



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF MARCH 20, 2025, REGULAR FIRE PROTECTION COMMITTEE MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

A regular meeting of the Fire Protection Committee of the Cambria Community Services District was held at the Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428, on Thursday, March 20, 2025, at 10:30 AM

1. OPENING

1.A Call to Order

Chair Gray called the meeting to order at 10:31 A.M.

1.B Establishment of Quorum

A quorum was established.

There was a quorum present.

Committee members present: Tom Gray, Ronald De Luca, Arthur Chapman, and Gordon Heinrichs. Members not present are Tony Safford and David Pierson.

Staff present: General Manager Matthew McElhenie, Confidential Administrative Assistant Haley Dodson and Fire Chief Michael Burkey.

1.C Chair Report

The chair made his report to the committee and public in attendance.

Chair Gray presented the Board's standing committee bylaws 1.6.4 Fire Protection Committee and discussed the mission priorities elicited for the Committee.

2. PUBLIC COMMENT

Chair Gray asked for public comment from those present and those attending via Zoom. Being none, Chair Gray closed the public comment period.

3. CONSENT AGENDA

3.A Consideration to Approve the February 20, 2025 Regular Meeting Minutes

Mr. Chapman moved to approve the minutes; Mr. Heinrichs seconded.

The motion was approved: 3-Ayes; 0-Nays; 0-Abstain; 2-Absent

4. REGULAR BUSINESS

4.A Discussion and Consideration of Establishing Ad Hoc Committees and Appointing Members

The Fire Chief recommended that the Committee discuss and consider the appointment of ad hoc committees for the following purposes:

1. Staffing for inspection of developed and undeveloped properties
2. Evacuation planning
3. Public information and outreach to the community

Chairperson Gray requested public comment. Being none, he closed the public comment period.

Chairperson Gray proposed forming three ad hoc committees as proposed by the Fire Chief.

Mr. Chapman moved that the Committee establish three ad hoc committees as proposed by the Fire Chief and authorize the Chair to appoint members to those ad hoc committees.

Mr. Heinrichs seconded.

The motion was approved: 3-Ayes; 0-Nays; 0-Abstain; 2-Absent.

4.B Discussion of Public Information Needs Related to New and Current Wildfire Prevention Initiatives, Including Weed Abatement and Defensible Space

The Fire Chief recommended that the committee discuss the state code provisions and give guidance to the ad hoc committee about defensible space and weed abatement and with preparing materials to help Cambria residents in complying with the new provisions.

Mr. Chapman moved to direct the ad hoc community on public information and outreach to summarize available information regarding weed abatement and defensible space and provide the information to the Committee and District Staff for use in public materials.

Mr. Heinrichs seconded.

The motion was approved: 3-Ayes; 0-Nays; 0-Abstain; 2-Absent.

5. FUTURE AGENDA ITEM(S)

Committee members proposed the following items for future consideration:

- Evacuation routes and zones
- Funding for fire marshal position
- Community training and engagement
- Setting up a fire prevention website
- Clarification on weed abatement and defensible space requirements

6. ADJOURN

The meeting was adjourned at 11:55 a.m.