



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF AUGUST 14, 2025, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

The Cambria Community Services District Board of Directors held a regular meeting on Thursday, August 14, 2025, at 10:00 a.m. at the Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428.

1. OPENING

1.A Call to Order

President Scott called the meeting to order at 10:03 a.m.

1.B Pledge of Allegiance

President Scott led the Pledge of Allegiance.

1.C Establishment of Quorum

A quorum was established.

Directors present: Debra Scott, Michael Thomas, Harry Farmer, Tom Gray, and Karen Dean.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denize Fritz, Confidential Administrative Assistant Haley Dodson, Utilities Department Manager Jim Green, Fire Captain Michael Castellanos, Fire Engineer Christian Evers, and Firefighter Tyler Loudermilk.

Staff present via Zoom: District Counsel Timothy Carmel and Program Manager Tristan Reaper.

1.D Report from Closed Session

District Counsel stated that the Board held a closed session on July 31, 2025, at a special board meeting for a performance evaluation of the General Manager under Government Code Section 54957(b). No action was taken.

1.E President's Report

President Scott stated she didn't have a President's Report.

1.F Agenda Review

President Scott asked for any changes to the agenda. After public comment, she requested that the Board of Directors discuss Public Hearing & Appeals Item 7A.

Director Farmer recommended moving Item 6E to immediately after Item 7A.

The Board of Directors agreed.

2. BOARD MEMBER COMMUNICATIONS

Director Farmer reported that signs had been removed at the Peace Corner.

Vice President Thomas reported that an ice plant removal work party is scheduled for Saturday morning at 10:00 a.m. near the arch bench along the bluff.

3. PUBLIC COMMENT

Christine Heinrichs, Cambria (also submitted a written comment for the record)
Susan Mackey, Cambria
Julia Stanert, Cambria
Donna Williams, Cambria
Gail Stevens, Cambria
Diane DeMarco, Cambria
Kelly Teevan, Cambria
Richard Hawley, Cambria
Claudia Harmon Worthen, Cambria
Margie Perez-Sesser, Cambria
Juli Amodei, Cambria
Dick Clark, Cambria
Tina Dickason, Cambria
Margie Perez-Sesser, Cambria
Victoria Krassensky, Cambria (also submitted a written comment for the record)
Keyboard Confessions: The Saga No One Asked For
Christine Siebuhr, Cambria (also submitted a written comment for the record)

4. PUBLIC SAFETY

4.A Sheriff's Department Report

There was no Sheriff's Department report.

4.B California Highway Patrol (CHP) Report

Commander Armstrong was available to answer questions related to the California Highway Patrol (CHP) Report.

Public Comment: none.

4.C CCSD Fire Chief's Report

Fire Chief Burkey provided a report for July on recent Fire Department activities in Cambria.

Public Comment:

Christine Heinrichs, Cambria (also submitted a written comment for the record)
Tina Dickason, Cambria

5. CONSENT AGENDA

5.A Consideration to Adopt the July 2025 Expenditure Report

5.B Consideration to Adopt the July 10, 2025 Regular Meeting Minutes and July 17, 2025 and July 31, 2025 Special Meeting Minutes

5.C Consideration of Adoption of Resolution 39-2025 Adopting Revised Guidelines for the Submission and Tabulation of Protests in Connection with Utility Rate Hearings Conducted Pursuant to Article XIII D, Section 6, of the California Constitution, and Related Noticing

Director Dean congratulated Jesse from AGP on the birth of his child.

The Board of Directors held a discussion.

Public Comment: none.

Director Dean moved to approve Consent Agenda items 5A, 5B, and 5C.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

6. REGULAR BUSINESS

6.A Discussion and Consideration to Approve an Amended Project Description for the Water Reclamation Facility Coastal Development Permit Application and Direct Staff to File the Amended Project Description with the County of San Luis Obispo

General Manager McElhenie introduced the item and provided a summary.

Public Comment:

Christine Heinrichs, Cambria (also submitted a written comment for the record)

Elizabeth Bettenhausen, Cambria

The Board of Directors held a discussion.

Vice President Thomas moved to approve an amended Project Description for the Water Reclamation Facility Coastal Development Permit Application and direct staff to file the amended Project Description with the County of San Luis Obispo.

Director Dean seconded the motion.

Motion Passed Ayes – 4 (Scott, Thomas, Gray & Dean) Nays – 1 (Farmer) Absent – 0

6.B Discussion and Consideration of Introduction of Ordinance 02-2025 Adding Chapter 4.30 to the Cambria Community Services District Municipal Code Establishing Cross-Connection Regulations and Adopting by Reference the State Water Resources Control Board's Cross-Connection Policy Handbook and Setting a Public Hearing for September 11, 2025 to Consider Adoption of Said Ordinance

General Manager McElhenie introduced the item and provided a summary.

Utilities Department Manager Green provided a summary.

The Board of Directors held a discussion.

Vice President Thomas suggested updating Section 4.30.010 (Purpose) to read: *"The CCCPH is hereby adopted by reference and incorporated into this Ordinance as if fully set forth."*

Director Dean suggested updating Section 4.30.040 (Backflow Prevention Assemblies) to read: *"Only backflow prevention assemblies which have been approved by the District shall be acceptable for installation by a water user connected to the PWS. All backflow prevention assemblies shall be installed to*

the current District requirements and specifications and shall be from an approved manufacturer and model recognized and accepted by the District. The District shall be contacted regarding any and all installations, and the District must approve said installation prior to any work being performed."

Public Comment: none.

Director Gray moved to introduce Ordinance 02-2025, adding Chapter 4.30 to the Cambria Community Services District Municipal Code, establishing Cross-Connection Regulations and adopting by reference the State Water Resources Control Board's Cross-Connection Policy Handbook, and set a Public Hearing for September 11, 2025, to consider adoption of said Ordinance, and the Ordinance incorporates two changes that were detailed in our discussion, and waive further reading of the Ordinance.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

6.C Receive and File Fourth Quarter Budget Report for FY 2024/25

General Manager McElhenie introduced the item and provided a summary.

Administrative Department Manager Fritz provided a summary.

The Board of Directors held a discussion.

Public Comment: none.

Director Gray moved to receive and file the Fourth Quarter Budget Report for FY 2024/25.

Vice President Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

6.D Review and Discussion of a Will-Serve Letter for Minor Use Permit/Coastal Development Permit C-DRC2025-00020 (Broersma)

General Manager McElhenie introduced the item and provided a summary.

The Board of Directors held a discussion.

Public Comment:

Christine Heinrichs, Cambria (also submitted a written comment for the record)

Ryan Broersma, San Luis Obispo

6.E Discussion and Consideration to Appoint an Ad Hoc Committee to Recommend to the Board a Clear Scope of Maintenance Responsibilities for the Fiscalini Ranch Preserve

This item was discussed after Item 7A.

General Manager McElhenie introduced the item and provided a summary.

President Scott provided a summary.

The Board of Directors held a discussion.

Public Comment:

Tina Dickason, Cambria

Christine Heinrichs, Cambria (also submitted a written comment for the record)

Kitty Connolly, Cambria

Marvin Josephson, Cambria (also submitted a written comment for the record)

Debbie Josephson, Cambria (also submitted a written comment for the record)

Tom Hope, Cambria

Michael Castellanos, Cambria

Margie Perez-Sesser, Cambria

Elizabeth Bettenhausen, Cambria

Laura Swartz, Cambria

Christina Galloway, Cambria

Dennis Dudzik, Cambria

Jordan Lampert, Cambria (also submitted a written comment for the record)

Tom Loganbill, Cambria (also submitted a written comment for the record)

Daniel Runyan, Cambria (also submitted a written comment for the record)

Crosby Swartz, Cambria (also submitted a written comment for the record)

Marc Weber, Cambria (also submitted a written comment for the record)

District Counsel reported on what an Ad Hoc Committee can legally consist of under the Brown Act.

Director Gray moved to form an Ad Hoc Committee consisting of President Scott and Director Dean to recommend to the Board a clear scope of maintenance responsibilities for the Fiscalini Ranch Preserve.

Vice President Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors took a break at 12:39 p.m., reconvened at 1:15 p.m., and started at Consent Agenda Item 5A.

7. HEARINGS AND APPEALS

7.A Public Hearing to Discuss and Consider Adoption of Resolution 38-2025 Approving the Final CCSD Budget for Fiscal Year 2025-2026 and Reserve for Encumbrances Fiscal Year 2024-2025

This item was discussed after Item 3A - Public Comment.

General Manager McElhenie introduced the item and provided a summary.

Administrative Department Manager Fritz provided a summary.

The Board of Directors held a discussion.

Vice President Thomas pointed out that on page 275, under the Water Department's administrative allocation, the first line referencing the "WRF Fund Cost Allocation" appears inconsistent with the overhead allocation on page 293. He clarified that the first line should reference page 306, as the amount shown for the WRF fund is actually allocated to the Wastewater Department.

Vice President Thomas noted that on page 275, the debt service listed as “truck and pickup” appears actually to be the Water Meter Replacement Project.

Administrative Department Manager Fritz clarified that this is a chart of accounts description issue, but the payment is actually a principal and interest payment for the Water Meter loan.

President Scott opened the Public Hearing.

Public Comment:

Kitty Connolly, Cambria

Jose Luis Sanchez, Cambria

Dianne Anderson, Cambria

John Nixon, Cambria

Kat McConnell, Santa Barbara

Tina Dickason, Cambria

Susan Mackey, Cambria

Mark Larsen, Cambria

Christine Heinrichs, Cambria (also submitted a written comment for the record)

Tina Dickason, Cambria

Cathleen Campe, Cambria (submitted a written comment for the record)

Gilbert Eastman, Cambria (submitted a written comment for the record)

President Scott closed the Public Hearing.

The Board of Directors held a discussion.

Director Gray moved that the Board adopt Resolution 38-2025, approving the Final CCSD Budget for Fiscal Year 2025-2026 and Reserve for Encumbrances Fiscal Year 2024-2025, with the corrections as earlier noted by Vice President Thomas.

Director Dean seconded the motion.

Motion Passed Ayes – 4 (Scott, Thomas, Gray & Dean) Nays - 0 Absent – 0 Abstain – 1 (Farmer)

8. MANAGER REPORTS

8.A General Manager's Report

General Manager McElhenie provided a summary of the General Manager's Report.

Public Comment:

Elizabeth Bettenhausen, Cambria

Christine Heinrichs, Cambria (also submitted a written comment for the record)

8.B Facilities & Resources Manager's Report

There was no Facilities & Resources Department Report.

8.C Finance Manager's Report

Administrative Department Manager Fritz provided a summary of the Finance Manager's Report.

Public Comment: none.

8.D Utilities Report

Utilities Department Manager Green provided a summary of the Utilities Department Report.

Public Comment:

Christine Heinrichs, Cambria (also submitted a written comment for the record)

Margie Perez-Sesser, Cambria

Elizabeth Bettenhausen, Cambria

9. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

9.A Finance Committee's Report

A written report was included in the agenda packet.

9.B Fire Protection Committee's Report

A written report was included in the agenda packet.

9.C PROS Committee's Report

A written report wasn't included in the agenda packet.

9.D Resources & Infrastructure Committee's Report

A written report was included in the agenda packet.

9.E Other Liaison Reports & Ad Hoc Committee Reports

Written reports were included in the agenda packet.

Public Comment:

Margie Perez-Sesser, Cambria

10. FUTURE AGENDA ITEM(S)

President Scott asked for any future agenda items.

Director Farmer requested the possibility of the Board adopting a resolution supporting Cambria being a sanctuary community.

President Scott requested to add a future agenda item to the September agenda for appointment of a Vice President for the Board. Vice President Thomas has asked her to accept his resignation from the position of Vice President on the Board. He hopes to avoid the mere perception of a conflict of interest because of his long-term work with FFRP while we sort out CCSD's relationship with the Ranch regarding ongoing maintenance.

Public Comment:

Christine Heinrichs, Cambria (also submitted a written comment for the record)

Margie Perez-Sesser, Cambria

Crosby and Laura Swartz, Cambria

11. ADJOURN TO CLOSED SESSION

**11.A PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government
Code Section 54957(b)(1)
Title: General Manager**

District Counsel stated that the Board will now adjourn to Closed Session for a Performance Evaluation of the General Manager, pursuant to Government Code Section 54957(b).

Public Comment:

Christine Heinrichs, Cambria (also submitted a written comment for the record)

President Scott adjourned the meeting to a closed session at 3:11 p.m.

Following the closed session, President Scott called the meeting back to order at 3:59 p.m.

District Counsel stated that the Board just concluded a Closed Session Performance Evaluation for the General Manager under Government Code Section 54957(b). No action was taken.

President Scott adjourned the meeting at 4:00 p.m.

For further details on the CCSD meeting, please visit the District's website.