

POLICY COMMITTEE

REGULAR MEETING

Friday, November 20, 2020 - 2:30 PM

MINUTES

A. ESTABLISH QUORUM

Chairman Howell called the meeting to order at 2:30 p.m.

B. CALL TO ORDER

A quorum was established.

Committee Members present: Donn Howell, Gordon Heinrichs, Ted Key, Claudia Worthen and Leslie Richards.

Committee Member absent: John Nixon

Staff present: General Manager John Weigold and Board Secretary Ossana Terterian.

C. CHAIRMAN'S REPORT

Chairman Howell made the following points:

1. In preparing the policy for filling vacancies on the Board he found problems. He will make some changes and bring the policy back to the Committee for approval before sending it on to the Board.
2. He presented the policy on applying for grants to Board at its November 20 adjourned meeting. The ensuing discussion revealed some areas that need clarification. The policy will come back to our Committee for further refinement at our December or January meeting.
3. The Committee's report and recommendation on a policy regarding street lighting, with some minor changes to format and grammar, will placed on one of the Board's upcoming agendas – hopefully the second meeting in December or one of the Board's January meetings.
4. The matter of correspondence between CCSD directors and the public was discussed during Howell's committee liaison report at the Board's November 20 adjourned meeting. The substance of that discussion will inform the ad hoc subcommittee's work. See 3.B. below.

D. AD HOC SUBCOMMITTEE REPORTS

There were no ad hoc subcommittee reports.

1. PUBLIC COMMENT

There was no general public comment.

2. CONSENT AGENDA

- A. Consideration to Approve the October 29, 2020 Regular Meeting Minutes

Committee Member Harmon moved to approve the consent agenda.

Committee Member Richards seconded the motion.

Motion Passed - Ayes - 4; Nays - 0.

Ayes: Heinrichs, Richards, Key, Worthen. Nixon absent. Chairman not voting.

3. REGULAR BUSINESS

With unanimous concurrence regular business items were taken in the following order: B, C, A.

- A. Discussion and Consideration of the District's Purchasing Policy Regarding Purchase of Used Equipment

This item was discussed but no action was taken. It will be brought forward for discussion and consideration at the Committee's December 29 meeting.

Committee members voiced their concerns on this matter and received input from General Manager Weigold. Chairman Howell will produce a summary of today's discussion and include it in the agenda packet for the December committee meeting.

Member Richards volunteered to research how other comparable CSD's deal with time-sensitive purchasing issues. Chairman Howell accepted her offer and appointed her an ad hoc subcommittee of one. She will bring her findings forward at the Committee's December meeting.

- B. Discussion and Consideration of District Policies Regarding People Experiencing Homelessness

Public Comment on this Item: Elizabeth Bettenhausen

A draft policy was presented by members Worthen and Richards.

Member Harmon moved that:

Chairman Howell strike the last paragraph of the draft, reformat the draft, correct the spelling as needed, and bring it back to the Committee for final approval at its December meeting.

Motion seconded by Richards

Motion passed - Ayes - 4; Nays - 0.

Ayes: Heinrichs, Richards, Key, Worthen. Nixon absent.

Chairman not voting.

- C. Discussion and Consideration of Policy 1040.2 Regarding Answering Correspondence to the Board

Public Comment on this Item: Elizabeth Bettenhausen

Member Key presented a draft report for submission to the Board.

After discussion the Committee reached consensus that:

1. Member Key will send his draft to all Policy Committee members. Members will respond - only to member Key -- with their comments.
2. Additionally, chairman Howell will send Key a summary of Directors' comments from the Board meeting of Nov. 20.
3. Member Key will then assemble all the comments and, working with member Worthen, come up with a draft policy statement and/or recommendation to the CCSD Board.

4. FUTURE AGENDA ITEMS

Applying for Grants - final version

Filling Vacancies on Board of Directors - final version

Regarding People Experiencing Homelessness - final version

5. ADJOURN

Chairman Howell adjourned the meeting at 4:30 p.m.