

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, August 10, 2023 1:00 PM

1. OPENING

A. Call to Order

President Dean called the meeting to order at 1:02 p.m.

B. Pledge of Allegiance

President Dean led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: Karen Dean, Tom Gray, Debra Scott, and Michael Thomas.

Directors present via Zoom: Harry Farmer.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denise Fritz, Water Systems Superintendent Jim Green, Facilities & Resources Manager David Aguirre, Utilities Department Manager/District Engineer Ray Dienzo, Fire Chief Justin Vincent, and Confidential Administrative Assistant Haley Dodson.

Staff present via Zoom: District Counsel Timothy Carmel and Wastewater Systems Superintendent John Allchin.

District Counsel stated the process is pursuant to AB 2449, Government Code section 53953. Director Farmer has a good cause under that statute to participate via Zoom. The process to do that is for him to indicate that he has a contagious illness, and as a result, he can't attend the meeting in person but would like to attend by Zoom. The Board votes to allow him to participate via Zoom. He will then tell us whether there's anyone over the age of 18 years old in the room and, if so, what his relationship is to them, and then he is sanctified to participate in the meeting.

Director Farmer stated he is ill and cannot attend in person as a result of his illness and requested to participate by teleconference. He said there was no one in the room except his dog Chiron.

Director Thomas moved to allow Director Farmer to attend the meeting via teleconference.

Vice President Gray seconded the motion.

Motion Passed Ayes – 4 (Thomas, Gray, Scott, Dean) Nays - 0 Absent – 0

D. Report from Closed Session

District Counsel reported that at the July 20, 2023, regular meeting, the Board held a closed session to have a conference with its labor negotiators pursuant to Government Code section 54957.6. General Manager Matthew McElhenie and District Counsel Tim

Carmel were the agency's representatives. The negotiations were regarding Fire Chief Justin Vincent's contract. No action was taken.

E. President's Report

President Dean reported on attending a California Water Commission workshop on Drought Strategies to Protect Communities and Species. She also reported on the meeting with Senator Laird, Vice President Gray, and staff members.

F. Agenda Review

President Dean asked for any changes to the agenda. There were none.

2. BOARD MEMBER COMMUNICATIONS

Director Thomas reported on a recent dermatology appointment and encouraged everyone to wear hats and sunscreen, and the Cambria Pharmacy sells kits for tooth crowns.

Director Scott thanked the Policy Committee members for supporting her during her first Policy Committee meeting as the chair.

Vice President Gray reported on the meeting with Senator Laird and a constructive discussion with Tom Luster from the Coastal Commission regarding the remaining issues for the Coastal Development Permit application for the WRF.

General Manager McElhenie reported on the meeting with Coastal Commission staff. Jim Green and Tristan Reaper were also in attendance, along with Vice President Gray and President Dean. He said this was one of the most constructive conversations between the District, Coastal Commission, and the County of San Luis Obispo. CCSD reps were provided with good insight into items that our project description was missing. We will be meeting with them again soon. General Manager McElhenie will also meet with Tom Luster and Dr. Huckleberg again on August 16.

Director Farmer thanked General Manager McElhenie for making these connections with the Coastal Commission and other agencies.

3. COMMISSION REPORT

A. PROS Chairman's Report

PROS Chairman Steve Kniffen and General Manager McElhenie provided a report for the PROS Commission.

4. PUBLIC COMMENT

Public Comment:

Tina Dickason, Cambria

Bev Praver, Cambria

Christine Heinrichs, Cambria

Aleta Francis, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

Blake Gerl, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

Jeff Wilson, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

Linda Prentiss, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

Michael Calderwood, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

5. HEARINGS AND APPEALS

A. Public Hearing to Discuss and Consider Adoption of Resolution 43-2023 Ordering Abatement of Public Nuisance for the Fire Hazard Fuel Reduction Program (FHFRP)

General Manager McElhenie introduced the item, provided a summary, and turned it over to Chief Vincent, who provided an overview.

President Dean opened the public hearing.

Public Comment:

David Pierson, Cambria

Tina Dickason, Cambria

Mickey Lightfoot, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

President Dean closed the public hearing.

Public Comment:

Bev Praver, Cambria

Vice President Gray moved to adopt Resolution 43-2023, ordering the abatement of public nuisance for the Fire Hazard Fuel Reduction Program (FHFRP).

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

6. REGULAR BUSINESS

A. Discussion and Consideration of Adoption of Ordinance 02-2023 Repealing Chapter 7.08 of the Cambria Community Services District Municipal Code and Resolution 44-2023 Amending the Board and Standing Committee Bylaws and Repealing the Parks, Recreation and Open Space Commission Bylaws/Guidelines to Create the Parks, Recreation and Open Space Committee

General Manager McElhenie introduced the item and provided a summary.

Public Comment:

Jim Bahringer, Cambria

Jeff Wilson, Cambria (the Confidential Administrative Assistant read a written comment into the record)

Vice President Gray moved to adopt Ordinance 02-2023 repealing Chapter 7.08 of the Cambria Community Services District Municipal Code, and Resolution 44-2023, amending the Board and Standing Committee Bylaws and repealing the Parks, Recreation and Open Space Commission Bylaws/Guidelines to create the Parks, Recreation and Open Space Committee, with the changes noted by President Dean.

Vice President Gray extended his motion with amendments to the Standing Committee Bylaws Finance Committee Bylaws line 1.6.1. (b) add administrative department manager-finance manager. In the new Parks, Recreation & Open Space Committee Bylaws, line 1.6.4 (b), delete "a" and add an "s" to relationship to make it plural. In 1.6.4 (c), add Support and work directly with the CCSD General Manager and Facilities & Resources Manager to create...etc. Delete line 1.6.4 (d). Under 6.2 meetings, change the Board Secretary to Confidential Administrative Assistant. All references to the Board Secretary should be changed to Confidential Administrative Assistant in the Board of Directors and Standing Committee Bylaws.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

District Counsel pointed out that further reading of the Ordinance needed to be waived in order to properly adopt it.

Vice President Gray moved to repeal Chapter 7.08 of the Cambria Community Services District Municipal Code and Resolution 44-2023, amending the Board and Standing Committee Bylaws and repealing the Parks, Recreation & Open Space Commission Bylaws/Guidelines to create the Parks, Recreation and Open Space Committee and waive further reading.

District Counsel stated the motion needs to be, “move to adopt an Ordinance repealing Chapter 7.08 of the Cambria Community Services District Municipal Code dissolving the Parks, Recreation & Open Space Commission and waive further reading.”

Vice President Gray so moved.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

B. Discussion and Consideration of Approval of an Agreement for Consultant Services with Optimized Investment Partners, a Registered Investment Advisor

General Manager McElhenie introduced the item and provided a summary. David Bilby of Optimized Investment Partners provided an overview and PowerPoint presentation.

Public Comment:

Gordon Heinrichs, Cambria

Elizabeth Bettenhausen, Cambria

Jeff Wilson, Cambria (the Confidential Administrative Assistant read a written comment into the record)

Director Thomas moved to approve an Agreement for Consultant Services with Optimized Investment Partners, a registered investment advisor.

Vice President Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors took a break at 3:10 p.m.

The Board of Directors reconvened the meeting at 3:19 p.m.

C. Discussion and Consideration of Approval of Consultant Services Agreement with Cannon Corporation for Design and Engineering Services for the San Simeon Water Transmission Main and Effluent Line Replacement Project

General Manager McElhenie introduced the item and provided a summary.

Public Comment:
Gordon Heinrichs, Cambria

Vice President Gray moved to approve an Agreement for Consultant Services with Cannon Corporation for Design and Engineering Services for the San Simeon Water Transmission Main and Effluent Line Replacement Project and authorize the General Manager to execute the Agreement.

Director Thomas seconded the motion.

Motion Passed Ayes – 4 (Gray, Dean, Farmer & Thomas) Nay – 1 (Scott) Absent – 0

D. Discussion and Consideration to Approve Procurement by Non-Competitive Proposal Pursuant to CCSD Policy 2135 and Select Badger as the Sole Source for Advanced Metering Infrastructure Upgrade

General Manager McElhenie introduced the item and provided a summary. Mr. Green provided a additional information and a PowerPoint presentation.

At 3:54 p.m., the Board of Directors agreed to extend the meeting to 4:30 p.m.

Public Comment:
Christine Heinrichs, Cambria
Gordon Heinrichs, Cambria
David Pierson, Cambria
Elizabeth Bettenhausen, Cambria

Vice President Gray moved to approve proceeding with procurement by non-competitive proposals for a sole-source acquisition of Badger meter endpoints and software for upgrading District water meters to Advanced Metering Infrastructure (AMI) meters, pursuant to the CCSD Purchasing Policy 2135.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

7. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. Finance Committee's Report

A written report was included in the agenda packet.

B. Policy Committee's Report

A written report was included in the agenda packet.

C. Resources & Infrastructure Committee's Report

A written report was included in the agenda packet.

D. Other Liaison Reports and Ad Hoc Committee Reports

Written reports were included in the agenda packet.

8. FUTURE AGENDA ITEM(S)

President Dean asked for any future agenda items. There were none.

Mrs. Dodson announced the future agenda items for the September Board meetings.

9. ADJOURN

President Dean adjourned the meeting at 4:25 p.m.

For further details on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD's written comments can be reviewed on the District's meeting webpage.