



## CAMBRIA COMMUNITY SERVICES DISTRICT

### MINUTES OF MAY 14, 2026, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

The Cambria Community Services District Board of Directors held a regular meeting on Thursday, May 14, 2026, at 10:00 a.m. at the Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428.

#### **1. OPENING**

##### **1.A Call to Order**

President Farmer called the meeting to order at 10:00 a.m.

##### **1.B Pledge of Allegiance**

President Farmer led the Pledge of Allegiance.

##### **1.C Establishment of Quorum**

A quorum was established.

Directors present: Harry Farmer, Karen Dean, Tom Gray, and Debra Scott.

Directors absent: Michael Thomas.

Director Scott left the meeting at 12:00 p.m.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denise Fritz, Confidential Administrative Assistant Haley Dodson, Utilities Department Manager Jim Green, Facilities & Resources Manager David Aguirre, and Program Manager Tristan Reaper.

Staff present via Zoom: District Counsel Timothy Carmel and Fire Chief Michael Burkey.

##### **1.D President's Report**

President Farmer stated that he'll do his President's Report later in the agenda.

##### **1.E Agenda Review**

President Farmer asked if there were any changes to the agenda. He suggested moving Board Member Communications and Public Comment after Hearings & Appeals. The Board of Directors agreed.

#### **2. BOARD MEMBER COMMUNICATIONS**

Director Scott stated she'll be leaving early to attend her granddaughter's graduation.

Director Gray stated the Fire Protection Committee applicant is here in person and he'd like to move item 4.E. to the beginning of Regular Business.

#### **3. PUBLIC COMMENT**

No name (also submitted a written comment for the record)

Christine Siebuhr, Cambria

Christine Heinrichs, Cambria (also submitted a written comment for the record)

The Board of Directors moved to Regular Business Item 4E.

#### **4. REGULAR BUSINESS**

##### **4.A Discussion and Consideration of Adoption of Resolution 17-2026 Adopting Water and Sewer Inflationary Rate Increases for Fiscal Year 2026/27**

General Manager McElhenie introduced the item and provided a summary.

The Board of Directors held a discussion.

Public Comment: none.

Vice President Dean moved to adopt Resolution 17-2026, adopting Water and Sewer Inflationary Rate Increases for Fiscal Year 2026/27, and waive further reading.

Director Scott seconded the motion.

Motion Passed Ayes – 4 (Farmer, Dean, Gray & Scott) Nays – 0 Absent – 1 (Thomas)

##### **4.B Discussion and Consideration of Adoption of Resolution 22-2026 Regarding Maintaining Enterprise Fund Integrity and Establishing Staffing Allocation Controls**

General Manager McElhenie introduced the item and provided a summary, and stated that there was a clerical error and this Resolution should be assigned Resolution 19-2026.

The Board of Directors held a discussion.

Public Comment: none.

Director Gray moved to adopt Resolution 19-2026, regarding maintaining Enterprise Fund integrity and establishing staffing allocation controls, and waive further reading of the resolution.

Director Scott seconded the motion.

Motion Passed Ayes – 4 (Farmer, Dean, Gray & Scott) Nays – 0 Absent – 1 (Thomas)

##### **4.C Review and Discussion of a Will-Serve Letter for Existing Water Commitment APN: 023.131.014**

This item was not discussed.

##### **4.D Discussion and Consideration of Third Quarter Budget Report for FY 2025/26**

General Manager McElhenie introduced the item and provided a summary.

Administrative Department Manager Fritz provided a summary.

The Board of Directors held a discussion.

Public Comment: none.

Director Gray moved to approve the Third Quarter Budget Report for Fiscal Year 2025/26.

Director Scott seconded the motion.

Motion Passed Ayes – 4 (Farmer, Dean, Gray & Scott) Nays – 0 Absent – 1 (Thomas)

The Board of Directors moved to Hearings & Appeals Item 5B.

#### **4.E Discussion and Consideration to Fill a Vacant Seat on the Fire Protection Committee**

The Board of Directors moved to the beginning of Regular Business.

General Manager McElhenie introduced the item and provided a summary.

Director Gray stated he's pleased to recommend Wendi Torell as the new member of the Fire Protection Committee.

The Board of Directors held a discussion.

Public Comment: none.

Director Gray moved the Board appoint Wendi Torell to fill the vacancy on the Fire Protection Committee.

Vice President Dean seconded the motion.

Motion Passed Ayes – 4 (Farmer, Dean, Gray & Scott) Nays – 0 Absent – 1 (Thomas)

### **5. HEARINGS AND APPEALS**

#### **5.A Public Hearing to Discuss and Consider Adoption of Resolution 18-2026 Confirming the Itemized Report of Water and Wastewater Standby or Availability Charges for Collection on the County Tax Rolls**

General Manager McElhenie introduced the item and provided a summary.

President Farmer opened the Public Hearing.

The Board of Directors held a discussion.

Public Comment: none.

President Farmer closed the Public Hearing.

Director Gray moved to adopt Resolution 18-2026, confirming the Itemized Report of Water and Wastewater Standby or Availability Charges for collection on the County Tax Rolls, and waive further reading.

Director Scott seconded the motion.

Motion Passed Ayes – 4 (Farmer, Dean, Gray & Scott) Nays – 0 Absent – 1 (Thomas)

The Board of Directors took a break at 11:53 a.m.

Director Scott left the meeting at 12:00 p.m.

The Board of Directors reconvened the meeting at 12:45 p.m. and moved to the Consent Agenda.

**5.B Public Hearing to Discuss and Consider Adoption of Resolution 22-2026 Adopting the Water Shortage Contingency Plan (WSCP)**

General Manager McElhenie introduced the item and provided a summary.

Program Manager Reaper provided a summary.

Lisa Maddaus provided a summary.

Utilities Manager Green provided a summary.

President Farmer opened the Public Hearing.

The Board of Directors held a discussion.

Public Comment: none.

President Farmer closed the Public Hearing.

Vice President Dean moved to adopt Resolution 22-2026, adopting the Water Shortage Contingency Plan (WSCP), and waive further reading.

Director Gray seconded the motion.

Motion Passed Ayes – 4 (Farmer, Dean, Gray & Scott) Nays – 0 Absent – 1 (Thomas)

**5.C Public Hearing to Discuss and Consider Adoption of Resolution 23-2026 Approving the District's 2025 Urban Water Management Plan (UWMP)**

General Manager McElhenie introduced the item and provided a summary.

President Farmer opened the Public Hearing.

Program Manager Reaper provided a PowerPoint and summary.

Lisa Maddaus provided a summary.

Utilities Manager Green provided a summary.

The Board of Directors held a discussion.

Public Comment:

Dennis Dudzik, Cambria

Mike Broudhurst, Cambria

Crosby Swartz, Cambria (almost submitted a written comment for the record)  
Laura Swartz, Cambria

President Farmer closed the Public Hearing.

Vice President Dean moved to adopt Resolution 23-2026, approving the district's 2025 Urban Water Management Plan (UWMP).

Director Gray seconded the motion.

Motion Passed Ayes – 4 (Farmer, Dean, Gray & Scott) Nays – 0 Absent – 1 (Thomas)

The Board of Directors moved to Hearings and Appeals Item 5A.

## **6. CONSENT AGENDA**

**6.A Consideration to Adopt the April 2026 Expenditure Report**

**6.B Consideration to Adopt the April 9, 2026 Regular Meeting Minutes and April 23, 2026 Special Meeting Minutes**

**6.C Receive and File the Investment Report for the Quarter Ended March 31, 2026**

**6.D Receive and File the Independent Auditor's Report for Fiscal Year 2024/25**

**6.E Consideration to Approve a Consultant Services Agreement with CIO Solutions and Authorize the General Manager to Execute the Agreement**

**6.F Consideration of Adoption of Resolution 16-2026 Approving Award of Fire Hazard Fuel Reduction Program (FHFRP) Agreement with North Coast Tree Service and Authorize the General Manager to Execute the Agreement**

**6.G Consideration of Adoption of Resolution 20-2026 Requesting the Consolidation of the Cambria Community Services District Governing Board Election with the November 3, 2026, General Election and Resolution 21-2026 Adopting Regulations for Candidates for Elective Office Pertaining to, and Costs of, Candidate Statements Submitted to the Voters at the November 3, 2026, General Election**

The Board of Directors held a discussion.

Public Comment: none.

Director Gray moved to approve the Consent Agenda.

Vice President Dean seconded the motion.

Motion Passed Ayes – 3 (Farmer, Dean, Gray & Scott) Nays – 0 Absent – 2 (Scott & Thomas)

## **7. PUBLIC SAFETY**

**7.A Sheriff's Department Report**

There was no Sheriff's Department Report.

**7.B California Highway Patrol (CHP) Report**

There was no California Highway Patrol (CHP) Report.

**7.C CCSD Fire Chief's Report**

Fire Chief Burkey provided a report on the Fire Department's recent activities in Cambria for April.

Public Comment: none.

## **8. MANAGER REPORTS**

### **8.A General Manager's Report**

General Manager McElhenie provided a summary of the General Manager's Report.

Public Comment: none.

### **8.B Facilities & Resources Manager's Report**

Facilities & Resources Manager Aguirre provided a Facilities & Resources Manager's Report.

Public Comment: none.

### **8.C Finance Manager's Report**

Administrative Department Manager Fritz provided a Finance Manager's Report.

Public Comment: none.

### **8.D Utilities Report**

Utilities Department Manager Green provided a summary of the Utilities Department Report.

Public Comment: none.

## **9. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS**

### **9.A Finance Committee's Report**

A written report was included in the agenda packet.

### **9.B Fire Protection Committee's Report**

A written report was included in the agenda packet.

### **9.C PROS Committee's Report**

There was no PROS Committee meeting in April.

### **9.D Resources & Infrastructure Committee's Report**

Written reports were included in the agenda packet.

### **9.E Other Liaison Reports & Ad Hoc Committee Reports**

Written reports were included in the agenda packet.

## **10. FUTURE AGENDA ITEM(S)**

President Farmer asked for any future agenda items.

Confidential Administrative Assistant Dodson announced the items for the June Board meetings.

Vice President Dean stated that the Friends of the Fiscalini Ranch Preserve (FFRP) has requested to continue with a new assignment to work with the FFRP on budgeting for the Ranch Management Plan.

Director Gray requested an Ad Hoc appointed of two Board members to go over the Cambria Fire Department's needs, priorities, and resources to decide what would be the most reasonable, effective, and achievable proposal for a revenue-raising measure.

Public Comment: none.

## **11. ADJOURN**

President Farmer adjourned the meeting at 1:37 p.m.

For further details on the CCSD meeting, please visit the District's website.