

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, February 28, 2019 2:00 PM

1. OPENING

A. Call to Order

President Pierson called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Pierson led the Pledge of Allegiance.

C. Establishment of Quorum

Directors present: David Pierson, Harry Farmer, Amanda Rice, Cindy Steidel and Donn Howell.

Staff present: Acting General Manager Monique Madrid, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Strategic & Organizational Advisor Paavo Ogren and Deputy District Clerk Haley Dodson.

D. Report from Closed Session

District Counsel reported there was no formal action, but that the Board discussed the status of the recruitment of a General Manager, reviewed resumes and the potential interview process.

E. Agenda Review: Additions/Deletions

President Pierson asked for any additions or deletions. He'd like to move 5.C. to the beginning of Regular Business. The Board agreed to move 5.C. to the beginning of Regular Business.

Director Howell would like to move 5.E. to another agenda. The Board didn't agree to move this item to another agenda.

2. PUBLIC SAFETY (Estimated Time: 5 Minutes per item)

A. Sheriff's Department Report

Commander Manuele provided a summary of recent activities in Cambria for the Sheriff's Department. He submitted a written report to the District Clerk.

B. CCSD Fire Chief's Report

Chief Hollingsworth provided a report of recent activities in Cambria.

C. PROS Chairman's Report

Chairperson Steve Kniffen provided a report for the PROS Commission.

3. PUBLIC COMMENT (Estimated time: 30 minutes. At President's discretion additional comments may be heard at the end of meeting.)

Public Comment:
Laurel Stewart
Tina Dickason
Christine Heinrichs
Leslie Richards
Ted Key (submitted a written comment)

4. CONSENT AGENDA (Estimated time: 15 Minutes)

- A. CONSIDERATION TO ADOPT THE JANUARY 2019 EXPENDITURE REPORT
- B. CONSIDERATION TO ADOPT THE JANUARY 3, 2019 AND JANUARY 30, 2019 SPECIAL MEETING MINUTES AND JANUARY 17, 2019 REGULAR MEETING MINUTES
- C. CONSIDERATION OF ADOPTION OF RESOLUTION 03-2019 AMENDING THE LIST OF DESIGNATED POSITIONS SUBJECT TO THE DISTRICT'S CONFLICT OF INTEREST CODE TO INCLUDE MEMBERS OF STANDING COMMITTEES AND THE STRATEGIC AND ORGANIZATIONAL ADVISOR
- D. CONSIDERATION OF ADOPTION OF RESOLUTION 04-2019 DECLARING VEHICLES AND EQUIPMENT SURPLUS, ENTERING INTO AN AGREEMENT WITH PUBLIC GROUP, LLC AND AUTHORIZING SALE BY THE ACTING GENERAL MANAGER
- E. CONSIDERATION OF ADOPTION OF RESOLUTION 05-2019 AMENDING THE CCSD SALARY SCHEDULE
- F. CONSIDERATION OF ADOPTION OF RESOLUTION 06-2019 RATIFYING THE MEMORANDUM OF UNDERSTANDING BETWEEN CAMBRIA COMMUNITY SERVICES DISTRICT AND CAMBRIA FIREFIGHTERS/INTERNATIONAL ASSOCIATION OF FIREFIGHTERS IAFF LOCAL 4635
- G. CONSIDERATION OF ADOPTION OF RESOLUTIONS 07-2019 AND 08-2019, APPROVING THE CCSD BOARD BYLAWS AND THE CCSD 2019 REGULAR BOARD MEETING SCHEDULE
- H. CONSIDERATION OF APPROVAL OF RESOLUTION 09-2019 TO FINANCE THE PURCHASE OF A REPLACEMENT CRANE TRUCK FOR THE WASTEWATER DEPARTMENT

President Pierson asked for any items to be pulled.

Director Rice had a question regarding the bylaws. Section 5.4 needs a comma after the word discretion and there needs to be amendments made to sections 2, 3 and 7.

President Pierson would like the Board bylaws on the next agenda.

Public Comment:
Christine Heinrichs
Tina Dickason

Director Howell had a question regarding the prepayment for financing of the crane truck. The prepayment option refers to an attachment of what you'd have to pay if we prepaid. If you look at exhibit B, there are no specified amounts. Does that mean the loan cannot be prepaid or is there no penalty if it is prepaid?

District Counsel stated it looks like it could be prepayed. You're usually paying a little bit more. He assumes there's a small prepayment penalty.

Director Howell would like an answer on this item.

District Counsel stated the answer can be brought back at a future meeting.

Ms. Duffield stated there would be no prepayment penalty based on the size of this loan.

Director Rice moved to approve the consent agenda and bring back sections 2, 3 and 7 of the bylaws to the next meeting.

Director Steidel seconded the motion.

Roll Call Vote:

Director Rice- Aye

Director Steidel- Aye

Director Howell- Aye

Vice President Farmer- Aye

President Pierson- Aye

Motion Passed Unanimously 5- Ayes, 0-Nays, 0-Absent

5. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

A. DISCUSSION AND CONSIDERATION OF VOTING TO ELECT A REPRESENTATIVE TO THE SDRMA BOARD OF DIRECTORS

Ms. Madrid introduced the item and provided a brief summary of the item.

Director Rice stated Muril Clift used to be on the SDRMA Board of Directors. She would support anyone wanting to be on the SDRMA Board of Directors.

President Pierson asked the Board for nominations, but no nominations were made.

B. DISCUSSION AND CONSIDERATION OF EXTENDING THE OUTSTANDING INTENT TO SERVE LETTERS FOR BORIS PILCH, LLC

Ms. Madrid introduced the item and provided a brief summary of the item.

Vice President Farmer drove by the location and stated there were a lot of healthy trees on the lot. His main concern is in looking at the project, it's 12 units, 3-bedrooms, 2-stories, 2 for low-income and the rest for affordable housing. He noticed there was very little area for parking. He's wondering how many people will be living in twelve 3-bedroom units. He's concerned about the demand on water, sewer and fire services.

Director Howell stated there is inadequate parking, narrow streets and the area is proposed as an exit route. Which units are supposed to be affordable? There is nothing about retrofits. He's concerned if the Board is the authority to grant ITS letters, he doesn't believe it's proper the GM extends it. The Board needs to have more control about what's going on. He would prefer to not extend the letter at all.

Public Comment:

Christine Heinrichs

Ms. Bland provided clarification to the Board on this project.

The Board had an extensive discussion regarding this item.

Director Rice supports a six-month extension as long as staff is given direction regarding the Board's expectations. Can additional conditions be put on the extension?

District Counsel responded that the Board has some discretion.

Vice President Farmer stated two units are low income and the others are affordable housing.

President Pierson stated his recommendation is to give them a 3-month extension and ask them to come back and present what they are and are not going to do. The Board needs more clarification; more clarity regarding what's going on this project.

Director Rice thinks they need a 6-month extension.

President Pierson thinks it will get approved by the County by then.

Donn Sather assured the Board that NCAC has the same concerns. It's been referred to NCAC by the County Planning Department. He thinks 6 months is reasonable.

Director Rice moved to extend the intent to serve letter for 6 months and bring this item back with updated plans and whether or not they paid enough on the current development.

Director Steidel seconded the motion.

Roll Call Vote:

Director Rice- Aye

Director Steidel- Aye

Director Howell- Nay

Vice President Farmer- Nay

President Pierson- Aye

Motion Passed 3- Ayes (Rice, Steidel, Pierson), 2-Nays (Howell, Farmer), 0-Absent

C. SUPPLEMENTAL REPORT REGARDING DISCUSSION AND CONSIDERATION OF AMENDING THE CCSD MUNICIPAL CODE RELATING TO THE AFFORDABLE HOUSING PROGRAM

Ms. Madrid introduced the item and provided a brief summary of the item.

Public Comment:

Rev. Mark Stetz

Judy Sandoval

Fidel Figueroa

Terry Farrell

Jeri Farrell

Jeri Farrell (submitted a written comment for Ball & Skein and More)

Christine Heinrichs

Melvin Dorin

Crosby Swartz

Kathy Preciado

Ted Key

John Linn

Miguel Sandoval

Jim Bahringer

Ted Siegler

Tina Dickason

Susan McDonald
Mel McColloch
Leslie Richards
The Board had an extensive discussion regarding this item.

Director Rice discussed the rental limits.

Director Steidel provided a review of the ordinance specifics.

Director Steidel moved to introduce Ordinance 01-2019 amending section 8.04.110 of the Cambria Community Services District's municipal code relating to the Affordable Housing Program and to waive further reading.

Director Rice seconded the motion.

Roll Call Vote:
Director Steidel- Aye
Director Rice- Aye
Director Howell- Aye
Vice President Farmer- Aye
President Pierson- Aye

Motion Passed Unanimously 5- Ayes, 0-Nays, 0-Absent

D. DISCUSSION AND REVIEW OF FISCAL YEAR 2018/2019 MID-YEAR BUDGET

Ms. Duffield introduced the item and provided a brief summary of the item.

Public Comment:
Ted Siegler
Crosby Swartz

Ms. Duffield provided information on the mid-year budget and requested direction from the Board on financing the dump truck.

The Board discussed financing the dump truck and reached consensus to finance it.

Ms. Duffield stated staff will include financing the dump truck in the loan proceeds and amending the interfund loan in April.

President Pierson stated the SWF monies need to be put in reserves.

Director Rice moved to extend the meeting to 6:15 p.m.

Director Howell seconded the motion.

Roll Call Vote:
Director Rice- Aye
Director Howell- Aye
Director Steidel- Aye
Vice President Farmer- Aye
President Pierson- Aye

Motion Passed Unanimously 5- Ayes, 0-Nays, 0-Absent

Mr. Ogren provided the Board with a brief summary on revenues, budget format and Tyler Incode.

Director Rice suggested adjourning to a date certain within 7 days for item 5.E. and the remainder of the agenda.

Mr. Ogren stated the comment period ends March 10, 2019 and staff doesn't have comments to provide the RWQCB.

President Pierson apologized to the public and stated the Board wouldn't get to item 5.E.

Director Rice moved to extend to the meeting to 6:20 p.m.

Director Howell seconded the motion.

Roll Call Vote:

Director Rice- Aye

Director Howell- Aye

Director Steidel- Aye

Vice President Farmer- Aye

President Pierson- Aye

Motion Passed Unanimously 5- Ayes, 0-Nays, 0-Absent

Director Rice moved to adjourn the meeting to March 5, 2019 at 11:00 a.m. at the Vets Hall to complete the remainder of the agenda.

Director Howell seconded the motion.

Roll Call Vote:

Director Rice- Aye

Director Howell- Aye

Director Steidel- Aye

Vice President Farmer- Aye

President Pierson- Aye

Motion Passed Unanimously 5- Ayes, 0-Nays, 0-Absent

President Pierson adjourned the meeting at 6:21 p.m.

E. DISCUSSION REGARDING PROPOSED UPDATE OF THE WASTE DISCHARGE REQUIREMENTS AND WATER RECYCLING REQUIREMENTS FOR THE SUSTAINABLE WATER FACILITY (REGIONAL WATER QUALITY CONTROL BOARD, CENTRAL COAST REGION ORDER NO. R3-2014-0050)

This item will be discussed at the Adjourned Regular Board Meeting on Tuesday, March 5, 2019.

6. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS A. Board Member, Committee and Liaison Reports

i. Finance Standing Committee Report

This item will be discussed at the Adjourned Regular Board Meeting on Tuesday, March 5, 2019.

ii. Policy Standing Committee Report

This item will be discussed at the Adjourned Regular Board Meeting on Tuesday, March 5, 2019.

iii. Resources & Infrastructure Standing Committee Report

This item will be discussed at the Adjourned Regular Board Meeting on Tuesday, March 5, 2019.

7. MANAGER'S REPORT

A. Acting General Manager's Report

This item will be discussed at the Adjourned Regular Board Meeting on Tuesday, March 5, 2019.

B. Finance Manager's Report

This item will be discussed at the Adjourned Regular Board Meeting on Tuesday, March 5, 2019.

8. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)

This item will be discussed at the Adjourned Regular Board Meeting on Tuesday, March 5, 2019.

9. ADJOURN TO CLOSED SESSION (Estimated time 60 Minutes)

The Board will adjourn to closed session at the Adjourned Regular Board Meeting on Tuesday, March 5, 2019.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957.
Title: Acting General Manager

B. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957. Title
General Manager