

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, May 12, 2022 1:00 PM

1. OPENING

A. Call to Order

President Howell called the meeting to order at 1:00 p.m.

B. Pledge of Allegiance

President Howell led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Donn Howell, Karen Dean, Cindy Steidel, Harry Farmer & Tom Gray.

Staff present via Zoom: General Manager John F. Weigold IV, District Counsel Timothy Carmel, Fire Chief William Hollingsworth, Administrative Department Manager Pamela Duffield, Utilities Department Manager/District Engineer Ray Dienzo and Board Secretary Leah Reedall.

D. President's Report

- (1) *State of Affairs.*** President Howell expressed appreciation for Vice President Dean's and Director Steidel's work in preparing articles for cambriaca that explain the state of affairs in the community as well as the purpose for and importance of the proposed rate increases. The articles there provide good information, and questions should first be directed there.
- (2) *Routine Valve Testing.*** President Howell announced that during the May 11 routine valve testing, which CCSD does regularly to maintain infrastructure, a valve failure occurred, isolating residents at Marlborough and Lampton. He expressed thanks to the crews for their hard work from 2:00 p.m. to 2:00 a.m. making necessary repairs there.
- (3) *May 19, 2022 Proposition 218 Hearing.*** President Howell and General Manager Weigold then explained the process for the May 19 Proposition 218 Hearing, which will be primarily via Zoom. Residents may also make comment from the Vets Hall, where last minute protests are also to be delivered. The official count of protests will also be done on camera at the Vets, by a local City Clerk.
- (4)** President Howell welcomed the new Board Secretary, Leah Reedall, who is a returning employee to CCSD.

E. Agenda Review: Additions/Deletions

President Howell asked for any additions or deletions. There were none.

2. BOARD MEMBER COMMUNICATIONS

Director Steidel reiterated thanks to the CCSD crews and contractors for the complex operation and hard work involved in performing the valve repairs at Marlborough and Lampton.

3. COMMISSION REPORT

A. PROS Chairman's Report

PROS Chairman Steve Kniffen provided a report for the PROS Commission, noting that the Commission seeks direction on the use of \$20,000 that was going to be used for a master plan amendment. No direction was given at this time.

4. PUBLIC COMMENT

Christine Heinrichs, Cambria
Elizabeth Bettenhausen, Cambria
Tina Dickason, Cambria

5. CONSENT AGENDA

Public Comment:
Elizabeth Bettenhausen, Cambria
Christine Heinrichs, Cambria
Gordon Heinrichs, Cambria

District Counsel and President Howell discussed a date conflict in item 5B of the Consent Agenda, revising Section 1 of the Merk Agreement for Consultant Services (page 14 of the Board packet) to reflect a commencement date of May 12, 2022.

A. Consideration of Amendment to 2021 Fire Hazard Fuel Reduction Program Agreement

Director Gray moved to approve consent agenda item 5A.

Vice President Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Gray, Dean, Steidel, Farmer, Howell); Absent - 0

B. Discussion and Consideration of Approval of an Agreement for Consultant Services with Kevin Merk Associates, LLC for Environmental Consultation for the Water Reclamation Facility (WRF) and Adoption of Resolution 29-2022 Amending the Fiscal Year 2021/22 Budget

General Manager Weigold introduced the item and provided a summary.

Director Gray moved to approve consent agenda item 5B.

Director Steidel seconded the motion.

Motion Passed Ayes–4 (Gray, Dean, Steidel, Howell); Nays–1 (Farmer); Absent–0

6. HEARINGS AND APPEALS

- A.** Discussion and Consideration of Adoption of Resolution 27-2022 Confirming the Itemized Report of Water and Wastewater Standby or Availability Charges for Collection on the County Tax Roll

General Manager Weigold introduced the item and provided a summary.

President Howell opened the public hearing.

Public Comment: There were none.

President Howell closed the public hearing.

Director Steidel moved to adopt Resolution 27-2022 Confirming the Itemized Report of Water and Wastewater Standby or Availability Charges for Collection on the County Tax Roll.

Vice President Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Gray, Dean, Steidel, Howell, Farmer); Absent-0

7. REGULAR BUSINESS

- A.** Discussion and Consideration of a Report from the Board Ad Hoc Committee Regarding Emergency Evacuation Routes

General Manager Weigold introduced the item and provided a summary.

Public Comment:
Elizabeth Bettenhausen, Cambria
Laura Schwartz, Cambria

Director Steidel moved to direct staff to proceed with the sub-application to State of California Office of Emergency Services for an emergency alert system and direct the existing Board Ad Hoc committee and associated staff to continue their work regarding evacuation routes and exit strategies.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Gray, Farmer, Dean, Howell); Absent-0

- B.** Receive and File the Independent Auditor's Report for Fiscal Year 2020/21

General Manager Weigold and Administrative Department Manager Pamela Duffield introduced the item and turned it over to independent auditor, Alex Hom of Moss, Levy & Hartzheim, who presented his audit report.

Public Comment:
Elizabeth Bettenhausen, Cambria

- C. Discussion and Consideration to Adopt Resolution 28-2022 Directing Staff to Proceed with Planning for the Issuance of Certain Obligations to Finance the 2022 Infrastructure Project and Engage a Financing Team in Connection Therewith

General Manager John Weigold introduced the item and provided a brief summary.

Public Comment:

Crosby Schwartz, Cambria
Christine Heinricks, Cambria
Elizabeth Bettenhausen, Cambria

Director Gray moved to adopt Resolution 28-2022 directing staff to proceed with planning for the issuance of certain obligations to finance the 2022 infrastructure projects and engage a financing team in connection therewith.

Vice President Dean seconded the motion.

Motion Passed Ayes – 4 (Gray, Dean, Steidel, Howell); Nays – 1 (Farmer); Absent – 0

Vice President Dean called for a 5-minute break at approximately 3:19 p.m. The meeting reconvened at 3:25 p.m.

- D. Discussion and Consideration of Strategic Plan Status Report and Update

General Manager Weigold introduced the item and provided a brief summary, noting that this review was pushed forward from the April meeting, and that the Board's last review was in March.

Discussion ensued between members of the Board with recommendations that this review address only the items now outdated. Items discussed were as follows: *Achieve a Balance Between Growth and Resources* - Item 1 is being addressed in Item 7E, below, after which it can come off the status report as completed; *Develop and Implement a Long-Term Infrastructure and Resources Plan* – Item 1 due date moved to June 15 under current review by ad hoc committee; *Achieve Community Preparedness for Wildfires and Other Emergencies* – Item 1 President Howell to confirm with Chief Hollingsworth the belief that this item is done; Item 2 done as to current priority but directed to continue with next steps in emergency preparedness.

Public Comment:

Elizabeth Bettenhausen, Cambria

- E. Receive, Discuss and Consider Report from the Finance Committee on Strategic Planning Task to Evaluate Structural Changes to Address Underfunded, Under-Staffed and Under-Resourced Services

General Manager Weigold introduced the item and provided a brief summary.

Director Gray moved to extend the current meeting to 4:30 p.m. and President Howell seconded the motion. There being no objections, the motion passed unanimously.

Public Comment:

Michael Calderwood, Cambria

Director Gray moved that the Board form an ad hoc committee comprised of Director Gray leading and Director Farmer assisting to investigate the feasibility of implementing the suggestions and recommendations of the Finance Committee regarding potential structural changes needed to address underfunded, under-staffed and under-resourced services and support needs.

Vice President Dean seconded the motion.

Motion Passed Ayes – 4 (Gray, Dean, Farmer, Howell); Nays – 1 (Steidel); Absent – 0

F. Discussion and Consideration of Proposed Policy 1040.2 Regarding Answering Correspondence to the Board

General Manager Weigold introduced the item and provided a brief summary.

Public Comment:

Christine Heinrichs, Cambria
Elizabeth Bettenhausen, Cambria
Michael Calderwood, Cambria

Director Farmer moved to extend the meeting to 4:45 p.m. and Director Gray seconded the motion. There being no objections, the motion passed unanimously.

Director Gray moved to table item 7F.

The motion failed for lack of second.

Director Steidel moved to adopt proposed Policy 1040.2 Regarding Answering Correspondence to the Board with the noted revision to strike “Board President” from 1040.2.4.2.C.

President Howell seconded the motion.

Discussion ensued regarding the necessity of this policy. The proposed policy is intended to address the need to acknowledge receipt of all incoming correspondence, to provide direction on how to handle the various types of correspondence received, and to assist in avoiding Brown Act violations.

Motion Failed Ayes – 2 (Howell, Farmer); Nays – 3 (Steidel, Dean, Gray); Absent - 0

Director Gray moved to extend the current meeting to 5:00 p.m. and President Howell seconded the motion. There being no objections, the motion passed unanimously.

G. Discussion and Consideration Providing Guidance to the Parks, Recreation and Open Space Commission (PROS) Regarding its Top Priorities

General Manager Weigold introduced the item and turned it over to Director Farmer who provided a brief summary. Administrative Department Manager Pamela Duffield provided further clarification that funds allocated in the current fiscal budget to PROS Commission for contractual services, but which are unused and uncommitted can be redirected, returned to the General Fund, or reallocated in the next fiscal year’s budget.

Director Gray moved to extend the current meeting to 5:10 p.m. and President Howell seconded the motion. There being no objections, the motion passed unanimously.

Public Comment:
Michael Calderwood, Cambria
Laura Schwartz, Cambria

Director Steidel moved to direct the PROS Commission to review the current Community Park Plan for Fiscalini East Ranch, prioritize from that plan the top 3 viable projects, and return to the Board with their prioritized recommendations.

Vice President Dean seconded the motion.

Motion Passed Unanimously Ayes-5 (Steidel, Dean, Farmer, Gray, Howell); Absent-0

Director Gray moved to extend the current meeting to 5:15 p.m. and President Howell seconded the motion. There being no objections, the motion passed unanimously.

At approximately 5:03 p.m., Vice President Dean took over conducting the meeting due to President Howell's technical difficulties.

8. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

- A.** Finance Committee's Report
- B.** Policy Committee's Report
- C.** Resources and Infrastructure Committee's Report
- D.** Other Liaison Reports and Ad Hoc Committee Reports

There was no discussion on these items which were submitted in written form.

9. FUTURE AGENDA ITEM(S)

Vice-President Dean asked for any future agenda items.

Director Farmer requested an update from Utilities Manager Ray Dienzo regarding Stillwater Sciences and the CDP application.
President Howell returned to the meeting at 5:06 p.m.

10. ADJOURN

President Howell announced that the Special Meeting scheduled immediately following this Regular Meeting is being postponed until further notice.

President Howell adjourned the meeting at 5:18 p.m.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.