



RESOURCES & INFRASTRUCTURE COMMITTEE

REGULAR MEETING
Tuesday, February 5, 2019 - 1:00 PM
1000 Main Street, Cambria, CA 93428

MINUTES

A. CALL TO ORDER

Chairman Howell called the meeting to order at 1:07 p.m.

B. ESTABLISH QUORUM

A quorum was established.

Committee members present: Donn Howell, Karen Dean, Tom Gray, James Webb, Paul Nugent, Absent: Brad Fowles

Staff present: Acting General Manager Monique Madrid, Finance Manager Pam Duffield, Wastewater System Supervisor John Allchin, and Clerical Assistant Annette Young.

Public present:

Tom Laycook
Harry Farmer
Marvin Corne
Linn Moffett
Crosby Swartz
Laura Swartz

C. ELECTION OF OFFICERS

Committee member Gray nominated Committee member Dean as Vice Chair.

Committee member Dean was confirmed Vice Chair by consensus.

Committee member Gray nominated himself as Secretary with Committee member Nugent filling in as Secretary in Committee member Gray's absence.

Committee member Gray was confirmed Secretary by consensus.

D. CHAIRMAN'S REPORT

Chairman Howell read a letter regarding low emission incinerator system for forest management.

Chairman Howell said he wanted to try and keep meetings to two hours. He also mentioned that he wanted to arrange field trips for committee members to visit the various systems.

Chairman Howell went over Brown Act information for the new committee members.

Chairman Howell commented that the committee has recently expanded to include resources. The committee's goal is to look long-term for resources and infrastructure.

E. WASTEWATER SUPERVISOR REPORT

Reports given by John Allchin.

- i. Update on PG&E Sustainable Solutions Turnkey Program Project
- ii. Update on Influent Screen Installation
- iii. Update on CIP List and Associated Deferment Risks

1. PUBLIC COMMENT

Chairman Howell read a letter from Tina Dickason, a member of the public.

2. CONSENT AGENDA

A. Consideration to Approve the January 8, 2019 Regular Meeting Minutes

Committee member Gray said he wanted to add himself to the list of persons that attended the January 8, 2019 meeting as a member of the public.

Committee member Gray moved to approve the amended minutes.

Vice Chair Dean seconded the motion.

The motion was approved 4-Ayes (Dean, Gray, Nugent, Webb), 0-Nays, 1-Absent (Fowles)

3. REGULAR BUSINESS

A. Discussion and Consideration Regarding Committee's Mission Statement

Chairman Howell said that due to time constraints, this item will be moved to the next meeting.

B. Discussion and Consideration Regarding 2019 Resources & Infrastructure Committee Meeting Dates

Chairman Howell introduced the item.

Committee member Nugent moved that the Resources & Infrastructure Committee meet on the third Tuesday of each month from 3:00 p.m. - 5:00 p.m. in the Vet's Hall dining room.

The motion was seconded by Committee member Webb.

The motion was approved 4-Ayes (Dean, Gray, Nugent, Webb), 0-Nays, 1-Absent (Fowles)

C. Discussion and Consideration Regarding Committee Goals and Goal Priorities

Chairman Howell stated that due to time constraints, this item will be moved to the next meeting.

D. Discussion and Consideration Regarding Developing Resources & Infrastructure Committee Bylaws

Chairman Howell introduced the item.

Chairman Howell said he would like to form an ad hoc committee of two or three member to go over the PROS bylaws example in the agenda package and come up with Resources and Infrastructure Committee bylaws to review at the next meeting.

Vice Chair Dean and Committee member Nugent volunteered to be on the ad hoc committee.

Vice Chair Dean moved to accept herself and Committee member Nugent as members of an ad hoc committee to review the PROS bylaws and develop Resources and Infrastructure bylaws for review at the next meeting.

Committee member Gray seconded the motion.

The motion was approved 4-Ayes (Dean, Gray, Nugent, Webb), 0-Nays, 1-Absent (Fowles)

4. FUTURE AGENDA ITEMS

Committee's Mission Statement
Committee's Goals
Review and Discuss CIP List

5. ADJOURN

Chairman Howell adjourned the meeting at 3:06 pm.