



CAMBRIA COMMUNITY SERVICES DISTRICT

REGULAR MEETING

Thursday, April 22, 2010– 12:00 PM

VETERANS MEMORIAL BUILDING, 1000 MAIN ST., CAMBRIA, CA

AGENDA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. By listing a topic on this agenda, the District's Board of Directors has expressed its intent to discuss and act on each item. In addition to any action identified in the summary description of each item, the action that may be taken by the Board of Directors shall include: a referral to staff with specific requests for information; continuance; specific direction to staff concerning the policy or mission of the item; discontinuance of consideration; authorization to enter into negotiations and execute agreements pertaining to the item; adoption or approval; and disapproval.

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the District Clerk, available for public inspection during District business hours. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The District Clerk will answer any questions regarding the agenda.

1. **OPENING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Establishment of Quorum
- D. Adjourn to Closed Session

1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Subdivision (b) of Section 54956.9: (1 matter)

- E. Reconvene to Open Session – 12:30 PM
- F. Report from Closed Session

2. **PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA**

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes. Speaker slips (available at the entry) should be submitted to the District Clerk.

3. **AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

(Estimated Time: 5 minutes)

4. **ACKNOWLEDGMENTS/PRESENTATIONS**

5. **SPECIAL REPORTS**

- A. SHERIFF'S DEPARTMENT REPORT

(Estimated Time: 5 minutes)

6. MANAGER'S AND BOARD REPORTS

A. MANAGER'S REPORT

(Estimated Time: 10 minutes)

B. MEMBER AND COMMITTEE REPORTS

(Estimated Time: 10 minutes)

7. CONSENT AGENDA

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

A. Approve Expenditures for Month of March 2010

B. Approve Minutes of Board of Directors Meeting, March 25, 2010

(Estimated Time: 15 minutes)

8. HEARINGS AND APPEALS

A. Consider Adoption of Resolution 18-2010 Acknowledging U.S. Army Corps of Engineers' Sole Responsibility for the Santa Rosa Creek Beach Geotechnical and Hydrogeological Study

B. Public Hearing to Consider Fixing of Water and Wastewater Standby or Availability Charges as Provided in Government Code §61124

1. Receive Financial Report

2. Conduct Public Hearing

3. Adopt Resolution 16-2010 Fixing Water and Wastewater Standby or Availability Charges

(Estimated Time: 30 minutes)

9. REGULAR BUSINESS

A. Consider Adoption of Resolution 13-2010 Ratifying Agreement with International Association of Fire Fighters (IAFF) Local 4635, and Side Letter No. 1 and Side Letter No. 2; Consider Adoption of Resolution 14-2010 Reporting the Payment of Member Contributions to the California Public Employees' Retirement System; and Consider Adoption of Resolution 15-2010 for Employer Pick-Up – IRC 414(H)(2)

B. Consider Adoption of Resolution 17-2010 Supporting Utilities Department Restructuring for Succession Planning and Lifting Hiring Freeze for Related Personnel Recruitments

- C. Consider Nomination of Vice President Muril Clift as Alternate Special District Member to LAFCO (Local Agency Formation Commission)
- D. Receive Report on Fiscalini Ranch Preserve Management Projects

(Estimated Time: 60 minutes)

10. PUBLIC COMMENT

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11. ADJOURN

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **6.A.**

FROM: Tammy Rudock, General Manager

Meeting Date: April 22, 2010

Subject: MANAGER'S REPORT

ADMINISTRATION

FEDERAL ADVOCATE – VAN SCOYOC ASSOCIATES

The March monthly report from the CCSD federal advocate is attached.

MISSION COUNTRY DISPOSAL 2010 CLEANUP DAYS

Mission Country Disposal's annual cleanup days for 2010 are as follows:

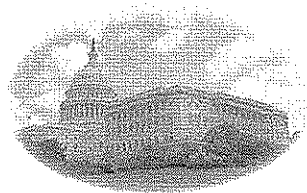
- § Spring Cleanup is scheduled for April 26-30, 2010; and
- § Fall Cleanup is scheduled for September 27-October 1, 2010.

During this time, extra recycling, green waste, and garbage is allowed on a customer's regular pickup day. Larger items such as appliances, mattresses, and furniture require advance arrangements are made with Mission Country for pickup and a nominal fee.

PARKS AND RECREATION

PROS COMMISSION

The PROS (Parks, Recreation and Open Space) Commission met on Tuesday, April 6, 2010. The Commission's next meeting is scheduled for Tuesday, May 4, 2010, at 10:00 a.m., at the Cambria Vets Hall (Dining Room).



VAN SCOYOC
ASSOCIATES

MEMORANDUM

From: Greg Burns
To: Cambria Community Services District
Subject: Report on Activities
Date: April 12, 2010

Fiscal Year 2011 Federal Funding

At the end of March, after the visit to D.C. by General Manager Rudock and continued work in Washington on your behalf, members of Congress made requests to the various House Appropriations Subcommittees to fund specific projects in their Congressional districts during the 2011 Fiscal Year. Among the requests made by Congresswoman Capps for inclusion in the Energy & Water Appropriations bill is the following:

Project Name: Cambria Seawater Desalination

Recipient of Federal Funds: Cambria Community Services District

Recipient Address: 1316 Tamson Drive, Suite 201, Cambria, CA, 93428

Amount Requested: \$2 million

Explanation of Request: The funding would be used to construct a seawater desalination facility to augment severely limited potable water supplies in Cambria. This request is a valuable use of taxpayer funds because current water sources are shallow wells, which are unable to provide a reliable water source, particularly during dry weather, additionally these sources suffer from severe MTBE contamination.

Congresswoman Capps' entire list of Fiscal Year 2011 Appropriations requests can be found at: <http://capps.house.gov/legis/2011-federal-appropriations.shtml>.

Shortly thereafter, Senators had to similarly request projects via the Senate Appropriations Subcommittees. In California, it can be difficult to get the attention of your Senators. Because of the large population, the Senators claim to make an effort to fund more regional projects (think multi-county). In the absence of regional projects, particularly with regard to Corps of Engineers funding, the Senators more often try to focus on the Corps' "traditional mission," which does not include water supply. Therefore, we were not successful in having either Senator request funding for our project. For your information, the request list for Senator Feinstein's Energy & Water Appropriations requests can be found by clicking the "Securing Federal Funds for California" link on her homepage (<http://feinstein.senate.gov>), while Senator Boxer's similar requests can be found at: <http://boxer.senate.gov/en/issues-legislation/upload/energywater11.pdf>.

However, with the request by Representative Capps, we are in the running for funding this year. The House Appropriations Committee may begin to mark-up their version of the Fiscal Year 2011 Appropriations bill sometime later this spring, although the Congressional schedule has been thrown slightly out of whack this year by the health care debate.

Integral Determination Report

During General Manger Rudock's visit to Washington, we met with the Corps of Engineers in Washington and one of the subjects we raised was the continued delay with the processing of the Integral Determination Report, which will provide the CCSD with \$3 million in credit based on Water Resource Development Act language secured by Rep. Capps in 2007. While this report took too long to originally be written and approved by the Los Angeles District, it has now been reviewed by the San Francisco Division office, comments have been made, those comments were responded to by the Los Angeles District and CCSD staff, and finally the report is back in the hands of the Division office for approval. After the Division approves the Report, it will be sent to Washington for review by Headquarters and the Assistant Secretary of the Army's office in the Pentagon. I will be able to keep on top of the document once it arrives here and make sure that it gets the proper signature before the CCSD has to spend any more local funding in the short term on the desalination project.

**BOARD OF DIRECTORS' MEETING-APRIL 22, 2010
ADDENDUM TO GENERAL MANAGER'S REPORT
FINANCE MANAGER'S REPORT**

AUDIT-The audited financial statements for the July 1, 2008 through June 30, 2009 fiscal year have been posted to the CCSD website.

BUDGET-The Mid-Year Budget and the Revenue and Expenditures for July 1, 2009 through March 31, 2010 have been posted to the CCSD website.

EXPENDITURES-There were no disbursements in excess of \$100,000 during March, 2010.

RESERVES-LAIF BALANCE-The balance in the Local Agency Investment Fund as of March 31, 2010 was \$4,375,890. This balance is a decrease of \$150,000 from February 28, 2010 and an increase of \$74,765 from March 31, 2009. The majority of the decrease from the previous month results from three payrolls in March 2010. This represents the fifth consecutive month that the balance was higher than for the same month one year prior.

The LAIF Balance is made up as follows (restrictions, if applicable, are noted):

<u>FUND</u>	<u>AMOUNT</u>
General	\$ 4,214,255
General (Prop. 1A)	\$ 79,643
Resource Conservation (Lot Merger Program)	\$ 54,378
Water	\$ -0-
Wastewater (Capital)	\$ 27,614

With the exception of the restricted funds to offset a potential future Proposition 1A take-away, restricted amounts are determined after all other fiscal year activity is recorded, reconciled and audited, although the balances are monitored during the fiscal year to ensure that funds set-aside for specific programs, such as the Lot Merger Program, are not overspent. Because the Proposition 1A funds are the result of a single transaction and not subject to the results of other activity, it is not necessary to wait for this process.

INTERNAL LOANS-As of March 31, 2010, the CCSD Board of Directors have approved the following internal loans and the indicated amounts have been disbursed:

<u>LENDING FUND</u>	<u>BORROWING FUND</u>	<u>LOAN AMOUNT AUTHORIZED</u>	<u>AMOUNT OF LOAN DISBURSED TO DATE</u>	<u>PURPOSE OF LOAN</u>
General	Water	\$ 166,000	\$ 166,000	ACE Matching
General	Water	\$ 60,000	\$ 60,000	SCADA
General	Wastewater	\$ 15,000	\$ 15,000	SCADA
General	Water	\$ 34,000	\$ -0-	Western Main Street Overlay

General	Wastewater	\$ 4,000	\$ -0-	Western Main Street Overlay
General	Water	\$ 30,000	\$ -0-	Stuart Street Tank & Rodeo Grounds Pump Station Environmental Review

Total Authorized Loans from the General Fund to the Water Fund: \$ 290,000
Total Authorized Loans from the General Fund to the Wastewater Fund*: \$ 19,000

*At this time, it appears that the Wastewater Fund will have sufficient funds to pay the projected expenditures related to the aforementioned projects without the need to borrow from the General Fund. The final determination will be made after all other fiscal year 2009/2010 activity is recorded and reconciled.

**BOARD OF DIRECTORS' MEETING
ADDENDUM TO GENERAL MANAGER'S REPORT
FIRE CHIEF'S REPORT**

Response information is attached and represents activities for the month of March 2010.

Progress updates and highlights regarding the different programs and services our department provides are identified below:

Prevention and Education (March 2010)

- **09** residential new and remodel fire plan reviews were completed.
- **07** residential and commercial technical fire inspections were conducted.
- **03** residential and commercial water appliance/conservation inspections were conducted.
- **04** engine company commercial fire and life safety inspections were conducted.
- **01** public education event
- **04** residential smoke detectors were installed and or the batteries changed.

Operations

The CCSD Fire Department received approval from the Assistance to Firefighters Grant program to modify the recently awarded \$221,000 ALS/Communications grant, allowing four reserve firefighters to attend paramedic school instead of three, at no additional cost to the CCSD.

The CCSD also received the first advanced draw of roughly \$50,000 from that grant to purchase the communications equipment awarded by the grant. The communications overhaul was an unfunded liability, 95% of which will now be funded by the grant.

Prevention

The CCSD Fire Department created the schedule for the 2010 Fire Hazard Fuel Reduction Program. Important dates include:

- **April 9, 2010:** Fuel hazard reduction notices were mailed out
- **June 15, 2010:** Deadline for parcels to meet clearance standards, with inspections to begin the next day
- **June 20, 2010:** CCSD's contractor begins clearing unabated parcels

The CCSD Fire Department held a meeting with local hotel owners and managers to discuss the engine company inspection program prior to our campaign to inspect every hotel within the CCSD before August 1. The intent of the meeting was to review the commercial inspection process and the most common violations found, to impress upon the hotel owners that the CCSD Fire Department is a resource for them, and to respond to questions and concerns. Those present were given a copy of the inspection form to be utilized, which will assist owners and managers to ensure compliance upon inspection. The focus is on hotels as a result of two recent hotel fires.

The information gathered during the inspections will be entered into a prevention database, so that we can generate an annual report determining which violations occur most often, and thus focus our public education efforts on those issues.

“Wildfire Prevention is a Community Responsibility!”

**Cambria CSD Fire Department
Response Information
January 1, 2010 - March 31, 2010**

Categories	Jan '10	Feb '10	Mar '10	Apr '10	May '10	June '10	July '10	Aug '10	Sept '10	Oct '10	Nov '10	Dec '10	Totals
Fire	0	2	1										3
Hazardous Mat.	0	0	0										0
Medical*	40	37	40										117
Vehicle TC	2	0	2										4
Hazardous Situations	50	2	5										57
Public Service Assist	8	7	2										17
False Alarms	8	3	2										13
Agency Assist	0	0	0										0
Mutual Aid	0	0	0										0
Auto Aid	0	1	0										1
Fire Investigations	0	0	0										0
Monthly Response Totals	108	52	52	0	0	0	0	0	0	0	0	0	212
Cumulative Totals	108	160	212										
ALS*	0												0
Medic Engine Shift*	0												0

**BOARD OF DIRECTORS' MEETING – APRIL 22, 2010
ADDENDUM TO GENERAL MANAGER'S REPORT
DISTRICT ENGINEER'S REPORT**

The following summarizes various capital projects from the FY09/10 operating budget, utility coordination projects with the County, key capital improvement projects, and well levels.

1. FY09/10 Operating Budget Capital Projects:

Description	Budgeted Amount	Status	Comments
<i>Water Department:</i>			
Moonstone Beach Bridge Utility Relocations	40,000	Complete	Water main is in operation within new bridge casing.
Fiscalini Tank painting & roof patching	30,000	Pending	Due to concerns over corrosion repairs, this work has been delayed.
Fire Hydrant Replacements along Moonstone Beach Dr.	25,000	In progress	Initial material orders were completed.
Liemert Pumping Station VFDs	8,000	Complete	New VFDs are in operation.
<i>Wastewater Department:</i>			
Moonstone Beach Bridge Utility Relocations	60,000	Complete	Sanitary sewer and effluent force main are in operation within new bridge casings.
Chlorine Building Doors	15,000	In progress	Vendor/contractor contacts have occurred, with one quote received to date.
Manhole Repair & Rehab.	15,000	Pending	
Sewer System Safety Improvements	20,000	In progress	Testing of an improvement at one lift station is in progress to determine whether it can be applied system wide.

2. Utility Coordination with SLO County:

A. Western Main Street Overlay. In anticipation of this project, CCSD utility relocation work has been previously completed. However, rains have since delayed the County's pavement overlay work, which is planned along Main Street from the Main Street Grill to Arlington. The overlay work is currently estimated to start on April 19th, but could be delayed further should a long-range forecast hold that calls for rain starting on the 20th. If this forecast holds true, the next scheduled start for the paving may be on April 26th.

- B. County Flood Control Project. The County is pursuing an interim approach towards completing a pumping station off of Main Street across the street from the Main Street Grill. This may include a concrete pad for a portable pump until funds can be secured for a permanent system that is currently under design. The bore under Highway 1 for the pipeline discharge into the Santa Rosa Creek has been completed. Thus far, we do not foresee major impacts or costs to District facilities due to this pending project.
- C. Moonstone Beach Bridge Replacement Wastewater Utility Relocations. This work was completed earlier by the County’s bridge contractor.
- D. Pembroke Drive landslide repair. The County has been studying the landslide area where the roadway failed during this past February and is developing repair plans. The roadway repair work is tentatively estimated for sometime around mid May. As part of this effort the CCSD will coordinate replacement of the water line reach that was lost, as well as securing the interim sanitary sewer repairs in a permanent configuration.
- E. Main Street Bridge Replacement at Santa Rosa Creek. This pending County bridge replacement project is not expected to impact CCSD utilities.

3. *Deferred Priority Level 1 Capital Improvement Projects:*

- A. Supervisory Control and Data Acquisition (SCADA) Project. This work is on hold subject to future funding availability. Approximately \$270,000 in funding is needed to complete installation of the Phase 1 water system portion of the SCADA project. An additional \$150,000 above this amount is estimated to fund Phase 2, which would cover the wastewater portion of the SCADA system.
- B. Stuart Street Tank No.3 and Rodeo Grounds Pumping Station Replacement. Staff developed an alternative concept for the Stuart Street tank project, which is currently under review by RBF Consulting. This concept would essentially move the smaller Stuart Street tank onto the Fiscalini tank site, which would allow for the existing Fiscalini tank to be removed from service for repairs. A future staff report will be forthcoming providing additional details on this concept following further discussions with RBF.

4. *Desalination Project:*

Today’s agenda includes a discussion item on the pending geotechnical investigation.

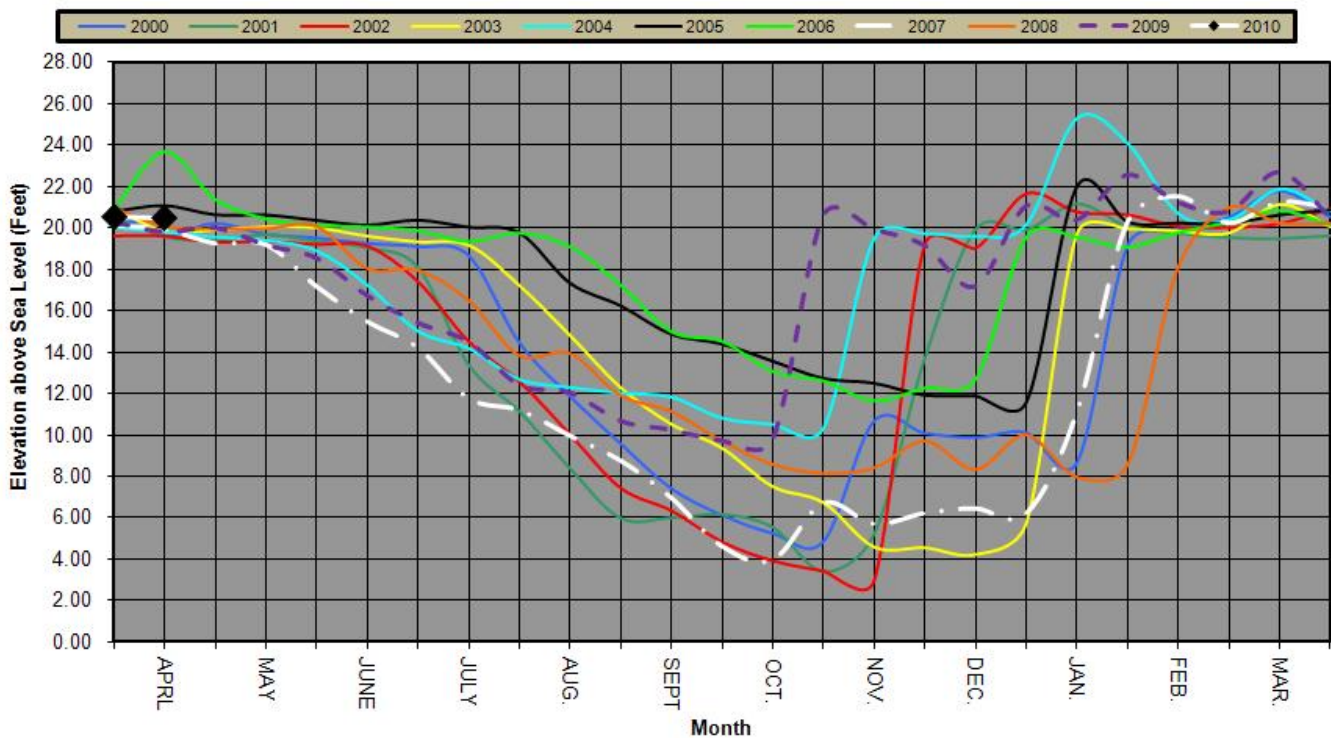
Description of Water Project Information on the Cambriacsd.org web site

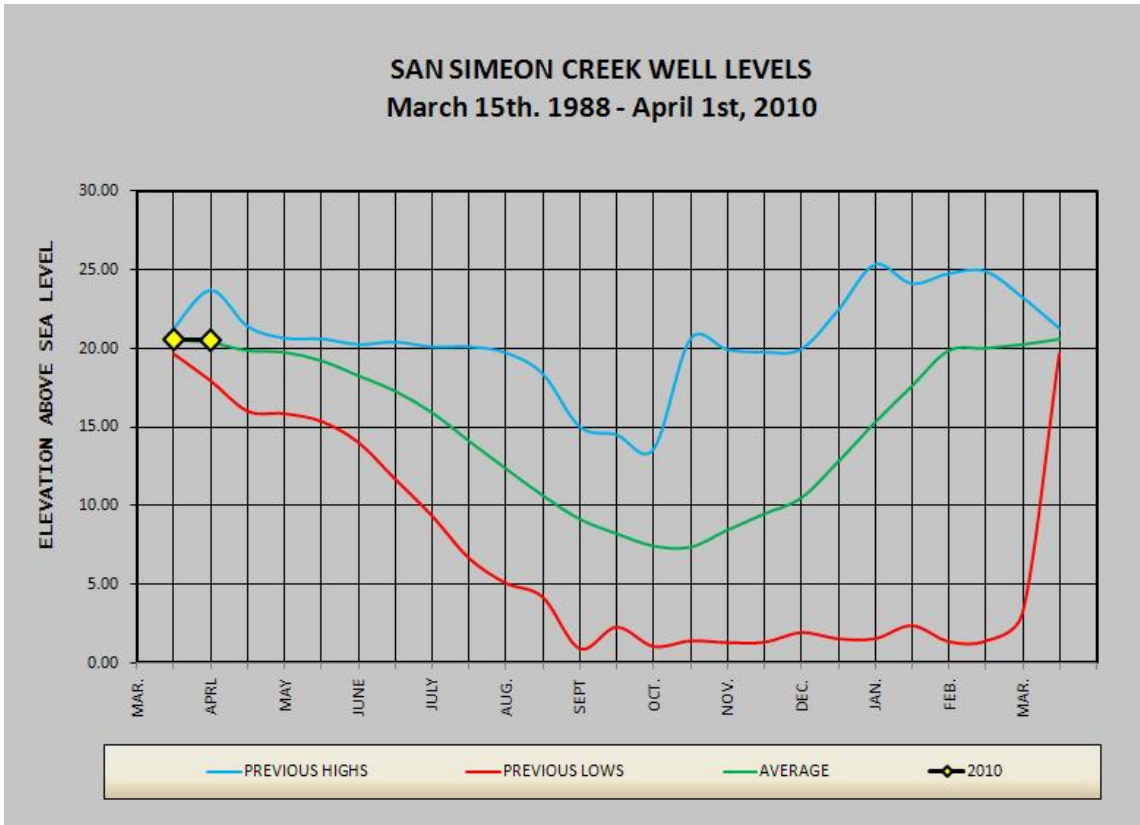
A great deal of information is posted on various pages within our Cambriacsd.org web site, which may help address certain water-related questions that have been raised by the public. A brief on-line tour of the District’s web site will be provided showing where such information is located.

Well Levels

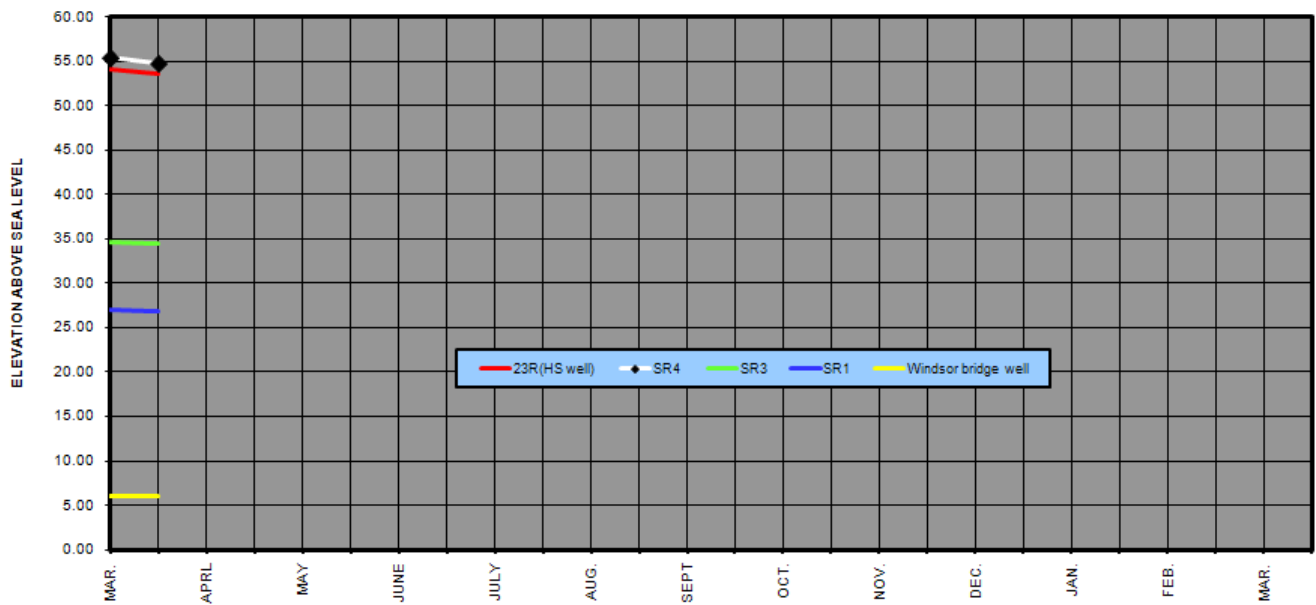
The historic current historic San Simeon well level charts and Santa Rosa well SR-4 level chart follow. This has been a good year for rainfall thus far and as of April 1st, 2010, both aquifers are full.

**San Simeon Creek Well Levels
Last 10 years
March 15th, 2000 - April 1st, 2010**





SANTA ROSA CREEK WELL LEVELS March 15th, 2009 - April 1st, 2010



**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING MARCH 31, 2010**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE #	LINE AMOUNT	LINE DESCRIPTION
ABILITY ANSWERING SERVICE	50635	3/2/2010	1	275.00	ADM/AFTER BUSINESS HRS ANSWERING SVC MAR'10
ACCURATE MAILING SERVICE	50636	3/2/2010	1	680.00	WD/PSTG DEPOSIT FOR MAILING UTILITY BILLS MAR'10
ACCURATE MAILING SERVICE	50636	3/2/2010	2	680.00	WW/PSTG DEPOSIT FOR MAILING UTILITY BILLS MAR'10
ACCURATE MAILING SERVICE	50720	3/18/2010	1	20.45	WD/PSTG DUE ON MARCH UTILITY BILLS 3/15/10
ACCURATE MAILING SERVICE	50720	3/18/2010	2	20.45	WW/PSTG DUE ON MARCH UTILITY BILLS 3/15/10
ACCURATE MAILING SERVICE	50720	3/18/2010	3	144.69	WD/PROF SVC-MARCH UTILITY BILLS 3/15/10
ACCURATE MAILING SERVICE	50720	3/18/2010	4	144.69	WW/PROF SVC-MARCH UTILITY BILLS 3/15/10
				<u>1,690.28</u>	
ADAMS, JAMES R.	50637	3/2/2010	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB MAR'10
AGP VIDEO	50727	3/24/2010	1	1,150.00	ADM/VIDEO PROD/DIST. BOD MEETINGS 2/1 & 2/25/10
AIRGAS WEST	50681	3/12/2010	1	205.90	WD/OXYGEN & ACETYLENE 3/4/10
ALLSTAR FIRE EQUIPMENT	50728	3/24/2010	1	1,176.89	FD/4" SUPPLY HOSES 3/8/10
ALPHA ELECTRICAL SERVICE	50682	3/12/2010	1	426.00	WD/CONDUIT & WIRING FOR SS#1 WELL 3/5/10
AT&T PAYMENT CENTER	50729	3/24/2010	1	291.04	WD/ALARM VAN GORDON RD. MARCH 2010
AT&T/CALNET2	50683	3/12/2010	1	161.71	FD/MAIN OFFICE MONTHLY CHARGES JANUARY 2010
AVAYA	50685	3/12/2010	1	101.67	ADM/PHONE & VOICEMAIL MAINT. MAR-JUNE 2010
BANK OF AMERICA	50686	3/12/2010	1	450.00	RC/VOLUNTARY LOT MERGER FEES 3/5/10
BJ&J CONSTRUCTION COMPANY	50687	3/12/2010	1	8,790.00	WD/ASPHALT PATCHING 2/23/10
BOB WRIGHT CONSTRUCTION	50699	3/12/2010	1	340.00	WW/REPAIR SEWER MAIN ON PEMBROOK DR. 3/1/10
BOER, BEN	50731	3/24/2010	1	250.00	F&R/STATE PARK TRAILS CONFERENCE 4/21-4/23/10
BOER, BEN	50745	3/24/2010	1	1,181.69	F&R/REIMB TRVL REDDING SALMON RST CONF 3/9-3/13/10
				<u>1,431.69</u>	
BRENNTAG PACIFIC, INC.	50688	3/12/2010	1	605.45	WW/CHEMICALS 3/3/10
BRENNTAG PACIFIC, INC.	50688	3/12/2010	1	278.81	WD/CHEMICALS 3/3/10
				<u>884.26</u>	
BRUMIT DIESEL INC	50689	3/12/2010	1	144.29	FD/200 AMP. SOLENOID FOR #5757 2/19/10
BURTON'S FIRE, INC.	50732	3/24/2010	1	210.07	FD/BATTERY CHARGER AUTO EJECT #5791 3/15/10
CAL FIRE/SLO COUNTY FIRE DEPT	50718	3/17/2010	1	200.00	FD/R. MALONEY COMMAND 1A CLASS 4/19-4/23/10
CAMBRIA AUTO PARTS	50684	3/12/2010	1	190.39	WW/HYD. OIL, STUDS, NUTS, SILICONE & BELTS 1/16/10
CAMBRIA AUTO PARTS	50684	3/12/2010	2	51.90	WW/3-GAL OIL 1/16/10
CAMBRIA AUTO PARTS	50684	3/12/2010	1	12.16	WD/BRAZING ROD, SILICONE & FUSES 2/4/10
CAMBRIA AUTO PARTS	50684	3/12/2010	2	21.63	WD/GAS CAN 2/4/10
CAMBRIA AUTO PARTS	50684	3/12/2010	3	111.24	WD/FILTERS, OIL & STOP-LEAK 2/4/10
CAMBRIA AUTO PARTS	50684	3/12/2010	1	196.29	WW/WD40,WELD STICK,TOWELS,GREASE & FILTERS 2/4/10
CAMBRIA AUTO PARTS	50684	3/12/2010	2	20.55	WW/DIESEL ADDITIVE 2/4/10
CAMBRIA AUTO PARTS	50684	3/12/2010	1	588.57	WD/FTGS, OIL, HOSE & PRESS FOR BACKHOE 2/12/10
CAMBRIA AUTO PARTS	50684	3/12/2010	1	14.97	WD/GREASE 2/19/10
CAMBRIA AUTO PARTS	50684	3/12/2010	2	45.99	WD/OIL & FUSES 2/19/10
CAMBRIA AUTO PARTS	50684	3/12/2010	1	9.98	FD/GREASE 1/20/10
CAMBRIA AUTO PARTS	50730	3/24/2010	1	6.70	FD/SILICONE 1/21/10
CAMBRIA AUTO PARTS	50730	3/24/2010	1	9.98	F&R/GREASE 2/8/10
				<u>1,280.35</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING MARCH 31, 2010**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE #	LINE AMOUNT	LINE DESCRIPTION
CAMBRIA HARDWARE CENTER	50737	3/24/2010	1	28.90	WD/QUIK-CRETE FEBRUARY 2010
CAMBRIA HARDWARE CENTER	50737	3/24/2010	2	87.40	WD/WD-40, ASPHALT PATCH, AA BATTERIES, WRENCH
CAMBRIA HARDWARE CENTER	50737	3/24/2010	3	-	CONT. WATCH BATTERIES FEBRUARY 2010
CAMBRIA HARDWARE CENTER	50737	3/24/2010	4	7.00	WD/SCREWDRIVER FEBRUARY 2010
CAMBRIA HARDWARE CENTER	50737	3/24/2010	1	101.87	WW/HOSE,TFLN TAPE,FEMALE CNCTR,ROPE CLIP,JIG BLADE
CAMBRIA HARDWARE CENTER	50737	3/24/2010	2	-	CONT. NUTS,BOLTS,SCREWS,BALL VALVE,COUPLINGS 2/10
CAMBRIA HARDWARE CENTER	50737	3/24/2010	3	5.94	WW/FLOOD BULB FEBRUARY 2010
CAMBRIA HARDWARE CENTER	50737	3/24/2010	1	152.92	F&R/HOSE CAP & CNCTR, HEATER, NUTS, BOLTS, SCREWS
CAMBRIA HARDWARE CENTER	50737	3/24/2010	2	-	CONT. SHOP VAC FEBRUARY 2010
CAMBRIA HARDWARE CENTER	50737	3/24/2010	3	12.95	F&R/CUTTING WHEEL FEBRUARY 2010
CAMBRIA HARDWARE CENTER	50737	3/24/2010	1	190.04	FD/DOUG FIR, TEE HINGE
CAMBRIA HARDWARE CENTER	50737	3/24/2010	2	-	CONT. RUST DESTROYER, DRAWER ORGANIZERS FEB. 2010
CAMBRIA HARDWARE CENTER	50737	3/24/2010	3	38.58	FD/NUT, BOLTS, SCREWS, MOP, CLOTHES HOOK, FUEL
CAMBRIA HARDWARE CENTER	50737	3/24/2010	4	-	CONT. SPRAY ENAMEL FEBRUARY 2010
CAMBRIA HARDWARE CENTER	50737	3/24/2010	5	13.93	FD/ENGINE DEGREASER FEBRUARY 2010
				<u>639.53</u>	
CAMBRIA TIRE & AUTO	50739	3/24/2010	1	33.75	F&R/TIRE MOUNTED FOR J. DEERE TRAILER 3/3/10
CAMBRIA VILLAGE PHARMACY	50698	3/12/2010	1	11.10	ADM/UTILITY BILL COLLECTION FEBRUARY 2010
CAMBRIA VILLAGE SQUARE	50648	3/2/2010	1	3,182.13	ADM/MONTHLY OFFICE LEASE PAYMT 1316 TAMSON MAR'10
CARMEL & NACCASHA LLP	50638	3/2/2010	1	6,600.00	ADM/MONTHLY RETAINER LEGAL SERVICES 03/2010
CENTRAL COAST COFFEE	50690	3/12/2010	1	15.66	ADM/SUPPLIES 3/4/10
CENTRAL COAST COFFEE	50733	3/24/2010	1	54.91	ADM/SUPPLIES 3/16/10
				<u>70.57</u>	
CHAPARRAL BUSINESS MACHIN	50734	3/24/2010	1	128.63	ADM/RICOH COLOR KIT DEVELOPER 3/10/10
CHAPARRAL BUSINESS MACHIN	50734	3/24/2010	2	128.63	WD/RICOH COLOR KIT DEVELOPER 3/10/10
CHAPARRAL BUSINESS MACHIN	50734	3/24/2010	3	128.62	WW/RICOH COLOR KIT DEVELOPER 3/10/10
				<u>385.88</u>	
COAST ELECTRONICS/RADIO	50691	3/12/2010	1	85.52	FD/KENWOOD RADIO MIC 2/26/10
COAST ELECTRONICS/RADIO	50735	3/24/2010	1	54.35	FD/RADIO ANTENNAS 3/8/10
				<u>139.87</u>	
CORBIN WILLITS SYSTEMS	50639	3/2/2010	1	1,174.12	ADM/MONTHLY SUPPORT AGREEMNT-MOM SOFTWARE MAR'10
CREEK ENVIRONMENTAL LAB.	50692	3/12/2010	1	140.00	WD/COLIFORM LAB TESTS FEBRUARY 2010
CREEK ENVIRONMENTAL LAB.	50692	3/12/2010	1	90.00	WD/COLIFORM LAB TESTS 3/2/10
CREEK ENVIRONMENTAL LAB.	50736	3/24/2010	1	67.50	WD/COLIFORM LAB TESTS 2/23/10
				<u>297.50</u>	
CREEKSIDE INN	50693	3/12/2010	1	65.49	F&R/B. BOER ATTEND SR CREEK WATERSHED MGT 3/2/10
CRYSTAL SPRING WATER CO.	50694	3/12/2010	1	49.28	WW/DRINKING WATER FEBRUARY 2010
CULLIGAN-KITZMAN WATER	50666	3/8/2010	1	37.00	FD/28 DAY WATER SOFTENER SERVICE JANUARY 2010
CULLIGAN-KITZMAN WATER	50746	3/24/2010	1	37.50	FD/28 DAY WATER-SOFTENER FEBRUARY 2010
				<u>74.50</u>	
EFLEXGROUP.COM, INC.	50713	3/16/2010	1	50.00	ADM/COBRA MONTHLY ADMIN FEE JANUARY 2010
EFLEXGROUP.COM, INC.	50713	3/16/2010	1	50.00	ADM/COBRA MONTHLY ADMIN FEE FEBRUARY 2010
				<u>100.00</u>	
ELLIS, CHERYL	50674	3/10/2010	1	34.09	WD/CUSTOMER REFUND

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ENNIX INCORPORATED	50640	3/2/2010	1	2,975.00	WW/DIGESTER OPTIMIZATION INV# 5978 2/8/10-3/7/10
FARM PLAN	50740	3/24/2010	1	1,610.09	F&R/MECHANICAL WORK ON JOHN DEERE TRACTORS 3/1/10
FARM PLAN	50740	3/24/2010	1	216.55	F&R/MECHANICAL WORK ON JOHN DEERE TRACTORS 3/1/10
				<u>1,826.64</u>	
FERGUSON ENT., INC #632	50667	3/8/2010	1	2,706.25	WD/FIRE HYD 2/19/10
FERGUSON ENT., INC #632	50706	3/16/2010	1	2,737.60	WD/STC INSTATITE COUP,LF BUSH,MTR COUP,PVC 3/3/10
FERGUSON ENT., INC #632	50706	3/16/2010	1	70.15	WD/RNG TITE GSKT F/DI C900 PIPE 3/4/10
FERGUSON ENT., INC #632	50747	3/24/2010	1	571.56	WD/G5GR20 VLV BX GRD RNG 3/12/10
FERGUSON ENT., INC #632	50747	3/24/2010	1	378.88	WD/MIP X CTS INSTATITE COUP, MTR COUP 3/16/10
				<u>6,464.44</u>	
FGL ENVIRONMENTAL	50707	3/16/2010	1	481.00	WW/INORGANIC, ORGANIC AND SUPPORT ANALYSIS 2/8/10
FIRMA CONSULTANTS, INC.	50714	3/16/2010	1	875.00	WD/GEOTECH STUDY PROFESSIONAL SVCES 1/18-2/15/10
FIRMA CONSULTANTS, INC.	50748	3/24/2010	1	3,665.00	WD/GEOTECH IS/ND ENVIRONMENTAL STUDY 2/15-3/15/10
FIRMA CONSULTANTS, INC.	50748	3/24/2010	1	2,275.00	WD/GEOTECH STUDY PROFESSIONAL SRVICS 2/15-3/15/10
FIRMA CONSULTANTS, INC.	50748	3/24/2010	1	390.00	PR/MASTER PLAN FISC. RANCH ADD SRV #1 2/15-3/15/10
				<u>7,205.00</u>	
FIRST AMERICAN TITLE CO	50708	3/16/2010	1	314.00	RC/LOT MERGER FEES 2/24/10
FIRST AMERICAN TITLE CO	50741	3/24/2010	1	75.00	RC/CLTA LOT BOOK GUARANTEE 2/5/10
				<u>389.00</u>	
FIRST BANKCARD	50671	3/8/2010	1	-	ADM/K.CHOATE VISA CHARGES FEBRUARY 2010
FIRST BANKCARD	50671	3/8/2010	2	14.00	ADM/FINGERPRINT SCANNING FOR NOTARY RENEWAL 1/29
FIRST BANKCARD	50671	3/8/2010	3	89.35	ADM/NOTARY RENEWAL COSTS 1/29/10
FIRST BANKCARD	50671	3/8/2010	1	-	FD/M.MILLER VISA CHARGES FEBRUARY 2010
FIRST BANKCARD	50671	3/8/2010	2	128.05	FD/COMBUSTIBLE GAS DETECTOR 1/28/10
FIRST BANKCARD	50671	3/8/2010	3	350.16	FD/LEAKATOR 10 CGD 1/28/10
FIRST BANKCARD	50671	3/8/2010	4	129.60	FD/2 BOOKS FOR MANAGEMENT 2D COURSE 2/1/10
FIRST BANKCARD	50671	3/8/2010	5	63.09	FD/WIRELESS MOUSE FOR TRAINING ROOM 2/3/10
FIRST BANKCARD	50671	3/8/2010	6	133.97	FD/COMBUSTIBLE GAS DETECTOR 2/8/10
FIRST BANKCARD	50671	3/8/2010	1	-	WD/R.GRESENS VISA CHARGES FEBRUARY 2010
FIRST BANKCARD	50671	3/8/2010	2	30.00	WD/BLUE PRINTS FOR DESAL RESEARCH 1/20/10
FIRST BANKCARD	50671	3/8/2010	1	-	ADM/T.RUDOCK VISA CHARGES FEBRUARY 2010
FIRST BANKCARD	50671	3/8/2010	2	69.24	ADM/LCW LABOR RELATIONS RUDOCK ET AL 2/10/2010
				<u>1,007.46</u>	
GONG, ROBERT MD	50709	3/16/2010	1	125.00	WW/DMV PHYSICAL FOR EMPLOYEE 2/23/10
GRESENS, ROBERT C.	50641	3/2/2010	1	45.00	WD/MONTHLY CELLULAR PHONE SERVICE REIMB MAR'10
GRIFFIN, BRIAN/GLORIA	50717	3/17/2010	1	610.90	WD CUSTOMER REFUND ISSUED PER CCSD CODE 5.04.820
GRIFFIN, BRIAN/GLORIA	50726	3/19/2010	1	122.52	WD CUSTOMER REFUND
				<u>733.42</u>	
HARVEYS HONEYHUTS	50668	3/8/2010	1	79.09	F&R/TOILET RENTAL HEATH WAY 2/12-2/23/10
HARVEYS HONEYHUTS	50668	3/8/2010	1	79.09	F&R/TOILET RENTAL RODEO GROUNDS 1/13-2/12/10
				<u>158.18</u>	
HOME DEPOT CREDIT SERVICE	50672	3/8/2010	1	113.01	FD/STATION MAINTENANCE 2/17/10
HOME DEPOT CREDIT SERVICE	50672	3/8/2010	1	95.85	F&R/SUPPLIES FOR FIRESIDE ROOM VETS HALL 2/4/10
				<u>208.86</u>	

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INNOVATIVE CONCEPTS	50642	3/2/2010	1	839.30	FD/MONTHLY BROADBAND SERVICES MAR'10
INNOVATIVE CONCEPTS	50642	3/2/2010	2	839.30	F&R/MONTHLY BROADBAND SERVICES MAR'10
INNOVATIVE CONCEPTS	50642	3/2/2010	3	889.30	ADM/MONTHLY BROADBAND & EXCHANGE SERVICES MAR'10
INNOVATIVE CONCEPTS	50642	3/2/2010	4	839.30	WD/MONTHLY BROADBAND SERVICES MAR'10
INNOVATIVE CONCEPTS	50642	3/2/2010	5	839.30	WW/MONTHLY BROADBAND SERVICES MAR'10
INNOVATIVE CONCEPTS	50710	3/16/2010	1	25.00	WW/TECH SUPPORT 2/22/10
INNOVATIVE CONCEPTS	50710	3/16/2010	2	22.84	WW/400 WATT POWER SUPPLY 2/22/10
INNOVATIVE CONCEPTS	50710	3/16/2010	1	75.00	ADM/TECH SUPPORT 2/23/10
INNOVATIVE CONCEPTS	50710	3/16/2010	1	75.00	ADM/TECH SUPPORT 2/24/10
INNOVATIVE CONCEPTS	50710	3/16/2010	1	42.51	ADM/2 PORT USB KVM 3/1/10
INNOVATIVE CONCEPTS	50710	3/16/2010	1	50.00	ADM/TECH SUPPORT 3/8/10
INNOVATIVE CONCEPTS	50742	3/24/2010	1	271.43	ADM/TECH SUPPORT 2/17/10
INNOVATIVE CONCEPTS	50742	3/24/2010	2	271.43	FD/TECH SUPPORT 2/17/10
INNOVATIVE CONCEPTS	50742	3/24/2010	3	203.57	WD/TECH SUPPORT 2/17/10
INNOVATIVE CONCEPTS	50742	3/24/2010	4	203.57	WW/TECH SUPPORT 2/17/10
INNOVATIVE CONCEPTS	50742	3/24/2010	1	25.00	FD/TECH SUPPORT 3/1/10
INNOVATIVE CONCEPTS	50742	3/24/2010	1	25.00	WD/TECH SUPPORT 3/9/10
INNOVATIVE CONCEPTS	50742	3/24/2010	1	(93.75)	ADM/CREDIT FOR SERVER INSTALL CHARGES 2/17/10
				<u>5,443.10</u>	
J B DEWAR	50669	3/8/2010	1	1,630.97	WW/DIESEL FUEL CHARGES 2/17/10
J B DEWAR	50669	3/8/2010	1	453.26	WD/GASOLINE CHARGES 2/17/10
J B DEWAR	50669	3/8/2010	1	1,018.46	FD/GASOLINE AND DIESEL FUEL CHARGES 2/17/10
J B DEWAR	50743	3/24/2010	1	1,755.42	WW/DIESEL FUEL CHARGES 3/3/10
J B DEWAR	50743	3/24/2010	1	1,115.43	FD/GASOLINE & DIESEL FUEL CHARGES 3/3/10
J B DEWAR	50743	3/24/2010	1	1,023.35	WD/GASOLINE & DIESEL FUEL CHARGES 3/3/10
				<u>6,996.89</u>	
JANSZEN, JANET	50675	3/10/2010	1	30.78	WD/CUSTOMER REFUND
KUYKENDALL, MICHAEL	50643	3/2/2010	1	45.00	WW/MONTHLY CELLULAR PHONE SERVICE REIMB MAR'10
KUYKENDALL, MICHAEL	50670	3/8/2010	1	52.71	WW/REIMBURSE FOR FLASHLIGHTS/BATTERIES 3/1/10
				<u>97.71</u>	
LABOSSIERE, J. ALLEYNE	50711	3/16/2010	1	54.98	ADM/TRAVEL REIM TO CSMFO/PICK UPS IN SLO VARIOUS
MATHESON TRI-GAS, INC	50712	3/16/2010	1	45.14	WW/ACETYLENE CYL RENTAL FEBRUARY 2010
MCGILL, JAMES/JANICE	50744	3/24/2010	1	50.00	RC/REBATE REPLACE 1.6 GL W/1.28 GL TOILET 3/23/10
MCMASTER-CARR SUPPLY CO	50750	3/24/2010	1	99.97	WD/RELAY FOR SS WELL 2/9/10
MENDOZA, CARLOS	50644	3/2/2010	1	22.50	F&R/MONTHLY CELLULAR PHONE SERVICE REIMB MAR'10
MENDOZA, CARLOS	50644	3/2/2010	2	22.50	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB MAR'10
				<u>45.00</u>	
MILLER, MARK	50645	3/2/2010	1	45.00	FD/MONTHLY CELLULAR PHONE SERVICE REIMB MAR'10
MISSION LINEN SUPPLY	50715	3/16/2010	1	58.72	F&R/WD/LINEN SERVICE & UNIFORM CLEANING FEB. 2010
MISSION LINEN SUPPLY	50715	3/16/2010	2	225.56	F&R/WD/LINEN SERVICE & UNIFORM CLEANING FEB. 2010
				<u>284.28</u>	
MOONEY, CURTIS	50676	3/10/2010	1	16.87	WD/CUSTOMER REFUND
NOBLE SAW, INC.	50658	3/5/2010	1	180.00	FD/SHARPENING OF 4 CARBIDE CHAINS 2/5/10
NOBLE SAW, INC.	50658	3/5/2010	1	9.68	FD/OIL PLUG FOR GENERATORS ON ENGINES 3/2/10
NOBLE SAW, INC.	50751	3/26/2010	1	62.39	F&R/MAINT. & REPAIR ON CHAINSAW 2/26/10
				<u>252.07</u>	

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OAKSHORES REALTY,	50677	3/10/2010	1	26.69	WD/CUSTOMER REFUND
PACIFIC GAS & ELECTRIC	50649	3/3/2010	1	38.01	F&R/ELEC SVC TO 2/4/2010 WEST VILLAGE RESTROOMS
PACIFIC GAS & ELECTRIC	50649	3/3/2010	2	17.44	F&R/ELEC SVC TO 2/4/2010 EAST VILLAGE RESTROOMS
PACIFIC GAS & ELECTRIC	50649	3/3/2010	3	207.05	F&R/ELEC SVC TO 2/4/2010 SL BURTON/CAMBRIA
PACIFIC GAS & ELECTRIC	50649	3/3/2010	4	266.73	F&R/ELEC SVC TO 2/4/2010 SL MNSTN BCH ZONE
PACIFIC GAS & ELECTRIC	50649	3/3/2010	5	11.31	F&R/ELEC SVC TO 2/4/2010 SL MNSTN BCH ZONE
PACIFIC GAS & ELECTRIC	50649	3/3/2010	6	60.53	F&R/ELEC SVC TO 2/4/2010 SL LEIMERT TRCT 358
PACIFIC GAS & ELECTRIC	50649	3/3/2010	7	112.26	F&R/ELEC SVC TO 2/4/2010 SL LEIMERT TRCT 420
PACIFIC GAS & ELECTRIC	50649	3/3/2010	8	58.45	F&R/ELEC SVC TO 2/4/2010 SL BURTON/ARDATH
PACIFIC GAS & ELECTRIC	50649	3/3/2010	9	110.38	F&R/ELEC SVC TO 2/4/2010 SL BUS. FAC. ZONE
PACIFIC GAS & ELECTRIC	50649	3/3/2010	10	151.93	F&R/ELEC SVC TO 2/4/2010 SL BUS. FAC. ZONE
PACIFIC GAS & ELECTRIC	50649	3/3/2010	11	83.62	F&R/ELEC SVC TO 2/4/2010 SL BUS. FAC. ZONE
PACIFIC GAS & ELECTRIC	50649	3/3/2010	12	67.50	F&R/ELEC SVC TO 2/4/2010 SL BUS. FAC. ZONE
PACIFIC GAS & ELECTRIC	50649	3/3/2010	13	128.70	F&R/ELEC SVC TO 2/4/2010 - 1/2 1000 MAIN ST.
PACIFIC GAS & ELECTRIC	50649	3/3/2010	14	128.71	FD/ELEC SVC TO 2/4/2010 - 1/2 1000 MAIN ST.
PACIFIC GAS & ELECTRIC	50649	3/3/2010	15	324.07	ADM/ELEC SVC TO 2/4/2010 1316 TAMSON STE 201
PACIFIC GAS & ELECTRIC	50649	3/3/2010	16	690.36	FD/ELEC SVC TO 2/4/2010 2858 BURTON DR.
PACIFIC GAS & ELECTRIC	50649	3/3/2010	17	14.63	FD/ELEC SVC TO 2/4/2010 2850 BURTON DR.
PACIFIC GAS & ELECTRIC	50649	3/3/2010	18	75.95	ADM/ELEC SVC TO 2/4/2010 1968 RICHARD AVE
PACIFIC GAS & ELECTRIC	50701	3/12/2010	1	45.72	WW/ELEC SVC TO 3/01/10 990 SAN SIMEON CRK RD
PACIFIC GAS & ELECTRIC	50701	3/12/2010	1	14.64	ADM/ELEC SVC TO 3/02/10 1316 TAMSEN STE 203
PACIFIC GAS & ELECTRIC	50701	3/12/2010	1	12.38	WD/ELEC SVC TO 3/01/10 7806 VAN GORDON CRK RD
PACIFIC GAS & ELECTRIC	50722	3/18/2010	1	4.88	F&R/ELEC SVC TO 3/02/10 3195 RODEO GRNDS RD
PACIFIC GAS & ELECTRIC	50722	3/18/2010	1	41.41	F&R/ELEC SVC TO 3/8/2010 WEST VILLAGE RESTROOMS
PACIFIC GAS & ELECTRIC	50722	3/18/2010	2	16.46	F&R/ELEC SVC TO 3/8/2010 EAST VILLAGE RESTROOMS
PACIFIC GAS & ELECTRIC	50722	3/18/2010	3	207.13	F&R/ELEC SVC TO 3/8/2010 SL BURTON/CAMBRIA
PACIFIC GAS & ELECTRIC	50722	3/18/2010	4	266.79	F&R/ELEC SVC TO 3/8/2010 SL MNSTN BCH ZONE
PACIFIC GAS & ELECTRIC	50722	3/18/2010	5	11.30	F&R/ELEC SVC TO 3/8/2010 SL MNSTN BCH ZONE
PACIFIC GAS & ELECTRIC	50722	3/18/2010	6	60.54	F&R/ELEC SVC TO 3/8/2010 SL LEIMERT TRCT 358
PACIFIC GAS & ELECTRIC	50722	3/18/2010	7	112.28	F&R/ELEC SVC TO 3/8/2010 SL LEIMERT TRCT 420
PACIFIC GAS & ELECTRIC	50722	3/18/2010	8	58.44	F&R/ELEC SVC TO 3/8/2010 SL BURTON/ARDATH
PACIFIC GAS & ELECTRIC	50722	3/18/2010	9	110.39	F&R/ELEC SVC TO 3/8/2010 SL BUS. FAC. ZONE
PACIFIC GAS & ELECTRIC	50722	3/18/2010	10	151.96	F&R/ELEC SVC TO 3/8/2010 SL BUS. FAC. ZONE
PACIFIC GAS & ELECTRIC	50722	3/18/2010	11	83.64	F&R/ELEC SVC TO 3/8/2010 SL BUS. FAC. ZONE
PACIFIC GAS & ELECTRIC	50722	3/18/2010	12	67.51	F&R/ELEC SVC TO 3/8/2010 SL BUS. FAC. ZONE
PACIFIC GAS & ELECTRIC	50722	3/18/2010	13	146.93	F&R/ELEC SVC TO 3/8/2010 -1/2 1000 MAIN ST
PACIFIC GAS & ELECTRIC	50722	3/18/2010	14	146.94	FD/ELEC SVC TO 3/8/2010 -1/2 1000 MAIN ST
PACIFIC GAS & ELECTRIC	50722	3/18/2010	15	355.19	ADM/ELEC SVC TO 3/8/2010 1316 TAMSON STE 201
PACIFIC GAS & ELECTRIC	50722	3/18/2010	16	616.12	FD/ELEC SVC TO 3/8/2010 2858 BURTON DR
PACIFIC GAS & ELECTRIC	50722	3/18/2010	17	13.60	FD/ELEC SVC TO 3/8/2010 2850 BURTON DR
PACIFIC GAS & ELECTRIC	50722	3/18/2010	18	79.77	ADM/ELEC SVC TO 3/8/2010 1968 RICHARD AVE
PACIFIC GAS & ELECTRIC	50722	3/18/2010	1	14.20	WD/ELEC SVC TO 3/02/2010 9110 CHARING LN
PACIFIC GAS & ELECTRIC	50722	3/18/2010	2	526.82	WD/ELEC SVC TO 3/02/2010 1320 SAN SIMEON CRK RD
PACIFIC GAS & ELECTRIC	50722	3/18/2010	3	28.86	WD/ELEC SVC TO 3/02/2010 1330 SAN SIMEON CRK RD
PACIFIC GAS & ELECTRIC	50722	3/18/2010	4	2,758.03	WD/ELEC SVC TO 3/02/2010 1340 SAN SIMEON CRK RD
PACIFIC GAS & ELECTRIC	50722	3/18/2010	5	363.99	WD/ELEC SVC TO 3/02/2010 6425 CAMBRIA PINES RD
PACIFIC GAS & ELECTRIC	50722	3/18/2010	6	17.63	WD/ELEC SVC TO 3/02/2010 988 MANOR WAY
PACIFIC GAS & ELECTRIC	50722	3/18/2010	7	2,232.68	WD/ELEC SVC TO 3/02/2010 2031 RODEO GRNDS RD
PACIFIC GAS & ELECTRIC	50722	3/18/2010	8	14.64	WD/ELEC SVC TO 3/02/2010 2499 VILLAGE LN
PACIFIC GAS & ELECTRIC	50722	3/18/2010	9	454.96	WD/ELEC SVC TO 3/02/2010 1975 STUART ST
PACIFIC GAS & ELECTRIC	50753	3/26/2010	1	377.41	WW/ELEC SVC TO 3/03/10 6202 NOTTINGHAM DR
PACIFIC GAS & ELECTRIC	50753	3/26/2010	2	129.48	WW/ELEC SVC TO 3/03/10 6789 MOONSTONE BCH DR
PACIFIC GAS & ELECTRIC	50753	3/26/2010	3	149.54	WW/ELEC SVC TO 3/03/10 3200 ETON ST
PACIFIC GAS & ELECTRIC	50753	3/26/2010	4	481.65	WW/ELEC SVC TO 3/03/10 190 HARVEY ST
PACIFIC GAS & ELECTRIC	50753	3/26/2010	5	1,205.55	WW/ELEC SVC TO 3/03/10 4849 CABRILLO HWY
PACIFIC GAS & ELECTRIC	50753	3/26/2010	6	138.41	WW/ELEC SVC TO 3/03/10 2222 GREEN ST
PACIFIC GAS & ELECTRIC	50753	3/26/2010	7	316.93	WW/ELEC SVC TO 3/03/10 1551 GREEN ST

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PACIFIC GAS & ELECTRIC	50753	3/26/2010	8	26.29	WW/ELEC SVC TO 3/03/10 990 SAN SIMEON CREEK RD
PACIFIC GAS & ELECTRIC	50753	3/26/2010	9	19.22	WW/ELEC SVC TO 3/03/10 1090 HILLCREST DR
PACIFIC GAS & ELECTRIC	50753	3/26/2010	10	9,783.40	WW/ELEC SVC TO 3/03/10 5500 HEATH LN
PACIFIC GAS & ELECTRIC	50753	3/26/2010	11	21.86	WW/ELEC SVC TO 3/03/10 212 DEVAULT PL
PACIFIC GAS & ELECTRIC	50753	3/26/2010	12	72.25	WW/ELEC SVC TO 3/03/10 2282 BURTON DR
PACIFIC GAS & ELECTRIC	50753	3/26/2010	13	(4,057.68)	WW/NOVEMBER 2009 ENERGY RECOVERY CREDIT
				<u>20,247.77</u>	
PASO ROBLES FORD	50700	3/12/2010	1	1,522.30	WD/REPLACED HEATER CORE & BRAKES F250 3/05/10
PASO ROBLES FORD	50752	3/26/2010	1	1,719.72	WD/MAINT & REPAIR ON 2003 F-350 03/11/10
				<u>3,242.02</u>	
PERRYMAN, JENNIFER	50678	3/10/2010	1	9.48	WD/CUSTOMER REFUND
PETTY CASH	50721	3/18/2010	1	6.50	F&R/FILM FOR CAL FIRE FUEL REDUCTION 1/04/10
PETTY CASH	50721	3/18/2010	2	6.76	ADM/OFFICE SUPPLIES-HIGHLIGHTERS 1/25/10
PETTY CASH	50721	3/18/2010	3	59.17	ADM/PSTG PETTY CASH REIMBURSEMENT 12/3/09-3/4/10
PETTY CASH	50721	3/18/2010	4	13.90	ADM/REIMB.-SLO TRIB ARCHIVE ARTICLE ON DESAL 1/14
PETTY CASH	50721	3/18/2010	5	50.07	ADM/BOARD MEETING SUPPLIES 12/14/09-2/25/10
PETTY CASH	50721	3/18/2010	6	40.00	WW/FUEL CHARGE 1/12-13/10
PETTY CASH	50721	3/18/2010	7	25.00	WW/LUNCH MEETING 2/27/10
				<u>201.40</u>	
PHONE CENTER BUSINESS CON	50702	3/12/2010	1	269.28	WD/INSTALL PHONE LINE & REPAIR WALL JACKS 3/01/10
PITNEY BOWES CREDIT- PBCC	50754	3/26/2010	1	162.00	ADM/QTRLY LEASE MAILING EQUIP 12/30/09-3/30/10
PITNEY BOWES PURCH POWER	50650	3/3/2010	1	18.99	ADM/POSTAGE REFILL TRANS FEE 02/21/10
PITNEY BOWES PURCH POWER	50650	3/3/2010	2	1,000.00	ADM/POSTAGE DOWNLOADED 02/21/10
				<u>1,018.99</u>	
PROCARE JANITORIAL SUPPLY	50651	3/3/2010	1	634.76	F&R/JANITORIAL SUPPLIES, PAPER PRODUCTS 2/23/10
PROCARE JANITORIAL SUPPLY	50651	3/3/2010	1	177.89	ADM/JANITORIAL SUPPLIES, PAPER PRODUCTS 2/23/10
				<u>812.65</u>	
PUMP REPAIR SERVICE CO.	50703	3/12/2010	1	3,445.96	WW/REPAIR CROWN ON PUMP TO LIFT STATION A1 2/26/10
PUMP REPAIR SERVICE CO.	50703	3/12/2010	1	3,805.22	WW/REPAIR CROWN ROTATING ASSEMBLY LIFT STA B3 3/2
				<u>7,251.18</u>	
QUILL CORP	50652	3/3/2010	1	220.17	FD/DELL MAGENTA TONER 02/02/10
QUILL CORP	50652	3/3/2010	1	313.18	FD/DELL TONER CYAN & BLACK 02/02/10
QUILL CORP	50652	3/3/2010	2	125.61	FD/COPY PAPER, LABEL TAPE 02/02/10
QUILL CORP	50652	3/3/2010	1	220.17	FD/DELL YELLOW TONER 02/02/10
QUILL CORP	50652	3/3/2010	1	15.28	ADM/SHEET PROTECTORS 02/11/10
QUILL CORP	50652	3/3/2010	1	189.34	ADM/LASER PAPER,PENCIL ERASERS,DRY ERASE BRD 2/25
QUILL CORP	50723	3/18/2010	1	250.57	ADM/LASER PAPER,WLESS KEYBRD/MOUSE,PENS,CRMR 3/09
				<u>1,334.32</u>	
REGNS INTRST BILLING SVC	50653	3/3/2010	1	258.74	FD/BATTERY & CHARGER FOR ENGINE 5757 02/17/10
REGNS INTRST BILLING SVC	50659	3/5/2010	1	37.82	FD/FUEL STABILIZER FOR R-57 2/24/10
REGNS INTRST BILLING SVC	50659	3/5/2010	1	(30.45)	FD/CREDIT FOR RETURN OF CORE CHARGE E-5757 2/24/10
REGNS INTRST BILLING SVC	50755	3/26/2010	1	95.57	FD/FILTERS FOR R-57 03/12/10
REGNS INTRST BILLING SVC	50755	3/26/2010	1	(33.34)	FD/RETURNED ELEMENT FILTER FUEL 03/12/10
				<u>328.34</u>	
RITTERBUSH REPAIR SERVICE	50654	3/3/2010	1	1,000.00	FD/MAINT & REPAIR TO ENGINES JANUARY 2010
RITTERBUSH REPAIR SERVICE	50660	3/5/2010	1	1,204.50	FD/MAINT & REPAIR TO ALL ENGINES FEBRUARY 2010
				<u>2,204.50</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING MARCH 31, 2010**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE #	LINE AMOUNT	LINE DESCRIPTION
RUDOCK, TAMMY	50646	3/2/2010	1	45.00	ADM/MONTHLY CELLULAR PHONE SERVICE REIMB MAR'10
RUDOCK, TAMMY	50716	3/16/2010	1	257.00	WD/REIMB CONGRESSIONAL MEETING WASH DC 3/1-3/6/10
				<u>302.00</u>	
SAN LUIS POWERHOUSE	50661	3/5/2010	1	18.68	FD/OIL CAP FOR SMALL GENERATOR ON ENGINE 1/28/10
SELECT BUSINESS SYSTEMS	50756	3/26/2010	1	87.64	FD/SHARP X3500 MONTHLY SVC AGRMNT 1/25/10-2/25/10
SLO COUNTY CLERK-RECORDER	50719	3/17/2010	1	15.00	ADM/LIEN RELEASE 3/17/10
SLO COUNTY PLANNING DEPT.	50665	3/5/2010	1	88.00	RC/SLO COUNTY MERGER APPLICATION FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50665	3/5/2010	1	88.00	RC/SLO COUNTY MERGER APPLICATION FEE 2/9/10
SLO COUNTY PLANNING DEPT.	50665	3/5/2010	1	88.00	RC/SLO COUNTY MERGER APPLICATION FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50665	3/5/2010	1	88.00	RC/SLO COUNTY MERGER APPLICATION FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50665	3/5/2010	1	88.00	RC/SLO COUNTY MERGER APPLICATION FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50665	3/5/2010	1	88.00	RC/SLO COUNTY MERGER APPLICATION FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50665	3/5/2010	1	88.00	RC/SLO COUNTY MERGER APPLICATION FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50665	3/5/2010	1	88.00	RC/SLO COUNTY MERGER APPLICATION FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50665	3/5/2010	1	88.00	RC/SLO COUNTY MERGER APPLICATION FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50665	3/5/2010	1	88.00	RC/SLO COUNTY MERGER APPLICATION FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50665	3/5/2010	1	88.00	RC/SLO COUNTY MERGER APPLICATION FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50665	3/5/2010	1	88.00	RC/SLO COUNTY MERGER APPLICATION FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50665	3/5/2010	1	88.00	RC/SLO COUNTY MERGER APPLICATION FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50665	3/5/2010	1	88.00	RC/SLO COUNTY MERGER APPLICATION FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50665	3/5/2010	1	88.00	RC/SLO COUNTY MERGER APPLICATION FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50665	3/5/2010	1	88.00	RC/SLO COUNTY MERGER APPLICATION FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50726	3/19/2010	1	88.00	RC/SLO COUNTY MERGER APP FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50727	3/19/2010	1	88.00	RC/SLO COUNTY MERGER APP FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50728	3/19/2010	1	88.00	RC/SLO COUNTY MERGER APP FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50729	3/19/2010	1	88.00	RC/SLO COUNTY MERGER APP FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50730	3/19/2010	1	88.00	RC/SLO COUNTY MERGER APP FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50731	3/19/2010	1	88.00	RC/SLO COUNTY MERGER APP FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50732	3/19/2010	1	88.00	RC/SLO COUNTY MERGER APP FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50733	3/19/2010	1	88.00	RC/SLO COUNTY MERGER APP FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50734	3/19/2010	1	88.00	RC/SLO COUNTY MERGER APP FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50735	3/19/2010	1	88.00	RC/SLO COUNTY MERGER APP FEE 02/08/10
SLO COUNTY PLANNING DEPT.	50736	3/19/2010	1	88.00	RC/SLO COUNTY MERGER APP FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50737	3/19/2010	1	88.00	RC/SLO COUNTY MERGER APP FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50738	3/19/2010	1	88.00	RC/SLO COUNTY MERGER APP FEE 2/8/10
SLO COUNTY PLANNING DEPT.	50739	3/19/2010	1	88.00	RC/SLO COUNTY MERGER APP FEE 2/9/10
				<u>2,464.00</u>	
SMYTH, NORMAN	50655	3/3/2010	1	242.49	FD/REIMB.-SUPPLIES PURCHASED FOR CERT TRAILER 2/17
SMYTH, NORMAN	50757	3/26/2010	1	210.84	FD/REIMB.-SUPPLIES PURCHASED FOR CERT TRLR 3/18/10
				<u>453.33</u>	
SOUZA CONSTRUCTION, INC.	50758	3/26/2010	1	13,572.84	WD/EMERGENCY ROAD REPAIR HUNTINGTON/WINDSOR 1/28
SOUZA CONSTRUCTION, INC.	50758	3/26/2010	1	22,351.94	WD/EMERGENCY ROAD REPAIR HUNTINGTON/WINDSOR 2/18
				<u>35,924.78</u>	
STATE OF CAL-DPT HLT SVCS	50738	3/24/2010	1	80.00	WW/A. DREYFUS GRADE 2 CERT. RENEWAL 3/16/10
STATE OF CALIFORNIA	50696	3/12/2010	1	32.00	FD/FINGERPRINT APPS 3/4/10
THE BLUEPRINTER	50697	3/12/2010	1	481.44	ADM/ENVELOPES 2/25/10
THE BLUEPRINTER	50697	3/12/2010	2	481.45	WD/ENVELOPES 2/25/10
THE BLUEPRINTER	50697	3/12/2010	3	481.45	WW/ENVELOPES 2/25/10
				<u>1,444.34</u>	
THE DOCUTEAM	50695	3/12/2010	1	212.98	ADM/DOCUMENT STORAGE FEBRUARY 2010

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING MARCH 31, 2010**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE #	LINE AMOUNT	LINE DESCRIPTION
AFLAC (AMER FAM LIFE INS)	1424	3/5/2010	1	476.19	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	1424	3/5/2010	1	98.70	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	1454	3/19/2010	1	476.19	VOLUNTARY INS-PRETAX
AFLAC (AMER FAM LIFE INS)	1454	3/19/2010	1	98.70	VOLUNTARY INS-PRETAX
				<u>1,149.78</u>	
CAMBRIA FIREFIGHTERS ASSN	1457	3/19/2010	1	140.00	RESERVE FIREFTR DUES
EMPLOYMENT DEVELOPMENT DP	1426	3/5/2010	1	3,939.52	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	1426	3/5/2010	1	910.07	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	1456	3/19/2010	1	3,990.06	STATE INCOME TAX
EMPLOYMENT DEVELOPMENT DP	1456	3/19/2010	1	1,052.72	STATE INCOME TAX
				<u>9,892.37</u>	
FRANCHISE TAX BOARD	1458	3/19/2010	1	75.00	DEDUCTION - MISC 2
H.O.B.-DIRECT DEPOSIT	1427	3/5/2010	1	4,134.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	1427	3/5/2010	1	48,815.43	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	1459	3/19/2010	1	4,134.00	Direct Deposit Flat
H.O.B.-DIRECT DEPOSIT	1459	3/19/2010	1	52,132.57	Direct Deposit Flat
				<u>109,216.00</u>	
H.O.B./FEDERAL TAXES	1428	3/5/2010	1	11,014.66	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	1428	3/5/2010	1	10,259.04	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	1428	3/5/2010	1	2,399.32	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	1460	3/19/2010	1	11,192.32	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	1460	3/19/2010	1	11,867.04	FEDERAL INCOME TAX
H.O.B./FEDERAL TAXES	1460	3/19/2010	1	2,775.42	FEDERAL INCOME TAX
				<u>49,507.80</u>	
ICMA-VNTGPT TRSFR AGT 401	1430	3/5/2010	1	100.00	401-INDIV CONTRIB
ICMA-VNTGPT TRSFR AGT 401	1462	3/19/2010	1	100.00	401-INDIV CONTRIB
ICMA-VNTGPT TRSFR AGT 457	1429	3/5/2010	1	2,263.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	1429	3/5/2010	1	800.00	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	1461	3/19/2010	1	2,263.46	457 DEF COMP-INDIV
ICMA-VNTGPT TRSFR AGT 457	1461	3/19/2010	1	800.00	457 DEF COMP-INDIV
				<u>6,326.92</u>	
PERS HEALTH BENEFIT SERV	1467	3/31/2010	1	22,854.76	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	1467	3/31/2010	2	(0.09)	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	1467	3/31/2010	3	104.42	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	1467	3/31/2010	4	91.37	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	1467	3/31/2010	5	2,806.64	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	1467	3/31/2010	6	968.66	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	1467	3/31/2010	7	5,569.56	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	1467	3/31/2010	8	2,676.00	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	1467	3/31/2010	9	3,091.20	MEDICAL INSURANC-YER
PERS HEALTH BENEFIT SERV	1467	3/31/2010	1	2,613.54	MEDICAL INSURANC-YER
				<u>40,776.06</u>	
PERS RETIREMENT SYSTEM	1431	3/5/2010	1	(0.03)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	1431	3/5/2010	2	22,704.53	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	1463	3/19/2010	1	(0.03)	PERS PAYROLL REMITTANCE
PERS RETIREMENT SYSTEM	1463	3/19/2010	2	23,350.74	PERS PAYROLL REMITTANCE
				<u>46,055.21</u>	
PRINCIPAL LIFE INSUR COMP	1468	3/31/2010	1	2,631.16	DENTAL INSURANCE-YER
PRINCIPAL LIFE INSUR COMP	1468	3/31/2010	2	(49.36)	DENTAL INSURANCE-YER
PRINCIPAL LIFE INSUR COMP	1468	3/31/2010	1	124.44	DENTAL INSURANCE-YER
				<u>2,706.24</u>	

**CAMBRIA COMMUNITY SERVICES DISTRICT
EXPENDITURE REPORT
FOR THE MONTH ENDING MARCH 31, 2010**

VENDOR NAME	CHECK NUMBER	CHECK DATE	LINE #	LINE AMOUNT	LINE DESCRIPTION
SEIU, LOCAL 620	1432	3/5/2010	1	282.75	SEIU UNION DUES
SEIU, LOCAL 620	1464	3/19/2010	1	282.75	SEIU UNION DUES
				<u>565.50</u>	
SLO CREDIT UNION	1425	3/5/2010	1	320.00	CREDIT UNION
SLO CREDIT UNION	1455	3/19/2010	1	320.00	CREDIT UNION
				<u>640.00</u>	
STATE OF CAL -DISB. UNIT	1433	3/5/2010	1	129.23	DEDUCTION-MISC 1
STATE OF CAL -DISB. UNIT	1465	3/19/2010	1	129.23	DEDUCTION-MISC 1
				<u>258.46</u>	
THE VARIABLE ANNUITY LIFE	1434	3/5/2010	1	75.00	DEFERRED COMP -VALIC
THE VARIABLE ANNUITY LIFE	1466	3/19/2010	1	75.00	DEFERRED COMP -VALIC
				<u>150.00</u>	
				<u>267,459.34</u>	<i>Payroll Payable Vendor Sub-Total</i>
				<u>468,025.27</u>	TOTAL DISBURSEMENTS FOR MARCH, 2010



ADDENDA TO MONTHLY EXPENDITURE REPORT

<i>DEPARTMENT CODES</i>	
FD	Fire Department
F&R	Facilities and Resources
ADM	Administration
RC	Resource Conservation
WD	Water Department
WW	Wastewater Department
PR	Parks & Recreation

CAMBRIA COMMUNITY SERVICES DISTRICT
MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS
MARCH 25, 2010 – VETERANS MEMORIAL BUILDING

- 1. Call to Order: President Sanders called the meeting to order at 12:00 pm. and led the pledge of allegiance and adjourned to closed session. District Counsel Tim Carmel reported no reportable action.**

Present: Directors Clift, Chaldecott, De Micco, MacKinnon and President Sanders

Absent: None

Also present: General Manager Tammy Rudock, District Counsel Tim Carmel

District Engineer Bob Gresens, and District Clerk Kathy Choate

President Sanders reconvened open session at 12:45 p.m.

District Counsel Carmel reported no report from closed session.

- 2. Public Comment:**

Mickie Burton, Cambria. Commented on Resolution 10-2010 and public review period for Geotechnical Investigation environmental clearance.

- 3. Agenda Review:**

President Sanders stated agenda stands as published.

- 4. Acknowledgements/Presentation:**

None

- 5. Special Reports**

Sherriff's department Commander Ben Hall reported in last 30 days handled 241 calls for service, including various traffic, credit card fraud, domestic, juvenile, and stolen bronze statues.

- 6. Manager's and Board Reports**

- A. Manager's Report**

Tammy Rudock presented manager's report noting Van Scoyoc report and Congresswoman Capps release of Fiscal Year 2011 appropriation requests that contains CCSD project in the list. Bob Gresens, District Engineer reported wells are full and VFDs Variable Frequency Drives (VFD) installation was completed on Leimert Pump Station.

- B. Member and Committee Reports**

Vice President Clift notified the Board he came in second on recent LAFCO election and congratulated elected Ed Eby. Vice President Clift would appreciate support in upcoming selection/election for alternate member.

- 7. Consent Agenda**

- A. Approve expenditures for the month of February 2010**

- B. Approve minutes of Board of Directors meeting February 25, 2010**

- C. Adopt Resolution 11-2010 declaring a public nuisance for the annual Fire Hazard Fuel Reduction Program**

D. Adopt Resolution 12-2010 scheduling a public hearing to approve Water and Wastewater Standby or Availability Charges for fiscal year 2010/2011
General Manager Rudock read consent calendar for the record.

Director De Micco moved to approve the consent calendar. Director MacKinnon seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent – 0

8. Hearings and Appeals

A. Consider adoption of Resolution 10-2010 certifying Santa Rosa Creek Beach Geotechnical Investigation Environmental Clearance Negative Declaration
Tammy Rudock presented staff report and reported additional fiscal services required by FIRMA Consultants. Staff recommends continuance of the item. District Counsel Carmel concurred with recommendation to continue the item. There are a number of legal and factual issues to resolve; among them comments being considered and analyzed and a jurisdictional issue with who owns this project, and a number of other issues that merit continuance.

Public Comment:

Jim Ensley, Las Vegas, Nevada. Cambria lot owner. Thanked CCSD staff and Board for continued efforts to provide Cambria an alternative water source. Encouraged Board to continue its efforts and spoke in support of Army Corps of Engineers (ACE).

Tony Rotolo, Mission Viejo, California. Cambria lot owner. Spoke in support of desalination. Has environmental background and is involved with educating public regarding environmental issues.

Cassandra Salapatas-Metz, property owner since 1989. Recognized and offered support to CCSD long envisioned plan of long term water supply in Cambria.

Shale Hanson, 1981 Benson Avenue, Cambria. Bought lot in late 1990s and looking forward to building on that lot. Due to moratorium was unable to do so and bought a home. Supports desal plant.

Jim Crezenski, Cambria. Resided in Cambria since 2000. Strongly supports desalination initiative and all studies requisite in achieving the goal of a viable long term water supply for Cambria.

Pamela Thompson, Cambria resident since 1980 and since 1927 (grandfather owned property) there have been complications with no growth. Supports desal. For the record, provided copy of The Economist, Oct 31 2009 article about cheaper desalination.

John Ehlers, Cambria. Supports Board's efforts for desal plant and prudent use of resources.

Jim Ragan, Cambria. Consultant to ACE for 30 years and confident CCSD has chosen the right organization, very thorough and highly professional. Supports desal plant as best alternative water source and commended the Board.

Harry Farmer, Cambria. 23-year resident. Was more involved with 1990 issues of desal, East/West Ranch, Incorporation Study. With economic uncertainties, desal is important issue.

Steve Cole, Cambria. Spoke in support of desal plant and test wells.

Dean Helble, Cambria. 20-year resident. Supports Board and urged Board to continue. As a retired engineer, understands and approves of Board's efforts. Commended Bob Horvath's writing in The Cambrian and identifies with Deryl Robinson and those with lots who are unable to build under moratorium.

Mike Dill, Paso Robles. Cambria lot owner. After last meeting, thought about what opposition was saying about their concerns for environmental issues. Opposition is not about saving environment and the wildlife; it is about stopping all growth. Property owners have a legal right to build on their lots. Urged Board to move forward with the test wells.

Valerie Bentz, Cambria. Impressed by lot owners who want to promote more building in Cambria to speak in favor of desalination and understands their plight.

Deborah Dill, Paso Robles. Member of UNLOC, owned lot for 25 years. Thanked Board. Cambrians want and need this resource.

Mahala Burton, Cambria. Comment period for drilling project, not desalination. Not opposed to growth, but is opposed to drilling and co-opting public beaches that are for the people who cannot afford to do many things.

Steve Figler, Cambria. Posed a number of fiscal questions regarding desal.

Amanda Rice, Cambria. People who own lots on wait list should not have to support desal in order to get service from CCSD. Other alternatives could come into play.

Ron Crummitt, Cambria. Commented on risk of fire and drought danger. He and his wife lived here in 1980s through droughts, no water in streams, no fish. Spoke in support of desal as a dependable source of water. Buildout reduction tied in with desal will prohibit unlimited growth.

Ann Cichowski, Cambria. One of studies she's read and checked with California Coastal Commission that concerns her is that out of 17 desal projects along the coast of California they have all failed. There are no operating desal plants that are using ocean water as the source of water at this time.

Steve Figler, Cambria. Commented on Director De Micco giving specific answers to his specific questions. A public forum would be proactive and public friendly.

Randy McDowell, Cambria. 25-year resident. Saw early 1980 droughts, fist fights and disputes. Expressed concern with understaffing field techs that do an exemplary job.

Written comments were submitted in support of negative declaration: Joan Cobin, Marylyn and Don Villeneuve, Robert and Alice Beam, Roger Robinson, Christine Landgren

Pat Child, Cambria. Resident since 1989, 14 years since speaking at a meeting, past Board director. In 1996 there was a completed project with engineering studies done, 12-0 Coastal Commission vote in favor. Does not want to go through another workshop where we've already had a vote of the community supporting a desal project. Whale Rock Reservoir, Lake Nacimiento pipeline, State Water, don't fit Cambria due to cost factors. Get the feasibility study done.

Richard Breen, Cambria. Owner, Breen Realty, 25 years in community. Remembers Mr. Childs in 1996 and CCSD did have an approved project. Have tried to do reservoirs, exhausted State water situation, ACE has mandate, right, and ability to do this drilling.

John MacKinnon, Cambria. 20-year resident. May need test well project regardless of desal. He is a member of WEACC and committee is studying catastrophic failure; i.e., two-year drought or earthquake. Desal may be needed for such events and he supports desal.

Board discussion followed.

Director MacKinnon moved to continue consideration of Resolution 10-2010 to regular April 2010 meeting. Director De Micco seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent – 0

9. Regular Business

A. Consider adoption of Resolution 13-2010 ratifying agreement with International Association of Fire Fighters (IAFF) Local 4635, and Side Letter No. 1; Consider Adoption of Resolution 14-2010 reporting the payment of member contributions to the California Public Employees' Retirement System; and Consider adoption of Resolution 15-2010 for Employer Pick-Up – IRC 414(H)(2). General Manager Rudock presented the staff report and passed out the signed Memorandum of Understanding (MOU) and side letter and reviewed the highlighted changes within the MOU.

President Sanders thanked Director Clift for working along with him with the Firefighters. **Vice President Clift moved to continue Resolution 13-2010, 14-2010, and 15-2010 to April 22 regular meeting. Director MacKinnon seconded. Motion carried unanimously. Ayes – 5, No – 0, Absent – 0**

10. Public Comment

Amanda Rice, Cambria. Commented on well production charts not part of staff report. Reported potential leak on west bound side of Ardath between Wilcombe and Leona. Asked about expenditures in Monthly Expenditure Report.

11. Adjourn President Sanders adjourned the meeting at 3:33 PM to closed session, Dining Room, Veterans Memorial Building

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **8.A.**

FROM: Tammy Rudock, General Manager

Meeting Date: April 22, 2010

Subject: Consider Adoption of Resolution 18-2010 Acknowledging that the U.S. Army Corps of Engineers Retains Sole Responsibility for the Santa Rosa Creek Beach Geotechnical Investigation

RECOMMENDATIONS:

1. Receive staff report, including input from District Counsel.
2. Consider Resolution 18-2010 acknowledging that the U.S. Army Corps of Engineers retains sole responsibility for the Santa Rosa Creek Beach Geotechnical Investigation
3. Direct staff to transmit copies of all information received by the CCSD during the process to the U.S. Army Corps of Engineers project team.

FISCAL IMPACT: None.

DISCUSSION:

In order to maintain the project’s momentum, the CCSD originally undertook the environmental review process for the Santa Rosa Creek Beach Geotechnical Investigation (the “Investigation”) on a parallel path with the U.S. Army Corps of Engineers, as it pursued its environmental process on a Federal level. During this time, the responsibility for all aspects of the Investigation was researched and finally determined to reside solely with the U.S. Army Corps of Engineers. Therefore, the CCSD should immediately cease all work on the Investigation. All information received by the CCSD regarding the Investigation will be turned over to the U.S. Army Corps of Engineers’ project team.

Staff further suggests sending a written communication to the California Coastal Commission confirming the Board’s action today.

Attachment: Resolution 18-2010

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___SANDERS___ CLIFT ___ CHALDECOTT ___ DE MICCO ___ MACKINNON___



RESOLUTION 18-2010

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMBRIA COMMUNITY SERVICES DISTRICT ACKNOWLEDGING
U.S. ARMY CORPS OF ENGINEERS' SOLE RESPONSIBILITY
FOR THE SANTA ROSA CREEK BEACH GEOTECHNICAL INVESTIGATION

WHEREAS, the U.S. Army Corps of Engineers ("Army Corps") proposed to conduct a Geotechnical and Hydrogeologic Investigation Study (the "Geotechnical Study") at Santa Rosa Creek Beach and Shamel Park Beach in Cambria, County of San Luis Obispo, California; and

WHEREAS, in order to move the Geotechnical Study forward with all due speed, the Army Corps and CCSD each separately initiated environmental review for the Geotechnical Study on parallel paths; and

WHEREAS, it has been determined by the Army Corps and the CCSD that the Geotechnical Study is solely an Army Corps project; and

WHEREAS, the CCSD has collected valuable information regarding the Geotechnical Study, which the CCSD will supply to the Army Corps.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cambria Community Services District as follows:

1. The above recitals are true and correct and are incorporated herein.
2. The CCSD acknowledges that the U.S. Army Corps of Engineers has sole responsibility for conducting the Geotechnical Study.
3. The CCSD shall immediately cease all work on the Geotechnical Study.
4. The CCSD shall immediately transmit all information collected and received by the CCSD regarding the Geotechnical Study to the U.S. Army Corps of Engineers project team.

PASSED AND ADOPTED THIS 22nd day of April 2010.

Gregory W. Sanders, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Tim Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES CCSD

TO: Board of Directors

AGENDA NO. **8.B.**

FROM: Tammy Rudock, General Manager
Alleyne LaBossiere, Finance Manager

Meeting Date: April 22, 2010

Subject: Public Hearing to Consider Fixing of Water and Wastewater Standby or Availability Charges as Provided in Government Code §61124 and Consider Adoption of Resolution 16-2010 Fixing Water and Wastewater Standby or Availability Charges for FY 2010/2011

RECOMMENDATION:

1. Receive staff report and review the Financial Report on Water and Wastewater Standby or Availability Charges.
2. Open Public Hearing.
3. Take Public Testimony.
4. Close Public Hearing.
5. Discussion.
6. Make appropriate findings and adopt Resolution 16-2010 establishing water and wastewater standby or availability charges for Fiscal Year 2010/2011.

FISCAL IMPACT:

<u>Standby/Availability Charge</u>	<u>Estimated Revenue for FY 2010/11</u>
Water	\$ 170,000
Wastewater	\$ 110,000

DISCUSSION:

Attached is a Financial Report and proposed Resolution No. 16-2010 for review and adoption after a public hearing is held. Resolution 16-2010 establishes the Water and Wastewater Standby or Availability Charges for FY 2010/11 and directs staff to notify the affected property owners. Final adoption of the charges will take place after a noticed public hearing on May 27, 2010.

Attachments: Water and Wastewater Standby or Availability Charges Financial Report
Resolution 16-2010 Fixing CCSD Water and Wastewater Standby or Availability Charges

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ SANDERS ___ CLIFT ___ CHALDECOTT ___ DE MICCO ___ MAC KINNON ___

Water and Wastewater Standby or Availability Charges

Financial Report

Legislative Background

State Government Code § 61124 allows the Cambria Community Services (CCSD) to annually levy a maximum of \$45 water standby or availability charges per acre of land within the CCSD, and a maximum of \$30 wastewater standby or availability charges per acre within the CCSD. The CCSD has determined that the following fee schedule is consistent with the legal standard that the fee not be discriminatory or excessive and does not exceed the reasonable cost of the proportional benefit received by each parcel from the improvements funded by the fees:

Water Standby or Availability Charges

- a. For all parcels of one (1) acre or less: \$45.00
- b. For all un-subdivided land of more than one (1) acre: \$45.00 plus \$1.35 per acre over one acre.
- c. For all subdivided land of more than one (1) acre:
 - (1) For the first ten (10) acres, \$45.00 per acre.
 - (2) For all such land over the first ten (10) acres, \$1.35 per acre.

Wastewater Standby or Availability Charges

- a. For all parcels of one (1) acre or less: \$30.00
- b. For all un-subdivided land of more than one (1) acre: \$30.00 plus \$.90 per acre over one (1) acre.
- c. For all subdivided land of more than one (1) acre:
 - (1) For the first ten (10) acres: \$30.00 per acre.
 - (2) For all such land over the first ten (10) acres: \$.90 per acre.

These charges do not exceed what the CCSD was charging in November 1996. Therefore, the imposition of the fees is exempt from the requirements of Proposition 218.

Estimated revenues from these sources during the CCSD's Fiscal Year 2010/11 are as follows:

Ø Water	\$ 170,000
Ø Wastewater	\$ 110,000

The revenue projections are based on charging all improved property owners within the CCSD and unimproved property owners whose projects have received "Intent to Serve" letters, open connection permits and grandfather meters or open commitments.

CCSD Policy Summary

In 1987 Government Code §61765.12 did not restrict the use of the standby/availability charges, but Proposition 218 indicates they must be used for “the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control.” (California Constitution, Article XIII D, § 4.) In 1990, the Board established a policy whereby the standby and availability charges help fund the CCSD’s Capital Improvement Program. Simultaneously, water and wastewater user fees, interest income, and certain miscellaneous revenues were to be used to cover operating expenses associated within the Utilities Department (Water and Wastewater).

Beginning in Fiscal Year 1993/94 the CCSD established a policy to transfer any operating funds in excess of operating expenditures to the Capital Improvement Fund. The policy covered a number of issues, and they include:

- Ø Provide a substitute revenue source due to the loss of property taxes and State augmentation funds;
- Ø Provide a revenue source paid by current customers to make up their share of Capital Project Cost which benefit them; and
- Ø Allowed for the transition of project costs subject to long term financing to be integrated back into the operating budget (once a financed capital project is completed and annual payments are charged to the operating budget).

Continuation of this policy means a part of the revenue stream for capital projects remains intact.

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program identifies infrastructure improvements and projects. As indicated in the Background Section, standby and availability charges and connection revenue are revenue sources for the Program. Debt, grants, and standby/availability charges are the major funding sources for infrastructure projects.

FY 2008/2009 Actual and FY 2009/2010 Estimated Revenues & Expenditures

A summary follows of 2008/09 actual and 2009/10 projected Water and Wastewater revenues and expenditures for Capital Improvement Projects.

As indicated, standby or availability revenue is needed to finance the Capital Improvement Program budget, particularly since connection fee revenue declined sharply since the implementation of the Water Code 350 Water Moratorium in 2001 and has been virtually non-existent in the most recent years.

Eliminating the standby and availability charges would eliminate a source of funding for infrastructure projects.

Fiscal Year 2008/09 Capital Revenue and Expenditures were as follows:

	WATER FUND	WASTEWATER FUND
Standby Availability Revenue	\$ 175,885	\$ 114,233
Transfer from General Fund	80,020	-0-
Connection Fee Revenue	<u>5,500</u>	<u>2,926</u>
Total Capital Revenue	<u>\$ 261,405</u>	<u>\$ 117,159</u>
Purchase of Capital Assets	\$ 261,405	\$ 89,608
Transfer to Capital Reserves	<u>-0-</u>	<u>27,551</u>
Total Capital Expenditures	<u>\$ 261,405</u>	<u>\$ 117,159</u>

In Fiscal Year 2008/09 expenditures of \$261,405 were incurred for Water Capital Assets. The expenditures for Wastewater Capital Assets were \$89,608, and \$27,551 was placed in Wastewater Capital Reserves.

Fiscal Year 2009/10 Estimated Capital Revenue and Expenditures were as follows:

	WATER FUND	WASTEWATER FUND
Standby Availability Revenue	\$ 175,000	\$ 114,000
Transfer from General Fund	205,000	-0-
Transfer from Capital Reserves	-0-	26,215
Connection Fee Revenue	<u>-0-</u>	<u>2,245</u>
Total Capital Revenue	<u>\$ 380,000</u>	<u>\$ 142,460</u>
Purchase of Capital Assets	\$ 380,000	\$ 142,460
Transfer to Capital Reserves	<u>-0-</u>	<u>-0-</u>
Total Capital Expenditures	<u>\$ 380,000</u>	<u>\$ 142,460</u>

The CCSD has identified a number of priority Water and Wastewater Capital Projects, including:

- Ø Rodeo Grounds Pump Station Relocation
- Ø Stuart Street Tank Replacement
- Ø Desalination
- Ø Pine Knolls Connection Pipeline
- Ø Sanitary Sewer Management Plan
- Ø WWTP/Collection System Safety Improvements
- Ø Moonstone Beach Drive Bridge Utilities
- Ø Alarm System Upgrades (SCADA)

The proposed project list underscores the importance of having the maximum standby and availability charges in place. Failure to do further restricts an already slim revenue stream and may result in the inability of the CCSD to support current and future debt service associated with capital projects and/or limits the CCSD's ability to obtain long term financing of its projects.

Failure to adopt Resolution 16-2010 will result in an estimated reduction of \$170,000 in Water Enterprise revenues and \$110,000 in Wastewater Enterprise revenues for Fiscal Year 2010/2011.



RESOLUTION 16-2010
APRIL 22, 2010

A RESOLUTION OF THE BOARD OF DIRECTORS FOR
THE CAMBRIA COMMUNITY SERVICES DISTRICT
FIXING CCSD WATER AND WASTEWATER STANDBY OR AVAILABILITY CHARGES

WHEREAS, the Board of Directors of the Cambria Community Services (hereinafter called "CCSD") pursuant to Government Code § 61124 duly adopted a preliminary resolution toward the fixing of water and wastewater standby or availability charges for CCSD; and

WHEREAS, said preliminary resolution provided for the giving of notice and scheduling a public hearing concerning said water and wastewater standby or availability charges; and

WHEREAS, any person interested, including all persons owning property within the CCSD, were given the opportunity to appear and be heard concerning said CCSD water and wastewater standby or availability charges at the April 22, 2010, CCSD regular Board meeting, the time and place set in said preliminary resolution and notice for the public hearings concerning said water and wastewater standby or availability charges; and

WHEREAS, it is hereby found that the water and wastewater standby fees charged confer a special benefit upon the property assessed, and the amount being assessed does not exceed the reasonable cost of the proportional benefit received by each parcel from the improvements funded by the fees; and

WHEREAS, it is hereby found and determined that the water and wastewater standby or availability charges and the different rate structure for subdivided and un-subdivided land as set forth hereinafter are not discriminatory or excessive and will be in compliance with the law; and

WHEREAS, it is hereby found and determined that the water and wastewater standby or availability charges hereinafter set forth be fixed by the CCSD Board of Directors as the CCSD's water and wastewater standby or availability charges.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the CCSD as follows:

1. The recitals set forth hereinabove are true, correct and valid.
2. The Board of Directors of the CCSD hereby fixes the Water Standby or Availability Charges for the CCSD for the Fiscal Year 2010/2011 as follows:
 - a. For all parcels of one (1) acre or less: \$45.00.

- b. For all un-subdivided land of more than one (1) acre: \$45.00 plus \$1.35 per acre over one (1) acre.
- c. For all subdivided land of more than one (1) acre:
 - (1) For the first ten (10) acres, \$45.00 per acre.
 - (2) For all such land over the first ten (10) acres: \$1.35 per acre.

Such charges shall be made to all such lands within the CCSD, or outside its territorial limits, to which water is made available by the CCSD for any purpose, whether or not the water is actually used. Unimproved properties that have not been issued an "Intent to Serve" letter or connection permit shall be exempt from this charge.

- 3. The Board of Directors of the CCSD hereby fixes the Wastewater Standby or Availability Charges for the CCSD for the Fiscal Year 2010/2011 as follows:
 - a. For all parcels of one (1) acre or less: \$30.00.
 - b. For all un-subdivided land of more than one (1) acre: \$30.00 plus \$.90 per acre over one (1) acre.
 - c. For all subdivided land of more than one (1) acre:
 - (1) For the first ten (10) acres, \$30.00 per acre.
 - (2) For all such land over the first ten (10) acres: \$.90 per acre.

Such charges shall be made to all such lands within the CCSD, or outside its territorial limits, to which wastewater is made available by the CCSD for any purpose, whether the water is actually used or not. Unimproved properties that have not been issued an "Intent to Serve" letter or connection permit shall be exempt from this charge.

- 4. The Tax Collector of the County of San Luis Obispo is hereby authorized to collect these Water and Wastewater Standby or Availability Charges on the property tax bill along with such administrative fee as is allowed by law.
- 5. The CCSD Board of Directors intends to hold a public hearing confirming the itemized reports describing each parcel and the amount of Water and Wastewater Standby or Availability Charges to be assessed against each parcel on May 27, 2010, at 12:30 p.m. at the following address: Cambria Veteran's Memorial Building, 1000 Main Street, Cambria, California.
- 6. The CCSD District Clerk is hereby authorized and directed to publish a notice of said public hearing prior to the date set for hearing, in a newspaper of general circulation printed and published in the County; and mail to each assessed property owner a notice of the filing of the report.
- 7. This resolution shall take effect immediately upon its adoption.
- 8. This resolution shall be available for public inspection in the offices of the District Clerk at the following address: Cambria Community Services District, 1316 Tamson Drive, Suite 201, Cambria, California.

PASSED AND ADOPTED THIS 22nd day of April 2010, by the following roll call votes:

Ayes:
Noes:
Absent:

Gregory W. Sanders
President

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Tim Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.A.**

FROM: Tammy Rudock, General Manager

Meeting Date: April 22, 2010

Subject: Consider Adoption of Resolution 13-2010 Ratifying Memorandum of Understanding with IAFF Local 4635, Side Letter No. 1 and Side Letter No. 2; Resolution 14-2010 Reporting the Payment of Member Contributions to the California Public Employees' Retirement System; and Resolution 15-2010 for Employer Pick-Up – IRC 414(H)(2)

RECOMMENDATIONS:

1. Receive staff report.
2. Adopt Resolution 13-2010 ratifying the Memorandum of Understanding between the CCSD and Cambria Firefighters/IAFF Local 4635 (IAFF), Side Letter No. 1 and Side Letter No. 2.
3. Adopt Resolution 14-2010 reporting the payment of member contributions to the California Public Employees' Retirement System.
4. Adopt Resolution 15-2010 for Employer Pick-Up – IRC 414(H)(2).

FISCAL IMPACT:

General Fund/CCSD Fire Department

FY 2009/2010: \$16,000 increase in Personnel costs, which is offset by \$2,200 (2% PERS/Employee Share retirement contribution)

Net increase for FY 2009/2010 = \$13,800

General Fund/CCSD Fire Department

FY 2010/2011: \$28,000 increase in Personnel costs, which is offset by \$8,600 (2% PERS/Employee Share retirement contribution)*

Estimated net increase for FY 2010/2011 = \$19,400*

*Does not include potential cost-of-living increase, effective 3/26/11. Depends on the U.S. Social Security National index.

Health Benefit and HRA benefit savings were included within Prop 1A savings calculations.

DISCUSSION:

The CCSD and IAFF have been involved in labor negotiations since the IAFF contract expired last year on June 30, 2009. Overall, the negotiations between the CCSD and the IAFF have been professional. Impasse was declared by the IAFF on November 6, 2009, and the single issue in dispute was over wages. Per CCSD Code Section 2.04.200, which provides final resolution for the impasse procedure, President Sanders and Vice President Clift met with the IAFF over the wage issues and negotiated a settlement, which is described below.

The following summarizes the highlighted changes within the attached MOU:

1. TERM – The term for the newly negotiated IAFF MOU will be two years from April 23, 2010, through April 22, 2012.
2. SALARY AND PERS RETIREMENT/EMPLOYEE PORTION – Salary increases and/or PERS retirement contributions as follows:
 - A. 2% retroactive to 7/1/09 through April 22, 2010.
 - B. 4.1% effective April 23, 2012, together with employee paying 2% of the Employee share of PERS retirement.
 - C. Cost-of-living increase, based upon the national annual index for cost-of-living increases for Social Security recipients, not to exceed 2.5%, effective April 23, 2011. Employee pay will not be reduced if the national annual index is a negative percentage (or less than 0%).
3. MOU LANGUAGE CLARIFICATIONS – Ministerial IAFF MOU language clarifications/additions/deletions, as submitted in its “~~strikethrough~~” version of the MOU (transmitted via email on 7/23/09).
4. ACTING CHIEF PAY – Acting Chief Pay policy. Proposed added provision for Acting Chief pay to Section 33, “Working out of Class,” providing for 5% Acting Chief Pay, after four (4) consecutive work days have passed.
5. HEALTH BENEFITS – Clarify that the CCSD “will pay 95% of the premiums for employee and dependent coverage for the lowest cost plan offered through the PERS system.” The proposal is to drop the parenthetical reference to “PERS Choice.” The lowest cost PERS plan is now the Blue Shield Net Value HMO.

Proposed MOU provision:

24. HEALTH BENEFITS

- A. *Effective January 1, 2005, for all regular employees working half-time or more, the CCSD will pay 95% of the premiums for employee and dependent coverage for the lowest cost plan offered through the PERS system. In the event an employee elects a higher cost coverage, the employee shall pay the increased cost for that plan.*

CCSD premium payments apply to retirees and their dependents as applied to active employees and their dependents.

Note: Section 24.(B) remains unchanged.

6. HEALTH REIMBURSEMENT ACCOUNT (HRA) – Side Letter No. 1 reflecting employee “give back” of one-half of employee HRA benefit, retroactive to January 1, 2010, through June 30, 2010.

7. NEW HIRE IAFF EMPLOYEES - PERS RETIREMENT/EMPLOYEE PORTION – Side Letter No. 2 reflecting that effective April 23, 2010, all new hire IAFF employees will pay 100% of the 9% Employee share of PERS retirement. This will be incorporated into the CCSD Code via ordinance, thereby eliminating it from future labor negotiations. (*Note: An Ordinance will be introduced to the Board at its next regular meeting.*)

RESOLUTION 08-2010

The attached Resolution 08-2010 is required by PERS confirming the payment by the CCSD of the proportionate share 78% (7/9ths) of the designated Employee contribution of PERS retirement costs.

RESOLUTION 09-2010

Finally, the attached Resolution 09-2010 is required by PERS per IRC (Internal Revenue Code) 414 (H)(2) to confirm tax deferred status of the CCSD’s payment of the designated Employee contribution of PERS retirement costs.

Attachments: Memorandum of Understanding between the CCSD and Cambria Firefighters/IAFF Local 4635 (IAFF)
Side Letter No. 1 Between the CCSD and IAFF Local 4635
Side Letter No. 2 Between the CCSD and IAFF Local 4635
Resolution 13-2010
Resolution 14-2010
Resolution 15-2010

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ SANDERS ___ CLIFT ___ CHALDECOTT ___ DE MICCO ___ MACKINNON _____

CAMBRIA COMMUNITY SERVICES DISTRICT

AND

*CAMBRIA FIREFIGHTERS /
INTERNATIONAL ASSOCIATION OF FIREFIGHTERS
IAFF LOCAL 4635*

MEMORANDUM OF UNDERSTANDING



APRIL 23, 2010 - APRIL 22, 2012

CCSD AND
 CAMBRIA FIREFIGHTERS / IAFF LOCAL 4635
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MEMORANDUM OF UNDERSTANDING

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CAMBRIA COMMUNITY SERVICES DISTRICT AND
CAMBRIA FIREFIGHTERS / IAFF LOCAL 4635

MEMORANDUM OF UNDERSTANDING
FOR THE PERIOD OF APRIL 23, 2010 – APRIL 22, 2012

1. DESIGNATION OF THE PARTIES

This Memorandum, of Understanding (MOU) is made by and between the Cambria Community Services District, a Special District, hereinafter called the CCSD, and the Cambria Firefighters / International Association of Firefighters IAFF Local 4635 hereinafter called the Union.

2. RECOGNITION

The Union replaces the CPFA per the attached email dated 4/11/08 and included in this MOU as Appendix B. Historically, the CPFA was formally recognized by Resolution 8-96 of the CCSD Board of Directors, effective July 1, 1996, as the majority representative of the Fire Service Unit. Resolution 8-96 is included with this MOU as Appendix "A".

3. COMPOSITION OF UNIT

The current classifications in the Fire Service Unit are as follows:

Fire Captain
Fire Engineer
Firefighter (Full-Time)

4. REPRESENTATION

- A. The CCSD and Union agree that Union officers and representatives shall be allowed to meet with CCSD representatives for the purpose of meeting and conferring in good faith. If such meetings occur, during work hours, reasonable numbers of participating employees will receive reasonable time off without loss of compensation when meeting and conferring with representatives of the CCSD.
- B. The Union agrees to provide the CCSD with a list of Union officers and representatives who are authorized to meet and confer on behalf of the Union and to conduct official Union business.
- C. The CCSD agrees that Union officers and representatives shall be given access to working locations during hours of work to conduct grievance investigations.
- D. The Union agrees that no overtime compensation shall be accrued by employees for hours spent meeting and conferring with the CCSD, or for the conduct of Union business.

5. USE OF CCSD FACILITIES

- A. The parties agree that the Union shall have the right to use CCSD bulletin board space allocated for Union material and notices at all work sites.

- B. Upon prior arrangement with the Fire Chief, the CCSD shall provide a meeting room in the Fire Station, if available, at no cost to the Union for the purpose of conducting Union meetings.

6. UNION DUES

- A. It is agreed that Union members shall remit their individual union dues independently.
- B. The Union shall indemnify and hold harmless the CCSD, its officers, agents and employees from any and all claims, demands, costs (except as noted in section 6A, above), expenses, or liability arising out of this section, arising from the implementation of this section.

7. CCSD (DISTRICT) RIGHTS

- A. The CCSD retains, solely and exclusively, all rights and authority of management that have not been expressly abridged or limited by the various provisions of CCSD Code Chapter 2.04: "Employer-Employee Relations". and Chapter 2.08: "Personnel System", or of this MOU.
- B. The sole and exclusive rights and authority of the CCSD that are not abridged by this MOU shall include, but not be limited to, the following:
 - 1. Those rights stated in CCSD Code Section 2.04.050: "District Rights"
 - 2. The right to determine the existence or non-existence of facts that are the basis for management decisions.
 - 3. The right to determine the nature, manner, and extent of services to be provided to the public, methods of financing; and types of equipment to be used.
 - 4. The right to establish, continue, discontinue, or modify policies, practices, or procedures, subject to the provisions of the Meyers-Milias-Brown Act.
 - 5. The right to determine the number, location, and types of its operations, and the methods, processes and materials to be employed, including the right to introduce new or improved methods or facilities; to discontinue processes or operations or to discontinue their performance by employees; the right to contract or sub-contract any work or operations of the CCSD; to determine the number of hours per day or per week operations shall be carried on, and the schedules thereof, subject to the provisions of the Meyers-Milias-Brown Act.
 - 6. The right to select, determine and schedule the number and types of employees required.
 - 7. The right to assign work to such employees in accordance with requirements determined, by management, consistent with provisions of established CCSD and Department rules, regulations, policies and procedures.
 - 8. The right to establish and change work schedules and assignments, subject to the provisions of the Meyers-Milias-Brown Act.

9. The right to transfer, reclassify, promote or demote employees, or to layoff, terminate, or otherwise relieve employees from duty for lack of work or other lawful reasons; to determine the facts of lack of work.
10. The right to make and enforce safety rules and work rules for the maintenance of discipline, and to take disciplinary action.
11. The right to determine and exercise the procedures and standards of selection for employment and promotion.
12. The right to enforce dress and grooming standards.
13. The right to determine the content and intent of job classifications.
14. The right to determine style and/or types of CCSD issued wearing apparel, equipment or technology to be used.
15. Subject to the provisions of the Meyers-Milias-Brown Act, the CCSD shall reserve all other prerogatives and responsibilities typically inherent to the CCSD, provided such prerogatives and responsibilities are not contrary to CCSD Code Chapter 2.04: "Employer-Employee Relations" or this MOU.

8. EMPLOYEE RIGHTS

Employees of the CCSD shall have the rights specified in CCSD Code Section 2.04.040: "Employee Rights".

9. UNION RIGHTS

- A. The CCSD will allow an employee to take leave for Union business if the Fire Chief determines that such leave will not be disruptive of CCSD or Department business.
- B. The CCSD will make available to the Union, in the same manner as to the public, the Agendas for CCSD Board Meetings.

10. NON-DISCRIMINATION

- A. The CCSD and Union agree that the provisions of this agreement shall be applied equally to all employees without favor or discrimination because of race, creed, age, national origin, sexual preference, political or religious affiliations, or disability.
- B. The CCSD and Union agree that neither party will unlawfully interfere, intimidate, restrain, coerce, or discriminate against any employee in his/her free choice to participate in Union activities, or to join the Union.

11. PERSONNEL FILES

- A. Material in the personnel file of a unit member that may serve as a basis for affecting the status of his/her employment will be made available for inspection by the involved employee in a reasonable manner.

- B. When information of a critical or derogatory nature is placed in the personnel file of a unit member, that unit member will be given notice and an opportunity to review and comment on that material. Such employee will have the right to have his/her own written comments attached to any such derogatory statement, within a reasonable time after such information is placed in his/her file.
- C. A unit member shall have the right to authorize, in writing, a representative to examine his/her personnel files.

12. REDUCTION IN WORK FORCE

When, in the judgment of the CCSD Board of Directors, it becomes necessary to make a reduction in the work force, whenever possible, such reduction shall be accomplished through attrition. If a reduction in the work force is necessary, layoffs shall be based on seniority within the classification targeted for elimination. The CCSD shall provide thirty (30) days written notice to the affected employee(s). Employees subject to layoff shall be eligible to voluntarily demote to a lower classification based on seniority in the lower classification. For these purposes, time served in any higher classification shall count toward seniority in any lower classification. Reinstatement from layoff shall be based on seniority where the vacancy occurs. Eligibility for reinstatement of an employee laid off shall be for a period of twenty-four (24) months from the effective date of the layoff. The date of reinstatement shall constitute the new hire date for medical and dental benefits including the HRA (Health Reimbursement Account) benefit as described herein.

13. GRIEVANCE PROCEDURE

- A. Purpose: It is the intent of this section to provide a method of communication through which the Union or an individual covered employee may have a complaint heard and decided in an orderly and fair manner. The Union or an individual covered employee may be represented in their dealings with the CCSD under this section by an agent of their choice.
- B. Definition: A grievance is a complaint of the Union or an individual covered employee concerning the application of:
 - 1. The administration of the conditions of employment, including job description, salary and benefits in force between the CCSD and the Union or individual employee.
 - 2. Working conditions within the control of the General Manager or the Fire Chief, including the CCSD or Department policies, procedures, rules and regulations, and for which no other procedures for orderly solution of such complaints exist.
- C. Informal Resolution (Level I): The Union or any covered employee shall first discuss the alleged grievance with the affected immediate supervisor within twelve (12) regular business days of the event causing the grievance. If the Union or individual employee is not satisfied with the supervisor's solution to the complaint, the grievance may then be entered into the next level of the grievance procedure (Level II).
- D. Formal Resolution (Level II): If a complaint or grievance is not resolved at Level I (informal resolution), the Union or affected employee may submit the complaint in writing to the General Manager within five (5) regular business days of receipt of such grievance. The

General Manager shall investigate and provide a written response to the Union or affected employee within ten (10) regular business days.

- E. Formal Resolution (Level III): If a complaint or grievance is not resolved at Level II, the Union or affected employee may appeal in writing to the General Manager for a hearing before the CCSD Board of Directors. Such appeal shall be delivered to the General Manager within no more than five (5) regular business days from the date of receipt of the General Manager's written findings under Level II of this procedure. Upon receipt of the written appeal for a hearing before the Board, the General Manager shall schedule a closed session of the Board to conduct the hearing. Such hearing may be held at the Board's next regular meeting or at any time within thirty (30) regular business days of the, General Manager's receipt of the appeal. At the written request of the appellant, such hearing shall be held in an open session of the Board. At such hearing, the appellant shall present such facts and opinions as deemed relevant. The Board shall also hear such evidence in support of the CCSD position as well as the recommendation of the General Manager. The Board may continue the hearing as deemed necessary. The Board shall render its decision within thirty (30) regular business days from the close of the hearing. The decision of the Board in such matters shall be final. For purposes of this section, a regular business day is any day in which the administrative offices of the CCSD are open for the business of the general public.

14. HOURS OF WORK AND WORK SCHEDULES

Covered employees may be assigned to a 40-hour workweek schedule, consisting of four (4) consecutive ten (10) hour work days, or a 56-hour (average) workweek schedule, consisting of twenty-four (24) hour work shifts that are scheduled in a manner so that each employee is assigned to duty an average of one third (1/3) of the days of a designated work period. The current 56-hour (average) workweek schedule consists of two consecutive 24-hour work shifts (48 consecutive duty hours) followed by four consecutive calendar days off (96 consecutive hours off duty).

15. OVERTIME

- A. Non-exempt employees assigned to a 56-hour (average) workweek schedule will receive pay for overtime as defined in the Fair Labor Standards Act (FLSA) (29.U.S.C.207k) and as described herein - overtime is defined as hours worked in excess of a total of 182 in a 24 day work period, as established by the CCSD.

Non-exempt employees assigned to a 40-hour (average) workweek schedule will receive pay for overtime for all hours worked in excess of 80 hours in a 14-day work period, as established by the CCSD.

- B. For purposes of calculating overtime hours, approved leave (holiday, vacation, sick leave, paid administrative leave, compensatory time off, and bereavement leave) shall be considered time worked. The following shall not be considered time worked for purposes of calculating overtime hours : unpaid leave, suspensions, paid administrative leave relating to the implementation of disciplinary action, workers compensation leave, and 4850 leave.
- C. All overtime shall be paid at a rate of one and one-half (1 ½) times the regular hourly rate of pay.

16. COMPENSATORY TIME

In lieu of overtime pay, covered employees may accrue compensatory time off (CTO). Accrued CTO may be taken as paid leave in the same manner as vacation leave, or may be converted to cash at the request of the employee, and with the approval of the CCSD. All CTO not taken as paid leave or converted to a cash payment prior to the first full pay period in June of each year shall be automatically converted to a cash payment to the employee before the end of the fiscal year.. At the written request of the employee, the CCSD General Manager may authorize a carryover of accrued CTO from one fiscal year to the next in an amount not to exceed 40 hours (for employees assigned to a 40-hour week) or 56 hours (for employees assigned to a 56-hour average week). Requests for carryovers must be submitted in writing to the General Manager no later than June 15th each year.

17. CALL BACK

Each non-exempt employee who responds to a call-back from off-duty status shall be compensated at a minimum of two (2) hours for each response. If the actual call back event extends beyond two (2) hours, all time worked will be compensated on an hour for hour basis and will be counted as hours worked for purposes of overtime calculations.

18. HOLIDAYS

A. For 40 hour per week employees, the following are the eleven standard paid holidays observed by the CCSD:

New Years Day	Independence Day	Thanksgiving Day
Martin Luther King Day	Labor Day	Day After Thanksgiving
President’s Day	Columbus Day	Christmas Day
Memorial Day	Veterans Day	

In lieu of Lincoln’s Birthday, Admissions Day and the half day for Christmas Eve/New Year’s Eve, float holiday time shall be provided each employee employed by the CCSD on July 1 of each year, provided the employee was employed continuously by the CCSD on or before the previous January 1st. Float holiday hours will be accrued on July 1st of each year based on the following chart:

Regular # of hours/day	Total # of Holiday Hrs/Yr		11 Std Holiday Hours/Yr		July 1 st Float Holiday Hours to Accrue
8	110		88		22
9	110		98		12
10	110		110		0
24	154		Accrue biweekly		Accrue biweekly
<i>Per Section 22 C – regular part time employees shall receive holiday pay on a pro rata basis:</i>					

B. In lieu of time off on holidays, covered employees assigned to a 56-hour workweek shall accrue 5.92 hours of holiday leave per 14-day payroll period for a total of 154 hours per year (based on 110 hours per year times the conversion factor of 1.4). Such holiday leave may be

taken as paid leave in the same manner as vacation leave or CTO, or may be converted to a cash payment at the request of the employee, and the approval of the CCSD. All holiday leave not taken as paid leave or converted to a cash payment prior to the first full pay period in June of each year shall be automatically converted to a cash payment before the end of the fiscal year. Holiday leave may not be carried over from one fiscal year to the next.

- C. Unless otherwise provided in this section, for 40-hour per week employees, when a holiday listed herein falls on a covered employee's regular day off, such employee shall be assigned an alternate day off within the payroll period in lieu of the actual holiday. Unless directed otherwise by the Fire Chief, such alternate day off shall be assigned to the scheduled work day either immediately following, or immediately preceding the affected holiday.
- D. Regular part-time employees shall accrue holiday leave on a pro rata basis according to hours worked.
- E. Balances in the holiday/float holiday accrual bank existing at the end of the first full pay period in June shall automatically be converted to a cash payment to the employee on the last paycheck in June unless State or Federal regulations indicate differently.

19. VACATION

- A. Covered Employees assigned to a 40-hour workweek schedule shall accrue vacation leave as follows:
 - Ø From the date of hire through the end of the 5th year of service (60 months):
3.08 hours biweekly (80 hrs/yr)
 - Ø 5 through the end of the 10th year of service (120 months):
4.61 hours biweekly (120 hrs/yr)
 - Ø 10 through the end of the 15th year of service (180 months):
6.15 hours biweekly (160 hrs/yr)
 - Ø 15 years and one day or more (180 months plus one day):
7.69 hours biweekly (200 hrs/yr)
- B. Covered employees assigned to a 56-hour average workweek schedule shall accrue vacation leave as follows:
 - Ø From the date of hire through the end of the 5th year of service (60 months):
4.31 hours biweekly (112 hrs/yr)
 - Ø 5 through the end of the 10th year of service (120 months):
6.46 hours biweekly (168 hrs/yr)
 - Ø 10 through the end of the 15th year of service (180 months):
8.62 hours biweekly (224 hrs/yr)
 - Ø 15 years and one day or more (180 months plus one day):
10.77 hours biweekly (280 hrs/yr)

- C. As of the end of the first full pay period in June of each year, an employee shall have an accrual balance of no more than the number of vacation hours he/she is entitled to earn in two years of employment. If an employee's accrued vacation balance exceeds such accrual limitation, the employee shall be paid cash for the number of excess unused vacation hours on the last paycheck in June of each year. An exception to the number of hours carried over may be made at the discretion of the General Manager.

20. SICK LEAVE

- A. Each full-time employee, assigned to a 40-hour workweek, shall accrue sick leave from the date of employment at the rate of 4.6 hours per 14-day payroll period (or 120 hours per year).
- B. Each full-time employee, assigned to a 56-hour average workweek, shall accrue sick leave from the date of employment at the rate of 6.4 hours per 14-day payroll period (based on 120 hours per year times the conversion factor of 1.4).
- C. Regular part-time employees shall accrue sick leave on a pro rata basis according to hours worked.
- D. Unused sick leave may be accumulated without limit.
- E. Sick leave may be taken for such reasons as personal illness or injury; required attendance of an employee to care for a sick or injured spouse, child, or other immediate family member residing with the employee; medical or dental appointments.
- F. Upon termination of employment in good standing of a full-time or regular part-time employee, such employee shall be paid for 50% of accumulated unused sick leave, to a maximum of 900 hours for employees assigned to a forty-hour workweek (50% times 900 hours = 450 hours possible), and to a maximum of 1260 hours for employees assigned to a 56-hour average workweek (50% times 1260 = 630 hours possible).
- G. Employees may voluntarily transfer up to forty (40) hours of unused sick leave per fiscal year in one (1) hour increments to a "sick leave bank" under the conditions established herein. The sick leave transfer shall be on an hour for hour basis and subject to the following conditions:
 - 1. The employee donating the sick leave must have a minimum of eighty (80) hours of accrued sick leave available after the donation. No transfers of sick leave shall be allowed when the donating employee is terminated, separated or retires from the CCSD within nine (9) months after the donation. All transfers to the "sick leave bank" shall be non-reversible and donations shall be processed on the CCSD's Personnel Action Form in the same manner as any other leave request.
 - 2. Employees eligible to receive sick leave hours from the "sick leave bank" must have been employed by the CCSD for a minimum of eighteen (18) months, have exhausted all paid leave and are suffering from a long term illness or injury that will result in the loss of work for a period of at least twenty consecutive (20) working days. These "sick leave bank" provisions shall extend to the required attendance of an employee for the care of a spouse, child or other immediate family member residing with the employee.

The General Manager shall review, approve, modify or deny requests for use of the "sick leave bank" based on the employee requests and the criteria established in this Section.

3. Employees utilizing the "sick leave bank" may integrate these benefits with the provisions of the Section of this MOU entitled "*State Disability Insurance*" for SDI integration, as well as Worker's Compensation integration, provided however, that the total compensation from these sources combined shall not exceed the employee's base salary.
 4. The CCSD reserves the right to request additional information on the nature of the injury or illness and/or require verification from a medical doctor regarding the diagnosis prior to making an eligibility determination.
 5. The maximum sick leave available for use by an eligible employee during any twelve (12) month period shall be the lesser of 1056 hours or the amount of sick leave available in the "sick leave bank". Allocation of hours from the "sick leave bank" shall commence on the date that all other leave of the requesting employee is exhausted. Subsequent eligibility by additional employees for use of the "sick leave bank" shall result in the concurrent use of available hours in the "sick leave bank".
- H. A sick leave incentive plan shall be provided for the conversion of twenty four (24) hours of sick leave to vacation or pay if no sick leave is used by an employee during the calendar year provided that the employee was employed continuously from January 1st through December 31st. The employee must request the conversion during the month of January for the previous calendar year. Failure to request the conversion during January will result in ineligibility for conversion for the previous calendar year. All requests for conversion are non-reversible and shall require prior approval by the General Manager.

21. BEREAVEMENT LEAVE

- A. Covered employees shall be eligible for a temporary leave of absence without loss of compensation, upon the death of any member of the immediate family. Such leave shall not exceed five calendar days per year (40 hours total for a 40 hr/wk employee or 56 hours for a 56 hr/wk employee). After use of bereavement leave has been exhausted in any calendar year, a covered employee may use other paid leave including sick leave, if necessary, for this purpose.
- B. For purposes of this section, members of the immediate family shall be defined as mother, father, husband, wife, son, daughter, brother, sister, grandmother, grandfather, and guardian with whom the employee has lived. These definitions shall include "in-law" relationships in each case and "step" relationships in the case of parents and children.

22. JURY DUTY

Covered employees who are called or required to serve as a trial juror, upon notification and appropriate verification submitted to the Fire Chief, shall be entitled to be absent from his/her duties with the CCSD during the period of such service or while necessarily being present in court as a result of such call. The employee's normal compensation shall be continued during such

period of jury duty. The employee shall relinquish to the CCSD any compensation received for jury service.

23. CLOTHING AND BOOT ALLOWANCE

The CCSD shall provide all covered employees with a clothing and safety shoe allowance of \$600.00 per year, paid in a single payment by separate check in July of each year. Covered employees shall purchase and maintain a minimum of two sets of uniform clothing (pants and shirt) and one pair of CAL-OSHA approved fire safety boots (station boots). Uniform clothing and boots shall be maintained fully serviceable, clean, and free of signs of wear. Uniform items and boots that are faded, torn, or show similar signs of over use may not be worn while on duty, and must be replaced at the sole cost of the employee.

24. HEALTH BENEFITS

A. For all regular employees working half-time or more, the CCSD will pay 95% of the premiums for employee and dependent coverage for the lowest cost plan offered through the PERS system. In the event an employee elects a higher cost coverage, the employee shall pay the increased cost for that plan. CCSD premium payments apply to retirees and their dependents as applied to active employees and their dependents.

B. In the event that legislation is passed allowing for local PERS agencies to reduce contributions for retiree health insurance coverage, all employees retiring after the effective date of such legislation shall be provided health insurance coverage at the same ratio as current employees. Employees retiring prior to such legislation shall have insurance coverage as currently provided.

C. HEALTH REIMBURSEMENT ACCOUNT (HRA)

(i) **Regular employees**, after completion of their probationary period, shall be eligible for the Health Care Reimbursement Program.

Eligible employees shall receive a credit of \$1300 in the approved program for eligible reimbursable costs January 1st each year. This program shall be administered by an approved third party provider and shall conform to all applicable laws, rules and regulations.

(ii) **Probationary employees** shall become eligible for this benefit upon successful completion of their probation. The benefit is pro-rated for new employees and is not retroactive. It takes effect with the next full pay period after passing probation. Employer contributions are \$50 per pay period for the remaining periods in the calendar year after passing probation. Reinstated employees would be covered by this section.

Promotional probationary employees are not subject to the same guidelines as new probationary employees. Promotional probationary employees are covered under paragraph (i) above as a regular employee.

(iii) **Part-time employees** hired after July 1st 2006 are eligible for a pro-rated portion of the benefit. For example, half-time employees will be eligible for \$25 per pay period after successfully passing probation. Non-probationary half-time employees are eligible for

\$650 on January 1st. Full-time employees who convert to a part-time schedule will also have this benefit pro-rated based on their average hourly work schedule.

(iv) **Retired Employees**

Retirees who qualify for this benefit:

§ The benefit extends into retirement for existing Union employees (as of July 1st 2006) and the benefit extends to employees who retired between July 1st 2004 and June 30th 2006.

Retirees who do not qualify for this benefit:

§ Employees hired on or after July 1st 2006 will not be eligible for this benefit after separation from the CCSD whether through retirement, voluntary separation, or any other means.

§ The benefit does not extend into retirement if the employee did not retire from the CCSD, but retires from another agency.

§ This benefit does not extend to people who retired before July 1st 2004 – as the benefit did not exist for retirees before July 1st 2004.

§ Upon death of the retired employee, this benefit does not extend to the spouse of the retired employee.

25. DENTAL INSURANCE

A Dental Insurance policy will be provided for each unit member and his/her dependents. The CCSD shall pay 95% of the cost of employee and dependent coverage for such plan.

26. LIFE INSURANCE

A Group Life Insurance Plan will be provided with a \$25,000 life insurance policy for each unit member, a \$1,000 policy for each employee's spouse, and a \$1,000 for each employee's dependent under the age of 21. The CCSD will pay the full monthly premium for each unit member, spouse, and dependent children.

27. DOMESTIC PARTNERS

Domestic partners (as defined by Family Code Section 297 and registered with the State of California) shall be included as dependents and eligible for the specific benefits described in Articles 24, 25 and 26.

By extending to an employee the specific benefits defined by this Article, the CCSD does not intend to confer or imply any other unspecified benefits to such employee, or to the employee's domestic partner.

28. RETIREMENT

A. The CCSD provides a Retirement Program for all regular employees working half-time or more. The Retirement Program may be provided through contract with the California Public Employees Retirement System (PERS), as is currently provided and may be integrated with Federal Social Security Program, as is currently provided. The CCSD shall provide the PERS 3% @ 50 public safety retirement plan for covered employees, including single highest year computation.

- B. Effective April 23, 2010, employees shall begin paying 2% of the employee portion of the PERS retirement contributions. (i.e. Employee shall pay 2% of the designated employee portion and the CCSD shall pay 7% of the designated employee portion for a total designated employee share contribution of 9% of wages.)
- C. The employee's share of mandated Social Security contributions is paid 100% by the employee, by payroll deduction. The employer's share of mandated Social Security contributions is paid 100% by the employer.

29. STATE DISABILITY INSURANCE (SDI)

The CCSD shall provide for the integration of SDI benefits with sick leave or vacation leave on a pro rata basis. The procedure shall not allow the employee to receive more than he/she would have received if the employee were on regular duty, but shall allow the employee to receive a full salary for as long as his/her sick leave and vacation leave will allow through such integrated use.

30. ADVANCEMENT IN SALARY (MERIT ADJUSTMENTS)

- A. The salary range set forth for each classification is divided into five (5) steps that are implemented as follows. Salary steps within a range are typically established in five percent (5%) increments.
- B. Typically, upon appointment to any classification within the CCSD system, an employee is placed at the beginning ("A") step of the range. Upon determination of the General Manager that the needs of the CCSD and the qualifications of the employee so warrant, a newly appointed employee may be assigned to any step in the salary range.
- C. Progression from one step in a salary range to the next shall be based upon a satisfactory written performance evaluation provided by the Fire Chief and accompanied by a recommendation to the General Manager to implement a step increase. The decision to implement such increase shall rest with the General Manager.
- D. Progression from the initial step in the range to the next step will typically occur upon the satisfactory completion of a one year probationary period. All subsequent salary increases within the salary range shall typically occur at one-year intervals, based on satisfactory performance.
- E. Covered classifications are assigned to salary ranges as provided in Appendix "C" attached.

31. SALARY

All salary increases to be implemented during the term of this agreement shall occur in the first full payroll period following the effective date identified below. Refer to Appendix C for salary chart.

- A. For the period of 7/3/2009 through 4/23/2010, Fire Captains and Fire Engineers shall receive a retroactive salary increase of 2%.

- B. Effective 4/23/2010: Fire Captains and Fire Engineers shall receive a salary increase of 4.1% (over the 7/1/2008 salary rates).
- C. Effective with the first full payroll period following April 23, 2011, a cost-of-living increase shall be based upon the national annual index for cost-of-living increases for Social Security recipients and shall not exceed 2.5%. Employee pay will not be reduced if the national annual index is a negative percentage (less than 0%). Employee pay will not be increased if Social Security recipients are given a flat rate amount in lieu of a percentage based increase.
- D. *Longevity Pay*
Upon completion of 10 years (120 months) of continuous employment with the CCSD, covered employees will receive a 5% increase in base salary. Upon completion of 15 years (180 months) of continuous employment with the CCSD, covered employees will receive an additional 2.5% increase in base salary (resulting in a 7.5% overall increase). Upon completion of 20 years (240 months) of continuous employment with the CCSD, covered employees will receive an additional 2.5% increase in base salary (resulting in a 10.0% overall increase). Qualification for each increase shall be based on an employee's original date of hire with the CCSD. Such increases shall be applied at whatever salary range and step the employee occupies after becoming eligible.
- E. *Accrual Cash Outs*
Accrual cash outs shall be paid on the employee's base pay rate only. All overtime pay, incentive pay including merit, longevity, allowances and other specialty pay is excluded from all accrual cash out calculations.
- F. The following agencies have comprised the market survey for prior MOUs. In the event any of these agencies are no longer in operation at the time of the next survey, the survey may be conducted with the remaining agencies.

Atascadero FD	Morro Bay FD
Arroyo Grande FD	Paso Robles FD

32. SALARY AND BENEFITS CONVERSION

- A. *The Multiplier*
When a covered employee is transferred from one work schedule to another (e.g. 40-hour to 56-hour average), hourly rates of pay, leave accruals, overtime pay and all other pay and benefits that are affected by an hourly computation shall be converted to the appropriate proportional amount. The conversion factor from a 40-hour week to a 56-hour average week shall be 0.714 . The conversion factor from a 56-hour average week to a 40-hour week shall be 1.4.
- B. *Modified Duty*
When a covered employee is assigned to a modified duty position, due to illness or injury, such assignment shall be on a 40-hour week basis. Such assignment shall occur at the sole discretion of the Fire Chief, and shall only be made when there is sufficient benefit to the CCSD to warrant such assignment.

33. WORKING OUT OF CLASS

Normal Out of Class Pay: Covered employees who are assigned by the Fire Chief or the CCSD General Manager to work in a higher salary range for more than 48 consecutive work hours (for 24-hour shift employees) or 20 consecutive work hours (for 10-hour shift employees) in any period shall be paid for the entire period they are assigned to work in such higher classification at the "A" step of the assigned higher salary range, provided that such out of class pay shall not be less than 5% above the assigned employee's normal pay rate. This provision does not apply to opportunities for Acting Chief assignments.

34. PROMOTIONAL ADVANCES

When a covered employee is promoted to a higher classification, he/she will typically be placed at a step in the salary range of the new position which will result in a salary increase of at least 5%. In the event that the top step ("E") of the new range does not allow for a 5% increase, the appointment shall be made to the top ("E") step of the promotional position's range.

35. POLICY DEVELOPMENT

It is recognized that the CCSD and the Fire Department are continuously involved in developing methods to improve the delivery of services to the public and to increase operational effectiveness. To this end, the CCSD will consult with the Union over the development of new policies, procedures, rules and regulations; the modification of existing policies, procedures, rules and regulations; the introduction of new methods and technologies to department operations, as deemed necessary during the term of this agreement. Due consideration will be given to the interests of the Union in the implementation of any such policies, procedures, rules and regulations or the implementation of new methods or technologies.

36. SEVERABILITY

If any section of this MOU shall be found invalid or unlawful by reason of existing or subsequently enacted legislation, or by judicial authority, all other sections of this MOU shall remain in full force and effect for the duration of the term of this MOU.

37. TERM OF MEMORANDUM OF UNDERSTANDING

The term of this MOU shall be from April 23, 2010 through April 22, 2012. If either party requests modification or extension of the MOU by January 1, 2012, then meeting and conferring shall commence no later than February 1, 2012, to strive for such modification or extension.

Provided, however, on mutual agreement of the parties, items subject to the meet and confer process may be opened for discussion with the exception of wages and retirement benefits.

The undersigned have signed this Memorandum of Understanding as of the dates indicated below.

CAMBRIA COMMUNITY SERVICES DISTRICT:

By: _____
Tammy A. Rudock
General Manager

Date: _____

**CAMBRIA FIREFIGHTERS /
INTERNATIONAL ASSOCIATION OF FIREFIGHTERS IAFF LOCAL 4635**

By: _____
William S. Hollingsworth
President, IAFF Local 4635
CCSD Fire Captain

Date: _____

APPENDICES

- "A" RESOLUTION 8-96 ADOPTED FEBRUARY 26, 1996
(Union formally recognized by CCSD effective July 1, 1996)

- "B" ESTABLISHMENT OF LOCAL 4635 PER NOTICE DATED APRIL 11, 2008

- "C" SALARY RANGES FOR JULY 3, 2009 THROUGH APRIL 22, 2012

APPENDIX A

BOARD OF DIRECTORS CAMBRIA COMMUNITY SERVICES DISTRICT

RESOLUTION 8-96

DATE: FEBRUARY 26, 1996

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT RECOGNIZING THE CAMBRIA PROFESSIONAL FIREFIGHTERS ASSOCIATION AS THE EXCLUSIVE REPRESENTATIVE OF THE FIRE SERVICE UNIT

WHEREAS, the Services Employees International Union (AFL-CIO, Local 817), hereinafter called "Union" has been the duly recognized service representative of the Fire Service Unit, hereinafter called "Unit", since January 26, 1987; and

WHEREAS, on January 19, 1996 the District received a petition for change in representation from the Unit; and

WHEREAS, said Unit voted to withdraw from the "Union"; and

WHEREAS, on January 19, 1996 the District received a petition for formal recognition of the Cambria Professional Firefighters Association as the exclusive representative of the Unit, hereinafter called "Association"; and

WHEREAS, the District finds that the request for change in representation and formal recognition petitions are consistent with the District's Employer-Employee Relations Ordinance 6-86.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Cambria Community Services District as follows:

- 1.) That the incumbent exclusive employee organization no longer represents the majority of employees of the Fire Service Unit.
- 2.) That the Cambria Professional Firefighters Association shall be the exclusive representative of the Fire Service Unit.
- 3.) That the following classifications shall be assigned to the Fire Service Unit: Fire Captain/Fire Prevention Officer, Fire Engineer, and Firefighter. .
- 4.) That the petition for recognition of the Fire Service Unit is consistent with the provision of District Ordinance 6-86.
- 5.) That the effective date of the exclusive recognition shall be July 1, 1996.

On the motion of Director Child, seconded by Director May, and the following roll call vote, to wit:

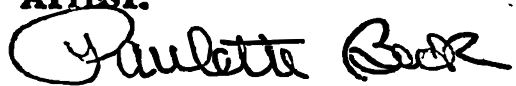
AYES: Directors Angel, Chaldecott, Child, May and Perkins

NOES:

ABSENT:

Resolution 8-96 is hereby adopted.


Reginald Perkins
President, Board of Directors

ATTEST:

Paulette Beck
Secretary, Board of Directors

APPENDIX "B"

Tammy Rudock

From: Bill Hollingsworth
Sent: Friday, April 11, 2008 3:34 PM
To: Tammy Rudock; Bryan Boca; Bob Putney; Mark Miller
Subject: Establishment of Local 4635

The Cambria Professional Firefighter's Association is pleased to announce a formalized relationship with both the International Association of Fire Fighters (IAFF) and the California Professional Firefighters (CPF) in the establishment of union Local 4635. Our association unanimously voted that this affiliation was in the best interest of all personnel. In the past, our association has had a good working relationship, and a commitment to that ideal, with fire department management, CCSD management and CCSD board members. With the establishment of Local 4635, we would like to reiterate that commitment. We are looking forward to working with management, office staff, other department staff... the CCSD as a whole, to continue to make Cambria CSD Fire Department, and the CCSD an excellent place to work.

IAFF Local 4635 president,

William S. Hollingsworth

Captain / Paramedic
Cambria Fire Department
2850 Burton Drive
Cambria, CA 93428
phone: (805) 827-6240
fax: (805) 827-6242
whollingsworth@cambriacsd.org

APPENDIX C
CAMBRIA COMMUNITY SERVICES DISTRICT
FIRE SERVICE UNIT

**EFFECTIVE RETROACTIVE PERIOD OF
JULY 3, 2009 THROUGH APRIL 22, 2010**

POSITION TITLE	A	B	C	D	E	10 year	15 year	20 year
						5% over "E"	7.5% over "E"	10% over "E"
						<u>L1</u>	<u>L2</u>	<u>L3</u>
FIRE CAPTAIN (Sal Incrs: 2% over 7/1/08)	5194	5453	5726	6012	6313	6628	6786	6944
FIRE ENGINEER (Sal Incr: 2% over 7/1/08)	4307	4523	4749	4986	5236	5497	5628	5759

EFFECTIVE APRIL 23, 2010

POSITION TITLE	A	B	C	D	E	10 year	15 year	20 year
						5% over "E"	7.5% over "E"	10% over "E"
						<u>L1</u>	<u>L2</u>	<u>L3</u>
FIRE CAPTAIN (Sal Incrs: 4.1% over 7/1/08)	5300	5565	5844	6136	6443	6765	6926	7087
FIRE ENGINEER (Sal Incrs: 4.1% over 7/1/08)	4396	4616	4847	5089	5343	5611	5744	5878

EFFECTIVE APRIL 23, 2011

POSITION TITLE	A	B	C	D	E	10 year	15 year	20 year
						5% over "E"	7.5% over "E"	10% over "E"
						<u>L1</u>	<u>L2</u>	<u>L3</u>
FIRE CAPTAIN (Salary Increase: to be determined per Section of this MOU entitled: Salary)								
FIRE ENGINEER (Salary Increase: to be determined per Section of this MOU entitled: Salary)								

Note 1: L1, L2 and L3 shown above represent longevity pay based on assumption an employee is on E Step of their classification. If an employee is on a lower step, longevity pay shall be based on their actual rate of pay.

Note 2: All salary increases to be implemented during the term of this agreement shall occur with the first full payroll period following the effective date identified above.



CAMBRIA COMMUNITY SERVICES DISTRICT

P.O. Box 65 • Cambria, CA 93428 • Telephone: (805) 927-6223 • Fax: (805) 927-5584

SIDE LETTER NO. 1 TO MEMORANDUM OF UNDERSTANDING DATED APRIL 23, 2010 – APRIL 22, 2012

BETWEEN

THE CAMBRIA COMMUNITY SERVICES DISTRICT (CCSD) AND CAMBRIA FIREFIGHTERS/IAFF LOCAL 4635 (IAFF)

The CCSD and IAFF agree to this side letter to the MOU dated April 23, 2010, through April 22, 2012, between the parties, which effectively results in a temporary employee “give back” of one-half of the funding for employee HRAs (Health Reimbursement Accounts) effective January 1, 2010, through June 30, 2010. Thus, employees will not receive a \$1,300 HRA credit in 2010, but rather \$650 for the period July 1, 2010 through December 31, 2010. All HRA benefit provisions contained within the MOU shall remain in place, however, including retiree qualification provisions.

The CCSD and IAFF agree that the purpose of the temporary employee “give back” of one-half of the HRA funding is for contribution to the CCSD’s Proposition 1A Contingency Plan. As a result of the State of California’s budget woes, Proposition 1A (Prop 1A) was suspended to provide the State with a mechanism to “borrow” up to 8% of county, city, and special district property tax revenues.

The State of California, through San Luis Obispo County, will “take away” approximately \$157,000 of the CCSD’s property tax proceeds to “balance” its budget for FY 2009/2010. At its October 1, 2009, regular meeting, the CCSD Board of Directors approved Resolution 46-2009 and a Proposition 1A Contingency Plan (attached), which included reductions in personnel costs, identifying one-half of the funding for all CCSD employee HRAs (including Management/Confidential and SEIU Local 620) in calendar year 2010.

Therefore, it is understood and agreed that one-half of the annual funding (\$650) of employee HRAs will be made on or about July 1, 2010.

CAMBRIA COMMUNITY SERVICES DISTRICT

BY: _____ DATE: _____
Tammy A. Rudock, General Manager

CAMBRIA FIREFIGHTERS LOCAL 4635 IAFF

BY: _____ DATE _____
Bill Hollingsworth, President



CAMBRIA COMMUNITY SERVICES DISTRICT

P.O. Box 65 • Cambria, CA 93428 • Telephone: (805) 927-6223 • Fax: (805) 927-5584

SIDE LETTER NO. 2 TO MEMORANDUM OF UNDERSTANDING DATED APRIL 23, 2010 – APRIL 22, 2012

BETWEEN

**THE CAMBRIA COMMUNITY SERVICES DISTRICT (CCSD) AND
CAMBRIA FIREFIGHTERS/IAFF LOCAL 4635 (IAFF)**

The CCSD and IAFF agree to this side letter to the MOU dated April 23, 2010, through April 22, 2012, providing that effective April 23, 2010, all new hire IAFF members will pay the entire designated employee share of PERS retirement contributions. (The current rate is 9% of wages and is subject to change.) This will be incorporated into the CCSD Code via Ordinance, thereby eliminating from future negotiations.

CAMBRIA COMMUNITY SERVICES DISTRICT

BY: _____ DATE: _____
Tammy A. Rudock, General Manager

CAMBRIA FIREFIGHTERS LOCAL 4635 IAFF

BY: _____ DATE _____
Bill Hollingsworth, President



CAMBRIA COMMUNITY SERVICES DISTRICT
RESOLUTION 13-2010

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
RATIFYING MEMORANDUM OF UNDERSTANDING WITH
CAMBRIA FIREFIGHTERS/INTERNATIONAL ASSOCIATION OF
FIREFIGHTERS (IAFF) LOCAL 4635

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Ratifies the Memorandum of Understanding (MOU) between the CCSD and the Cambria Firefighters/IAFF Local 4635, for the period from April 23, 2010 through April 22, 2012; and
2. Ratifies the Side Letter No. 1 to the MOU between the CCSD and IAFF Local 4635, and expresses its appreciation to IAFF Local 4635 for their concessions related to their 2010 HRA benefit; and
3. Ratifies the Side Letter No. 2 to the MOU between the CCSD and IAFF local 4635 related to new hire IAFF employees - PERS retirement/Employee portion; and
4. Ratifies the authorization of the General Manager to execute the MOU, Side Letter No. 1, and Side Letter No. 2 on behalf of the Cambria Community Services District.

PASSED AND ADOPTED THIS 22nd day of April 2010.

Gregory W. Sanders, President
Board of Directors

APPROVED AS TO FORM:

Tim Carmel
District Counsel

ATTEST:

Kathy A. Choate
District Clerk



RESOLUTION 14-2010

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
REPORTING THE PAYMENT OF MEMBER CONTRIBUTIONS TO THE
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

WHEREAS, the governing body of the Cambria Community Services District has the authority to implement Government Code Section 20691; and

WHEREAS, per Resolution 42-2008 dated December 15, 2008, the CCSD Board of Directors approved the 100% payment of member contributions to the California Public Employees Retirement System for all regular CCSD employees; and

WHEREAS, the governing body of the Cambria Community Services District has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer; and

WHEREAS, one of the steps in the procedures to implement Government Code Section 20691 is the adoption by the governing body of the Cambria Community Services District of a resolution to report said Employer Paid Member Contributions (EPMC).

NOW THEREFORE, BE IT RESOLVED, the Board of Directors of the Cambria Community Services District has identified the following conditions for the purpose of its election to pay EPMC:

1. This benefit shall consist of the CCSD paying 78% (7/9ths) of the normal member contributions as EPMC for the Cambria Firefighters/IAFF Local 4635 in the CCSD's employ on April 22, 2010;
2. This benefit shall consist of paying 0% of the normal member contributions as EPMC for all new hire Cambria Firefighters/IAFF Local 4635, effective April 23, 2010;
3. This benefit shall consist of paying 0% of the normal member contributions as EPMC for eligible CCSD Reserve Firefighters; and
4. This benefit shall consist of paying 100% of the normal contribution as EPMC for all other regular CCSD employees.

BE IT FURTHER RESOLVED that this Resolution supersedes anything inconsistent, including but not limited to, Resolution 42-2008.

PASSED AND ADOPTED THIS 22nd day of April 2010.

Gregory W. Sanders, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Tim Carmel
District Counsel



RESOLUTION 15-2010

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT FOR EMPLOYER PICK-UP – IRC 414 (H)(2)

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

WHEREAS, the CAMBRIA COMMUNITY SERVICES DISTRICT has the authority to implement the provisions of section 414(h)(2) of the Internal Revenue Code (IRC); and

WHEREAS, the Board of Administration of the Public Employees' Retirement System adopted its resolution regarding section 414(h)(2) IRC on September 18, 1985; and

WHEREAS, the Internal Revenue Service has stated in December 1985, that the implementation of the provisions of section 414(h)(2) IRC pursuant to the Resolution of the Board of Administration would satisfy the legal requirements of section 414(h)(2) IRC; and

WHEREAS, the CAMBRIA COMMUNITY SERVICES DISTRICT has determined that even though the implementation of the provisions of section 414(h)(2) IRC is not required by law, the tax benefit offered by section 414(h)(2) IRC should be provided to its employees who are members of the Public Employees' Retirement System:

NOW, THEREFORE, BE IT RESOLVED:

- I. That the CAMBRIA COMMUNITY SERVICES DISTRICT will implement the provisions of section 414(h)(2) Internal Revenue Code by making employee contributions pursuant to California Government Code section 20691 to the Public Employees' Retirement System on behalf of its employees who are members of the Public Employees Retirement System. "Employee contributions" shall mean those contributions to the Public Employees' Retirement System which are deducted from the salary of employees and are credited to individual employee's accounts pursuant to California Government Code section 20691.
- II. That the contributions made by the CAMBRIA COMMUNITY SERVICES DISTRICT to the Public Employees' Retirement System, although designated as employee contributions, are being paid by the CAMBRIA

COMMUNITY SERVICES DISTRICT in lieu of contributions by the employees who are members of the Public Employees' Retirement System.

- III. That employees shall not have the option of choosing to receive the contributed amounts directly instead of having them paid by the CAMBRIA COMMUNITY SERVICES DISTRICT to the Public Employees' Retirement System.
- IV. That the CAMBRIA COMMUNITY SERVICES DISTRICT shall pay to the Public Employees' Retirement System the contributions designated as employee contributions from the same source of funds as used in paying salary.
- V. That the amount of the contributions designated as employee contributions and paid by the CAMBRIA COMMUNITY SERVICES DISTRICT to the Public Employees' Retirement System on behalf of an employee shall be the entire contribution required of the employee by the Public Employees' Retirement Law (California Government Code sections 20000, et seq.).
- VI. That the contributions designated as employee contributions made by CAMBRIA COMMUNITY SERVICES DISTRICT to the Public Employees' Retirement System shall be treated for all purposes, other than taxation, in the same way that member contributions are treated by the Public Employees' Retirement System.

PASSED AND ADOPTED this 22nd day of April 2010.

Gregory W. Sanders, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Tim Carmel, District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.B.**

FROM: Tammy Rudock, General Manager

Meeting Date: April 22, 2010

Subject: Consider Adoption of Resolution
17-2010 Supporting Utilities Department
Restructuring for Succession Planning
and Lifting Hiring Freeze for Related
Personnel Recruitments

RECOMMENDATIONS:

Adopt Resolution 17-2010 supporting Utilities Department restructuring for succession planning and lifting hiring freeze for related personnel recruitments.

FISCAL IMPACT:

Vacant Water Operator and Wastewater Operator positions are currently budgeted. Depending upon the recruitment schedule, there could be some overlap personnel costs (about one month's worth) pending the upcoming retirement of our Sr. Wastewater Operator in July. There is a projected surplus in the Wastewater Operating Budget, largely as a result of the Operator vacancy, which shall cover the approximate overlap of \$9,000 in personnel costs.

The proposed salary range for the newly created Assistant Utilities Supervisor position is \$5,249 - \$6,381. It is a management exempt position.

DISCUSSION:

The CCSD has endured recent retirements in the Utilities Department resulting in gaps in systems and institutional knowledge. Last year, Bryan Bode's (AGM/Utilities Manager) retirement after 30+ years of service to the CCSD; this past February, Pat Clarke's (Sr. Water Operator) retirement after 26 years of service to the CCSD; and this coming July, Andy Dreyfus' (Sr. Wastewater Operator) retirement after 18 years of service to the CCSD. Other senior and supervising Utilities employees have plans to retire as well within the next couple of years. Succession planning is immediately necessary for the continued operational viability of the CCSD's water and wastewater systems.

Staff met with the Utilities Committee on April 6th and April 14th for input and planning discussions. The Utilities Committee supports and recommends restructuring of the Utilities Department to accommodate the creation of an assistant supervisory position that will initially have "hands on" wastewater operations duties. That will enable a quick training transition between the soon-to-be-retired Sr. Wastewater Operator and new hire, while providing for a leadership track opportunity for near-future management retirements within the Utilities

Department. Initially, the new employee shall work in Wastewater, but is expected to quickly transition to Water, so that the employee is trained and experienced in the CCSD's systems to be considered for transition into the Utilities Manager position, in preparation for upcoming voluntary staff retirements (by mid-2012). Furthermore, having a qualified Utilities Manager in place fulfills the succession planning objective to eliminate the Water and Wastewater Supervisor positions once those employees have voluntarily retired. The proposed position description detailing job responsibilities and minimum qualifications for the Assistant Utilities Supervisor is attached for reference and consideration. Also attached are three (3) Utilities organization charts reflecting:

- § No. 1: The way the Utilities Department looks today
- § No. 2: The way the Utilities Department would look if the Board approves staff's recommendation to add the Assistant Utilities Supervisor position.
- § No. 3: The way the Utilities Department would look with satisfaction of the succession planning objective and ultimate elimination of the Water and Wastewater Systems Supervisors after their voluntary retirement (by mid-2012).

On a related note, the restructuring provides for an opportunity to update the Sr. Water Operator and Sr. Wastewater Operator position descriptions to include the maximum level of licensing required as a minimum qualification, so that there is regulatory operator licensure redundancy in CCSD Water and Wastewater operations. Since union interaction is required, staff will bring revised position descriptions to the Board next month. The following reflects State licensing requirements for CCSD operations:

- § Water Treatment – Water Treatment Grade III
- § Water Distribution – Water Distribution Grade II
- § Wastewater Treatment – Operations: Wastewater Treatment Grade II; and Management: Wastewater Treatment Grade III

The CCSD meets all State licensing requirements, but without properly trained and licensed operators in place very soon, there could be problems meeting those requirements in Wastewater with the upcoming retirements.

The Utilities Committee further supports and recommends the recruitment for the two vacant operator positions, one each in Water and Wastewater in order to maintain a minimum level of staffing in Utilities. It has become increasingly difficult to maintain "after hours" call back and standby schedules among three operators because of the limited activity requirement while on duty. It impedes an operator's personal family time and could result in burn out from working two 7-day standby shifts in one month. The CCSD relies on standby "after hours" scheduling for emergency response in Water and Wastewater.

The urgency to fill the vacated positions is not only associated with obtaining full staffing and ensuring continued provision of essential services, but also relates to continued adherence to workplace safety regulations. Strict regulations govern the amount of time an employee can work with chemicals, the number of employees required to accomplish certain job duties, and many other aspects associated with the vacated operator positions. Most, if not all, of a

Wastewater Treatment Operator's responsibilities involve chemicals or a need to work in a confined space. Water Operators have similar duties, including heavy machinery work. Compliance with workplace safety regulations can be expected to result at times in insufficient staff being available. Absent sufficient staff, multiple job duties would go unfulfilled and simple problems could evolve into difficult and costly repairs.

Therefore, it is recommended that the vacant operator positions be filled to balance out the scheduling. This requires an exception from the Board-imposed hiring freeze (per CCSD Resolution 13-2009—attached for reference) to accommodate these recruitments and subsequent hiring.

Finally, the General Manager notified the SEIU (Service Employees International Union) Local 620, and Management/Confidential employees, of this Utilities succession plan, change in Sr. Operator (Water and Wastewater) position descriptions, and recruitment for operators. Moreover, the CCSD requested further contract concessions from the SEIU Local 620, and Management/Confidential employees, including:

- § A 2% contribution by SEIU Local 620 members, and Management/Confidential employees, toward the PERS retirement designated employee portion, effective July 1, 2010, with a 4.1% salary increase. (This matches the salary increase and retirement contribution agreed upon within recent IAFF Local 4635 negotiations.)
- § Effective June 1, 2010 (or sooner depending upon negotiations), all new hire SEIU Local 620 members, and Management/Confidential employees, will pay the entire designated employee share of PERS retirement contributions. (The current rate is 8% of wages and is subject to change.) This will be incorporated into the CCSD Code via Ordinance, thereby eliminating from future negotiations.

These requests are timely given the potential for new hires. Once successfully negotiated, the appropriate side letters will be presented to the Board of Directors for ratification consideration.

Attachment: Resolution 17-2010
Position Description for Assistant Utilities Supervisor
Hiring Freeze Resolution 13-2009
Utilities Organization Charts

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: __SANDERS__ CLIFT __ CHALDECOTT__ DE MICCO __MACKINNON__



RESOLUTION 17-2010

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
SUPPORTING UTILITIES DEPARTMENT RESTRUCTURING FOR
SUCCESSION PLANNING AND LIFTING HIRING FREEZE
FOR RELATED PERSONNEL RECRUITMENTS

The Board of Directors of the Cambria Community Services District does hereby resolve as follows:

1. Supports restructuring of the Utilities Department for succession planning to include the creation of the Assistant Utilities Supervisor position; and
2. Approves the Position Description for the Assistant Utilities Supervisor; and
3. Approves the salary range of \$5,249 - \$6,381 for the Assistant Utilities Supervisor; and
4. Lifts the hiring freeze imposed by Resolution 13-2009 to recruit for an Assistant Utilities Supervisor; and
5. Lifts the hiring freeze imposed by Resolution 13-2009 to recruit for a Water Treatment Operator and a Wastewater Operator, filling budgeted vacant positions that are critical to the delivery of essential services and public and employee safety.

PASSED AND ADOPTED THIS 22nd day of April 2010.

Gregory W. Sanders
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Kathy A. Choate
District Clerk

Tim Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT

ASSISTANT UTILITIES SUPERVISOR

DEFINITION:

Under general administrative direction, the Assistant Utilities Supervisor shall initially assist “hands on” in the operation and maintenance of the Cambria Community Services District's (CCSD) Wastewater Treatment Plant and related operations; direct and make repairs to plant facilities and equipment; perform a wide variety of grounds and equipment maintenance duties; service and maintain wastewater collection system and lift stations; assist with the planning and scheduling of work of Wastewater employees, and perform related work and administrative duties as required.

After successful demonstration of responsibilities in Wastewater operations, it is expected that the incumbent transition into providing “hands on” assistance in the operation and maintenance of the CCSD’s Water treatment and distribution systems and related operations; directing and making repairs to treatment facilities and equipment; servicing and maintaining water distribution system and fire hydrant systems; assisting with planning and scheduling of work of Water employees; and performing related work and administrative duties as required.

This is a leadership track position as part of the CCSD’s Utilities succession planning for upcoming management staff retirements.

This is a management exempt position.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Assists with the supervision of the Water and Wastewater systems as follows:

- § Plans and supervises CCSD wastewater treatment plant facilities maintenance, operations and chemical analyses.
- § Plans and supervises CCSD water treatment and distribution systems maintenance and operations, including but not limited to well repairs, water line repairs, water service connections, hydrant systems, valves, storage tanks, and cross connection control.
- § Conducts and assists in conducting a variety of chemical, biochemical and bacteriological tests on plant influent and effluent and bodies receiving such discharge.
- § Collects various water and sewage samples for laboratory tests.
- § Assists with supervising emergency repairs.
- § Maintains regulatory records and prepares necessary reports.
- § Conducts safety meetings and ensures employee safety.
- § Orders operational materials and supplies.

- § Prepares work schedules.
- § Assigns, monitors, and evaluates the work of subordinate employees.
- § Buildings and grounds maintenance.
- § Interacts and coordinates operations with community groups and other agencies.
- § Professionally represents the CCSD in matters relating to assigned tasks.
- § Ensures the enforcement of CCSD rules, regulations, policies and procedures.
- § Recommends changes and improvements to CCSD rules, regulations, policies and procedures.
- § Prepares and delivers reports and recommendations to the General Manger for proposed CCSD Board action.
- § Uses specialized computer software programs to input data and generate reports, including SCADA.
- § Operates hand tools, power tools, motorized equipment, and motor vehicles.
- § Prepares, monitors, and implements operating budgets, programs, and projects.
- § Acts as a liaison with other governmental agencies and provides information to the public.
- § Develops operational goals and objectives.
- § Coordinates field supervision for major maintenance and capital projects.
- § May serve as Wastewater System Supervisor and/or Water System Supervisor in their absence.
- § Performs related duties as assigned.

KNOWLEDGE/SKILLS/ABILITIES:

KNOWLEDGE OF: Principals and practices of wastewater treatment plant operations; operating principals of valves, pumps, and motors; principals and methods of bacteriological and chemical analysis; types and functions of equipment commonly used; methods, practices, materials, tools, and equipment used in the operation, installation, maintenance, and repair of water mains, pipes, pumps, water wells, controls and equipment; principals of supervision, budgeting, budget management and training; safety requirements and practices required for plant operation and maintenance; SCADA systems; effective communication techniques; and administrative organization.

ABILITY TO: Supervise the operation, repair, and maintenance of wastewater treatment plant facilities, and water treatment and distribution systems; establish and maintain effective procedures of operations; supervise the property chemical testing procedures of a treatment plant laboratory; diagnose operating problems and direct effective correction procedures; prepare required reports in a timely manner; supervise and train employees; prepare budgets and operational plans; operate computers, including use of Microsoft Word, Excel, and related software programs, and other standard office equipment; learn quickly, work independently, communicate effectively, including professional written communications, and maintain cooperative working relationships. This is a working supervisor position.

REQUIRED QUALIFICATIONS:

EXPERIENCE: Five (5) years of progressive experience in operations and maintenance of a similar size wastewater treatment plant any other equivalent combination of experience and training which provides the knowledge, skills and abilities to perform the work. Supervisory or management experience is desired.

EDUCATION: Equivalent to graduation from an accredited high school. A college background is desired.

- LICENSES:**
1. Grade III Wastewater Treatment Plant Operator's Certification issued by the California State Water Resources Control Board, or approved equivalent.
 2. Within twelve (12) months from the hire date, a California class "B" driver's license, which must be maintained while employed at the CCSD.
 3. Within twelve (12) months from the hire date, a Grade II Water Treatment Operator's license from the State of California Department of Health Services.
 4. Within eighteen (18) months from the hire date, a Grade II Water Distribution Operator's license from the State of California Department of Health Services.
 5. Within twenty-four (24) months from the hire date, a Grade III Water Treatment Operator's license from the State of California Department of Health Services.



CAMBRIA COMMUNITY SERVICES DISTRICT

RESOLUTION 13-2009

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT INSTITUTING AN IMMEDIATE HIRING FREEZE AND RESCINDING APPROVAL OF UNFILLED BUDGETED STAFF POSITIONS

WHEREAS, the Board of Directors recognizes that the CCSD is experiencing significant fiscal issues, both as they relate to current financial needs that are necessary to provide for current levels of services to the community, and also based upon the national recession and its impacts on the State of California and the County of San Luis Obispo; and

WHEREAS, despite the fact that there have not been rate increases for water and sewer services for many years, costs for these services have continued to significantly increase, and therefore the CCSD is facing increasing financial needs to meet costs for present operations, maintenance and existing facilities, as well as the Capital Improvement Program needed for fire safety and a new water supply; and

WHEREAS, the ongoing reductions in County and State tax revenues may adversely impact the CCSD since its General Funds are dispersed from County-wide revenues; and

WHEREAS, it is also anticipated that there may be increased requirements for paying higher pension contributions as a result of the extreme losses being suffered by the Public Employee's Retirement System's investments, which would create significant additional financial impacts on the CCSD; and

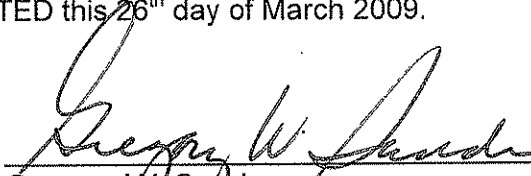
WHEREAS, the Board of Directors is committed to fiscal responsibility and based upon the foregoing has found and determined that it must take immediate steps to contain costs, while assuring that essential services needed for the health and safety of the community are being provided.

NOW, THEREFORE, BE IT RESOLVED THAT;

1. All unfilled budgeted positions within the organizational structure of the CCSD are hereby deleted from the budget and rescinded, except for the non-benefited Reserve Firefighter position.
2. A hiring freeze is hereby instituted for all CCSD positions that become vacant subsequent to the adoption of this Resolution, except as otherwise may be authorized to be filled by action of the Board of Directors.

3. Notwithstanding the foregoing hiring freeze, the General Manager may determine that a vacated position is deemed necessary and critical to public safety or the delivery of essential services to the community. Upon such written determination, which shall be immediately transmitted to the Board of Directors, such a position may be filled on a temporary basis, subject to further review, consideration and ratification by the Board at its next meeting.

The foregoing Resolution was PASSED and ADOPTED this 26th day of March 2009.



Gregory W. Sanders
President, Board of Directors

ATTEST:

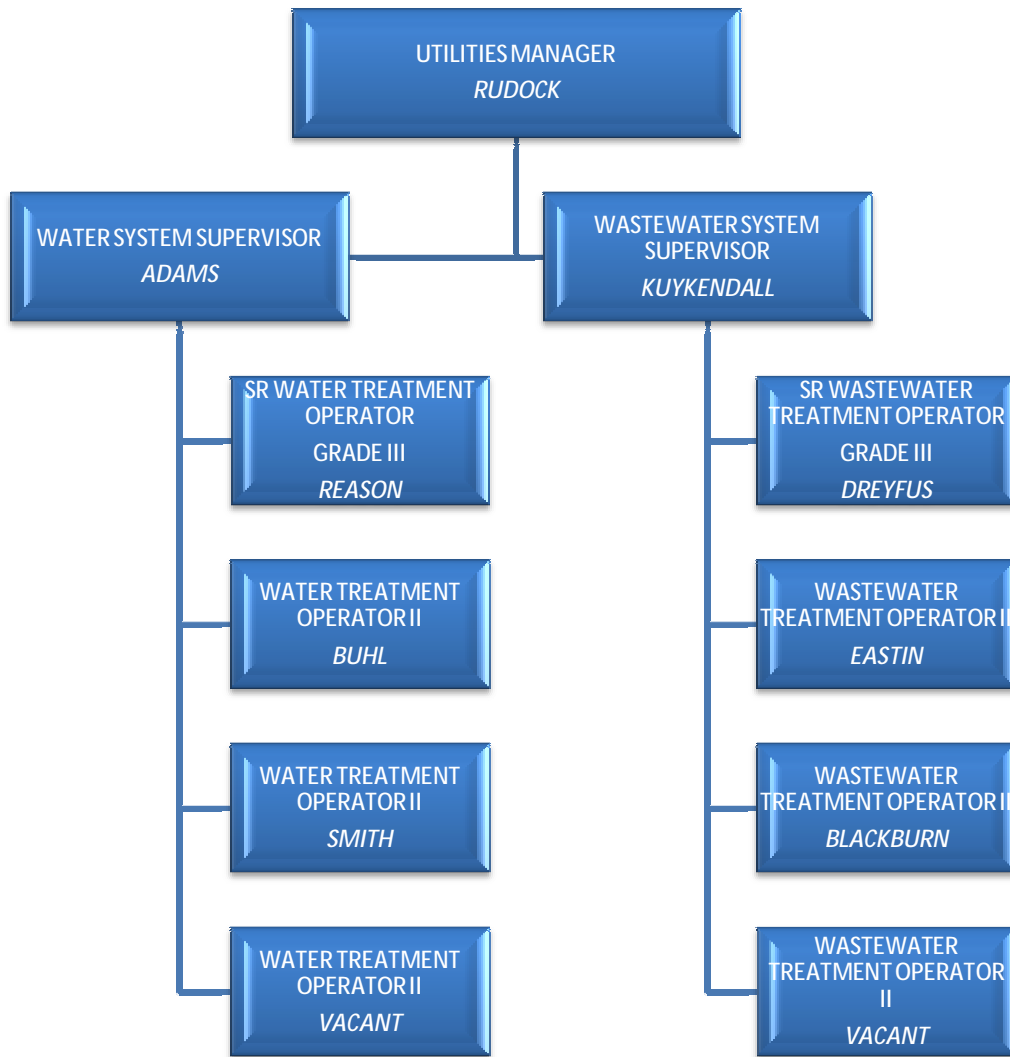
APPROVED AS TO FORM:



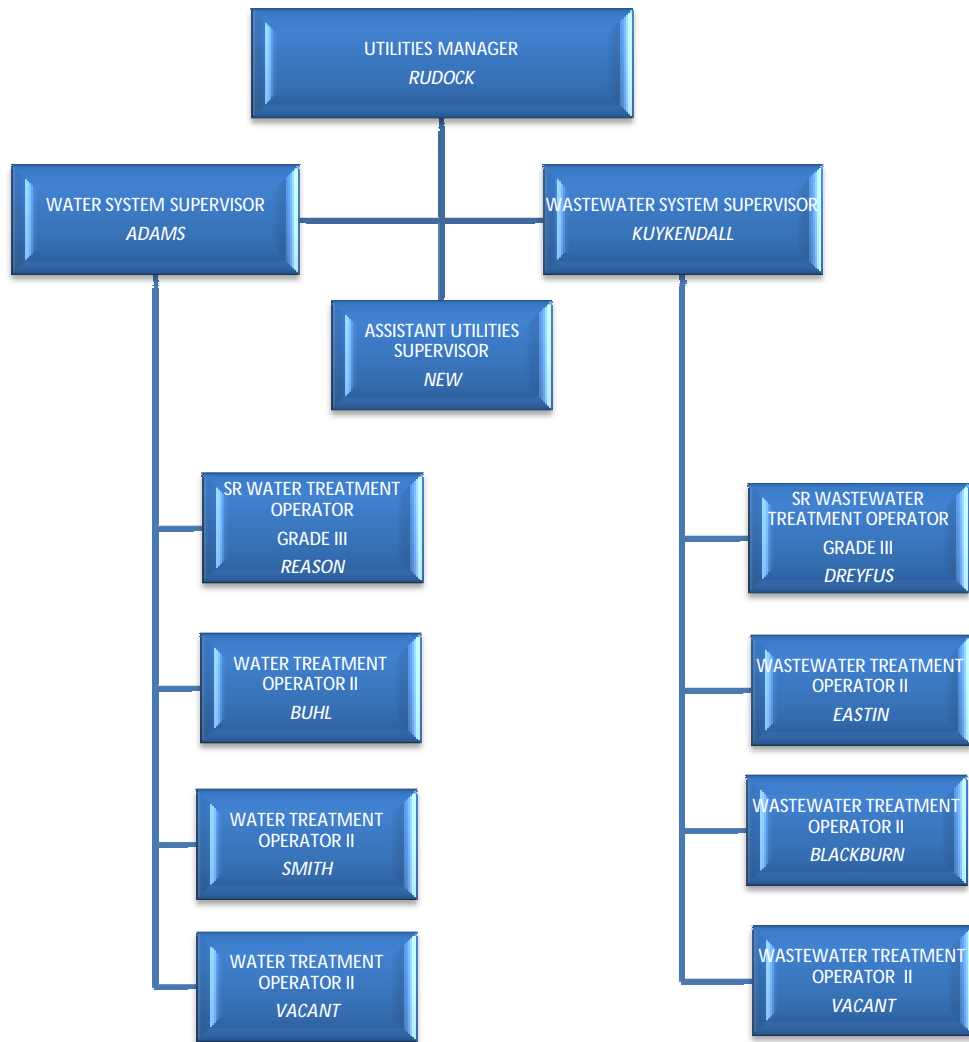
Kathy A. Choate, District Clerk



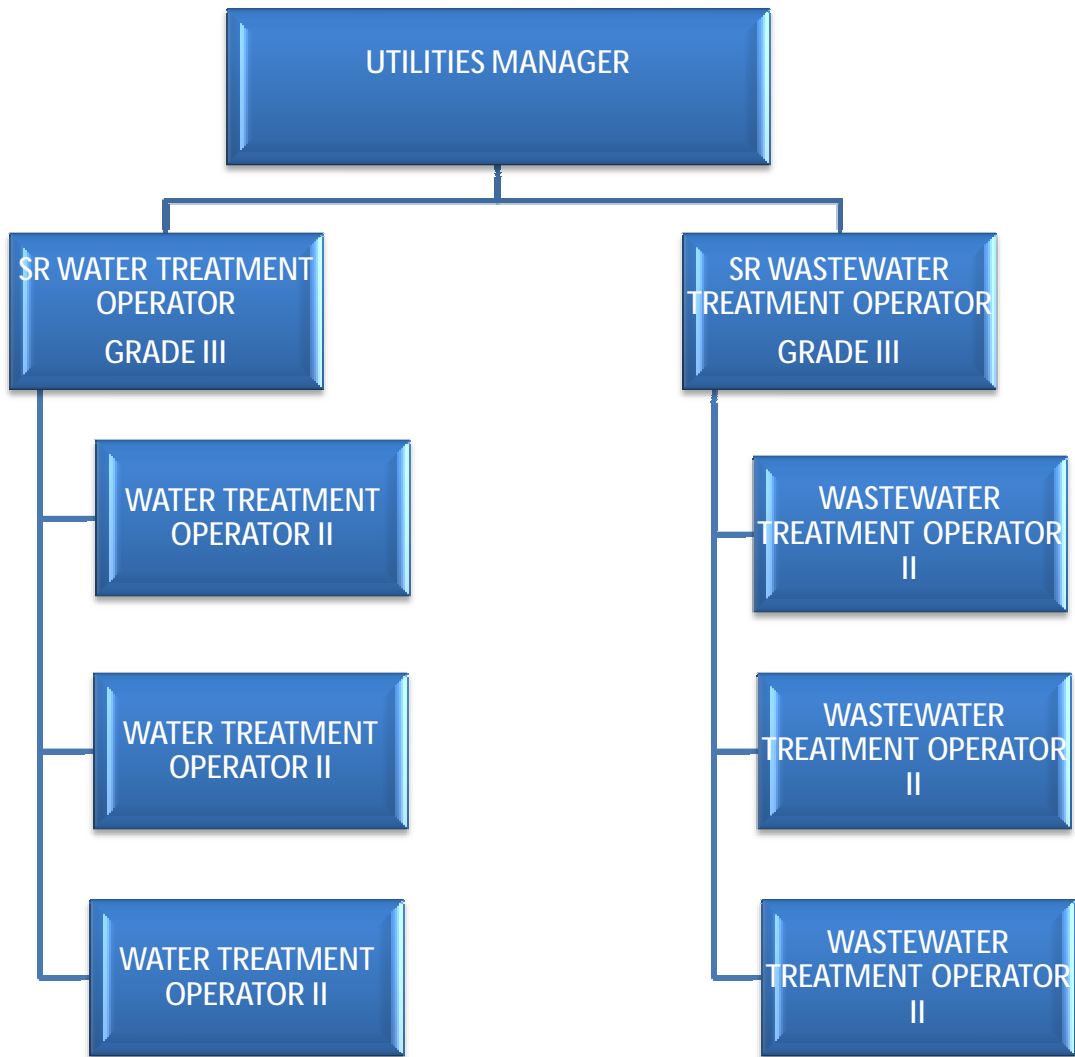
Tim Carmel, District Counsel



CCSD UTILITIES



CCSD UTILITIES WITH ASSISTANT UTILITIES SUPERVISOR



FUTURE CCSD UTILITIES

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.C.**

FROM: Tammy Rudock, General Manager

Meeting Date: April 22, 2010

Subject: Consider Nomination of Vice President Muril Clift as Alternate Special District Member to LAFCO (Local Agency Formation Commission)

RECOMMENDATION:

Nominate CCSD Vice President Muril Clift to serve as the Alternate Special District Member on the San Luis Obispo Local Agency Formation Commission (LAFCO).

FISCAL IMPACT: None.

DISCUSSION:

The San Luis Obispo Local Agency Formation Commission has a vacancy for the Alternate Special District member. LAFCO's Executive Officer is calling for nominations to be submitted in writing **no later than April 30, 2010**. At the end of the nomination period, the Executive Officer shall prepare and deliver to each independent special district one ballot and voting instructions.

Vice President Clift has expressed an interest in filling the vacancy.

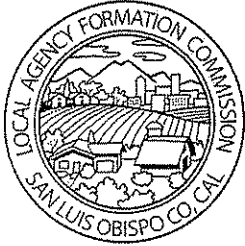
LAFCO is a regulatory body responsible for the "discouragement of urban sprawl and the encouragement of the orderly formation and development of local governmental agencies upon local conditions and circumstances:"

Regular meeting dates are the third Thursday of each month at 9:00 a.m. in the Board of Supervisors' Chambers, County Government Center, in San Luis Obispo.

Attachment: March 29, 2010 LAFCO Request for Nominations

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: ___ SANDERS___ CLIFT ___ CHALDECOTT ___ DE MICCO ___ MAC KINNON___



LAFCO - San Luis Obispo - Local Agency Formation Commission
SLO LAFCO - Serving the Area of San Luis Obispo County

COMMISSIONERS

DUANE PICANCO
Chair, City Member

RICHARD ROBERTS
Vice Chair,
Public Member

KATCHO ACHADJIAN
County Member

DAVID BROOKS
Special District
Member

Ed EBY
Special District
Member

BRUCE GIBSON
County Member

ALLEN SETTLE
City Member

ALTERNATES

TOM MURRAY
Public Member

JAMES R. PATTERSON
County Member

KRIS VARDAS
City Member


VACANT
Special District
Member

STAFF

DAVID CHURCH
Executive Officer

RAYMOND A. BIERING
Legal Counsel

DONNA J. BLOYD
Commission Clerk

TO: EACH INDEPENDENT SPECIAL DISTRICT
FROM: DAVID CHURCH, AICP, EXECUTIVE OFFICER 
DATE: MARCH 29, 2010
RE: REQUEST FOR NOMINATIONS FOR LAFCO ALTERNATE SPECIAL DISTRICT MEMBER

Mr. Ed Eby, Board Member with the Nipomo Community Services District, was serving as LAFCO's Alternate Special District member. He has recently been elected as the Regular LAFCO Special District Member. The term for the new alternate member would run through December 31, 2013.

In the event that a meeting of the Special District Selection Committee is not feasible, Government Code Section 56332(c)(1) allows the LAFCO Executive Officer to conduct the business of the committee in writing. Due to the lack of a quorum the Selection Committee is not able to select the alternate LAFCO representative. The Executive Officer may call for nominations to be submitted in writing within 30 days. At the end of the nomination period the Executive Officer shall prepare and deliver, or send by certified mail, to each independent special district one ballot and voting instructions. If only one candidate is nominated, that candidate shall be deemed selected, with no further proceeding.

Please schedule this request for nominations for a meeting of your Board of Directors as soon as possible. If your District's Board decides to nominate someone to fill the Special District seat on LAFCO, please submit that nomination to this office **no later than April 30, 2010**.

A nomination form, self-addressed stamped envelope, and current Commission Membership sheet are enclosed to assist you.

Please let me know if you have any questions.

cc: Members, Formation Commission

**NOMINATION FOR LAFCO
ALTERNATE SPECIAL DISTRICT MEMBER**

The _____
(Insert Name of Special District)

Hereby nominates _____ to serve as the
(Insert Name of Nominee)

Alternate Special District Member on the San Luis Obispo Local Agency Formation Commission (LAFCO).

Board of Director's action in the nomination was taken on:

Signature

Date of Board Action

**SAN LUIS OBISPO
LOCAL AGENCY FORMATION COMMISSION**

The Commission is comprised of seven (7) Regular Members (two county, two city, two special district, and one public member) and four (4) Alternate Members (one county, one city, one special district, and one public member) serving four-year terms. Current members and their term expiration dates are as follows:

Chairman

Duane Picanco

City Member, City of Paso Robles
December 2011

Vice Chairman

Richard Roberts

Public Member, December 2012

K.H. "Katcho" Achadjian

County Board Member, District 4 Supervisor
December 2013

David L. Brooks

Special District Member, Templeton Community Services District
December 2012

Bruce Gibson

County Board Member, District 2 Supervisor
December 2011

Allen Settle

City Member, City of San Luis Obispo
December 2009

Ed Eby

Special District Member, Nipomo Community Services District
December 2010

Alternates

Vacant

Special District Member, December 2013

Tom Murray

Public Member, December 2012

James R. Patterson

County Member, December 2013

Kris Vardas

City Member, City of Pismo Beach, December 2010

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **9.D.**

FROM: Tammy Rudock, General Manager
Ben Boer, Facilities and Resources Supervisor

Meeting Date: April 22, 2010

Subject: Receive Report on Fiscalini Ranch
Preserve Management Projects

RECOMMENDATIONS:

Receive report on Fiscalini Ranch Preserve management projects.

FISCAL IMPACT:

None.

DISCUSSION:

Staff will make a presentation on a variety of ranch management projects that have occurred during this past year, and the eucalyptus tree removal project planned for the east ranch.

BOARD ACTION: Date _____ Approved: _____ Denied: _____

UNANIMOUS: __SANDERS__ CLIFT __ CHALDECOTT __ DE MICCO __ MACKINNON __