

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Resources & Infrastructure Standing Committee and staff will participate in this meeting via a teleconference. Members of the public can submit written comments to the Deputy District Clerk at boardcomment@camabriacsd.org.



RESOURCES & INFRASTRUCTURE COMMITTEE

REGULAR MEETING
Monday, September 21, 2020 - 2:00 PM

AGENDA

Please click the link below to join the webinar:

<https://zoom.us/j/99951167623?pwd=U0RjeTdEV1V0MFI4L2sxcURrdlh3dz09>

Passcode: 083354

Or iPhone one-tap:

US: +16699006833, 99951167623# or +13462487799, 99951167623#

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Webinar ID: 999 5116 7623

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Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at www.camabriacsd.org. Please call 805-927-6223 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The Committee Chairperson will answer any questions regarding the agenda.

- A. CALL TO ORDER
- B. ESTABLISH QUORUM
- C. CHAIRMAN'S REPORT
- D. AD HOC COMMITTEE REPORTS

1. PUBLIC COMMENT

Members of the public may now address the Committee on any item of interest within the jurisdiction of the Committee but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Committee cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

2. CONSENT AGENDA

- A. Consideration to Approve the July 13, 2020 Regular Meeting Minutes

3. REGULAR BUSINESS

- A. Discussion Regarding the General Fund Capital Improvement Projects
- B. Report on Progress of the SST Funding Ad Hoc
- C. Receive Update on the Investment Grade Audit (IGA)

4. FUTURE AGENDA ITEMS

5. ADJOURN

RESOURCES & INFRASTRUCTURE COMMITTEE
REGULAR MEETING
 Monday, July 13, 2020 - 2:00 PM

MINUTES

A. **CALL TO ORDER [0:00]***

Chairman Pierson called the meeting to order at 2:00 p.m.

B. **ESTABLISH QUORUM [0:00]**

Committee members present via Zoom: David Pierson, Karen Dean, Paul Nugent, Brad Fowles, Tom Gray and James Webb.

Staff present via Zoom: District Engineer & Utilities Manager Ray Dienzo, General Manager John Weigold, Deputy District Clerk Haley Dodson.

C. **CHAIRMAN'S REPORT [0:00]**

No report.

D. **AD HOC COMMITTEE REPORTS [0:00]**

No reports.

1. PUBLIC COMMENT [0:01]

No Public Comment

2. CONSENT AGENDA [0:02]

- A. Consideration to Approve the June 15, 2020 Regular Meeting Minutes and June 23, 2020, Special Meeting Minutes.

Motion to approve the minutes.

Motion by: Vice-Chair Dean

Seconded by: Member Nugent

The motion was approved 5-Ayes (Dean, Fowles, Gray, Nugent, Webb), 0-Nays, 0-Absent.

3. REGULAR BUSINESS

- A. Discussion and consideration regarding developing a Capital Improvement Project list for the General Fund departments **[0:02]**

General Manager Weigold & Committee members review CIP List history and process going forward. Chairman Pierson says he and Staff will do initial work on list for review at next Resources & Infrastructure Committee meeting.

Discussion only; no action taken.

- B. Discussion and consideration regarding Resources and Infrastructure Committee Bylaws and forward to the Board of Directors for approval **[0:11]**

Discussion item only. No action taken.

4. FUTURE AGENDA ITEMS [0:15]

Chairman Pierson notes two future agenda items for discussion and/or consideration – asset management and General Fund CIP.

Public Comment: Tina Dickason (regarding Item 3B)

5. ADJOURN [0:21]

Chairman Pierson adjourned the meeting at 2:21 p.m.

***Time on Recording ([hrs:mins])**

DRAFT

Report on Progress of Ad Hoc Committee on SST Funding

The Ad Hoc committee met twice since our last meeting. We received assignments on the agencies to contact to find out if there are funding opportunities with them for either loans or grants. The team along with the Finance Standing Committee Ad Hoc made contact with the agencies and reported out at a meeting on the 9th. Based on that meeting here are the action items for the committee.

- Melissa to continue with USDA and update Dave on progress so he can contact Congressman C. This is a grant opportunity and also a low interest loan possibility.
- Tom and Melissa to see about completing the Energy Commission application. The Energy Commission does loans up to \$3M at 1% interest for projects that save significant energy. The committee decided to bundle a few of the ECMs that saved money and make application.
- PG&E has been given the go ahead to put together an RFP for private placement. They will send the RFP to prospective loaners and receive back offers to make low interest loans.
 - I-Bank preliminary and CSDA preliminary applications will use PG&E RFP information when available.
- Pam to talk to County on Bond Issue. The County sometimes issues bonds for infrastructure projects and we may be able to participate.
- Dwayne to use Tom's contact to pursue his assignments. He was unsuccessful in his attempts to contact the Clean Water Revolving Fund and the Drinking Water Revolving Fund because he never received a call back from his Voice Mails.

Update From the PG&E IGA Update Meeting of September 3rd

PG&E and MKN Engineers presented a progress report on the Investment Grade Audit work that will lead to an SST agreement to make improvements to the WWTP.

- ECM 7 and 8 – Upgrading the electrical service to the plant and replacing the emergency generator: All agree this is priority 1. The application for the service upgrade is progressing well.
- There were some changes to the work on some of the other ECMs as the engineering progressed but overall, there were no major issues with the ECMs
- ECM 12 – Lift station work for several stations: It was recommended that Lift Station B-1 (the one by the Hardware Store) be moved out of the flood plain. Everyone agreed this was a good idea and the District will approach the owner of the store to see about a new easement.
- SCADA work continues with decisions on software and future hardware being made.
- The team has identified bidders for the project. Southland will be the contract administrator/coordinator.
- PG&E presented their recommendation to find project funding with the best rates in the quickest timeframe.
- Project will be ready for bidding soon.