610 Grants/Misc.Revenue	59,416	0	0	0	0
01 4619 Land Conservancy	0	3,000	3,000	3,000	3,000
F & R Department Total Sources of Funds	678,934	595,017	638,126	624,571	680,180

**CAMBRIA COMMUNITY SERVICES DISTRICT
SOURCES OF FUNDS
FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019**

	ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
ADMINISTRATION DEPARTMENT - 09					
REVENUE					
01 4001 Franchise Fees	81,261	70,448	0	0	85,000
01 4013 Vacation Rental Registration Fee	486	702	600	600	600
01 4126 Mandated Cost	56,501	0	0	0	0
01 4200 Interest Income	11,207	5,569	4,000	4,250	14,500
01 4310 Property Tax-All	165,743	364,616	0	0	0
01 4311 County Administrative Fee	0	(41,551)	0	0	0
01 4385 Radio Vault Rent	2,400	2,400	2,400	2,400	2,400
01 4389 Public Records Request	35	654	1,200	600	600
01 4390 Miscellaneous Revenue	4,568	12,832	2,000	1,000	1,500
Sub Total-Revenue	322,202	415,670	10,200	8,850	104,600
OTHER SOURCES OF FUNDS					
Allocated Administration Overhead	1,333,692	1,332,301	1,843,961	1,843,961	1,859,359
Sub Total-Other Sources of Funds	1,333,692	1,332,301	1,843,961	1,843,961	1,859,359
Administration Dept. Total Sources of Funds	1,655,894	1,747,971	1,854,161	1,852,811	1,963,959
PARKS, RECREATION AND OPEN SPACE DEPARTMENT (PROS) - 16					
REVENUE					
01 4001 Franchise Fees	0	0	79,640	85,842	0
01 4310 Property Tax	29,079	24,927	152,344	150,754	45,821
01 4311 County Administrative Fee	0	0	0	(1,691)	(300)
01 4390 Miscellaneous Revenue	851	505	0	505	505
Sub Total-Revenue	29,930	25,432	231,984	235,410	46,026
OTHER SOURCES OF FUNDS					
01 4395 Proposition 1A Reserve	0	0	131,486	131,486	0
01 4615 Reserve Transfer In	0	6,396	0	33,578	0
Sub Total-Other Sources of Funds	0	6,396	131,486	165,064	0
PROS Total Sources of Funds	29,930	31,828	363,470	400,474	46,026
GENERAL FUND TOTAL REVENUE					
	2,894,187	3,068,659	3,169,677	3,007,019	3,055,265
GF TOTAL OTHER SOURCES OF FUNDS					
	1,333,692	1,338,697	2,059,447	2,121,107	1,921,382
GF TOTAL SOURCES OF FUNDS	4,227,879	4,407,355	5,229,124	5,128,126	4,976,647

**CAMBRIA COMMUNITY SERVICES DISTRICT
SOURCES OF FUNDS
FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019**

	ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019	
ENTERPRISE FUNDS						
WATER OPERATING FUND - 11						
REVENUE						
11 4000	Service Sales	1,519,294	2,158,781	2,251,997	2,354,686	2,425,327
11 4007	Returned Ck Fee	565	605	400	905	800
11 4008	Acct Setup/clse	12,397	7,084	6,000	8,291	7,150
11 4009	Off Hours	22,000	0	0	0	0
11 4010	Water Penalty	31,407	45,264	55,000	45,927	47,600
11 4011	Serv/Disc/Recon	46	235	50	641	450
11 4012	Meter Tampering	0	340	0	0	0
11 4014	Water Serv Fees	1,854	500	0	16,349	1,000
11 4023	Penalty/Surcharge	122,179	0	0	0	0
11 4050	Administrative Fee Revenue	63	1,454	1,939	10,731	2,000
11 4100	Connect Rev-SFR	22,118	(1,800)	20,000	0	10,000
11 4101	Wait List Maintenance Fee	53,178	98,162	61,630	21,541	58,000
11 4110	Remodel Impact Fees	34,807	36,945	75,000	38,307	36,700
11 4120	Connect Rev-Com	7,095	0	0	0	0
11 4122	Retrofit In-Lieu Fee	2,500	0	2,500	18,000	11,000
11 4124	Assignment Fees	3,899	2,417	4,150	5,759	4,150
11 4128	Admin Fees	0	0	3,300	0	0
11 4130	Voluntary Lot Merger	0	0	20,000	0	0
11 4311	County Administrative Fee	0	0	0	(7,890)	(7,800)
11 4360	Standby Availability Charges	177,134	177,100	178,000	175,896	175,500
11 4373	Inspection Fee Revenue	13,200	9,103	8,450	12,040	9,100
11 4390	Miscellaneous Revenue	3,588	1,182	4,500	770	1,000
11 4200	Interest Income	2,482	3,807	0	0	0
	Sub Total-Revenue	2,029,805	2,541,179	2,692,916	2,701,953	2,781,977
OTHER SOURCES OF FUNDS						
	Loan Proceeds	0	0	0	0	76,000
	Sub Total-Other Sources of Funds	0	0	0	0	76,000
	WATER OPERATING FUND TOTAL SOURCES OF FUNDS	2,029,805	2,541,179	2,692,916	2,701,953	2,857,977

CAMBRIA COMMUNITY SERVICES DISTRICT
SOURCES OF FUNDS
FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019

	ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
WASTEWATER OPERATING FUND - 12					
REVENUE					
12 4000 Service Sales	1,799,097	1,883,476	1,986,828	2,040,681	2,101,901
12 4200 Interest Income	311	0	0	0	0
11 4311 County Administrative Fee	0	0	0	(7,788)	(7,700)
12 4360 Standby Availability Charges	115,162	115,159	119,000	114,345	114,000
12 4390 Miscellaneous Revenue	-	19,225	100	2,774	200
Sub Total-Revenue	1,914,570	2,017,860	2,105,928	2,150,012	2,208,401
OTHER SOURCES OF FUNDS					
12 4396 General Fund Transfer	0	0	85,000	0	27,722
Sub Total-Other Sources of Funds	0	0	85,000	0	27,722
WASTEWATER OP. FUND TOTAL SOURCES OF FUNDS	1,914,570	2,017,860	2,190,928	2,150,012	2,236,123
SUSTAINABILITY WATER FACILITY OPERATING FUND (SWF) - 39					
REVENUE					
39 4041 SWF Water Base - Residential (SFR, MFR)	266,368	272,121	391,691	270,881	270,000
39 4042 SWF Base Vac	22,882	23,299	0	24,011	24,000
39 4043 SWF Base Com Ld	22,994	22,725	0	22,675	23,000
39 4044 SWF Base Com Wtr	53,315	51,848	0	51,850	52,000
39 4051 SWF Water Usage - Residential (SFR,MFR)	231,530	255,662	504,756	288,981	289,000
39 4052 SWF Use Vac Rnt	21,204	22,361	0	26,228	26,000
39 4053 SWF Use Com Ld	144,089	131,631	0	133,005	133,000
39 4054 SWF Use Com Wtr	64,083	81,011	0	88,536	89,000
39 4061 SWF Facil Resd	59,097	56,104	0	(2,434)	0
39 4062 SWF Facil Vac R	5,267	4,668	0	0	0
39 4063 SWF Facil Cm Ld	9,372	37,392	0	0	0
39 4064 SWF Facil Cm Wtr	13,368	16,652	0	0	0
39 4200 Interest Income	0	13,873	0	8,675	8,000
Sub Total-Revenue	913,568	989,345	896,447	912,408	914,000
OTHER SOURCES OF FUNDS					
39 4620 Grant Revenue - Capital	4,163,142	219,113	0	0	0
39 4397 Transfer From Reserves	0	0	0	0	414,751
Sub Total-Other Sources of Funds	4,163,142	219,113	0	0	414,751
SWF OPERATING FUND TOTAL SOURCES OF FUNDS	5,076,710	1,208,458	896,447	912,408	1,328,751

**CAMBRIA COMMUNITY SERVICES DISTRICT
SOURCES OF FUNDS
FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019**

	ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
SUSTAINABILITY WATER FACILITY CAPITAL PROJECT FUND (SWF) - 40					
OTHER SOURCES OF FUNDS					
40 4397					
Transfer From Reserves	0	0	0	0	262,938
Sub Total-Other Sources of Funds	0	0	0	0	262,938
SWF CAPITAL PROJECT FUND TOTAL SOURCES OF FUNDS	0	0	0	0	262,938
CAMBRIA COMMUNITY SERVICES DISTRICT (CCSD) - ALL FUNDS					
Sub Total-Revenue	7,752,129	8,617,043	8,864,968	8,771,392	8,959,643
Sub Total-Other Sources of Funds	5,496,834	1,557,810	2,144,447	2,121,107	2,702,793
CCSD GRAND TOTAL	13,248,963	10,174,852	11,009,415	10,892,499	11,662,436



CAMBRIA COMMUNITY SERVICES DISTRICT
USES OF FUNDS
FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019
FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01

ACCOUNT NO.		ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
	Personnel Services					
	SALARIES/WAGES					
5000	Salary & Wages	452,335	626,068	757,610	699,540	671,189
5010	Overtime	132,926	187,771	108,947	168,783	128,000
5020	Standby	180	1,845	5,000	6,120	5,000
5031	Reserve Firefighter Pay	87,384	94,168	105,120	104,673	110,000
5040	Sick/Vacation Pay	67,163	75,120	0	67,815	0
5050	Holiday Pay	26,307	35,293	0	37,588	0
	Sub-Total Salaries/Wages	766,295	1,020,265	976,677	1,084,519	914,189
	BENEFITS					
5101	Uniform Allowance	1,875	5,000	2,500	3,250	2,500
5102	Dental Insurance	8,927	12,952	16,146	14,249	14,268
5103	Medical Insurance	76,815	130,974	148,196	133,721	131,783
5105	Life Insurance	674	808	0	854	900
5106	FICA	46,661	61,741	58,486	64,210	52,510
5107	Medicare	10,608	15,221	14,034	15,438	13,330
5108	Workers Compensation	69,998	41,830	56,223	40,026	47,815
5109	PERS - Retirement	172,828	173,244	197,967	202,312	204,631
5111	Payroll Tax Expense	(74)	0	0	0	0
5112	UI Reim Benefit	66	0	0	0	0
5120	Other Employee Benefits	800	0	2,600	800	2,600
5121	Retirees Health	41,449	53,101	54,252	50,978	51,998
5122	Medical Reimbursements - HRA	10,647	8,356	6,500	17,300	9,100
	Sub-Total Benefits	441,274	503,227	556,904	543,138	531,435
	Total Personnel Services	1,207,569	1,523,493	1,533,581	1,627,657	1,445,624
	Services & Supplies					
6010	Ads-Legal/Other	203	465	0	292	0
6011I	Public Information				218	0
6011W	Public Information - Website	0	201	0	0	0
6014	Public Events	0	0	0	377	0
6031F	Maint & Repair Water Dept -Fire Hydrant	0	0	3,000	572	1,000
6032S	M & R-Disposal of Sludge	1,155	0	0	0	0
6033B	M&R Buildings	8,327	4,282	4,500	7,575	5,000
6033G	Maint & Repair - Grounds (formerly 6042)	3,229	180	2,500	0	2,000
6033R	M & R - Ranch	0	16	0	0	0
6036	M & R - Emergency	0	320	0	0	0
6040	Maintenance & Repair · Equipment	3,412	699	900	1,806	1,500
6041L	Maint and Repair - Vehicles – Licensed	37,107	41,087	25,000	28,517	25,000
6042	Old M & R Bld/Grd	200	0	0	0	0
6044	Computer/Copier /Printer Srvcs/MaintAgree	300	1,815	1,815	1,980	2,000
6045	Computer/Copier/Printer Supplies/Maint.	1,319	196	0	1,092	0
6048	Security and Safety	0	476	1,200	485	1,200
6048E	Safety - Medical	300	150	0	150	0
6050	Office Supplies	868	1,982	2,000	2,610	2,000
6051	Printing & Shipping	2,526	930	0	827	0
6052	Bank Charges	0	195	0	11	0
6053	Printing/Forms	210	936	3,000	912	3,000
6054	Membership -Dues , Publications & Books	5,400	7,141	5,500	6,236	6,000
6055	Government Fees and Licenses	34,437	39,514	48,584	43,137	47,000
6059	Bad Debt	0	6	0	0	0



CAMBRIA COMMUNITY SERVICES DISTRICT
USES OF FUNDS
 FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019
 FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01

ACCOUNT NO.	DESCRIPTION	ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
6060C	Utilities Cell Phone	1,727	2,500	2,565	2,834	3,000
6060E	Utilities Electricity	6,890	7,939	8,998	7,427	8,925
6060G	Utilities Gas	1,418	2,127	2,423	2,169	2,230
6060I	Utilities Internet Access	2,226	2,795	2,577	1,263	2,730
6060P	Utilities Phone-Land Lines, Faxes, Alarms	1,822	3,977	4,503	4,251	4,700
6060S	Utilities Sewer	1,093	1,048	1,296	1,143	1,325
6060W	Utilities Water	1,336	1,575	1,947	1,797	2,130
6063	M&R Communications Equipment	0	0	15,000	0	0
6080	Old Professional Services - Engineering	714	0	0	0	0
6080K	Prof Services-District Counsel	2,922	9,958	9,000	1,169	9,000
6080L	Land Conservancy -Lot Inventory, Etc.	23,112	1,150	9,000	0	0
6080M	Prof Services - Miscellaneous/Other	691	986	15,375	3,994	5,000
6080T	Prof Services - Temporary	176,912	0	0	0	0
6086	Outside Services	164	0	0	0	0
6089	Emergency Medical Supplies	4,303	5,453	6,500	4,956	6,500
6090	Department Operating Supplies	9,032	26,350	10,500	17,853	15,000
6093	Small Tools and Equipment	6,185	1,994	2,500	266	2,500
6094	Clothing and Uniform	7,170	4,234	8,750	2,236	8,750
6095	Office Furnishings & Equipment	0	0	0	2,531	0
6096	Fuel -Gas and Diesel	15,250	13,839	10,000	18,087	20,000
6115	Meeting Expense	637	519	0	552	0
6120A	Employee ALS Cert/Recruit Training	0	0	4,215	835	3,500
6120E	Travel, Training, Seminars – Employees	15,771	25,731	32,500	25,429	32,500
6120R	Training - Reimbursement	0	222	0	0	0
6124	Employee Recognition	505	153	300	311	300
6125	Employee Recruitment	5,995	6,627	0	5,392	0
6220A	Fire Dept - Aware/Eductn/CERT/Vol Progm	1,361	1,496	6,000	1,626	6,000
6220B	Fire Dept -SC BA Brthg Apts/Resptry Test	61,705	8,932	3,000	535	2,000
6220D	Fire Dept Disaster Preparedness	4,454	4,729	7,000	5,495	7,000
6220E	Fire Dept -EOC Upgrade	0	1,915	0	545	0
6220F	Fire Dept Fr Haz Defensible Spc/Chipping	12,907	684	12,352	0	15,000
6220H	Fire Dept - Haz Mat Phys	0	1,825	0	0	0
6220P	Personal Protective Equipment	0	0	93,800	57,965	10,000
6220R	FHRP Contract	0	11,668	0	15,405	0
6220S	Fire Dept - Surf Rescue/NCOR Program	3,038	3,716	5,000	2,403	6,000
6602	Transit Expense	0	67	0	0	0
Total Services & Supplies		468,333	254,131	373,100	285,266	269,790
Capital Outlay						
6170	Capital Asset-Install Radio in 5792	0	200	0	6,020	0
6170B	Chief/Command Pickup (5 Year Lease)	0	0	39,132	39,132	0
6170C	USAR Equipment (Urban Search & Res	0	0	0	0	3,400
6170D	Image Trend Elite Project Management	0	0	0	0	12,000
6170F	Zoll X Series EKG	0	0	0	0	40,000
6170G	Command Vehicle Buildup	0	0	0	0	31,000
Total Capital Outlay		0.0	200	39,132	45,152	86,400
Debt Service						
6180H	Principal on Fire Engine lease/Purchase	0	0	134,340	118,749	121,455
6190	Interest on Fire Engine Lease/Purchase	0	0	9,267	14,949	11,919
Total Debt Service		0	0	143,607	133,698	133,374



CAMBRIA COMMUNITY SERVICES DISTRICT
USES OF FUNDS
 FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019
 FIRE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 01

ACCOUNT NO.	ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
6200	Administrative Cost Allocation				
	174,738	213,400	321,704	321,704	351,294
	Allocated Overhead				
	174,738	213,400	321,704	321,704	351,294
	Total Administrative Cost Allocation				
	GRAND TOTAL				
	1,850,640	1,991,224	2,411,124	2,413,477	2,286,482
	FY 2018-19 FUNDING SOURCES				
					1,734,349
					457,000
					33,110
					62,023
					2,286,482
	TOTAL FUNDING SOURCES				
					0
	NET SURPLUS/(DEFICIT)				



CAMBRIA COMMUNITY SERVICES DISTRICT

USES OF FUNDS

FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019

FACILITIES & RESOURCES - GENERAL FUND - 01, DEPARTMENT - 01

ACCOUNT NO.		ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
	Personnel Services					
	SALARIES/WAGES					
5000	Salary & Wages	148,127	178,125	198,897	186,543	209,410
5010	Overtime	1,335	5,340	10,500	9,649	6,000
5040	Sick/Vacation Pay	12,401	12,986	0	14,469	0
5050	Holiday Pay	7,832	9,044	0	9,906	0
	Sub-Total Salaries/Wages	169,695	205,494	209,397	220,567	215,410
	BENEFITS					
5101	Uniform Allowance	167	2,175	1,200	1,450	1,200
5102	Dental Insurance	3,555	5,117	4,824	5,382	5,550
5103	Medical Insurance	34,563	47,523	46,103	49,166	47,790
5105	Life Insurance	231	284	0	292	300
5106	FICA	9,811	13,061	12,629	13,263	12,735
5107	Medicare	2,409	3,055	2,954	3,102	3,179
5108	Workers Compensation	16,092	9,840	12,427	8,751	12,073
5109	PERS - Retirement	54,139	49,990	34,016	38,501	46,497
5120	Other Employee Benefits	2,600	2,700	2,600	2,600	2,600
5121	Retirees Health	24,750	21,218	21,168	20,833	21,250
5122	Medical Reimbursements - HRA	3,518	3,384	2,600	5,200	3,900
	Sub-Total Benefits	151,834	158,347	140,521	148,540	157,074
	Total Personnel Services	321,529	363,841	349,918	369,107	372,484
	Services & Supplies					
6010	Ads - Legal/Other	359	0	0	0	0
6014	Public Events	0	0	0	73	0
6033B	Maintenance & Repairs - Buildings	3,330	8,757	12,000	7,258	12,000
6033G	Maintenance & Repairs - Grounds	8,072	19,116	21,500	22,354	20,500
6033L	M & R - Street Lights	(4,198)	(325)	1,000	1,941	3,000
6033R	M & R - Ranch	63,609	58,815	57,500	49,897	50,000
6033V	M & R- Vet's Hall	14,585	11,389	12,000	7,852	12,000
6040	M & R- Equipment	559	436	700	350	700
6041L	Maintenance & Repairs - Vehicles Licenses	2,676	1,083	3,500	3,395	3,500
6041N	Maint. & Repairs - Vehicles Non-Licensed	2,738	3,575	2,000	2,264	2,500
6045	Computer/Copier/Printer Supplies/Maint.	300	0	500	0	500
6050	Office Supplies	0	79	500	0	500
6053	Printing/Forms	0	0	0	93	0
6055	Government Fees & Licenses	0	3,240	300	135	300
6058	Cash Over (Short)	680	0	0	0	0
6059	Bad Debt	20	0	0	0	0
6060C	Utilities - Cell Phone	718	728	788	662	788
6060E	Utilities - Electricity	19,636	21,030	23,796	20,423	23,796
6060G	Utilities - Gas	1,324	1,377	1,577	1,466	1,577
6060I	Utilities - Internet	3,445	6,229	6,692	4,443	6,692
6060P	Utilities - Phone-Land Lines, Faxes, Alarms	371	478	504	1,294	504
6060S	Utilities - Sewer	2,757	2,464	3,052	2,535	3,052
6060W	Utilities - Water	4,080	3,943	4,880	4,019	4,880
6070	Equipment Rental	623	771	0	165	0
6080K	Professional Services - District Counsel	1,212	4,871	4,000	855	4,000
6080M	Professional Services - Misc./Other	3,613	0	3,000	6,482	4,000
6090	Department Operating Supplies	21,326	13,904	14,000	11,956	14,000
6091	Lab Tests	133	0	0	0	0
6093	Small Tools and Equipment	1,648	4,931	6,000	4,920	6,000
6094	Clothing and Uniform	674	1,073	1,200	490	1,200
6096	Fuel - Gas and Diesel	6,360	4,960	5,000	34,195	5,000
6115	Meeting Expenses	42	245	0	313	0
6125	Employee Recruitment	554	0	0	465	0



CAMBRIA COMMUNITY SERVICES DISTRICT

USES OF FUNDS

FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019

FACILITIES & RESOURCES - GENERAL FUND - 01, DEPARTMENT - 01

ACCOUNT NO.		ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
	Total Services & Supplies	161,247	173,168	185,989	190,295	180,989
	Capital Outlay					
6170	Capital Assets	71,068	200	0	0	0
	Total Capital Outlay	71,068	200	0	0	0
	Debt Service					
6180J	Loan Principal	0	0	6,276	0	6,350
6180H	Interest Expense	934	1,776	7,645	1,293	7,835
	Total Debt Service	934	1,776	13,921	1,293	14,185
	Administrative Cost Allocation					
6200	Allocated Overhead	68,770	91,106	102,298	102,298	112,522
	Total Administrative Cost Allocation	68,770	91,106	102,298	102,298	112,522
	GRAND TOTAL	623,547	630,091	652,126	662,993	680,180
	<u>FY 2018-19 FUNDING SOURCES</u>					
	Property Taxes-Net of County Administrative Fee					651,330
	Vet's Hall Rental Fees					25,250
	Other Revenue					3,600
	TOTAL FUNDING SOURCES					680,180
	NET SURPLUS/(DEFICIT)					0



CAMBRIA COMMUNITY SERVICES DISTRICT

USES OF FUNDS

FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019

ADMINISTRATION DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09

ACCOUNT NO.		ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
	Personnel Services					
	SALARIES/WAGES					
5000	Salary & Wages	521,179	569,337	751,175	711,544	711,227
5010	Overtime	4,512	7,245	16,970	13,116	20,000
5030	Director's	22,800	29,174	30,000	31,600	30,000
5040	Sick Leave/Vacation Pay	39,494	51,220	0	58,790	0
5050	Holiday Pay	26,120	29,179	0	35,984	0
	Sub-Total Salaries/Wages	614,105	686,155	798,145	851,034	761,227
	BENEFITS					
5102	Dental Insurance - Ameritas	5,702	7,733	8,124	8,639	10,378
5103	Med -PERS-C ARE	58,605	79,898	105,184	96,363	103,786
5105	Life Insurance	540	612	0	661	700
5106	FICA	33,085	36,538	41,034	46,482	43,701
5107	Medicare	8,690	10,570	10,886	12,354	11,306
5108	Workers Compensation	10,041	5,223	7,032	4,919	6,109
5109	Retirement-PERS	161,755	185,895	148,129	144,948	162,088
5111	Payroll Tax Expense	5,132	(16)	0	0	0
5120	Other Employee Benefits	16,893	18,767	21,809	18,893	18,523
5121	Retirees Health	73,981	78,339	80,160	70,795	72,211
5122	Medical Reimbursements - HRA	9,161	8,140	14,690	13,185	9,800
	Sub-Total Benefits	383,586	431,698	437,048	417,239	438,602
	Total Personnel Services	997,691	1,117,853	1,235,193	1,268,273	1,199,829
	Services & Supplies					
6010	Ads - Legal/Other	159	0	0	133	0
6011I	Public Information - General	960	3,927	4,000	1,841	4,000
6011W	Public Information - Website	3,613	1,863	4,935	47	5,000
6013	Donations	50	0	0	0	0
6014	Public Events	200	0	0	24	0
6030	Insurance	68,534	70,349	86,942	89,057	117,000
6033B	Maintenance & Repairs - Buildings	3,527	1,977	0	5,540	0
6033G	Maintenance & Repairs - Grounds	3,073	3,459	0	1,316	0
6033V	Maintenance & Repairs - Vet's Hall	0	156	0	0	0
6041L	Maintenance & Repairs-Vehicles Licenses	524	1,647	0	4,899	0
6044	Computer/Copier /Printer Srvcs/MaintAgree	74,122	81,162	71,400	84,648	105,780
6045	Computer/Copier/Printer Supplies/Upgrades	2,665	5,892	5,000	9,145	5,000
6048	Security & Safety	1,381	1,265	0	252	0
6050	Office Supplies	13,100	15,948	20,100	15,070	15,500
6051	Postage & Shipping	2,687	4,443	4,764	3,138	4,850
6052	Bank Charges	2,563	3,799	2,200	1,327	4,000
6053	Printing/Forms	1,198	878	1,300	1,322	1,365
6054	Membership -Dues , Publications & Books	6,149	17,233	16,000	14,010	18,000
6055	Government Fees and Licenses	32,217	37,145	33,255	35,326	34,500
6058	Cash Over (Short)	12	0	0	69	0



CAMBRIA COMMUNITY SERVICES DISTRICT

USES OF FUNDS

FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019

ADMINISTRATION DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 09

ACCOUNT NO.		ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
6060C	Utilities Cell Phone	1,576	3,093	2,427	5,354	5,300
6060E	Utilities Electricity	6,502	7,047	7,045	8,329	7,540
6060G	Utilities Gas	604	645	376	510	660
6060I	Utilities Internet Access	4,313	7,209	5,618	10,352	7,920
6060P	Utilities Phone-Land Lines, Faxes, Alarms	5,772	6,967	15,275	6,380	7,880
6060S	Utilities Sewer	446	338	260	352	255
6060W	Utilities Water	386	154	118	160	260
6070	Equipment Rental	649	502	500	376	500
6075	Rental Expense Office Space	38,186	40,429	40,586	41,177	35,172
6080A	Prof Services - Audit	14,500	14,500	9,250	8,250	8,250
6080F	Prof Services - Finance	2,046	0	0	1,725	0
6080K	Prof Services-District Counsel	151,269	104,903	88,000	175,574	110,000
6080L	Prof Services-Legal	21,515	13,479	22,000	63,641	35,000
6080M	Prof Services - Miscellaneous/Other	6,051	11,781	11,100	11,528	11,500
6080T	Professional Services - Temporary	11,028	3,568	10,000	22,263	15,000
6086	Outside Non-Professional Services	23,288	16,047	28,000	31,411	18,000
6088	Claims	351	0	0	0	0
6090	Department Operating Supplies	2,208	1,522	1,785	2,275	2,000
6094	Clothing/Uniforms	184	0	0	0	0
6095	Office Furniture/Equipment	22	54	0	841	0
6115	Meeting Expenses	3,361	2,978	2,903	7,946	5,000
6120D	Travel, Training, Seminars – Directors	2,540	5,779	5,000	3,660	5,000
6120E	Travel, Training, Seminars – Employees	12,979	17,017	14,100	14,122	15,000
6120G	Training - LCW	0	0	4,500	0	4,500
6124	Employee Recognition	343	270	4,000	222	0
6125	Employee Recruitment	4,545	5,679	3,000	5,241	5,440
Total Services & Supplies		531,399	515,103	525,739	688,853	615,172
Capital Outlay						
6170I	Purchase Administrative Office	0	0	15,732	0	0
6170	Purchase Administrative Software	0	0	17,500	0	32,742
6170	Remodel Administration Office	0	0	0	0	11,616
6170	Capital Assets - Replace Servers	0	0	35,000	45,282	0
Total Capital Outlay		0	0	68,232	45,282	44,358
Debt Service						
6180J	Loan Principal-Ford Fusion	4,514	4,672	0	4,835	0
6180H	Interest Expense-Ford Fusion	774	194	0	169	0
Total Debt Service		5,288	4,866	0	5,004	0
GRAND TOTAL		1,534,378	1,637,822	1,829,164	2,007,412	1,859,359
FY 2018-19 FUNDING SOURCES						
Administration Department Allocation						1,859,359
Franchise Fees						85,000
Other Revenue						19,600
TOTAL FUNDING SOURCES						1,963,959
NET SURPLUS/(DEFICIT)						104,600



CAMBRIA COMMUNITY SERVICES DISTRICT

USES OF FUNDS

FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019

PARKS, RECREATION & OPEN SPACE DEPARTMENT - GENERAL FUND - 01, DEPARTMENT - 16

ACCOUNT NO.		ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
Services & Supplies						
60111	Public Information - General	0	852	0	0	0
6033R	M & R - Ranch	0	1,915	10,157	10,000	20,000
6053	Printing Forms	798	819	1,000	0	1,000
6115	Meeting Expense	0	0	0	163	0
Total Services & Supplies		798	3,586	11,157	10,163	21,000
Capital Outlay						
6170	Capital Assets	11,500	6,396	369,956	341,626	0
Total Capital Outlay		11,500	6,396	369,956	341,626	0
Administrative Cost Allocation						
6200	Allocated Overhead	16,413	15,600	49,513	49,513	25,026
Total Administrative Cost Allocation		16,413	15,600	49,513	49,513	25,026
GRAND TOTAL		28,711	25,582	430,626	401,302	46,026
FY 2018-19 FUNDING SOURCES						
	Property Taxes-Net of County Administrative Fee					45,521
	Other Revenue					505
TOTAL FUNDING SOURCES						46,026
NET SURPLUS/(DEFICIT)						0



CAMBRIA COMMUNITY SERVICES DISTRICT
USES OF FUNDS
 FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019
 WATER OPERATING DEPARTMENT - FUND - 11, DEPARTMENT - 11

ACCOUNT NO.	ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019	
Personnel Services						
SALARIES/WAGES						
5000	Salary & Wages	286,342	318,314	460,083	410,910	445,046
5010	Overtime	40,973	50,379	25,000	53,001	35,000
5020	Standby	18,571	18,179	18,250	18,200	18,250
5040	Sick/Vacation Pay	(13,732)	36,190	0	37,012	0
5050	Holiday Pay	18,406	22,060	0	22,951	0
Sub-Total Salaries/Wages		350,560	445,122	503,333	542,074	498,296
BENEFITS						
5101	Uniform Allowance	2,033	3,133	2,000	2,000	2,000
5102	Dental Insurance	7,919	9,005	7,428	9,165	10,273
5103	Medical Insurance	79,787	82,645	98,304	82,432	86,045
5105	Life Insurance	500	520	0	540	550
5106	FICA	28,204	30,620	27,447	31,808	29,755
5107	Medicare	6,673	7,781	6,664	7,697	7,273
5108	Workers Compensation	35,296	16,199	22,283	14,902	25,070
5109	PERS - Retirement	134,335	124,395	125,836	94,268	97,237
5120	Other Employee Benefits	1,560	2,025	4,256	1,950	1,300
5121	Retirees Health	35,212	33,657	34,392	32,336	32,983
5122	Medical Reimbursements - HRA	8,129	6,895	7,150	9,925	7,592
Sub-Total Benefits		339,648	316,876	335,760	287,023	300,078
Total Personnel Services		690,208	761,998	839,093	829,097	798,374
Services & Supplies						
6010	Ads - Legal/Other	188	171	4,000	762	0
6011I	Public Information - General	111	64	0	844	1,000
6031	Old M & R Lift Station	49	798	0	357	0
6031D	Maintenance & Repairs	44,025	52,038	25,000	151,559	115,000
6031F	Maintenance & Repairs - Fire Hydrants	3,253	5,166	6,000	825	6,000
6031G	Maintenance & Repairs - Generators	2,252	555	1,000	0	1,000
6031L	Maintenance & Repairs - Leimert Booster	34,094	13,102	2,000	544	2,000
6031M	Maintenance & Repairs - Water Meters	289	5,018	5,000	23,137	5,000
6031P	Pumps	5,447	3,412	0	989	0
6031Q	Maintenance & Repairs - SR3 Well	17,886	8,564	2,000	2,590	5,000
6031R	Maintenance & Repairs - SR4 Well/Filter	48,447	53,465	10,000	15,935	10,000
6031S	Maint. & Repairs - Water Storage Tanks	39,118	20,926	13,500	9,421	16,500
6031T	Maint. & Repairs -Water Treatment Systems	37,723	19,328	20,000	15,373	20,000
6031V	Maint. & Repairs-Wtr.Values (Cord Pave)	7,296	41	6,000	1,464	6,000
6031W	Maintenance & Repairs - Wells	47,204	10,316	7,500	12,895	15,000
6031Y	Maint. & Repairs -Water Yard/Booster St.	9,372	4,735	5,100	3,117	5,100
6031Z	Maintenance	0	2,363	0	0	0
6032D	M & R WW Disp Eff	0	719	0	0	0
6032L	M & R WW Lift Station	43	13	0	0	0
6032T	M & R WW Treatment	75	34	0	0	0
6033B	Maintenance & Repairs - Buildings	2,063	685	2,500	1,244	2,500
6033G	Maintenance & Repairs - Grounds	1,339	11,839	15,000	2,325	7,500
6036	Maintenance & Repairs- Emergency Events	0	0	100,000	1,844	30,000
6037	Maintenance & Repairs - SCADA	0	0	15,000	8,577	15,000
6040	Maintenance & Repairs - Equipment	589	0	1,000	2,424	1,000
6041L	Maintenance & Repairs - Vehicles Licenses	3,876	4,315	5,000	10,757	12,000
6041N	Maint. & Repairs - Vehicles Non-Licensed	751	157	2,000	1,039	2,000
6044	Computer/Copier/Printer Services	5,676	1,050	1,500	585	500
6045	Computer/Copier/Printer Goods	1,049	1,879	1,000	2,068	2,000
6048	Security & Safety	2,295	895	2,000	230	2,000
6050	Office Supplies	1,663	2,203	3,000	164	750
6051	Printing & Shipping	7,638	7,308	11,054	9,205	11,054



CAMBRIA COMMUNITY SERVICES DISTRICT
USES OF FUNDS
FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019
WATER OPERATING DEPARTMENT - FUND - 11, DEPARTMENT - 11

ACCOUNT NO.	ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019	
6053	Printing/Forms	4,478	3,979	3,000	5,607	4,000
6054	Membership Dues, Publications/Books	12,725	12,935	15,000	14,791	15,000
6055	Government Fees & Licenses	28,224	47,602	42,700	24,783	30,000
6059	Bad Debt Expense	7,921	11,487	1,000	(48)	1,000
6060C	Utilities - Cell Phone	1,352	2,162	1,980	2,785	2,850
6060E	Utilities - Electricity	112,054	140,114	146,947	132,541	146,947
6060G	Utilities - Gas	0	0	1,236	0	1,236
6060I	Utilities - Internet	1,208	4,142	4,005	3,556	3,750
6060P	Utilities - Phone-Land Lines, Faxes, Alarms	4,749	6,038	5,784	5,699	5,784
6060S	Utilities - Sewer	1,234	1,024	779	1,079	779
6060W	Utilities - Water	55	1,280	1,978	0	1,978
6063	M & R Communications Equipment	28,215	0	5,000	1,848	5,000
6078	Land Lease - Well Site	36,727	37,554	36,200	38,624	39,725
6080E	Professional Services - Engineering	(3,548)	0	0	270	0
6080G	Professional Services - GIS Development	1,440	5,070	7,500	3,220	7,500
6080K	Professional Services - District Counsel	32,262	24,006	20,000	7,794	20,000
6080L	Land Conservancy - Lot Inventory, Etc.	3,856	8,539	12,500	21,157	0
6080M	Professional Services - Misc./Other	75,186	85,778	47,600	42,464	33,600
6080V	Voluntary Lot Merger Program	679	10,747	20,000	18,018	20,000
6086	Outside Services	204	0	0	0	0
6090	Department Operating Supplies	6,694	6,511	17,500	2,656	7,500
6090B	Sensor Cleaning	355	355	0	0	0
6091	Lab Tests	9,691	22,571	28,000	10,527	15,000
6091B	Operating Supplies	0	418	0	2,497	0
6091G	Calibration	0	2,627	2,625	5,028	2,625
6091H	Lab Testing	205	(95)	0	0	0
6092	Lab Supplies	696	0	1,500	0	0
6093	Small Tools and Equipment	4,897	5,443	4,000	4,105	6,000
6094	Clothing and Uniform	7,024	8,182	8,000	3,986	8,000
6096	Fuel - Gas and Diesel	13,305	16,000	12,000	17,323	12,000
6115	Meeting Expenses	0	108	1,000	0	1,000
6120E	Travel, Training, Seminars-Employees,	929	4,176	5,000	4,230	5,000
6125	Employee Recruitment	0	3,772	750	5,399	1,500
6610	Retrofit Program	(492)	0	0	0	0
6611	Rebate Program - Cisterns, Toilets, Wash	(550)	0	7,500	0	7,500
	Total Services & Supplies	715,587	703,687	727,238	660,213	699,178
			0			
	Capital Outlay					
6170	Stuart Street Tank Repair	0	0	64,000	0	0
6170	Capital Assets	64,132	715,506	0	0	0
6170	Trailer-Mounted Vacuum Exactor	0	0	0	0	48,000
6170	Air Compressor & Jack Hammer	0	0	0	0	22,700
6170	Dump Truck Replacement (Ford F-650)	0	0	0	0	76,000
6170	Zone 2 to 7 Trans Main SR Crk Ped Brdg	0	0	0	0	50,000
6170	Replacement of Leimert Service Lines	0	0	0	0	40,000
6170	Water Meter Replacement/Upgrade	0	0	0	0	50,000
6170	GIS Update/Upgrade	0	0	0	0	10,000
6170	Valve Replacements	0	0	0	0	10,000
6170	Rodeo Grounds Pump Station Replacement	0	0	0	0	15,000
	Total Capital Outlay	64,132	715,506	64,000	0	321,700



CAMBRIA COMMUNITY SERVICES DISTRICT
USES OF FUNDS
 FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019
 WATER OPERATING DEPARTMENT - FUND - 11, DEPARTMENT - 11

ACCOUNT NO.		ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
	Debt Service					
6180J	Loan Principal-ford F-250	0	0	6,886	8,363	8,800
6180H	Interest Expense	0	0	3,000	1,248	811
6180J	Loan Principal-City National Bank	8,533	8,811	0	0	0
6180H	Interest Expense	564	216	0	0	0
	Total Debt Service	9,097	9,027	9,886	9,611	9,611
	Administrative Cost Allocation					
6200	Allocated Overhead	591,312	582,420	909,348	909,348	544,631
	Total Administrative Cost Allocation	591,312	582,420	909,348	909,348	544,631
	GRAND TOTAL	2,070,336	2,772,637	2,549,565	2,408,269	2,373,494

FY 2018-19 FUNDING SOURCES

Water Service Sales	2,425,327
Water Service Fees	140,350
Standby Charges-Net of County Administrative Fee	167,700
Penalties	47,600
Other Revenue	1,000
Loan Proceeds	76,000
TOTAL FUNDING SOURCES	2,857,977
NET SURPLUS/(DEFICIT)	484,483



CAMBRIA COMMUNITY SERVICES DISTRICT
USES OF FUNDS
 FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019
WASTEWATER OPERATING DEPARTMENT - FUND - 12, DEPARTMENT 12

ACCOUNT NO.	ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019	
Personnel Services						
SALARIES/WAGES						
5000	Salary & Wages	251,548	333,618	420,692	355,454	415,438
5010	Overtime	37,076	42,115	25,000	29,639	25,000
5020	Standby	22,271	18,429	18,250	18,000	18,250
5040	Sick/Vacation Pay	5,966	38,789	0	43,641	0
5050	Holiday Pay	11,678	18,406	0	19,985	0
	Sub-Total Salaries/Wages	328,539	451,356	463,942	466,719	458,688
BENEFITS						
5101	Uniform Allowance	1,500	1,757	2,000	1,750	1,600
5102	Dental Insurance	4,599	8,277	6,077	8,614	8,463
5103	Medical Insurance	43,039	68,548	71,952	79,890	85,275
5105	Life Insurance	352	473	0	503	510
5106	FICA	20,655	25,967	28,105	27,955	26,833
5107	Medicare	4,814	6,494	6,818	6,643	6,684
5108	Workers Compensation	34,346	19,350	28,015	18,754	26,140
5109	PERS - Retirement	103,020	113,363	70,659	75,761	85,623
5112	UI Reim Benefit	1,211	2,288	0	4,950	0
5120	Other Employee Benefits	780	810	4,256	780	650
5121	Retirees Health	49,097	41,356	42,336	41,786	42,306
5122	Medical Reimbursements - HRA	7,772	6,935	5,850	10,140	7,379
	Sub-Total Benefits	271,186	295,618	266,068	277,526	291,463
	Total Personnel Services	599,725	746,973	730,010	744,245	750,151
Services & Supplies						
6010	Ads - Legal/Other	60	171	0	592	0
6011I	Public Information - General	112	64	0	0	0
6030	Insurance	0	500	0	0	0
6031Z	Maintenance	0	454	0	0	0
6032C	M & R WW Collection System	6,180	11,220	5,000	1,862	8,000
6032D	M & R WW - Disposal Effluent	331	17,396	3,000	4,419	10,000
6032E	M & R WW - Easements	0	0	0	1,090	0
6032G	M & R Wastewater Generators	1,523	8,194	4,000	10,917	4,000
6032L	M & R Wastewater Lift Stations	30,020	12,893	20,000	44,435	20,000
6032M	M & R-WW Manhole Raising(Cord Paving)	900	1,653	20,000	22,915	15,000
6032P	M & R- Pumps	0	3,004	2,500	50	5,000
6032S	M & R- WW Disposal of Sludge	52,075	124,316	88,500	92,779	88,500
6032T	M & R-Wastewater Treatment Plant	274,029	82,046	50,000	46,278	50,000
6033B	Maintenance & Repairs - Buildings	6,903	7,968	5,000	7,425	10,000
6033G	Maintenance & Repairs - Grounds	10,735	32,469	14,400	14,817	5,000
6035	Major Maintenance	13,583	0	0	0	0
6035T	Major Maintenance-CCTV & Hydro Clean	0	0	12,500	5,800	12,500
6036	M & R- Emergency Events	0	36,166	69,233	38,637	0
6036T	Unplanned Maintenance	0	0	0	7,727	0
6037	M & R- SCADA	0	9,106	0	0	0
6040	M & R- Equipment	6,834	2,122	0	0	0
6041L	Maintenance & Repairs - Vehicles Licenses	3,614	7,445	6,250	5,310	5,000
6041N	Maint. & Repairs - Vehicles Non-Licensed	732	2,702	1,900	451	1,500
6041V	Maint. & Repairs - Vehicles - Vector	4	2,115	1,000	3,630	5,000
6044	Computer Services	0	880	0	0	0
6045	Computer/Copier/Printer Supplies/Maint.	247	2,397	1,000	3,087	500
6048	Security & Safety	6,177	8,741	2,000	3,710	4,000
6050	Office Supplies	2,496	5,893	3,600	5,691	5,000
6051	Printing & Shipping	5,928	5,069	8,021	5,689	5,000
6052	Bank Services	0	22	0	0	0
6053	Printing/Forms	1,039	2,548	2,100	2,137	1,500
6054	Membership Dues, Publications/Books	0	657	600	754	1,200



CAMBRIA COMMUNITY SERVICES DISTRICT
USES OF FUNDS
 FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019
WASTEWATER OPERATING DEPARTMENT - FUND - 12, DEPARTMENT 12

ACCOUNT NO.	ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019	
6055	Government Fees & Licenses	92,550	89,141	90,000	83,129	90,000
6060C	Utilities - Cell Phone	1,658	1,398	1,409	1,484	1,650
6060E	Utilities - Electricity	166,171	209,974	200,000	199,902	200,000
6060G	Utilities - Gas	1,120	1,280	1,327	1,138	1,000
6060I	Utilities - Internet	1,208	5,202	4,903	5,367	4,500
6060P	Utilities - Phone-Land Lines, Faxes, Alarms	8,261	6,229	6,273	6,033	6,500
6060W	Utilities - Water	5,730	13,344	6,000	5,299	2,500
6063	M & R Communications Equipment	9,752	150	1,000	447	0
6070	Equipment Rental	10,584	9,595	2,500	697	2,500
6080	Professional Services - Engineering	0	0	0	407	0
6080G	Professional Services - GIS Development	0	3,735	2,000	4,885	10,000
6080K	Professional Services - District Counsel	9,293	3,933	3,000	3,743	7,000
6080L	Land Conservancy - Lot Inventory, Etc.	4,262	1,438	3,000	0	0
6080M	Professional Services - Misc./Other	68,637	44,063	68,600	11,359	15,000
6086	Outside Services	35,587	3,881	0	28,721	0
6089	Emergency & Medical Supplies	0	165	960	0	500
6090	Department Operating Supplies	1,704	484	400	0	0
6091	Lab Tests	11,170	25,223	23,500	27,902	25,000
6091H	Lab Testing	0	125	0	0	0
6092	Lab Supplies	8,175	1,734	3,000	2,348	3,200
6093	Small Tools and Equipment	1,095	2,102	2,000	2,297	2,000
6094	Clothing and Uniform	2,280	3,162	2,400	2,787	2,000
6095	Office Furniture/Equipment	391	2,085	0	0	0
6096	Fuel - Gas and Diesel	10,247	7,682	7,000	10,598	7,000
6115	Meeting Expenses	194	109	500	0	0
6120D	Travel, Training, Seminars-Directors	50	0	0	0	0
6120E	Travel, Training, Seminars-Employees,	(637)	3,801	4,000	1,878	2,500
6124	Employee Recognition	716	100	200	0	200
6125	Employee Recruitment	3,765	4,751	750	2,674	1,500
Total Services & Supplies		877,487	833,096	755,326	733,297	641,250
Capital Outlay						
6170	Capital Assets	0	346,929	0	0	0
6170F	WWTP Influent Screen Installation	0	0	85,000	1,079	164,509
	Hand Rails On Digesters	0	0	0	0	45,000
	Hand Rails On Main Walkway/Pump	0	0	0	29,185	0
	Screw screen Compactor With Auger	0	0	0	6,780	0
	Effluent Pump	0	0	0	17,250	0
	6" Pump	0	0	0	53,204	0
6170	Influent Station Improvements	0	0	0	9,780	0
Total Capital Outlay		0	346,929	85,000	117,278	209,509
Debt Service						
6180N	Loan Principal	277,851	114,000	118,000	118,000	128,000
6180C	Interest Expense	57,473	33,686	41,496	41,496	35,899
Total Debt Service		335,324	147,686	159,496	159,496	163,899
Administrative Cost Allocation						
6200	Allocated Overhead	401,521	429,775	461,098	461,098	471,314
Total Administrative Cost Allocation		401,521	429,775	461,098	461,098	471,314
GRAND TOTAL		2,214,057	2,504,460	2,190,930	2,215,414	2,236,123



CAMBRIA COMMUNITY SERVICES DISTRICT
USES OF FUNDS
 FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019
WASTEWATER OPERATING DEPARTMENT - FUND - 12, DEPARTMENT 12

ACCOUNT NO.	ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
<u>FY 2018-19 FUNDING SOURCES</u>					
Wastewater Service Sales					2,101,901
Standby Charges-Net of County Administrative Fee					106,300
Other Revenue					200
Transfer from General Fund					27,722
TOTAL FUNDING SOURCES					2,236,123
NET SURPLUS/(DEFICIT)					0



CAMBRIA COMMUNITY SERVICES DISTRICT
USES OF FUNDS
 FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019
 WATER SUSTAINABILITY FACILITY OPERATING DEPARTMENT - FUND - 39, DEPARTMENT 25

ACCOUNT NO.	ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
Personnel Services					
SALARIES/WAGES					
5000	80,000	40,177	84,074	4,784	159,134
5010	0	0	0	0	10,000
5020	0	0	0	0	5,000
Sub-Total Salaries/Wages					
	80,000	40,177	84,074	4,784	174,134
BENEFITS					
5101	0	0	0	0	400
5102	0	0	1,508	179	2,455
5103	0	0	16,466	307	24,694
5105	0	0	0	0	200
5106	0	0	5,212	289	10,408
5107	0	0	1,219	68	2,540
5108	0	0	2,406	182	8,294
5109	0	0	17,731	741	13,533
5120	0	0	0	0	650
5122	0	0	1,560	0	2,379
Sub-Total Benefits					
	0	0	46,102	1,766	65,553
Total Personnel Services					
	80,000	40,177	130,176	6,550	239,687
6031F	540	0	0	0	0
6031G	1,000	0	0	0	0
6031Z	25,702	27,191	12,000	113,707	15,000
6032B	0	0	0	0	3,000
6033B	0	0	0	450	0
6036	0	0	0	16,253	5,000
6051	0	0	0	32	0
6053	16,654	108	0	44,790	0
6060E	32,364	38,527	40,000	48,518	22,000
6070	0	0	0	4,036	0
6080K	26,073	18,299	12,000	23,816	15,000
6080M	145	26,149	6,000	146,498	10,000
6080L	(4,351)	23,840	0	236	0
6090	5,216	0	0	0	0
6090B	12,468	2,865	236	0	0
6091	0	4,909	21,120	142,610	10,000
6091B	1,505	2,483	3,000	7,567	4,000
6091E	8,468	150	0	0	0
6091F	1,620	3,243	6,480	500	10,000
6091G	3,166	0	0	0	0
6091H	99,456	0	0	10,277	0
6092	0	0	0	574	1,000
6115	136	0	0	0	0
6120E	0	57	0	0	0
6125	0	0	0	700	0
6829D	69,945	71,649	71,650	71,649	35,825
6829M	9,534	0	0	0	0
6829S	4,691	27,517	25,000	22	0
Total Services & Supplies					
	314,330	246,986	197,486	632,235	130,825
Capital Outlay					
6170E	0	0	0	49,321	35,000
Total Capital Outlay					
	0	0	0	49,321	35,000



CAMBRIA COMMUNITY SERVICES DISTRICT

USES OF FUNDS

FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019

WATER SUSTAINABILITY FACILITY OPERATING DEPARTMENT - FUND - 39, DEPARTMENT 25

ACCOUNT NO.		ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
	Debt Service					
6195	Vehicle	0	0	0	22,599	0
6180P	Loan Principal	352,926	313,861	326,893	326,893	340,465
6180I	Interest Expense	0	340,190	332,533	332,533	318,959
	Total Debt Service	352,926	654,051	659,426	682,025	659,424
	Administrative Cost Allocation					
6200	Allocated Overhead	0	0	0	0	263,815
	Total Administrative Cost Allocation	0	0	0	0	263,815
	GRAND TOTAL	747,256	941,214	987,088	1,370,131	1,328,751
	<u>FY 2018-19 FUNDING SOURCES</u>					
	SWF Utility Billing Charges					906,000
	Interest Revenue					8,000
	Transfer from Reserves					414,751
	TOTAL FUNDING SOURCES					1,328,751
	NET SURPLUS/(DEFICIT)					0



CAMBRIA COMMUNITY SERVICES DISTRICT

USES OF FUNDS

FISCAL YEARS 2015/2016, 2016/2017, 2017/2018, 2018/2019

WATER SUSTAINABILITY FACILITY CAPITAL FUND - FUND 40

ACCOUNT NO.		ACTUAL FY 2015/2016	ACTUAL FY 2016/2017	ADOPTED FY 2017/2018	ESTIMATED FY 2017/2018	PROPOSED FY 2018/2019
	Capital Outlay					
6170	Interim SWF AWTP Off-Hauling Facilities	0	0	0	0	50,000
6910	Section 7 ESA Consultation	0	0	0	0	125,000
	Total Capital Outlay	0	0	0	0	175,000
	Administrative Cost Allocation					
6200	Allocated Overhead	0	0	0	0	87,938
	Total Administrative Cost Allocation	0	0	0	0	87,938
	GRAND TOTAL	0	0	0	0	262,938
	FY 2018-19 FUNDING SOURCES					
	Transfer from Reserves					262,938
	TOTAL FUNDING SOURCES					262,938
	NET SURPLUS/(DEFICIT)					0

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Jerry Gruber, General Manager

Meeting Date: August 23, 2018Subject: DISCUSSION AND CONSIDERATION
OF APPROVAL OF INTER-FUND
LOAN AGREEMENT AND PROVIDING
DIRECTION REGARDING POLICY
FOR FUTURE INTER-FUND LOANS**RECOMMENDATIONS:**

Staff recommends that the Board of Directors discuss and consider approval of an Inter-Fund Loan Agreement for a loan from the General Fund to the Wastewater Fund in the amount of four hundred sixty-six thousand dollars (\$466,000). It is also recommended that the Board discuss and provide direction regarding creating a policy to regulate future inter-fund loans.

FISCAL IMPACT:

Approval of the proposed Inter-Fund Loan Agreement will provide for a loan from the General Fund to the Wastewater Fund in the amount of four hundred sixty-six thousand dollars (\$466,000). The proposed term of the inter-fund loan will be for a ten (10) year period at a compound interest rate of four percent (4%) per annum.

BACKGROUND:

Based upon the audit for the 2015/16 Fiscal Year, the Wastewater Fund had a shortfall of \$466,000. This was largely the result of unanticipated and necessary repairs at the Wastewater Treatment Plant, and to address deficiencies in the District's wastewater infrastructure and system, which included emergency repairs that came up during that fiscal year.

In order to cover the shortfall, staff is proposing an inter-fund loan from the General Fund to the Wastewater Fund. The loan will be for a proposed term of ten (10) years at a compound interest rate of four percent (4%) per annum. While inter-fund loans are a common practice among public agencies, it is appropriate to document such loans in the form of an agreement. The agreement should also provide for the term of the loan, a repayment schedule, and interest, which should be at least at the rate that the lending fund would otherwise be able to accrue through the District's investment program for its reserve and funds balances. A draft Inter-Fund Loan Agreement for the proposed loan is attached for the Board's consideration.

In addition, staff has requested that the Board discuss and provide direction for the creation of a policy on future inter-fund loans. As noted, inter-fund loans are not uncommon and staff was able to locate several inter-fund loan policies from other agencies that might be of assistance to the Board in providing guidance for development of a policy for the CCSD. Accordingly, policies

from the cities of San Jose, Redlands and the Mountain House Community Services District are attached.

Attachments: Inter-Fund Loan Agreement
Sample Inter-Fund Loan Policies

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ RICE ___ BAHRINGER ___ FARMER ___ WHARTON ___ PIERSON ___

INTER-FUND LOAN AGREEMENT

The Cambria Community Services District (“District”) hereby adopts this Inter-Fund Loan Agreement (“Agreement”) authorizing the transfer of funds by and between the Cambria Community Services District General Fund (“General Fund”) and the Cambria Community Services District Wastewater Fund (“Wastewater Fund”).

RECITALS

- A. The Wastewater Fund requires an inter-fund loan in order to fund a shortfall from the 2015/16 Fiscal Year of \$466,000 that was the result of unanticipated and necessary repairs at the Wastewater Treatment Plant, and to address deficiencies in the District’s wastewater infrastructure and system.
- B. The District desires and has the resources necessary to facilitate an inter-fund loan from the General Fund to the Wastewater Fund.
- C. This Agreement is executed for the purpose of evidencing the obligation of the Wastewater Fund to the General Fund for the repayment of monies loaned to the Wastewater Fund by the General Fund.

AGREEMENT

- 1. As the District agreed to transfer from the General Fund to the Wastewater Fund the amount of four hundred sixty-six thousand dollars (\$466,000) as of June 1, 2016.
- 2. The term of this inter-fund loan shall be for a ten (10) year period and shall accrue interest at a simple rate of four percent (4%) per annum.
- 3. The Wastewater Fund shall make annual payments based upon the Repayment Schedule contained in Exhibit “A,” attached hereto and incorporated herein by reference. The Wastewater Fund shall repay the General Fund in full by June 30, 2028.
- 4. District staff is directed to make necessary appropriation adjustments to effectuate this inter-fund loan.
- 5. District staff is directed to appropriately record this loan in the District’s ledger system and subsequent financial reports, as necessary.

In Witness Whereof, this Agreement is executed by duly authorized officers of the Cambria Community Services District this 23rd day of August, 2018.

[Signatures on following page.]

CAMBRIA COMMUNITY SERVICES DISTRICT

By: _____
Jerry Gruber, General Manager

ATTEST:

Monique Madrid, District Clerk

APPROVED AS TO FORM:

Timothy Carmel, District Counsel

**EXHIBIT A
REPAYMENT SCHEDULE**

DUE DATE	PRINCIPAL	INTEREST	PAYMENT	BALANCE
June 30, 2019	\$ 5,953.09	\$ 55,920.00	\$ 61,873.09	\$ 460,046.91
June 30, 2020	\$ 43,471.21	\$ 18,401.88	\$ 61,873.09	\$ 416,575.70
June 30, 2021	\$ 45,210.06	\$ 16,663.03	\$ 61,873.09	\$ 371,365.63
June 30, 2022	\$ 47,018.46	\$ 14,854.63	\$ 61,873.09	\$ 324,347.17
June 30, 2023	\$ 48,899.20	\$ 12,973.89	\$ 61,873.09	\$ 275,447.97
June 30, 2024	\$ 50,855.17	\$ 11,017.92	\$ 61,873.09	\$ 224,592.80
June 30, 2025	\$ 52,889.38	\$ 8,983.71	\$ 61,873.09	\$ 171,703.42
June 30, 2026	\$ 55,004.95	\$ 6,868.14	\$ 61,873.09	\$ 116,698.46
June 30, 2027	\$ 57,205.15	\$ 4,667.94	\$ 61,873.09	\$ 59,493.31
June 30, 2028	\$ 59,493.31	\$ 2,379.73	\$ 61,873.04	\$ 0.00

Interfund Loans

5.3.1

PURPOSE

The purpose of this policy is to establish administrative procedures for the implementation of Section 21 (Interfund Loans) of Council Policy No. 1-18 titled "Operating Budget and Capital Improvement Program Policy".

AUTHORITY

Council Policy No. 1-18 titled "Operating Budget and Capital Improvement Program Policy", Section 21. Interfund Loans.

POLICY

To ensure that all interfund loans are appropriate, properly documented, and not established to the detriment of the fund issuing the loan, Council Policy 1-18 established the following interfund loan eligibility and documentation requirements:

- a) *Interfund Loan Eligibility Requirements* – Interfund loans may not be used to solve ongoing structural budget problems. Interfund loans must have an identified repayment source and date; include an interest component that equals the investment earnings the fund would have received had the loan not occurred; and be immediately due and payable if needed by the fund that provided the loan.
- b) *Interfund Loan Documentation Requirements* – Loan amount, term, and repayment source will be identified any time a loan is recommended. Loans will be coordinated with the City Attorney's Office to ensure compliance with the Municipal Code and will be approved by the City Council. Payments made on outstanding loans shall be reflected in the Proposed and Adopted Budget and Annual Report, as applicable. A summary of all outstanding loans will also be included in the annual Proposed and Adopted Operating Budget and the Comprehensive Annual Financial Report (CAFR). The CAFR will also consistently include the loan term, rate of interest, and the interest amount due in its calculation of the total liability associated with the loan.

DEFINITIONS

Interfund loans are loans from one City fund to another City fund for a designated purpose.

PROCEDURES

The development of interfund loans requires coordination among several parties, including the departments overseeing the funds that would provide or receive the loans, the Budget Office, the Finance Department, and the City Attorney's Office. Interfund loans must be approved by the City Council.

Following are procedures for processing interfund loans:

Identify Funding Need

Department managing the fund with funding need

1. When determining a potential funding need, analyze projected revenues and expenditures for the particular fund, including the

Interfund Loans**5.3.1**

development of a five-year source and use of funds statement, at minimum, or other longer multi-year analysis of revenues and expenditures, as appropriate.

2. Determine if the funding need under consideration can be paid from moneys within the existing fund by re-prioritizing expenditure items.
3. If the funding need cannot be paid by the fund, determine the amount and term of the potential loan. There must, however, be an identified funding stream to repay the loan.
4. Determine if any of the funds managed by the requesting department have available resources to repay an interfund loan.

Submit Request for Interfund Loan to Budget Office

Department managing the fund with funding need

1. Provide information on the funding need, the status, including fund balance, of the fund receiving the loan, potential funding options, the term of the loan, and the loan repayment plan.
2. Identify any timing constraints associated with the potential loan (e.g., loan funding needed by a certain time in order to secure grant funding or to address time sensitive capital need).

Determine Appropriateness of Interfund Loan

Budget Office

1. Determine the nature of the funding need. Interfund loans cannot be used to address structural budget problems.

Budget Office and Finance Department

2. Determine if other funding mechanisms are available to address the funding need.

Budget Office

3. Determine if the fund receiving the loan has a repayment plan that can be implemented; identify any funding risks associated with the repayment plan.

City Attorney's Office

4. Determine if there are legal issues associated with the interfund loan.

Determine Fund to Provide Interfund Loan

Budget Office

1. If the requesting department identified a potential fund to provide an interfund loan, analyze the viability of that loan using the following criteria:
 - availability of sufficient fund balance and/or uncommitted funds;
 - reliability of revenue stream in the fund, including volatility of revenue in the fund;
 - multi-year plans for the use of funding in the fund;
 - potential risks if the loaned funds are needed by the lending fund before the end of the loan term; and
 - any fund restrictions that would not allow an interfund loan.
2. If the fund identified by the requesting department is not a good candidate for being the source of an interfund loan, identify other

Interfund Loans**5.3.1**

Attorney's Office	<p>potential funds that could provide an interfund loan, using the same criteria listed above.</p> <ol style="list-style-type: none"> 3. Discuss the potential interfund loan with the department that manages the fund designated as the proposed source of the loan to determine if there are other factors to consider. 4. Determine if there are legal restrictions associated with the use of the identified funding source for the interfund loan.
Department managing the fund with funding need	<p><u>Prepare Loan Memorandum for City Council Consideration</u></p> <ol style="list-style-type: none"> 1. Describe the need for the interfund loan, the fund providing the loan, and the terms of the interfund loan. 2. The recommendation language should provide details on the terms of the loan: fund receiving loan; amount of loan, fund providing loan, amount of interest to be paid on the loan (must be at least equal to the investment earnings the fund would have received had the loan not occurred); duration of the loan, and provision that that loan be immediately due and payable if needed by the fund that is the funding source for the loan. The budget actions in both the fund providing the loan and the fund receiving the loan are also included in the recommendation. 3. Describe any potential alternatives to the interfund loan and the associated impacts. 4. Submit the memorandum to the Budget Office, the City Attorney's Office, and the department that manages the fund that will be providing the loan for review; the Budget Director is a co-signer on all memoranda with recommended budget actions. 5. Review memorandum and provide any necessary edits. 6. Prepare the resolution with the loan terms.
Budget Office, City Attorney's Office, Department managing the fund providing the loan	
City Attorney's Office	
Department managing the fund that received the loan Budget Office and Department managing the fund that provided the loan	<p><u>Monitor the Interfund Loan and Budget Loan Repayment Consistent with the Terms of the Loan</u></p> <ol style="list-style-type: none"> 1. As part of the annual budget process, ensure that the loan repayment is budgeted consistent with the loan terms. 2. Verify that the loan repayment is budgeted consistent with the loan terms.
Finance Department	<p><u>Report on the Status of the Interfund Loan</u></p> <ol style="list-style-type: none"> 1. On an annual basis, report on the status of the interfund loan in the Comprehensive Annual Financial Report (CAFR). 2. On an annual basis, report on the status of the interfund loan in the Annual Operating Budget.
Budget Office	

Interfund Loans

5.3.1

Modifying Interfund Loan

Department managing the fund that received the loan

1. Identify the need for a loan modification and an analysis of the potential loan modification to the Budget Office, Finance Department, the City Attorney’s Office, and the department managing the fund that provided the loan. This analysis should include a description of the need for the loan modification, the impact on the fund that received the loan, the impact on the fund that provided the loan, the revised loan terms, and the repayment plan.

Budget Office, Finance Department, City Attorney’s Office, and department managing the fund that provided the loan

2. Determine if the loan modification is appropriate.

Department managing the fund that received the loan

3. If it is determined that a loan modification is needed, prepare the Council memorandum describing the loan modification, including the reason for the modification and the new loan terms. Include any necessary budget actions.

4. Review memorandum and provide any necessary edits.

Budget Office, City Attorney’s Office, Department managing the fund providing the loan

5. Prepare the resolution with the loan terms.

City Attorney’s Office

Approved:

 /s/ Alex Gurza
Deputy City Manager

 March 5, 2013
Date

 /s/ Ed Shikada
Assistant City Manager

 March 5, 2013
Date

Interfund Loans

5.3.1

Sample Loan Recommendation Language:

Interfund loans require City Council approval and the following components are to be included in the loan recommendation language: fund receiving loan; amount of loan, fund providing loan, amount of interest to be paid on the loan (must be at least equal to the investment earnings the fund would have received had the loan not occurred); duration of the loan, and provision that that loan be immediately due and payable if needed by the fund that provided the loan

Sample Language:

Adopt a resolution approving the loan in the amount of \$[_____] from the [Name of Lending Fund] (Fund [#____]) to the [Name of Receiving Fund] (Fund [#____]) for the purpose of [describe use of funds] for the [Name of Project] with the following loan terms:

1. The [Receiving Fund] (Fund # [____]) shall pay interest at a rate equal to the investment earnings of the Lending Fund (Fund #).
2. The loan shall be fully due and payable on [Repayment Date].
3. The loan shall be repaid with [describe the source of funds for repayment, i.e. grant reimbursements] from the [describe the nature of the funds, i.e. Name of Grant].
4. All [grant reimbursements or other identified funds] received by the City from [identified source of repayment] for the [insert the purpose and project] shall be budgeted to the repayment of the loan until it is fully repaid.
5. In the event that a shortfall arises in the [Name of Receiving Fund] (Fund # [____]), another eligible source of revenue shall fully repay the loan.
6. The loan shall be immediately due and payable if required by [Name of Lending Fund] (Fund # [____]) to fund any eligible project.
7. A final balloon payment shall be paid to the [Name of Lending Fund] (Fund # [____]) no later than [Repayment Date] if the loan has not been fully repaid from the [source of repayment] by Repayment Date.

EXHIBIT "A"

City of Redlands
POLICY & PROCEDURES

Subject:	Interfund Loan Policy	Department: Finance
Policy No.	F-003-2013	Effective Date:
Ordinance/Resolution No. 7354		Approval Date:

DEFINITION

Interfund loans are loans from one City fund to another City fund for a specific purpose with a requirement for repayment.

PURPOSE

The purpose of this policy is to provide guidelines regarding the establishment, management, and repayment of interfund loans.

INTERFUND LOAN POLICY**General**

- 1.1 Interfund loans should be considered temporary or short-term borrowing of cash and may be made for the following reasons:
 - To offset timing differences in cash flow
 - To offset timing differences between expenditures and reimbursements, typically associated with grant funding
 - To provide for advance spending for a capital project prior to securing project financing.
 - For other needs as deemed appropriate by City Council.
- 1.2 The term of the interfund loan may continue over a period of more than one year, but must be "temporary" in the sense that no permanent diversion of the lending fund results from the failure to repay by the borrowing fund. Additionally, interfund loans should not hinder the accomplishment of any function or project for which the lending fund was established.
- 1.3 Interfund loans should not be used to solve ongoing structural budget problems.

Procedures

- 2.1 The establishment of Interfund loans requires coordination among several parties, including the department overseeing the funds that would provide or receive the loan, the Finance Department, and the City Attorney's Office. Interfund loans must be approved by the City Council.
- 2.2 The following procedures should be followed in establishing an interfund loan:

EXHIBIT "A"

- 1) The department managing the borrowing fund should prepare a request of interfund loan. The request shall include amount requested, loan period, and monthly/annual payment plan. The department should analyze projected revenues and expenditures for the particular fund. The interfund loan request and supporting documentation should be forwarded to the Finance Department.
- 2) The Finance Department should provide information on the status of the funds providing and receiving the loan, potential funding options, and estimated loan and interest repayment calculation. Interfund loans should include an interest component that equals the investment earnings the providing fund would have received had the loan not occurred.
- 3) Documents prepared in 1 and 2 above should be forwarded to the City Attorney's Office to determine if there are legal restrictions associated with the use of the identified funding source for the interfund loan, and to prepare the resolution with the loan terms.

Repayment

- 3.1 Repayment of the loan is top priority of the borrowing fund once cash is available.
- 3.2 As part of the annual budget process, the Finance Department should ensure that the loan repayment is budgeted consistent with the loan terms.
- 3.3 If the borrowing fund continues to maintain negative cash balance for periods beyond the term of the loan, scheduled payments should be postponed until the fund has a positive cash balance. Interest should continue to accrue and be added to the principal of the loan.
- 3.4 If the borrowing fund is an operating fund, it must maintain positive cash balance of at least 10% of its operating expense/expenditure budget to be able to repay the loan; excess cash balance (over the 10%) should be used to make scheduled payments and catch-up payments.

Modification

- 4.1 Modification of loan term, interest rate, and/or repayment schedule of an interfund loan should be approved by unanimous vote of the City Council.



MOUNTAIN HOUSE COMMUNITY SERVICES DISTRICT
"Providing Quality Services to the Community"

STAFF REPORT

AGENDA TITLE: Board of Directors to Consider Adoption of Interfund Loan Policy

MEETING DATE: September 10, 2014

PREPARED BY: Gabe Karam, Interim General Manager

RECOMMENDATION:

Staff recommends that the Board of Directors adopt the attached Resolution approving an Interfund Loan Policy by majority vote.

DISCUSSION:

As part of the annual audit of the District's financial statements for the fiscal year ended June 30, 2013, the District's auditors, Richardson & Company, made observations concerning internal controls over financial transactions and recommendations for improvement. Included in the auditor's report was a recommendation to adopt an Interfund Loan Policy.

Interfund loans are advances from one District fund to another District fund for a designated purpose. The auditors noted that the District's General Fund had made loans in the amount of \$5.4 million to the Water, Wastewater and Stormwater Funds. These utility funds have required subsidies since 2003. The estimated balance of these interfund loans as of June 30, 2014 is \$5.7 million. An additional subsidy to the Wastewater Fund in the amount of \$100 thousand was included in the adopted budget for fiscal year 2014-2015. The amount of advances has decreased in recent years and should continue to do so due to an increasing customer base. While the loans were anticipated by the District and disclosed in its annual financial statements and budgets, there was no actual loan agreement and there had been no formal decision as to whether or not interest should be charged on the loans. The purpose of the proposed Interfund Loan Policy is to establish administrative procedures for recommending, approving and recording interfund loans.

Interfund loans will be recommended by the Business Manager and General Manager and approved by the District Board by means of a Resolution. The Resolution to approve an interfund loan will include the amount advanced, term, repayment source, and rate of interest to be charged. In the case of the General Fund's advances to the utility funds, the Resolution may give blanket approval for future advances until such time that those funds have the resources to repay the advances.

The Board is not required to charge interest on interfund advances. That decision will be based on the circumstances surrounding each interfund advance.

FISCAL IMPACT:

The Interfund Loan Policy will provide formal guidelines for the advancement and repayment of interfund advances. The timing of payments will depend on the resources available in the advancing and borrowing funds.

ACTION FOLLOWING BOARD APPROVAL:

Staff will implement the approved Interfund Loan Policy as directed by the Board. Staff will prepare an Interfund Loan Agreement formalizing the terms of repayment to the General Fund from the Water, Wastewater and Stormwater Funds and present it the Board at a future meeting for consideration.

ATTACHMENTS:

Attachment A: Resolution 2014-22

Attachment B: Proposed Interfund Loan Policy

c: District Counsel



**BEFORE THE BOARD OF DIRECTORS OF THE
MOUNTAIN HOUSE COMMUNITY SERVICES DISTRICT**

RESOLUTION

NO. 2014-22

RESOLUTION ADOPTING THE INTERFUND LOAN POLICY

WHEREAS, Mountain House Community Services District (“MHCS D”) desires to maintain current and comprehensive Financial Management Policies; and

WHEREAS, there is a need to formalize the policies regarding loans made between District funds;

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Directors of the MHCS D adopt the Interfund Loan Policy attached hereto as Attachment “A” and incorporated as though fully set forth herein. Said Interfund Loan Policy shall become effective immediately.

PASSED AND ADOPTED this 10th day of September, 2014, by the following vote of the Board of Directors of the Mountain House Community Services District, to wit:

AYES:

NOES:

ABSENT

STEVEN GUTIERREZ, PRESIDENT
Board of Directors of the Mountain
House Community Services District,
County of San Joaquin, State of
California

ATTEST: NICOLE M. F. ADAMO
Deputy Secretary of the Board of Directors
of the Mountain House Community
Services District, County of San
Joaquin, State of California

By: _____

MOUNTAIN HOUSE COMMUNITY SERVICES DISTRICT**FINANCIAL MANAGEMENT POLICY
INTERFUND LOAN POLICY****PURPOSE**

This policy documents requirements and responsibilities to be followed regarding borrowing between funds of the Mountain House Community Services District.

The purpose of this policy is to ensure that all interfund loans are appropriate, properly documented, and not established to the detriment of the fund issuing the loan.

POLICY

Interfund loan recommendations and agreements must include the loan amount, an identified repayment source and the date or timing of repayment.

The agreements may include an interest component that equals the investment earnings the fund would have received had the loan not occurred, with the following exceptions:

- Amounts loaned from the Water, Wastewater and Stormwater funds to other District funds must include an interest component.
- Amounts loaned to Developer funds must include an interest component.

When it is determined that interest will be paid by the borrowing fund to the lending fund, the amount of interest to be charged will be calculated using the rate investment rate earned by the San Joaquin County Treasury.

The Board of Directors must approve by resolution all interfund loans.

Payments made on outstanding loans shall be reflected in the proposed and adopted operating budget and in the annual financial statements. The annual financial statements will also include the loan amount, term, rate of interest, and amount of interest due on the total amount of the loan.

DEFINITION

Interfund loans are loans from one District fund to another District fund for a designated purpose.

**FINANCIAL MANAGEMENT POLICY
INTERFUND LOAN POLICY (continued)**

Interfund loans may be made for the following reasons:

- To offset timing differences in cash flow
- To provide financing for interim financing in conjunction with obtaining long-term financing
- For short-term borrowing in place of external financing
- To provide operating capital for utility funds while the customer base increases
- For other needs as deemed appropriate by the Board of Directors

Interfund loan monies may only be used for the purpose identified in the authorizing resolution. Records of interfund loan transactions will be maintained in accordance with generally accepted accounting principles and will reflect the balances of loans in every fund affected by such transactions.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.B.**

FROM: Jerry Gruber, General Manager
Monique Madrid, Administrative Services Officer

Meeting Date: August 23, 2018

Subject: DISCUSSION AND CONSIDERATION
TO ADOPT POLICY B-02-18

RECOMMENDATIONS:

Staff recommends the Board discuss and consider the attached policy, B-02-18, to identify the process by which a new policy is created.

FISCAL IMPACT:

None.

DISCUSSION:

At the June 28, 2018 Regular Board Meeting, the CCSD Board directed the General Manager to bring forward a minimum of one policy each month for the Board to consider for adoption.

Accordingly, this policy has been drafted to be considered by the Board. This policy will identify the process by which a new policy is created.

Attachment: CCSD Policy B-02-18

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ RICE ___ BAHRINGER ___ FARMER ___ WHARTON ___ PIERSON ___



CAMBRIA COMMUNITY SERVICES DISTRICT

POLICY B-02-2018

NEW POLICY CREATION

Consideration by the Board of Directors to adopt a new policy or to amend an existing policy may be initiated by any Director or the General Manager by submitting a written draft of the proposed new or amended policy to the Board President, Vice-President and the General Manager. The proposed new or amended policy may be submitted in person or by any communication method approved by the District, and shall be accompanied by a request that the item be included for consideration on the agenda of the next appropriate regular meeting of the Board of Directors.

Adoption of a new policy or amendment of an existing policy shall be accomplished at a regular meeting of the Board of Directors in accordance with the State statutes regarding the constitution of a majority vote.

Copies of proposed new or amended policy(ies) shall be included in the agenda-information packet for any meeting at which they are scheduled for consideration (listed on the agenda). A copy shall be made available to each Director for review at least 72 hours prior to any meeting at which the policy(ies) are to be considered.

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.A.**

FROM: Jerry Gruber, General Manager

Meeting Date: August 23, 2018

Subject: MANAGER'S REPORT

GENERAL MANAGER:

Attached please find the various Department Managers and Supervisors staff reports for the Board's review. The Departments are Administration, Human Resources, Engineering, Fire, Facility and Resources, Water, Wastewater and we recently added the Sustainable Water Facility. Over the past several years, these department reports have evolved to show both the community and the Board the broad range of responsibility and the scope of services that the CCSD provides to the community, visitors, the CCSD Board of Directors and to each other.

I would like to thank everyone within the Administration Department, including Human Resources and Engineering, for your hard work and superb customer service. I would also like to thank Chief Hollingsworth and the entire staff of the Cambria Community Services Fire Department for keeping our community safe and responding to medical emergencies twenty-four hours a day. I know it was not easy to lose an additional team member from each shift, however you continue to provide the highest level of services while maintaining professionalism and dedication to service. I would like to thank Carlos and the Facilities and Resources staff for the incredible job they do maintaining the Fiscalini Ranch and all the CCSD facilities. I would like to thank Jason and the Water Department staff for providing the community of Cambria with a safe, reliable source of water for human consumption, sanitation and for fire protection. I would like to thank John and the Wastewater Department staff for operating and maintaining the Wastewater Treatment Plant and the Collection System that represents an environment of constant improvements and operational efficiency. I would like to thank James and all the staff who support him in the maintenance and operations of the Sustainable Water Facility and the Impoundment Basin.

Please take a few minutes of your time while visiting the CCSD office or while hiking the Ranch or when you meet CCSD staff to thank them for their hard work and dedication to Cambria.

I have included the photographs from last month as part of your agenda packet showing some of the Capital Improvements that have been made between 2015-2018. I have also included these slides as part of a slide show that will start approximately fifteen minutes before the Board Meeting. I have also included additional photos and slides for work that was recently completed at the Wastewater Treatment Plant to replace the digester hand rails, the rebuilding of the Bluff Trail by the Facilities and Resources Department and the Water Department's new portable Vactor trailer that will be used for cleaning out and maintaining water valve canisters and in repairing both small and large water leaks.

I would like to thank Alleyne LaBossiere for working closely with me while finalizing the Fiscal Year 2018/2019 Budget. Alleyne came in on a very short notice and has done a great job working on numerous financial related items for the CCSD.

ADMINISTRATION:

During the end of July and throughout the month of August, the Administrative Services Officer/District Clerk and Deputy District Clerk worked on the following items:

Human Resources:

- Prepared for multiple labor negotiation meetings
- Attended multiple labor negotiation meetings with both represented groups, closed session, and lead negotiator.

- Met with several employees for various Human Resources matters

Recruitment:

- Finalized the Wastewater Operator-In-Training (OIT) and Grade II recruitment and the applicant will start work on 9/4/2018
- Review of documents prepared in preparation of the advertisements
- Finalized the Finance Specialist – Payroll & Benefits recruitment and Nancy Gravender will start work on 9/4/2018
- Started the Finance Manager recruitment
- Review of documents prepared for recruitment and advertisements
- Participated in several interview panels for vacant positions

Trainings:

- Emailed Directors and Managers regarding completing the Ethics AB 1234 webinars
- Attended an Equal Pay webinar
- Congratulations to Jason Vormbaum on receiving his Grade 3

Contract Liaison:

- Finalized the Nerelli Welding public works contract

Board Meetings:

- Attended multiple agenda preparation meetings
- Coordinated sending out staff report reminders to Managers
- Finalized the July 2018 Resolutions
- Prepared for and published the August Special and Regular Board meeting agenda packets
- Posted the June approved Special and Regular meeting minutes
- Follow-up on Board action and document preparation and distribution

The following information represents the 2018 year-to-date meetings held, which are subject to the Brown Act:

- 8 Regular Board meeting agenda packets
- 13 Special Board meeting agenda packets
- 5 Regular Finance Committee meeting agenda packets
- 1 Special Finance Committee meeting agenda packet
- 5 Regular Infrastructure Committee meeting agenda packets
- 2 Special Infrastructure Committee meeting agenda packets
- 8 Regular PROS Commission meeting agenda packets

The total number equals 42.

Finance Committee:

- Prepared for and published the August regular meeting agenda packet
- Met with General Manager and Interim Finance Manager for budget review
- Multiple meetings to review various items related to the meeting
- Published the revised 2018 Finance Committee meeting schedule
- Met with Bank regarding operational matters

Infrastructure Committee:

- Prepared for and published the August regular meeting agenda packet
- Published the 2018 Infrastructure Committee meeting schedule

PROS Commission:

- Haley handles the creation, distribution and posting of the PROS Commission meeting agendas and minutes
- Finalized the PROS Commissioner application, posted the application on the webpage and sent the ad to the Tribune
- Posted the approved July regular meeting minutes
- Prepared for and published the August regular meeting agenda packet
- Prepared the September regular meeting agenda packet

Meetings:

- Prepared for and conducted bi-weekly Administrative Office staff meetings
- Attended the PROS Committee meeting
- Emailed Jerry and Board of Directors regarding various meeting reminders in Cambria
- Attend weekly operational phone calls
- Attend various meetings with multiple staff members regarding a wide variety of operational matters

Miscellaneous:

- Worked on public record requests and responses, review documents, redact as appropriate and provide responses to the requestor
- Participated in multiple operational meetings with various managers and administrative staff
- Processed purchase orders for multiple vendors
- Worked on the District Transparency Certificate of Excellence website requirements
- The Administrative Office is vacating the finance portion of the office, which is an annual expense of approximately \$12,000. In order for this to take place some remodeling and office equipment purchases were required. The cost of these improvements offsets the first year's savings but will equate to a long-term savings of approximately \$12,000 annually. That portion of office space is expected to be relinquished in October 2018 when the lease is up for renewal.
- Arrange for repairs to Administrative Office resulting from water damage
- Handled multiple insurance claims
- Scheduled a site visit by insurance provider

Engineering Department:

- Met with the District Engineer and General Manager
- Met Management Analyst for multiple operational matters

Facilities & Resources Department:

- Met with the Facilities & Resources Manager regarding work that needs to be done in the Administrative Office

Fire Department:

- Met with the Fire Chief

Finance Department:

- Tyler Incode: Will be postponed until the Finance Manager position is filled.
- Met with the Interim Finance Manager on multiple occasions
- Met with Interim Finance Manager to discuss and assist with multiple Finance Department matters
- Review and improve accounts payable process and provide support needed to staff
- Led and monitored the Proposition 218 process, ensured CIS updates
- Reviewed number of Notices returned by mail. Approximately 20 Notices were returned through August 15, representing just under ½ percent address error rate.
- Held various meetings with staff regarding the Proposition 218 process

- I would like to extend my appreciation to the entire Administration Staff, especially Stephanie Salvi and Melissa Bland, as well as all other staff, Haley Dodson, Chris Cox and Nancy Gravender, Jason Buhl and all of the Water Department operators who worked long hours both before their regular work day began, after their regular work day ended and their Friday off and on the weekends, setting aside other work projects and tasks in order to meet the deadline for the Proposition 218 process. The CCSD is extremely fortunate to have such dedicated staff members.

Wastewater Department:

- Met with Wastewater Department Supervisor

Water Department:

- Met with Water Department Supervisor

FACILITIES AND RESOURCES:

1. Fiscalini Ranch:

a. East Ranch:

- Staff has removed the entire east part of Ranch-Rodeo Grounds. Area was mowed in order to reduce the spread of bull and Italian thistles as well as fire protection.
- Large willow tree fell across pedestrian bridge, blocking access to Ranch. Willow was cut, chipped and material hauled away. Access is now open across bridge.

b. Dog Park:

- Inside of park was mowed. Wood chips were dropped inside dog park from previous jobs and spread out by CCSD Staff.

2. Trail Work:

- Santa Rosa Creek Trail: CCSD Staff mowed both sides of trail. Poison oak and branches were encroaching. Both were mowed back.

3. Bluff Trail Work:

- Work on resurfacing Bluff Trail began on August 6th. A month before work began signs were posted on entrances alerting users of the upcoming work.
- All equipment was mobilized to job site on Monday August 13th. Tractors, trailers, roller, mini skid steer, water tanks and dump truck.
- During work parts of Bluff Trail were closed. Appropriate signs were placed and FFRP volunteers assisted every day with directing traffic away from work site.
- 130 tons of base were laid down and spread across trail. Trail was last resurfaced about 15 years ago. During that time, heavy use and weather have caused pot holes and uneven areas.
- Work was completed in 3½ days.
- Come out and enjoy the Ranch!

4. California Conservation Corps:

- From August 8th – August 10 a crew of C's worked on the forest.
- Crew was hired by FFRP to do work around monarch grove. This area has a lot of downed material, but because of the sensitive habitat, all work was done by hand. Downed material was hand carried to trail and chipped.
- CCSD provided chipper for the work.
- During work, trail was closed. Chips were left on site and will be utilized by FFRP to spread on trails.

5. Vets Hall Repairs:

- A new door and trim have now been installed.
- New railing by BBQ area was removed and replaced.

6. Skate Park:

- a. Repairs were made to large ramp. New sheets of skate light material were installed. New framing and siding were also installed on the side of ramp.

ENGINEER:

Key engineering department activities since the July 26, 2018 Board meeting report (prior staff report prepared on July 19, 2018) to the date of this report's preparation, which was August 15, 2018), have included:

- Sustainable Water Facility (SWF):
 - The Advanced Water Treatment Plant (AWTP) has remained offline.
 - The July 2018 monthly and Second Quarterly Title 22 self-monitoring reports have been prepared and will be timely submitted on August 15, 2018.
 - The impoundment basin closure activities are continuing. As of August 11, 2018, approximately 1,542,735 gallons have been pumped from the impoundment basin. The impoundment basin freeboard is currently at 102.75 inches. A new staff gauge has been installed to measure remaining pond volume. The most current reading shows 54 inches of water remaining.
 - Chief Plant Operator Jim Green continues to work on preparations to allow restarting the facility as may be needed later on this fall. Staff continue to have regular meetings to review progress. Preparation in July included:
 - Cleaning and calibrating analyzation equipment
 - Cleaning and calibrating analytical equipment for MF and RO filtration systems
 - Draining and disinfecting break tank and influent tank
 - Retrofitting chemical storage tanks
 - Preventative maintenance on compressors
 - Staff continues to coordinate with County Planning staff on the SWF's Regular Coastal Development Permitting process. Currently, the SWF can only operate following a Stage 3 water shortage emergency declaration.
- Influent Screen Installation at Wastewater Treatment Plant
 - The signed contract, insurance document, bonds were received from Brough Construction and a Notice to Proceed was issued on August 15, 2018. Day one of the contract is August 16, 2018, and there are 120 days allowed for completion. This results in a projected completion date of December 14, 2018.
- Miscellaneous:
 - Permit Counter. For the 2018 Calendar Year: 2 Transfer of Positions, 11 Assignments, 10 Voluntary Lot Mergers, 2 New/Re-Construction Applications, and 42 Remodel/Change-of-Use Applications were received for processing. We have also processed 3 applications to extend ITS letters.
 - SWRCB licensing of existing water rights remains in progress.
 - Staff continued to update background materials and respond to questions on the planned capital improvement projects for water, wastewater, and the SWF. This included attending the August 7, 2018 standing Infrastructure Committee meeting.
 - Melissa Bland assisted the Administration Department with preparation of the Proposition 218 mailing list.

- Well Levels
 - Current well levels are average for this time of year.

WASTEWATER:

Wastewater Treatment Plant Operations

- The contract for the replacement of the corroded hand rails on the digester has been executed with work scheduled to be completed during August.
- The influent screen installation contract was awarded to Brough Construction. A Notice to Proceed (NTP) will be issued once adequate insurance and bond documentation has been received from the contractor and found to be acceptable. Work is to be completed within 120 calendar days from issuance of the NTP.
- Toni Artho has been updating the “KeepTraK” maintenance and work order program to include the collection system. He has also been improving the information in the system to better represent our fixed assets in the field. Completing this information will provide a better inventory on our existing equipment.
- The July 18th kick off meeting with PG&E went very well. Much information was gathered and will need to be reviewed. We look forward to reducing the power consumption here at the WWTP and improving operational efficiency.
- Two roll-up doors in the shop at the WWTP had to be replaced. Hamon Overhead Doors did the install and estimated that the old doors were over 20 years old.

Collection Systems & Lift Stations

- The upgrades at lift station 9 are now paying off in terms of fewer failures and emergency callouts. We continue to improve upon this station’s reliability as we identify specific needs. Most recently, we identified the need to replace its main electrical meter panel.
- New check valves have been ordered for lift station 9 and should be installed in August.

Laboratory:

- Abalone Coast continued to provide the services of a certified laboratory analyst for those analyses that are reported to the state. Currently, Abalone’s Amanda Smith is calibrating the online pH meter monthly.

Administrative:

- Jason Vormbaum is now a Grade III wastewater operator. Congratulations, Jason!
- The recruitment for a new wastewater operator should be completed in August with a new hire starting in September.

WATER:

1. The SWF remains offline. Water operator Larry Moore continues to assist SWF CPO James Green. Duties include maintenance of filter membranes, sampling, impoundment basin liner integrity testing, and other plant maintenance. On weekends, the on-call water operators document all observations made at the impoundment basin, including available freeboard, wildlife present, liner integrity and weather.
2. Well SR4 went back online July 20th. Since then, SR4 is operated five days a week. New pH and temperature monitoring equipment are functioning properly. In July, we entered into a service agreement with Hach Company which provides quarterly, biannual and annual analyzer calibrations at all well sites. Also included is maintenance of all Hach equipment at all well sites. The first visit from a Hach technician should occur in late August or early

September. This new agreement with Hach comes with a substantial cost savings, both through vendor fees and saved staff time.

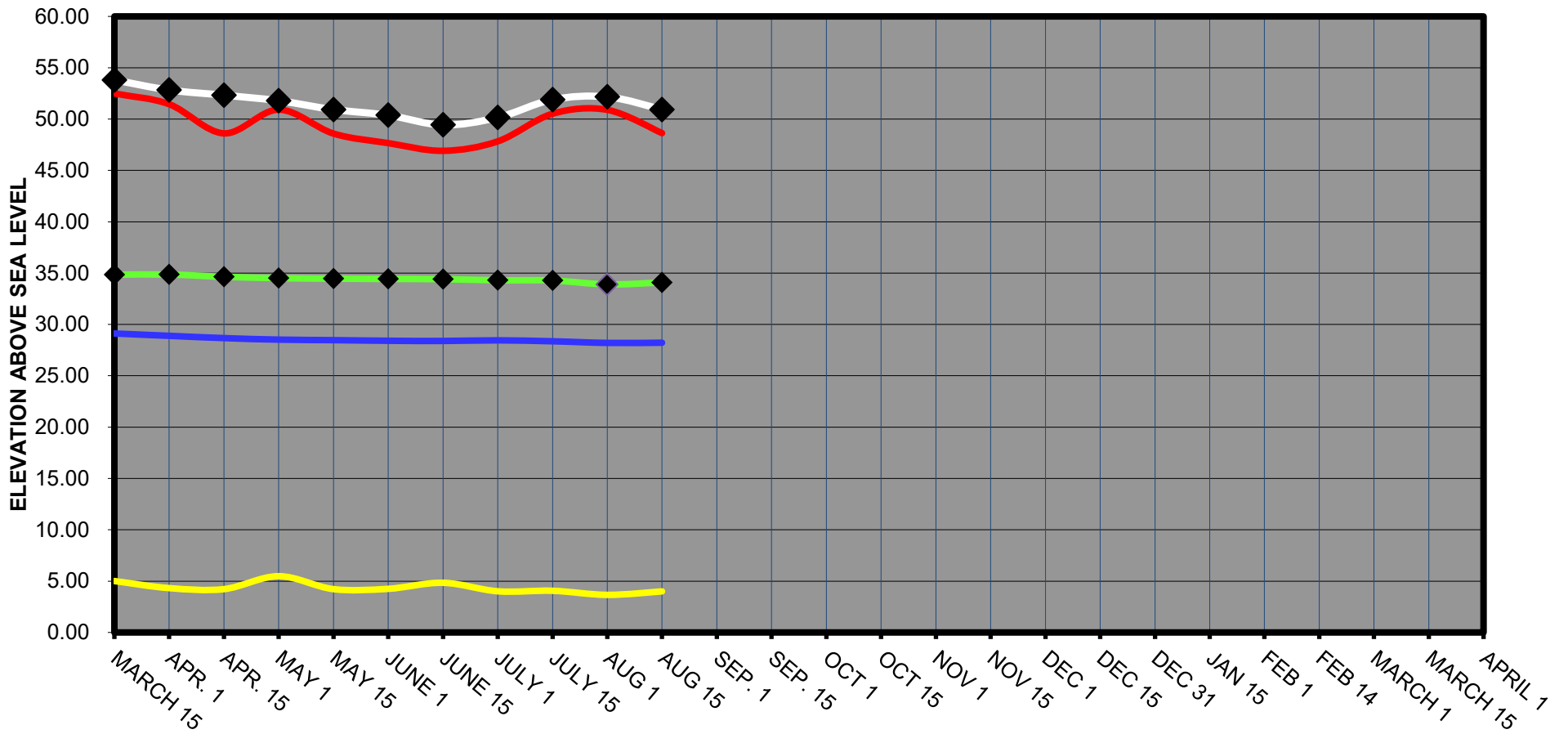
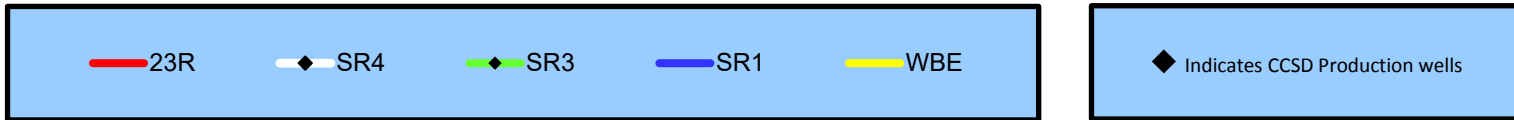
3. In July, the Water Department took possession of a new Compressor/Jack-hammer. This new piece of equipment replaces the former compressor that the District purchased in the early 1990s. This piece of equipment is used for breaking asphalt and concrete necessary for repairing water leaks and installing or upgrading service connections. It is also used for horizontal boring when water mains are located on the opposite side of the road from the water meter. This helps keep service lateral trenches smaller and minimizes digging-up of SLO County roads.
4. In July, there were 8 water leaks in the distribution system. One of the leaks was on the service line at the Ocean Point Ranch on Moonstone Beach Drive. This line has leaked again since repairing it in July. It is a very shallow line and will probably be prone to leaking again. We are scheduled to replace the entire service line in August.
5. SLO County continued their road resurfacing project on Main St in July. The Water Department provided non-potable water for the slurry operation.
6. San Simeon Aquifer: On July 7th, water stopped flowing past Palmer Flats (located at the second bridge as you head east on San Simeon Creek Road). Palmer Flats is the main filling point for the San Simeon Creek aquifer. Once water stops flowing at this location, well levels drop steeply. To protect our primary water source in San Simeon, the Water Department has ramped up production at our two Santa Rosa well sites (SR3 and SR4). This practice lessens the strain on the San Simeon Aquifer.
7. Water Production & Well Levels for July 2018 are attached.
8. The following table summarizes key activities that Water Department staff responded to during the month of July:

Activity	# Completed
Read or re-read of existing water meters	350
Customer assists for high water usage on customer side of meter	20
Locking/Unlocking Water Meters	8
Replaced Meter Stops	2
Repairs of distribution system leaks	8
After-Hours System Alarm Responses	5
Conservation Retrofit Inspections	16
USA Locations	20

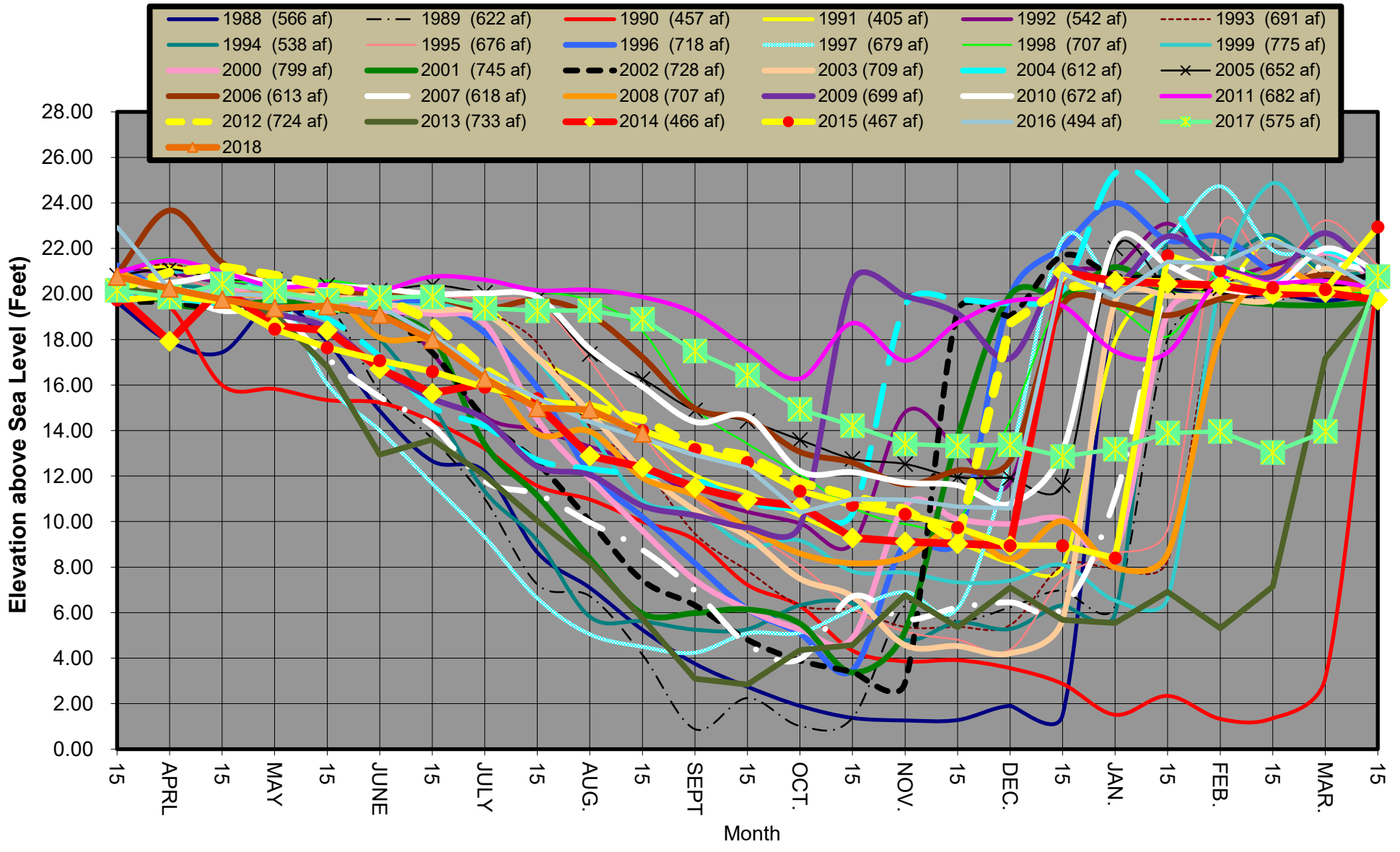
Attachments:

1. Production and Well Graphs
2. PowerPoint Presentation
3. Public Records Requests and Responses
4. Community Announcement for September Chipping Event

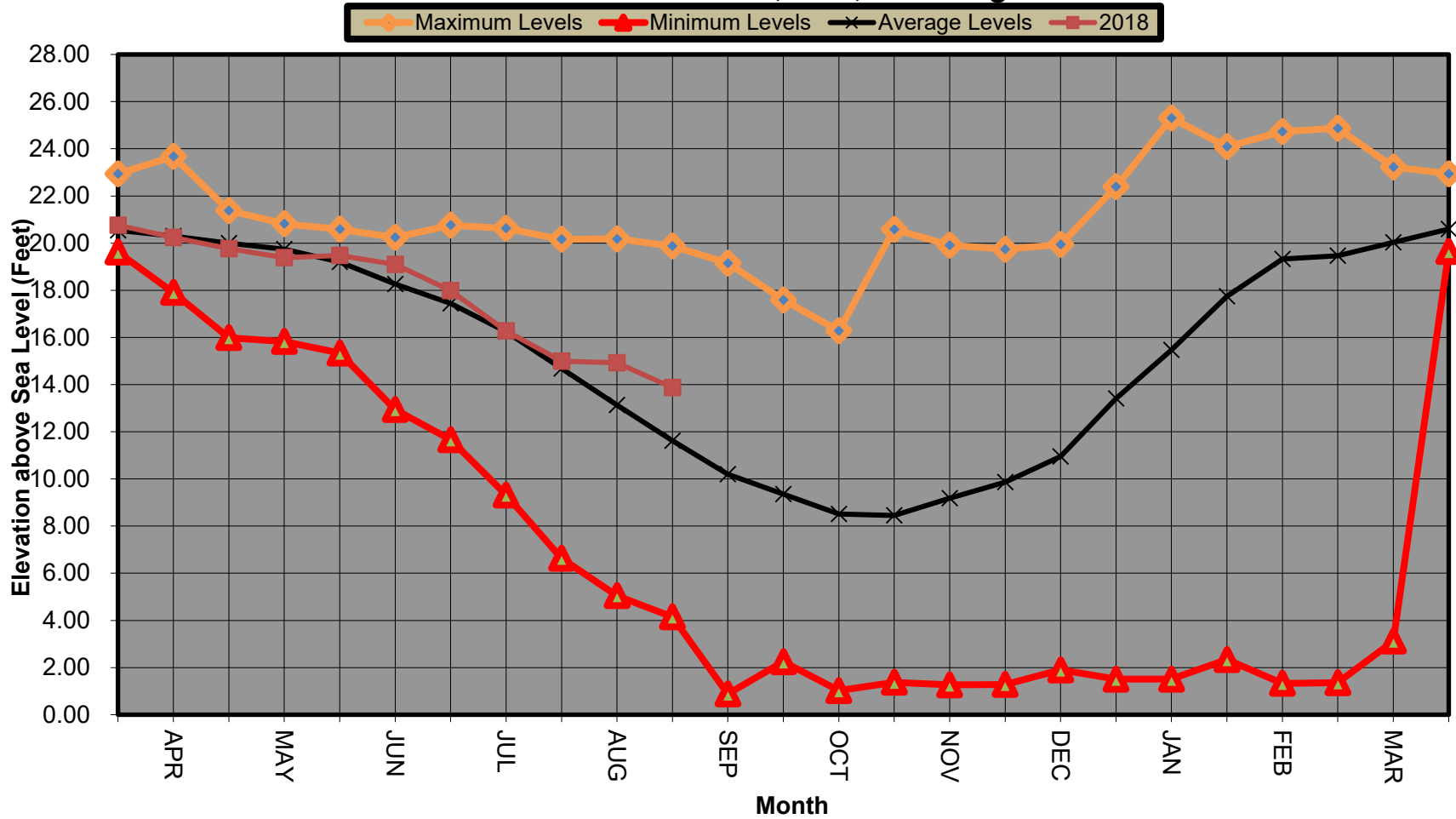
SANTA ROSA CREEK WELL LEVELS March 15th, 2018 - Current



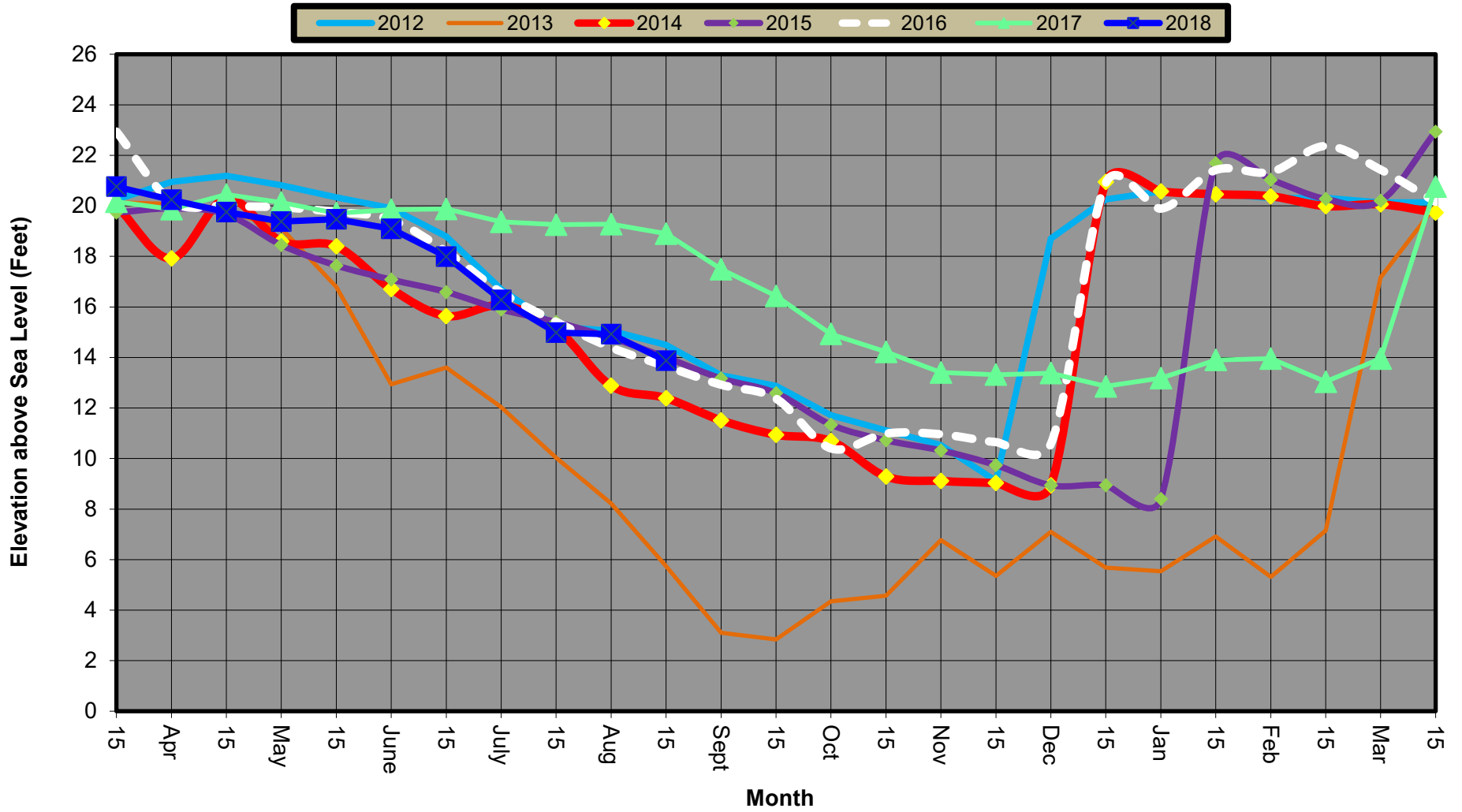
San Simeon Creek Well Levels 1988 - Current



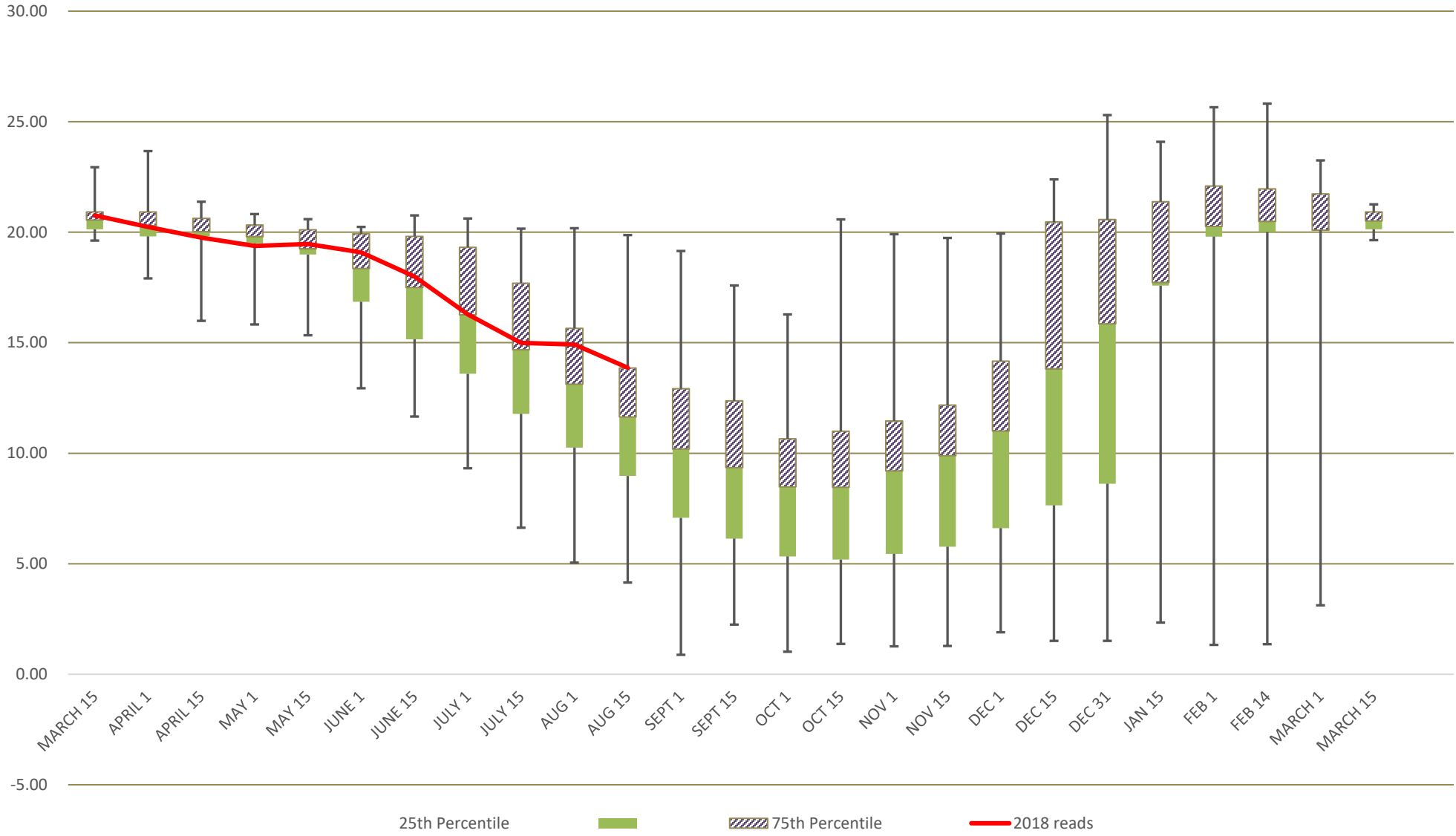
San Simeon Creek Well Levels Mid-March 2018/2019 levels to date and 1988 to Current Min, Max, & Average



San Simeon Creek Well Levels Last 7 years March, 2011 - Current



1988 to Current Statistical San Simeon Well Level Summary by Month
showing Minimums, Maximums, 25 % Percentile, 75% Percentile
Average Level is the line between the Purple (hatched) and Green (solid) bars



8/1/18⁹⁶

CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 8/1/18

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	32.52	83.42	50.90	
SR4	29.83	82.00	52.17	
SR3	20.40	54.30	33.90	
SR1	18.20	46.40	28.20	
RP#1		46.25		
RP#2		33.11		Not Read
21R3	9.65	12.88	3.23	41268
WBE	13.21	16.87	3.66	
WBW	13.65	17.02	3.37	
AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 =				31.05 FEET
CCSD SANTA ROSA WELL SR4 =				52.17 FEET

SAN SIMEON CREEK WELLS				
16D1	7.88	11.36	3.48	
MW4	12.21	15.95	3.74	
MW1	17.44	42.11	24.67	
MW2	16.92	38.10	21.18	
MW3	22.47	49.56	27.09	
9M1	31.41	65.63	34.22	
9P2	11.77	19.11	7.34	
9P7	12.21	20.69	8.48	
9L1	15.55	27.33	11.78	
RIW	14.95	25.41	10.46	
SS4	16.35	25.92	9.57	SS4 to 9P2 Gradient = + 2.23
MIW	16.05	29.89	13.84	
SS3	18.97	33.73	14.76	
SS2	18.00	33.16	15.16	
SS1	17.54	32.37	14.83	
11B1	29.15	105.43	76.28	
11C1	23.05	98.20	75.15	
PFNW	19.75	93.22	73.47	
10A1	28.80	78.18	49.38	
10G2	21.27	62.95	41.68	
10G1	19.57	59.55	39.98	
10F2	27.95	66.92	38.97	
10M2	26.15	55.21	29.06	
9J3	19.45	43.45	24.00	
lagoon	20.30			mitigation erosion none
AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1,SS2 & SS				14.92 FEET

revised 6/6/16

Red Font are the CCSD's Production Wells, as measured on 8/1/18

reference point on 16d1,miw1,miw2,miw3,9p7,riw,miw1,ss1,ss2 and ss3 updated 2/17/2015

8/13/18⁹⁷

CAMBRIA COMMUNITY SERVICES DISTRICT
WELL WATER LEVELS FOR 8/13/18

Well Code	Distance Ref. Point to Water Level	Reference Point Distance Above Sea Level	Depth of Water to Sea Level	Remarks
SANTA ROSA CREEK WELLS				
23R	34.79	83.42	48.63	
SR4	31.07	82.00	50.93	
SR3	20.21	54.30	34.09	
SR1	18.18	46.40	28.22	
RP#1		46.25		
RP#2		33.11		Not Read
21R3	9.24	12.88	3.64	41344
WBE	12.87	16.87	4.00	
WBW		17.02		Not Read
AVERAGE LEVEL OF CCSD SANTA ROSA WELLS SR1 & SR3 =				31.16 FEET
CCSD SANTA ROSA WELL SR4 =				50.93 FEET

SAN SIMEON CREEK WELLS				
16D1	7.80	11.36	3.56	
MW4	12.19	15.95	3.76	
MW1		42.11		Not Read
MW2		38.10		Not Read
MW3		49.56		Not Read
9M1		65.63		Not Read
9P2	12.10	19.11	7.01	
9P7		20.69		Not Read
9L1	16.19	27.33	11.14	
RIW		25.41		Not Read
SS4	16.64	25.92	9.28	SS4 to 9P2 Gradient = + 2.27
MIW		29.89		Not Read
SS3	19.90	33.73	13.83	
SS2	18.98	33.16	14.18	
SS1	18.76	32.37	13.61	
11B1		105.43		Not Read
11C1	24.90	98.20	73.30	
PFNW		93.22		Not Read
10A1		78.18		Not Read
10G2		62.95		Not Read
10G1		59.55		Not Read
10F2		66.92		Not Read
10M2	27.98	55.21	27.23	
9J3		43.45		Not Read
lagoon	20.01			mitigation erosion none
AVERAGE LEVEL OF CCSD SAN SIMEON WELLS SS1,SS2 & SS				13.87 FEET

revised 6/6/16

Red Font are the CCSD's Production Wells, as measured on 8/13/18

reference point on 16d1,miw1,miw2,miw3,9p7,riw,miw1,ss1,ss2 and ss3 updated 2/17/2015

2018
CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER PRODUCTION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
2006	S.S.	50.81	49.10	48.82	49.65	60.58	65.65	56.12	59.67	52.49	42.86	34.46	42.75	612.96	2006
	S.R.	0.00	0.78	0.00	0.62	0.74	2.56	23.58	20.72	20.17	23.88	26.46	13.63	133.14	
	SS & SR TOTAL	50.81	49.88	48.82	50.27	61.32	68.21	79.70	80.39	72.66	66.74	60.92	56.38	746.10	
2005	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	2005
	S.R.	0.00	0.62	0.93	0.76	0.76	0.73	1.64	17.32	20.25	21.69	16.92	7.36	88.98	
	SS & SR TOTAL	50.05	46.78	52.02	55.77	66.46	69.54	82.16	78.92	68.96	68.77	57.75	44.06	741.24	
2004	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	2004
	S.R.	0.00	0.61	1.17	4.84	8.68	22.08	30.80	36.30	27.32	24.95	1.73	1.63	160.11	
	SS & SR TOTAL	55.83	52.01	59.73	69.17	76.66	74.70	77.84	75.98	68.38	59.75	51.03	51.55	772.63	
2003	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	2003
	S.R.	0.70	1.11	0.48	0.94	1.84	5.63	19.77	22.04	16.00	6.58	3.12	5.84	84.05	
	SS & SR TOTAL	53.43	51.08	57.83	59.26	64.66	73.85	84.82	85.38	74.91	73.66	59.32	54.68	792.88	
2002	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	2002
	S.R.	1.28	1.27	1.10	1.11	14.82	22.79	19.54	9.67	3.52	4.02	2.04	0.55	81.71	
	SS & SR TOTAL	55.71	53.50	61.80	66.54	75.57	77.92	86.33	83.02	70.11	66.05	58.40	54.53	809.48	
2001	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	2001
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.78	21.08	16.87	8.06	0.89	52.68	
	SS & SR TOTAL	56.16	48.05	55.92	60.69	73.30	77.51	85.01	84.28	74.53	73.08	56.22	53.18	797.93	
2000	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	2000
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	SS & SR TOTAL	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	
1999	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	1999
	S.R.	0.01	0.01	0.01	0.04	0.02	0.07	0.01	0.02	0.32	0.02	0.00	0.00	0.53	
	SS & SR TOTAL	56.41	45.27	52.17	57.44	70.45	71.42	85.42	82.70	69.77	68.06	57.78	57.69	774.58	
1998	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	1998
	S.R.	0.01	0.01	0.01	0.01	0.00	0.01	0.01	0.09	0.01	0.00	0.00	0.00	0.16	
	SS & SR TOTAL	44.40	46.37	47.01	50.54	56.43	63.44	77.76	80.39	68.36	66.58	54.06	52.13	707.47	
1997	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	1997
	S.R.	0.02	0.08	0.02	0.02	0.02	0.02	0.38	25.92	31.54	36.85	12.41	0.01	107.29	
	SS & SR TOTAL	50.63	49.28	65.68	68.67	76.20	79.16	82.69	82.94	68.86	64.35	51.37	45.97	785.80	
1996	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	1996
	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26	
	SS & SR TOTAL	46.67	43.43	47.42	56.98	66.21	70.84	75.73	77.29	68.24	65.60	50.39	49.45	718.25	
1995	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	1995
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
	SS & SR TOTAL	43.20	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	677.84	
1994	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	1994
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10	
	SS & SR TOTAL	47.00	38.60	48.60	52.00	54.70	63.40	69.30	72.80	61.90	58.50	49.40	45.90	662.10	
1993	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	1993
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90	
	SS & SR TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.80	56.10	51.40	43.50	691.40	

2018
CAMBRIA COMMUNITY SERVICES DISTRICT
GROSS WATER PRODUCTION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	1992
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	SS & SR TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	57.90	53.50	48.60	677.70	
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	1991
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	SS & SR TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70	
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	SS & SR TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80	
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	SS & SR TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00	
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	SS & SR TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	77.90	72.30	62.60	55.00	819.50	



Cambria Community Services District Regular Board Meeting August 23, 2018

Wastewater Department

A welder replaced the hand rails on the stairs and fixed a few holes. This wasn't apart of the contract and needed to be done. The total cost for the additional work was \$4,175.



This was a large hole that was allowing air to escape. The department had several holes like this covered up.



The handrails have been completed at the center ring catwalk areas of the sludge digesters. The orange colored railings in the foreground were replaced last fiscal year.

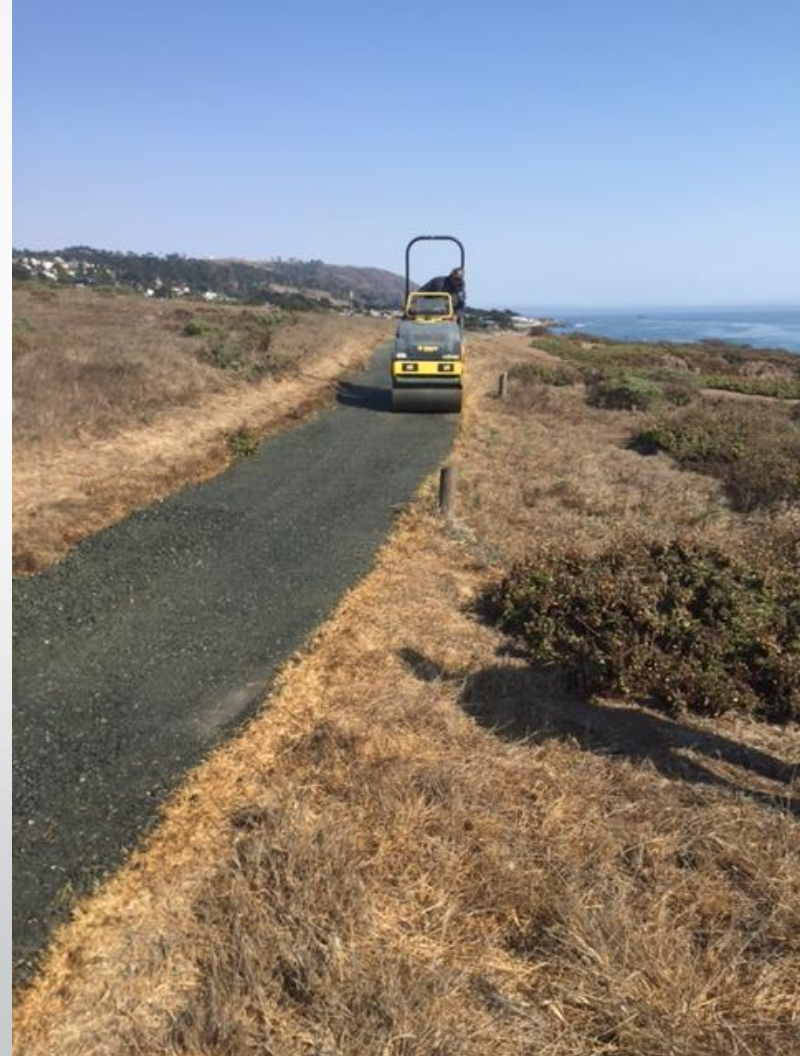
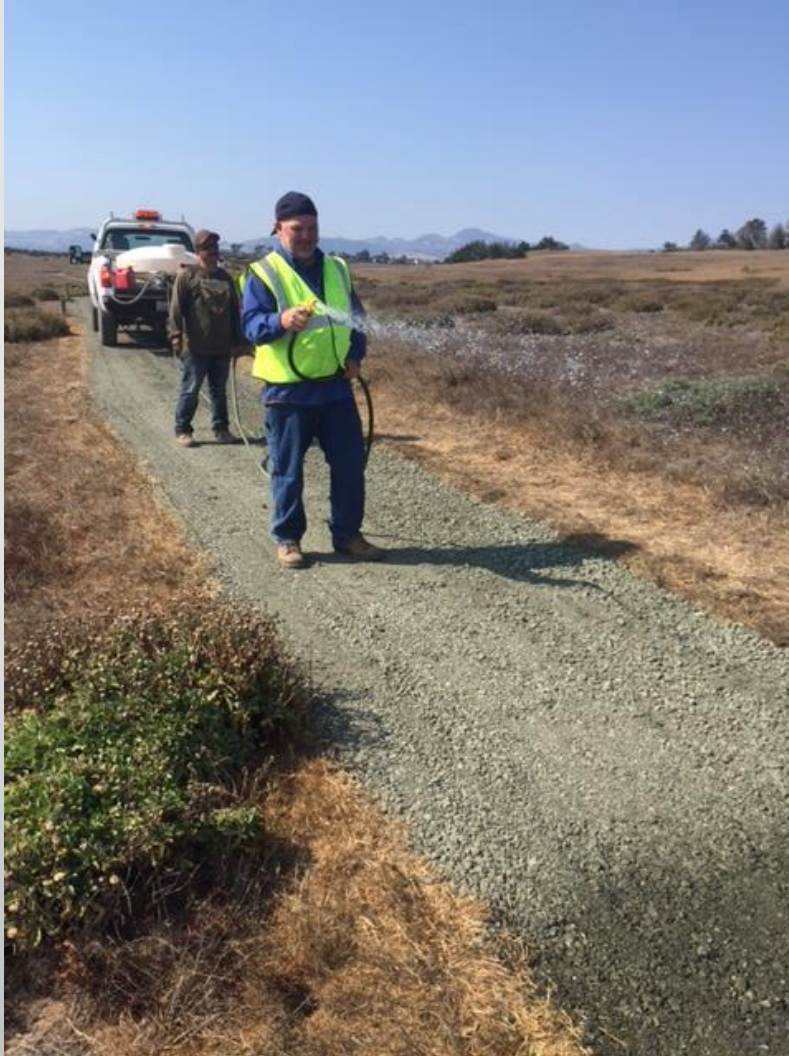


Water Department

This is the new Ditch Witch vacuum excavator. This machine will be very helpful in repairing leaks as well as in emptying valve cans so we can operate and exercise valves.



Facilities & Resources Department Bluff Trail Project





108

Cambria Community Services District

Wastewater
and
Water
Department
Infrastructure
Projects
2015-2018

Wastewater Treatment & Collection System Plant Improvements

March 2015

New controls & new pump assembly on lift station B



Wastewater Treatment & Collection System Plant Improvements

April 2015

New generator installed at the Moonstone Beach lift station



Wastewater Treatment & Collection System Plant Improvements

December 2015
Rebuilt clarifier



Wastewater Treatment & Collection System Plant Improvements

December 2015

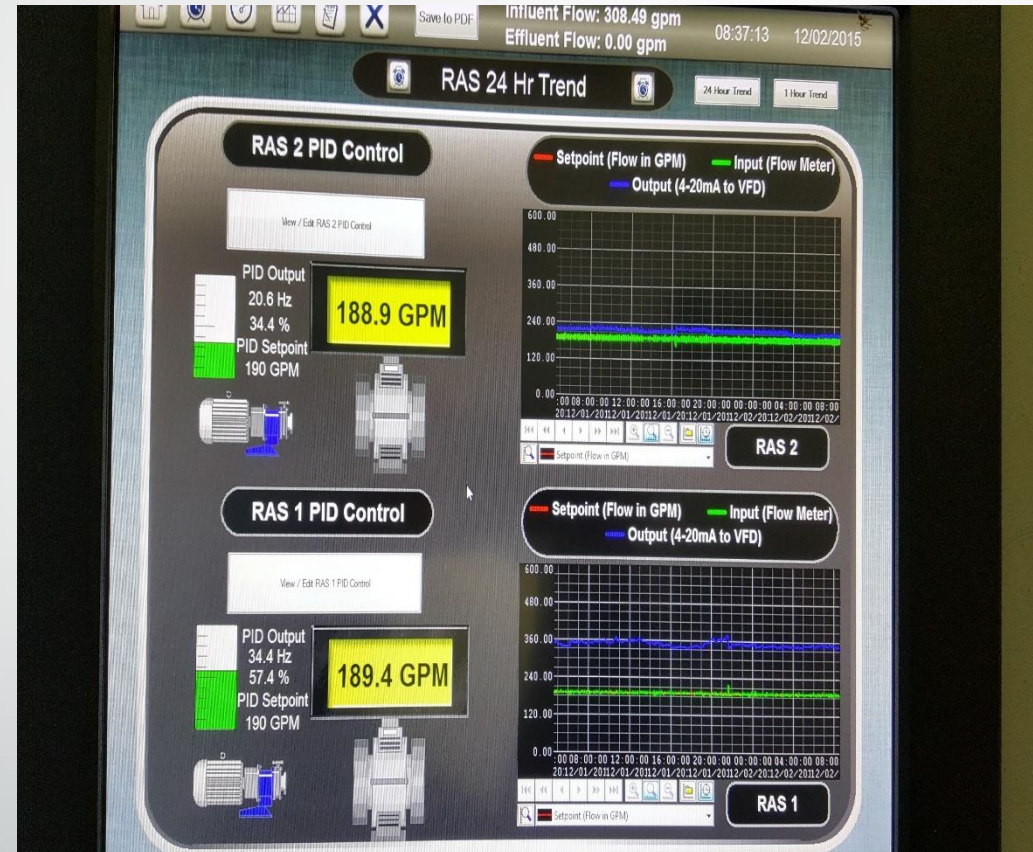
Incorporated an anoxic zone and reduced nitrate levels from 30-40 P.P.M. to 1.0 P.P.M. or less



Wastewater Treatment & Collection System Plant Improvements

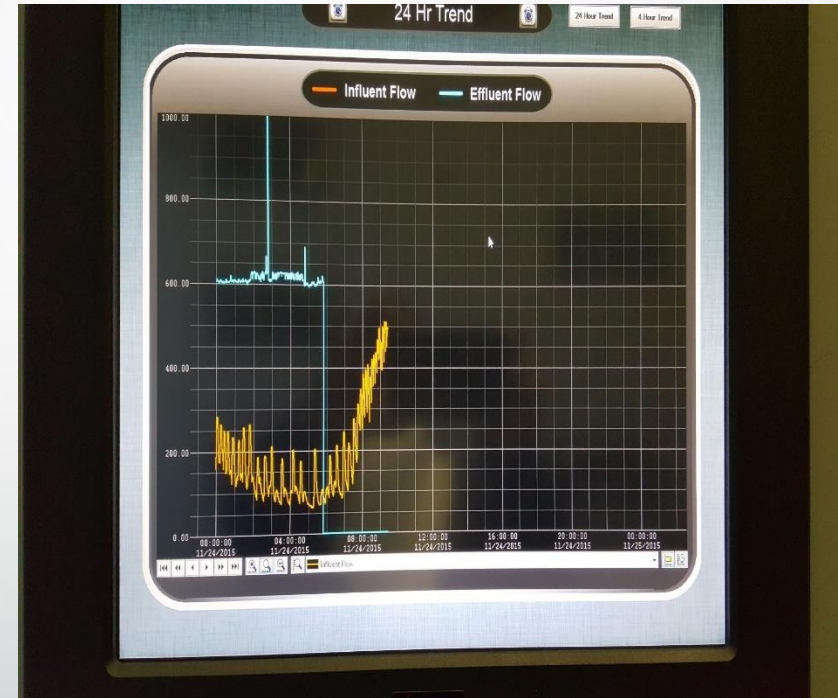
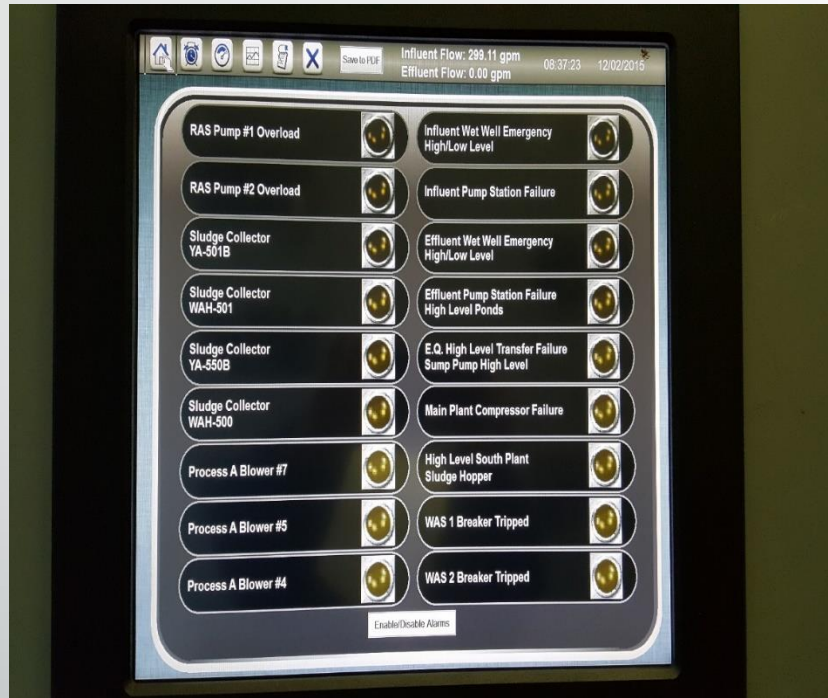
December 2015

SCADA controls return activated sludge pumps



Wastewater Treatment & Collection System Plant Improvements December 2015

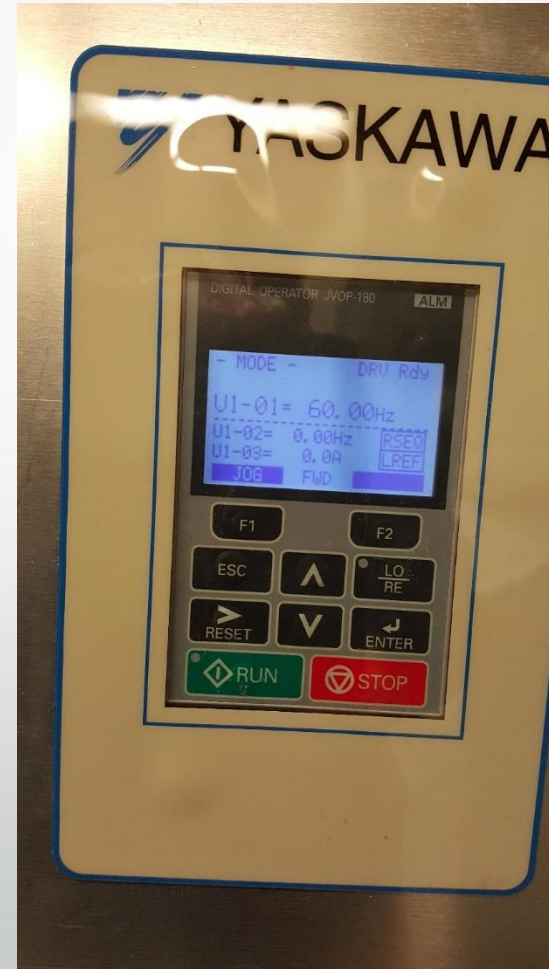
Installed motion



Wastewater Treatment & Collection System Plant Improvements

December 2015

Auto motion



Wastewater Treatment & Collection System Plant Improvements December 2015

Put digester into proper operational status. It had never been cleaned



Wastewater Treatment & Collection System Plant Improvements December 2015 Cleaned digester and repaired lines



Wastewater Treatment & Collection System Plant Improvements

December 2015

Rebuilt filtronics & iron removal water plant completely automated system



Wastewater Treatment & Collection System Plant Improvements

December 2015

Enhanced effluent quality



Wastewater Treatment & Collection System Plant Improvements

December 2015

Rebuilt blower



Wastewater Treatment & Collection System Plant Improvements

December 2015

Repaired the smaller blower



Wastewater Treatment & Collection System Plant Improvements June 2016

Improved Operational Efficiencies – Removed sludge from the plant and made arrangements to have the sludge removed as it's produced



Wastewater Treatment & Collection System Plant Improvements

June 2016

Staff replaced the degraded hand rails



Wastewater Treatment & Collection System Plant Improvements

August 2016

Replaced the bypass valve at the grit chamber



Wastewater Treatment & Collection System Plant Improvements August 2016

After the bypass valve was replaced they cleaned the lines



Wastewater Treatment & Collection System Plant Improvements August 2016

After the bypass valve was replaced, they installed new asphalt. This was a major undertaking

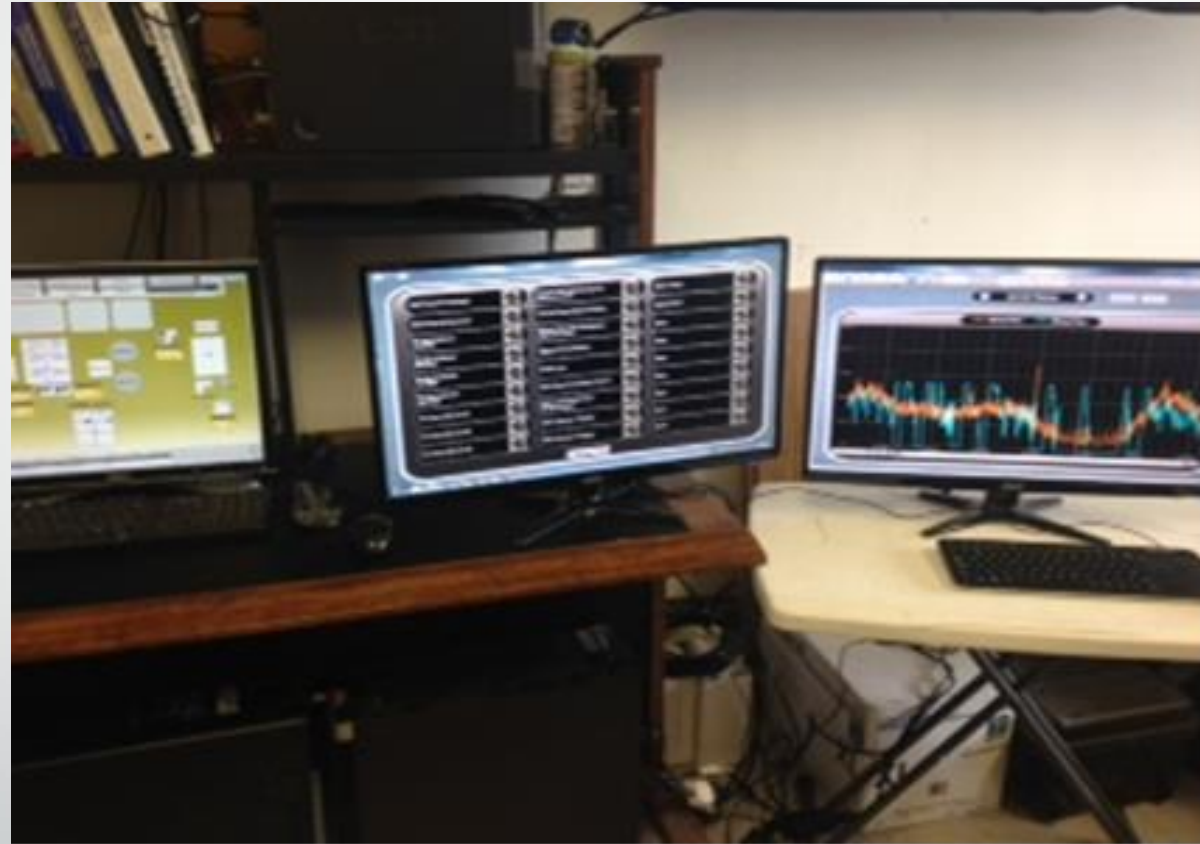


Wastewater Treatment & Collection System Plant Improvements August 2016

The department emptied the flow effluent equalization ponds and pumped sludge to the digesters



Wastewater Treatment & Collection System Plant Improvements August 2016 Completed SCADA upgrades



Wastewater Treatment & Collection System Plant Improvements

August 2016

SCADA upgrades for pump controls



Wastewater Treatment & Collection System Plant Improvements August 2016 Installed variable frequency drives



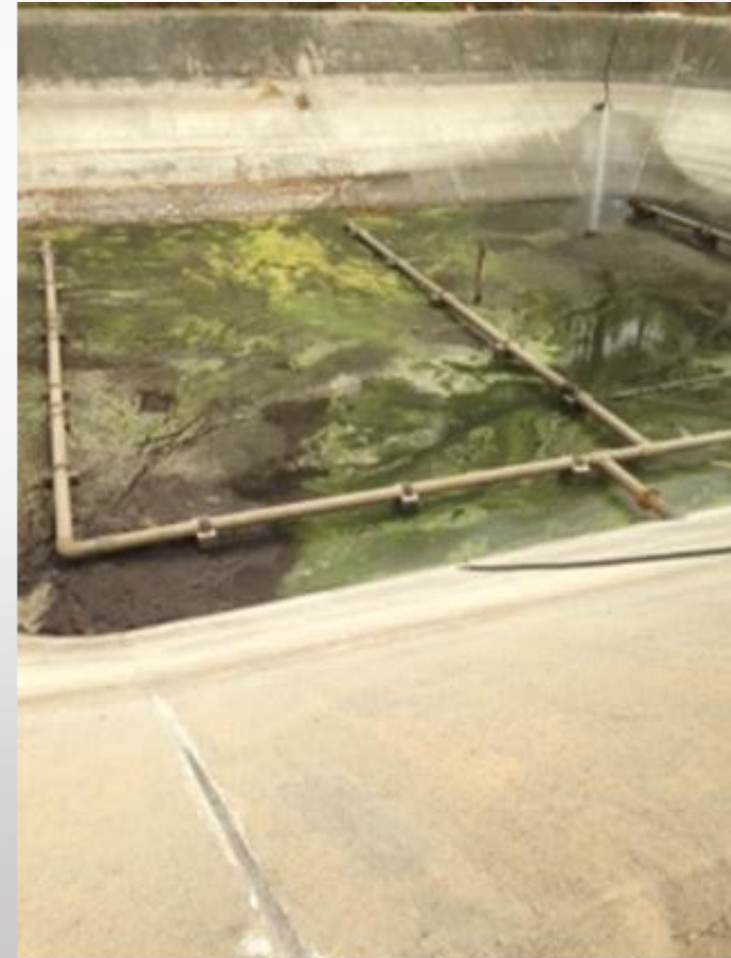
Wastewater Treatment & Collection System Plant Improvements August 2016

Fixed both effluent pumps and variable frequency drives. Pumps replaced and fully automated



Wastewater Treatment & Collection System Plant Improvements August 2016

The flow effluent equalization ponds were emptied and cleaned



Wastewater Treatment & Collection System Plant Improvements

August 2016

Replaced the Fiscalini Tank



Wastewater Treatment & Collection System Plant Improvements August 2016 through October 2016

The fences along the perimeter of the plant were repaired

August 2016



October 2016



Wastewater Treatment & Collection System Plant Improvements

September 2016

Replaced the Fiscalini Tank



Wastewater Treatment & Collection System Plant Improvements September 2016 Installed new controls at lift station B₄



Wastewater Treatment & Collection System Plant Improvements September 2016

Completely rebuilt SR₄ well and fully automated with fail safe capability. They also painted the SR₄ building

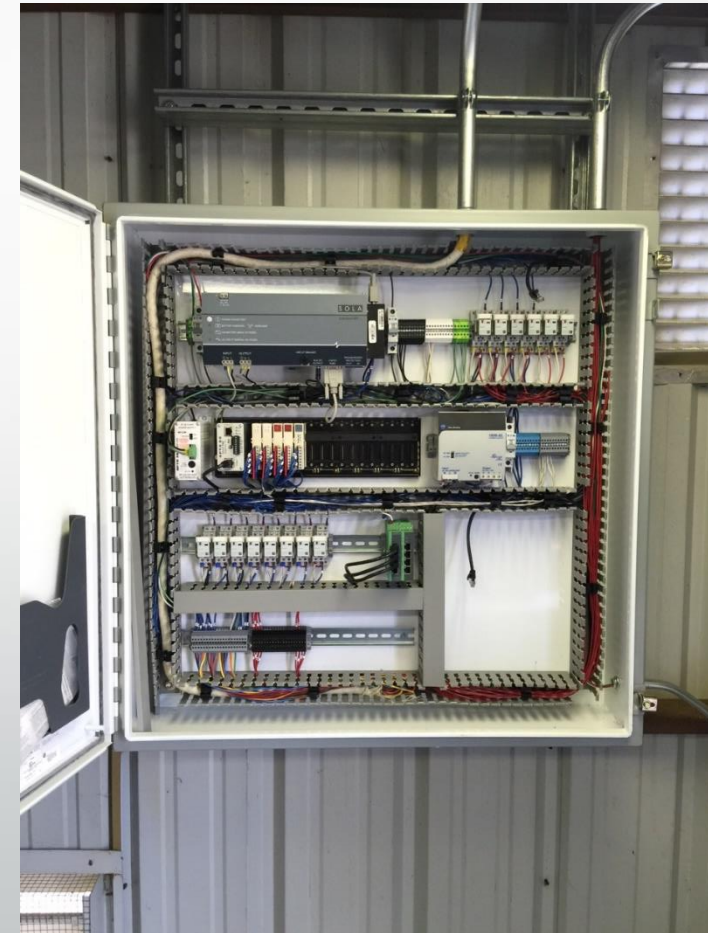
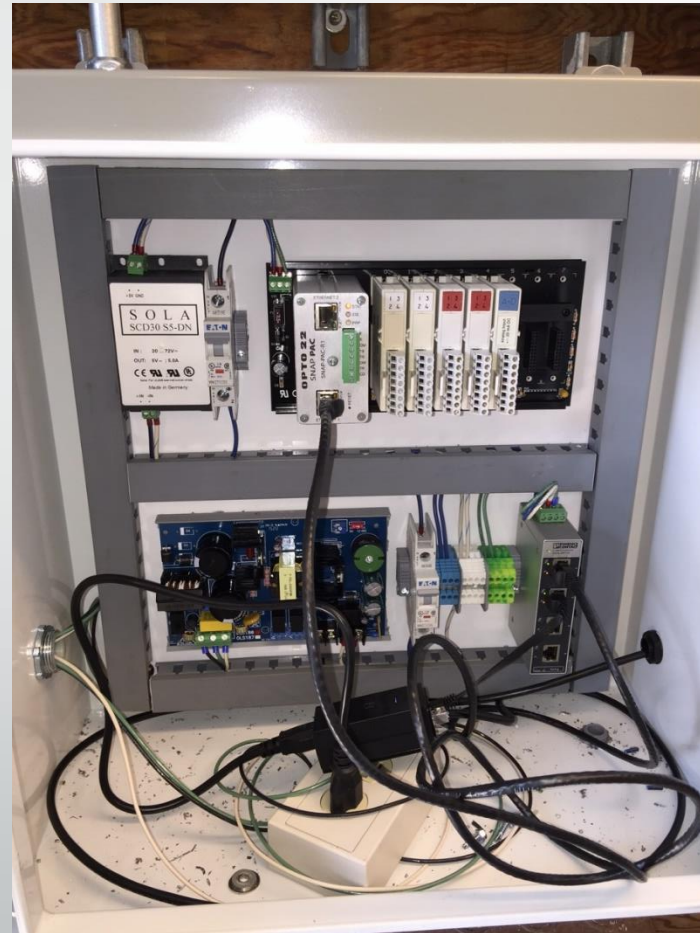


Wastewater Treatment & Collection System Plant Improvements September 2016 They painted the SR₄ well tanks



Wastewater Treatment & Collection System Plant Improvements October 2016

Improvements to the control panels before and after pictures



Wastewater Treatment & Collection System Plant Improvements October 2016

At least 45 manholes have been repaired and replaced
Twenty manhole inserts have been installed, thus reducing intrusion and
infiltration



This hole represents 5 gallons
per
minute of flow
or
7200 gallons per day
from one manhole

Wastewater Treatment & Collection System Plant Improvements October 2016

The staff identified manholes that needed access



Wastewater Treatment & Collection System Plant Improvements November 2016

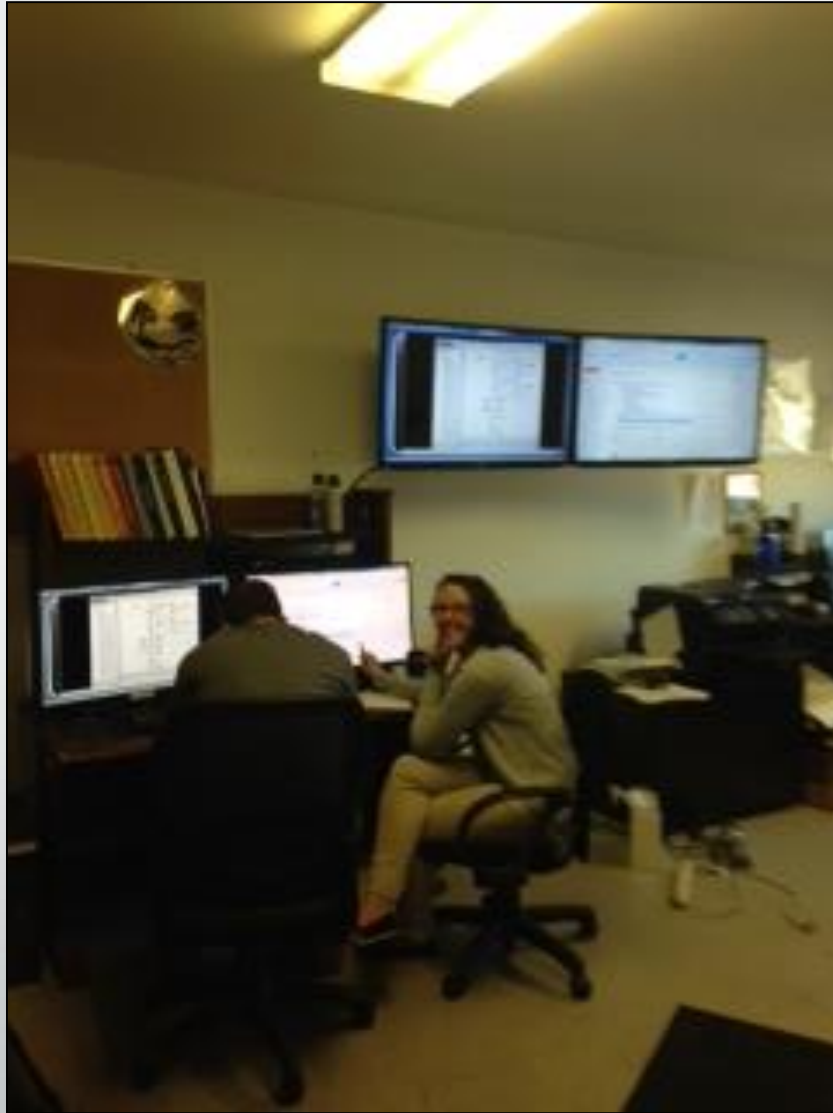
The 2" abandoned pipe on Pineridge was repaired on November 2, 2016
Ongoing repairs to the distribution system continue



Wastewater Treatment & Collection System Plant Improvements

November 2016

New SCADA and Programming was installed



Wastewater Treatment & Collection System Plant Improvements November 2016

Both drive motors were replaced for clarifiers 1 and 2
Both waste activated sludge pumps were replaced



Wastewater Treatment & Collection System Plant Improvements

November 2016

New handrails were installed



Wastewater Treatment & Collection System Plant Improvements December 2016

Sludge was collected in the new trailer and the digestors are functioning properly for the first time in many years
It also reduced plant odor



Wastewater Treatment & Collection System Plant Improvements

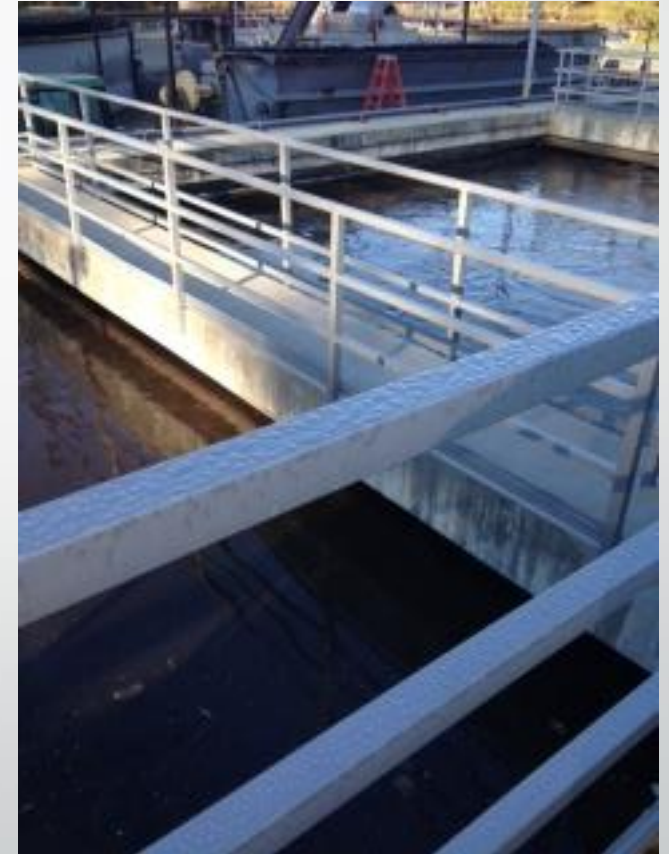
December 2016

The old lift station panel 9 was replaced



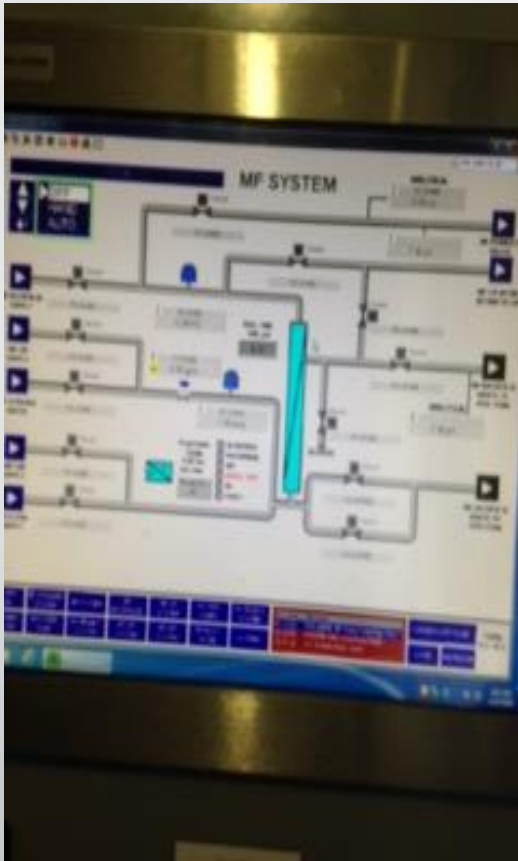
Wastewater Treatment & Collection System Plant Improvements December 2016

All handrails have been completely painted



Wastewater Treatment & Collection System Plant Improvements December 2016

Lift station 8 went live on SCADA and they are continuing upgrades to the lift stations



Wastewater Treatment & Collection System Plant Improvements

March 2017

VFD's are on both effluent pumps and they are programmed to handle flow direct from the clarifiers



Wastewater Treatment & Collection System Plant Improvements

March 2017

The generator block heater was replaced and they serviced all of the above ground generators



Wastewater Treatment & Collection System Plant Improvements

March 2017

Effluent pump #1 had a new discharge and was rebuilt

Both pumps had new 95% efficient motors installed

The old Miltonic's level control along with the rusted control panels was replaced with a transducer and a small junction box



Wastewater Treatment & Collection System Plant Improvements March 2017

The rotating assembly was replaced in the pump that used to send sludge from the south tank to the north tank

We had replacement motors in stock for all motors on the screw press
The Allen Bradley controls have been backed up for the screw press and the VFD was replaced

An extension for the discharge was installed on the screw press to allow the filling of the trailers

The trailers are now picked up when full

The plant doesn't stockpile the sludge

Wastewater Treatment & Collection System Plant Improvements March 2017

The aeration basin recirculation pumps were hard lined in

New davit cranes were installed to remove both RAS and WAS pumps

The hand rails on both the aeration basin and the clarifiers have been painted with a 25 year two part epoxy

The stairs and supports have been painted

RAS flow meter has been replaced and the second flow meter was installed

Both RAS and WAS are now controlled with SCADA

WAS pump #2 has been replaced along with the VFD



Wastewater Treatment & Collection System Plant Improvements

March 2017

Blower #4 has been installed and the bearings on the two blowers have been replaced

The alarms have also been connected to SCADA



Wastewater Treatment & Collection System Plant Improvements

May 2017

Staff has continued to fix leaks

This leak was fixed at Kent Street (behind the Shell station)



This leak was fixed at Kent Street (behind the Shell station)



Wastewater Treatment & Collection System Plant Improvements May 2017

Twenty five new PamRex water proof manhole covers were replaced on the 25 most needed manhole lids in the collection system



Wastewater Treatment & Collection System Plant Improvements

May 2017
Staff replaced old valves



Wastewater Treatment & Collection System Plant Improvements

May 2017

Lift station 9 was approved for an electrical upgrade

The SCDA panel was moved to a safer location above ground and replaced with efficient controls



Wastewater Treatment & Collection System Plant Improvements

June 2017

The department was unable to remove this welded manhole cover, so they replaced it with a water tight cover



Wastewater Treatment & Collection System Plant Improvements

June 2017

Staff replaced the digester walkways



Wastewater Treatment & Collection System Plant Improvements

June 2017

The lid was not attached to the lift station and the rings broke off, making it inaccessible

The department installed a new water tight lid



Wastewater Treatment & Collection System Plant Improvements

July 2017

Both lids are in a wetland and were weeping water months after the rains stopped
They both have 4 holes in the top that allow water into the system with the smallest of rains

Manholes like this are big contributors to the heavy flows during winter rains

These are also very hard to access due to the wet ground

Now that we have a new lid and ring we will remove the tree that is working its way into the manhole.



Wastewater Treatment & Collection System Plant Improvements July 2017

During heavy rains the manhole was underwater and not sealed
A water tight lid and ring was installed



Wastewater Treatment & Collection System Plant Improvements July 2017

A new panel was installed and is being used as a pull box
All the breakers are now in the panel, outside the pump house



Before



After

Wastewater Treatment & Collection System Plant Improvements

July 2017

The first suction line was replaced at lift station B-3



Wastewater Treatment & Collection System Plant Improvements

July 2017

This is a section of the suction line that failed
FRM was the contractor that installed the stainless steel suction line at the lift station
CCSD staff replaced the 4 inch cast iron piping with PVC
Holes had to be bored around the old piping to remove it



Wastewater Treatment & Collection System Plant Improvements July 2017



The new electrical panel that was installed outside the pump house with SCADA

Staff can track this lift station from the WWTP or any remote location



This is accessible to the operator without the need of entering the pump house

This removed the old out-of-date electronics and replaced them with state of the art communications

This lift station was the first to have remote SCADA controls added along with backup controls for redundancy

In the future, all lift stations will be brought to this level of communication and capabilities

Wastewater Treatment & Collection System Plant Improvements

July 2017

The new clarifier drive was installed by FRM
Before and after pictures



Wastewater Treatment & Collection System Plant Improvements

July 2017

The new suction line was installed



Wastewater Treatment & Collection System Plant Improvements July 2017

The lift station 8 guide rails were replaced with stainless guide rails



Water Department Improvements

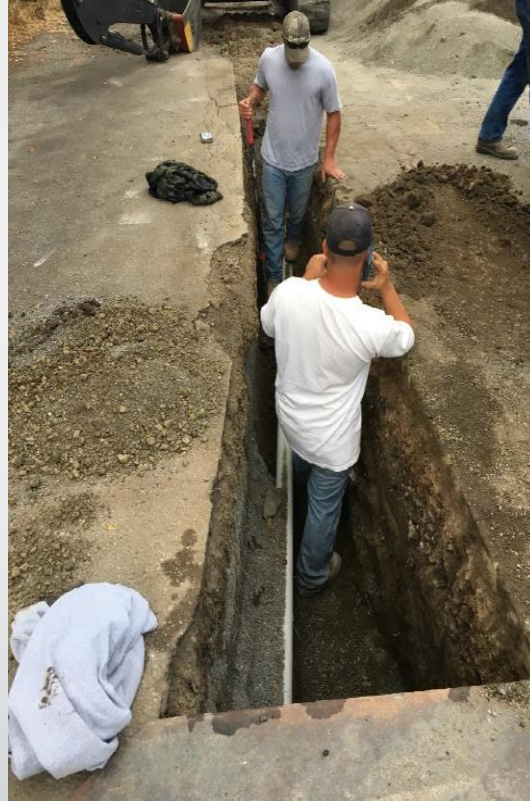
July 2017

This is manhole cover was lifted 8 inches and the lid was replaced

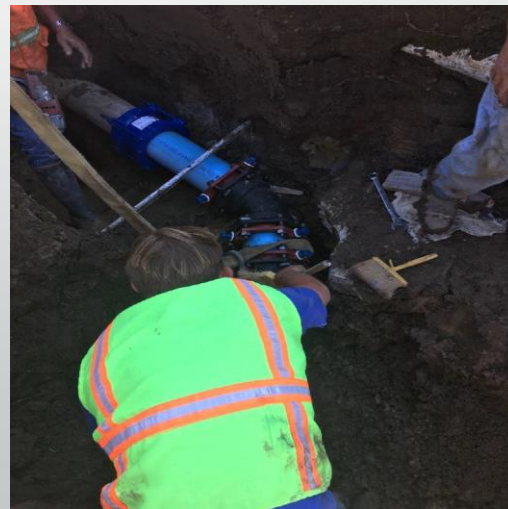
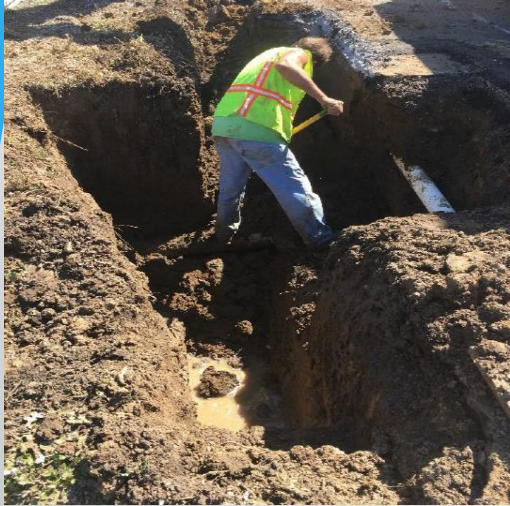


Water Department Improvements October 2017

Work was done in the alley that runs parallel with Burton Drive



Water Department Improvements October 2017 A leak was repaired on the Pembroke



Wastewater Treatment & Collection System Plant Improvements November 2017

United Rentals delivered the new 6 inch pump and staff installed and tested it



Wastewater Treatment & Collection System Plant Improvements

November 2017

West Coast Trees cut down three pine trees at the WWTP and spread the chips around the plant entrance



Wastewater Treatment & Collection System Plant Improvements December 2017

The pressure relief valve was purchased and used on the non-potable water system

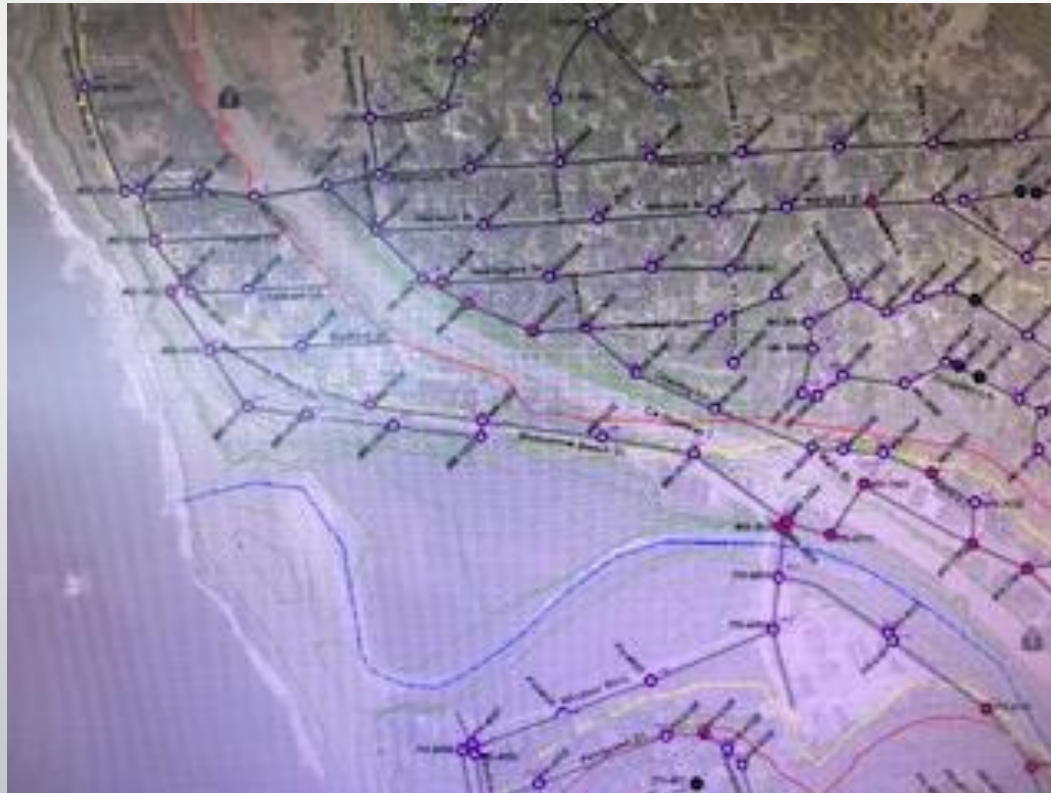


Wastewater Treatment & Collection System Plant Improvements December 2017

This is a snapshot of the GIS map for the collection system

The program was added to the collection system

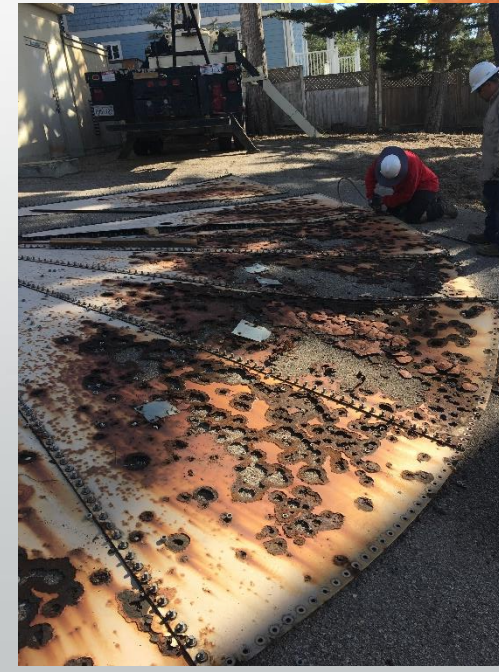
The department can step onto a manhole and find out what needs to be done and what has been done over the last year



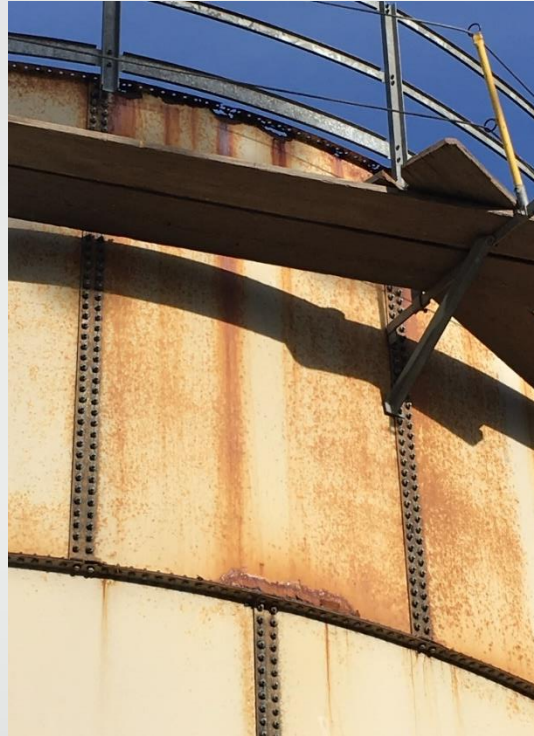
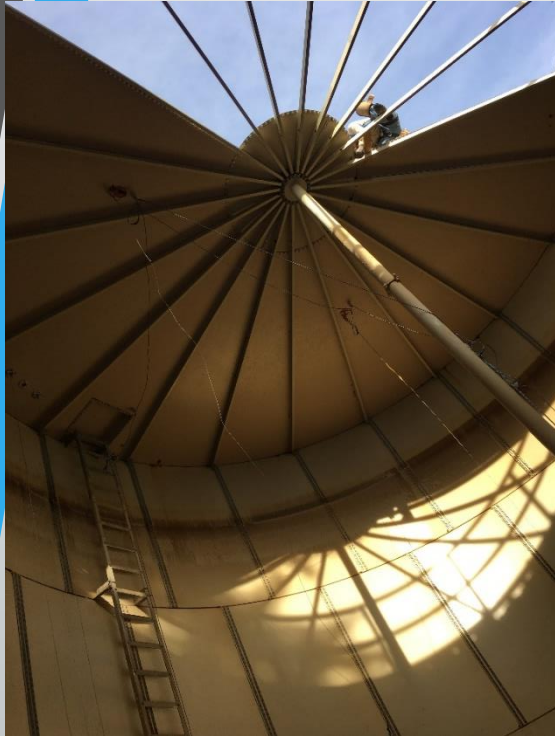
Water Department - Stuart Street Tank Project

January 2018

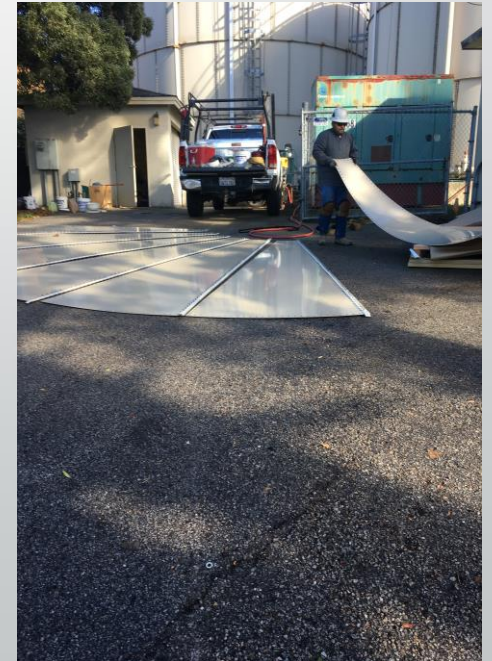
Superior Tank removed the most severely corroded roofing in January 2018. After removal of the roof and rust scale, it was determined that 3 shell panels were too far gone to bolt to. Everyone agreed that changing the contract to add the replacement of those shell panels would increase the likelihood that this tank can stay in service for the desired five more years. The cost and schedule to change out the panels while Superior was on site, with the adjacent roof off, is significantly lower than having them come back later.



Water Department - Stuart Street Tank Project January 2018



Water Department - Stuart Street Tank Project January 2018

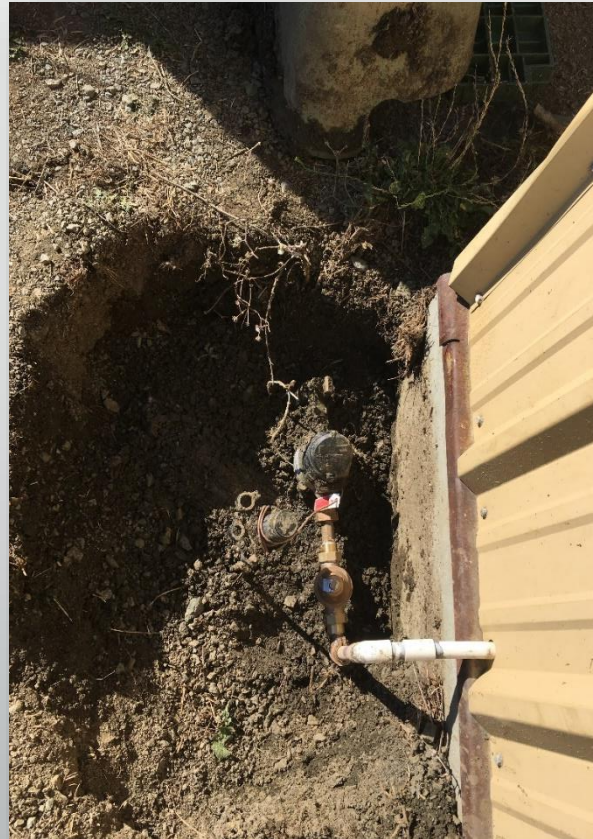


Water Department – Stuart Street Tank Project January 2018



Water Department Improvements January 2018

The water that goes through the regulator is for the chlorine analyzer and the turbidimeter for the entire SS wellfield
This pressure regulator is located at SS3



Public Records Requests and Responses

There were 4 Public Record Requests received since July 26, 2018 by the following citizens. The listing below is representative of the request and does not necessarily reflect the extensive nature of each request.

8/2/2018: Brad Clark 1. Copy of CCSD “retrofit inspection records” for the last 2 inspections for each residence a. 930 Hartford Drive, Cambria b. 5525 Sunbury Avenue, Cambria.

On August 8, 2018, the CCSD responded to Brad Clark’s 8/2/2018 Public Records Request with the following:

Enclosed is the retrofit inspection records for 930 Hartford Drive and 5525 Sunbury Avenue in Cambria.

8/13/2018: Matthew Schultz 1. For all the retired, full time Village of Cambria employees who received pension benefits for the entire 12-month period ending 12/31/2017: 1. Name, 2. Date retired, 3. Age at retirement, 4. Employee’s lifetime contributions to the pension fund, 5. Current pension amount, 6. Total pension benefits paid to retiree to date.

On August 14, 2018, the CCSD responded to Matthew Schultz’s 8/13/2018 Public Records Request with the following:

There are no documents responsive to your request.

8/13/2018: Unknown Caller 1. Water and sewer rates for 2015.

8/16/2018: Will Holiday 1. I am requesting a copy of Cambria Community Services District's Employee Compensation Report for the 2017 calendar year under the provisions of California Govt. Code §§ 6250 - 6270, the California Public Records Act.

The purpose of this request is to obtain records which provide a complete and comprehensive account of Cambria Community Services District's total costs associated with employee compensation. Specifically, this request seeks an accounting of total gross wages paid to each employee and the total cost incurred by the employer for providing retirement and health benefits. To standardize how this information is reported, please include the following categories in your response:

- Employee Name
- Position/Job Title
- Annual Salary Minimum & Maximum
- Total Regular Pay
- Overtime Pay
- Other Pay (any additional forms of pay that are not reported in Regular Pay)
- Total Retirement & Health Cost (All forms of employer-paid retirement contributions, deferred compensation and health benefits). Please provide the full retirement cost incurred by Cambria Community Services District for each employee, not merely the “normal cost” portion.



Free Chipping for Cambria Residents!



Reduce your fire risk by reducing combustible vegetation around your property.

Be Ready for Chippers by 15 September 2018

Sign up now for free chipping during the Fall FireSafe Community Cleanup and Chipping Event, Gather up your material for chipping by, **September. 15.**

SLO County Fire Safe Council contracted crews, with support from Cambria Fire, Cambria CERT and Cambria FireSafe Focus Group will chip vegetation on your property, helping to make your home and the community safer. This is a free event for Cambria Residents.

Please complete the form below and return it to the Cambria Fire Station, 2850 Burton Drive, **no later than SEP 14 to pick up your flagging tape.** Call (805) 927-6240 for more information. Thank You!

Criteria:

- Material must be less than 5 inches in diameter and no longer than 7 feet.
- Material must be marked with red flagging tape (provided at the Fire Department) and **placed at the curb by Sep 15.**
- Only limbs and like material may be chipped. No grass, leaves, pine needles, sawed lumber or building materials.
- All chipped material will be blown back curbside. Please identify with signs or tarps a spot different from the original pile.
- Sorry, we cannot schedule a precise time for arrival.

-----Cut Here-----

SIGN UP for 2018 FireSafe Community Cleanup and Chipping Event

Name _____ Phone _____

Email _____

Address _____ CrossStreet _____

Property Owner Signature _____ (I understand Criteria)

BOARD OF DIRECTORS' MEETING-AUGUST 23, 2018
FINANCE MANAGER'S REPORT

EXPENDITURE REPORT FOR THE MONTH OF JULY 2018

The Expenditure Report for the month of July, 2018 is being submitted to the CCSD Board of Directors in today's meeting (Agenda Item 4 A). A summary by department of the Accounts Payable Vendor Expenditures has been added. Because the great majority of the payroll costs are not shown by department, but rather are posted to liability clearing accounts, a summary of payroll costs is not useful. For future Board of Director's meetings, monthly reports detailing the Personnel Services Costs by department and account can be provided. Due to the need to focus efforts on the Final Budget for 2018/2019, there was not sufficient time to prepare the reports.

FISCAL YEAR (FY) 2018/2019 FINAL BUDGET AND FY 2017/2018 ACTIVITY

The Fiscal Year 2018/2019 Final Budget is being submitted to the CCSD Board of Directors for review, discussion and approval in today's meeting (Agenda Item 5 A). The column titled "ESTIMATED FY 2017/2018" gives the results of the 2017/2018 fiscal year as they currently stand. The amounts have not been audited and not all activity has been reviewed, so the amounts may not be final, but there are not currently any adjustments that are known to be needed.

AVAILABLE CASH BALANCES AS OF JULY 31, 2018

The total available cash, defined as the balance in the Main Checking Account less outstanding checks plus the balance in the Money Market Account plus the balance in the Local Agency Investment Fund (LAIF), as of July 31, 2018 was \$1,711,642. It should be noted that this does not include the balances in the Payroll, HRA and Veteran's Hall bank accounts as these are restricted funds. However, these account balance were included in the June 30, 2018 reported cash balance as the balance as of June 30, 2018 was being compared to audited balances of prior years that included these accounts.