

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, February 18, 2021 2:00 PM

1. OPENING

A. Call to Order

President Steidel called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Steidel led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Cindy Steidel, Donn Howell, Harry Farmer, Karen Dean and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo and Board Secretary Ossana Terterian.

D. Report from Closed Session

District Counsel reported that the Board of Directors discussed the General Manager's performance and the possible sale of some of the District's real property. There was no reportable action.

E. President's Report

President Steidel highlighted the efforts of the District staff, some of whom worked around the clock to ensure the operation and safety of our essential services. She also thanked the General Manager for the preplanning with the staff. President Steidel made the following comments: There was no way to anticipate the significance of the storm, but prior review by staff and backup planning made a difference to the community. Staff also provided backup to each other, working beyond their defined jobs. Our District's essential services were maintained without interruption. Some of our neighbors experienced more significant impacts than others, but the impacts were significant to many. Neighbors provided help to each other – this is a bonded community and we should all be proud.

The President talked about the strategic planning and working well together to help all the residents. She talked about businesses adjusting to the pandemic - to eat locally and wear masks; and also provided an update on the vaccination shot availability.

F. Agenda Review: Additions/Deletions

President Steidel asked for any additions or deletions. There were none.

2. PUBLIC SAFETY

A. Sheriff's Department Report

Commander MacDonald was present via phone to provide a summary of the Sheriff Department's Report.

B. CCSD Fire Chief's Report

Chief Hollingsworth provided a report on recent activities in Cambria.

3. PUBLIC COMMENT

Public Comment:

Christine Heinrichs, Cambria
Cynthia Replogle, Oceano CSO Director
Elizabeth Bettenhausen, Cambria
Tina Dickason, Cambria
Juli Amodei, Cambria

4. CONSENT AGENDA

A. Consideration to Adopt the January 2021 Expenditure Report

B. Consideration to Adopt the January 14, 2021 and January 21, 2021 Regular Meeting Minutes and January 15, 2021, January 19, 2021 and January 27, 2021 Special Meeting Minutes

C. Consideration of Adoption of Resolution 07-2021 Regarding the Continued Local State of Emergency Declaration

D. Consideration of Ad Hoc Committee's Recommended Updates to Standing Committee Bylaws

E. Consideration of Adoption of Resolution 08-2021 Amending the District Salary Schedule and Establishing a Pay Schedule for the Position of Administrative Analyst - HR & IT

Director Gray moved to amend the January 14, 2021 - item 5 A - Minutes to add the words to amend and include the appointment of 2 directors – “and to have it constituted by President Steidel and Director Dean.”

Vice President Howell accepted the amendment. The mover accepted the friendly amendment and the original second also accepted the amendment.

Director Dean requested to pull Item 4D for discussion. In reviewing the amendments made to the standing committee bylaws, Director Howell and Director Dean realized that Section 2.4 was not very clear about the pool of applicants that they would be appointing the vacancy replacements from. So, they would like to adjust 2.3.d slightly to read “Prior to the beginning of a term, or in the event of a vacancy during an unexpired term, the CCSD shall invite applications for Committee membership.” So that it's clear

that the pool of applicants from which they're filling vacancies will include new applicants as well as the ones that already applied.

Director Dean moved to adopt the consent agenda item 4D as updated.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

Director Dean moved to adopt the consent agenda items A, B, C and E.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

5. REGULAR BUSINESS

A. Discussion and Consideration to Fill Seats on the Finance, Policy and Resources & Infrastructure Standing Committees

Mr. Weigold introduced the item and provided a summary.

Public Comment: There was none.

For the Finance Committee Director Gray recommended the existing committee members: Marvin Corne, Dewayne Lee, Mary Maher, Cheryl McDowell, and Ted Siegler.

Vice President Howell moved that individuals named by Director Gray be appointed for a two-year term on the Finance Committee.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

For the Policy Committee, Vice President Howell stated that the four members of the present committee have expressed a desire to stay. They are Claudia Harmon Worthen, Leslie Richards, Ted Key, and Gordon Heinrichs. To fill the vacancy, he had a good conversation with Stephen Boyett and he can make a good addition to the committee. He would like to nominate him to the committee.

Director Dean moved to accept Vice President Howell's recommendation.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

Stephen Boyett said that he was excited to join the committee.

For the Resources & Infrastructure Committee, Director Dean stated that three committee members would like to continue to serve, that would be Brad Fowles, Jim Webb, and David

Pierson. They have been great contributors to the committee and she'd like to keep them. She has 2 vacancies that she'd like to fill and 4 applications. She would like to have Steven Siebuhr and Michael Thomas fill the vacancies.

Director Gray moved to accept Director Dean's recommendations.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

Mr. Siebuhr is looking forward to helping the District with Water and Wastewater.

Director Steidel thanked him and all for volunteering his time to help the District.

B. Discussion and Consideration of Strategic Plan Status Report and Update

Mr. Weigold introduced the item and provided a summary.

No updates were made since the report was recently updated last week. He stated that as we go along, we will be updating the report monthly going forward. The few changes made were written in red.

Public Comment: There was none.

Vice President Howell moved to accept the General Manager's Report regarding the six-month strategic objectives along with the status report as presented.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

Director Dean made a comment that she saw Mr. Thomas was listening in and asked if he'd like to say a few words. He introduced himself and said it would be a great honor to join the Community of Cambria.

Director Steidel thanked him for volunteering his time to help with the district.

C. Discussion and Consideration of Draft Policy on Encampments on District Property

Mr. Weigold introduced the item and provided a summary.

Vice President Howell said that the main purpose is not to bring it to vote today, but to hear the Board Members' reactions. He asked District Counsel to read the change that had been made to the item and see what comments the Board might have. District Counsel read Section 2225.3.1, he changed the 2nd sentence to read "Thus, after providing proper notice and appropriately storing personal property and belongings, all illegal homeless encampments shall be removed from District property promptly." He struck the words "upon discovery" because you need time to notice and you need time to remove belongings and store them. In the following sentence, he struck the words "intent and"; and now the sentence reads "and cleaned sites shall be restored to

their original condition.” Courts have made it clear that you have to give proper notice and store belongings before you clean the encampments. A Caltrans case just settled a few weeks ago regarding the same.

Public Comment: There was none.

Vice President Howell moved to send the item back to the committee and bring it back at a later date.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

D. Discussion and Consideration of Second Quarter Budget Report FY 2020/2021

Mr. Weigold introduced the item and provided a summary and turned it over to Ms. Duffield who provided additional information.

Public Comment:
Elizabeth Bettenhausen, Cambria

Vice President Howell moved to accept the report as presented by Finance Manager, Ms. Duffield.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

President Steidel suggested a small break from 3:50 p.m. to 3:55 p.m.

6. MANAGER REPORTS

A. Public Comment: The President will be asking for Public Comment before the reports

Public Comment:
Christine Heinrichs, Cambria
Elizabeth Bettenhausen, Cambria

B. General Manager's Report

Mr. Weigold provided a summary of the General Manager's Report.

C. Finance Manager's Report

Ms. Duffield provided a summary of the Finance Manager's Report.

D. Utilities Report

Mr. Dienzo provided a summary of the Utilities Report.

7. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. Public Comment: The President will be asking for Public Comment before the reports

B. Finance Committee's Report

Director Gray reported that the Finance Committee took care of the Quarterly Budget Update which is on the agenda and that's all there is to report.

C. Policy Committee's Report

Vice President Howell reported that the Policy Committee doesn't have much to report other than some hot issues that they needs to work on. Meeting is next week – at that time they'll be reviewing their work and have asked Amanda Rice to hear what she has to say regarding her 8 years with policy. Hoping for a presentation and the committee will discuss what makes for good policy. Wants it to be more of a kickoff.

D. Resources and Infrastructure Committee's Report

Director Dean reported that the Resources & Infrastructure Committee met in January and discussed the contract with Todd Groundwater and Piezometers and forwarded it to Finance. This coming Monday there will be a meeting.

E. Other Liaison Reports and Ad Hoc Committee Reports

Director Dean has NCAC updates from the last two months. There were 2 speakers – Sarah Gravel of SLO County Public Works spoke about flooding that occurred in the West Village in 1995 and the 3 projects that had been done to prevent flooding in the future. Floodwall is being considered in the future between the Santa Rosa Creek and Highway 1 to prevent water from flowing over the highway. The wall is proposed to be 2 feet higher than the highway. A PowerPoint presentation is available on NCAC website. The 2nd speaker, Celeste Goyer from Smartshare Housing Solutions, talked about their program of matching up people to share homes, which could help seniors living alone and also provide an affordable place to live for those who may be facing homelessness. More can be learned on this program by going to Homeshareslo.org. Also last night, at the NCAC meeting, John Olajnek, senior transportation planner from Caltrans, gave a presentation on the Big Sur Highway 1 sustainable transportation demand management project. Updated presentation on one given previously at the Vets' Hall. This project is working on ways to limit the impact of tourism traffic between Carmel and our area along Highway 1 Scenic Route. This information is also on the NCAC website. Also some legislative reports that are pending.

Director Dean and Director Farmer have been gathering data on the existing commitment list and intent to serve letters and will have another discussion between themselves, District Counsel, the General Manager and Mr. Dienzo. They will make a report after those discussions.

Director Farmer has a few reports from the last two months' worth. Regarding the FFRP, he already talked about the increase in the amount of money they want to give and paid for the entire cost of removing trees. And John Nixon is the new board chairman of the FFRP. Regarding the Forest Committee, ongoing concern about trees being cut down as

houses are being build, even though there is a moratorium. There is concern about hiring a forest manager and ecologist. He gave an update from the Healthcare District about vaccinations. CCHD is soliciting proposals for a primary care facility in Cambria.

8. FUTURE AGENDA ITEM(S)

President Steidel asked for any future agenda items.

Director Dean referred to P. 35 – Regular Business 5A, renaming the SWF, and bringing it back to the March 11th meeting, Director Farmer seconded it.

Vice President Howell asked about Cynthia Repogle regarding a Styrofoam ordinance and that she has asked for a letter of support. He thinks that the Board needs to have a meeting, possibly a special meeting given the timeline. President Steidel said that the matter is being considered at a much higher level, but there is more than we know right now, and maybe because of COVID-19 there is a bigger issue. Additional information was requested from GM Weigold in order to determine how to proceed.

9. ADJOURN

President Steidel adjourned the meeting at 5:30 pm.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.