

**CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

Thursday, December 7, 2023 1:00 p.m.

1. OPENING

A. Call to Order

President Dean called the meeting to order at 1:02 p.m.

B. Pledge of Allegiance

President Dean led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: Karen Dean, Tom Gray, Harry Farmer, Debra Scott, and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denise Fritz, Confidential Administrative Assistant Haley Dodson, and Program Manager Tristan Reaper.

Staff present via Zoom: Assistant District Counsel David Hirsch, Interim Fire Chief Michael Burkey, and Utilities Department Manager Jim Green.

D. Report from Closed Session

Assistant District Counsel David Hirsch reported that District Counsel couldn't be present at the meeting. Mr. Hirsch said that it was brought to our attention that at the November 16, 2023 meeting, District Counsel cited the wrong Government Code Section when reporting out. The correct Government Code Section is 54956.8; Conference with Real Property Negotiators. The discussion was primarily regarding the value of the SR4 wellsite and payment terms to either lease or purchase the site. No action was taken.

E. President's Report

President Dean reported the CCSD applied for a Land and Water Conservation Fund grant for the Cambria Skatepark Project. The Cambria Skatepark has been selected as one of the sixteen projects to proceed with post-selection federal requirements to move forward with building a skatepark. She heartily thanked General Manager Matthew McElhenie, CCSD staff, Juli Amodei, Dick Clark and Cambria Community Council, and all of the Cambria youth.

General Manager McElhenie explained the next steps in the post-selection federal requirements.

F. Election of Officers

General Manager McElhenie introduced the item and provided a summary.

Public Comment:
Jim Webb, Cambria

Michael Calderwood, Cambria (the Confidential Administrative Assistant read a written comment into the record)

Donn Howell, Cambria

President Dean moved to nominate Vice President Gray as the new Board President and Director Scott as Vice President.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

General Manager McElhenie provided former President Dean with a plaque and flowers for her outstanding commitment and dedication to the community.

G. Agenda Review

President Gray asked for any changes to the agenda. There were none.

2. BOARD MEMBER COMMUNICATIONS

Vice President Scott reported it's a tremendous honor to be able to serve the community, Board and staff. She appreciates the vote of confidence. She reported that Policy Committee member Donn Howell is present, and the group has done a tremendous amount of work lately. At the next Board meeting, the Board will consider policies being brought forward by the Policy Committee.

Director Thomas acknowledged Director Dean's service to the Board and is excited for the new year.

Director Farmer praised President Gray and Vice President Scott.

Director Dean also praised President Gray.

3. PUBLIC COMMENT

Public Comment:

Tina Dickason, Cambria

Dennis Dudzik, Cambria

Anita Miller, Cambria (the Confidential Administrative Assistant read a written comment into the record)

Christine Heinrichs, Cambria (the Confidential Administrative Assistant read a written comment into the record)

Jim Willis, Cambria (the Confidential Administrative Assistant read a written comment into the record)

Linda Prentiss, Cambria (the Confidential Administrative Assistant read a written comment into the record)

4. REGULAR BUSINESS

A. Discussion and Consideration of Standing Committee Chair and Liaison Appointments

General Manager McElhenie introduced the item and provided a summary.

Director Dean requested to be the California Coastal Commission liaison.

Director Dean moved to confirm the current assignments and liaisons, with the one change that the Coastal Commission liaison switches from President Gray to Director Dean.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

B. Discussion and Consideration of Adoption of Resolution 59-2023 Establishing the 2024 CCSD Regular Board Meeting Schedule

General Manager McElhenie introduced the item and provided a summary.

Director Thomas moved to adopt Resolution 59-2023, establishing the 2024 CCSD Regular Board meeting schedule with the exception that we will have only one Board meeting in December.

Vice President Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

C. Discussion and Consideration to Approve an Agreement for Consultant Services with CSG Consultants for Fire Protection Plan Review Services

General Manager McElhenie introduced the item and provided a summary.

Public Comment:

Tina Dickason, Cambria

Director Dean moved to approve an Agreement for Consultant Services with CSG Consultants for fire protection plan review services.

Vice President Scott offered an amendment to state that, in addition, the fee schedule will be updated prior to January 31, 2024.

General Manager McElhenie stated that staff won't be able to update the fee schedule by January 31, 2024. The staff is working with Alex Handler to update the fee schedule, and it's a very extensive process.

Vice President Scott stated there should be a fiscal impact.

Ms. Fritz stated the fees are less than what's on our fee schedule. The District won't be charging more than what's on the fee schedule.

Vice President Scott seconded the motion as stated.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

Director Thomas stated the current fee is \$350 plus actual costs over three hours. As Vice President Scott indicated, three times \$135 is over \$350. There could be rare cases where we end up in the interim; prior to adjusting the fee schedule, we may eat that cost, and it would have a minor fiscal impact.

D. Discussion and Consideration to Approve a Memorandum of Understanding (MOU) for the Central Coast Regional Biosolids Cooperative

General Manager McElhenie introduced the item and provided a summary.

Director Thomas moved to approve a Memorandum of Understanding (MOU) for the Central Coast Regional Biosolids Cooperative.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

E. Discussion and Consideration of Ad Hoc Committee Report for Brine Waste Disposal Options

General Manager McElhenie introduced the item and provided a summary.

The Board of Directors discussed the Ad Hoc Committee report and report title.

Public Comment:
Jeff Wilson, Cambria

Director Thomas moved to accept the Ad Hoc Committee Report for Brine Waste Disposal Options.

Director Dean seconded the motion.

Director Thomas amended the motion to approve the WRF Concentrate Waste Disposal Ad Hoc Committee Report.

Director Dean accepted the amendment.

Public Comment:
Tina Dickason, Cambria

Director Thomas amended the motion to include not changing in any way the name of what the committee was, but recognizing what they have communicated to the Board, and that they are talking about the concentrate output from the WRF, and amending the title of the report to the WRF Concentrate Disposal Options Ad Hoc Committee Report.

Director Dean accepted the amendment.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

F. Discussion and Consideration of Adoption of Resolution 60-2023 Approving a Joinder Amendment to the Second Amended and Restated Joint Powers Agreement of the Integrated Waste Management Authority

General Manager McElhenie introduced the item and provided a summary.

IWMA Executive Director Peter Cron provided additional information.

Vice President Scott moved to adopt Resolution 60-2023, approving a Joinder Amendment to the Second Amended and Restated Joint Powers Agreement of the Integrated Waste Management Authority.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors took a break at 2:48 p.m.

The Board of Directors reconvened the meeting at 2:58 p.m.

G. Discussion and Consideration to Approve the Intent to Serve Letter for the East Fiscalini Ranch Park Restroom and Amend the Park Master Plan to Allow for Water Using Restroom Design

General Manager McElhenie introduced the item and provided a summary.

Public Comment:

Tina Dickason, Cambria

Crosby and Laura Swartz, Cambria

Elizabeth Bettenhausen, Cambria

Christine Heinrichs, Cambria (the Confidential Administrative Assistant read a written comment into the record)

Mahala Burton, Cambria (the Confidential Administrative Assistant read a written comment into the record)

Director Dean moved to approve the Intent to Serve Letter for the East Fiscalini Ranch Park Restroom and amend the Park Master Plan to allow for Water Using Restroom Design.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

5. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. Finance Committee's Report

A written report was included in the agenda packet.

B. Policy Committee's Report

A written report was provided after the agenda packet was posted.

C. Resources & Infrastructure Committee's Report

A written report was included in the agenda packet.

D. PROS Committee's Report

A written report was included in the agenda packet.

President Gray stated that Crosby and Laura Swartz's name is misspelled in the report.

E. Other Liaison Reports and Ad Hoc Committee Reports

Written reports were included in the agenda packet.

Director Thomas stated on the Friends of the Fiscalini Ranch report on page 123, there's a statement that a subcommittee was formed consisting of David Aguirre, Shannon Sutherland, Kermit Johansson, and Jim Bahringer to help create signs for all entrances to the ranch. It's not entirely correct. Committee members Johansson and Bahringer did not volunteer or were assigned to that committee. On page 121, Walt Andrus's name is misspelled.

6. FUTURE AGENDA ITEM(S)

President Gray asked for any future agenda items.

Mrs. Dodson announced the January Board meeting agenda items.

Director Thomas suggested the PROS Committee goals for the first Board meeting in February.

7. ADJOURN TO CLOSED SESSION

- A. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6**
Agency Designated Representative: Matthew McElhenie, General Manager
Unrepresented Employee Organization: Management and Confidential Exempt Employees
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code Section 54956.8**
Property: 2950 Santa Rosa Creek Road, Cambria, CA – APN: 013-081-075
Agency Negotiators: General Manager Matthew McElhenie and District Counsel Timothy J. Carmel
Negotiating Parties: Coast Unified School District
Under Negotiation: Lease or Easement/Fee Purchase, Price and Terms of Payment

President Gray asked for public comment on 7A and 7B. There was none.

President Gray adjourned the meeting to closed session at 3:44 p.m.

For further details on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD's written comments can be reviewed on the District's meeting webpage.