



CAMBRIA COMMUNITY SERVICES DISTRICT

MEETING	TIME & DATE	LOCATION
PROS Committee	2:00 PM Thursday, February 20, 2025	Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428

AGENDA

Regular PROS Committee Meeting

February 20, 2025 2:00 PM

In person at:

**Cambria Veterans' Memorial Hall
1000 Main Street, Cambria, CA 93428**

AND via Zoom at:

Please click the link to join the webinar: [HERE](#)

Webinar ID: 832 7678 2928

Passcode: 738283

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the CCSD Administration Office, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at <https://www.cambriacsd.org/>. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda or other documents in the agenda packet provided in an alternative format, contact the Confidential Administrative Assistant at 805-927-6223 at least 48 hours before the meeting to ensure that reasonable arrangements can be made. The Confidential Administrative Assistant will answer any questions regarding the agenda.

1. OPENING

1.A Call to Order

1.B Establishment of Quorum

1.C Chair Report

1.D Agenda Review

1.E Ad Hoc Subcommittee Report(s)

1.F Committee Member Communications

Any Committee Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.

2. REPORTS FROM AFFILIATED COMMUNITY GROUPS STARTING AROUND 2:15 PM

- [County Parks and Recreation Commission](#), District 2 Commissioner Ron Roach
- [Beautify Cambria](#), Claudia Harmon Worthen
- [Forest Committee](#), Laura Swartz

- Friends of the [Cambria Dog Park](#), Shelly Becker
- [Greenspace the Cambria Land Trust](#), Executive Director Karin Argano
- [Kenneth Norris Rancho Marino Reserve](#), Reserve Director Keith Seydel
- Lampton Cliffs Adopt-a-Park Iceplant Removal Project, Suzanne Fiedler
- [The Land Conservancy of San Luis Obispo County](#), ED Kaila Dettman, or Daniel Bohlman

3. REPORTS & PROJECT UPDATES

3.A Facilities & Resources Manager’s Report, David Aguirre

3.B Friends of the Fiscalini Ranch Preserve Report, FFRP Executive Director Kitty Connolly

3.C Skatepark Project Update Report, Juli Amodei

3.D East Ranch Community Park Restroom Project Update Report

4. PUBLIC COMMENT NOT ON THE AGENDA

Members of the public may now address the Committee on any item of interest within the jurisdiction of the Committee but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Committee cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

5. CONSENT AGENDA

5.A Consideration to Approve the January 16, 2025 Regular Meeting Minutes

6. REGULAR BUSINESS

6.A PROS Committee Orientation

6.B Election of Officers

6.C Discuss and update the [PROS Goals Progress Report](#)

6.D Community Park Phase 3 Planning Update

6.E Receive a Presentation from Auten Resource Consulting on Forest Health Work Planned on Fiscalini Ranch Preserve

7. FUTURE AGENDA ITEMS

8. ADJOURN



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF JANUARY 16, 2025, REGULAR PROS COMMITTEE MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

A regular meeting of the PROS Committee of the Cambria Community Services District was held at the Cambria Veterans' Memorial Hall, located at 1000 Main Street, Cambria, CA 93428, on Thursday, January 16, 2025, at 1:00 PM

1. OPENING

1.A Call to Order

Chair Thomas called the meeting to order at 1:00 PM.

1.B Establishment of Quorum

A quorum was established with all Committee Members present: Michael Thomas, Shannon Sutherland, Jeff Wilson and outgoing Members Steve Kniffen, Juli Amodei and Jim Bahringer.

Staff members present: General Manager Matthew McElhenie, F&R Manager David Aguirre.

Public present: Matt Jaffe, Harry Farmer, Laura Swartz, Tony Church.

Public on Zoom: Ron Roach (SLO Parks and Rec Commission) and Crosby Swartz.

1.C Chair Report – 1:01PM

Last meeting of 2023-24 Committee Members, thanks to all, especially acknowledging years of work from departing members Steve Kniffen, Juli Amodei and Jim Bahringer; Introduced Matt Jaffe as applicant for one of the open Committee positions; The MCD waste disposal rate increase was adopted by the Board, not enough formal objections submitted thru the Prop 218 process.

1.D Agenda Review – 1:05PM

1.E Ad Hoc Subcommittee Report(s) – 1:06PM

To be addressed in Agenda items to follow.

1.F Committee Member Communications – 1:06PM

Any Committee Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.

Chair Thomas asked PROS Committee Member candidate Matt Jaffe to introduce himself and highlight his interest and background for the position.

2. REPORTS FROM AFFILIATED COMMUNITY GROUPS STARTING AROUND 1:10 PM

Cambria Forest Committee – Laura Swartz reported the updated invasive weed handbook is at the printers, should be out very soon.

CFC is striving to become more recognized thru increasing marketing and promotions activity. Meetings continue to take place every month. Recent studies have found that pines are a source of important moisture to the soil in forests.

Ron Roach from the SLO Parks and Recreation Commission, our liaison, was on Zoom and asked to speak but was unable due to audio problems.

No other organization representatives were in attendance.

3. REPORTS & PROJECT UPDATES

3.A Facilities & Resources Manager's Report, David Aguirre – 1:12PM

Team has been active on Fiscalini for various projects, including wood chipping for trail work. Currently monitoring CCSD parcels in advance of weed abatement process. Helping Water department with water meter reading. Mentioned report of pit bull off leash and killing rabbit(s). Continuing watch for homeless encampments and trash removals from them. No update on progress with Fiscalini Bluff Trail "off trail" signage and cabling.

3.B Friends of the Fiscalini Ranch Preserve Report, FFRP Executive Director Kitty Connolly

ED Connolly not in attendance

3.C Skatepark Project Update Report, Juli Amodei – 1:15PM

Juli announced that John Nixon has been selected as Cambria Citizen of the Year. Since October a lull in activity, but next 60-90 days will be very active. Grant funding still on track, estimated for end of February, possibly into March. Having creative conversations on "in-kind" contributions. April thru October is estimated time for meaningful action. Construction permit with County is close. Community Council is working on ways to fill funding gap.

3.D East Ranch Community Park Restroom Project Update Report – 1:25PM

GM McElhenie advised foundation and tie ins are in place, grounds are prepared for placement. Delivery target date is February 4, weather permitting.

4. PUBLIC COMMENT NOT ON THE AGENDA – 1:30P

Laura Swartz thanked F&R Manager Aguirre for quick response in clearing a downed tree in Fern Canyon.

5. CONSENT AGENDA – 1:31PM

5.A Consideration to Approve the November 19, 2024 Regular Meeting Minutes

Committee member Jim Bahringer moved to approve the minutes.

Committee member Shannon Sutherland seconded the motion.

Motion Passed Ayes 5, Nays 0, Abstain 0, Absent 0

6. REGULAR BUSINESS

6.A Community Park Phase 3 Planning Update- 1:32PM

Shannon Sutherland updated Committee on qualitative and quantitative results from the October thru November Community Engagement initiative. Both types of feedback indicated very strong support for the Draft Phase 3 Park Concept, with large majority votes on all uses in the “Great Idea” and “Good Idea” categories.

Discussion ensued about next steps and was agreed timing was good to present the Draft Phase 3 Plan in concept to the CCSD Board for consideration and approval at the February Meeting.

It was then discussed that the following step, assuming Board approval in concept, needed to be CCSD allocated funding for professional design work to be done and other preparations to enable a preliminary meeting with the County. It was recommended this request for a Budget Adjustment to provide the funding should be planned for the March CCSD Board meeting.

Jim Bahringer moved that the Park Ad Hoc Committee present the Draft Phase 3 Plan to the CCSD Board for consideration and approval in concept at the February meeting.

Juli Amodei seconded the Motion. Motion passed: Ayes 5, Nays 0, Abstain 0, Absent 0

6.B Discuss and update the PROS Goals Progress Report – 1:50PM

Status of Rodeo Grounds Road next steps, no new updates.

Agreed to postpone discussion and next steps to February meeting with new Members.

7. FUTURE AGENDA ITEMS

Chair Thomas asked for any future agenda items.

Chair Thomas reported we will include in the February meeting introductions of new Committee Members and a review of the By-Laws.

8. ADJOURN

Chair Thomas adjourned the meeting at 1:58 PM.



PROS Committee
2025 Kickoff Orientation
February 20, 2025

Michael Thomas
Updated 2/2/2025

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Objectives:

A common understanding of:

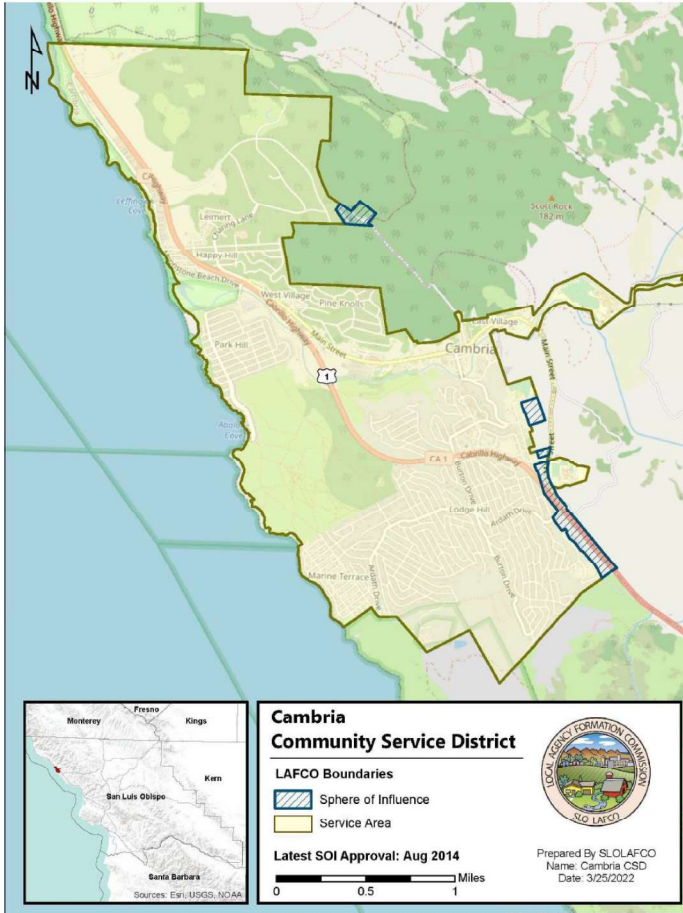
- What** the purpose of the PROS Committee is, and
- How** we will be working together to accomplish our purpose.

By reviewing:

- A bit of history and background
- CCSD Strategic Plan, Mission, Core Values & Strategic Goal
- Standing Committee Bylaws
- The Brown Act
- Rosenberg's Rules of Order
- My Expectations as Chair

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The Big Picture, CCSD Boundary Map



- Special Districts are the most ubiquitous form of local governance, with 58 counties, 400 cities, and 2000 special districts in California.
- From a recent search on the [California Special District Association](#) website, there are 317 Community Services Districts (CSDs).
- The power of Community Service Districts is established in [California Government Code §61000](#).
- Every County has a Local Area Formation Commission ([LAFCO](#)) with powers defined in GC §[56133](#) and §[56375](#) to oversee the establishment, expansion, governance, and dissolution of local government agencies.
- [CCSD was formed in 1976](#), integrating several predecessor entities to deliver services which include water supply, wastewater treatment, fire protection, street lighting, refuse collection, and parks, recreation, and open space management (which includes administration of the Veterans Memorial Hall).

Figure 1: CCSD Boundary Map, from [2024 LAFCO Municipal Service Review and Sphere of Influence Study](#), p 12. ³

The Big Picture, CCSD Profile, as defined by LAFCO

Agency Name	Cambria Community Services District
Formation	1976
Legal Authority	Government Code §61000 - 61850
Office Location	1316 Tamsen Street, Suite 201, Cambria, CA 93428
Website	www.cambriacsd.org
General Manager	Matthew McElhenie
Employees	35 Full-time Employees, 4 Part-time employees
Public Meetings	The Cambria Community Services District (CCSD) Board of Directors holds its regular meetings on the second and third Thursday of the month at 10:00 a.m. Special meetings may be scheduled on an as-needed basis.
Board of Directors	Five members elected to four-year terms
Active Powers	Water, Wastewater, Solid Waste, Fire Protection, Street Lighting, Parks & Recreation, Transit, Veterans Memorial Administration
District Service Area	Approx. 2,928 acres (4.6 Sq. Miles)
Population Estimate	5,678 ²
Revenues	\$13,356,664 ³

Table 1: CCSD Profile, from the [2024 LAFCO Municipal Service Review and Sphere of Influence Study](#), p 11.

Mission Statement: The Cambria Community Services District **provides** water, wastewater, fire protection and emergency services, **parks recreation and open space**, and accompanying Community Services to our customers **in a safe, cost-effective, and environmentally sensitive manner.**

Vision Statement: Our vision is to serve our community by delivering sustainable, cost-effective services while practicing environmental stewardship and preserving the unique charm and atmosphere that make Cambria special.

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Core Values guide every aspect of what we do

Safety: We follow strict safety policies, procedures, and regulations to protect our district personnel, our services, and our Community.

Customer Service: We provide exemplary services and support with a focus to the needs of our community.

Fiscal Responsibility: We manage our financial revenues in a prudent manner to successfully sustain and protect the assets of the District, while considering Community needs.

Respect: Our interactions are undertaken ethically, with honesty, integrity and patience.

Teamwork: We recognize the qualities, abilities, and contributions of others and seek to work collaboratively across departments to carry out the District's Mission and Strategic Plan.

Transparency: We strive to conduct the business of the District in an open, honest, and direct manner while encouraging input and feedback from our community.

Stewardship: We strive to leave our infrastructure, community, and environment in better condition for future generations.

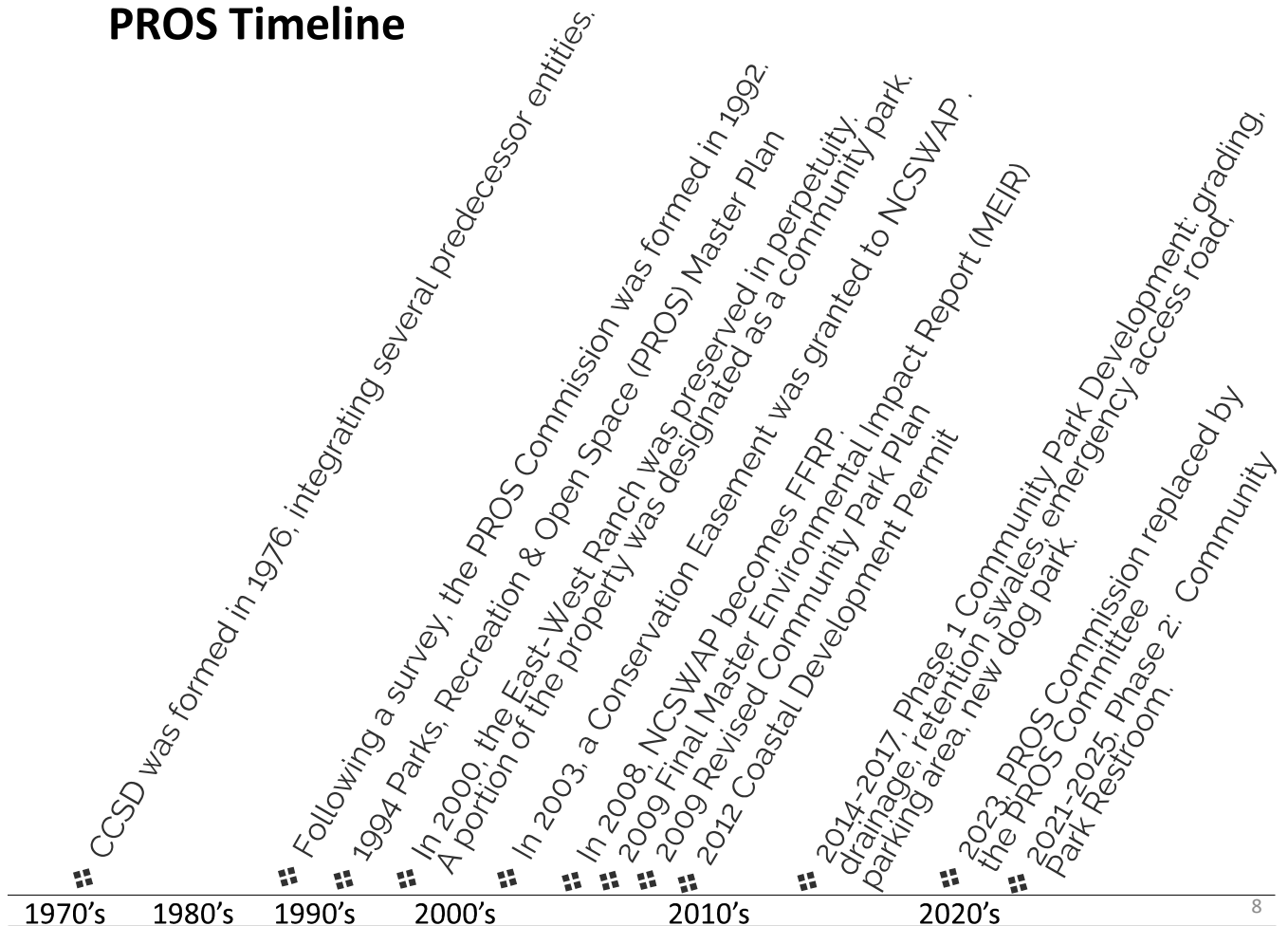
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CCSD Strategic Plan, adopted August 11, 2022

3 Year Goals (2022–2025 Not in Priority Order)

Core Area:	Water Services - General
Strategic Goal:	Meet the Ongoing Challenges of Effectively and Reliably Managing Water Resources in our Sensitive Ecosystem.
Core Area:	Water Services - Water Reclamation Facility
Strategic Goal:	Advance Coastal Development Permit (CDP) to Achieve County and Coastal Commission Approval.
Core Area:	Wastewater Services
Strategic Goal:	Execute Phased Repairs and Upgrades for the Wastewater Treatment System.
Core Area:	Fire Protection and Emergency Services
Strategic Goal:	Provide Optimal Fire Protection, Water Rescue, and Emergency Medical Services on a 24/7 Basis.
Core Area:	Facilities and Resources
Strategic Goal:	Manage and Provide Stewardship of District Assets, Parks, Recreation, and Open Space in a Timely, Cost-Effective, and Environmentally Sensitive Manner.

PROS Timeline



Standing Committee Bylaws, 12/12/2024, What we do^{6A}

1. SCOPE OF RESPONSIBILITY

1.1. Standing Committees are advisory to the Board of Directors. The Committees shall gather information, explore alternatives, examine implications, and offer options for review and deliberation by the Board of Directors. Committee members are expected to stay current on the issues under discussion by the Board of Directors.

1.2 Each Standing Committee shall consider only District-related issues approved and assigned to it by the Board of Directors, or issues within the purview of each Committee as defined in “Standing Committee Statements of Purpose and Responsibilities” below.

1.3 Apart from their normal function as part of an advisory resource, Committees and the individual members have no authority and may not verbally or by action represent the Committee or the CCSD in any policy, act, or expenditure.

1.4 The Committee and its members shall maintain collaborative working relationships with the public, other Standing Committees and the CCSD Board of Directors.

1.5 Any Standing Committee, or its ad hoc committees, may meet with staff and/or District consultants but shall not interfere with their operational duties, as determined by the General Manager. Any information requests to staff will be specific in nature and relate to the business of the Committee.

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Standing Committee Bylaws, 12/12/2024, What we do

1.6.3 The Parks, Recreation and Open Space Committee shall:

- (a) Assess existing resources and gather information regarding the parks, open space, and recreational needs of the community;
- (b) Establish collaborative working relationships with relevant public and private organizations;
- (c) Support and work directly with the CCSD General Manager and Facilities & Resources Manager to create plans for meeting the needs of the community within the bounds of current and potential resources;
- (d) Recommend plans of action to the Board regarding meeting the community needs for parks, recreation, and open space; and
- (e) Facilitate communication with the residents of Cambria both to update community priorities for parks, recreation, and open space and to obtain community support for planned actions.

PROS Mission Statement: *from the 11/21/1994 [PROS Master Plan](#):*

Cambria 's Parks, Recreation and Open Space Commission is dedicated to the acquisition, development and maintenance of a comprehensive park system, recreational facilities, open space and trails in Cambria.

After 31 years, this still rings true...

- 3.1. The Chairperson shall be chosen annually from members of the Board of Directors by a majority vote of the Board. A Director may not serve as Chairperson of more than one Standing Committee at the same time.
- 3.2. The Vice-Chairperson and Secretary shall be chosen annually by a majority of the Committee.
- 3.3. No member of the Committee shall hold more than one office.
- 3.4. Chairperson duties:
 - (a) Preside over meetings,
 - (b) Supervise, provide guidance, and act as a liaison between the Board and the Committee,
 - (c) Establish committee meeting agendas,
 - (d) Appoint appropriate ad hoc committees of two (2) Committee members.
 - (e) To avoid any appearance of unduly influencing voting Committee members, the Chairperson shall not attend ad hoc committee meetings or meet with two voting Committee members outside of a meeting to discuss Committee business,
 - (f) Sign reports,
 - (g) Represent the Committee at regular CCSD Board meetings,
 - (h) Coordinate with CCSD staff input for agenda preparation for the monthly Committee meetings,
- 3.5. Vice Chairperson duties:
 - (a) Perform the duties of the Chairperson in their absence,
 - (b) Act as liaison to another Standing Committee as determined by the Chairperson or a majority of the Committee.
- 3.6. Secretary duties:
 - (a) Record the minutes of the meetings in action form, ensuring the accuracy of when, how, and by whom the Committee's business was conducted.
 - (b) Submit the draft written minutes and recording to CCSD staff for the public record.

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Standing Committee Bylaws, How we work together

4. COMMITTEE MEMBER GUIDELINES

- 4.1. Members of the Committee and their activities are bound by all applicable provisions of the Brown Act (Government Code Sections 54950, et seq.).
- 4.2. Members of the Committee shall not participate in discussion of, or vote on issues constituting conflicts of interest – “no public official shall make, participate in making, or in any attempt to use his official position to influence a governmental decision in which he/she knows or has reason to know he/she has a financial interest.” (Government Code Section 87100).
- 4.3. Members of the Committee are charged with protecting and upholding the public interest and exhibiting the highest level of ethics.
- 4.4. Committee members shall at all times conduct themselves with courtesy towards each other, to staff, and to members of the audience present at Committee meetings. Should a Committee member disrupt Committee meetings or participate in behavior contrary to the charges and responsibilities of the Committee, the Committee, by a majority vote, may recommend action to the CCSD Board.
- 4.5. Committee members shall complete AB 1234 (Government Code Section 53235 et seq.) ethics training every two (2) years.

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Standing Committee Bylaws, How we work together 6A

5. AGENDA PROCEDURE

- 5.1. Members shall provide input on the agenda to the Chairperson.
- 5.2. The Chair shall develop the draft agenda with input from the Vice Chair and CCSD staff.
- 5.3. CCSD staff shall prepare the final agenda and attachments.
- 5.4. CCSD staff shall post agendas on the District's website and at the District Administrative Office and distribute to all Committee members and the agenda distribution list.

Agenda Development & Distribution Timeline:

Monday	Chair & Vice Chair work on developing the Agenda & Content...
Tuesday	...
Wednesday	...
Thursday	...
Friday	Deadline to get Agenda input to Michael, including reports, etc.

Monday	Michael provides our final agenda input to Haley Dodson.
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Tuesday

Wednesday

2 nd Thursday	CCSD Board Regularly Scheduled Meetings
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Friday

Monday	Agenda Packets are distributed NLT 72 hours prior to the meeting
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Tuesday

Wednesday

3 rd Thursday	Our Regularly Scheduled Meetings, 2-4 PM
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Standing Committee Bylaws, How we work together

6. MEETINGS

6.1. The Committee shall meet within the jurisdictional boundaries of the CCSD, except as otherwise permitted by the Brown Act.

6.2. Information that is exchanged before meetings shall be distributed through the Confidential Administrative Assistant, and Committee members will receive all information being distributed as part of the meeting agenda.

6.3. The Committee shall hold regular meetings as often as once a month and at least quarterly, on dates set annually by the Committee. The Committee may call special meetings as

6.4. A majority of the five (5) voting Committee members shall constitute a quorum as required to hold a meeting. Any action taken by the Committee shall require at least three (3) votes.

6.5. The business at regular meetings of the Committee shall be conducted for no more than a two-hour period, unless extended by a four-fifths vote of the Committee. In the event there are remaining items on the agenda at the end of the two-hour period, the Committee may adjourn the meeting to a specific date and time in accordance with the provisions of Government Code Section 54955. The intent and purpose of this policy is to encourage a reasonable time period in which the Committee's business is discussed and to protect against fatigue in discussing and deciding important issues.

6.6. The CCSD General Manager may determine a staff liaison to the Committee if needed for facilitating communication.

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7. PARLIAMENTARY AUTHORITY

7.1. The rules contained in the current edition of Rosenberg's Rules of Order (and *Robert's Rules of Order* 12th Edition for matters on which Rosenberg is silent) shall govern the Committee in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, any special rules of order the Committee may adopt, and statutes applicable to the Committee that do not authorize the provision of these Bylaws to take precedence.

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Why are we subject to the Brown Act?

Standing committees of a legislative body, irrespective of their composition, which have either:

1. A continuing subject matter jurisdiction, or
2. A meeting schedule fixed by charter, ordinance, resolution, or formal action of a legislative body,

... are themselves legislative bodies subject to The Brown Act, [54952\(b\)](#).

The PROS Committee meets both tests.

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What is The Brown Act?

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CA Government Code § [54950](#), passed into law in 1953, with the intent that:

...boards... and other public agencies in this state exist to aid in the conduct of **the people's business**. It is the intent of the law that their actions be taken **openly** and that their deliberations be conducted **openly**.

The people of this State do not yield their sovereignty to the agencies which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.

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Key Provisions of The Brown Act

All meetings... shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter. - Gov. Code § 54953

A Meeting is any congregation of a majority of the members of a legislative body (a quorum) at the same time and location... to hear, discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the legislative body. Gov. Code, § 54952.2(a)

Deliberate includes the collective acquisition and exchange of facts preliminary to an ultimate decision.

Action taken means a decision by a majority of the members of the legislative body, a collective commitment or promise by a majority of the members of a legislative body, to make a positive or a negative decision, or an actual vote of the body

***Note:** in these slides, I'm just touching on the highlights, just a few of the key Brown Act provisions.*

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The Brown Act: Serial Meetings

A majority of the members of a legislative body shall not, outside a meeting authorized by this chapter, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the legislative body. Gov. Code, § 54952.2(b)(1)

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The Brown Act: Public Participation

Members of the public must be able to address the *committee* regarding items on the agenda **before or during**... consideration of the item. § 54954.3

The public can talk about anything within the jurisdiction of the legislative body...

“The legislative body ... shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body.” Gov. Code, § 54954.3(c)

The Brown Act: Responding to the Public

No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that **members of a legislative body** or its staff **may briefly respond to statements made or questions**...

In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Gov. Code, § 54954.2

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Rosenberg's Rules of Order, Discussing Agenda Items:

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1. the chair announces the agenda item and the format that will be followed.
2. the chair invites the appropriate person(s) to report on the item, including any recommendation that they might have.
3. the chair asks members of the committee if they have any technical questions of clarification... committee members may ask clarifying questions, and the person(s) who reported on the item are given time to respond.
4. the chair invites public comments... At the conclusion of the public comments, the chair announces that public input has concluded.
5. Committee discussion...

Only if and when it is appropriate to invite a motion...

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Rosenberg's Rules of Order, Discussing Agenda Items:

The Motion:

6. the chair invites a motion. The chair announces the name of the member of the body who makes the motion.
7. the chair determines if any member wishes to second the motion and announces the name of the member who seconds.
8. The chair makes sure everyone understands the motion.
9. The chair invites discussion...
10. After discussion is complete, the chair takes a vote.
11. The chair announces the result of the vote and what action (if any) the body is taken.

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A few of my Expectations as Chair:

- **Show up thoroughly prepared** for every meeting (except of course for excused absences).
- **Focus on achieving the CCSD Mission.** If you have any other agenda or motivation, look elsewhere to achieve those objectives.
- Adhere to the Standing Committee Bylaws, The Brown Act, and Rosenberg's Rules of Order
- **Do the work** that leads to **better decisions**...

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Factors that lead to Better Decisions:

- The issue has been properly framed.
- All appropriate alternatives have been given the proper consideration.
- We have sufficient meaningful, reliable information to evaluate each of the alternatives.
- We have clarity on the values and trade-offs between the various alternatives.
- We have adequate, unbiased analysis.
- Considering the different perspectives of decision makers and stakeholders, we are confident there is sufficient commitment to the recommended course of action.

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**CAMBRIA COMMUNITY SERVICES DISTRICT
PARKS, RECREATION & OPEN SPACE (PROS)
COMMITTEE AMENDED
2025 REGULAR MEETING SCHEDULE**

February 20, 2025, at 2:00 p.m.
March 20, 2025, at 2:00 p.m.
April 17, 2025, at 2:00 p.m.
May 15, 2025, at 2:00 p.m.
June 19, 2025, at 1:00 p.m. (cancelled)
July 17, 2025, at 2:00 p.m.
August 21, 2025, at 2:00 p.m.
September 18, 2025, at 2:00 p.m.
October 16, 2025, at 2:00 p.m.
November 20, 2025, at 2:00 p.m.
December 18, 2025, at 2:00 p.m.

Regular meetings are subject to cancellation and will be held at the Veterans' Hall located at 1000 Main Street, Cambria, CA 93428, and via Zoom Webinar. Special meetings may be held on other dates, pursuant to Government Code Section 54956.

CCSD Parks Recreation & Open Space Goals for 2024 and Beyond

Note: These are long-term goals and may require the coordination of multiple organizations to achieve.

Goal	Ultimate Outcome	What PROS Committee HOPES to Achieve in 2024	Directly Responsible Individual (DRI)	TASK	PRIORITY	STATUS	DUE DATE	UPDATES
Community Park Plan	Design a comprehensive Community Park that provides recreational opportunities consistent with District fiscal capabilities and the Master EIR.	Design a Community Park Plan that reflects the community's current needs and get approval from the CCSD Board so that efforts to progress the next project(s) can proceed as soon as the bathroom is installed.	Community Park Plan Ad Hoc Committee: Michael Thomas Shannon Sutherland Jeff Wilson David Aguirre	Restroom ordered	High	Completed	4/11/2024	The restroom has been ordered
				Restroom infrastructure	High	In Progress		Water and wastewater connections will begin the week of Dec. 9. A bid has been requested to prepare the site for installation, which will be on the 11/14/2024 CCSD board agenda.
				Define boundaries	High	Completed	4/16/2024	Boundaries APN 013-131-025 and 013-131-038
				As is map	High	Completed	4/11/2024	Existing conditions map date 3/24/2024
				Project viability matrix	High	In Progress		
				Phase 3 conceptual plan to PROS	Normal	Completed		Presented to PROS at the 10/15/2024 meeting
				Proposed map	High	Completed		Presented to PROS at the 10/15/2024 meeting
				Name community park		Pending		Not started
				Community engagement		In Progress		Community engagement is underway
				Draft plan to the CCSD Board		Pending		
Inventory of CCSD-owned undeveloped properties	Work with CCSD staff to inventory and develop Management Plan for CCSD-owned undeveloped parcels	Inventory of all CCSD owned undeveloped parcels with a long term Management Plan capturing action plans as needed for each parcel. Final inventory all CCSD owned and undeveloped parcels that identifies problems to be resolved, opportunities for other potential community uses, estimated costs for each, and priorities for action, including input from appropriate community members.	Jeff Wilson and CCSD R&R Manager Aguirre (in coordination with CCSD GM McElhenie, CCSD Fire Chief Burkey, Dave Pierson at Fire Safe Focus Group, relevant community members as appropriate)	Finalize and approve parcel listing	Normal	Completed		The Facilities Manager has reported that all of the CCSD open space lots have been mapped.
				Establish an Open Space Adoption program	Normal	In Review		
				Establish spreadsheet framework for each parcel, including all existing problems, opportunities, actions, costs, priorities	Normal	In Progress		Each parcel's conservation easement needs to be documented to establish what PROS can and cannot do on the properties. Each parcel is unique. Update 11/19/24 - Jeff submitted draft spreadsheet framework to GM and Facilities Mgr Aguirre.
				Prioritize high urgency parcels and set timelines for 2024 action and resolution	Normal	In Progress		Draft spreadsheet framework incorporates a 3 level prioritization scheme. Decisions need to be made on what parcels fit in which priority level.
Relationship with San Luis Obispo County Parks & Recreation	Better working relationship with SLO County Parks and Recreation Commission, leading to County support and funding for PROS projects.	Cultivate a better working relationship with SLO County in general and the County Parks & Recreation Commission in particular by attending and participating in the County Parks & Recreation Commission meetings. The PROS members will take turns attending the meetings to update the County and garner support of PROS projects.	Steve Kniffen	Cancelled June meeting	Normal	Completed		
				July meeting 7/25/24 Cancelled	Normal	Completed		
				Invite the Cambria SLO county Park liaison Pandora Nash-Karner to the PROS meeting.	High	Completed		
				September updated pros goals				
				Oct/Nov community engagement				
Rodeo Grounds Road	Rodeo Grounds Road paved to enable access to our Community Park in all weather conditions.	Work to influence the County at every opportunity to include paving Rodeo Grounds Road in their plans as soon as possible.	Michael Thomas	SLO County graded the road to restore driving surface.	Normal	Completed	5/14/2024	
				Looking into the possibility of sealant	Normal	In Progress		No status update. PROS will review after the seasonal storms have passed.
				Cost estimate for paving	Normal	In Progress		
Trail connecting Fiscalini West Ranch with the East Ranch	A safe multipurpose trail connecting the Fiscalini West Ranch with the East Ranch under Highway 1, either following an existing social trail under the Santa Rosa Creek bridge, or through traffic control measures.	Work with CalTrans to at least get this project included in their Capital Improvement Plan.	Shannon Sutherland	Contact Cal Trans for infomation	High	In Progress		Cal Trans is unresponsive. Looking at a petition campaign to get their attention.