



CAMBRIA COMMUNITY SERVICES DISTRICT

Thursday, December 14, 2023 - 1:00 PM

1000 Main Street Cambria, CA 93428

AGENDA

REGULAR MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

In person at:

**Cambria Veterans' Memorial Hall
1000 Main Street, Cambria, CA 93428**

AND via Zoom at:

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/85678014248?pwd=aHdVWkJicE53TXM2Rkt2SFB2VzVIUT09>

Passcode: 518352

Or One tap mobile:

US: +16694449171,,85678014248# or +16699006833,,85678014248#

Or Telephone: dial *6 to mute/unmute; dial *9 to raise/lower hand

Dial (for higher quality, dial a number based on your current location):

**US: +1 669 444 9171 or +1 669 900 6833 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248
7799 or +1 719 359 4580 or +1 689 278 1000 or +1 929 205 6099 or +1 301 715 8592 or +1 305 224
1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473
4847 or +1 564 217 2000 or +1 646 931 3860**

Webinar ID: 856 7801 4248

International numbers available: <https://us06web.zoom.us/j/85678014248?pwd=aHdVWkJicE53TXM2Rkt2SFB2VzVIUT09>

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the CCSD Administration Office, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at <https://www.cambriacsd.org/>. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda or other documents in the agenda packet provided in an alternative format, contact the Confidential Administrative Assistant at 805-927-6223 at least 48 hours before the meeting to ensure that reasonable arrangements can be made. The Confidential Administrative Assistant will answer any questions regarding the agenda.

1. OPENING

- A. Call to Order
- B. Pledge of Allegiance

C. Establishment of Quorum**D. President's Report****E. Agenda Review****2. BOARD MEMBER COMMUNICATIONS**

Any Board Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.

3. PUBLIC SAFETY**A. Sheriff's Department Report****B. CCSD Fire Chief's Report****4. PUBLIC COMMENT**

Members of the public may now address the Board on any item of interest within the jurisdiction of the Board but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

5. MANAGER REPORTS**A. General Manager's Report****B. Facilities & Resources Manager's Report****C. Finance Manager's Report****D. Utilities Report****6. CONSENT AGENDA**

All matters on the consent calendar are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the consent calendar as a whole is acted upon.

A. Consideration to Adopt the November 2023 Expenditure Report**B. Consideration to Adopt the November 9, 2023 and November 16, 2023 Regular Meeting Minutes****7. REGULAR BUSINESS****A. Discussion and Consideration of Adoption of Policy 1040.2 Regarding Response to Correspondence to the Board, Policy 3230 CCSD Operating Principles Policy, and Policy 1045 Legal Counsel and Auditor Policy, and Elimination of Policy B-02-2018****B. Discussion and Consideration of Adoption of the Budget Policy Revisions Recommended by the Staff and Finance Committee****C. Discussion and Consideration to Approve a Public Works Contract with 3rd Gen Pump & Well for Replacing San Simeon Well 3 Pump and Adoption of Resolution 61-2023 for a Budget Adjustment of \$48,000****D. Discussion and Consideration of Approval of an Agreement for Consultant Services with Civil Design Studio for Preparation of an Emergency Access Feasibility Study****8. FUTURE AGENDA ITEM(S)**

This is an opportunity to request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken except to direct the General Manager to place a matter of business on a future agenda by majority vote

9. ADJOURN TO CLOSED SESSION

- A.** CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code Section 54956.8
Property: 2950 Santa Rosa Creek Road, Cambria, CA – APN: 013-081-075 Agency
Negotiators: General Manager Matthew McElhenie and District Counsel Timothy J. Carmel
Negotiating Parties: Coast Unified School District
Under Negotiation: Lease or Easement/Fee Purchase, Price and Terms of Payment
- B.** CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6
Agency Designated Representative: Matthew McElhenie, General Manager Unrepresented
Employee Organization: Management and Confidential Exempt Employees

CAMBRIA COMMUNITY SERVICES DISTRICT

Friday, December 1, 2023

Time Period: (Month)	Nov 1-Nov 30, 2023	Avila	Cayucos	Cambria	Los Osos	San Simeon
Calls For Service:	249		45			
CFS: Last Year	256		52			
Assault/Battery:						
CFS	0					
Disturbance:						
CFS	14					
Burglary:						
CFS	2					
Theft:						
CFS	3					
Vandalism						
CFS	1					
Mail Theft:						
CFS	0					
Phone Scam:						
CFS	0					
Suspicious Circs:						
CFS	10					
Enforcement Stops:						
CFS	18					
Preventative Patrol Activity:						
CFS	13					

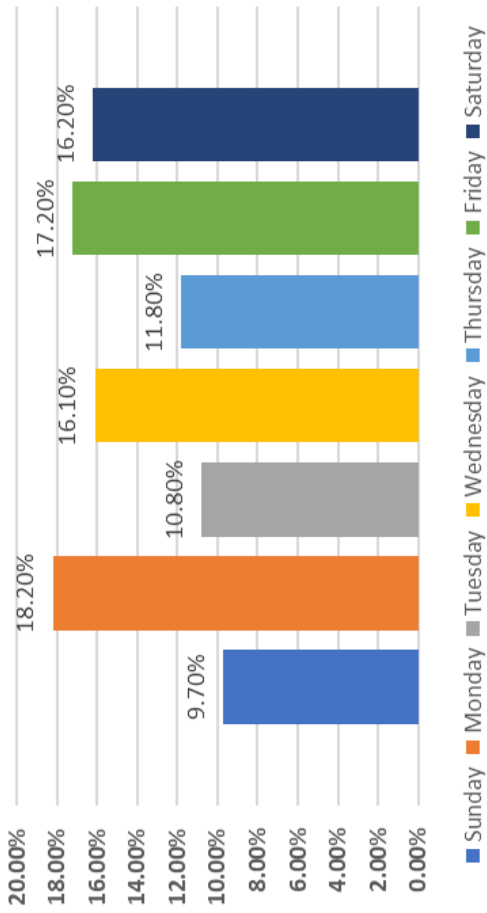
Notable:



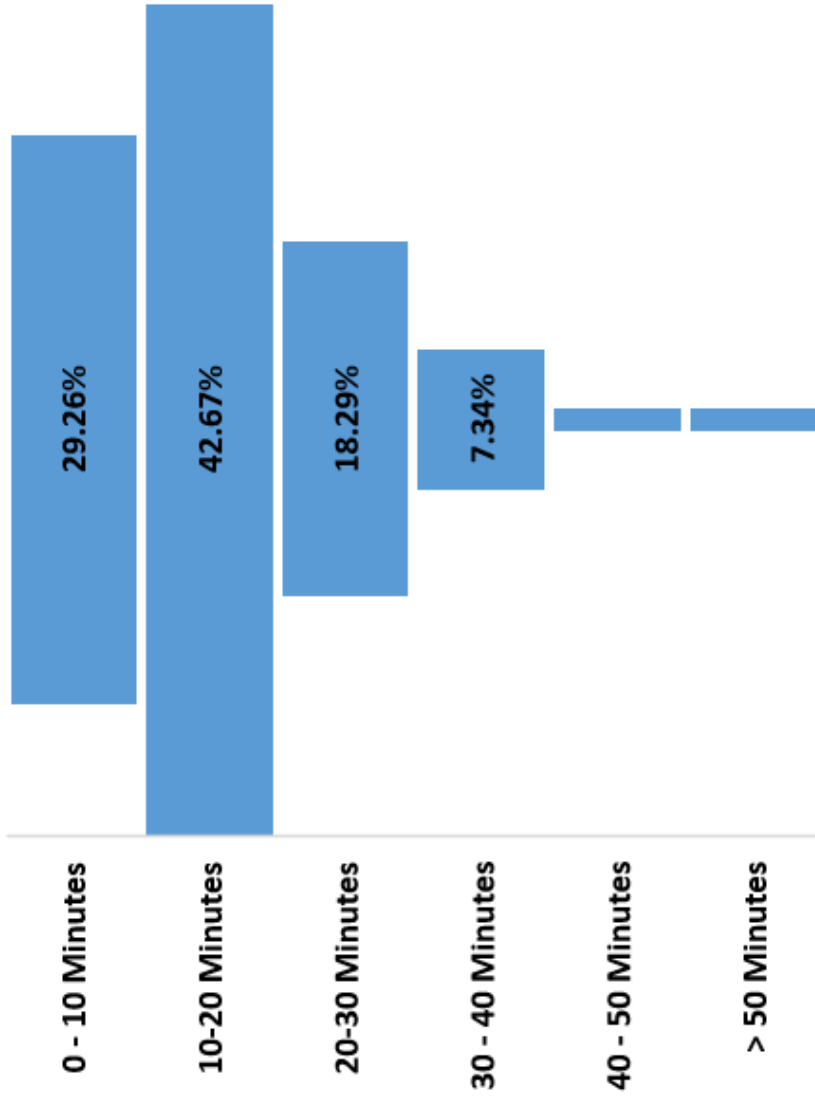
Cambria Fire Department Fire Chief's Report

November 2023

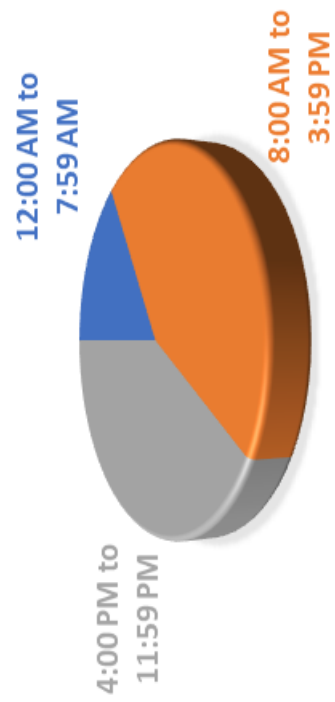
INCIDENTS BY DAY OF WEEK



INCIDENTS BY TIME COMMITMENT



INCIDENTS BY TIME OF DAY



CAMBRIA CSD FIRE DEPARTMENT - MONTHLY INCIDENT STATISTICS

Categories	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Total
NFIRS Series 1: Fire									2	3	4		9
Structure Fire									1	1	0		2
Vehicle Fire									0	0	1		1
Vegetation Fire									0	1	2		3
Fire (other)									1		1		2
NFIRS Series 2: Overpressure/Explosion									0	0	0		0
NFIRS Series 3: Rescue & EMS									43	47	57		147
Motor Vehicle Accident									2	1	0		3
Ocean/Water Rescue									0	0	0		0
Cliff Rescue									0		0		0
NFIRS Series 4: Hazardous Condition									0	3	0		3
Spills									0	0	0		0
Gas Leaks									0	0	0		0
Electrical Problems									0	2	0		2
Hazards (other)									0	1	0		1
NFIRS Series 5: Service Call									12	8	15		35
Water Leak									0	0	0		0
Smoke/Odor Problem									2	0	0		2
Animal Problem									0	0	0		0
Public Service Assist									9	8	14		31
Assist Invalids									3	5	1		9
NFIRS Series 6: Good Intent Call									21	24	15		60
NFIRS Series 7: False Alarm									0	7	3		10
NFIRS Series 8: Severe Weather/Disaster									0	0	0		0
NFIRS Series 9: Special Incident Type									0	0	0		0
Response Totals	0	0	0	0	0	0	0	0	80	92	94	0	266

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

FROM: Matthew McElhenie, General Manager

AGENDA NO. **5.A.**

Meeting Date: December 14, 2023

Subject: General Manager's Report

The District continues providing water, wastewater collection and treatment, emergency response, facilities, and administrative services. In addition to the daily operations of the District, the following is an update on some of our ongoing projects and activities:

On Tuesday, December 19, 2023, from 8:30 a.m. to 7:00 p.m., I will work out of the Cambria Veterans' Memorial Hall. I would love to meet interested community members and hear your thoughts. We will provide coffee, snacks, and the ability to engage in dialogue about everything Cambria.

Administration & Finance Departments

Administration & Finance Department Office Hours

The Cambria Community Services District Administration Office is open Monday - Thursday and every other Friday from 10:00 a.m. to 4:00 p.m. or by appointment. The Administration Office is closed for lunch daily from 12:00 p.m. - 1:00 p.m. If you have questions or need to schedule an appointment, please contact the Administration Office at 805-927-6223.

The CCSD administration office will be closed for Christmas on Monday, December 25, 2023. Please contact the CCSD's 24-hour main line at (805) 927-6223 for all Water and Wastewater emergency services. The office will reopen on Tuesday, December 26, 2023 at 9:00 a.m.

Contracts, Agreements & Grants

District staff created a page on the website for current contracts, agreements, and grants. The link is <https://www.cambriacsd.org/district-project-updates>.

San Luis Obispo County Integrated Waste Management Authority

IWMA will be performing education and outreach visits in some Cambria neighborhoods. For more information, please review the letter here: <https://www.cambriacsd.org/san-luis-obispo-county-integrated-waste-management-authority>. IWMA will be providing the District with more details soon.

Grant Writing Services

The District selected Mr. Elijah Mermin to provide grant writing services, and staff is working with the District Counsel to prepare an agreement for consultant services with Mr. Mermin. As a senior grant professional with 19 years of experience for nonprofit organizations and government agencies, he is well-equipped to help CCSD identify and qualify appropriate funding opportunities and work closely with our staff to develop competitive grant applications.

District Policy & Fee Schedule Updates

Municipal Resource Group, LLC has finalized the Payment & Compensation Plan for the Management & Confidential Employees Group. This will be brought to the Board of Directors for review and consideration in early 2024.

The General Manager, Administrative Department Manager, and Confidential Administrative Assistant continue working with Liebert, Cassidy, and Whitmore (LCW) on updating the District's Personnel Policies, Procedures, and Rules, which haven't been updated since 1987.

The General Manager, Administrative Department Manager, and Confidential Administrative Assistant continue working with Bartle Wells & Associates to update the District's fee schedule, which has not been updated since 2013. We met with Mr. Handlers to discuss the Cambria Veterans Memorial Hall rental fees.

Information Technology

The General Manager and Confidential Administrative Assistant worked with CIO Solutions to design a SharePoint site and are moving file shares from the CCSD server to SharePoint. The migration was completed on Monday, November 27th.

Electronic Payment Service & Utility Access Portal

On November 16, 2023, the Board of Directors approved providing an electronic payment service and utility access portal through Tyler Technologies. The Administrative Services Manager and Confidential Administrative Assistant are working with Tyler Technologies to implement the electronic payment service function and utility access portal. Staff expects the project to be completed by Spring 2024.

Peak Agenda Management

The General Manager and Confidential Administrative Assistant have finalized the Peak Agenda management portal with Granicus. Staff received training, and the cutover will begin in early 2024. The Board of Directors and Standing Committee meeting agendas and minutes will always be available on the District's website, but the public is welcome to use our new Peak Agenda Management portal in early 2024.

Records Retention Schedule Update

Gladwell Governmental Services met with each department to review the proposed changes and obtain additional changes for the records retention update. Gladwell Governmental Services is updating the records retention schedules for all District departments and preparing a detailed index of the retention schedules for Board approval.

Facilities & Resources Department

Contact Facilities & Resources Manager

To submit general inquiries, or to report any issues on the Fiscalini Ranch Preserve, public restrooms, Cambria Dog Park, or to schedule a meeting with Facilities and Resources Manager Aguirre, please submit your inquiries or concerns here: <https://www.cambriacsd.org/contact-facilities-resources-c617054>.

Maintenance Technician Recruitment

The District is currently accepting applications for the Maintenance Technician position. This recruitment is open until the needs of the District are met. To apply, please visit <https://www.cambriacsd.org/maintenance-technician-recruitment>.

Cambria Fire Department

Contact Interim Fire Chief

To submit general inquiries or to schedule a meeting with Interim Chief Burkey, please submit your inquiries or concerns here: <https://www.cambriacsd.org/contact-fire-chief>.

Meet Interim Fire Chief

On Tuesday, December 19, 2023, from 9:00 a.m. to 12:00 p.m., Interim Fire Chief Burkey will work out of the Cambria Veterans' Memorial Hall again and would love to meet you and hear your thoughts on anything related to the Cambria Fire Department.

Firefighter Paramedic Recruitment

The District is currently accepting applications for the Firefighter Paramedic position. This recruitment is open until the needs of the District are met. To apply, please visit <https://www.cambriacsd.org/firefighter-paramedic-recruitment>.

Genasys Protect (Zonehaven) and Emergency Alert System

The Cambria Fire Department and its public safety partners are excited to announce the implementation of Genasys Protect (Zonehaven), which aims to prepare residents and businesses for emergencies or evacuations before an event occurs. Interim Fire Chief Burkey is working with the Atascadero Fire Department to obtain information regarding magnets and further department preparation and education.

Genasys Protect breaks the entire community into Zones, and each zone has a corresponding number on the map. A resident only needs to know their Zone identification number for evacuation and repopulation purposes. During an emergency, the Zone number and clear evacuation instructions and information will be provided. Genasys Protect will provide traffic in real-time, identify where possible evacuation centers will be located, and use the latest emergency information provided by incident commanders on the scene as the emergency event unfolds. Be prepared for the next natural disaster by **KNOWING YOUR ZONE**.

Know Your Zone in 5 Easy Steps:

1. Visit protect.genasys.com – type your address in the search bar or use your current address.
2. Click on the highlighted zone and locate the number of listed in the zone description panel.
3. Write your zone down and place it somewhere easily accessible by everyone in your house.
4. Click on Subscribe to Alerts to stay updated in case of an emergency.
5. Explore the information provided in your zone's description panel and bookmark any useful links provided.

As we continue to roll out this exciting new program for Cambria, more information will be provided. Cambrians are encouraged to download the Genasys Protect application on their smartphone, enter their address, and save their zone. If you need more information, or if you are having trouble downloading the application or need assistance locating your Zone, please contact Interim Fire Chief Burkey or come to the "Meet the Interim Fire Chief" on Tuesday, December 19, 2023, from 9:00 a.m. to 12:00 p.m., and we would be happy to assist you.

Winter Storm Preparation

Cambria residents can fill up sandbags at the Cambria Dog Park parking lot located at 2021 Rodeo Grounds Road and Lampton Park at the corner of Lampton and Windsor.

Bring your sandbags and a shovel. Sandbags are available at most local hardware stores but not at the Cambria Fire Department.

Weed Abatement

The inspection process has been completed, and Mike Rice Forest Yard & Garden and Paradise Tree Service have submitted invoices.

Water & Wastewater Departments

New Water and Wastewater System Superintendents

Toni Artho was promoted to the Wastewater Systems Superintendent position effective December 1st. Toni replaces John Allchin, who is retiring this month. Toni has worked for Cambria Community Services District since December 2016. Cody Meeks was promoted to the Water Systems Superintendent position effective November 20th. Cody has worked for Cambria Community Services District since February 2020.

SR4 Well at Coast Union High School

The District has continued its efforts to negotiate with the Coast Unified School District (CUSD) for long-term access/rights to the SR4 well and easements. The District sent the CUSD a counter proposal on the 27th of November to purchase the property and easement based on our recently acquired appraisal of the SR4 well and easements. The CUSD is reviewing our proposal, and we hope to have an update soon.

Cambria Skatepark

The staff has a tentative meeting with our consultant to follow up on any updates or new requests from County Planning. Our CCSD consultant reviewed current permitting conditions with SLO County Public Works, who agrees that no additional sidewalks should extend beyond the utility vault. No amendment to plans or other engineering will be necessary. The staff has scheduled a follow-up in January 2024 on our waiver request.

California State Parks Recommends \$35.6M for Land and Water Conservation Funds, in which, Cambria Community Services District, Has Been Selected as One of Sixteen Projects to Proceed with Post-Selection Federal Requirements to Create a New Skatepark Facility

On June 1, 2023, General Manager McElhenie submitted the Land and Water Conservation Fund grant application for the Cambria Skatepark Project. Today, California State Parks announced recommendations to the National Park Service (NPS) for \$35.6 million in Land and Water Conservation Fund (LWCF) grants for 16 local park projects.

We are happy to announce that the Cambria Community Services District (CCSD) has been selected as one of the sixteen projects to proceed with post-selection federal requirements to create a new skatepark facility. State Parks evaluated more than 79 LWCF applications totaling \$154 million, for the available \$35.6 million in the application cycle. Today's recommended applicants will proceed with post-selection federal requirements prior to the projects being forwarded to NPS for review and federal funding approval.

This project will develop the vacant asphalt lot and adjacent dirt parking area in Cambria, California, into a skatepark facility. The site for this project has historical significance to the community as it was the location of the original unpermitted skatepark that served many generations of Cambrians. Unfortunately, in the Spring of 2020, the unpermitted skatepark was removed due to safety concerns related to the deteriorated condition of the park. Since then, the community and Skate Cambria have been fundraising to build a new skatepark. On December 9, 2021, the Cambria Board of Directors committed a total funding amount of 178,000 to the Cambria Skatepark project. Additionally, the CCSD applied for and was awarded a grant for \$47,500 towards the skate park project from the San Luis Obispo County Tourism Business Improvement District. On September 14, 2023, the Cambria Board of Directors approved the Local Area Grant Funding Agreement with the County of San Luis Obispo on behalf of the SLO County Tourism Business Improvement. Resolution 31-2023 was approved by the Board of Directors on May 18, 2023, which required the CCSD to restrict approximately \$843,784 of General Fund Reserves with the grant application. With the acceptance of this grant, the CCSD was able to release \$47,500 of the previously restricted General Fund Reserves for the Cambria Skatepark project, which will help fund the bathroom construction at the Cambria Skatepark.

The project will construct approximately 6,000 square feet of undulating concrete deck designed for skateboarding. This area will feature a mix of street and transition features that will support skaters with various interests, abilities, and characteristics that welcome other skatepark-friendly activities like riding scooters, bicycles, roller skates/blades, or even specialty wheelchairs. The development will also include constructing a seating section with a shade structure, landscaping, a parking lot, and a restroom stall.

Building a new skatepark at this location will restore a critical public asset and recreational opportunity lost when the old park was removed and is a high priority for the community of Cambria. Beyond building a skatepark, this project will create a youth-friendly space in Cambria where people of all backgrounds and skill levels can gather and connect.

San Luis Obispo County

- Cambria: Cambria Community Services District, Cambria Skatepark: \$600,000 to create a new skatepark facility with a seating section with shade structure, landscaping, parking lot, and restroom stall.

The full press release is attached.

East Ranch Restroom

This project is currently in the planning stage of the construction permit process. Utilities staff are addressing submittal comments from the County of San Luis Obispo Planners and are in preparation for resubmittal.

Proposals are currently being received for the Cultural Resources Assessment. Cultural resources relate only to remains and sites associated with human activities and include the following:

- Prehistoric and ethnohistoric Native American archaeological sites.
- Historic archaeological sites.
- Historic buildings.
- Elements or areas of the natural landscape that have traditional cultural significance.

It has been determined that a Biological Monitoring Plan is already in place for this project.

Staff anticipates resolving all planning issues and SLO County Planning response by January 2024 and anticipates ground-breaking by July 1, 2024. The vendor has a 240-day lead time (this is a prefabricated restroom that is yet to be constructed) to deliver the restroom facility.

On November 16, 2023, the Board of Directors approved a deed restriction to be recorded on the title of the Fiscalini Ranch as a condition of receiving grant funding from the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All of 2018 Parks Bond Act. The staff is bringing back another item for the Board of Directors to discuss and formally consider approving the issuance of an Intent to Serve letter to allow the restroom to receive potable water from the CCSD's water system and consider approval of a change to the Community Park Master Plan to allow water-serving restroom designs. Our staff has assembled the data for consumption from several public restrooms to present to the Board of Directors to determine anticipated potable water use at the restroom.

Coastal Development Permit

The staff has awarded WRF CDP consulting to SWCA Environmental Consultants. SWCA is a consulting firm that, since 1981, has performed comprehensive environmental planning, regulatory compliance, and natural and cultural management services both locally and globally. SWCA will help the District update our WRF project description and work with our regulators to ensure its completeness. On October 17th, utility staff hosted our consultant for a site visit of the WRF and to discuss the history and status of the project. The visit included CCSD

service wells 9P2 & 9P7, the future Zero Liquid Discharge site, and the evaporation pond. Our consultant will review the CCSD's CEQA and EIR documents and develop the new project description. Staff has scheduled a meeting with County Planning to discuss the intended approach and confirm their support. A key focus being developed by our consultant for the CDP is the restoration of the Title 27 pond to mitigate temporal losses since its implementation.

Utilities staff met with our consultant on November 3rd, who stated they would have a table summarizing metrics involving the application, i.e., the information hold, Technical Advisory Committee (TAC) concerns, Instream Flow Study (IFS), and Adaptive Management Plan (AMP) development. Staff is also internally reviewing information-holding questions and preparing a completion matrix to present to the county staff. Utilities staff and consultants have a follow-up meeting scheduled with SLO County Planning on December 13th, where they intend to deliver project components and completion matrix for evaluation.

Stuart Street Tank Construction

We are currently in the environmental permitting process. The environmental permitting tasks are a bit more costly than similar projects due to their location in the Coastal Zone and the need to perform CEQA and NEPA analyses as required when funded by a federal grant. The tanks are also located in a Geological Study Area, which increases permitting complexity.

Utilities staff has prepared and submitted a draft contract to legal counsel for our consultant's design and engineering. The staff has completed and submitted the CEQA/ NEPA application documentation as per EPA Federal grant requirements. Other permitting requirements such as Geotechnical, Cultural Resources, land survey, biological, and grading and drainage plan review are being completed concurrently.

San Simeon Well 3

On November 6, 2023, the Resources & Infrastructure Committee recommended the replacement of the San Simeon Well 3 pump. The selected contractor has been approved to replace the failing 50 HP Vertical Turbine motor, which has been in service since 1985. This item will be presented to the Board of Directors in December.

San Simeon Water Line & Effluent Line Well Field Transmission Lines

Staff reported that the preliminary research is going well. Most data have been gathered, and our consultants are in the process of reviewing it. The aerial survey is complete, and preliminary topo has been received. A final survey will occur once the final alignment(s) have been chosen. Preliminary Geotech constraints are being discussed with Utilities Department staff and consultants.

Action items:

- As we narrow down alignments, environmental consultants will help look at horizontal directional drilling (HDD) feasibility.
- The consultant will refine the alignments exhibit and send updated layouts to the Utilities staff.
- The consultant will continue to work on the PDR (Preliminary Design Report) and get a draft to the District by the end of November.

Planned Activities during November:

- Utility Research and Coordination.
- Base Mapping - insert utility information into a base map of alignments.
- Preliminary Alignment Analysis - refine potential alignments and update the exhibit.
- CEQA Compliance- Continue researching and reviewing documents for environmental constraints analysis to be included in the PDR.

- Biological and Botanical Assessment- Continue research and identify potential issues.
- Cultural Resources Assessment.
- Caltrans Permitting- contact Caltrans to determine the feasibility of parallel encroachment.
- Geotech Constraints and Alignments Analysis.

Instream Flow Study (IFS) & Adaptive Management Plan (AMP)

CCSD utility staff and Biologist Kevin Merk assembled for an informal meeting to discuss upcoming AMP and IFS work. Biologist Merk will be assuming the environmental and biological reporting for the District, replacing long-time District biologist Cindy Cleveland. Merk led the environmental and biological reporting for Morro Bay's Wastewater Treatment Plant project and developed beneficial contacts with the EPA while obtaining their permits for its operation. We hope to use his experience with the Water Infrastructure Finance and Innovation Act (WIFIA). WIFIA Grant communication for the EPA to acquire funding for the District's environmental endeavors.

The Instream Flow Study (IFS) aims to do more analysis on Van Gordon Creek, incorporate comments and groundwater modeling, and develop resource protections. IFS consultant biologists visited the creek while it was flowing in June, went through the watershed, looked at the habitat, and collected photos. The consultant is reviewing groundwater reports to see how they concern Warren Wells and Van Gordon Creek and will put together a comment matrix for all comments addressing all concerns. The consultant is in the process of making IFS revisions promptly for the District's review.

We look forward to creative discussions concerning topics such as habitat restoration of the Title 27 pond and WRF mitigation.

Zero Liquid Discharge Program

The Department of Energy has approved Global Water Innovations (GWI) tasks and timelines, the final step needed for grant clearance. A working pilot is being constructed while the awarding of funding is being anticipated.

Water Meter Replacement Program

The initial pilot program has been slowed due to supply chain issues. Staff was fortunate to receive ten of the Nicor Antennae with Orion cellular programming to commence the long-awaited pilot program. The Orion Cellular endpoint is an innovative, two-way water endpoint that utilizes existing cellular infrastructure to deliver meter reading data efficiently and securely to the utility via the cellular network. The units were received and installed on November 8th. Even this tiny pilot has proved beneficial for determining accurate provider coverage in varying community topography.

Utilities staff will be assessing the operational systems of the Orion monitoring and data software interface for the remainder of the year. The significance of the meter upgrade is the ability to access integral data needed for water consumption monitoring, leak alerts, and commercial versus residential utilization.

East-West Village Transmission Line Replacement

All phases of the transmission line repair are complete, and permanent repairs have been made. Road surface repairs are finished and inspected by the County of San Luis Obispo Roads staff.

The repair contractor has submitted the final invoice. The original proposal of \$132,234.50 was maintained, even with the additional equipment and labor of the added half-day for concrete thrust block removal. An accompanying invoice for \$7,413.17 for the equipment and labor from the initial first day-of-leak repair that was performed was submitted.

A notice of completion will be submitted to the County to finalize the project.

Status of the Wastewater SST Project

We have created a Wastewater SST Project information page on the website. It is available here: <https://www.cambriacsd.org/wastewater-sst-projects>.

Regulatory Compliance

The District continues to provide all required regulatory reporting on or ahead of schedule.

Public Record Requests and Responses

The Cambria Community Services District has received one Public Record Request since November 10, 2023.

Date	Name	Public Record Request	District Response Date	District Response
11/26/2023	Anita Miller	<p>We hope that you enjoyed another long weekend. Veterans 4-day weekend, and recently Thanksgiving 5-day weekend. I cannot think of any other Federal, State or Local employees that are enjoying such benefits. Perhaps you can enlighten me with a few. It has come to my attention that your finance committee should look into the fact that there is obviously not enough work for the staff you have. Recommend either paying employees for the actual hours they work, or perhaps you should consider cutting back as other companies have done to remain solvent. Your Cambrians are well aware of the very few hours of actual work. Many days off, along with short hours, more letters & continuous meetings seem to take up most of your valuable time. We are all experiencing the pain of inflation. Food, gas and utilities are all costing more. It seems that by cutting back the number of employees and/or pay for less, you may be able to ease up on the ever-increasing CCSD bills. I would appreciate receiving a list of all employed by the Cambria Community Services District with the wages and hours. Perhaps I am mistaken about the opportunity to look at the budget with savings being a priority. Many of our local friends/neighbors have voiced similar concerns. I respectfully submit this letter, and look forward to a response.</p>	11/27/2023	<p>Good afternoon Anita,</p> <p>The District's SEIU MOU, IAFF MOU, SEIU/MCE Payment & Compensation Plan, salary schedule, list of all CCSD employees, Resolution 41-2023, and staff report 6E are uploaded to OneDrive. Here's the link: <input type="checkbox"/> Public Records Request - Anita.</p> <p>The District's compensation is also posted here: https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=1042&year=2022.</p> <p>The Administration Department eliminated the following positions in July 2023: Finance Manager, Administrative Analyst – HR & IT, Board Secretary, and Clerical Assistant, with cost savings in salaries of approximately \$190,000 in Fiscal Year 23/24. This reorganization more efficiently addressed the needs of the District.</p> <p>All district employees are assigned to work 80 hours in each two-week payroll period on a 9/80 work schedule, consisting of eight workdays of nine hours each day and one work day of 8 hours.</p> <p>The following are the eleven standard paid holidays observed by the District:</p> <ol style="list-style-type: none"> 1. New Year's Day 2. Martin Luther King Day 3. President's Day 4. Memorial Day 5. Independence Day 6. Labor Day

			<p>7. Columbus Day 8. Veterans Day 9. Thanksgiving Day 10. Day After Thanksgiving 11. Christmas Day</p> <p>Unless otherwise provided in the SEIU MOU or SEIU/MCE Payment & Compensation Plan, when a holiday listed above falls on a Sunday, the following Monday shall be deemed to be the holiday in lieu of the day listed, and when a holiday falls on a Saturday, the preceding Friday shall be deemed to be the holiday in lieu of the day listed. If the holiday falls on an employee's Standard Day Off, the employee is to take the holiday on their regular scheduled work day either immediately preceding or following their Standard Day Off.</p> <p>This year, Veterans Day was on Saturday, November 11, 2023. The preceding Friday (November 10, 2023) was the staff's standard day off, so we took the holiday immediately following our standard day off on Monday, November 13, 2023.</p> <p>This year, Thanksgiving was on Thursday, November 23, 2023, and the Day After Thanksgiving (November 24, 2023, which is a standard paid holiday observed by the District) was the staff's standard day off, so we took the holiday immediately preceding our standard day off on Wednesday, November 22, 2023.</p> <p>IAFF employees (Cambria Fire Department personnel) are assigned a 56-hour (average) workweek schedule. In lieu of time off on holidays, they accrue 5.92 hours of holiday leave per 14-day payroll period for a total of 154 hours per year.</p> <p>Lastly, below is the holiday time off for Cal Poly University, Templeton Community Services District, and Los Osos Community Services District.</p>
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Dear Cambria Resident,

Starting in December 2023, the IWMA will be performing education and outreach visits in some neighborhoods.

California State Law SB 1383 requires that residents:

- ❖ Participate in garbage, recycling, and organic (green) curbside collection services.
- ❖ Properly sort between the three waste streams.

What is an education and outreach visit? What can I expect?

Our team, with assistance and guidance from your hauler and jurisdiction, Mission Country Disposal and Cambria CSD, will go door-to-door on normal days of trash collection to:

- ❖ Re-sticker bins on lids that are missing stickers or are otherwise worn out (if set out).
- ❖ Provide educational material regarding recycling guidelines in San Luis Obispo County upon request.

Thank you for welcoming our team into your community.

- ❖ If you see us, feel free to stop and say “Hello”. We are happy to answer any questions you have regarding recycling.
- ❖ If you would like a complimentary indoor kitchen food scrap pail or have any additional questions, please contact our office.

For tips and resources on how to properly sort your waste please visit our Recycling Guide at <https://www.iwma.com/>.

Contact the IWMA directly at iwma@iwma.com or 805-782-8530 with any questions or concerns.





Estimado residente de Cambria,

A partir de diciembre de 2023, nuestra organización, IWMA, realizará visitas educativas en algunos vecindarios.

Ley del Estado de California, SB 1383, requiere que los residentes:

- ❖ Participen en servicios de recolección de basura, reciclaje y servicios orgánicos (verde).
- ❖ Separar adecuadamente sus desechos reciclables y orgánicos de la basura.

¿Qué es una visita educativa? ¿Qué puedo esperar?

Nuestro equipo, con la asistencia y orientación de su recolector de desechos, Mission Country Disposal y jurisdicción, Cambria CSD, irán de puerta en puerta en días normales de recolección de basura para:

- ❖ Reemplazar calcomanías en las tapas de los recipientes que no tengan o que se encuentren desgastadas (si están los recipientes afuera).
- ❖ Proporcionar material educativo sobre las normas de reciclaje en el condado de San Luis Obispo si lo solicita.

¡Gracias por brindarle la bienvenida a nuestro equipo a su comunidad!

- ❖ Si nos ven, pase a saludarnos. Estamos felices de contestar cualquier pregunta referente a sus servicios de recolección.
- ❖ Para recibir su cubeta complementaria para recolectar su material orgánico en su cocina, o si tiene preguntas adicionales, favor de contactar nuestra oficina (805)752-8530.

Para obtener consejos y recursos sobre cómo clasificar adecuadamente sus residuos, visite nuestra guía de reciclaje en www.iwma.com.



La IWMA proporciona educación y divulgación para ayudar a la comunidad del condado de San Luis Obispo. Para obtener más información, comuníquese con IWMA al (805) 782-8530 o visite nuestro sitio web www.iwma.com



Cambria Community Services District
 1316 Tamsen Street, Suite 201
 Cambria, CA 93428
 (805) 927-6223
 Online: www.cambriacsd.org

PRESS RELEASE

FOR IMMEDIATE RELEASE

CONTACT: Matthew McElhenie, General Manager

Email: mmcelhenie@cambriacsd.org

December 4, 2023

CALIFORNIA STATE PARKS RECOMMENDS \$35.6M FOR LAND AND WATER CONSERVATION FUNDS, IN WHICH, CAMBRIA COMMUNITY SERVICES DISTRICT, HAS BEEN SELECTED AS ONE OF SIXTEEN PROJECTS TO PROCEED WITH POST-SELECTION FEDERAL REQUIREMENTS TO CREATE A NEW SKATEPARK FACILITY

On June 1, 2023, General Manager McElhenie submitted the Land and Water Conservation Fund grant application for the Cambria Skatepark Project. Today, California State Parks announced recommendations to the National Park Service (NPS) for \$35.6 million in Land and Water Conservation Fund (LWCF) grants for 16 local park projects.

We are happy to announce that the Cambria Community Services District (CCSD) has been selected as one of the sixteen projects to proceed with post-selection federal requirements to create a new skatepark facility. State Parks evaluated more than 79 LWCF applications totaling \$154 million, for the available \$35.6 million in the application cycle. Today's recommended applicants will proceed with post-selection federal requirements prior to the projects being forwarded to NPS for review and federal funding approval.

This project will develop the vacant asphalt lot and adjacent dirt parking area in Cambria, California, into a skatepark facility. The site for this project has historical significance to the community as it was the location of the original unpermitted skatepark that served many generations of Cambrians. Unfortunately, in the Spring of 2020, the unpermitted skatepark was removed due to safety concerns related to the deteriorated condition of the park. Since then, the community and [Skate Cambria](#) have been fundraising to build a new skatepark. On December 9, 2021, the Cambria Board of Directors committed a total funding amount of 178,000 to the Cambria Skatepark project. Additionally, the CCSD applied for and was awarded a grant for \$47,500 towards the skate park project from the San Luis Obispo County Tourism Business Improvement District. On September 14, 2023, the Cambria Board of Directors approved the Local Area Grant Funding Agreement with the County of San Luis Obispo on behalf of the SLO County Tourism Business Improvement. Resolution 31-2023 was approved by the Board of Directors on May 18, 2023, which required the CCSD to restrict approximately \$843,784 of General Fund Reserves with the grant application. With the acceptance of this grant, the CCSD was able to release \$47,500 of the previously restricted General Fund Reserves for the Cambria Skatepark project, which will help fund the bathroom construction at the Cambria Skatepark.

The project will construct approximately 6,000 square feet of undulating concrete deck designed for skateboarding. This area will feature a mix of street and transition features that will support skaters with various interests, abilities, and characteristics that welcome other skatepark-friendly activities like riding scooters, bicycles, roller skates/blades, or even specialty wheelchairs. The development will also include constructing a seating section with a shade structure, landscaping, a parking lot, and a restroom stall.

Building a new skatepark at this location will restore a critical public asset and recreational opportunity lost when the old park was removed and is a high priority for the community of Cambria. Beyond building a

skatepark, this project will create a youth-friendly space in Cambria where people of all backgrounds and skill levels can gather and connect.

San Luis Obispo County

- Cambria: Cambria Community Services District, Cambria Skatepark: \$600,000 to create a new skatepark facility with a seating section with shade structure, landscaping, parking lot, and restroom stall.

The other recommended projects (listed by the county and city where projects are located) are:

Alameda County

- Hayward: Hayward Area Recreation and Park District, D & Clay Streets Neighborhood Park: \$1,306,580 to create a new park that will include an approximate 800-foot segment of the paved Foothill Trail, natural play area, open lawn area for sports and games, picnic areas, a bridge, walking paths, resting areas, benches and preservation of Sulphur Creek.

Butte County

- Chico: Chico Area Recreation Park District, Chico Aquatic Park: \$6 million to create a new competition pool, wading pool with water slides and play equipment, pool decks, cabanas, shade sails, parking, fencing, landscaping and lighting throughout the park.

Humboldt County

- Eureka: City of Eureka, Grace Marton Memorial Park: \$619,989 to create a new playground, game area, picnic areas, drinking fountains, signage, landscaping, extend and renovate the trail and amphitheater.

Kern County

- Shafter: Shafter Recreation and Park District, Shafter Community Park: \$904,135 to create a new dog park, community garden, fitness course, tennis/pickleball courts, outdoor gym, picnic area, parking lot, restroom, landscaping and lighting throughout the park.

Lake County

- Cobb: County of Lake, Cobb Community Park Acquisition: \$207,500 to acquire approximately 12.88 acres to create the new Cobb Community Park in the town of Cobb.

Los Angeles County

- Santa Clarita: City of Santa Clarita, Via Princessa Park: \$6 million to create a new park including four full-sized multipurpose fields, pickleball courts, shaded plaza/gathering area with seating, shaded nature themed playground, natural play area with wooden bridges, shaded picnic shelters, monument signs, walking pathways, signage, bike racks, and lighting and landscaping throughout the park.
- Pico Rivera: City of Pico Rivera, Smith Park Aquatic Center: \$6 million to construct a new pool deck, competitive pool lanes, diving board, racing platforms, fixed interactive water features, bleachers with shade structures, turf seating, scoreboard and clock, perimeter fencing, storage and chemical room, and lighting.
- Los Angeles: Housing Authority of the City of Los Angeles, Children's Park Development Project: \$1,450,000 to create a new park with play areas with seating, a junior basketball court, stepped seating feature, open space lawn area, tyke track, walkways, lighting and landscaping throughout the park.
- Lancaster: City of Lancaster, Avenue J Neighborhood Park: \$2,460,097 to create a new drought-tolerant demonstration garden, shaded playground, pedestrian/bike trail with lighting and benches, shaded plaza/picnic area, fitness course with exercise stations, shaded open space area, monument signs, perimeter fencing and landscaping.

- Glendora: City of Glendora, South Hills Bike Park Project: \$1 million to create a new pump track with jump lines, multiuse trails, downhill bike-only trails, shaded picnic area, bike fix-it stand, trailhead kiosk, signage, restroom and parking lot. Renovate existing access road.

Orange County

- Santa Ana: City of Santa Ana, 10th and Flower Street New Neighborhood Park: \$2,250,000 to create a new park including a playground with shade, exercise area with shade, walking path, skatepark with lighting, half basketball court with lighting, picnic area, gathering area, fencing with landscaping and lighting throughout the park.

Riverside County

- Wildomar: City of Wildomar, 27-Acre Park Phase I: \$2,837,500 to create a new 1.1-mile hiking trail, bike park, bike plaza, playground, synthetic turf field, shade structure, windmill, fencing, three decomposed granite parking lots with landscaping throughout the park.

Sacramento County

- Galt: City of Galt, Walker Park Phase II: \$2,650,000 to expand the park by creating three new lighted baseball/softball fields, restrooms, storage building, bleachers, pedestrian connection path, landscaping and parking.

San Bernardino County

- Colton: City of Colton, Chavez Park Improvement Project: \$1,015,200 to create a shade structure over the playground, new ADA (Americans with Disabilities Act) walkways/trails and sidewalk for connectivity, landscaping, trees, lighting throughout the park, and six hydration stations. Renovate two tennis courts into a futsal court, playground, and an outdoor fitness circuit with lighting.

Santa Clara County

- Milpitas: City of Milpitas, Delano Manongs Dog Park: \$301,516 to create a new dog park for large dogs by installing asphalt and decomposed granite, concrete paving, fencing, signage, site furnishings, landscaping and irrigation throughout the park.

Following NPS approval, grantees will participate in a mandatory grant administration workshop, receive grant contracts from State Parks, and begin work to complete their projects.

Since 1965, this grant program has provided funding to cities, counties, eligible districts, and state agencies to create outdoor recreational resources. State Parks develop grant programs to provide funding for local, state, and nonprofit organization projects. Since 1964, more than 8,000 local parks throughout California have been created or improved from grant funding. Since 2000, the department has administered approximately \$3 billion in grant funding throughout California.

BOARD OF DIRECTORS MEETING –DECEMBER 14, 2023

FINANCE MANAGER’S REPORT

EXPENDITURE REPORT FOR THE MONTH OF NOVEMBER 2023

The Expenditure Report for November 2023 is being submitted to the CCSD Board of Directors in today’s meeting (see Agenda Item 6.A.). The report includes a detailed listing and monthly sub-total for each Accounts Payable Vendor and a summary of each department’s monthly expenditures.

CCSD DIRECTOR MEETINGS & COMPENSATION FOR THE MONTH OF NOVEMBER 2023

CCSD Directors may receive compensation of \$100 for each meeting attended, up to a maximum compensation of \$600 each month, per the CCSD Board Bylaws. The table below shows the meeting month being compensated for, the number of meetings attended for the month of compensation, and the total compensation paid in November for each CCSD Director.

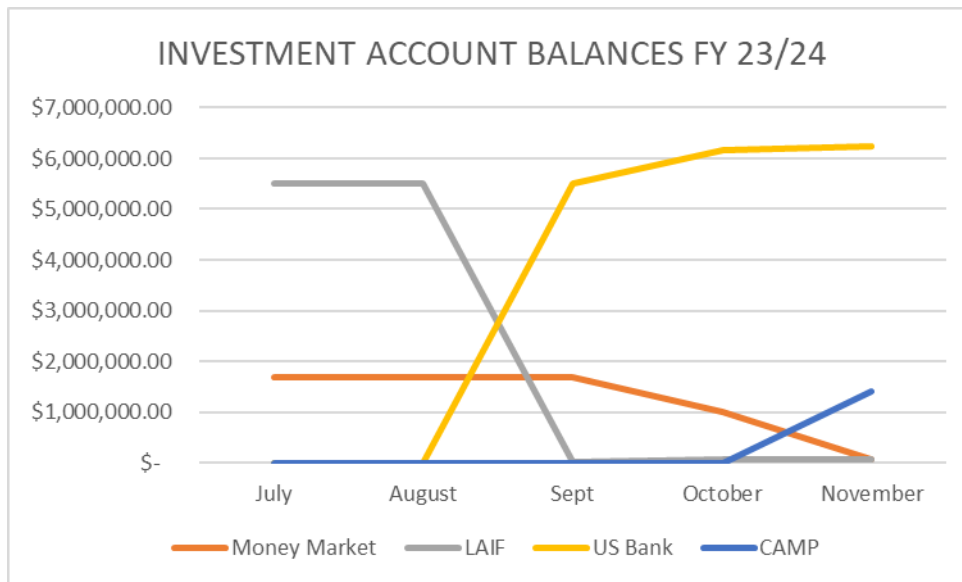
Director Name	Meeting Month	Number of Compensated Meetings	Amt Per Meeting	Total
Farmer, Harry			\$ 100.00	\$ -
Thomas, Michael	OCTOBER	6	\$ 100.00	\$ 600.00
Scott, Debra	OCTOBER/NOVEMBER	4	\$ 100.00	\$ 400.00
Dean, Karen	OCTOBER	5	\$ 100.00	\$ 500.00
Gray, Tom			\$ 100.00	\$ -
Total		15		\$ 1,500.00

AVAILABLE CASH BALANCES AS OF NOVEMBER 30, 2023

The total available cash is listed as follows:

Account Type - Operating	Balance
Main Checking	\$ 307,836.17
Total	\$ 307,836.17
Account Type - Investments	Balance
Money Market	\$ 74,424.87
Local Agency Investment Fund (LAIF)	\$ 58,499.85
CAMP	\$ 1,405,136.66
US Bank - Investment Fund	\$ 6,240,325.38
Total	\$ 7,778,386.76

Available cash is the balance in the Main Checking Account and the Investment Funds. The total available cash as of November 30, 2023, was \$8,086,222.93.



The total available cash in all restricted accounts is listed as follows:

Currently, the CCSD has adequate resources to meet its cash commitments. Staff will continue to be frugal in purchases, postpone non-critical purchases, and carefully monitor their respective budget(s).

Account Type (Restricted)	Balance
The Bank of New York Mellon	\$ 9,128,666
Payroll	\$ 11,476.24
Veterans Hall	\$ 9,768.82
Health Reimbursement Account (HRA)	\$ 55,162.72
Total	\$ 9,205,073.78

In late January 2021, CCSD facilities and equipment were damaged by significant rain and windstorm activity. The staff has continued working with the County of San Luis Obispo Office of Emergency Services and the State-CALOES to recover eligible costs. The State-CALOES staff met with CCSD staff and toured the damaged sites in early December 2021. The staff is working with State-CALOES on cost recovery efforts, and damage assessment reports are routed through the State-CALOES approval process.

To date, State-CALOES has approved the following projects for reimbursement:

Fund	Department	Description	Amount	75%	10%	Total
				OES Reimb	Admin	
GF	F&R	Rodeo Grounds Entrance Gate	5,705.00	4,278.75	427.88	4,706.63
GF	F&R	Santa Rosa Creek Trail	6,957.00	5,217.75	521.78	5,739.53
GF	F&R	Building, Shed, Fence	51,704.00	38,778.00	3,877.80	42,655.80
GF	Fire	Fencing Around Station	3,725.00	2,793.75	279.38	3,073.13
		Total	68,091.00	51,068.25	5,106.83	56,175.08

San Luis Obispo County has been included in the Major Disaster Declaration, FEMA-4699, for the March 2023 storms. District staff meets with FEMA weekly to submit projects for reimbursement regarding the March 2023 storm damage.

LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM (LIHWAP)

The federal Low Income Household Water Assistance Program (LIHWAP) provides financial assistance to low-income Californians to help manage their residential water utility costs. LIHWAP is a federally funded program that offers a one-time payment to assist residential customers with past-due water or wastewater bills. This program helps pay overdue bills that have accrued during any timeframe. There is no date restriction for when the overdue amount occurred. If you have trouble paying your water bill, we encourage you to apply for this program. For more information about this program and a link to the LIHWAP website, please visit:

<https://www.cambriacsd.org/low-income-household-water-assistance-program>

The following is the Bank of New York Mellon account activity for the SST projects.



	Current Total Budget	Fiscal Activity	Prior Year Activity	Total Project Activity to Date	Variance Favorable (Unfavorable)
Fund: 12 - WASTEWATER FUND					
Revenue					
<u>12-43980-12</u>	12,100,000	1,129,578	1,841,756	2,971,334	9,128,666
LOAN PROCEEDS - WW COP 2022A BONDS					
Expense					
<u>12-61701-12</u>	3,791,224	466,696	610,006	1,076,702	2,714,522
CAP ASSET - WW ECM 1 FLOW EQUAL IMPV					
<u>12-61702-12</u>	46,512	13,759	26,224	39,983	6,529
CAP ASSET - WW ECM 2 INFLUENT LIFT STN IMPV					
<u>12-61703-12</u>	2,419,093	322,080	371,214	693,294	1,725,799
CAP ASSET - WW ECM 3 MLW AERATION BASIN UPGRD					
<u>12-61704-12</u>	603,329	89,942	107,143	197,085	406,244
CAP ASSET - WW ECM 4 BLOWER REPLACEMENT					
<u>12-61705-12</u>	1,290,972	153,516	230,389	383,905	907,067
CAP ASSET - WW ECM 5 RAS & WAS IMPV					
<u>12-61706-12</u>	554,687	22,400	100,139	122,539	432,148
CAP ASSET - WW ECM 7 ELECTRICAL IMPV SERVICE PANEL					
<u>12-61707-12</u>	925,404	28,674	153,675	182,349	743,055
CAP ASSET - WW ECM 8 GENERATOR REPLACEMENT					
<u>12-61708-12</u>	1,148,557	32,512	185,587	218,099	930,458
CAP ASSET - WW ECM 9 SCADA SYSTEM UPGRADE					
<u>12-61709-12</u>	1,320,222	-	54,511	54,511	1,265,711
CAP ASSET - WW ECM 12 IMPV TO WW LIFT STATIONS					
Expense Total:	12,100,000	1,129,578	1,838,888	2,968,466	9,131,534
Net	-	-	2,868	2,868	(2,868)

Utilities Report for Department Activities November 2023

Wastewater Department

Wastewater Treatment Plant (WWTP) Activities

Weather Events

On November 18th, the wastewater plant received 2.75" of rain over 18 hours. The primary stormwater drains for the plant backed up and required several hours of monitoring and switching pumps to prevent overflow of the grit chamber and to keep the stormwater in the confines of the plant.

WWTP Repairs

Staff have been working on a schedule to bring Fluid Resource Management in to replace the Kholmann gear drive on Clarifier 1. This will require taking Clarifier 1 offline for two or three days. This work dates are weather and wastewater flow dependent as running the plant on one clarifier reduces the plant's hydraulic capacity and must be performed during dry weather.

Miller Drilling will be replacing the Plant Water Pump #2 Motor. The motor will be shipped on November 22 from Boise, Idaho. The pump motor that failed was under warranty.

The concrete landing for the staircase up to the catwalk above the package plant was demolished, and a new concrete landing was poured.

WWTP Upgrades

The test run of Polydyne brand polymer for the screw press was concluded with excellent results. Once the remaining Solenis polymer tote is used, the polymer system will be switched to Polydyne brand polymer, resulting in significant cost savings.

The paint that will protect the blowers to be installed as part of the SST Project was upgraded to withstand the coastal marine environment.

WWTP Reporting

The semi-annual report was submitted to the Regional Water Quality Control Board.

Wastewater Collection System Activities

Repairs and Upgrades

Manhole cover and collar replacements were scheduled with Garcia & Sons for 12/11/23 through 12/12/23. This includes the following manholes:

LH-12304	Burton Circle/Burton Drive
LH-12035	Lodge Hill / Randall
PK-6040	Pine Knolls/Hartford
TW-10054	1580 Preston
MB-1012	Moonstone/Kendall

Reservoirs and pumps for feeding enzymes were installed at Lift Stations B3 and A1. The purpose of the enzyme is to reduce hydrogen sulfide gas and to help break down the build-up of fats, grease, and oils in the collection system.

PG&E Power Events

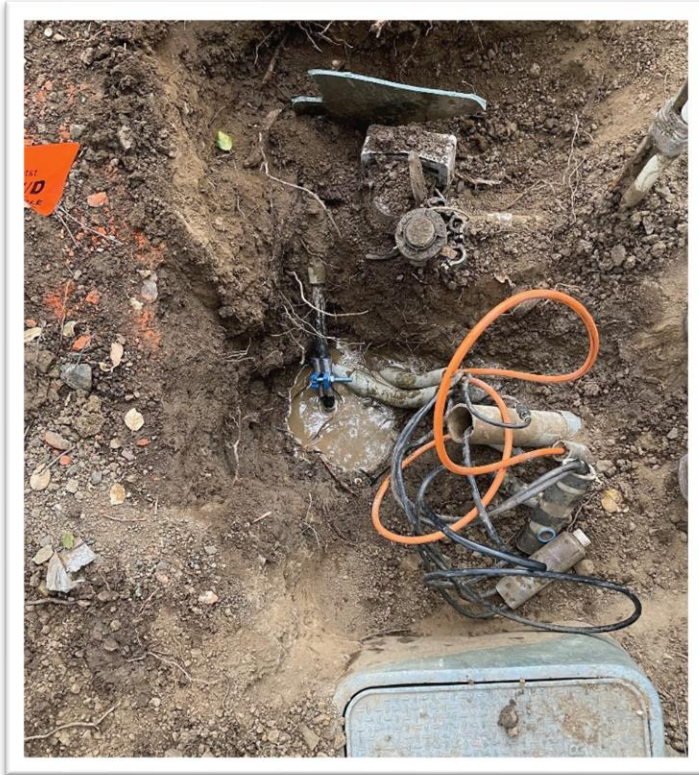
On November 7th, a brownout on the power grid prevented pumps at LS B4 and LS A1 from starting but didn't trigger the power transfer to emergency generators. On-call Operators responded and transferred power manually from PG&E power to generator power. PG&E's emergency operator was notified, and crews from PG&E were sent to the Harmony substation to correct the cause of the brownout.

Sewer Line Jetting

Sewer Line	Location	Type	Ft	Date	Ops
MB-1001 to MB-1002	Moonstone Beach Dr.	Sewerline	395	11/6/2023	Jetted
PH-4001 to PH-4002	Windsor Blvd.	Trunk	184	11/6/2023	Jetted
MB-1003 to MB-1002	Moonstone Beach Dr.	Sewerline	227	11/6/2023	Jetted
8 inch Syphon MB-1026 to PH-4001	Windsor Blvd	Trunk	172	11/6/2023	Jetted
10 inch Syphon MB-1026 to PH-4001	Windsor Blvd	Trunk	172	11/6/2023	Jetted
MB-1002 to LS 9 Wet Well	Moonstone Beach Dr.	Sewerline	30	11/6/2023	Jetted
PH-4004 to PH-4003	Windsor Blvd.	Sewerline	324	11/7/2023	Jetted
PH-4002.1 to PH-4002.2	Heath Lane	Sewerline	261	11/7/2023	Jetted
PH-4002.1 to PH-4003	Windsor Blvd	Sewerline	401	11/7/2023	Jetted
		Total	2166		

Water Department

Distribution System Activities



Service Line Damages

On November 15, 2023, a contractor and a homeowner struck a water service line at two different properties. While the water staff quickly repaired both incidents, such situations were avoidable. Please call 811 to create an Underground Service Alert (U.S.A.) ticket two working days before you dig. This will prompt all utilities to locate, mark, and determine if the dig site is safe to excavate. Shovels easily penetrate water and gas lines, and often, these high-priority lines run where you might least expect them to. Let's work together to prevent these situations.

PG&E Power Events

The three-phase power went down at a booster pump site while PG&E was working on a transformer. Single-phase power appeared to be uninterrupted, not affecting any homes. The automatic transfer switch at the booster site caught the issue, started the backup generator, and switched to generator power. The generator ran for half a day, switching back to PG&E power when PG&E completed the work. Power issues are detrimental to water pumps. A manual power transfer switch was installed to give staff more control over the source of power to the booster station. This will allow staff to keep the generator running until we are confident the faulted power events are clear.



Billing Cycle Meter Reads

Water staff completed billing cycle reads at the beginning of the month. Staff manually read over 2200 of the 4052 water meters throughout town. The existing batteries in the transmitters are rapidly failing and no longer transmit the water meter read to the radio read truck. Staff are further slowed down when vegetation growth makes finding meters difficult, new fences are installed, or objects are placed over meter boxes to hide the box.

A ten-meter pilot run of Advanced Metering Infrastructure (AMI) water meters also began in the middle of the month. Staff manually installed the ten antennae at various locations. This pilot run has already provided valuable information on cellular receptions in the diverse topography of the community. Upon initial installation, two of the ten did not receive adequate coverage and were exchanged for another provider. Staff and Badger have been working on data acquisition, customer portal viewing, and operation.

Winter Weather Prep

Wet weather preparation continues. This month, the wind downed a tree that blocked access to a water tank. The tree was cleared by water dept staff. Tree branches and other vegetative debris continue to be cleared from water infrastructure. Tank roofs have been cleared and prepared for the rain by removing debris.



Water Reclamation Facility (WRF)

Monthly maintenance continues with recirculation in the microfiltration (MF) and reverse osmosis (RO) trains. MF and RO train valves were exercised, and a chemical cleaner was run through the MF train. MF train was run in auto. The plant was run in auto to produce permeate, which was then mixed with preservatives to preserve the MF elements. Leaks in the permeate lines were fixed.

Project Summary Table

Project	Description	Status
Coastal Development Permit for the Water Reclamation Facility	Land Use Application DRC2013-00112 for the regular permitting of the Water Reclamation Facility.	Staff is internally revisiting the CDP matrix to ensure that we are providing information for all the requests. Progress meetings and draft review are scheduled for the middle of December.
Instream Flow Study	Study of the Lower San Simeon Watershed from Palmer Flats to the lagoon. Follows the California Department of Fish and Wildlife's methodology to establish instream flow needs for critical species and habitat.	Staff met with consultants on October 30. Revisions to the report are underway and will address all comments, some of which may require more in-depth analysis. A revision draft is expected from consultants as soon as practically possible, to include modeling and analyses for a range of potential effects under various pump operations. Staff has been working with the consultants to collaborate on response information to the County's requests.
Adaptive Management Plan (AMP)	Completion of the Annual Adaptive Management Plan report and supporting groundwater modeling and monitoring.	<p>The 2022 draft AMP Annual Report can be read at www.cambriacsd.org/instream-flow-study</p> <p>2023 monitoring continues, and additional modeling is in progress to better define lagoon level thresholds and triggers for AMP.</p> <p>Staff met with biologist Kevin Merk who will be assuming the environmental and biological reporting for the District, replacing Cleveland. Discussion regarding habitat restoration of Title 27 pond and WRF mitigation pending.</p>
Endangered Species Act Section 7 Consultation	Federal consultation process to ensure that WRF project activities are not likely to jeopardize the continued existence of listed species or destroy or adversely modify designated critical habitats. Includes permitting assistance, reporting, and technical support.	This effort is on hold until the additional scope of work for the Instream Flow Study is completed.

Project	Description	Status
San Simeon Well Field (SSWF) Transmission Main Project	Developing a permanent repair of the San Simeon Water Main. This project will also include solutions for the parallel Sewer Effluent Main.	Hydraulic feasibility analysis is now being evaluated for the alignment alternatives. Environmental consultant and staff reviewed alignment locations and analyzed for permitting feasibility also. The environmental permitting process has begun. A December meeting should bring forward several viable options for staff's evaluation.
Water Meter Replacement Project - AMI	Upgrades system to Advanced Metering Infrastructure (AMI) with new meters and real-time water analytics.	A 10-water meter pilot program has been started.
EV Charging Station	Installation and operation of two EV charging stations at the Vets Hall.	The CCSD Board approved the relocation of the EV station to the front of the Vet's Hall where the proper grade exists for ADA-compliant charging space. The Contractor has submitted the project to SLO County for permitting. Staff is anticipating an install date in the coming weeks.
Cambria Skatepark Project	Design and construction of a new skatepark facility at the old skatepark location on Main St across from the Vets Hall.	SLO Public Works agrees with no sidewalk requirement extending beyond the utility vault. No amendment to plans or additional engineering to be performed. Staff to follow-up in January 2024 on waiver request. Construction level permits are a 4- to 6-month process. Grant requires completion of project within one year from 9/15/23 for \$47K grant funding qualification. Per consultant, need to request extension from County in Summer of 2024.
Community Park Restroom	Design and construction of a restroom facility located near the Dog Park on the Fiscalini Ranch Preserve.	This project is currently in the planning-level of the construction permit process. County Planning comments are currently being addressed by staff in preparation for resubmittal. Proposals are being received for Cultural Resources Assessment and monitoring, which is a requirement during the ground disturbance phase of construction before installation.
Project	Description	Status

Community Park Restroom (cont'd)		<p>A timeline for the delivery of a Biological Monitoring plan is being established. Consultant has agreed to perform the monitoring plan and survey reports.</p> <p>Amendment of the Community Park Master Plan must be drafted for Board approval to allow for a water-use facility.</p> <p>Staff anticipates the resolve of all planning issues and SLO County Planning response by January. Anticipate ground-breaking by July 1, 2024. There is a 240-day lead time from the vendor for delivery of restroom facility.</p>
Pilot project for Zero Liquid Discharge for Brine in WRF	Pilot study project to test innovative technology for brine reduction with the goal of zero liquid discharge	Department of Energy has signed off on Global Water Innovations' tasks and timelines, the final step needed for grant clearance. GWI is working on a final, detailed budget and plans to begin building the mobile pilot unit as soon as the budget is approved, in early November. GWI will soon meet with CCSD to discuss details of the pilot, formalize the legal agreement, and obtain Board approval.
Stuart Street Tank Project	Critical water infrastructure project to rebuild the Stuart Street tanks, which have reached their useful operational life	<p>Pending environmental permit.</p> <p>District Staff have received informal bids for the Design/Build tank replacements.</p> <p>The environmental permitting tasks are a bit more costly than those of other similar projects, both due to their location in a coastal zone and the grant funding requirement to perform CEQA and NEPA. These tanks are in a Geological Study Area, which increases the complexity of permitting.</p>
COVID-19 Wastewater Surveillance	The District introduced COVID-19 wastewater surveillance to the County in March 2020. Participating in the Centers for Disease Control (CDC) National Wastewater Surveillance System (NWSS) sponsored program till September 2025. No cost to the District.	Staff has signed a new contract extending COVID-19 wastewater surveillance through September 2025 at no cost to the CCSD.

Conservation & Permits

Water Supply & Demand

Net diversion in November 2023 was 5.19 acre-feet higher than last year. The demand reduction goal was 12.4 acre-feet (compared to anticipated unconstrained demand); however, the actual demand reduction achieved was -2.5 acre-feet, representing an increase over anticipated unconstrained demand. The cumulative supply shortage for the reporting period of July 1, 2023, through June 30, 2024, is estimated to be 11.0 acre-feet or 4.66%. Supplies throughout the whole dry season have been augmented by above-average precipitation this past Spring, and we will remain in a Stage 1 Baseline Condition.

Permit Counter Monthly Summary

ASSIGNMENT OF POSITION APPLICATIONS - 20 YTD

024.012.004	#515
023.094.036	#183

RETROFIT APPLICATIONS -30 YTD

023.107.009	1912 Chester Ln
024.151.033	1791 Bradford Rd

TRANSFER OF POSITION APPLICATIONS - 2 YTD

VOLUNTARY LOT MERGER APPLICATIONS - 7 YTD

VACATION RENTAL REGISTRATIONS (WILL SERVES) - 20 YTD

WATER LINE INSTALLATION OR UPGRADE APPLICATIONS - 1 YTD

INTENT-TO-SERVES ISSUED - 1 YTD

WILL SERVES ISSUED -32 YTD

WATER USE EFFICIENCY WALK-THROUGHS COMPLETED - 2 YTD

CAMBRIA COMMUNITY SERVICES WELL LEVELS

11/1/2023

Well Read Date

SANTA ROSA CREEK WELLS

Well Name	Well Description/Location	Distance to Water Level (ft)	Reference Point Elevation AMSL (ft)	Depth AMSL (ft)	Comments
23R	High School	34.66	83.42	48.76	
SR4*	CCCD Production	31.69	82.00	50.31	
SR3	CCSD Production	19.17	54.30	35.13	
SR1	CCSD	17.62	46.40	28.78	
21R3	County Parks	6.90	12.88	5.98	Meter Read (CF): 47889
WBE	Windsor Bridge East	10.76	16.87	6.11	
WBW	Windsor Bridge West	11.03	17.02	5.99	

SR4 **50.31**
AVG SR1 & SR3 31.96

SAN SIMEON CREEK WELLS

Well Name	Well Description/Location	Distance to Water Level (ft)	Reference Point Elevation AMSL (ft)	Depth AMSL (ft)	Comments
16D1	Van Gorden Creek Bridge	7.40	11.36	3.96	
MW4	Monitoring at Lagoon Entrance	11.83	15.95	4.12	
MW1	Monitoring at Blowers	16.32	42.11	25.79	
MW2	Monitoring at Influent	15.60	38.10	22.50	
MW3	Monitoring at Pond Gate	21.05	49.56	28.51	
9M1	Warren's Van Gorden Creek	29.99	65.63	35.64	
9P2	Gradient Monitoring	11.37	19.11	7.74	
9P7	WRF Intake	11.67	20.69	9.02	
9L1	Abandoned Irrigation	18.36	27.33	8.97	
RIW	WRF Injection Well	14.53	25.41	10.88	
SS4	CCCD	15.87	25.92	10.05	
MIW	WRF Injection Monitoring	15.62	29.89	14.27	
SS3*	CCSD Production	18.66	33.73	15.07	
SS2*	CCSD Production	17.80	33.16	15.36	
SS1*	CCSD Production	17.48	32.37	14.89	
11B1	Pedotti	30.23	105.43	75.20	
11C1	Pedotti	24.03	98.20	74.17	
PFNW	Palmer Flats	20.77	93.22	72.45	
10A1	Pedotti's Recorder	29.63	78.18	48.55	
10G2	New Rock Plant	22.07	62.95	40.88	
10G1	Old Rock Plant	20.43	59.55	39.12	
10F2	Warren	28.81	66.92	38.11	
10M2	Pedotti	26.88	55.21	28.33	Oil
9J3	Pedotti	20.36	43.45	23.09	
Lagoon	Creek Pedestrian Bridge	19.68			Mitigation Erosion: None

AVG S1, SS2 & SS3 **15.11**
SS4/9P2 Gradient **2.31**

*Above Mean Sea Level (AMSL)

*CCSD's Production Wells

Reference point on 16D1, MIW1, MIW2, MIW3, 9P7, RIW, MIW1, SS1, SS2 and SS3 updated on 2/17/2015

CAMBRIA COMMUNITY SERVICES WELL LEVELS

11/15/2023

Well Read Date

SANTA ROSA CREEK WELLS

Well Name	Well Description/Location	Distance to Water Level (ft)	Reference Point Elevation AMSL (ft)	Depth AMSL (ft)	Comments
23R	High School	30.60	83.42	52.82	
SR4*	CCCD Production	28.92	82.00	53.08	
SR3	CCSD Production	19.11	54.30	35.19	
SR1	CCSD	17.61	46.40	28.79	
21R3	County Parks	6.37	12.88	6.51	Meter Read (CF): 47965
WBE	Windsor Bridge East	10.26	16.87	6.61	
WBW	Windsor Bridge West	10.51	17.02	6.51	

SR4 **53.08**
AVG SR1 & SR3 31.99

SAN SIMEON CREEK WELLS

Well Name	Well Description/Location	Distance to Water Level (ft)	Reference Point Elevation AMSL (ft)	Depth AMSL (ft)	Comments
16D1	Van Gorden Creek Bridge	6.38	11.36	4.98	
MW4	Monitoring at Lagoon Entrance	10.93	15.95	5.02	
MW1	Monitoring at Blowers		42.11		
MW2	Monitoring at Influent		38.10		
MW3	Monitoring at Pond Gate		49.56		
9M1	Warren's Van Gorden Creek		65.63		
9P2	Gradient Monitoring	11.41	19.11	7.70	
9P7	WRF Intake		20.69		
9L1	Abandoned Irrigation	19.98	27.33	7.35	
RIW	WRF Injection Well		25.41		
SS4	CCCD	16.66	25.92	9.26	
MIW	WRF Injection Monitoring		29.89		
SS3*	CCSD Production	21.05	33.73	12.68	
SS2*	CCSD Production	20.25	33.16	12.91	
SS1*	CCSD Production	19.83	32.37	12.54	
11B1	Pedotti		105.43		
11C1	Pedotti	27.55	98.20	70.65	
PFNW	Palmer Flats		93.22		
10A1	Pedotti's Recorder		78.18		
10G2	New Rock Plant		62.95		
10G1	Old Rock Plant		59.55		
10F2	Warren		66.92		
10M2	Pedotti	28.65	55.21	26.56	Oil
9J3	Pedotti		43.45		
Lagoon	Creek Pedestrian Bridge	18.36			Mitigation Erosion: None

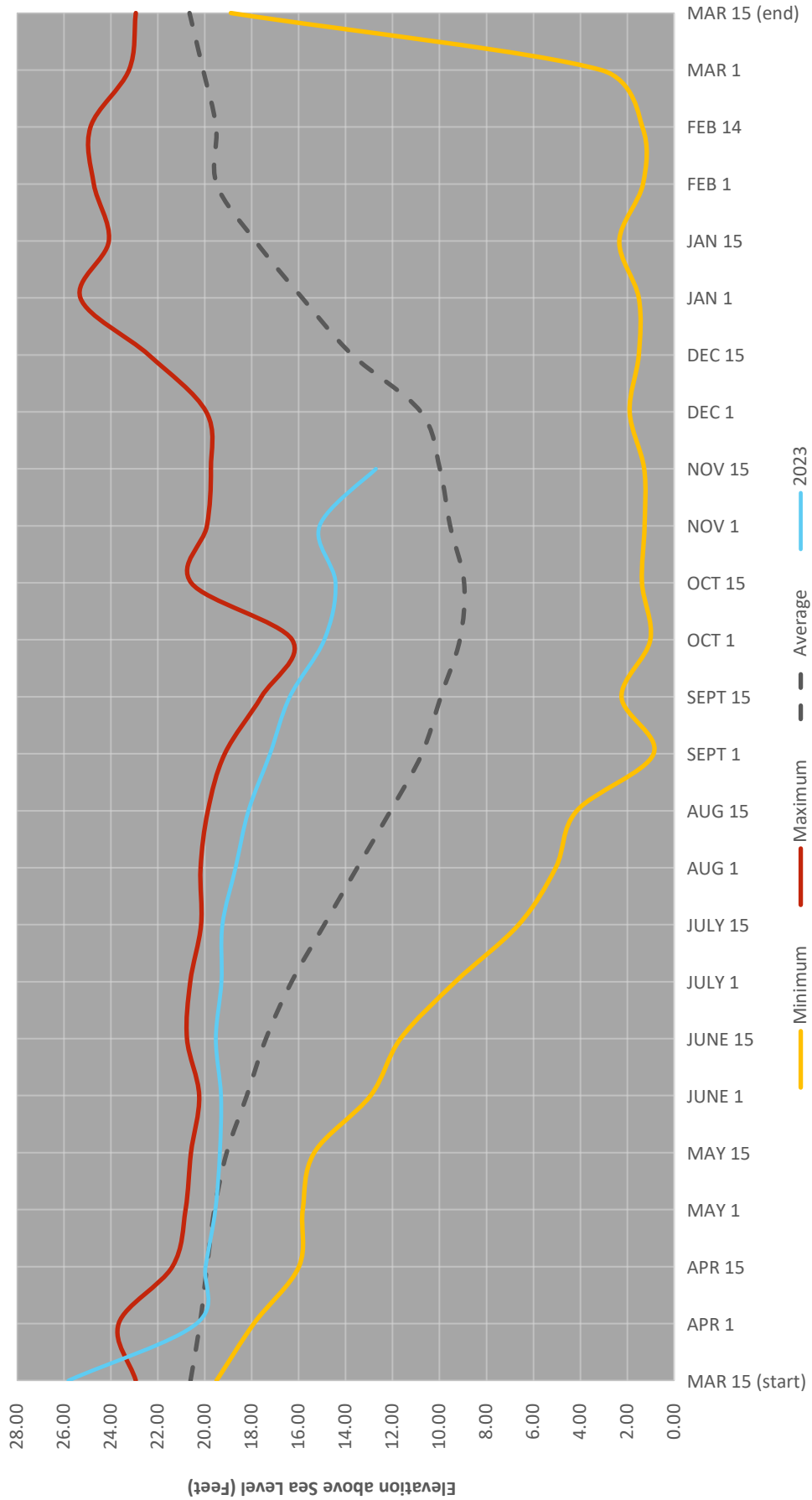
AVG S1, SS2 & SS3 **12.71**
SS4/9P2 Gradient **1.56**

*Above Mean Sea Level (AMSL)

*CCSD's Production Wells

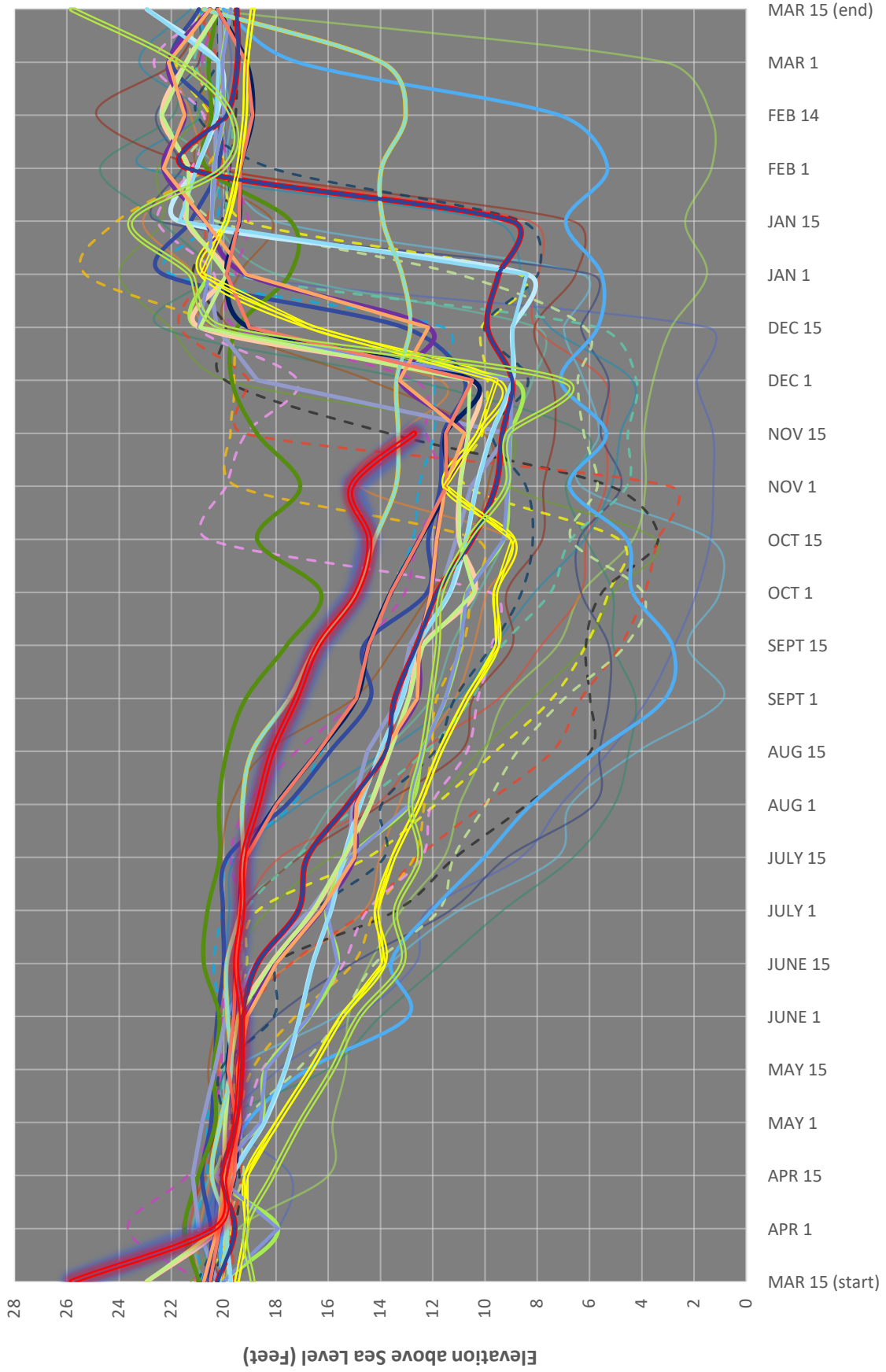
Reference point on 16D1, MIW1, MIW2, MIW3, 9P7, RIW, MIW1, SS1, SS2 and SS3 updated on 2/17/2015

San Simeon Creek Well Levels Mid-March 2023 Levels to Date and 1988 to Current, Min, Max, & Average

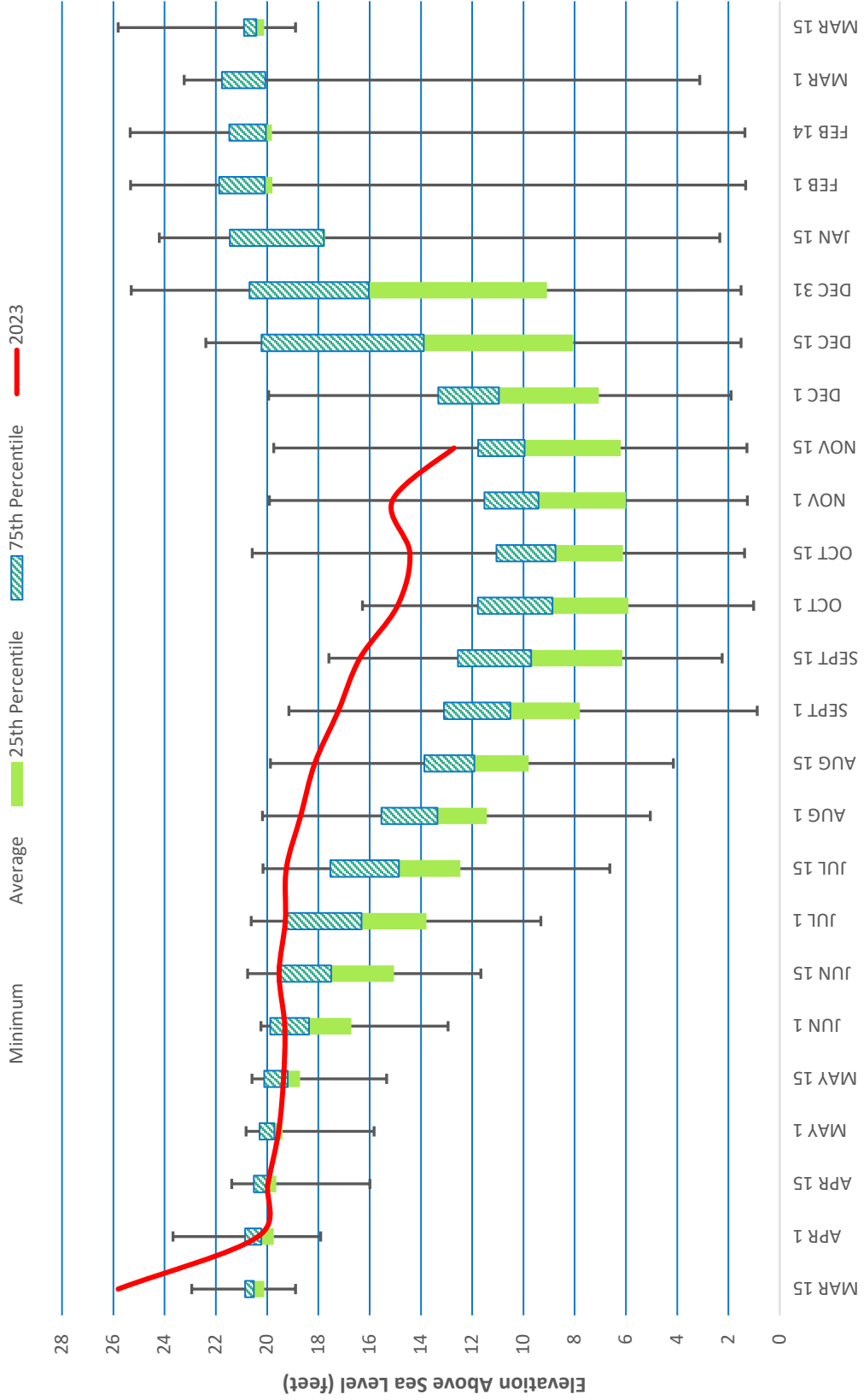




San Simeon Creek Well Levels 1988 - Current

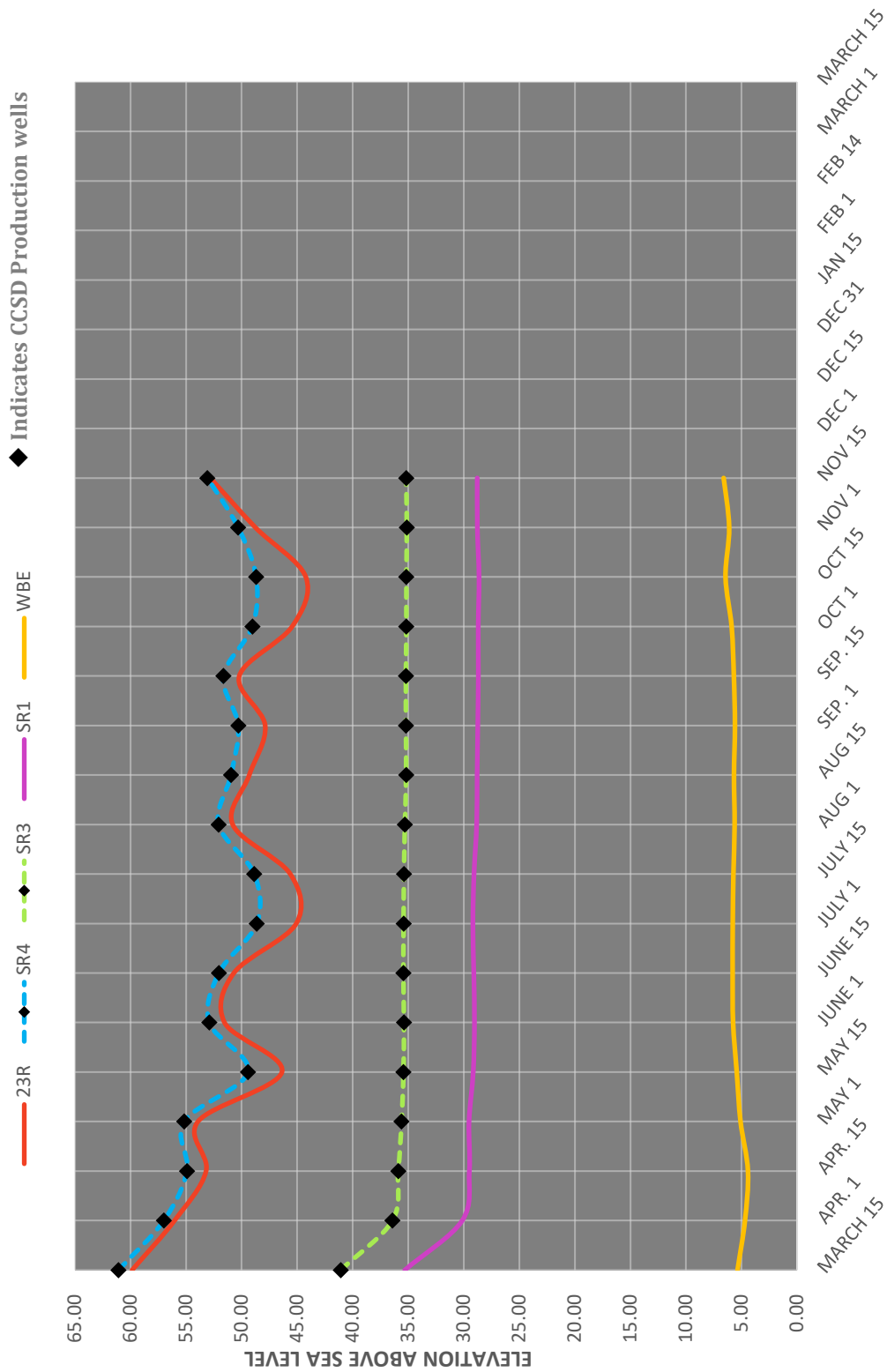


1988 to Current Statistical San Simeon Well Level Summary by Month
showing Minimums, Maximums, 25 % Percentile, 75% Percentile
Average Level is the line between the Blue (hatched) and Green (solid) bars



SANTA ROSA CREEK WELL LEVELS

March 2023 - Current



	Start Year: 2023												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Potable Water Shortage Assessment¹													AF
Anticipated Unconstrained Demand													522.35
Actual Demand													236.05
Supply Adjustment													0.0
Anticipated Total Water Supply													519.90
Accrued Surplus/Shortage from Previous Month	3.9	1.2	5.0	-8.4									
Anticipated Surplus/Shortage w/o WSCP Action	3.6	4.3	-3.5	-11.9	-8.6	5.4	5.8	3.6	-2.9	-4.0	-1.8	-0.8	-10.7
Anticipated % Surplus/Shortage w/o WSCP Action	7%	9%	-8%	-26%	-21%	14%	15%	10%	-7%	-9%	-4%	-2%	-2%
State Standard Shortage Level	1	1	1	3	3	1	1	1	1	1	1	1	1
Planned WSCP Actions													
Anticipated Benefit from WSCP: Supply Augmentation	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Anticipated Benefit from WSCP: Demand Reduction	5.2	4.9	4.5	13.6	12.4	3.8	3.9	3.6	4.1	4.3	9.8	7.7	77.9
Actual Benefit from WSCP Action	0.3	0.8	-0.3	-1.5	-2.5								
Anticipated Surplus/Shortage w/WSCP Action	8.8	9.2	1.0	1.7	3.8	9.2	9.7	7.2	1.2	0.3	8.0	6.9	67.1
Anticipated % Surplus/Shortage w/WSCP Action	17%	19%	2%	4%	9%	24%	25%	20%	3%	1%	18%	15%	13%
Actual Surplus/Shortage	3.9	1.2	-5.0	-8.4	-2.7								-11.0
Actual % Surplus/Shortage	8%	2%	-11%	-18%	-6%								-4.66%
State Standard Shortage Level Achieved	1	1	2	2	1	1	1	1	1	1	1	1	1

¹Assessments are based on best available data at time of submitting the report and actual volumes could be different due to many factors.

Definitions for Terms Used in This Table

Anticipated Unconstrained Demand: Projection based on the average water production over the last 3 reporting years (July 2018 -June 2021).

Actual Demand: The total amount of potable water produced for the month.

Supply Adjustment: Observed aquifer recharge/depletion from seasonal precipitation/lack thereof.

Anticipated Total Water Supply: The target amount to be produced assuming dry years conditions.

Anticipated Surplus/Shortage w/o WSCP: The volumetric difference in the anticipated unconstrained demand and anticipated total water supply without any shortage response actions.

Anticipated % Surplus/Shortage w/o WSCP Action: The difference in the anticipated unconstrained demand and anticipated total water supply without any shortage response actions expressed as a percentage.

State Standard Shortage Level: The corresponding shortage level per California Water Code Section 10632(a)(3)(A).

Anticipated Benefit from WSCP - Supply Augmentation: Projected volume of water added to the supply, such as from the operation of the Water Reclamation Facility.

Anticipated Benefit from WSCP - Demand Reduction: Projected volume of water conserved through shortage response actions.

Actual Benefit from WSCP Action: Actual supply augmentation or demand reduction achieved.

Revised Anticipated Surplus/Shortage w/WSCP Action: Volumetric difference between the anticipated surplus/shortage w/o WSCP action and the actual benefits obtained.

Revised Anticipated % Surplus/Shortage w/WSCP Action: Difference between the anticipated surplus/shortage w/o WSCP action and the actual total demand.

Actual Surplus/Shortage: Volumetric difference between the anticipated total water supply (including any adjustments) and the actual total demand.

Actual % Surplus/Shortage: Difference between the anticipated total water supply (including any adjustments) and the actual total demand expressed as a percentage.

WSCP: Water Shortage Contingency Plan

2023
CAMBRIA COMMUNITY SERVICES DISTRICT
NET WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
	DIFFERENCE (Current YR - Previous YR)	-2.02	-2.32	-6.24	-1.57	-2.70	0.08	2.16	1.07	2.56	3.38	5.19			
2023	S.S.	34.88	33.18	30.27	37.48	35.36	32.09	35.66	29.96	29.01	14.94	41.25	0.00	354.08	2023
	S.R.	0.40	0.48	4.22	0.94	5.22	12.21	15.91	18.09	16.06	31.66	2.65	0.00	107.84	
	SS & SR TOTAL	35.28	33.66	34.50	38.42	40.57	44.30	51.57	48.05	45.07	46.60	43.90	0.00	461.91	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2022	S.S.	13.35	35.93	40.71	39.95	43.22	33.05	26.13	19.40	13.74	17.92	31.27	36.45	351.11	2022
	S.R.	23.95	0.04	0.03	0.04	0.05	11.17	23.27	27.59	28.77	25.30	7.44	0.32	147.98	
	SS & SR TOTAL	37.30	35.97	40.74	39.99	43.27	44.22	49.41	46.98	42.50	43.22	38.71	36.77	499.09	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2021	S.S.	31.92	26.91	34.69	36.88	36.41	34.84	31.03	30.49	31.75	27.27	27.28	21.16	370.62	2021
	S.R.	9.00	10.22	8.91	9.05	12.02	14.41	20.65	16.40	11.30	14.52	11.69	16.81	155.00	
	SS & SR TOTAL	40.92	37.14	43.60	45.93	48.43	49.25	51.68	46.89	43.05	41.79	38.97	37.97	525.61	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2020	S.S.	34.86	34.07	30.68	26.63	36.29	40.67	33.16	35.23	34.60	39.39	31.34	13.98	390.90	2020
	S.R.	4.10	5.37	6.32	8.97	7.21	7.77	19.10	17.85	14.22	10.67	12.61	27.85	142.04	
	SS & SR TOTAL	38.96	39.43	37.00	35.60	43.50	48.44	52.25	53.08	48.82	50.06	43.95	41.83	532.93	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2019	S.S.	34.49	23.50	24.82	33.30	35.07	36.17	41.98	39.45	36.02	37.32	33.64	26.26	402.00	2019
	S.R.	3.25	9.73	13.89	8.50	7.75	10.16	10.80	10.45	11.12	11.42	11.15	13.78	122.00	
	SS & SR TOTAL	37.74	33.23	38.71	41.80	42.81	46.33	52.78	49.91	47.13	48.74	44.78	40.05	524.00	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2018	S.S.	14.65	15.73	24.97	32.09	38.50	38.30	32.13	21.54	17.99	12.97	12.65	30.43	291.97	2018
	S.R.	30.09	23.61	13.23	6.96	5.02	7.89	22.00	30.88	27.67	31.81	30.59	10.11	239.85	
	SS & SR TOTAL	44.74	39.34	38.20	39.05	43.52	46.19	54.13	52.42	45.67	44.78	43.24	40.54	531.82	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2017	S.S.	31.85	18.62	40.94	45.34	46.26	34.05	22.86	16.93	23.78	26.18	20.90	22.54	350.25	2017
	S.R.	6.97	14.54	6.02	9.89	18.14	28.49	32.63	32.27	16.96	12.25	20.29	21.27	219.72	
	SS & SR TOTAL	38.82	33.17	46.95	55.23	64.40	62.55	55.49	49.20	40.74	38.43	41.19	43.81	569.97	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2016	S.S.	16.21	8.82	19.61	21.27	24.30	28.06	28.37	26.49	26.02	6.49	5.66	21.53	232.83	2016
	S.R.	18.10	27.70	16.92	15.76	15.92	13.96	20.53	18.31	16.92	34.50	31.75	18.46	248.83	
	SS & SR TOTAL	34.31	36.53	36.52	37.03	40.21	42.02	48.90	44.80	42.94	40.99	37.42	39.98	481.66	
	AWTP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.33	7.04	5.70	23.07	
2015	S.S.	19.95	16.65	17.16	17.79	16.18	14.14	15.14	17.39	20.36	26.17	23.74	21.23	225.89	2015
	S.R.	14.77	14.90	20.53	20.68	20.99	26.51	29.51	27.78	21.94	16.05	13.57	13.90	241.13	
	SS & SR TOTAL	34.72	31.55	37.69	38.47	37.17	40.65	44.65	45.17	42.30	42.22	37.31	35.13	467.02	
	AWTP	5.55	14.34	12.49	7.61	0.00	0.00	0.00	0.00	3.68	8.07	6.29	10.89	68.92	
2014	S.S.	22.93	16.97	24.90	25.03	19.39	14.40	11.94	0.00	0.76	24.32	13.74	23.81	198.17	2014
	S.R.	34.69	19.85	10.00	10.44	18.88	24.19	30.89	43.09	36.26	12.06	18.63	9.62	268.59	
	SS & SR TOTAL	57.62	36.82	34.90	35.47	38.27	38.59	42.82	43.09	37.01	36.37	32.36	33.44	466.76	
	AWTP														
2013	S.S.	50.55	47.40	54.72	55.27	63.18	46.01	60.82	72.32	57.73	29.84	26.72	28.61	593.16	2013
	S.R.	0.00	0.00	0.00	4.27	5.28	27.57	18.12	3.50	7.62	22.56	25.38	25.61	139.91	
	SS & SR TOTAL	50.55	47.40	54.72	59.54	68.45	73.58	78.94	75.82	65.35	52.40	52.11	54.22	733.07	
	AWTP														
2012	S.S.	50.12	48.09	52.60	50.52	60.06	56.53	48.17	41.12	36.72	42.22	48.70	50.88	585.73	2012
	S.R.	3.54	0.79	0.00	0.66	1.44	11.14	27.95	33.22	29.98	21.43	8.86	0.00	139.01	
	SS & SR TOTAL	53.66	48.88	52.60	51.18	61.50	67.67	76.12	74.34	66.70	63.65	57.56	50.88	724.74	
	AWTP														
1	S.S.	48.05	43.36	45.17	52.11	53.94	49.27	60.52	55.52	45.40	45.67	46.28	51.87	597.16	1

2023
CAMBRIA COMMUNITY SERVICES DISTRICT
NET WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
201	S.R.	0.00	0.70	0.00	0.76	6.65	11.03	12.97	14.82	19.45	14.15	5.19	0.00	85.72	201
	SS & SR TOTAL	48.05	44.06	45.17	52.87	60.59	60.30	73.49	70.34	64.85	59.82	51.47	51.87	682.88	
2010	S.S.	45.44	40.48	47.48	48.39	56.26	55.29	50.73	44.58	35.05	37.61	36.14	36.45	533.90	2010
	S.R.	0.00	0.00	0.77	0.62	0.68	8.74	21.96	27.30	32.52	21.71	14.48	9.73	138.51	
SS & SR TOTAL	45.44	40.48	48.25	49.01	56.94	64.03	72.69	71.88	71.88	67.57	59.32	50.62	46.18	672.41	
2009	S.S.	28.17	37.57	50.95	58.52	48.56	37.47	48.80	40.69	31.99	44.62	53.05	46.55	526.94	2009
	S.R.	24.83	3.81	0.00	0.00	13.53	26.06	25.21	34.10	32.64	11.02	0.00	1.34	172.54	
SS & SR TOTAL	53.00	41.38	50.95	58.52	62.09	63.53	74.01	74.79	64.63	55.64	53.05	47.89	699.48		
2008	S.S.	43.35	45.35	51.55	52.59	40.45	33.03	40.15	47.57	47.24	41.53	21.47	25.41	489.69	2008
	S.R.	2.33	0.67	0.71	2.20	24.69	33.55	32.94	24.87	18.26	21.03	32.21	24.46	217.92	
SS & SR TOTAL	45.68	46.02	52.26	54.79	65.14	66.58	73.09	72.44	65.50	62.56	53.68	49.87	707.61		
2007	S.S.	57.70	47.45	56.47	60.50	56.11	51.21	55.95	63.48	58.72	37.58	34.83	38.61	618.61	2007
	S.R.	0.00	0.00	0.60	1.81	14.47	22.24	23.47	12.37	5.29	18.70	21.20	9.42	129.57	
SS & SR TOTAL	57.70	47.45	57.07	62.31	70.58	73.45	79.42	75.85	64.01	56.28	56.03	48.03	748.18		
2006	S.S.	50.81	49.10	48.82	49.65	60.58	65.65	56.12	59.67	52.49	42.86	34.46	42.75	612.96	2006
	S.R.	0.00	0.78	0.00	0.62	0.74	2.56	23.58	20.72	20.17	23.88	26.46	13.63	133.14	
SS & SR TOTAL	50.81	49.88	48.82	50.27	61.32	68.21	79.70	80.39	72.66	66.74	60.92	56.38	746.10		
2005	S.S.	50.05	46.16	51.09	55.01	65.70	68.81	80.52	61.60	48.71	47.08	40.83	36.70	652.26	2005
	S.R.	0.00	0.62	0.93	0.76	0.76	0.73	1.64	17.32	20.25	21.69	16.92	7.36	88.98	
SS & SR TOTAL	50.05	46.78	52.02	55.77	66.46	69.54	82.16	78.92	68.96	68.77	57.75	44.06	741.24		
2004	S.S.	55.83	51.40	58.56	64.33	67.98	52.62	47.04	39.68	41.06	34.80	49.30	49.92	612.52	2004
	S.R.	0.00	0.61	1.17	4.84	8.68	22.08	30.80	36.30	27.32	24.95	1.73	1.63	160.11	
SS & SR TOTAL	55.83	52.01	59.73	69.17	76.66	74.70	77.84	75.98	68.38	59.75	51.03	51.55	772.63		
2003	S.S.	52.73	49.97	57.35	58.32	62.82	68.22	65.05	63.34	58.91	67.08	56.20	48.84	708.83	2003
	S.R.	0.70	1.11	0.48	0.94	1.84	5.63	19.77	22.04	16.00	6.58	3.12	5.84	84.05	
SS & SR TOTAL	53.43	51.08	57.83	59.26	64.66	73.85	84.82	85.38	74.91	73.66	59.32	54.68	792.88		
2002	S.S.	54.43	52.23	60.70	65.43	60.75	55.13	66.79	73.35	66.59	62.03	56.36	53.98	727.77	2002
	S.R.	1.28	1.27	1.10	1.11	14.82	22.79	19.54	9.67	3.52	4.02	2.04	0.55	81.71	
SS & SR TOTAL	55.71	53.50	61.80	66.54	75.57	77.92	86.33	83.02	70.11	66.05	58.40	54.53	809.48		
2001	S.S.	56.16	48.05	55.92	60.69	73.30	77.51	85.01	78.50	53.45	56.21	48.16	52.29	745.25	2001
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.78	21.08	16.87	8.06	0.89	52.68	
SS & SR TOTAL	56.16	48.05	55.92	60.69	73.30	77.51	85.01	84.28	74.53	73.08	56.22	53.18	797.93		
2000	S.S.	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82	2000
	S.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SS & SR TOTAL	56.41	50.43	55.27	65.40	70.84	73.60	85.00	84.68	73.30	65.60	58.49	59.80	798.82		
1999	S.S.	56.40	45.26	52.16	57.40	70.43	71.35	85.41	82.68	69.45	68.04	57.78	57.69	774.05	1999
	S.R.	0.01	0.01	0.01	0.04	0.02	0.07	0.01	0.02	0.32	0.02	0.00	0.00	0.53	
SS & SR TOTAL	56.41	45.27	52.17	57.44	70.45	71.42	85.42	82.70	69.77	68.06	57.78	57.69	774.58		
1998	S.S.	44.39	46.36	47.00	50.53	56.43	63.43	77.75	80.30	68.35	66.58	54.06	52.13	707.31	1998
	S.R.	0.01	0.01	0.01	0.01	0.00	0.01	0.01	0.09	0.01	0.00	0.00	0.00	0.16	
SS & SR TOTAL	44.40	46.37	47.01	50.54	56.43	63.44	77.76	80.39	68.36	66.58	54.06	52.13	707.47		
1997	S.S.	50.61	49.20	65.66	68.65	76.18	79.14	82.31	57.02	37.32	27.50	38.96	45.96	678.51	1997
	S.R.	0.02	0.08	0.02	0.02	0.02	0.02	0.38	25.92	31.54	36.85	12.41	0.01	107.29	
SS & SR TOTAL	50.63	49.28	65.68	68.67	76.20	79.16	82.69	82.94	68.86	64.35	51.37	45.97	785.80		
996	S.S.	46.66	43.40	47.39	56.95	66.18	70.83	75.70	77.27	68.23	65.58	50.37	49.43	717.99	996
	S.R.	0.01	0.03	0.03	0.03	0.03	0.01	0.03	0.02	0.01	0.02	0.02	0.02	0.26	

2023
CAMBRIA COMMUNITY SERVICES DISTRICT
NET WATER DIVERSION, BY SOURCE
REPORTED IN ACRE-FEET

YEAR	SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	ANNUAL TOTAL	YEAR
19	SS & SR TOTAL	46.67	43.43	47.42	56.98	66.21	70.84	75.73	77.29	68.24	65.60	50.39	49.45	718.25	19
1995	S.S.	41.30	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	675.94	1995
	S.R.	1.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.90	
	SS & SR TOTAL	43.20	41.10	47.10	52.14	53.50	59.00	74.70	74.10	65.40	64.70	55.30	47.60	677.84	1995
1994	S.S.	47.00	38.60	48.60	52.00	54.60	63.40	69.30	47.80	31.70	30.80	28.20	26.00	538.00	1994
	S.R.	0.00	0.00	0.00	0.00	0.10	0.00	0.00	25.00	30.20	27.70	21.20	19.90	124.10	
	SS & SR TOTAL	47.00	38.60	48.60	52.00	54.70	63.40	69.30	72.80	61.90	58.50	49.40	45.90	662.10	1994
1993	S.S.	50.10	45.70	52.60	56.30	68.30	68.80	68.10	69.80	59.80	56.10	51.40	43.50	690.50	1993
	S.R.	0.50	0.30	0.00	0.00	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.90	
	SS & SR TOTAL	50.60	46.00	52.60	56.30	68.40	68.80	68.10	69.80	59.80	56.10	51.40	43.50	691.40	1993
1992	S.S.	45.30	42.20	45.90	55.20	64.00	58.10	44.90	41.80	35.00	32.80	34.00	43.10	542.30	1992
	S.R.	0.80	0.30	0.10	0.40	0.50	6.10	22.70	28.10	26.30	25.10	19.50	5.50	135.40	
	SS & SR TOTAL	46.10	42.50	46.00	55.60	64.50	64.20	67.60	69.90	61.30	57.90	53.50	48.60	677.70	1992
1991	S.S.	26.90	23.10	32.70	39.60	48.60	44.10	40.10	34.80	30.50	28.00	26.40	30.10	404.90	1991
	S.R.	15.30	13.10	0.50	0.10	0.10	5.50	15.00	21.60	20.20	21.00	19.70	18.70	150.80	
	SS & SR TOTAL	42.20	36.20	33.20	39.70	48.70	49.60	55.10	56.40	50.70	49.00	46.10	48.80	555.70	1991
1990	S.S.	45.70	47.00	55.28	44.75	31.46	32.34	40.00	38.00	31.91	31.40	29.40	29.90	457.14	1990
	S.R.	8.70	0.80	0.50	18.03	32.30	26.79	22.30	22.20	20.64	20.20	19.30	14.90	206.66	
	SS & SR TOTAL	54.40	47.80	55.78	62.78	63.76	59.13	62.30	60.20	52.55	51.60	48.70	44.80	663.80	1990
1989	S.S.	51.00	47.90	53.90	61.90	57.20	62.20	69.20	60.90	36.30	38.70	42.60	40.60	622.40	1989
	S.R.	0.00	0.00	0.00	1.00	13.80	13.50	17.90	28.00	42.00	22.60	17.60	18.20	174.60	
	SS & SR TOTAL	51.00	47.90	53.90	62.90	71.00	75.70	87.10	88.90	78.30	61.30	60.20	58.80	797.00	1989
1988	S.S.	51.20	57.90	63.20	47.30	57.40	44.20	50.00	51.70	41.90	37.40	27.40	36.00	565.60	1988
	S.R.	0.00	0.00	0.00	16.30	15.70	30.70	31.20	34.90	36.00	34.90	35.20	19.00	253.90	
	SS & SR TOTAL	51.20	57.90	63.20	63.60	73.10	74.90	81.20	86.60	77.90	72.30	62.60	55.00	819.50	1988
1987	S.S.	41.51	41.30	48.40	63.00	68.80	63.80	66.10	62.90	49.90	36.40	32.90	42.30	617.31	1987
	S.R.	10.20	3.80	0.00	0.00	2.00	13.80	22.40	26.00	28.80	35.60	19.30	6.59	168.49	
	SS & SR TOTAL	51.71	45.10	48.40	63.00	70.80	77.60	88.50	88.90	78.70	72.00	52.20	48.89	785.80	1987

Net diversion totals reported 2016 to current. Previous years are gross totals and may include water volumes also reported under riparian statements.



Cambria Community Services District

Expenditure Report

Payment Dates 11/1/2023 - 11/30/2023

Vendor Name	Payment Nu	Payment Date	Description (Item)	Account Num	Amount
Vendor: 10064 - AGP VIDEO					
AGP VIDEO	78604	11/08/2023	ADM/VIDEO PRODUCTION & DISTRIBUTION SERVICES	01-61150-09	3,600.00
Vendor 10064 - AGP VIDEO Total:					3,600.00
Vendor: 12771 - AGUIRRE, DAVID					
AGUIRRE, DAVID	78572	11/06/2023	F&R/MONTHLY CELL PHONE & INTERNET ALLOWANCE	01-6060C-02	55.00
AGUIRRE, DAVID	78590	11/06/2023	F&R/REIMB FOR OFFICE SUPPLIES PURCHASE	01-60500-02	46.19
AGUIRRE, DAVID	78702	11/27/2023	F&R/REIMB FOR CHAIN SAW SUPPLIES PURCHASE	01-60930-02	53.22
Vendor 12771 - AGUIRRE, DAVID Total:					154.41
Vendor: 10080 - ALL WAYS CLEAN					
ALL WAYS CLEAN	78605	11/08/2023	WD/WW/MONTHLY CLEANING OF WTR & WW PLANT - NOV 23	11-6033B-11	327.50
ALL WAYS CLEAN	78605	11/08/2023	WD/WW/MONTHLY CLEANING OF WTR & WW PLANT - NOV 23	12-6033B-12	327.50
ALL WAYS CLEAN	78626	11/17/2023	F&R/MONTHLY CLEANING OF VET'S HALL - NOV 23	01-6033V-02	755.00
ALL WAYS CLEAN	78626	11/17/2023	F&R/MONTHLY CLEANING OF PUBLIC BATHROOMS- NOV 23	01-6080M-02	2,550.00
Vendor 10080 - ALL WAYS CLEAN Total:					3,960.00
Vendor: 11108 - ALLCHIN, JOHN					
ALLCHIN, JOHN	78573	11/06/2023	WW/MONTHLY CELL PHONE & INTERNET REIMBURSEMENT	12-6060C-12	100.00
Vendor 11108 - ALLCHIN, JOHN Total:					100.00
Vendor: 12671 - AMAZON CAPITAL SERVICES, INC.					
AMAZON CAPITAL SERVICES, INC.	DFT0002826	11/20/2023	FD/IPAD PROTECTIVE CASE	01-60900-01	53.60
AMAZON CAPITAL SERVICES, INC.	DFT0002827	11/20/2023	ADM/DISINFECTING WIPES, PAPER CLIPS & INDEX TABS	01-60500-09	309.92
AMAZON CAPITAL SERVICES, INC.	DFT0002828	11/20/2023	F&R/REPLACEMENT SECURITY CAMERA	01-6033B-02	283.77
AMAZON CAPITAL SERVICES, INC.	DFT0002829	11/20/2023	ADM/JALLCHIN RETIREMENT PLAQUE	01-61240-09	36.47
AMAZON CAPITAL SERVICES, INC.	DFT0002831	11/20/2023	FD/CHAINSAW SHARPENER FILE KIT & GATORADE CASES	01-60900-01	45.03
AMAZON CAPITAL SERVICES, INC.	DFT0002832	11/20/2023	WD/PRINTER TONER CARTRIDGE REPLACEMENTS	11-60450-11	257.17
AMAZON CAPITAL SERVICES, INC.	DFT0002833	11/20/2023	ADM/COPY PAPER, NAPKINS, VACUUM & 3 RING BINDERS	01-60500-09	66.45
AMAZON CAPITAL SERVICES, INC.	DFT0002833	11/20/2023	ADM/COPY PAPER, NAPKINS, VACUUM & 3 RING BINDERS	01-60500-09	25.72
AMAZON CAPITAL SERVICES, INC.	DFT0002833	11/20/2023	ADM/COPY PAPER, NAPKINS, VACUUM & 3 RING BINDERS	01-60500-09	337.83
AMAZON CAPITAL SERVICES, INC.	DFT0002833	11/20/2023	ADM/COPY PAPER, NAPKINS, VACUUM & 3 RING	01-61150-09	38.46

			BINDERS		
AMAZON CAPITAL SERVICES, INC.	DFT0002834	11/20/2023	ADM/F&R/LRGE VIDEO SURVEILLANCE OUTDOOR SIGNS	01-6033B-02	31.72
AMAZON CAPITAL SERVICES, INC.	DFT0002834	11/20/2023	ADM/F&R/LRGE VIDEO SURVEILLANCE OUTDOOR SIGNS	01-6033B-09	15.86
AMAZON CAPITAL SERVICES, INC.	DFT0002835	11/20/2023	ADM/ASTROBRIGHTS COLORED CARD STOCK	01-60500-09	65.80
AMAZON CAPITAL SERVICES, INC.	DFT0002836	11/20/2023	FD/INDUSTRIAL STYLE BOOKCASE	01-60900-01	170.52
AMAZON CAPITAL SERVICES, INC.	DFT0002837	11/20/2023	ADM/FASTENER FILE FOLDERS	01-60500-09	66.90
AMAZON CAPITAL SERVICES, INC.	DFT0002838	11/20/2023	ADM/WINDOW FAN FOR GENERAL MANAGER'S OFFICE	01-6033B-09	113.23
AMAZON CAPITAL SERVICES, INC.	DFT0002839	11/20/2023	ADM/PENS, HIGHLIGHTERS, BINDERCLIPS & STICKY NOTES	01-60500-09	119.39
				Vendor 12671 - AMAZON CAPITAL SERVICES, INC. Total:	2,037.84
Vendor: 10126 - ARB-AIR RESOURCES BOARD					
ARB-AIR RESOURCES BOARD	78711	11/30/2023	WW/EMERGENCY GENERATOR LSB1 REGISTRATION	12-60550-12	110.00
				Vendor 10126 - ARB-AIR RESOURCES BOARD Total:	110.00
Vendor: 10144 - AT&T/CALNET3					
AT&T/CALNET3	78699	11/27/2023	WW/ALARM AT LIFT STATION A	12-6060P-12	28.92
AT&T/CALNET3	78699	11/27/2023	WW/ALARM AT LIFT STATION B3	12-6060P-12	29.08
AT&T/CALNET3	78699	11/27/2023	WD/PINE KNOLLS TANK SCADA	11-6060P-11	59.53
AT&T/CALNET3	78699	11/27/2023	FD/FAX LINE	01-6060P-01	20.22
AT&T/CALNET3	78699	11/27/2023	WW/ALARM AT LIFT STATION B1	12-6060P-12	28.97
AT&T/CALNET3	78699	11/27/2023	WW/ALARM AT LIFT STATION B2	12-6060P-12	29.06
AT&T/CALNET3	78699	11/27/2023	WW/ALARM AT LIFT STATION B	12-6060P-12	29.10
AT&T/CALNET3	78699	11/27/2023	WW/ALARM AT LIFT STATION 9	12-6060P-12	29.19
AT&T/CALNET3	78699	11/27/2023	WW/ALARM AT LIFT STATION A1	12-6060P-12	29.14
AT&T/CALNET3	78699	11/27/2023	WW/FAX LINE	12-6060P-12	29.13
AT&T/CALNET3	78699	11/27/2023	WD/TELEMETRY SYSTEMS	11-6060P-11	29.13
AT&T/CALNET3	78699	11/27/2023	F&R/FIRE ALARMS AT VET'S HALL	01-6060P-02	56.59
AT&T/CALNET3	78699	11/27/2023	WW/ALARM AT LIFT STATION 4	12-6060P-12	28.97
AT&T/CALNET3	78699	11/27/2023	WW/ALARM AT LIFT STATION 8	12-6060P-12	29.06
AT&T/CALNET3	78699	11/27/2023	WD/LIEMERT PUMP STATION	11-6060P-11	29.02
AT&T/CALNET3	78699	11/27/2023	ADM/OFFICE FAX LINE	01-6060P-09	28.99
AT&T/CALNET3	78699	11/27/2023	F&R/RODEO GROUNDS	01-6060P-02	24.77
AT&T/CALNET3	78699	11/27/2023	WW/PHONE SERVICE	12-6060P-12	58.81
				Vendor 10144 - AT&T/CALNET3 Total:	597.68
Vendor: 10140 - AT&T					
AT&T	DFT0002823	11/17/2023	WD/WELL HEAD ZONE TO ZONE TRANSMISSION	11-6060P-11	188.60
				Vendor 10140 - AT&T Total:	188.60
Vendor: 12713 - BANK OF NEW YORK MELLON TRUST COMPANY N.A.					
BANK OF NEW YORK MELLON TRUST COMPANY N.	78591	11/06/2023	WW/TRUSTEE FEE	12-61801-12	1,675.00
				Vendor 12713 - BANK OF NEW YORK MELLON TRUST COMPANY N.A. Total:	1,675.00
Vendor: 12574 - BAVCO BACKFLOW APPARATUS & VALVE CO INC					
BAVCO BACKFLOW	78606	11/08/2023	WD/FLANGE BOLT SET KIT	11-6033B-11	73.03
BAVCO BACKFLOW	78606	11/08/2023	FD/BACKFLOW DEVICE FOR FIRE DEPT	01-6033B-01	3,442.73

Vendor 12574 - BAVCO BACKFLOW APPARATUS & VALVE CO INC Total:					3,515.76
Vendor: 12787 - BEHAR, CAROL					
BEHAR, CAROL	78592	11/06/2023	FD/REIMB FOR WEED ABATEMENT 21/22 APN	01-43700-01	200.00
Vendor 12787 - BEHAR, CAROL Total:					200.00
Vendor: 12575 - BLUME, COLTON					
BLUME, COLTON	78574	11/06/2023	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12575 - BLUME, COLTON Total:					45.00
Vendor: 10249 - BOUND TREE MEDICAL, LLC					
BOUND TREE MEDICAL, LLC	78627	11/17/2023	FD/EMERGENCY MEDICAL SUPPLIES	01-60890-01	39.67
Vendor 10249 - BOUND TREE MEDICAL, LLC Total:					39.67
Vendor: 10260 - BRENNTAG PACIFIC, INC.					
BRENNTAG PACIFIC, INC.	78703	11/27/2023	WD/TREATMENT CHEMICALS FOR SR4	11-6091C-11	1,191.21
Vendor 10260 - BRENNTAG PACIFIC, INC. Total:					1,191.21
Vendor: 12783 - BRIAN THOMAS GRIGGS					
BRIAN THOMAS GRIGGS	78704	11/27/2023	WW/BIOLOGICAL NUTRIENTS FOR COLLECTION SYSTEMS	12-6032C-12	17,499.98
Vendor 12783 - BRIAN THOMAS GRIGGS Total:					17,499.98
Vendor: 10288 - BURKEY, MICHAEL A					
BURKEY, MICHAEL A	78575	11/06/2023	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	55.00
BURKEY, MICHAEL A	78619	11/15/2023	FD/REIMB FOR EMPLOYEE TRVL - CHIEF OFFICER 3C	01-6120E-01	190.00
BURKEY, MICHAEL A	78619	11/15/2023	FD/REIMB FOR EMPLOYEE TRVL - CHIEF OFFICER 3D	01-6120E-01	290.00
Vendor 10288 - BURKEY, MICHAEL A Total:					535.00
Vendor: 12634 - BURT INDUSTRIAL SUPPLY INC.					
BURT INDUSTRIAL	78607	11/08/2023	WW/REPLACEMENT HOSES FOR JOHN DEERE TRACTOR	12-6041L-12	92.40
Vendor 12634 - BURT INDUSTRIAL SUPPLY INC. Total:					92.40
Vendor: 10317 - CAL-COAST MACHINERY INC.					
CAL-COAST MACHINERY INC.	78628	11/17/2023	F&R/INSTALL & REPLACE CANOPY	01-6041N-02	904.13
Vendor 10317 - CAL-COAST MACHINERY INC. Total:					904.13
Vendor: 10394 - CALIFORNIA DEPT OF TAX AND FEE ADMINISTRATION					
CALIFORNIA DEPT OF TAX	78712	11/30/2023	WD/WATER RIGHTS TAX - SANTA ROSA WELL FIELD	11-60550-11	322.67
CALIFORNIA DEPT OF TAX	78712	11/30/2023	WD/WATER RIGHTS TAX - SS WELL FIELD	11-60550-11	386.00
Vendor 10394 - CALIFORNIA DEPT OF TAX AND FEE ADMINISTRATION Total:					708.67
Vendor: 10340 - CAMBRIA AUTO SUPPLY LLC					
CAMBRIA AUTO SUPPLY LLC	78660	11/20/2023	FD/REDUCER SLEEVE	01-6041L-01	30.62
Vendor 10340 - CAMBRIA AUTO SUPPLY LLC Total:					30.62
Vendor: 11864 - CAMBRIA ELECTRIC & SECURITY SYSTEMS					
CAMBRIA ELECTRIC & SECURITY SYSTEMS	78608	11/08/2023	ADM/QUARTERLY SECURITY MONITORING DEC 23 -	01-6033B-09	126.00
CAMBRIA ELECTRIC AND SECURITY SYSTEMS	78593	11/06/2023	F&R/SECURITY CAMERA INSTALLATION	01-6033B-02	2,422.99

CAMBRIA ELECTRIC AND SECURITY SYSTEMS	78629	11/17/2023	F&R/DEPOSIT TO REPLACE MAIN HALL FAN AT VET'S	01-6033V-02	1,608.75
Vendor 10352 - CAMBRIA ELECTRIC AND SECURITY SYSTEMS Total:					4,157.74
Vendor: 10356 - CAMBRIA HARDWARE CENTER					
CAMBRIA HARDWARE CENTER	78616	11/08/2023	WD/FITTINGS FOR CHLORINE PUMP ON NEW WTR	11-6033Z-11	5.02
CAMBRIA HARDWARE CENTER	78616	11/08/2023	WD/REPAIR PARTS FOR SIDEWALK EMERG WTR LINE	11-6033Z-11	79.91
CAMBRIA HARDWARE CENTER	78616	11/08/2023	WW/NUTS, BOLTS & SCREWS	12-6033G-12	2.55
CAMBRIA HARDWARE CENTER	78617	11/08/2023	WW/MISC SUPPLIES	12-6032L-12	10.26
CAMBRIA HARDWARE CENTER	78617	11/08/2023	WW/UTILITY GLOVES & MISC SUPPLIES	12-60930-12	17.36
CAMBRIA HARDWARE CENTER	78617	11/08/2023	WW/RETURN OF BATTERIES FOR LS SENSOPHONE	12-6032L-12	(115.25)
CAMBRIA HARDWARE CENTER	78617	11/08/2023	WW/MOUSE TRAPS FOR WW PLANT BREAKROOM	12-6033B-12	8.34
CAMBRIA HARDWARE CENTER	78617	11/08/2023	WW/GENERATOR COOLANT	12-6032L-12	42.88
CAMBRIA HARDWARE CENTER	78617	11/08/2023	WW/TEFLON TAPE & BRASS HOSE FITTING	12-60930-12	17.34
CAMBRIA HARDWARE CENTER	78617	11/08/2023	WW/DISTILLED WTR FOR CLEANING LAB EQUIPMENT	12-60900-12	53.59
CAMBRIA HARDWARE CENTER	78617	11/08/2023	WW/SPRAYER NOZZLE FOR LIFT STATION B4	12-6032G-12	5.35
CAMBRIA HARDWARE CENTER	78617	11/08/2023	WW/BATTERY TENDER FOR LIFT STATION B1	12-6032G-12	6.52
CAMBRIA HARDWARE CENTER	78617	11/08/2023	WW/PACKAGING TAPE	12-60900-12	12.10
CAMBRIA HARDWARE CENTER	78617	11/08/2023	WW/COVER FOR POLYMER	12-60930-12	21.44
CAMBRIA HARDWARE CENTER	78617	11/08/2023	WW/OFFICE SUPPLIES	12-60900-12	3.96
CAMBRIA HARDWARE CENTER	78658	11/20/2023	F&R/SATIN RUSTIC ORANGE PAINT	01-60930-02	7.50
CAMBRIA HARDWARE CENTER	78658	11/20/2023	F&R/LIQUID NAILS & PUTTY KNIFE	01-6033B-02	10.59
CAMBRIA HARDWARE CENTER	78658	11/20/2023	F&R/CLARET WINE SATIN SPRAY PAINT	01-6033B-02	6.42
CAMBRIA HARDWARE CENTER	78658	11/20/2023	F&R/FLAT WHITE SPRAY PAINT	01-60900-02	14.46
CAMBRIA HARDWARE CENTER	78658	11/20/2023	F&R/RETURN OF LTR STENCIL	01-60900-02	(3.97)
CAMBRIA HARDWARE CENTER	78658	11/20/2023	F&R/EPOXY & PLST WELD SYRINGE	01-60900-02	54.98
CAMBRIA HARDWARE CENTER	78658	11/20/2023	F&R/DRILL BITS & MISC SUPPLIES FOR TRACTOR	01-60900-02	27.20
CAMBRIA HARDWARE CENTER	78658	11/20/2023	F&R/WOOD FUR STRIP	01-6033B-02	10.27
CAMBRIA HARDWARE CENTER	78659	11/20/2023	FD/CABLE TIES, THREADLOCKER & MISC SUPPLIES	01-60900-01	52.57
CAMBRIA HARDWARE CENTER	78659	11/20/2023	FD/CHAINSAW OIL	01-60930-01	26.79
CAMBRIA HARDWARE CENTER	78659	11/20/2023	FD/STRAP & CAM BUCKLES	01-60930-01	12.91
Vendor 10356 - CAMBRIA HARDWARE CENTER Total:					391.09
Vendor: 10368 - CAMBRIA VILLAGE SQUARE					
CAMBRIA VILLAGE SQUARE	78620	11/15/2023	ADM/MONTHLY RENT - TAMSON ST NOVEMBER 2023	01-60750-09	2,771.83
Vendor 10368 - CAMBRIA VILLAGE SQUARE Total:					2,771.83
Vendor: 10371 - CANNON CORPORATION					
CANNON CORPORATION	78630	11/17/2023	WD/COAST DEVELOPMENT PERMIT	11-61700-11	24,728.25
Vendor 10371 - CANNON CORPORATION Total:					24,728.25
Vendor: 10375 - CARMEL & NACCASHA LLP					
CARMEL & NACCASHA LLP	78705	11/27/2023	ADM/LEGAL SERVICE GENERAL OCTOBER 2023	01-6080K-09	7,267.50
CARMEL & NACCASHA LLP	78705	11/27/2023	ADM/MONTHLY RETAINER DECEMBER 2023	01-6080K-09	13,500.00
Vendor 10375 - CARMEL & NACCASHA LLP Total:					20,767.50
Vendor: 10384 - CASTELLANOS, MICHAEL					
CASTELLANOS, MICHAEL	78576	11/06/2023	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 10384 - CASTELLANOS, MICHAEL Total:					45.00
Vendor: 10427 - CHARTER COMMUNICATIONS					
CHARTER COMMUNICATIONS	DFT0002805	11/08/2023	WD/WW/BUSINESS INTERNET	11-6060I-11	94.98
CHARTER COMMUNICATIONS	DFT0002805	11/08/2023	WD/WW/BUSINESS INTERNET	12-6060I-12	94.99
CHARTER COMMUNICATIONS	DFT0002806	11/08/2023	FD/ADM/WD/WW/BUSINESS INTERNET & VOICE	01-6060I-01	162.50
CHARTER COMMUNICATIONS	DFT0002806	11/08/2023	FD/ADM/WD/WW/BUSINESS INTERNET & VOICE	01-6060I-09	162.50
CHARTER COMMUNICATIONS	DFT0002806	11/08/2023	FD/ADM/WD/WW/BUSINESS INTERNET & VOICE	11-6060I-11	162.50

CHARTER COMMUNICATIONS	DFT0002806	11/08/2023
CHARTER COMMUNICATIONS	DFT0002807	11/08/2023
CHARTER COMMUNICATIONS	DFT0002807	11/08/2023
CHARTER COMMUNICATIONS	DFT0002807	11/08/2023
CHARTER COMMUNICATIONS	DFT0002807	11/08/2023

FD/ADM/WD/WW/BUSINESS INTERNET & VOICE	12-6060I-12	162.50
F&R/ADM/WD/WW/ETHERNET SVCS	01-6060I-02	392.32
F&R/ADM/WD/WW/ETHERNET SVCS	01-6060I-09	220.24
F&R/ADM/WD/WW/ETHERNET SVCS	11-6060I-11	279.21
F&R/ADM/WD/WW/ETHERNET SVCS	12-6060I-12	279.20

Vendor 10427 - CHARTER COMMUNICATIONS Total: 2,010.94

Vendor: 10443 - CIO SOLUTIONS, LP

CIO SOLUTIONS, LP	DFT0002824	11/17/2023
CIO SOLUTIONS, LP	DFT0002863	11/27/2023
CIO SOLUTIONS, LP	DFT0002874	11/30/2023

ADM/COMPUTER SUPPORT SERVICES	01-60450-09	717.50
ADM/MONTHLY COMPUTER SUPPORT DECEMBER	01-60440-09	3,589.10
ADM/SERVER HARD DRIVE REPLACEMENT DELL	01-60440-09	398.75

Vendor 10443 - CIO SOLUTIONS, LP Total: 4,705.35

Vendor: 10512 - CORBIN WILLITS SYSTEMS, INC.

CORBIN WILLITS SYSTEMS, INC.	78661	11/20/2023
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ADM/MONTHLY HISTORICAL ARCHIE NE ACCESS DEC	01-60440-09	400.00
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Vendor 10512 - CORBIN WILLITS SYSTEMS, INC. Total: 400.00

Vendor: 12738 - CORE & MAIN LP

CORE & MAIN LP	78631	11/17/2023
CORE & MAIN LP	DFT0002871	11/30/2023
CORE & MAIN LP	DFT0002872	11/30/2023
CORE & MAIN LP	DFT0002873	11/30/2023

WD/JACK HAMMER HOSE	11-60930-11	150.15
WD/REPLACE DULL TAP BIT FOR PVC/C900 PIPE TAP	11-6031D-11	211.28
WD/REPLACE DULL TAPPING BIT FOR PVC/C900 PIPE	11-6031D-11	111.76
WD/REPLACE CONCRETE TAPPING BIT FOR HOT TAP	11-6031D-11	295.58

Vendor 12738 - CORE & MAIN LP Total: 768.77

Vendor: 10568 - DAVID CRYE, INC

DAVID CRYE, INC	78713	11/30/2023
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WD/ROAD REPAIR MATERIAL - EMRG WTR LINE	11-6033Z-11	504.22
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Vendor 10568 - DAVID CRYE, INC Total: 504.22

Vendor: 12539 - DIGITAL WEST

DIGITAL WEST	DFT0002780	11/08/2023
DIGITAL WEST	DFT0002780	11/08/2023
DIGITAL WEST	DFT0002780	11/08/2023
DIGITAL WEST	DFT0002780	11/08/2023
DIGITAL WEST	DFT0002780	11/08/2023
DIGITAL WEST	DFT0002780	11/08/2023
DIGITAL WEST	DFT0002780	11/08/2023
DIGITAL WEST	DFT0002780	11/08/2023
DIGITAL WEST	DFT0002780	11/08/2023
DIGITAL WEST	DFT0002780	11/08/2023

ALL DEPTS/PHONE SERVICE 11/01 - 11/30/2023	01-6060P-01	471.47
ALL DEPTS/PHONE SERVICE 11/01 - 11/30/2023	01-6060P-02	74.00
ALL DEPTS/PHONE SERVICE 11/01 - 11/30/2023	01-6060P-09	159.39
ALL DEPTS/PHONE SERVICE 11/01 - 11/30/2023	01-6060P-09	259.00
ALL DEPTS/PHONE SERVICE 11/01 - 11/30/2023	11-6060P-11	132.00
ALL DEPTS/PHONE SERVICE 11/01 - 11/30/2023	11-6060P-11	80.50
ALL DEPTS/PHONE SERVICE 11/01 - 11/30/2023	12-6060P-12	103.00
ALL DEPTS/PHONE SERVICE 11/01 - 11/30/2023	12-6060P-12	80.50

Vendor 12539 - DIGITAL WEST Total: 1,359.86

Vendor: 12469 - DMV RENEWAL

DMV RENEWAL	78594	11/06/2023
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F&R/DMV REGISTRATION RENEWAL 2005 YAMAHA	01-6041L-02	77.00
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Vendor 12469 - DMV RENEWAL Total: 77.00

Vendor: 10927 - DODSON, HALEY

DODSON, HALEY	78577	11/06/2023
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ADM/MONTHLY CELL PHONE & INTERNET REIMB	01-6060C-09	100.00
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Vendor 10927 - DODSON, HALEY Total: 100.00

Vendor: 12538 - EVERS, CHRISTIAN

EVERS, CHRISTIAN	78578	11/06/2023
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FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
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Vendor 12538 - EVERS, CHRISTIAN Total: 45.00

Vendor: 10728 - FAMCON PIPE & SUPPLY, INC

FAMCON PIPE & SUPPLY, INC	78609	11/08/2023
FAMCON PIPE & SUPPLY, INC	78609	11/08/2023

WD/FITTINGS USED ON EMERG TRANSMISSION	11-6033Z-11	837.00
WD/FITTINGS USED ON EMERG TRANSMISSION	11-6035L-11	403.20

Vendor 10728 - FAMCON PIPE & SUPPLY, INC Total: 1,240.20

Vendor: 10734 - FASTENAL COMPANY

FASTENAL COMPANY	78706	11/27/2023
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F&R/COVERALLS & RAIN JACKETS	01-60900-02	1,372.44
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Vendor 10734 - FASTENAL COMPANY Total: 1,372.44**Vendor: 10747 - FENCE FACTORY**

FENCE FACTORY	78632	11/17/2023	F&R/REPAIR CHAIN LINK FENCE MAINTENANCE YARD	01-6033B-02	2,865.00
Vendor 10747 - FENCE FACTORY Total:					2,865.00

Vendor: 10751 - FGL ENVIRONMENTAL INC.

FGL ENVIRONMENTAL INC.	78595	11/06/2023	WW/INORGANIC & MISC ANALYSIS	12-60910-12	179.00
FGL ENVIRONMENTAL INC.	78595	11/06/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	88.00
FGL ENVIRONMENTAL INC.	78595	11/06/2023	WW/INORGANIC & MISC ANALYSIS	12-60910-12	667.00
FGL ENVIRONMENTAL INC.	78595	11/06/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	890.00
FGL ENVIRONMENTAL INC.	78595	11/06/2023	WW/INORGANIC & MISC ANALYSIS	12-60910-12	33.00
FGL ENVIRONMENTAL INC.	78595	11/06/2023	WD/BACTI, MISC & SUPPORT ANALYSIS	11-60910-11	147.00
FGL ENVIRONMENTAL INC.	78595	11/06/2023	WW/INORGANIC & MISC ANALYSIS	12-60910-12	99.00
FGL ENVIRONMENTAL INC.	78595	11/06/2023	WD/BACTI & MISC ANALYSIS	11-60910-11	35.00
FGL ENVIRONMENTAL INC.	78595	11/06/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	88.00
FGL ENVIRONMENTAL INC.	78595	11/06/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	88.00
FGL ENVIRONMENTAL INC.	78595	11/06/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	88.00
FGL ENVIRONMENTAL INC.	78595	11/06/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	88.00
FGL ENVIRONMENTAL INC.	78595	11/06/2023	WD/BACTI, MISC & SUPPORT ANALYSIS	11-60910-11	124.00
FGL ENVIRONMENTAL INC.	78595	11/06/2023	WD/BACTI & MISC ANALYSIS	11-60910-11	67.00
FGL ENVIRONMENTAL INC.	78595	11/06/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	88.00
FGL ENVIRONMENTAL INC.	78595	11/06/2023	WD/BACTI, MISC & SUPPORT ANALYSIS	11-60910-11	124.00
FGL ENVIRONMENTAL INC.	78595	11/06/2023	WD/BACTI & MISC ANALYSIS	11-60910-11	35.00
FGL ENVIRONMENTAL INC.	78595	11/06/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	88.00
FGL ENVIRONMENTAL INC.	78595	11/06/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	88.00
FGL ENVIRONMENTAL INC.	78621	11/15/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	301.00
FGL ENVIRONMENTAL INC.	78621	11/15/2023	WW/INORGANIC & MISC ANALYSIS	12-60910-12	285.00
FGL ENVIRONMENTAL INC.	78621	11/15/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	88.00
FGL ENVIRONMENTAL INC.	78621	11/15/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	88.00
FGL ENVIRONMENTAL INC.	78621	11/15/2023	WD/BACTI & MISC ANALYSIS	11-60910-11	29.00
FGL ENVIRONMENTAL INC.	78621	11/15/2023	WD/BACTI, MISC & SUPPORT ANALYSIS	11-60910-11	121.00
FGL ENVIRONMENTAL INC.	78621	11/15/2023	WD/BACTI & MISC ANALYSIS	11-60910-11	35.00
FGL ENVIRONMENTAL INC.	78662	11/20/2023	WW/REVERSAL FOR INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	(301.00)
FGL ENVIRONMENTAL INC.	78662	11/20/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	246.00

FGL ENVIRONMENTAL INC.	78662	11/20/2023	WW/INORGANIC & MISC ANALYSIS	12-60910-12	33.00
FGL ENVIRONMENTAL INC.	78662	11/20/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	88.00
FGL ENVIRONMENTAL INC.	78662	11/20/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	143.00
FGL ENVIRONMENTAL INC.	78662	11/20/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	88.00
FGL ENVIRONMENTAL INC.	78662	11/20/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	88.00
FGL ENVIRONMENTAL INC.	78662	11/20/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	88.00
FGL ENVIRONMENTAL INC.	78662	11/20/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	88.00
FGL ENVIRONMENTAL INC.	78662	11/20/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	143.00
FGL ENVIRONMENTAL INC.	78662	11/20/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	88.00
FGL ENVIRONMENTAL INC.	78662	11/20/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	88.00
FGL ENVIRONMENTAL INC.	78662	11/20/2023	WD/BACTI, MISC & SUPPORT ANALYSIS	11-60910-11	124.00
FGL ENVIRONMENTAL INC.	78662	11/20/2023	WD/BACTI & MISC ANALYSIS	12-60910-12	35.00
FGL ENVIRONMENTAL INC.	78662	11/20/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	88.00
FGL ENVIRONMENTAL INC.	78662	11/20/2023	WW/INORGANIC, MISC & SUPPORT ANALYSIS	12-60910-12	143.00
FGL ENVIRONMENTAL INC.	78714	11/30/2023	WD/BACI, MISC & SUPPORT ANALYSIS	11-60910-11	150.00
FGL ENVIRONMENTAL INC.	78714	11/30/2023	WD/BACTI & MISC ANALYSIS	11-60910-11	99.00
FGL ENVIRONMENTAL INC.	78714	11/30/2023	WD/MISC & RADIO ANALYSIS	11-60910-11	159.00
FGL ENVIRONMENTAL INC.	78714	11/30/2023	WD/BACTI, MISC & SUPPORT ANALYSIS	11-60910-11	121.00

Vendor 10751 - FGL ENVIRONMENTAL INC. Total: 6,026.00

Vendor: 12499 - FORD MOTOR CREDIT COMPANY

FORD MOTOR CREDIT COMPANY	78633	11/17/2023	F&R/LEASE PAYMENT 2021 FORD F-350	01-6180H-02	83.48
FORD MOTOR CREDIT COMPANY	78633	11/17/2023	F&R/LEASE PAYMENT 2021 FORD F-350	01-6180J-02	852.51

Vendor 12499 - FORD MOTOR CREDIT COMPANY Total: 935.99

Vendor: 12602 - FRITZ, DENISE

FRITZ, DENISE	78579	11/06/2023	ADM/MONTHLY CELL PHONE & INTERNET REIMB	01-6060C-09	100.00
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Vendor 12602 - FRITZ, DENISE Total: 100.00

Vendor: 12789 - GARCIA, GABRIELA

GARCIA, GABRIELA	1196	11/15/2023	F&R/REIMB REFUND AFTER CLEAN DED OF VET'S HALL DEP	01-24200-02	11.50
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Vendor 12789 - GARCIA, GABRIELA Total: 11.50

Vendor: 12521 - GARNEY, ARTHUR

GARNEY, ARTHUR	78597	11/06/2023	WD/REIMB FOR REGISTRATION - SWRCB- GRD 3 WTR DIST	11-6120E-11	90.00
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Vendor 12521 - GARNEY, ARTHUR Total: 90.00

Vendor: 10845 - GEO SOLUTIONS, INC.

GEO SOLUTIONS, INC.	78622	11/15/2023	WD/COMPACTION TESTING - 492 CROYDEN LANE	11-6035R-11	251.25
GEO SOLUTIONS, INC.	78622	11/15/2023	WD/COMPACTION TESTING WTR LINE REPAIR	11-6035R-11	263.75

Vendor 10845 - GEO SOLUTIONS, INC. Total: 515.00

Vendor: 10847 - GERBER'S AUTO SERVICES

GERBER'S AUTO SERVICES	78715	11/30/2023	WD/DX TIRE LGHT, STRT PRBLM & OIL CHNG - 2012 FORD	11-6041L-11	94.45
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Vendor 10847 - GERBER'S AUTO SERVICES Total: 94.45

Vendor: 10850 - GIBSON, JOHNATHAN

GIBSON, JOHNATHAN	78664	11/20/2023	FD/ADPP PAYMENT - NOVEMBER 2023	01-50000-01	3,512.94
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Vendor 10850 - GIBSON, JOHNATHAN Total: 3,512.94

Vendor: 12501 - GRAVES, KAYLA

GRAVES, KAYLA	78580	11/06/2023	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
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Vendor 12501 - GRAVES, KAYLA Total: 45.00

Vendor: 10896 - GREEN, JAMES R

GREEN, JAMES R	78581	11/06/2023	WD/SWF/MONTHLY CELL PHONE & INTERNET REIMB	11-6060C-11	80.00
GREEN, JAMES R	78581	11/06/2023	WD/SWF/MONTHLY CELL PHONE & INTERNET REIMB	39-6060C-25	20.00

Vendor 10896 - GREEN, JAMES R Total: 100.00

Vendor: 10962 - HARVEY'S HONEYHUTS

HARVEY'S HONEYHUTS	78598	11/06/2023	WD/EMRG WTR LINE REPAIR RSTRMS FOR VET'S HALL	11-6033Z-11	325.22
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Vendor 10962 - HARVEY'S HONEYHUTS Total: 325.22

Vendor: 10972 - HD SUPPLY FACILITIES MAINTENANCE

HD SUPPLY FACILITIES MAINTENANCE	78599	11/06/2023	WW/VAC - CON PARTS	12-6041V-12	334.43
HD SUPPLY FACILITIES MAINTENANCE	78634	11/17/2023	WW/HACH NITRITE & HR AMMONIA REAGENT	12-60920-12	337.40
HD SUPPLY FACILITIES MAINTENANCE	78716	11/30/2023	WW/ALUMINUM CLIPBOARD,DEBRIS GRABBER & POLE	12-6032C-12	519.98

Vendor 10972 - HD SUPPLY FACILITIES MAINTENANCE Total: 1,191.81

Vendor: 11005 - HOME DEPOT CREDIT SERVICE

HOME DEPOT CREDIT SERVICE	DFT0002864	11/27/2023	F&R/SILVER BULLET WATER HOSES	01-6080M-02	97.81
HOME DEPOT CREDIT SERVICE	DFT0002865	11/27/2023	WD/SAFTEY GLASSES, THREAD SEALANT & WTR BTTLES	11-6031F-11	80.96
HOME DEPOT CREDIT SERVICE	DFT0002865	11/27/2023	WD/SAFTEY GLASSES, THREAD SEALANT & WTR BTTLES	11-6033G-11	47.89
HOME DEPOT CREDIT SERVICE	DFT0002865	11/27/2023	WD/SAFTEY GLASSES, THREAD SEALANT & WTR BTTLES	11-6035V-11	45.02
HOME DEPOT CREDIT SERVICE	DFT0002865	11/27/2023	WD/SAFTEY GLASSES, THREAD SEALANT & WTR BTTLES	11-60480-11	38.44
HOME DEPOT CREDIT SERVICE	DFT0002865	11/27/2023	WD/SAFTEY GLASSES, THREAD SEALANT & WTR BTTLES	11-60900-11	77.17
HOME DEPOT CREDIT SERVICE	DFT0002866	11/27/2023	F&R/PAINT & PAINTING SUPPLIES	01-6033B-02	337.34

Vendor 11005 - HOME DEPOT CREDIT SERVICE Total: 724.63

Vendor: 11052 - INNOVATIVE CONCEPTS

INNOVATIVE CONCEPTS	78610	11/08/2023	ADM/FD/BUSINESS WEBSITE HOSTING	01-60440-01	25.00
INNOVATIVE CONCEPTS	78610	11/08/2023	ADM/FD/BUSINESS WEBSITE HOSTING	01-60440-09	25.00

Vendor 11052 - INNOVATIVE CONCEPTS Total: 50.00

Vendor: 11072 - JB DEWAR INC.

JB DEWAR INC.	78657	11/17/2023	F&R/271.10 GALS OF GAS & 118.70 GALS OF DIESEL	01-60960-02	2,136.18
JB DEWAR INC.	78657	11/17/2023	F&R/268.60 GALS OF GASOLINE	01-60960-02	1,259.91
JB DEWAR INC.	78657	11/17/2023	FD/69.00 GALS OF GASOLINE & 193.00 GALS OF DIESEL	01-60960-01	1,386.62
JB DEWAR INC.	78657	11/17/2023	F&R/380.00 GALS OF GASOLINE & 54.00 GALS OF	01-60960-02	2,067.90
JB DEWAR INC.	78701	11/27/2023	FD/92.10 GALS OF DIESEL	01-60960-01	513.28
JB DEWAR INC.	78701	11/27/2023	F&R/190.00 GALS OF GASOLINE	01-60960-02	880.20

Vendor 11072 - JB DEWAR INC. Total: 8,244.09

Vendor: 12720 - KANNER, DREW

KANNER, DREW	78582	11/06/2023	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
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Vendor 12720 - KANNER, DREW Total: 45.00

Vendor: 11178 - KIRK CONSTRUCTION

KIRK CONSTRUCTION	78635	11/17/2023	WD/EMERGENCY WTR LINE REPAIR - MAIN STREET	11-6033Z-11	132,234.50
KIRK CONSTRUCTION	78635	11/17/2023	WD/EMERGENCY WTR LINE REPAIR - MAIN STREET	11-6033Z-11	7,413.17

Vendor 11178 - KIRK CONSTRUCTION Total: 139,647.67

Vendor: 10543 - KITZMAN WATER

KITZMAN WATER	78611	11/08/2023	WD/WW/MONTHLY DRINKING WATER	11-6033B-11	32.38
KITZMAN WATER	78611	11/08/2023	WD/WW/MONTHLY DRINKING WATER	12-6033B-12	32.37
KITZMAN WATER	78636	11/17/2023	FD/RO WATER SOFTNER SERVICE	01-6080M-01	105.00
KITZMAN WATER	78636	11/17/2023	F&R/MONTHLY DRINKING WATER	01-6033B-02	39.00

Vendor 10543 - KITZMAN WATER Total: 208.75

Vendor: 11199 - L.N. CURTIS & SONS

L.N. CURTIS & SONS	78637	11/17/2023	FD/STRM GEAR & EQUIPMENT - WTR RESC DRY SUITS	01-60930-01	(5,131.91)
L.N. CURTIS & SONS	78637	11/17/2023	FD/JAWS OF LIFE SPREADER TOOL & CHARGERS	01-61700-01	15,306.93
L.N. CURTIS & SONS	78637	11/17/2023	FD/STRM GEAR & EQUIPMENT - WTR RESC DRY SUIT	01-60930-01	1,710.64
L.N. CURTIS & SONS	78637	11/17/2023	FD/EDRAULIC SALTWATER BATTERY FOR JAWS OF LIFE	01-61700-01	5,206.56
L.N. CURTIS & SONS	78637	11/17/2023	FD/TURNOUT JACKETS & PANTS	01-6220P-01	6,291.56

Vendor 11199 - L.N. CURTIS & SONS Total: 23,383.78

Vendor: 11241 - LIEBERT CASSIDY WHITMORE

LIEBERT CASSIDY WHITMORE	78707	11/27/2023	ADM/LEGAL FEES FOR CLIENT MATTER CA131-00001	01-6080L-09	942.50
LIEBERT CASSIDY WHITMORE	78707	11/27/2023	ADM/LEGAL FEES FOR CLIENT MATTER CA131-00014	01-6080L-09	501.50
LIEBERT CASSIDY WHITMORE	78707	11/27/2023	ADM/LEGAL FEES FOR CLIENT MATTER CA131-00019	01-6080L-09	391.50
LIEBERT CASSIDY WHITMORE	78707	11/27/2023	ADM/LEGAL FEES FOR CLIENT MATTER CA131-00020	01-6080L-09	652.50
LIEBERT CASSIDY WHITMORE	78707	11/27/2023	ADM/LEGAL FEES FOR CLIENT MATTER CA131-00021	01-6080L-09	3,510.50

Vendor 11241 - LIEBERT CASSIDY WHITMORE Total: 5,998.50

Vendor: 11242 - LIFE-ASSIST, INC.

LIFE-ASSIST, INC.	78638	11/17/2023	FD/EMERGENCY MEDICAL SUPPLIES	01-60890-01	249.53
LIFE-ASSIST, INC.	78638	11/17/2023	FD/EMERGENCY MEDICAL SUPPLIES	01-60890-01	45.26

Vendor 11242 - LIFE-ASSIST, INC. Total: 294.79

Vendor: 12782 - LOUDERMILK, TYLER

LOUDERMILK, TYLER	78583	11/06/2023	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
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Vendor 12782 - LOUDERMILK, TYLER Total: 45.00

Vendor: 12573 - LUTTRELL STAFFING CALIFORNIA, LLC

LUTTRELL STAFFING CALIFORNIA, LLC	78600	11/06/2023	ADM/TEMP SVCS RBENJAMIN & COBERG WE 10/29/2023	01-6080T-09	2,510.10
LUTTRELL STAFFING CALIFORNIA, LLC	78623	11/15/2023	ADM/TEMP SVCS RBENJAMIN & COBERG WE 11/05/2023	01-6080T-09	2,151.42
LUTTRELL STAFFING CALIFORNIA, LLC	78639	11/17/2023	ADM/TEMP SVCS - RBENJAMIN & COBERG WE 11/12/2023	01-6080T-09	2,613.34
LUTTRELL STAFFING CALIFORNIA, LLC	78708	11/27/2023	ADM/TEMP SVCS - RBENJAMIN & COBERG WE 11/19/2023	01-6080T-09	2,490.20

Vendor 12573 - LUTTRELL STAFFING CALIFORNIA, LLC Total: 9,765.06

Vendor: 12702 - MAHONEY, STUART

MAHONEY, STUART	78584	11/06/2023	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
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Vendor 12702 - MAHONEY, STUART Total: 45.00

Vendor: 11296 - MALONEY, RYAN S

MALONEY, RYAN S	78585	11/06/2023	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
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Vendor 11296 - MALONEY, RYAN S Total: 45.00

Vendor: 11309 - MARK'S TIRE SERVICE

MARK'S TIRE SERVICE	78717	11/30/2023	WD/2 NEW TIRES FOR CASE BACK HOE TRACTOR	11-6041N-11	683.24
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Vendor 11309 - MARK'S TIRE SERVICE Total: 683.24

Vendor: 11326 - MCELHENIE, MATTHEW

MCELHENIE, MATTHEW	78586	11/06/2023	ADM/MONTHLY CELL PHONE & INTERNET REIMB	01-6060C-09	55.00
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Vendor 11326 - MCELHENIE, MATTHEW Total: 55.00

Vendor: 11345 - MCKARNEY, NANCY

MCKARNEY, NANCY	78624	11/15/2023	FD/BUSINESS CARDS - INTERM FIRE CHIEF MBURKEY	01-60500-16	64.35
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Vendor 11345 - MCKARNEY, NANCY Total: 64.35

Vendor: 11357 - MEDSTOP MEDICAL CLINIC, INC

MEDSTOP MEDICAL CLINIC, INC	78665	11/20/2023	FD/EMQ PHYSICAL REVIEWS 2023	01-6080M-01	244.00
MEDSTOP MEDICAL CLINIC, INC	78665	11/20/2023	WW/POST OFFER PHYSICAL	12-61250-12	225.00
Vendor 11357 - MEDSTOP MEDICAL CLINIC, INC Total:					469.00

Vendor: 11364 - MEIER-GIAS ENTERPRISE INC

MEIER-GIAS ENTERPRISE INC	78640	11/17/2023	F&R/FLAT REPAIR & CHECK AIR PRESSURE	01-6041L-02	20.00
Vendor 11364 - MEIER-GIAS ENTERPRISE INC Total:					20.00

Vendor: 12692 - MICHAEL THOMAS

MICHAEL THOMAS	78612	11/08/2023	ADM/REIMB FOR EMPLOYEE TRAVEL - 23 CSDA LEADERSHIP	01-6120D-09	962.64
Vendor 12692 - MICHAEL THOMAS Total:					962.64

Vendor: 11388 - MID COAST MOWER & SAW, INC

MID COAST MOWER & SAW, INC	78641	11/17/2023	F&R/CHAINSAW PROTECTIVE CHAPS	01-60930-02	239.23
MID COAST MOWER & SAW, INC	78641	11/17/2023	F&R/BACK PACK BLOWER & MOWING HEAD	01-60930-02	738.00
Vendor 11388 - MID COAST MOWER & SAW, INC Total:					977.23

Vendor: 11407 - MISSION LINEN SUPPLY

MISSION LINEN SUPPLY	78613	11/08/2023	WD/UNIFORM PURCHASE - ALL WD EMPLOYEES	11-60940-11	1,733.61
Vendor 11407 - MISSION LINEN SUPPLY Total:					1,733.61

Vendor: 12762 - MOTOROLA SOLUTIONS, INC.

MOTOROLA SOLUTIONS, INC.	78642	11/17/2023	FD/ALL BAND PORTABLE RADIOS & 3YR SVC 10/23-10/26	01-6041L-01	39,768.83
MOTOROLA SOLUTIONS, INC.	78718	11/30/2023	FD/ALL BAND PORTABLE RADIO BATTERY	01-6041L-01	185.93
Vendor 12762 - MOTOROLA SOLUTIONS, INC. Total:					39,954.76

Vendor: 11453 - MUNICIPAL MAINTENANCE EQUIPMENT, INC.

MUNICIPAL MAINTENANCE EQUIPMENT, INC.	78666	11/20/2023	WW/SAFETY HANDLE ASSEMBLY VAC-CON	12-6041V-12	162.24
Vendor 11453 - MUNICIPAL MAINTENANCE EQUIPMENT, INC. Total:					162.24

Vendor: 12768 - MUNICIPAL RESOURCE GROUP, LLC.

MUNICIPAL RESOURCE GROUP, LLC.	78643	11/17/2023	ADM/MONTHLY HR COACHING & CONSULTING SVC OCT 23	01-6080M-09	2,700.00
Vendor 12768 - MUNICIPAL RESOURCE GROUP, LLC. Total:					2,700.00

Vendor: 11520 - OFFICE1

OFFICE1	78625	11/15/2023	ADM/COPIER MONTHLY CHARGES & OVERAGES OCTOBER 2023	01-60440-09	997.44
OFFICE1	78644	11/17/2023	FD/MONTHLY COPIER CHARGES & OVERAGE OCTOBER 2023	01-60440-01	84.19
Vendor 11520 - OFFICE1 Total:					1,081.63

Vendor: 12772 - OPTIMIZED INVESTMENT PARTNERS

OPTIMIZED INVESTMENT PARTNERS	DFT0002820	11/15/2023	ADM/INVESTMENT ADVISORY SVCS OCTOBER 2023	01-6080F-09	977.93
Vendor 12772 - OPTIMIZED INVESTMENT PARTNERS Total:					977.93

Vendor: 11566 - PASO ROBLES FORD

PASO ROBLES FORD	78645	11/17/2023	F&R/NEW STEP ASSEMBLY	01-6041L-02	554.63
Vendor 11566 - PASO ROBLES FORD Total:					554.63

Vendor: 12780 - PERENNIAL CAPITAL, LLC

PERENNIAL CAPITAL, LLC	78614	11/08/2023	FD/FHFRP WEED ABATEMENT LOTS CLEARED	01-6220R-01	1,500.00
PERENNIAL CAPITAL, LLC	78614	11/08/2023	FD/FHFRP WEED ABATEMENT LOTS CLEARED	01-6220R-01	7,500.00
Vendor 12780 - PERENNIAL CAPITAL, LLC Total:					9,000.00

Vendor: 11543 - PG&E

PG&E	DFT0002808	11/15/2023	WRF/ELEC SVC SAN SIMEON CRK RD UNIT 2	39-6060E-25	23.04
PG&E	DFT0002809	11/15/2023	WRF/ELEC SVC SAN SIMEON CRK RD UNIT 1	39-6060E-25	467.08
PG&E	DFT0002810	11/15/2023	WD/ELEC SVC 2820 SANTA ROSA CRK RD	11-6060E-11	5,905.41
PG&E	DFT0002811	11/15/2023	WRF/ELEC SVC SAN SIMEON CRK RD	39-6060E-25	222.17
PG&E	DFT0002812	11/15/2023	ALL/ELEC SVC GENERAL METERS	01-6060E-01	1,089.28
PG&E	DFT0002812	11/15/2023	ALL/ELEC SVC GENERAL METERS	01-6060E-02	509.03
PG&E	DFT0002812	11/15/2023	ALL/ELEC SVC GENERAL METERS	01-6060E-02	1,506.83
PG&E	DFT0002812	11/15/2023	ALL/ELEC SVC GENERAL METERS	01-6060E-09	745.91
PG&E	DFT0002813	11/15/2023	WW/ELEC SVC VARIOUS LIFT STATIONS	12-6060E-12	23,200.71
PG&E	DFT0002821	11/15/2023	WD/ELEC SVC VARIOUS WELLS	11-6060E-11	9,151.98
Vendor 11543 - PG&E Total:					42,821.44

Vendor: 11606 - PHIL'S PRO PLUMB

PHIL'S PRO PLUMB	78646	11/17/2023	FD/INSTAL NEW RECIVER PUMP ON HOT WTR HEATER	01-6033B-01	810.00
Vendor 11606 - PHIL'S PRO PLUMB Total:					810.00

Vendor: 11634 - POLY PRO WINDOW & DOOR CO

POLY PRO WINDOW & DOOR CO	78647	11/17/2023	F&R/RETRO FIT DUEL GLAZED GLASS WINDOWS	01-6033V-02	1,197.13
POLY PRO WINDOW & DOOR CO	78647	11/17/2023	F&R/REPAIR BROKEN GLASS ON WINDOW AT VET'S HALL	01-6033V-02	198.41
Vendor 11634 - POLY PRO WINDOW & DOOR CO Total:					1,395.54

Vendor: 11663 - PROCARE JANITORIAL SUPPLY

PROCARE JANITORIAL SUPPLY	78648	11/17/2023	F&R/TOILET PAPER & SEAT COVERS FOR VET'S HALL	01-6080M-02	223.84
PROCARE JANITORIAL SUPPLY	78709	11/27/2023	F&R/TOILET PAPER FOR VET'S HALL	01-60900-02	482.64
Vendor 11663 - PROCARE JANITORIAL SUPPLY Total:					706.48

Vendor: 12757 - QUENCH USA, INC.

QUENCH USA, INC.	78649	11/17/2023	FD/WATER FILTRATION SERVICE	01-6033B-01	422.30
Vendor 12757 - QUENCH USA, INC. Total:					422.30

Vendor: 11713 - REAPER, TRISTAN

REAPER, TRISTAN	78587	11/06/2023	FD/MONTHLY CELL PHONE REIMB	11-6060C-11	33.00
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REAPER, TRISTAN	78587	11/06/2023	FD/MONTHLY CELL PHONE REIMB	12-6060C-12	33.00
REAPER, TRISTAN	78587	11/06/2023	FD/MONTHLY CELL PHONE REIMB	39-6060C-25	34.00
Vendor 11713 - REAPER, TRISTAN Total:					100.00
Vendor: 11731 - RETIREE00					
RETIREE00	78667	11/20/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	563.03
Vendor 11731 - RETIREE00 Total:					563.03
Vendor: 11732 - RETIREE01					
RETIREE01	78668	11/20/2023	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	563.03
Vendor 11732 - RETIREE01 Total:					563.03
Vendor: 11733 - RETIREE02					
RETIREE02	78669	11/20/2023	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	440.54
Vendor 11733 - RETIREE02 Total:					440.54
Vendor: 11735 - RETIREE04					
RETIREE04	78670	11/20/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	206.02
Vendor 11735 - RETIREE04 Total:					206.02
Vendor: 11736 - RETIREE05					
RETIREE05	78671	11/20/2023	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	206.02
Vendor 11736 - RETIREE05 Total:					206.02
Vendor Name	Payment Nu	Payment Date	Description (Item)	Account Num	Amount
Vendor: 11737 - RETIREE06					
RETIREE06	78672	11/20/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	206.02
Vendor 11737 - RETIREE06 Total:					206.02
Vendor: 11738 - RETIREE07					
RETIREE07	78673	11/20/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	206.02
Vendor 11738 - RETIREE07 Total:					206.02
Vendor: 11739 - RETIREE08					
RETIREE08	78674	11/20/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	103.73
Vendor 11739 - RETIREE08 Total:					103.73
Vendor: 11740 - RETIREE09					
RETIREE09	78675	11/20/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	206.02
Vendor 11740 - RETIREE09 Total:					206.02
Vendor: 11741 - RETIREE10					
RETIREE10	78676	11/20/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	206.02
Vendor 11741 - RETIREE10 Total:					206.02

Vendor: 11742 - RETIREE11					
RETIREE11	78677	11/20/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	206.02
				Vendor 11742 - RETIREE11 Total:	206.02
Vendor: 11743 - RETIREE12					
RETIREE12	78678	11/20/2023	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	1,032.08
				Vendor 11743 - RETIREE12 Total:	1,032.08
Vendor: 11744 - RETIREE13					
RETIREE13	78679	11/20/2023	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	206.02
				Vendor 11744 - RETIREE13 Total:	206.02
Vendor: 11746 - RETIREE15					
RETIREE15	78680	11/20/2023	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	206.02
				Vendor 11746 - RETIREE15 Total:	206.02
Vendor: 11747 - RETIREE16					
RETIREE16	78681	11/20/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11	563.03
				Vendor 11747 - RETIREE16 Total:	563.03
Vendor: 11748 - RETIREE17					
RETIREE17	78682	11/20/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	563.03
				Vendor 11748 - RETIREE17 Total:	563.03
Vendor: 11750 - RETIREE19					
RETIREE19	78683	11/20/2023	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	563.03
				Vendor 11750 - RETIREE19 Total:	563.03
Vendor: 11752 - RETIREE21					
RETIREE21	78684	11/20/2023	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	206.02
				Vendor 11752 - RETIREE21 Total:	206.02
Vendor: 11753 - RETIREE22					
RETIREE22	78685	11/20/2023	WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12	516.61
				Vendor 11753 - RETIREE22 Total:	516.61
Vendor: 11755 - RETIREE24					
RETIREE24	78686	11/20/2023	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02	206.02
				Vendor 11755 - RETIREE24 Total:	206.02
Vendor: 11757 - RETIREE26					
RETIREE26	78687	11/20/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09	1,075.02
				Vendor 11757 - RETIREE26 Total:	1,075.02
Vendor: 11758 - RETIREE27					
RETIREE27	78688	11/20/2023	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01	563.03

					Vendor 11758 - RETIREE27 Total:	563.03
Vendor: 11759 - RETIREE28						
RETIREE28	78689	11/20/2023	F&R/MONTHLY HEALTH INSURANCE REIMB	01-51210-02		563.03
					Vendor 11759 - RETIREE28 Total:	563.03
Vendor: 11761 - RETIREE30						
RETIREE30	78690	11/20/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11		440.54
					Vendor 11761 - RETIREE30 Total:	440.54
Vendor: 11762 - RETIREE31						
RETIREE31	78691	11/20/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09		206.02
					Vendor 11762 - RETIREE31 Total:	206.02
Vendor: 11763 - RETIREE32						
RETIREE32	78692	11/20/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09		552.10
					Vendor 11763 - RETIREE32 Total:	552.10
Vendor: 11764 - RETIREE33						
RETIREE33	78693	11/20/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09		440.54
					Vendor 11764 - RETIREE33 Total:	440.54
Vendor: 11765 - RETIREE34						
RETIREE34	78694	11/20/2023	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01		103.73
					Vendor 11765 - RETIREE34 Total:	103.73
Vendor: 11767 - RETIREE36						
RETIREE36	78695	11/20/2023	ADM/MONTHLY HEALTH INSURANCE REIMB	01-51210-09		774.34
					Vendor 11767 - RETIREE36 Total:	774.34
Vendor: 11768 - RETIREE37						
RETIREE37	78696	11/20/2023	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	01-51210-09		59.15
RETIREE37	78696	11/20/2023	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	11-51210-11		769.00
RETIREE37	78696	11/20/2023	ADM/WD/WW/MONTHLY HEALTH INSURANCE REIMB	12-51210-12		354.92
					Vendor 11768 - RETIREE37 Total:	1,183.07
Vendor: 11769 - RETIREE38						
RETIREE38	78697	11/20/2023	WD/MONTHLY HEALTH INSURANCE REIMB	11-51210-11		1,387.01
					Vendor 11769 - RETIREE38 Total:	1,387.01
Vendor: 11003 - RETIREE40						
RETIREE40	78698	11/20/2023	FD/MONTHLY HEALTH INSURANCE REIMB	01-51210-01		1,387.01
					Vendor 11003 - RETIREE40 Total:	1,387.01
Vendor: 11777 - RICE, MIKE						

RICE, MIKE	78719	11/30/2023	FD/2023 FHFRP WEED ABATEMENT 209 LOTS CLEARED	01-6220R-01	48,410.00
Vendor 11777 - RICE, MIKE Total:					48,410.00
Vendor: 11837 - RUTAN & TUCKER, LLP					
RUTAN & TUCKER, LLP	78650	11/17/2023	ADM/PROFESSIONAL SERVICES	01-6080L-09	1,347.50
Vendor 11837 - RUTAN & TUCKER, LLP Total:					1,347.50
Vendor: 11904 - SDRMA					
SDRMA	78601	11/06/2023	ALL DEPTS/ADD & EDIT OF DIST VHCLES ON INS POLICY	01-60300-01	(32.19)
SDRMA	78601	11/06/2023	ALL DEPTS/ADD & EDIT OF DIST VHCLES ON INS POLICY	01-60300-01	(21.72)
SDRMA	78601	11/06/2023	ALL DEPTS/ADD & EDIT OF DIST VHCLES ON INS POLICY	01-60300-01	(21.72)
SDRMA	78601	11/06/2023	ALL DEPTS/ADD & EDIT OF DIST VHCLES ON INS POLICY	01-60300-01	(16.85)
SDRMA	78601	11/06/2023	ALL DEPTS/ADD & EDIT OF DIST VHCLES ON INS POLICY	01-60300-01	(207.08)
SDRMA	78601	11/06/2023	ALL DEPTS/ADD & EDIT OF DIST VHCLES ON INS POLICY	01-60300-01	54.31
SDRMA	78601	11/06/2023	ALL DEPTS/ADD & EDIT OF DIST VHCLES ON INS POLICY	01-60300-01	916.00
SDRMA	78601	11/06/2023	ALL DEPTS/ADD & EDIT OF DIST VHCLES ON INS POLICY	01-60300-01	(16.85)
SDRMA	78601	11/06/2023	ALL DEPTS/ADD & EDIT OF DIST VHCLES ON INS POLICY	01-60300-02	(392.15)
SDRMA	78601	11/06/2023	ALL DEPTS/ADD & EDIT OF DIST VHCLES ON INS POLICY	01-60300-09	50.00
SDRMA	78601	11/06/2023	ALL DEPTS/ADD & EDIT OF DIST VHCLES ON INS POLICY	01-60300-09	(17.14)
SDRMA	78601	11/06/2023	ALL DEPTS/ADD & EDIT OF DIST VHCLES ON INS POLICY	11-60300-11	(212.83)
SDRMA	78601	11/06/2023	ALL DEPTS/ADD & EDIT OF DIST VHCLES ON INS POLICY	11-60300-11	153.09
SDRMA	78601	11/06/2023	ALL DEPTS/ADD & EDIT OF DIST VHCLES ON INS POLICY	11-60300-11	410.06
SDRMA	78601	11/06/2023	ALL DEPTS/ADD & EDIT OF DIST VHCLES ON INS POLICY	11-60300-11	(239.43)
SDRMA	78601	11/06/2023	ALL DEPTS/ADD & EDIT OF DIST VHCLES ON INS POLICY	12-60300-12	(79.81)
SDRMA	78601	11/06/2023	ADM/F&R/WW/ADD & EDIT OF VHCLES TO INS POLICY	01-60300-02	(271.20)
SDRMA	78601	11/06/2023	ADM/F&R/WW/ADD & EDIT OF VHCLES TO INS POLICY	01-60300-02	(37.67)
SDRMA	78601	11/06/2023	ADM/F&R/WW/ADD & EDIT OF VHCLES TO INS POLICY	01-60300-09	(2.21)
SDRMA	78601	11/06/2023	ADM/F&R/WW/ADD & EDIT OF VHCLES TO INS POLICY	11-60300-11	352.89
Vendor 11904 - SDRMA Total:					367.50
Vendor: 11966 - SLO COUNTY ENVIRONMENTAL HEALTH					
SLO COUNTY ENVIRONMENTAL HEALTH	78651	11/17/2023	WD/HAZMAT DISCLOSURE - 2024 ANNUAL CHR	11-60550-11	557.00
SLO COUNTY ENVIRONMENTAL HEALTH	78651	11/17/2023	WW/HAZMAT DISCLOSURE - 2024 ANNUAL CHR	12-60550-12	628.00
SLO COUNTY ENVIRONMENTAL HEALTH	78651	11/17/2023	HEATH LN		
SLO COUNTY ENVIRONMENTAL HEALTH	78651	11/17/2023	WD/HAZMAT DISCLOSURE - 2024 ANNUAL CHR	11-60550-11	557.00
SLO COUNTY ENVIRONMENTAL HEALTH	78651	11/17/2023	WF RD		
SLO COUNTY ENVIRONMENTAL HEALTH	78651	11/17/2023	FD/HAZMAT DISCLOSURE - ANNUAL CHR	01-60550-01	557.00

SLO COUNTY ENVIRONMENTAL HEALTH	78651	11/17/2023	WD/HAZMAT DISCLOSURE - 2024 ANNUAL CHRGR SR	11-60550-11	557.00
SLO COUNTY ENVIRONMENTAL HEALTH	78651	11/17/2023	FD/HAZMAT DISCLOSURE - 2024 ANNUAL CHRGR BUR DR	01-60550-01	557.00
SLO COUNTY ENVIRONMENTAL HEALTH	78651	11/17/2023	WD/HAZMAT DISCLOSURE - 2024 ANNUAL CHRGR SS CRK RD	11-60550-11	557.00
Vendor 11966 - SLO COUNTY ENVIRONMENTAL HEALTH Total:					3,970.00
Vendor: 11989 - SM TIRE					
SM TIRE	78652	11/17/2023	FD/REPLACE TIRES ON PIERCE E57 TRUCK	01-6041L-01	3,054.55
SM TIRE	78652	11/17/2023	FD/REPLACE TIRES ON JOHN DEERE 5525 TRACTOR	01-6041L-01	2,771.00
Vendor 11989 - SM TIRE Total:					5,825.55
Vendor: 12478 - SOCAL GAS					
SOCAL GAS	DFT0002814	11/15/2023	FD/GAS SVC 2850 BURTON DRIVE	01-6060G-01	202.12
SOCAL GAS	DFT0002815	11/15/2023	FD/GAS SVC 5490 HEATH LANE	01-6060G-01	6.43
SOCAL GAS	DFT0002816	11/15/2023	FD/GAS SVC 5500 HEATH LANE #B	01-6060G-01	19.12
SOCAL GAS	DFT0002817	11/15/2023	WD/WW/GAS SVC 5500 HEATH LANE	11-6060G-11	21.61
SOCAL GAS	DFT0002817	11/15/2023	WD/WW/GAS SVC 5500 HEATH LANE	12-6060G-12	21.62
SOCAL GAS	DFT0002818	11/15/2023	F&R/GAS SVC VET'S HALL	01-6060G-02	180.10
Vendor 12478 - SOCAL GAS Total:					451.00
Vendor: 12066 - STATE WATER RESOURCES CONTROL BOARD					
STATE WATER RESOURCES CONTROL BOARD	78720	11/30/2023	WW/ANNUAL STRMWTR PERMIT FEE 7/1/23 - 6/30/24	12-60550-12	1,673.00
Vendor 12066 - STATE WATER RESOURCES CONTROL BOARD Total:					1,673.00
Vendor: 12588 - STEWART, WIL					
STEWART, WIL	78588	11/06/2023	FD/MONTHLY CELL PHONE REIMB	01-6060C-01	45.00
Vendor 12588 - STEWART, WIL Total:					45.00
Vendor: 12712 - STICKS AND STONES TRUCKING					
STICKS AND STONES TRUCKING	78721	11/30/2023	WD/DIRT & SOIL REMOVAL FOR LEAK REPAIR	11-6033Z-11	100.00
Vendor 12712 - STICKS AND STONES TRUCKING Total:					100.00
Vendor: 12117 - SWCA, INC.					
SWCA, INC.	78653	11/17/2023	WRF/CP PROJECT CONSULTANT SERVICES	40-61700-30	3,205.50
Vendor 12117 - SWCA, INC. Total:					3,205.50
Vendor: 12645 - SYNAGRO WEST, LLC					
SYNAGRO WEST, LLC	78654	11/17/2023	WW/BIOSOLIDS TO LIBERTY COMPOST/MONTHLY TRAILER	12-6032S-12	5,279.99
Vendor 12645 - SYNAGRO WEST, LLC Total:					5,279.99
Vendor: 12154 - TEMPLETON UNIFORMS					
TEMPLETON UNIFORMS	78615	11/08/2023	FD/UNIFORM SHIRT, PANTS & BELT - FIRE CHIEF BURKEY	01-60940-01	752.88
TEMPLETON UNIFORMS	78655	11/17/2023	FD/UNIFORM SHIRT, PANTS & BELT - FIRE CHIEF BURKEY	01-60940-01	792.00

Vendor 12154 - TEMPLETON UNIFORMS Total:						1,544.88
Vendor: 12551 - THE GOAT GIRLS LLC						
THE GOAT GIRLS LLC	78603	11/06/2023	WD/WW/CLEAR VEGETATION SSC RD 5500 HEATH LN	11-6033G-11		5,750.00
THE GOAT GIRLS LLC	78603	11/06/2023	WD/WW/CLEAR VEGETATION SSC RD 5500 HEATH LN	12-6032D-12		10,000.00
Vendor 12551 - THE GOAT GIRLS LLC Total:						15,750.00
Vendor: 10688 - TORLANO, EMILY A.						
TORLANO, EMILY A.	78589	11/06/2023	FD/MONTHLY CELL PHONE REIMB	01-6060C-01		45.00
Vendor 10688 - TORLANO, EMILY A. Total:						45.00
Vendor: 12286 - VERIZON WIRELESS						
VERIZON WIRELESS	DFT0002822	11/17/2023	ALL/MONTHLY ON-CALL CELL PHONES & TABLETS	01-6060C-01		445.49
VERIZON WIRELESS	DFT0002822	11/17/2023	ALL/MONTHLY ON-CALL CELL PHONES & TABLETS	01-6060C-02		224.79
VERIZON WIRELESS	DFT0002822	11/17/2023	ALL/MONTHLY ON-CALL CELL PHONES & TABLETS	01-6060C-09		230.21
VERIZON WIRELESS	DFT0002822	11/17/2023	ALL/MONTHLY ON-CALL CELL PHONES & TABLETS	01-6060C-09		(0.88)
VERIZON WIRELESS	DFT0002822	11/17/2023	ALL/MONTHLY ON-CALL CELL PHONES & TABLETS	11-6060C-11		121.19
VERIZON WIRELESS	DFT0002822	11/17/2023	ALL/MONTHLY ON-CALL CELL PHONES & TABLETS	12-6060C-12		104.38
Vendor 12286 - VERIZON WIRELESS Total:						1,125.18
Vendor: 12293 - VITAL RECORDS CONTROL						
VITAL RECORDS CONTROL	78710	11/27/2023	ADM/DOCUMENT STORAGE & DELIVERY	01-6080M-09		718.23
Vendor 12293 - VITAL RECORDS CONTROL Total:						718.23
Vendor: 12419 - ZOLL MEDICAL CORPORATION						
ZOLL MEDICAL CORPORATION	78656	11/17/2023	FD/YRLY PREVENTAIVE MAINTENANCE ON AED PACK	01-60890-01		310.00
Vendor 12419 - ZOLL MEDICAL CORPORATION Total:						310.00
Grand Total:						518,611.46

Fund Summary

Fur	Payment Amount
01 - GENERAL FUND	239,857.92
11 - WATER FUND	203,813.82
12 - WASTEWATER FUND	70,967.93
39 - WRF OPERATIONS	766.29
40 - WRF CAPITAL	3,205.50
Grand Total:	518,611.46

Vendor: 10103 - AMERITAS LIFE INSURANCE G						
AMERITAS LIFE INSURANCE G	DFT0002870	11/28/2023	DENTAL PREMIUM	01-21500-00		3,565.64
Vendor 10103 - AMERITAS LIFE INSURANCE G Total:						3,565.64

Vendor: 10350 - CAMBRIA COMMUNITY SERVICE						
CAMBRIA COMMUNITY SERVICE	DFT0002791	11/10/2023	MEDICAL REIMBURSEMENT	01-21710-00		1,200.00

CAMBRIA COMMUNITY SERVICE	DFT0002791	11/10/2023	MEDICAL REIMBURSEMENT	01-51220-01	250.00
CAMBRIA COMMUNITY SERVICE	DFT0002791	11/10/2023	MEDICAL REIMBURSEMENT	01-51220-09	250.00
CAMBRIA COMMUNITY SERVICE	DFT0002791	11/10/2023	MEDICAL REIMBURSEMENT	11-51220-11	200.00
CAMBRIA COMMUNITY SERVICE	DFT0002791	11/10/2023	MEDICAL REIMBURSEMENT	12-51220-12	150.00
CAMBRIA COMMUNITY SERVICE	DFT0002849	11/24/2023	MEDICAL REIMBURSEMENT	01-21710-00	1,200.00
CAMBRIA COMMUNITY SERVICE	DFT0002849	11/24/2023	MEDICAL REIMBURSEMENT	01-51220-01	250.00
CAMBRIA COMMUNITY SERVICE	DFT0002849	11/24/2023	MEDICAL REIMBURSEMENT	01-51220-09	250.00
CAMBRIA COMMUNITY SERVICE	DFT0002849	11/24/2023	MEDICAL REIMBURSEMENT	11-51220-11	200.00
CAMBRIA COMMUNITY SERVICE	DFT0002849	11/24/2023	MEDICAL REIMBURSEMENT	12-51220-12	150.00

Vendor 10350 - CAMBRIA COMMUNITY SERVICE Total: 4,100.00

Vendor: 10691 - EMPLOYMENT DEVELOPMENT DP

EMPLOYMENT DEVELOPMENT DP	DFT0002802	11/10/2023	STATE TAX WITHHOLDING	01-21100-00	4,809.63
EMPLOYMENT DEVELOPMENT DP	DFT0002803	11/10/2023	SDI	01-21300-00	990.63
EMPLOYMENT DEVELOPMENT DP	DFT0002860	11/24/2023	STATE TAX WITHHOLDING	01-21100-00	5,015.83
EMPLOYMENT DEVELOPMENT DP	DFT0002861	11/24/2023	SDI	01-21300-00	1,006.10

Vendor 10691 - EMPLOYMENT DEVELOPMENT DP Total: 11,822.19

Vendor: 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC.

IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIC	DFT0002781	11/10/2023	DUES-FIRE IAFF	01-21600-00	440.00
IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIC	DFT0002840	11/24/2023	DUES-FIRE IAFF	01-21600-00	440.00

Vendor 10354 - IAFF LOCAL 4635 CAMBRIA PROFESSIONAL FIREFIGHTER ASSOC. Total: 880.00

Vendor: 11069 - IRS/FEDERAL PAYROLL TAXES

IRS/FEDERAL PAYROLL TAXES	DFT0002800	11/10/2023	FEDERAL TAX WITHHOLDING	01-21000-00	12,623.23
IRS/FEDERAL PAYROLL TAXES	DFT0002801	11/10/2023	MEDICARE TAX WITHHOLDING	01-21200-00	3,606.58
IRS/FEDERAL PAYROLL TAXES	DFT0002804	11/10/2023	SOCIAL SECURITY TAX	01-21200-00	15,420.96
IRS/FEDERAL PAYROLL TAXES	DFT0002858	11/24/2023	FEDERAL TAX WITHHOLDING	01-21000-00	12,764.20
IRS/FEDERAL PAYROLL TAXES	DFT0002859	11/24/2023	MEDICARE TAX WITHHOLDING	01-21200-00	3,636.06
IRS/FEDERAL PAYROLL TAXES	DFT0002862	11/24/2023	SOCIAL SECURITY TAX	01-21200-00	15,547.30

Vendor 11069 - IRS/FEDERAL PAYROLL TAXES Total: 63,598.33

Vendor: 11032 - MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457

MISSION SQUARE RETIREMENT-VNTGPT TRSFR AG	DFT0002786	11/10/2023	457 YEE CONTRIBUTION	01-21410-00	2,850.00
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AG	DFT0002787	11/10/2023	457 YEE CONTRIBUTION	01-21410-00	608.66
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AG	DFT0002788	11/10/2023	DC 457 MGMT MATCH	01-21410-00	700.00
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AG	DFT0002789	11/10/2023	DD ICMA SEIU MATCH	01-21410-00	275.00
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AG	DFT0002790	11/10/2023	401A YEE CONTRIBUTION	01-21410-00	979.57
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AG	DFT0002845	11/24/2023	457 YEE CONTRIBUTION	01-21410-00	2,850.00
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AG	DFT0002846	11/24/2023	457 YEE CONTRIBUTION	01-21410-00	487.33
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AG	DFT0002847	11/24/2023	DC 457 MGMT MATCH	01-21410-00	700.00
MISSION SQUARE RETIREMENT-VNTGPT TRSFR AG	DFT0002848	11/24/2023	401A YEE CONTRIBUTION	01-21410-00	979.57

Vendor 11032 - MISSION SQUARE RETIREMENT-VNTGPT TRSFR AGT 457 Total: 10,430.13

Vendor: 11652 - PPBI DIRECT DEPOSIT

PPBI-DIRECT DEPOSIT	70078	11/10/2023	Check	01-21520-00	2,163.52
PPBI-DIRECT DEPOSIT	EFT0000078	11/10/2023	EFT	01-21520-00	78,206.01
PPBI-DIRECT DEPOSIT	20080	11/24/2023	Check	01-21520-00	2,017.61
PPBI-DIRECT DEPOSIT	EFT0000079	11/24/2023	EFT	01-21520-00	79,579.88

Bank Account 3305381940 Total: (8) 161,967.02

Vendor: 11593 - PERS HEALTH BENEFIT SERV

PERS HEALTH BENEFIT SERV	DFT0002868	11/28/2023	HEALTH PREMIUM	01-21510-00	6,851.12
PERS HEALTH BENEFIT SERV	DFT0002868	11/28/2023	HEALTH PREMIUM	01-21510-00	28,039.08
PERS HEALTH BENEFIT SERV	DFT0002868	11/28/2023	HEALTH PREMIUM	01-51030-01	1,391.87
PERS HEALTH BENEFIT SERV	DFT0002868	11/28/2023	HEALTH PREMIUM	01-51030-09	122.71
PERS HEALTH BENEFIT SERV	DFT0002868	11/28/2023	HEALTH PREMIUM	01-51210-01	906.00
PERS HEALTH BENEFIT SERV	DFT0002868	11/28/2023	HEALTH PREMIUM	01-51210-02	453.00

PERS HEALTH BENEFIT SERV	DFT0002868	11/28/2023	HEALTH PREMIUM	01-51210-09	82.65
PERS HEALTH BENEFIT SERV	DFT0002868	11/28/2023	HEALTH PREMIUM	01-51210-09	1,661.00
PERS HEALTH BENEFIT SERV	DFT0002868	11/28/2023	HEALTH PREMIUM	11-51030-11	2,063.42
PERS HEALTH BENEFIT SERV	DFT0002868	11/28/2023	HEALTH PREMIUM	11-51210-11	1,057.00
PERS HEALTH BENEFIT SERV	DFT0002868	11/28/2023	HEALTH PREMIUM	12-51210-12	755.00

Vendor 11593 - PERS HEALTH BENEFIT SERV Total: 43,382.85

Vendor: 11594 - PERS RETIREMENT SYSTEM

PERS RETIREMENT SYSTEM	DFT0002782	11/10/2023	PERS RETIREMENT	01-21400-00	1,105.74
PERS RETIREMENT SYSTEM	DFT0002783	11/10/2023	PERS RETIREMENT	01-21400-00	3,380.35
PERS RETIREMENT SYSTEM	DFT0002784	11/10/2023	PERS RETIREMENT	01-21400-00	3,051.16
PERS RETIREMENT SYSTEM	DFT0002785	11/10/2023	PERS RETIREMENT	01-21400-00	3,004.54
PERS RETIREMENT SYSTEM	DFT0002792	11/10/2023	PERS RETIREMENT	01-21400-00	668.82
PERS RETIREMENT SYSTEM	DFT0002793	11/10/2023	PERS RETIREMENT	01-21400-00	1,474.58
PERS RETIREMENT SYSTEM	DFT0002794	11/10/2023	PERS RETIREMENT	01-21400-00	1,735.04
PERS RETIREMENT SYSTEM	DFT0002795	11/10/2023	PERS RETIREMENT	01-21400-00	2,534.23
PERS RETIREMENT SYSTEM	DFT0002796	11/10/2023	PERS RETIREMENT	01-21400-00	3,152.91
PERS RETIREMENT SYSTEM	DFT0002797	11/10/2023	PERS RETIREMENT	01-21400-00	3,124.43
PERS RETIREMENT SYSTEM	DFT0002841	11/24/2023	PERS RETIREMENT	01-21400-00	1,028.29
PERS RETIREMENT SYSTEM	DFT0002842	11/24/2023	PERS RETIREMENT	01-21400-00	3,147.03
PERS RETIREMENT SYSTEM	DFT0002843	11/24/2023	PERS RETIREMENT	01-21400-00	3,051.17
PERS RETIREMENT SYSTEM	DFT0002844	11/24/2023	PERS RETIREMENT	01-21400-00	3,004.54
PERS RETIREMENT SYSTEM	DFT0002850	11/24/2023	PERS RETIREMENT	01-21400-00	668.82
PERS RETIREMENT SYSTEM	DFT0002851	11/24/2023	PERS RETIREMENT	01-21400-00	1,474.57
PERS RETIREMENT SYSTEM	DFT0002852	11/24/2023	PERS RETIREMENT	01-21400-00	1,735.04
PERS RETIREMENT SYSTEM	DFT0002853	11/24/2023	PERS RETIREMENT	01-21400-00	2,534.23
PERS RETIREMENT SYSTEM	DFT0002854	11/24/2023	PERS RETIREMENT	01-21400-00	3,177.97
PERS RETIREMENT SYSTEM	DFT0002855	11/24/2023	PERS RETIREMENT	01-21400-00	3,149.26

Vendor 11594 - PERS RETIREMENT SYSTEM Total: 46,202.72

Vendor: 11911 - SEIU LOCAL 620

SEIU LOCAL 620	DFT0002798	11/10/2023	SEIU UNION DUES	01-21600-00	247.53
SEIU LOCAL 620	DFT0002799	11/10/2023	SEIU UNION DUES	01-21600-00	140.68
SEIU LOCAL 620	DFT0002856	11/24/2023	SEIU UNION DUES	01-21600-00	247.53
SEIU LOCAL 620	DFT0002857	11/24/2023	SEIU UNION DUES	01-21600-00	140.68

Vendor 11911 - SEIU LOCAL 620 Total: 776.42

Vendor: 12175 - THE LINCOLN NATIONAL LIFE

THE LINCOLN NATIONAL LIFE	DFT0002869	11/28/2023	LIFE INSUR-GROUP	01-21640-00	227.92
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Vendor 12175 - THE LINCOLN NATIONAL LIFE Total: 227.92

Grand Total: 346,953.22

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, November 9, 2023 1:00 p.m.

1. OPENING

A. Call to Order

President Dean called the meeting to order at 1:02 p.m.

B. Pledge of Allegiance

President Dean led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: Karen Dean, Tom Gray, Harry Farmer, Debra Scott, and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denise Fritz, Confidential Administrative Assistant Haley Dodson, Interim Fire Chief Michael Burkey, and Utilities Department Manager Jim Green.

Staff present via Zoom: District Counsel Timothy Carmel and Wastewater Systems Superintendent John Allchin.

D. Report from Closed Session

District Counsel reported at the October 19, 2023, regular meeting the Board of Directors discussed the General Manager's performance over the last six months pursuant to Government Code Section 54957. The written performance evaluation is complete, and it will be discussed with the General Manager at today's closed session.

E. President's Report

President Dean reported she attended the CSDA Chapter Meeting and luncheon with General Manager McElhenie on October 26, 2023. She also attended the Offshore Wind information session via Zoom on November 1, 2023, and a Grant Writing webinar.

F. Agenda Review

President Dean asked for any changes to the agenda. There were none.

2. BOARD MEMBER COMMUNICATIONS

Director Scott reported that she also attended the Offshore Wind information session via Zoom on November 1, 2023.

3. PUBLIC COMMENT

Public Comment:

Layon Whitaker, Cambria (the confidential administrative assistant read a written comment into the record)

Tina Dickason, Cambria

4. REGULAR BUSINESS

- A.** Receive a Presentation from the San Luis Obispo County Emergency Services Coordinator for Zonehaven

General Manager McElhenie introduced the item and provided a summary.

Keith Aggison provided a presentation and PowerPoint.

Public Comment:

Mark Ober, Cambria

Mrs. Siebuhr, Cambria

- B.** Discussion and Consideration of Ad Hoc Committee Report for Long-Term Water Supply and Storage Alternatives

General Manager McElhenie introduced the item and provided a summary.

Derrick Williams provided a presentation for the Ad Hoc Committee.

Director Thomas suggested striking the word effectively. The Board of Directors agreed.

Public Comment:

Dennis Dudik, Cambria

Vice President Gray moved to accept the Ad Hoc Committee Report for Long-Term Water Supply and Storage Alternatives, with the deletion of the word effectively in the appropriate spot.

Director Farmer seconded the motion.

Public Comment:

Tina Dickason, Cambria

Mark Ober, Cambria

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors took a break at 2:27 p.m.

The Board of Directors reconvened the meeting at 2:35 p.m.

- C.** Discussion and Consideration of Adoption of Resolution 57-2023 Continuing Work Under Emergency Contracts for the East-West Village Transmission Line Emergency Repair Project Pursuant to Public Contract Code Section 22050 or Resolution 58-2023 Terminating the Emergency Action

General Manager McElhenie introduced the item and provided a summary.

Public Comment: none.

Vice President Gray moved to adopt Resolution 58-2023, terminating the emergency action for the East-West Village transmission line emergency repair project pursuant to Public Contract Code Section 22050.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

D. Discussion and Consideration to Fill Vacant Seat on the Finance Committee

General Manager McElhenie introduced the item and provided a summary.

Mr. Hinrichsen provided a summary of his qualifications.

Public Comment: none.

Vice President Gray moved that the Board approve the appointment of Keith Hinrichsen to the vacant seat on the Finance Committee.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

E. Discussion and Consideration to Approve the Intent to Serve Letter for the Cambria Skatepark Restroom

General Manager McElhenie introduced the item and provided a summary.

Public Comment:
Elizabeth Bettenhausen, Cambria
Tina Dickason, Cambria

Director Thomas moved to approve the intent to serve letter for the Cambria skatepark restroom.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

F. Discussion and Consideration to Authorize San Luis Obispo County Integrated Waste Management Authority to Submit a JPA Application for the SB 1383 Local Assistance Grant Program, Act as Lead Agency on Behalf of Cambria Community Services District and Authorize the General Manager to Submit a Letter of Authorization

General Manager McElhenie introduced the item and provided a summary.

Peter Cron provided a summary.

Public Comment:
Jeff Wilson, Cambria (the Confidential Administrative Assistant read a written comment into the record)

Director Thomas moved to authorize the Integrated Waste Management Authority to submit a JPA application for the SB 1383 Local Assistance Grant Program, act as lead agency on behalf of Cambria Community Services District, and authorize the General Manager to submit a letter of authorization.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

G. Discussion and Consideration of Approval of New Location for the Electric Vehicle Charging Station at the Veterans' Hall

General Manager McElhenie introduced the item and provided a summary.

Public Comment:

Keith Hinrichsen, Cambria

Mark Ober, Cambria

Vice President Gray moved to approve the proposed new location for the electric vehicle charging station at the Veterans' Hall.

Director Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

5. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. Finance Committee's Report

A written report was included in the agenda packet.

B. Policy Committee's Report

There was no written report.

C. Resources & Infrastructure Committee's Report

Written reports were included in the agenda packet.

D. PROS Committee's Report

The report from the October 3rd meeting was included in the October 12th board meeting agenda packet.

E. Other Liaison Reports and Ad Hoc Committee Reports

Written reports were included in the agenda packet.

6. FUTURE AGENDA ITEM(S)

President Dean asked for any future agenda items.

Director Thomas requested evacuation assistance and drills, personal commuting, and use of CCSD vehicles.

Public Comment:

Elizabeth Bettenhausen, Cambria

Tina Dickason, Cambria

7. ADJOURN TO CLOSED SESSION

District Counsel stated the Board will adjourn to a closed session to review the General Manager's written performance evaluation with the General Manager. Pursuant to Government Code Section 54957(b) and for a conference with real property negotiators pursuant to Government Code Section 54956.8. The property is 2950 Santa Rosa Creek Road. The Assessor's Parcel Number is 013-081-075, which is the SR4 wellsite. The agency negotiators are General Manager Matthew McElhenie and District Counsel Timothy Carmel. The negotiating party is the Coast Unified School District. Under negotiation is the price and terms of payment for a lease, an easement, or a fee purchase.

President Dean asked for public comment on 7A and 7B.

Public Comment:

Mark Ober, Cambria

Elizabeth Bettenhausen, Cambria

Tina Dickason, Cambria

President Dean adjourned the meeting to closed session at 3:45 p.m.

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code Section 54957(b)(1)
Title: General Manager
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code Section 54956.8
Property: 2950 Santa Rosa Creek Road, Cambria, CA – APN: 013-081-075
Agency Negotiators: General Manager Matthew McElhenie and District Counsel Timothy J. Carmel
Negotiating Parties: Coast Unified School District
Under Negotiation: Lease or Easement/Fee Purchase, Price and Terms of Payment

President Dean called the meeting back to order at 5:15 p.m.

District Counsel reported that the Board returned from closed session where they reviewed the General Manager's written performance evaluation with the General Manager. It went quite well. The Board also had a conference with their real property negotiators primarily regarding the value of the SR4 wellsite and its appurtenances, and discussed the price and payment terms to lease or purchase the site and its appurtenances. No action was taken.

Public Comment:

Tina Dickason, Cambria

Elizabeth Bettenhausen, Cambria

President Dean adjourned the meeting at 5:17 p.m.

For further details on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website <https://slo-span.org/meetings/CCSD/>. CCSD's written comments can be reviewed on the District's meeting webpage.

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, November 16, 2023 1:00 p.m.

1. OPENING

A. Call to Order

President Dean called the meeting to order at 1:03 p.m.

B. Pledge of Allegiance

President Dean led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: Karen Dean, Tom Gray, Harry Farmer, Debra Scott, and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denise Fritz, Confidential Administrative Assistant Haley Dodson, Interim Fire Chief Michael Burkey, Facilities & Resources Manager David Aguirre, Utilities Department Manager Jim Green, Program Manager Tristan Reaper, Wastewater Systems Superintendent John Allchin, Wastewater Operator Delon Blackburn, Wastewater Operator Benjamin Bivens, Water Operator Ben Grosskreutz, Water Operator Adam Steventon, Water Operator Steven Meeks, Water Operator Andrew Lyman, Water Operator Owen Purcell, Maintenance Technician Alberto Novas and Maintenance Technician Martin Garcia, Fire Engineer Ryan Maloney, Firefighter Drew Kanner, and SAFER Firefighter Colton Blume.

Staff present via Zoom: District Counsel Timothy Carmel.

D. Report from Closed Session

District Counsel reported that on November 9, 2023, at a regular meeting, the Board held a closed session during which they reviewed the General Manager's written performance evaluation with the General Manager. That process went quite well. The Board also had a conference with its real property negotiators primarily regarding the value of the SR4 wellsite and discussed the price and payment terms to lease or purchase the site. No action was taken.

Public Comment:
Tina Dickason, Cambria

E. President's Report

There was no President's Report.

F. Agenda Review

President Dean asked for any changes to the agenda. There were none.

2. ACKNOWLEDGEMENTS

Mr. Green acknowledged John Allchin's retirement with a proclamation and plaque.

Mr. Allchin gave a speech.

The Board of Directors acknowledged John Allchin's retirement.

Mr. Blackburn gave a speech.

Public Comment:

Tina Dickason, Cambria

Elizabeth Bettenhausen, Cambria

3. BOARD MEMBER COMMUNICATIONS

Director Farmer stated that nine years ago, the emergency water supply project was finished by CDM Smith.

4. PUBLIC SAFETY

A. Sheriff's Department Report

Commander Stuart MacDonald provided a brief report of recent Sheriff's Department activities in Cambria for October.

B. CCSD Fire Chief's Report

Interim Fire Chief Michael Burkey provided a brief report of recent Fire Department activities in Cambria for October.

5. PUBLIC COMMENT

Public Comment: none.

6. MANAGER REPORTS

A. General Manager's Report

General Manager McElhenie provided a summary of the General Manager's Report.

Public Comment:

Tina Dickason, Cambria

B. Facilities & Resources Manager's Report

Facilities & Resources Manager Aguirre provided a report.

C. Finance Manager's Report

Administrative Department Manager Fritz provided a summary of the Finance Manager's Report.

D. Utilities Report

Utilities Department Manager Green provided a summary of the Utilities Report.

7. CONSENT AGENDA

- A.** Consideration to Adopt the October 2023 Expenditure Report
- B.** Consideration to Adopt the October 12, 2023 and October 19, 2023 Regular Meeting Minutes and October 4, 2023 and October 12, 2023 Special Meeting Minutes

Vice President Gray moved to approve the consent agenda.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors took a break at 2:27 p.m.

The Board of Directors reconvened the meeting at 2:39 p.m.

8. REGULAR BUSINESS

- A.** Receive, Discuss and File the First Quarter Budget Report for FY 2023/24

General Manager McElhenie introduced the item and provided a summary.

Public Comment:
Christine Heinrichs, Cambria

Director Farmer moved to accept the First Quarter Budget Report as presented.

Vice President Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

- B.** Discussion and Consideration of Ad Hoc Committee Report for Strategic Plan Workshop Process and Consider Recommendations for a Facilitator

General Manager McElhenie introduced the item and provided a summary.

President Dean and Director Thomas provided a summary.

Public Comment:
Laurel Stewart, Cambria
Jeff Wilson, Cambria

Vice President Gray moved to adopt the Ad Hoc Committee Report for the Strategic Plan Workshop Process and approve the appointment of Dick Clark as the facilitator for the 2024 strategic planning process.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

- C.** Discussion and Consideration to Provide Electronic Payment Services and a Utility Access Portal through Tyler Technologies

General Manager McElhenie introduced the item and provided a summary.

Public Comment:

Tina Dickason, Cambria
Elizabeth Bettenhausen, Cambria
Laurel Stewart, Cambria

Vice President Gray moved to approve the electronic payment services and a utility access portal through Tyler Technologies.

Director Scott offered an amendment that ratepayers can continue to pay their bills the way they have at this point, and if there's a change to that, it comes back before the Board.

Director Scott seconded the motion.

Motion Passed Ayes – 4 (Dean, Gray, Scott & Thomas) Nays - 0 Absent – 0 Abstain – 1 (Farmer)

The Board of Directors agreed to extend the meeting to 4:30 p.m.

- D. Discussion and Consideration to Approve a Deed Restriction as Part of the Requirements for Grant Funding for the East Ranch Community Park Public Restroom, Approve an Intent to Serve Letter and Amend the Park Master Plan to Allow for Water Using Restroom Design**

General Manager McElhenie introduced the item and provided a summary.

Public Comment:

Christine Heinrichs, Cambria
Laurel Stewart, Cambria
Tina Dickason, Cambria
Crosby Swartz, Cambria
Elizabeth Bettenhausen, Cambria
Kitty Connolly, Cambria

Vice President Gray moved to approve a deed restriction as part of the requirements for grant funding for the East Ranch Community Park public restroom, approve an intent to serve letter, and amend the Park Master Plan to allow for water-using restroom design.

President Dean seconded the motion.

Motion Failed Ayes – 2 (Gray & Dean) Nays – 3 (Farmer, Scott & Thomas) Absent – 0

The Board of Directors agreed to extend the meeting to 5:00 p.m.

Vice President Gray moved to approve a deed restriction as part of the requirements for grant funding for the East Ranch Community Park public restroom.

Direct Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

Approving an intent to serve letter and amending the Park Master Plan to allow for water-using restroom design will be brought back to the Board of Directors for further discussion and consideration at a future Board meeting.

Director Scott requested that District Counsel explain to the Board of Directors what they need to do to be able to approve an intent to serve letter and amend the Park Master Plan to allow for water-using restrooms when it's brought back for further discussion and consideration.

9. FUTURE AGENDA ITEM(S)

President Dean asked for any future agenda items.

Director Thomas requested that the Board discuss and consider evaluating its own performance.

Mr. Green requested the East Ranch Community Park public restroom.

Public Comment:

Laura Swartz, Cambria

Tina Dickason, Cambria

10. ADJOURN TO CLOSED SESSION

District Counsel stated the Board will adjourn to closed session for a conference with real property negotiators pursuant to Government Code Section 54956.8. The property is 2950 Santa Rosa Creek Road. The Assessor's Parcel Number is 013-081-075, which is the SR4 wellsite. The agency negotiators are General Manager Matthew McElhenie and District Counsel Timothy Carmel. The negotiating party is the Coast Unified School District. Under negotiation is the price and terms of payment for a lease, or an easement, or a fee purchase of the property.

President Dean asked for public comment on 10A.

Public Comment:

Tina Dickason, Cambria

President Dean adjourned to closed session at 4:40 p.m.

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code Section 54956.8

Property: 2950 Santa Rosa Creek Road, Cambria, CA – APN: 013-081-075

Agency Negotiators: General Manager Matthew McElhenie and District Counsel Timothy J. Carmel

Negotiating Parties: Coast Unified School District

Under Negotiation: Lease or Easement/Fee Purchase, Price and Terms of Payment

President Dean called the meeting back to order at 5:24 p.m.

District Counsel reported that the Board returned from closed session where they had a conference with their real property negotiators pursuant to Government Code Section 54957.8. The discussion was primarily regarding the value of the SR4 wellsite and the price and payment terms to either lease or purchase the site. No action was taken.

Public Comment:

Tina Dickason, Cambria

Elizabeth Bettenhausen, Cambria

President Dean adjourned the meeting at 5:28 p.m.

For further details on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website <https://slo-span.org/meetings/CCSD/>. CCSD's written comments can be reviewed on the District's meeting webpage.

DRAFT

TO: Board of Directors

AGENDA NO. 7.A.

FROM: Matthew McElhenie, General Manager

Meeting Date: December 14, 2023 Subject: Discussion and Consideration of Adoption of Policy 1040.2 Regarding Response to Correspondence to the Board, Policy 3230 CCSD Operating Principles, and Policy 1045 Legal Counsel and Auditor Policy, and Elimination of Policy B-02-2018

RECOMMENDATIONS:

The Policy Committee recommends the Board of Directors discuss and consider adoption of Policy 1040.2 regarding Response to Correspondence to the Board, Policy 3230 CCSD Operating Principles, and Policy 1045 Legal Counsel and Auditor, and elimination of Policy B-02-2018.

FISCAL IMPACT:

There is no financial impact associated with this item.

DISCUSSION:

The Policy Committee met on August 24, 2023, to review and discuss the attached draft Policy 3230 regarding CCSD Operating Principles. The Committee approved the draft policy and recommended forwarding it to the Board of Directors for consideration and adoption. Their recommendations are attached for the Board’s consideration.

The Policy Committee met on September 28, 2023, to review and discuss the attached draft Policy 1040.2 regarding Response to Correspondence to the Board and the attached draft Policy 1045 regarding Legal Counsel and Auditor. The Committee made minor revisions, approved the draft policies, and recommended forwarding it to the Board of Directors for consideration and adoption. Their recommendations are attached for the Board’s consideration. The Committee also reviewed and discussed the attached Policy B-02-2018 New Policy Creation. The Policy Committee is requesting this policy be eliminated because it duplicates Policy 1000 CCSD Adoption/Amendment of Policies. Policy B-02-2018 and Policy 1000 CCSD Adoption/Amendment of Policies are attached for the Board’s consideration.

Attachments: Draft Policy 1040.2 Response to Correspondence to the Board
Draft Policy 3230 CCSD Operating Principles & Templeton CSD’s Operating Principles of the Board Norms Policy Number 4005
Draft Policy 1045 Legal Counsel and Auditor
Policy B-02-2018
Policy 1000 Adoption/Amendment of Policies

Policy 1040.2 – Response to Correspondence to the Board

1040.2.1 Introduction

1040.2.1.1 Purpose

The intent of this policy is to promote and enhance the quality of communication between the CCSD and the community it serves. As such, it provides guidance as to how Directors should respond to correspondence they receive as individuals or by as the CCSD Board as a whole.

1040.2.2 General Requirements

1040.2.2.1 Timely acknowledgement: All correspondence will be acknowledged within two business days of receipt by the individual who initially receives the correspondence.

1040.2.2.2 Limitations imposed by the Brown Act

To avoid the creation of a meeting as defined by the Brown Act, Directors must never ~~do a~~ “reply all” to an email addressed or copied to multiple Directors.

1040.2.2.3 Providing Guidance for the Public

The District Website provides direction to the public on how to contact the District, including the timeframe for response and information. The website states that any correspondence to the Board relating to the conduct of the District’s business is a public record and is subject to inspection and copying through a public records request.

1040.2.3 Letters and emails addressed to the Board as a whole or to all Directors individually

1040.2.3.1 Individual Directors may respond to a letter or email to acknowledge receipt of the correspondence and express their thoughts, bearing in mind that it is imperative for all Board members to support final decisions made by the Board, as a whole, and to refrain from undermining the authority of the Board after decisions are made. This policy allows Board members to give general information to the public as long as they indicate in the correspondence that they are speaking only as an individual and not for the Board as a whole.

1040.2.3.2 If the correspondence addressed to the Board refers to an issue that is still pending with the Board and the Board President decides that an answer is appropriate, the correspondence shall be answered by the President or the President’s designee. The designee can be the General Manager or another Director. All Directors shall be copied on any response sent by the Board President or the President’s designee.

1040.2.4 Letters and emails addressed to individual Directors

This section refers to correspondence received by a single Director and that Director believes that he or she is the sole recipient. All other cases shall be handled as correspondence addressed to the Board as a whole (see 1040.2.3 above).

1040.2.4.1 If the subject matter relates to questions or complaints about operational matters, the Director will acknowledge receipt of the correspondence and inform the sender that the

correspondence will be forwarded to the General Manager for resolution. If appropriate, the Board President will be blind copied.

1040.2.4.2 Except as previously outlined in 1040.2, how to respond to correspondence from the public is up to the individual Director, provided that the following guidelines are observed:

A) Individual Directors shall clearly indicate that they are representing only themselves and are not speaking for the Board as a whole.

B) Directors must observe the rules of individual professional conduct, as detailed in the current Board Bylaws, any applicable CCSD social media policies, and any guidelines included in the CCSD Operating Principles.

C) If the Director believes that either the General Manager or the Board President would benefit by being aware of the correspondence, either one or both of these individuals will be ~~blind copied~~ blind copied.

POLICY TITLE: CAMBRIA COMMUNITY SERVICES DISTRICT OPERATING PRINCIPLES FOR THE BOARD OF DIRECTORS, STANDING COMMITTEE MEMBERS, AND STAFF

POLICY NUMBER: 3230

3230.1 IMPLEMENTATION

The Cambria Community Services District (CCSD) is committed to adhering to these Operating Principles and will evaluate, learn and adjust them based on what we learn.

Upon the occurrence of what appears to be a breach of these Principles, we are committed to addressing the perceived breach with the individual involved, prior to the full Board or committee taking up the issue.

These Operating Principles shall be included in every CCSD public meeting agenda packet.

3230.2 COMMUNICATION Operating Principles

All communication from Board members, Standing Committee Members and staff shall be accurate and concise. We shall respectfully practice active listening when fellow members, staff, or members of the public are speaking. All comments from Members and staff shall be made in a professional and respectful manner.

3230.3 PROCESS Operating Principles

The Board and Committee Members shall seek, whenever possible, to resolve policy issues and set priorities through orderly conduct and by building consensus. We are committed to implementing CCSD's Mission Statement and to work as a team.

Staff are committed to making all available information and analysis of alternatives available to Board members well in advance of decision points, allowing us to make thoughtful and informed decisions.

3230.4 DECISION MAKING Operating Principles

When making policy, setting priorities or initiating major capital projects, the Board, Committees, and staff shall:

- Ensure the issue has been properly framed.
- Consider all appropriate alternatives.
- Ensure that the analysis is adequate and unbiased.
- Consider the perspective of all the Board members, Standing Committee members, staff, members of the public and other stakeholders.

3230.5 RELATIONSHIP Operating Principles

The Board, Standing Committee members, and staff shall strive to create an environment that promotes public engagement and participation, trust, respect, appreciation among Board members, Standing Committee Members, staff and members of the public.

The Board, Standing Committee Members, and staff shall support CCSD's mission and recognize the authority of the Board after decisions are made.

POLICY TITLE: Operating Principles of the Board (Norms) POLICY NUMBER: 4005

4005.1 IMPLEMENTATION

- The Templeton Community Services District, hereinafter referred to as TCSD, is committed to practice these norms, whereupon we will evaluate, learn, and adjust according to what we learn.
- Upon the occasion of the occurrence of what appears to be a breach of these norms, we are committed to addressing this perception first to the individual(s) involved, before raising the issue with the Board itself. As an example, the Board President may call a break during the meeting for the purpose of privately discussing an apparent breach with another member of the Board. Because we value learning and improvement, we are committed to debriefing each of these at each of our Board meetings.
- Revisit and display these norms at each Board meeting.

4005.2 COMMUNICATION NORMS

- All communication will be accurate and to the point.
- Listen respectfully and actively when communicated with.
- Always Check Your Assumptions.
- Articulate thoughts professionally and respectfully.
- The Board President will be the spokesperson for the Board's official position when responding to inquiries from the media.

4005.3 PROCESS NORMS

- The Board shall address and resolve policy issues and set priorities by building consensus through orderly conduct.
- The Board and Staff are committed to TCSD's mission and to work as a team.
- The Board and Staff need to be responsive to the community.
- Staff needs to make available all information and analysis of alternatives so that the Board can make "reasoned decisions."
- The Board is committed to a high level of public engagement, public participation, and transparency.
- The Board will promote educational opportunities for continued learning, new technologies and best practices for the Board and Staff.
- All requests from the Board for information/agenda items will be directed to the General Manager and provided to all Board members.

4005.4 RELATIONSHIP NORMS

- Create an environment that promotes trust, respect and appreciation between the Board, Staff, Consultants, and citizens.
- Fundamental agreement that the focus of TCSD's mission is its accomplishments and future vision that meets the needs of its customers.
- Establish, accept and support common purpose and vision, and not undermine the authority of the Board after decisions are made.



POLICY TITLE: Legal Counsel and Auditor
POLICY NUMBER: 1045

1045.1 The Board of Directors shall appoint a Legal Counsel to assist the Board and District in all applicable issues and activities.

1045.2 Legal Counsel shall be the legal adviser of the District, including the Board as a whole, the General Manager and department heads. Legal Counsel shall perform such duties as may be prescribed by the Board of Directors. Such duties include, but are not limited to, providing legal assistance necessary for formulation and implementation of legislative policies and projects; represent the District's interests, as determined by the District, in litigation, administrative hearings, negotiations and similar proceedings; and to keep the Board and District staff apprised of court rulings and legislation affecting the legal interests of the District. Legal Counsel is required to review and approve as to form District legal documents, i.e. contracts, agreements, etc. The Legal Counsel shall present and report on all legal issues and Closed Session items before the Board. The Legal Counsel shall serve at the pleasure of the Board and shall be compensated for services as determined by the Board.

- a) The Legal Counsel reports to the Board as a whole but is available to each Director for consultation regarding legal matters particular to that Board member's participation. No Board member may request a legal opinion of legal counsel without concurrence by the Board, except as such requests relate to questions regarding that member's participation. The Legal Counsel shall be available to the District General Manager for consultation on applicable issues and activities.

1045.3 The District Auditor shall be appointed by the Board by a majority vote in a public meeting. The Board shall determine the duties and compensation of the Auditor. The Auditor shall serve at the pleasure of the Board. Selection of the Auditor shall be done in a noticed public meeting and at least every five years.

- a) The Board may appoint a committee to oversee the work of an independent auditor, who will report to the Board, to conduct an annual audit of the District's books, records, and financial affairs in accordance with state law and the Finance Committee Charter for Audit Compliance. The Administrative Department Manager and Chief Financial Officer/General Manager will install and maintain an accounting system that will completely, and at all times, show the financial condition of the District.



CAMBRIA COMMUNITY SERVICES DISTRICT

POLICY B-02-2018

NEW POLICY CREATION

Consideration by the Board of Directors to adopt a new policy or to amend an existing policy may be initiated by any Director or the General Manager. The proposed adoption or amendment shall be initiated by a Director or the General Manager by submitting a written draft of the proposed new or amended policy to the Board President, Vice-President and the General Manager, which may be submitted in person or by any communication method approved by the District, and request that the item be included for consideration on the agenda of the next appropriate regular meeting of the Board of Directors.

Adoption of a new policy or amendment of an existing policy shall be accomplished at a regular meeting of the Board of Directors in accordance with the District's state statutes regarding the constitution of a majority vote.

Copies of the proposed new or amended policy shall be included in the agenda-information packet for any meeting in which they are scheduled for consideration (listed on the agenda). A copy of the proposed new or amended policy(ies) shall be made available to each Director for review at least 72 hours, per the Brown Act, prior to any meeting at which the policy(ies) are to be considered.



POLICY TITLE: Adoption/Amendment of Policies

POLICY NUMBER: 1000

1000.1 Consideration by the Board of Directors to adopt a new policy or to amend an existing policy may be initiated by any Director or the General Manager. The proposed adoption or amendment shall be initiated by a Director or the General Manager by submitting a written draft of the proposed new or amended policy to the Board Chairperson and the General Manager, which may be submitted in person or by any communication method approved by the District, and requesting that the item be included for consideration on the agenda of the next appropriate regular meeting of the Board of Directors.

1000.2 Adoption of a new policy or amendment of an existing policy shall be accomplished at a regular meeting of the Board of Directors in accordance with the District's state statutes regarding the constitution of a majority vote.

1000.3 Copies of the proposed new or amended policy shall be included in the agenda-information packet for any meeting in which they are scheduled for consideration (listed on the agenda). A copy of the proposed new or amended policy(ies) shall be made available to each Director for review at least 72 hours, prior to any meeting at which the policy(ies) are to be considered.

POLICY TITLE: Association Memberships

POLICY NUMBER: 1005

1005.1 Appropriate Memberships. To take advantage of in-service training opportunities, the District may hold membership in industry related associations. Board Members and staff may attend meetings of national, state, and local associations directly related to the purposes and operations of the District. Decisions to continue, discontinue, or add new memberships shall occur through the annual budget process.

1005.2 Appointment of Representatives. The President shall appoint Board Members as representatives and alternates, as appropriate, to serve as contacts between the District, stakeholder groups, associations and others. The representatives and alternates shall report to the Board in a timely manner on their activities involving these associations. In some cases members may be allowed certain expenses for travel and membership in such associations. This shall be determined and approved by the full Board.

1005.3 District Manager Memberships. The President may designate the District Manager as the appropriate representative or alternate in connection with memberships in any association. The District Manager may designate those associations or industry specific organizations with which his/her association is necessary or desired.

POLICY TITLE: Basis of Authority

POLICY NUMBER: 1010

1010.1 The Board of Directors is the legislative body and unit of authority within the District. Power is centralized in the elected Board collectively and not in an individual Director. Apart from his/her normal function as a part of this unit, Directors have no individual authority. As individuals, Directors may not commit the District to any policy, act, or expenditure.

1010.2 Directors do not represent any fractional segment of the community but are, rather, a part of the body that represents and acts for the community as a whole. Routine matters concerning the operational aspects of the District are delegated to District staff members.

TO: Board of Directors

AGENDA NO. **7.B.**

FROM: Matthew McElhenie, General Manager
Denise Fritz, Administrative Department Manager

Meeting Date: December 14, 2023 Subject: Discussion and Consideration of
Adoption of the Budget Policy Revisions
Recommended by the Staff and Finance
Committee

RECOMMENDATIONS:

It is recommended that the Board of Directors review the budget policy revisions recommended by the staff and Finance Committee and consider adopting the revised policy.

The Finance Committee made its final review of the revisions to the budget policy on November 28, 2023, and recommended approval by a 4-0 vote.

FISCAL IMPACT:

There are no fiscal impacts identified with the associated action.

DISCUSSION:

The Finance Committee prepared a budget policy, which was approved by the Board on December 10, 2020, and again on May 13, 2021. A subcommittee was assigned within the Finance Committee to review and update the policy. The draft budget policy was reviewed at the Finance Committee meetings on October 24, 2023, and November 28, 2023. The current Budget Policy with the proposed revisions in redline and a draft of the proposed final policy are attached. The staff and the Finance Committee recommend that the Board of Directors adopt the revisions outlined in the budget policy.

Attachments: Budget Policy – Redline Version 11/28/2023
Budget Policy – Proposed Final Policy

Board Approved on 05/13/2021 DRAFT



CAMBRIA COMMUNITY SERVICES DISTRICT
BUDGET POLICY

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Board Approved on 05/13/2021 DRAFT

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I. PURPOSE

It is the policy of the Cambria Community Services District that an annual Budget will be prepared, presented to the Board of Directors for approval, and used as the guide for District spending decisions each year.

The annual budget serves multiple purposes:

- Translate District plans into financial estimates of the impact of those plans.
- Provide a template for resource allocation.
- Establish spending controls consistent with District needs and Board objectives.
- Provide a basis for evaluation of actual spending during the year.
- Provide a guidepost for expectations and a basis for determining when actual events are inconsistent with those expectations.

With its approval, the Board of Directors authorizes the General Manager to plan for and take actions that are consistent with the Budget, and within the limits of other Board policies. Prior to Before taking action that is inconsistent with either the Budget or other policies, the General Manager will raise the issue for discussion and approval at a public meeting.

II. PROCEDURES

A. Plans, Goals, Resources

A budget is a financial manifestation of plans and goals. In order to To be meaningful, the Annual Budget must include a discussion of District goals and objectives, plans to accomplish those objectives (in the case of multi-year objectives, the Annual Budget will address what will be accomplished in the relevant year), available resources and discussion of trade-offs between competing objectives and available resources.

Plans and objectives-goals must be consistent with overall Board policy and direction. They should be developed in such a way that they are measurable. During the year and following each year, the General Manager will report on achievements and gaps between what was achieved and initial plans and objectives. These reports will include the financial implications of these achievements and gaps and plans for remediation if necessary. Interim reports will be presented on at least a quarterly basis, which will include a multi-year pro forma.

Commented [DF1]: Add language about a possible multi year forecast presentation

~~Board Approved on 05/13/2021-DRAFT~~

B. Calendaring

The Annual Budget must be prepared and presented to the Board under the following schedule: in a timely fashion. Except under exceptional circumstances, requiring approval by the Board, the Budget must be approved prior to the beginning of each fiscal year. The typical schedule will include the following:

- ~~Preliminary~~ The preliminary budget will be submitted for review ~~by to~~ the Standing Finance Committee at the May meeting.
- Revised preliminary budget, incorporating input from the Standing Finance Committee where appropriate, shall be submitted to the Board at its regular June meeting; ~~in order to~~ meet the required statutory deadline of adoption by June 30th.
- Final budget submitted for review ~~by to~~ the Standing Finance Committee at the July meeting.
- Final Budget, incorporating input from the Finance Standing Committee ~~and/or Board~~, submitted for approval at the regular August Board meeting ~~in order to~~ meet the required statutory deadline of August 31st
- Special meeting(s) of the Standing Finance Committee and/or the Board may be necessary to resolve ~~difficult complex~~ issues ~~prior to before~~ adopting the Preliminary or Final Budgets.

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C. Mid-year Budget Update

If ~~there is an event or events that materially impacts~~ an event or events materially impact the assumptions in the Annual Budget, the General Manager will propose and present a midyear update for approval. Any midyear update will be prepared on a schedule that leads to approval as soon as practical after the regular December Board meeting; but no later than the regular February Board meeting. Changes should be limited to the impacts of the triggering event on plans, objectives, and financial performance.

The General Manager ~~also has the option of proposing and presenting~~ can also propose and present a quarterly budget update for approval. Any quarterly update will be prepared on a ~~scheduled~~ schedule that includes a review by the Standing Finance Committee; in advance of the regular board meetings in November, February, ~~June and August and May.~~

D. Organization Chart and Position Allocation Listing

Budget documents will include ~~both an organization chart and a position allocation listing which is an organization chart and a position allocation listing.~~ a count of full-time equivalent employees. The full-time equivalent of employees will display the number of employees at the end of the current budget year ~~as well as and~~ the planned headcount ~~at the end~~ of the proposed budget year.

~~Board Approved on 05/13/2021 DRAFT~~

~~Full-time~~The full-time equivalent will only include the employee count. Contractors, Consultants, and Temporary employees or agencies will be represented in the organization chart and table to give a clear picture of the ~~number of staffing staff~~ required to fulfill the ~~need-needs~~ ~~to of~~ the District. Vacant positions will also be identified.

Potential open positions that will not be filled due to budget constraints should also be noted. New positions require justification, and the General Manager is encouraged to provide a discussion about the relative merits ~~for of~~ creating and filling positions.

E. CIP & Other Capital Assets

Capital spending plans are, by their ~~ric~~ nature, multi-year. Each year, ~~prior to budget preparation, the General Manager should evaluate the needs to acquire or replace infrastructure, facilities, equipment and other capital items for a reasonable time before budget preparation, the General Manager should evaluate the resources needed to acquire or replace infrastructure, facilities, equipment, and other capital items for a period of (five years or more).~~ These plans should prioritize the acquisitions and identify funds available to achieve the plans. All plans should ~~include discussion of~~ discuss the impact of acquiring assets and/or failing to acquire them due to resource limitations.

The General Manager shall work with the Standing Resource & Infrastructure Committee ~~in establishing, changing and maintaining the Capital Improvement Plan for the District~~ ~~to establish, change, and maintain the District's Capital Improvement Plan.~~ The Capital Improvement Plan shall be adopted along with the Preliminary and Final Budgets and be amended as needed during the mid-year or quarterly budget updates.

F. Overhead Allocation

Overhead allocation is a tool to match the costs of administrative functions to the operating activities of the CSD. Administrative functions will be charged to ~~the Administrative~~ department ~~or departments that are accounted for~~ in the General Fund. Allocation to the ~~Fire Department, Facilities & Resources Department and~~ Enterprise Funds; (Water, including the WRF, Wastewater) ~~are is~~ necessary to ~~assure ensure~~ that rates will be set to ~~properly adequately~~ reimburse the General Fund for expenses necessary to the delivery of services.

Overhead allocation will take into account four criteria:

- Recovery based on equal distribution to all departments.
-
- Recovery based on percent of administrative labor applied to departments as determined by interviewing administrative personnel. Recovery based on relative size of department.

~~Board Approved on 05/13/2021 DRAFT~~

The term “relative size” is a subjective determination based on estimates of each department’s use of resources and impact on the District’s overall mission.

- Recovery based on full-time equivalent employees.

On a yearly basis, each type of administrative spending will be reviewed to determine the best method, of the four above, to allocate that expense to the operating departments.

~~As part of the budget process, the charges to each operating department will be the percentage of total overhead budget derived from aggregating the recoveries applied to each spending line item.~~ The percentage of overhead spending allocated to each operating department will be set at the beginning of the year and will not be changed unless there is a material change in actual or anticipated overhead spending, or a change ~~in the nature of one or more~~ in one or more operating departments that would cause a material change in the recovery methodologies.

G. Income Allocation – Property Tax and Other

Property taxes are the primary source of funds for the General Fund departments. Since administrative overhead is fully allocated to the departments, no property tax receipts will be allocated to the administrative department(s). Currently, the departments receiving ~~allocations of property tax~~ property tax allocations are the Fire Department, and the Facilities and Resources Department, ~~and the Parks, Recreation and Open Space department.~~

~~Allocation of property taxes is arbitrary.~~ Ultimately, the allocation is the ~~proper~~ responsibility of the CSD Board of Directors. ~~The methodology is iterative.~~ The General Manager should budget expenses for each of the General Fund departments with an understanding of the likely level of property tax receipts. Once expenses are projected, the General Manager will ~~make a recommendation to the Board about~~ recommend to the Board the appropriate allocation of property tax receipts. The recommendation should include ~~discussion about~~ discussing the choices made in the spending projections and potential competition between departments for limited funds. The Board will determine ~~the extent to which it agrees with the General Manager’s priorities and allocate anticipated property taxes appropriately~~ how much it agrees with the General Manager’s priorities and appropriately allocate anticipated property taxes. If necessary, the Budget will be revised to ~~take into account~~ account for the Board’s allocation decision.

Minor sources of income, such as fees and grants, are generally specified to certain funds. When the purpose is unspecified, the Board will allocate funds based on recommendations by the General Manager.

~~Board Approved on 05/13/2021 DRAFT~~

H. Structure

Working with the General Manager, the Board should set operating and financial objectives. This process is discussed above. From a structural standpoint, the budget’s financial documents must reflect the financial impact of these objectives. More specifically, budget documents must contain at least the following information:

- Beginning Fund Balance
- Receipts of funds
- Loan Proceeds (external and interfund)
- Expenses
- Capital expenditures
- Loan Repayments (external and interfund) • Allocation to reserves for:
 - Emergency
 - Replacement
 - Unfunded liabilities such as employee benefits
 - Other
- Other receipts or expenses
- Ending Fund Balance

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To the extent necessary, the budget will contain appropriate documents with detail supporting the above ~~line items~~line items.

I. Consolidation Entries

The budget will include at least two consolidation levels: General Fund and District. In ~~the process of~~consolidation, internal transfers will be eliminated to avoid overstating income and expenses. Internal transfers include, but are not limited to, overhead allocation and interfund loans.



**CAMBRIA COMMUNITY SERVICES DISTRICT
BUDGET POLICY**

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I. PURPOSE

It is the policy of the Cambria Community Services District that an annual Budget be prepared, presented to the Board of Directors for approval, and used as the guide for District spending decisions each year.

The annual budget serves multiple purposes:

- Translate District plans into financial estimates of the impact of those plans.
- Provide a template for resource allocation.
- Establish spending controls consistent with District needs and Board objectives.
- Provide a basis for evaluation of actual spending during the year.
- Provide a guidepost for expectations and a basis for determining when actual events are inconsistent with those expectations.

With its approval, the Board of Directors authorizes the General Manager to plan for and take actions consistent with the Budget and within the limits of other Board policies. Before taking action inconsistent with the Budget or other policies, the General Manager shall raise the issue for discussion and approval at a public meeting.

II. PROCEDURES

A. Plans, Goals, Resources

A budget is a financial manifestation of plans and goals. To be meaningful, the Annual Budget must include a discussion of District goals and objectives, plans to accomplish those objectives (in the case of multi-year objectives, the Annual Budget shall address what is expected to be accomplished in the relevant year), available resources and discussion of trade-offs between competing priorities and available resources.

Plans and goals must be consistent with overall Board policy and direction. They should be developed in such a way that they are measurable. During the year and following each year, the General Manager shall report on achievements and gaps between what was achieved and initial plans and objectives. These reports shall include the financial implications of these achievements and gaps and plans for remediation if necessary. Interim reports shall be presented on at least a quarterly basis; these shall include a multi-year pro forma.

B. Calendaring

The Annual Budget must be prepared and presented to the Board under the following Fiscal Year schedule, which runs from July-June, according to Government Code section 61110:

- The preliminary budget shall be submitted for review to the Standing Finance Committee at the May meeting.

- The revised preliminary budget, incorporating input from the Standing Finance Committee where appropriate, shall be submitted to the Board at its regular June meeting to meet the required statutory adoption deadline by June 30th.
- Final budget submitted for review to the Finance Standing Committee at the July meeting.
- The Final Budget, incorporating input from the Finance Standing Committee, submitted for approval at the regular August Board meeting to meet the required statutory deadline of August 31st.
- Special meeting(s) of the Finance Standing Committee and/or the Board may be necessary to resolve complex issues before adopting the Preliminary or Final Budgets.

C. Mid-year Budget Update

If an event or events materially impact the assumptions in the Annual Budget, the General Manager shall propose and present a midyear update for approval. Any midyear update shall be prepared on a schedule that leads to approval as soon as practical after the regular December Board meeting but no later than the regular February Board meeting. Changes should be limited to the impacts of the triggering event on plans, objectives, and financial performance.

The General Manager can also propose and present a quarterly budget update for approval. Any quarterly update shall be prepared on a schedule that includes a review by the Standing Finance Committee before the regular board meetings in November, February, June, and August.

D. Organization Chart and Position Allocation Listing

Budget documents shall include an organization chart, a position allocation listing, and a list of equivalent full-time employees. The list of full-time equivalent employees shall display the number of employees at the end of the current budget year and the planned headcount of the proposed budget year.

The full-time equivalent list shall only include District employees. Contractors, consultants and temporary employees or agencies shall be represented in the organization chart and to give a clear picture of the staff required to fulfill the needs of the District. Vacant positions shall also be identified.

Potential open positions that shall not be filled due to budget constraints should also be noted. New positions require justification, and the General Manager is encouraged to provide a discussion about the relative merits of creating and filling positions.

E. CIP & Other Capital Assets

Capital spending plans are, by their nature, multi-year. Each year, before budget preparation, the General Manager should evaluate the resources needed to acquire or replace infrastructure, facilities, equipment, and other capital items for a period of five years or more. These plans

should prioritize the acquisitions and identify funds available to achieve the plans. All plans should discuss the impact of acquiring assets and/or failing to acquire them due to resource limitations.

The General Manager shall work with the Resources and Infrastructure Standing Committee to establish, change, and maintain the District's Capital Improvement Plan. The Capital Improvement Plan shall be adopted along with the Preliminary and Final Budgets and be amended as needed during the mid-year or quarterly budget updates.

F. Overhead Allocation

Overhead allocation is a tool to match the costs of administrative functions to the operating activities of the CCSD. Administrative functions shall be charged to the Administration Department in the General Fund. Allocation to the Fire Department, Facilities & Resources Department, and Enterprise Funds (Water, including the WRF, and Wastewater) is necessary to ensure that rates shall be set adequately to reimburse the General Fund for expenses necessary to the delivery of services.

Overhead allocation shall consider three criteria:

- Recovery based on equal distribution to all departments. (E Costs)
- Recovery based on the percentage of administrative labor applied to departments as determined by interviewing administrative personnel. (L Costs)
- Recovery based on the relative size of the department's full-time equivalent employees, per the Position Allocation. The term "relative size" is a subjective determination based on estimates of each department's use of resources and impact on the district's overall mission. (R Costs)

As part of the budget process, the charges to each operating department shall be the percentage of the total overhead budget derived from aggregating the recoveries applied to each spending line item. The percentage of overhead spending allocated to each operating department shall be set at the beginning of the year. It shall not be changed unless there is a material change in actual or anticipated overhead spending or a change in one or more operating departments that would cause a material change in the recovery methodologies.

G. Income Allocation – Property Tax and Other

Property taxes are the primary source of funds for the General Fund departments. Since administrative overhead is fully allocated to the departments, no property tax receipts shall be allocated to the Administration Department. The departments receiving property tax allocations are the Fire Department and the Facilities and Resources Department.

Ultimately, the allocation is the responsibility of the CCSD Board of Directors. The General Manager should budget expenses for each of the General Fund departments with an understanding of the likely level of property tax receipts. Once expenses are projected, the General Manager shall recommend the appropriate allocation of property tax receipts to the Board. The recommendation should include discussing the choices made in the spending projections and potential competition between departments for limited funds. The Board shall determine how much it agrees with the General Manager's priorities and appropriately allocate anticipated property taxes. If necessary, the Budget shall be revised to account for the Board's allocation decision.

Minor sources of income, such as fees and grants, are generally specified to certain funds. When the purpose is unspecified, the Board shall allocate funds based on recommendations by the General Manager.

H. Structure

Working with the General Manager, the Board should set operating and financial objectives. From a structural standpoint, the budget's financial documents must reflect the financial impact of these objectives. More specifically, budget documents must contain at least the following information:

- Beginning Fund Balance
- Receipts of funds
- Loan proceeds (external and interfund)
- Expenses
- Capital expenditures
- Loan repayments (external and interfund)
- Allocation to reserves for:
 - Emergency
 - Replacement
 - Unfunded liabilities such as employee benefits
 - Other
- Other receipts or expenses
- Ending Fund Balance

To the extent necessary, the budget shall contain appropriate documents with detail supporting the above line items.

I. Consolidation Entries

The budget shall include at least two consolidation levels: General Fund and District. In consolidation, internal transfers shall be eliminated to avoid overstating income and expenses. Internal transfers include, but are not limited to, overhead allocation and interfund loans.

TO: Board of Directors

AGENDA NO. **7.C.**

FROM: Matthew McElhenie, General Manager
 Jim Green, Utilities Department Manager

Meeting Date: December 14, 2023

Subject: Discussion and Consideration to Approve a Public Works Contract with 3rd Gen Pump & Well for Replacing San Simeon Well 3 Pump and Adoption of Resolution 61-2023 for a Budget Adjustment of \$48,000

RECOMMENDATIONS:

It is recommended that the Board of Directors discuss and consider approval of a Public Works Contract with 3rd Gen Pump & Well for replacing the San Simeon Well 3 (SS3) pump and adoption of Resolution 61-2023 for a budget adjustment of \$48,000.

FISCAL IMPACT:

The estimated cost of the SS3 pump replacement based on the proposal provided by 3rd Gen Pump & Well is \$33,379.82. However, a budget adjustment of \$48,000 is being requested to cover the installation of the variable frequency drive (VFD) and SCADA integration. It will be funded from Water Fund reserves as of June 30, 2023. Water Fund cash flow reserves are \$3,171,037 as of June 30, 2023.

CAMBRIA COMMUNITY SERVICES DISTRICT			
2023-2024 FISCAL YEAR BUDGET			
RECOMMENDED BUDGET ADJUSTMENT			
RESOLUTION 61-2023			
Budget Adjustment			
Fund	Purpose	Sources	Uses
WATER	Funding from Water Capital Fund Reserves	\$ 48,000	\$ -
WATER	Replacing San Simeon Well 3 Pump	\$ -	\$ 48,000
	Fund Sub-Total	\$ 48,000	\$ 48,000
	Difference (unidentified sources of funding)	\$ -	

DISCUSSION:

Recent wellhead operations at the SS3 have resulted in the final stages of duty life cycle operation for the 50 HP vertical turbine motor and pump installed in May 1985. Inspections have revealed that a harmful vibration is becoming increasingly severe. Diagnosis of the vibration demonstrates that it is coming from the impeller cup bowl assembly (15 Stage). Over time, uneven wear has occurred on the cup assemblies, resulting in wear to the tube and shaft. This recent vibration has also affected the pump motor life, causing extreme heat during daily production runs from this wellhead. SS3 produced 154.11 AF in the calendar year 2022. This yield was 30.44% of the total production for the community in 2022.

Repair for this failure involves removing the vertical turbine motor, 120' tube, shaft, and impellers by crane. Once the motor and pump assemblies are removed, a video camera inspection of the well casing

for the pump will be performed to evaluate its condition. The new pump will then be installed with new discharge piping and a new pump head, and the discharge piping will be connected from the pump head to the water transmission piping.

A new submersible pump and motor (similar to the one recently installed at SR 4 in May 2022) will considerably reduce appliance noise and energy consumption while providing a return on investment and positively influencing climate action planning.

It is recommended that the Board of Directors approve a Public Works Contract with 3rd Gen Pump & Well for replacing the San Simeon Well 3 (SS3) pump and adopt Resolution 61-2023 for a budget adjustment of \$48,000.

Attachments: Public Works Contract
Resolution 61-2023 & Exhibit A

**CAMBRIA COMMUNITY SERVICES DISTRICT
SHORT FORM PUBLIC WORKS CONTRACT
SAN SIMEON WELL #3 PUMP UPGRADE**

THIS AGREEMENT (“Contract”), made and entered into this ____ day of December, 2023, by and between the **CAMBRIA COMMUNITY SERVICES DISTRICT**, a special district, hereinafter designated District, party of the first part, and **3RD GEN PUMP & WELL**, hereinafter designated as Contractor, party of the second part,

WITNESSETH: That the parties hereto do mutually agree as follows:

ARTICLE I. For and in consideration of the payments and agreements hereinafter mentioned to be made and performed by District, Contractor agrees with District to furnish all materials, equipment and labor and construct facilities for District, and to perform and complete in a good and workmanlike manner all the work pertaining thereto shown on the plans and described in the specifications hereto attached and as generally described hereinbelow (the “project” or “work”), and to furnish at his own proper cost and expense all tools, equipment, labor, and materials necessary therefore, except such materials as in the said specifications are stipulated to be furnished by District, and to do everything required by this Contract and the said specifications and plans, and the requirements of the Engineer under them, to wit:

PROJECT DESCRIPTION:

Contractor shall satisfactorily perform all services as described in Contractor’s estimate dated September 29, 2023, collectively attached hereto as Exhibit “A” and incorporated herein by reference.

COMMENCEMENT OF WORK AND TIME LIMITS:

The Contractor shall commence Work on the Project as of the effective date of this agreement and shall diligently prosecute the completion of said Project. Prior to commencing work, Contractor shall sign and return a copy of this Contract and any document hereto; provide proof of insurance as required herein; and, meet and confer with the Utility Manager and wastewater plant staff at least one (1) day in advance. **ALL WORK MUST BE COMPLETED WITHIN NINETY (90) CALENDAR DAYS FROM ISSUANCE OF A NOTICE TO PROCEED BY THE DISTRICT.**

PAYMENT SCHEDULE:

District shall pay Contractor in accordance with the provisions of Exhibit A, in an amount not to exceed \$33,379.82.

A five percent (5%) retention shall be withheld from any partial payment requests.

This Contract is subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to Contractor of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with that Article. This Agreement hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

ARTICLE II. For furnishing all said equipment, materials and labor, performing demolition as required, and doing all the work contemplated and embraced in this Contract; and for all loss and damage arising out of the nature of the work aforesaid, or from the action of the elements or from any unforeseen difficulties which may arise or be encountered in the prosecution of the work until its acceptance by District, and for

all risks of every description connected with the work; also for all expenses incurred by or in consequence of the suspension or discontinuance of work, except such as in the said specifications are expressly stipulated to be borne by District; and for well and faithfully completing the work and the whole thereof, in the manner shown and described in the said plans and specifications and in accordance with the requirements of the Utility Manager under them, District will pay and Contractor shall receive as full compensation therefore the amounts for such work as described above.

ARTICLE III. District hereby promises and agrees with said Contractor to employ, and does hereby employ, said Contractor to provide the materials and to do the work according to the terms and conditions herein contained and referred to, for the prices aforesaid, and hereby contracts to pay the same at the time, in the manner and upon the conditions set forth in the specifications; and the said parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to full performance of the covenants herein contained.

ARTICLE IV. The following contract documents (if checked) are hereby incorporated in and made a part of this Contract as though set forth in full:

- 1. Statement of Prevailing Wages;
- 2. Bond for Faithful Performance;
- 3. Bond for Materials and Laborers;
- 4. Standard Specifications;
- 5. Special Provisions;
- 6. Construction Specifications and Standard Details;
Supplemental Conditions (See Exhibit _____)

ARTICLE V. If checked above, Contractor shall forthwith furnish in triplicate, a faithful performance bond in an amount equal to 100% of the contract price and a labor and materials bond in an amount equal to 100% of the contract price, both bonds to be written by a surety company acceptable to District and in the form prescribed by law.

ARTICLE VI. Materials: Should any of the materials or equipment prove defective or should the work prove defective due to faulty workmanship, material furnished or methods of installation, or should the work or any part thereof fail to operate properly as originally intended and in accordance with the drawings, typical details, and specifications, due to any of the above causes, all within twelve (12) months after date on which the work called for in this Contract is accepted by District, the undersigned agrees to reimburse District, upon demand, for its expenses incurred in restoring said work to the condition contemplated in said project, including the cost of any such equipment or materials replaced and the cost of removing and replacing any work necessary to make such replacement or repairs, or, upon demand by District, to replace any such materials and to repair said work completely without cost to District so that said work will function successfully as originally contemplated.

District shall have the unqualified option to make any needed replacement or repairs itself or to have such replacements or repairs done by the undersigned. In the event District elects to have said work performed by the undersigned, the undersigned agrees that the repairs shall be made and such materials as are necessary

shall be furnished and installed within a reasonable time after the receipt of demand from District. If the undersigned shall fail or refuse to comply with his obligations under this guaranty, District shall be entitled to all costs and expenses, including attorney's fees, reasonably incurred by reason of the said failure or refusal.

ARTICLE VII. If Contractor should be adjudged bankrupt, or if he makes a general assignment for the benefit of his creditors, or if a receiver should be appointed on account of his insolvency, or if he or any of his subcontractors should persistently violate any of the provisions of the Contract, or if he should disregard laws, ordinances or the instructions of the Engineer, then District may, upon certificate of the Engineer when sufficient cause exists to justify such action, serve written notice upon Contractor and his surety (if applicable) of its intention to terminate the Contract, such notice to contain the reasons for such intention to terminate the Contract, and unless, within five (5) days after the serving of such notice, such violations shall cease and satisfactory arrangements for correction thereof be made, the Contract shall, upon the expiration of said five (5) days, cease and terminate.

In the event of any such termination, District shall immediately serve written notice thereof upon the surety (if applicable) and Contractor, and the surety shall have the right to take over and perform the Contract, provided, however, that if the surety, within ten (10) days after the serving upon it of notice of termination, does not give District written notice of its intention to take over and perform the Contract or does not commence performance thereof within the ten (10) days stated above from the date of the serving of such notice, District may take over the work and prosecute the same to completion by Contract or by any other method it may deem advisable, for the account and at the expense of Contractor, and Contractor and his surety shall be liable to District for any excess cost occasioned District thereby, and in such event District may, without liability for so doing, take possession of and utilize in completing the work such materials, appliances, plans and other property belonging to Contractor as may be on the site of the work and necessary therefore. In such case Contractor shall not be entitled to receive any further payment until the work is finished. If the unpaid balance of the Contract price shall exceed the expenses of finishing the work, including compensation for additional managerial and administration services, such excess shall be paid Contractor. If such expense shall exceed such unpaid balance, Contractor shall pay the difference to District. The expense incurred by District, as herein provided, and damage incurred through Contractor's default, shall be certified by the Utility Manager.

ARTICLE VIII. The Contractor shall indemnify, defend, and hold harmless the District, and its officers, officials, employees and agents, from and against any and all claims asserted, liability, loss, damage, expense, costs (including without limitation costs and fee of litigation) of every nature arising of, directly or indirectly, or in connection with this Contract or the acts or omissions of Contractor, Contractor's Subcontractors, employees, representatives, agents and invitees including, but not limited to, performance of the work hereunder or failure to comply with any of the obligations contained herein, except such loss or damage which was caused by the established proven sole negligence or willful misconduct of District, its officers, officials, employees and agents. Said indemnification and hold harmless provisions shall be in full force and effect regardless of whether or not there shall be insurance policies covering and applicable to such liability, loss, damage, expense or cost.

The Contractor agrees that the use of any and all public streets and improvements which are part of or subject to this Contract shall be at all times, prior to the final acceptance by the District, the sole and exclusive risk of the Contractor. The Contractor further specifically agrees that he shall indemnify and hold District free of any liability for any accident, loss, or damage to the work, which is the subject of this Contract prior to its completion and acceptance by the District.

ARTICLE IX. Reserved.

ARTICLE X. It is further expressly agreed by and between the parties hereto that should there be any conflict between the terms of this instrument and the bid or proposal (if one) therefore, then this instrument shall control and nothing herein shall be considered as an acceptance of the said terms of said bid or proposal conflicting herewith.

ARTICLE XI. Time is of the essence of this contract and failure to comply with this provision shall be a material breach of this contract.

ARTICLE XII. If any part of this contract is held invalid by a court of competent jurisdiction, the balance shall retain its full force and effect.

ARTICLE XIII. Maintenance of required insurance coverage is a material element of this contract. Failure to maintain or renew coverage or provide evidence of renewal shall be a material breach of this contract. Contractor shall execute and provide the attached Certificate of Workers Compensation Insurance.

ARTICLE XIV. Additional Provisions Required by Law. Each and every provision of law and clause required by law to be inserted in this Contract, including but not limited to the following statutorily required provisions, shall be deemed to be inserted herein and the Contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Contract shall forthwith be physically amended to make such insertion or correction.

The following statutorily required provisions hereby apply to this contract:

Record Audit. In accordance with Government Code, Section 8546.7, records of both the City and the Contractor shall be subject to examination and audit by the Auditor General for a period of three (3) years after final payment.

Retention of Securities. Public Contract Code Section 22300 permits the substitution of securities for any monies withheld by a public agency to ensure performance under a contract, at the request and expense of the Contractor.

Claims. In accordance with the requirements of Public Contract Code Section 9204(e), a copy of Public Contract Code Section 9204 is attached hereto and made a part hereof.

IN WITNESS WHEREOF: The parties hereto have caused this Contract to be executed the day and year first above written.

**CAMBRIA COMMUNITY SERVICES
DISTRICT**

3RD GEN PUMP & WELL

MATTHEW MCELHENIE, General Manager

By: _____

Its: _____

ATTEST:

Date: _____

HALEY DODSON, Confidential Administrative
Assistant

APPROVED AS TO FORM:

TIMOTHY J. CARMEL, District Counsel

STATEMENT OF PREVAILING WAGES

In accordance with California Labor Code Section 1725.5, Contractors and Subcontractors (as defined by California Labor Code Section 1722.1) bidding on or engaging in the performance of any Public Works contracts in California shall be registered with the Department of Industrial Relation.

In accordance with California Labor Code Section 1770 and 1773, the District has determined that prevailing wage rates apply to this project. Copies of the prevailing rates of per diem wages applicable to this Contract are available from the California Division of Labor Statistics and Research at <https://www.dir.ca.gov/Public-Works/Prevailing-Wage.html> or 455 Golden Gate Ave. 9th Floor, San Francisco, CA 94102. Any employee whose type of work is not covered by any of the classified wage rates shall be paid not less than the rate of wage listed for the classification which most nearly corresponds to the type of work performed.

Pursuant to California Labor Code Section 1775, the Contractor shall forfeit no more than \$200 per calendar day, or portion of a day, for each worker paid less than the prevailing rates for such work or craft, and the penalty shall be imposed and distributed pursuant to Section 1775.

The following Labor Code sections are hereby referenced and made a part of this Agreement:

1. Section 1775 - Penalty for Failure to Comply with Prevailing Wage Rates.
2. Section 1777.5 - Apprenticeship Requirements.
3. Section 1813 - Penalty for Failure to Pay Overtime.
4. Sections 1810 and 1811 - Working Hour Restrictions.
5. Section 1776 - Payroll Records.
6. Section 1773.8 - Travel and Subsistence Pay.

The District will not recognize any claims for additional compensation because of the payment of the wages set forth in the Contract.

In accordance with the requirements of Labor Code Section 1771.4(a)(1), this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations

In accordance with the provisions of the California Labor Code, contractors or subcontractors may not perform work on a public works project with a subcontractor who is ineligible to perform work on a public project pursuant to Section 1777.1 or Section 1777.17 of the California Labor Code. Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract. Any public money that is paid or may have been paid to a debarred subcontractor by a contractor on the Project shall be returned to the Agency. The Contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the Project.

-- END OF STATEMENT OF PREVAILING WAGES --

FAITHFUL PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, _____, as Principal, and _____ as Surety, are held and firmly bound unto the Cambria Community Services District, in the sum of _____ Dollars (\$ _____) lawful money of the United States, for the payment of which sum, well and truly to be made, has been awarded and is about to enter into a written contract with the Cambria Community Services District for the work described in the CONTRACT DOCUMENTS FOR THE CONSTRUCTION OF **“SAN SIMEON WELL #3 PUMP UPGRADE”**, which is attached hereto, made a part hereof, and to which reference is hereby made for all particulars, and is required by said District to give this bond in connection with the execution of said contract;

NOW, THEREFORE, if said Principal shall well and truly do and perform all of the covenants and obligations of said contract on Principal's part to be done and performed at the times and in the manner specified therein, then this obligation shall be null and void, otherwise it shall be and remain in full force and effect. No premature payment by said District to said Principal shall exonerate any Surety unless the District Board of Directors of said District shall have actual notice that such payment is premature at the time it is ordered by said Board, and then only to the extent that such payment shall result in loss to such Surety, but in no event more than the amount of such premature payment.

It is agreed, that any alterations in the work to be done, or increase or decrease of the material to be furnished, which may be made pursuant to the terms of said contract shall not in any way release either the Principal or Surety hereunder, nor shall any extensions of time granted under the provisions of said contract release either the principal or surety, and notice of such alterations or extensions of the contract is hereby waived by the Surety.

WITNESS our hands this _____ day of _____, 20__.

Surety

Principal

ALL SIGNATURES MUST BE WITNESSED BY NOTARY (Attach appropriate jurats)

-- END OF FAITHFUL PERFORMANCE BOND --

PAYMENT BOND (FOR LABOR AND MATERIAL)

KNOW ALL MEN BY THESE PRESENTS:

That we, _____, as Principal, and _____ as Surety, are held and firmly bound unto the Cambria Community Services District, _____ Dollars in the sum of (\$ _____) lawful money of the United States, for the payment of which sum, well and truly to be made, we bind ourselves, jointly and severally, firmly by these presents.

The condition of the above obligation is such that whereas said Principal has been awarded and is about to enter into a written contract with the Cambria Community Services District for the work described in CONTRACT DOCUMENTS FOR THE CONSTRUCTION OF, “**SAN SIMEON WELL #3 PUMP UPGRADE**”, which is attached hereto, made a part hereof, and to which reference is hereby made for all particulars, and is required by said District to give this bond in connection with the execution of said contract;

NOW THEREFORE, if said Principal, as Contractor in said contract, or Principal's Subcontractor, fail to pay any of the persons referred to in Section 9100 of the Civil Code of the State of California for labor performed, skills or other necessary services bestowed, site improvement made, equipment leased, or appliances, equipment implements, machinery, materials, power, provender, provisions, teams, or trucks furnished or used in, upon, for, or about the performance of the work contracted to be done, or for amounts due under the employment Insurance Act with respect to work or labor performed by any such claimant, said Surety shall pay for the same. In an amount not exceeding the sum specified above; and if suit is brought upon this bond, a reasonable attorney's fee to be fixed by the court. This bond is pursuant to the provisions of Ch 7 Div 3, Pt 4, Tit 15, of the Civil Code of the State of California, and shall insure to the benefit of any of the persons referred to in said Civil Code Section 9100, as it now exists or may hereafter be amended, so as to give a right of action to such persons or their assigns in any suit brought upon this bond. No premature payment by said District to said Principal shall exonerate any Surety unless the District Board of Directors of said District shall have actual notice that such payment is premature at the time and it is ordered by said Board, and then only to the extent that such payment shall result in loss to such Surety, but in no event more than the amount of such premature payment.

It is agreed, that any alterations in the work to be done, or increase or decrease of the material to be furnished, which may be made pursuant to the terms of said contract shall not in any way release either the Principal or Surety hereunder, nor shall any extension of time granted under the provisions of said contract release either the Principal or Surety, and notice of such alterations or extensions of the contract is hereby waived by the surety.

STANDARD SPECIFICATIONS

A. General: The work embraced herein shall be done in accordance with the applicable provisions of the most recently issued California Building Code, “Green Book” Standard Specifications for Public Works Construction, hereinafter referred to as Standard Specifications, the District’s Standard Plans, hereinafter referred to as “Standard Plans”, insofar as the same may apply, and in accordance with the following Standard Provisions.

The following provisions are hereby added to the Standard Specifications:

- i. Section 5 – Utilities, subpart 5-1: All potholes must be filled in the same day, unless otherwise allowed by the Utility Manager. Surrounding areas shall be restored to their original condition.

B. Definition of Terms: Whenever the following terms are used in the Standard Specifications, they shall be understood to mean the following:

“Owner” or “Agency”:	Cambria Community Services District
“Board”:	Cambria Community Services District Board of Directors
“Defective Work”:	The term “defective work” shall include work that does not conform to the contract specifications.
“Utility Manager”	The Utility Manager, acting either directly or through properly authorized agents, such agents acting within the scope of the particular duties entrusted to them.

Other terms appearing in the Standard Specifications shall be given the intent and meaning specified therein.

C. Description of the Work: The work shall consist of furnishing and supplying labor, materials, tools, equipment, transportation, and services necessary to complete the subject project as described in the project plans.

D. Control of Work: The Utility Manager shall decide all questions, which may arise as to quality of work, acceptability of materials, and conduct of the work, including, but not limited to, coordination and changes in plans, superintendence of work, control of equipment, and inspection of work. Any person employed who is found by any District representative to be incompetent, intemperate, troublesome, disorderly, or otherwise objectionable or who fails or refuses to perform work properly and acceptably, shall be immediately removed from the Project upon request, by the Contractor, and shall not again be employed on the Project.

E. Construction Schedule: The contractor shall provide the Utility Manager with a detailed schedule outlining the procedure and approved by the Utility Manager prior to performing any work other than preliminary matters such as ordering materials and setting up staging areas. Extensions of the contract period due to delays that do not affect the critical path will not be allowed, if the delay can be accommodated within available float time.

F. Guaranty: The Contractor shall guarantee all materials, equipment furnished, and work performed for a period of one (1) year from the date of final completion. The Contractor warrants and guarantees for a period of one (1) year from the date of final acceptance of the system that the completed system is free from all defects due to faulty materials or workmanship and the Contractor shall promptly make such corrections as may be necessary by reasons of such defects including the repairs of any damages to other parts of the system resulting from such defects. The District will give notice of observed defects with reasonable promptness. In the event that the Contractor should fails to make such repairs, adjustments, or other work that may be necessary by such defects the District may do so and charge the Contractor the cost thereby incurred, as well as an administrative fee of an additional twenty 20% of the cost thereby incurred by the District.

G. Contract Changes: When changes in work are required or initiated by the Contractor or the Cambria Community Services District, the procedures in Section 3 of the Standard Specifications shall govern.

H. Existing Utilities: The Contractor shall be responsible for contacting all utility companies and/or utility districts as to location and/or relocation of existing utilities prior to construction. The Contractor shall contact Underground Service Alert [USA], telephone 1-800-642-2444, a minimum of ten (10) days prior to any excavation. The District assumes no responsibility for the completeness or accuracy of the delineation of any underground utilities, or the existence of other buried objects or utilities which are not shown on the Plans. The Contractor is solely responsible for any damage to underground or above ground utilities, which may be incurred as a result of any work performed by him under this Contract, regardless of the fact that the utilities' existence was known or unknown.

I. Prosecution, Progress and Acceptance of the Work: The Contractor's prosecution, progress and acceptance of the work shall be in accordance with Section 6 of the Standard Specifications and these Special Provisions.

J. Traffic, Access and Signage: Traffic control, if any, shall be in accordance with Section 7-10 of the Standard Specifications. The Contractor shall furnish, place and maintain such devices necessary to provide safe passage for the traveling public through the construction sites, as well as for the safeguard of workers. The Contractor shall furnish, place and maintain such devices in accordance with the most recent "California Manual on Uniform Traffic Control Devices" published by the State of California, Department of Transportation (Caltrans). The provisions shall not relieve the Contractor from the responsibility to provide such additional devices as are necessary for public safety. The Contractor shall furnish, place, maintain and remove all signage needed for maintaining public safety and controlling traffic.

K. Insurance Requirements and Indemnification:

i. General: The Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder, by the Contractor, his agents, representatives, employees or Subcontractors.

ii. Minimum Scope of Insurance: Coverage shall be at least as broad as:

- a. ISO CGL coverage ("Occurrence," Form CG-0001).
- b. ISO CGL Endorsement Form (ISO CG 20 10 11 85).
- c. ISO Form No. CA-0001 (ED. 1/78), covering Automobile Liability, Code 1, "Any Auto," and endorsement CA-0025.
- d. Worker's Compensation Insurance as required by the State of California;
- e. Course of Construction insurance covering for all risks of loss.

iii. Minimum Limits of Insurance: The Contractor shall maintain limits no less than:

- General Liability:** \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit;
- Automobile Liability:** \$1,000,000 combined single limit per accident for bodily injury and property damage; and
- Worker's Compensation:** As required by the State of California.

iv. Other Insurance Provisions: The policies are to contain, or to be endorsed to contain, the following provisions:

GENERAL LIABILITY AND AUTOMOBILE LIABILITY COVERAGE:

- a. The District, its officials, employees, agents and volunteers; are to be covered as insured as respects liability arising out of activities performed by or on behalf of the Contractor, including but not limited to blanket contractual liability, broad form property damage, explosion, collapse and underground hazard coverage, products and completed operations of the Contractor, or premises owned, leased or used by the Contractor, or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the District, its officials, employees or volunteers, and shall protect them from claims for personal injury, death or property damage suffered by third persons or by officers, agents and employees of Contractor and arising out of or in connection with the work which is the subject of this Contract.
- b. The Contractor's insurance coverage shall be primary insurance as respects the District, its officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the District, its officials, employees, agents or volunteers; shall be in excess of the Contractor's insurance, and shall not contribute with it.
- c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the District, its officials, employees, agents or volunteers.
- d. Coverage shall state that the Contractor's insurance shall apply separately to each insured against who claim is made or suit is brought, except with respect to the limits of the insurer's liability.

WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY COVERAGE:

- a. The insurer shall agree to waive all rights of subrogation against the District, its officials, employees, agents, and volunteers for losses arising from work performed by the Contractor for the District.

ALL COVERAGE:

- a. Each insurance policy required by this Section shall be in effect on the date the work is commenced and shall expire no sooner than one (1) year after the date on which the work is accepted by the District. Each insurance policy required by this Section shall be endorsed using ISO Form (CG 20 10 11 85) to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits, except after thirty (30) days prior written notice by Certified Mail, Return Receipt Requested has been given to the District.
- b. Insurance is to be placed with insurers with a Best Rating of no less than A-V and who are admitted to write policies in the State of California and contribute to the state guaranty fund.
- c. Contractors shall furnish the District with certificates of insurance and with original endorsements affecting coverage required by this Section (actual policy). The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on forms provided by the District and are to be received and approved in writing by the District before work commences. The District reserves the right to require complete, certified copies of all insurance policies, including endorsements affecting the coverage required by these Special Provisions at any time.
- d. The Contractor shall include all Subcontractors as named insured under his policies, or shall furnish separate certificates and endorsements for each Subcontractor. All coverage for Subcontractors shall be subject to all of the requirements stated herein.
- e. The Contractor shall indemnify, defend, and hold harmless the District, and its officers, officials, employees and agents, from and against any and all claims asserted, liability, loss, damage, expense, costs (including without limitation costs and fee of litigation) of every nature arising of, directly or indirectly, or in connection with this Contract or the acts or omissions of Contractor, contractor's subcontractors, employees, representatives, agents and invitees including, but not limited to, performance of the work hereunder or failure to comply with any of the obligations contained herein, except such loss or damage which was caused by the established active negligence of District or the established sole negligence or willful misconduct of District, its officers, officials, employees and agents. Said indemnification and hold harmless provisions shall be in full force and effect regardless of whether or not there shall be insurance policies covering and applicable to such liability, loss, damage, expense or cost. The Contractor agrees that the use of any and all public streets and improvements which are part of or subject to this Contract shall be at all times, prior to the final acceptance by the District, the sole and exclusive risk of the Contractor. The Contractor further specifically agrees that he shall indemnify and hold the District free of any liability for any accident, loss, or damage to the work, which is the subject of this Contract prior to its completion and acceptance by the District.

L. Non-Discrimination: While this Contract is in effect, the Contractor shall comply with all provisions of the California Labor Code Section 1735, as amended, regarding non-discrimination practices and equal employment opportunity.

M. Permits and Taxes: Unless otherwise provided in Contract documents, the Contractor shall obtain, and pay for, all construction permits, licenses or other permits necessary to complete the project and shall be responsible for all governmental charges, inspection fees, utility connection charges, and sales and use taxes.

N. Notices: Any notices from one party to the other with respect to this Contract shall be mailed, faxed, e-mailed, or delivered as shown on the signature block on the Contract.

O. Effectiveness: This Contract shall be effective only when signed by both parties to the Contract.

P. Waiver: The waiver of any breach of any condition, covenant, term, or provision of this Contract by any party to this Contract shall not be deemed to be a waiver of any preceding or subsequent breach under the Contract, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver.

Q. Authorizations: All officers and individuals executing, this and other documents on behalf of the respective parties do hereby certify and warrant that they have the capacity and have been duly authorized to so execute said documents on behalf of the entity so indicated. Each signatory shall also indemnify the other party to this Contract, and hold them harmless, from any and all damages, costs, attorneys' fees, and other expenses, if the signatory is not so authorized.

R. Severability: If any term, provision, covenant, or condition of this Contract shall be or become illegal, invalid, null, void, unenforceable, or against public policy, in whole or in part, or shall be held by any court of competent jurisdiction to be illegal, invalid, null, or void, or against public policy, the term, provision, covenant, or condition shall be deemed severable, and the remaining provisions of this Contract shall remain in full force and effect and shall not be affected, impaired, or invalidated. The term, provision, covenant, or condition that is so invalidated, voided, or held to be unenforceable shall be modified or changed by the Parties to the extent possible to carry out the intentions and directives set forth in this Contract.

S. Entire Agreement: This Contract constitutes the final, complete, and exclusive statement of the terms of the agreement between the parties pertaining to the Contract and supersedes all prior and contemporaneous agreements, promises, representations, warranties, understandings, or undertakings by either of the Parties, either oral or written, of any character or nature. No party has been induced to enter into this Contract by, nor is any party relying on, any representation or warranty outside those expressly set forth in this Contract.

T. Attorney's Fees. In any litigation, arbitration, or other proceeding in law or equity by which one party to the Contract seeks to enforce its contract rights under the Contract, to resolve an alleged dispute, breach, default, or misrepresentation in connection with any of the provisions of this Contract, to seek a declaration of any rights or obligations under this Contract, or to interpret the provisions of this Contract, the prevailing party shall be entitled to recover from the losing party actual attorneys' fees incurred to resolve the dispute and to enforce the final judgment, award, decision, or order and such fees, costs; or expenses shall be in addition to any other relief to which the prevailing party may be entitled.

-- END OF STANDARD SPECIFICATIONS --

CALIFORNIA PUBLIC CONTRACT CODE – PCC § 9204

(a) The Legislature finds and declares that it is in the best interests of the state and its citizens to ensure that all construction business performed on a public works project in the state that is complete and not in dispute is paid in full and in a timely manner.

(b) Notwithstanding any other law, including, but not limited to, Article 7.1 (commencing with [Section 10240](#)) of Chapter 1 of Part 2, Chapter 10 (commencing with [Section 19100](#)) of Part 2, and Article 1.5 (commencing with [Section 20104](#)) of Chapter 1 of Part 3, this section shall apply to any claim by a contractor in connection with a public works project.

(c) For purposes of this section:

(1) “Claim” means a separate demand by a contractor sent by registered mail or certified mail with return receipt requested, for one or more of the following:

(A) A time extension, including, without limitation, for relief from damages or penalties for delay assessed by a public entity under a contract for a public works project.

(B) Payment by the public entity of money or damages arising from work done by, or on behalf of, the contractor pursuant to the contract for a public works project and payment for which is not otherwise expressly provided or to which the claimant is not otherwise entitled.

(C) Payment of an amount that is disputed by the public entity.

(2) “Contractor” means any type of contractor within the meaning of Chapter 9 (commencing with [Section 7000](#)) of Division 3 of the Business and Professions Code who has entered into a direct contract with a public entity for a public works project.

(3)(A) “Public entity” means, without limitation, except as provided in subparagraph (B), a state agency, department, office, division, bureau, board, or commission, the California State University, the University of California, a city, including a charter city, county, including a charter county, city and county, including a charter city and county, district, special district, public authority, political subdivision, public corporation, or nonprofit transit corporation wholly owned by a public agency and formed to carry out the purposes of the public agency.

(B) “Public entity” shall not include the following:

(i) The Department of Water Resources as to any project under the jurisdiction of that department.

(ii) The Department of Transportation as to any project under the jurisdiction of that department.

(iii) The Department of Parks and Recreation as to any project under the jurisdiction of that department.

(iv) The Department of Corrections and Rehabilitation with respect to any project under its jurisdiction pursuant to Chapter 11 (commencing with [Section 7000](#)) of Title 7 of Part 3 of the Penal Code .

(v) The Military Department as to any project under the jurisdiction of that department.

(vi) The Department of General Services as to all other projects.

(vii) The High-Speed Rail Authority.

(4) "Public works project" means the erection, construction, alteration, repair, or improvement of any public structure, building, road, or other public improvement of any kind.

(5) "Subcontractor" means any type of contractor within the meaning of Chapter 9 (commencing with [Section 7000](#)) of Division 3 of the Business and Professions Code who either is in direct contract with a contractor or is a lower tier subcontractor.

(d)(1)(A) Upon receipt of a claim pursuant to this section, the public entity to which the claim applies shall conduct a reasonable review of the claim and, within a period not to exceed 45 days, shall provide the claimant a written statement identifying what portion of the claim is disputed and what portion is undisputed. Upon receipt of a claim, a public entity and a contractor may, by mutual agreement, extend the time period provided in this subdivision.

(B) The claimant shall furnish reasonable documentation to support the claim.

(C) If the public entity needs approval from its governing body to provide the claimant a written statement identifying the disputed portion and the undisputed portion of the claim, and the governing body does not meet within the 45 days or within the mutually agreed to extension of time following receipt of a claim sent by registered mail or certified mail, return receipt requested, the public entity shall have up to three days following the next duly publicly noticed meeting of the governing body after the 45-day period, or extension, expires to provide the claimant a written statement identifying the disputed portion and the undisputed portion.

(D) Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. If the public entity fails to issue a written statement, paragraph (3) shall apply.

(2)(A) If the claimant disputes the public entity's written response, or if the public entity fails to respond to a claim issued pursuant to this section within the time prescribed, the claimant may demand in writing an informal conference to meet and confer for settlement of the issues in dispute. Upon receipt of a demand in writing sent by registered mail or certified mail, return receipt requested, the public entity shall schedule a meet and confer conference within 30 days for settlement of the dispute.

(B) Within 10 business days following the conclusion of the meet and confer conference, if the claim or any portion of the claim remains in dispute, the public entity shall provide the claimant a written statement identifying the portion of the claim that remains in dispute and the portion that is undisputed. Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. Any disputed portion of the claim, as identified by the

contractor in writing, shall be submitted to nonbinding mediation, with the public entity and the claimant sharing the associated costs equally. The public entity and claimant shall mutually agree to a mediator within 10 business days after the disputed portion of the claim has been identified in writing. If the parties cannot agree upon a mediator, each party shall select a mediator and those mediators shall select a qualified neutral third party to mediate with regard to the disputed portion of the claim. Each party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator. If mediation is unsuccessful, the parts of the claim remaining in dispute shall be subject to applicable procedures outside this section.

(C) For purposes of this section, mediation includes any nonbinding process, including, but not limited to, neutral evaluation or a dispute review board, in which an independent third party or board assists the parties in dispute resolution through negotiation or by issuance of an evaluation. Any mediation utilized shall conform to the timeframes in this section.

(D) Unless otherwise agreed to by the public entity and the contractor in writing, the mediation conducted pursuant to this section shall excuse any further obligation under [Section 20104.4](#) to mediate after litigation has been commenced.

(E) This section does not preclude a public entity from requiring arbitration of disputes under private arbitration or the Public Works Contract Arbitration Program, if mediation under this section does not resolve the parties' dispute.

(3) Failure by the public entity to respond to a claim from a contractor within the time periods described in this subdivision or to otherwise meet the time requirements of this section shall result in the claim being deemed rejected in its entirety. A claim that is denied by reason of the public entity's failure to have responded to a claim, or its failure to otherwise meet the time requirements of this section, shall not constitute an adverse finding with regard to the merits of the claim or the responsibility or qualifications of the claimant.

(4) Amounts not paid in a timely manner as required by this section shall bear interest at 7 percent per annum.

(5) If a subcontractor or a lower tier subcontractor lacks legal standing to assert a claim against a public entity because privity of contract does not exist, the contractor may present to the public entity a claim on behalf of a subcontractor or lower tier subcontractor. A subcontractor may request in writing, either on his or her own behalf or on behalf of a lower tier subcontractor, that the contractor present a claim for work which was performed by the subcontractor or by a lower tier subcontractor on behalf of the subcontractor. The subcontractor requesting that the claim be presented to the public entity shall furnish reasonable documentation to support the claim. Within 45 days of receipt of this written request, the contractor shall notify the subcontractor in writing as to whether the contractor presented the claim to the public entity and, if the original contractor did not present the claim, provide the subcontractor with a statement of the reasons for not having done so.

(e) The text of this section or a summary of it shall be set forth in the plans or specifications for any public works project that may give rise to a claim under this section.

(f) A waiver of the rights granted by this section is void and contrary to public policy, provided, however, that (1) upon receipt of a claim, the parties may mutually agree to waive, in writing, mediation and

proceed directly to the commencement of a civil action or binding arbitration, as applicable; and (2) a public entity may prescribe reasonable change order, claim, and dispute resolution procedures and requirements in addition to the provisions of this section, so long as the contractual provisions do not conflict with or otherwise impair the timeframes and procedures set forth in this section.

(g) This section applies to contracts entered into on or after January 1, 2017.

(h) Nothing in this section shall impose liability upon a public entity that makes loans or grants available through a competitive application process, for the failure of an awardee to meet its contractual obligations.

(i) This section shall remain in effect only until January 1, 2020, and as of that date is repealed, unless a later enacted statute, that is enacted before January 1, 2020, deletes or extends that date.

-- END CALIFORNIA PUBLIC CONTRACT CODE – PCC § 9204 --

Exhibit “A” Contractor’s Proposal



3rd Gen Pump & Well

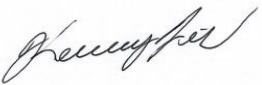
PO Box 2144
Pismo Beach, CA 93448
(805) 904-8808

Project Estimate

Customer Cambria CSD **Date** 09/29/23
 PO Box 65
 Cambria, CA 93428

Contact Steven
Phone/Cell
E-mail Smeeks@cambriacsd.org

Site Info Well 3

Date	Qty	Description		
TBD		Move in, pull turbine pump & inspect		
TBD		Remove old material from site, prep and move in new equipment		
TBD		Conduct well video		
TBD		Install new submersible pump system to 100', set with new pump head, tie into discharge line		
TBD		Wire up, check rotation & test operation		
		Component Summary		
	1	Grundfos 385S500-6 Submersible Pump		
	1	50HP 460V 3PH 3600RPM Submersible Motor		
	120	Feet of #4 Submersible Flat Jacketed Cable		
	5	6" x 20' T&C Tapered Column Pipe		
	1	Custom Fab Pump Head, Build To Suit		
	1	Airline, Tape, Misc To Complete		
		50% Deposit Due Before Scheduling		
		Total Includes Materials, Tax & Installation	Total Job Cost:	\$ 33,379.82
				
		_____ Kenny Fisher		
		Accepted By _____ Date _____		

RESOLUTION NO. 61-2023
December 14, 2023

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT
AMENDING THE FISCAL YEAR 2023/2024 BUDGET

WHEREAS, on August 17, 2023, the Board of Directors adopted Resolution 46-2023 approving the Final Budget for Fiscal Year 2023/2024; and

WHEREAS, Government Code Section 61111(a) authorizes the board of directors of a community services district to amend the budget by resolution; and

WHEREAS, the Board of Directors desires to amend the Final Fiscal Year 2023/2024 Budget.

NOW, THEREFORE, BE IT RESOLVED by the Cambria Community Services District Board of Directors that the Fiscal Year 2023/2024 Budget is hereby amended as shown on Exhibit "A," attached hereto and incorporated herein by this reference.

PASSED AND ADOPTED this 14th day of December 2023.

Tom Gray
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Haley Dodson
Confidential Administrative Assistant

Timothy J. Carmel
District Counsel

CAMBRIA COMMUNITY SERVICES DISTRICT
 2023-2024 FISCAL YEAR BUDGET
 RECOMMENDED BUDGET ADJUSTMENT
 RESOLUTION 61-2023

Budget Adjustment

<u>Fund</u>	<u>Purpose</u>	<u>Sources</u>	<u>Uses</u>
WATER	Funding from Water Capital Fund Reserves	\$ 48,000	\$ -
WATER	Replacing San Simeon Well 3 Pump	\$ -	\$ 48,000
	Fund Sub-Total	\$ 48,000	\$ 48,000
	Difference (unidentified sources of funding)	\$ -	

CAMBRIA COMMUNITY SERVICES DISTRICT

TO: Board of Directors

AGENDA NO. **7.D.**

FROM: Matthew McElhenie, General Manager

Meeting Date: December 14, 2023

Subject: Discussion and Consideration of Approval of an Agreement for Consultant Services with Civil Design Studio for Preparation of an Emergency Access Feasibility Study

RECOMMENDATIONS:

It is recommended that the Board approve the attached Agreement for Consultant Services with Civil Design Studio for preparation of an Emergency Access Feasibility Study, and authorize the General Manager to execute it.

FISCAL IMPACT:

The cost for the feasibility study set forth in the consultant's proposal is \$6,800.

DISCUSSION:

As the Board of Directors is aware, the Board President and Vice President have been working with the Fire Chief and the Cambria Fire Safe Council Chair on evacuation route concerns. Previously the Board authorized sending a letter to property owners along Harmony Ranch Road regarding concerns about wildfire evacuation safety in and near Cambria (copy attached). Updating the CCSD Board as to any and all changes to evacuation planning within the District is item number three on the District's strategic goal for the Cambria Fire Department.

Given the concerns in the community related to wildfire evacuation and the ongoing role of the District and the Fire Department in the issue of fire safety and emergency evacuation, the Board President, Vice President, and the Cambria Fire Safe Council Chair have continued to work on the concept of an additional emergency evacuation route for the Marine Terrace/lower Lodge Hill area, specifically following the coast line from Rancho Marino and connecting to Harmony Ranch Road. This would reduce the Lodge Hill evacuation time by more than half, and the vehicles using that route would exit on Hwy 1 south of Hwy 46, further relieving some of the congestion of evacuation traffic coming from north of Hwy 46.

The route between Rancho Marino and the Decker property where it would connect to Harmony Ranch Road by the coastline would need to be improved in order for passenger vehicles to traverse it. Accordingly, Civil Design Studio was asked to provide a proposal to evaluate what would be needed to make that part of the route safe to drive on. The proposal is attached, as well as an Agreement for Consultant Services to provide for the preparation of the Feasibility Study. The cost of the study will be \$6,800. It is recommended that the Board of Directors approve the Agreement for Consultant Services and authorize the General Manager to execute it.

Attachments: Civil Design Studio Proposal
 Agreement for Consultant Services
 Property Owners Along Harmony Ranch Road Letter

AGREEMENT FOR CONSULTANT SERVICES

This AGREEMENT FOR CONSULTANT SERVICES (“Agreement”) is made and effective as of December , 2023 between **CIVIL DESIGN STUDIO** (“Consultant”), and the **CAMBRIA COMMUNITY SERVICES DISTRICT**, a political corporation of the State of California (“District”). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. **TERM**

This Agreement shall commence on December , 2023 and shall remain and continue in effect until all consulting services described in the Proposal have been performed, unless sooner terminated in accordance with the provisions of this Agreement.

2. **SERVICES**

Consultant shall perform the tasks described and comply with all terms and provisions set forth in Consultant’s proposal for a Cambria Emergency Access Feasibility Study, dated November 9, 2023 (the “Proposal”), attached hereto as Exhibit “A” and incorporated herein by this reference.

3. **PERFORMANCE**

Consultant shall at all times faithfully, competently and to the best of his/her ability, experience and talent, perform all tasks described herein. Consultant shall employ, at a minimum generally accepted standards and practices utilized by persons engaged in providing similar services as are required of Consultant hereunder in meeting its obligations under this Agreement.

4. **AGREEMENT ADMINISTRATION**

District’s General Manager shall represent District in all matters pertaining to the administration of this Agreement. Monte Soto shall represent Consultant in all matters pertaining to the administration of this Agreement.

5. **PAYMENT**

The District agrees to pay the Consultant in accordance with the payment rates and terms set forth in Exhibit A.

6. **SUSPENSION OR TERMINATION OF AGREEMENT WITHOUT CAUSE**

(a) The District may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the Consultant at least ten (10) days prior written notice. Upon receipt of said notice, the Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise. If the District suspends or

terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, the District shall pay to Consultant the actual value of the work performed up to the time of termination, provided that the work performed is of value to the District. Upon termination of the Agreement pursuant to this Section, the Consultant will submit an invoice to the District pursuant to Section 5.

7. **TERMINATION ON OCCURRENCE OF STATED EVENTS**

This Agreement shall terminate automatically on the occurrence of any of the following events:

- (a) Bankruptcy or insolvency of any party;
- (b) Sale of Consultant's business;
- (c) Assignment of this Agreement by Consultant without the consent of District; or
- (d) End of the Agreement term specified in Section 1.

8. **DEFAULT OF CONSULTANT**

(a) The Consultant's failure to comply with the provisions of this Agreement shall constitute a default. In the event that Consultant is in default for cause under the terms of this Agreement, District shall have no obligation or duty to continue compensating Consultant for any work performed after the date of default and can terminate this Agreement immediately by written notice to the Consultant. If such failure by the Consultant to make progress in the performance of work hereunder arises out of causes beyond the Consultant's control, and without fault or negligence of the Consultant, it shall not be considered a default.

(b) If the District Manager or his/her delegate determines that the Consultant is in default in the performance of any of the terms or conditions of this Agreement, he/she shall cause to be served upon the Consultant a written notice of the default. The Consultant shall have ten (10) days after service upon it of said notice in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the District shall have the right, notwithstanding any other provision of this Agreement to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

9. **LAWS TO BE OBSERVED.** Consultant shall:

(a) Procure all permits and licenses, pay all charges and fees, and give all notices which may be necessary and incidental to the due and lawful prosecution of the services to be performed by Consultant under this Agreement;

(b) Keep itself fully informed of all existing and proposed federal, state and local laws, ordinances, regulations, orders, and decrees which may affect those engaged or employed under this Agreement, any materials used in Consultant's performance under this Agreement, or the conduct of the services under this Agreement;

(c) At all times observe and comply with, and cause all of its employees to observe and comply with all of said laws, ordinances, regulations, orders, and decrees mentioned above;

(d) Immediately report to the District's General Manager in writing any discrepancy or inconsistency it discovers in said laws, ordinances, regulations, orders, and decrees mentioned above in relation to any plans, drawings, specifications, or provisions of this Agreement; and

(e) The District, and its officers, agents and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

10. **OWNERSHIP OF DOCUMENTS**

(a) Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by District that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of District or its designees at reasonable times to such books and records; shall give District the right to examine and audit said books and records; shall permit District to make transcripts therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the District and may be used, reused, or otherwise disposed of by the District without the permission of the Consultant. With respect to computer files, Consultant shall make available to the District, at the Consultant's office and upon reasonable written request by the District, the necessary computer software and hardware for purposes of accessing, compiling, transferring, and printing computer files.

11. **INDEMNIFICATION**

(a) Indemnification for Professional Liability. When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall

indemnify, protect, defend and hold harmless District and any and all of its officials, employees and agents (“Indemnified Parties”) from and against any and all losses, liabilities, damages, costs and expenses, including attorney’s fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or subcontractors (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this agreement.

(b) Indemnification for Other Than Professional Liability. Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless District, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant.

(c) General Indemnification Provisions. Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this section from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this agreement. In the event Consultant fails to obtain such indemnity obligations from others as required here, Consultant agrees to be fully responsible according to the terms of this section. Failure of District to monitor compliance with these requirements imposes no additional obligations on District and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend District as set forth here is binding on the successors, assigns or heirs of Consultant and shall survive the termination of this agreement or this section.

(d) Indemnification for Design Professional Services. Notwithstanding anything herein to the contrary, to the fullest extent permitted by law for all design professional services arising under this Agreement, Consultant shall indemnify, protect, defend and hold harmless District and any and all of its officials, employees and agents (“Indemnified Parties”) from and against any and all losses, liabilities, damages, costs and expenses, including attorney’s fees and costs which arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant

12. INSURANCE

Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit “B,” attached hereto and incorporated herein as though set forth in full.

13. INDEPENDENT CONSULTANT

(a) Consultant is and shall at all times remain as to the District a wholly independent Consultant. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither District nor any of its officers, employees, or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the District. Consultant shall not incur or have the power to incur any debt, obligation, or liability whatever against District, or bind District in any manner.

(b) No employee benefits shall be available to Consultant in connection with performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, District shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for District. District shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

14. **UNDUE INFLUENCE**

Consultant declares and warrants that no undue influence or pressure was or is used against or in concert with any officer or employee of the Cambria Community Services District in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the Cambria Community Services District will receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling the District to any and all remedies at law or in equity.

15. **NO BENEFIT TO ARISE TO LOCAL EMPLOYEES**

No member, officer, or employee of District, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the project performed under this Agreement.

16. **RELEASE OF INFORMATION/CONFLICTS OF INTEREST**

(a) All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without District's prior written authorization. Consultant, its officers, employees, agents, or subcontractors, shall not without written authorization from the District Manager or unless requested by the District Counsel, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the District. Response to a subpoena or court

order shall not be considered “voluntary” provided Consultant gives District notice of such court order or subpoena.

(b) Consultant shall promptly notify District should Consultant, its officers, employees, agents, or subContractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any project or property located within the District. District retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing, or similar proceeding. Consultant agrees to cooperate fully with District and to provide the opportunity to review any response to discovery requests provided by Consultant. However, District’s right to review any such response does not imply or mean the right by District to control, direct, or rewrite said response.

17. **NOTICES**

Any notice which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

To District: Matthew Mcelhenie, General Manager
Cambria Community Services District
PO Box 65
Cambria, CA 93428

Copy to: Timothy J. Carmel
Carmel & Naccasha, LLP
694 Santa Rosa St
San Luis Obispo, CA 93401

To Consultant: Civil Design Studio
2450 Main Street
Cambria, CA 93428

18. **ASSIGNMENT**

The Consultant shall not assign the performance of this Agreement, nor any part thereof, without the prior written consent of the District.

19. **GOVERNING LAW**

The District and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the superior or federal district court with jurisdiction over the Cambria Community Services District.

20. **ENTIRE AGREEMENT**

This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, or written, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

21. **TIME**

District and Consultant agree that time is of the essence in this Agreement.

22. **CONTENTS OF PROPOSAL**

Consultant is bound by the contents of the Proposal submitted by the Consultant, Exhibit A, attached hereto and previously incorporated herein. It is further expressly agreed by and between the parties hereto that should there be any conflict between the terms of this Agreement and the Proposal then this Agreement shall prevail. Nothing herein shall be considered as an acceptance of the terms contained in Section 5 of the Proposal, including, but not limited to, provisions in the Proposal relating to Document Ownership, Indemnification and Limitation of Liability, which shall not be applicable to this Agreement.

23. **CONSTRUCTION**

The parties agree that each has had an opportunity to have their counsel review this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendments or exhibits thereto. The captions of the sections are for convenience and reference only, and are not intended to be construed to define or limit the provisions to which they relate.

24. **AMENDMENTS**

Amendments to this Agreement shall be in writing and shall be made only with the mutual written consent of all of the parties to this Agreement.

25. **AUTHORITY TO EXECUTE THIS AGREEMENT**

The person or persons executing this Agreement on behalf of Consultant warrants and represents that he/she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

**CAMBRIA COMMUNITY SERVICES
DISTRICT**

CIVIL DESIGN STUDIO

By: _____
Matthew Mcelhenie, General Manager

By: _____
Monte Soto

ATTEST:

DISTRICT

Haley Dodson, Confidential Administrative Assistant

Approved As To Form:

Timothy J. Carmel, District Counsel

EXHIBIT A
CONSULTANT'S PROPOSAL

EXHIBIT BINSURANCE REQUIREMENTS

Prior to the beginning of and throughout the duration of the Work, Consultant will maintain insurance in conformance with the requirements set forth below. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, Consultant agrees to amend, supplement or endorse the existing coverage to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to District in excess of the limits and coverage required in this agreement and which is applicable to a given loss, will be available to District.

Consultant shall provide the following types and amounts of insurance:

Commercial General Liability Insurance using Insurance Services Office “Commercial General Liability” policy from CG 00 01 or the equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits are subject to review but in no event less than \$1,000,000 per occurrence.

Business Auto Coverage on ISO Business Auto Coverage from CA 00 01 including symbol 1 (Any Auto) or the equivalent. Limits are subject to review, but in no event to be less than \$1,000,000 per accident. If Consultant owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Consultant or Consultant’s employees will use personal autos in any way on this project, Consultant shall provide evidence of personal auto liability coverage for each such person.

Workers Compensation on a state-approved policy form providing statutory benefits as required by law with employer’s liability limits no less than \$1,000,000 per accident or disease.

Professional Liability or Errors and Omissions Insurance as appropriate shall be written on a policy form coverage specifically designated to protect against acts, errors or omissions of the Consultant and “Covered Professional Services” as designated in the policy must specifically include work performed under this agreement. The policy limit shall be no less than \$1,000,000 per claim and in the aggregate. The policy must “pay on behalf of” the insured and must include a provision establishing the insurer’s duty to defend the insured. The policy retroactive date shall be on or before the effective date of this agreement.

Insurance procured pursuant to these requirements shall be written by insurer that are admitted carriers in the state California and with an A.M. Bests rating of A- or better and a minimum financial size VII.

General conditions pertaining to provision of insurance coverage by Consultant. Consultant and District agree to the following with respect to insurance provided by Consultant:

1. Consultant agrees to have its insurer endorse the third party general liability coverage required herein to include as additional insureds District, its officials employees and agents, using standard ISO endorsement No. CG 2010 with an edition prior to 1992 or current equivalent. Consultant also agrees to require all consultants, and subcontractors to do likewise.

2. No liability insurance coverage provided to comply with this Agreement shall prohibit Consultant, or Consultant's employees, or agents, from waiving the right of subrogation prior to a loss. Consultant agrees to waive subrogation rights against District regardless of the applicability of any insurance proceeds, and to require all Consultants and subcontractors to do likewise.

3. All insurance coverage and limits provided by Consultant and available or applicable to this agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement or any other agreement relating to the District or its operations limits the application of such insurance coverage.

4. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to District and approved of in writing.

5. No liability policy shall contain any provision or definition that would serve to eliminate so-called "third party action over" claims, including any exclusion for bodily injury to an employee of the insured or of any Consultant or subcontractor.

6. All coverage types and limits required are subject to approval, modification and additional requirements by the District, as the need arises. Consultant shall not make any reductions in scope of coverage (e.g. elimination of contractual liability or reduction of discovery period) that may affect District's protection without District's prior written consent.

7. Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to Consultant's general liability policy, shall be delivered to District at or prior to the execution of this Agreement. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement coverage is provided, District has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests under this or any other agreement and to pay the premium. Any premium so paid by District shall be charged to and promptly paid by Consultant or deducted from sums due Consultant, at District option.

8. Certificate(s) are to reflect that the insurer will provide 30 days notice to District of any cancellation of coverage. Consultant agrees to require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, or that any party will "endeavor" (as opposed to being required) to comply with the requirements of the certificate.

9. It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by Consultant or any subcontractor, is intended to apply first and on a primary, noncontributing basis in relation to any other insurance or self insurance available to District.

10. Consultant agrees to ensure that subcontractors, and any other party involved with the project that is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with subcontractors and others engaged in the project will be submitted to District for review.

11. Consultant agrees not to self-insure or to use any self-insured retentions or deductibles on any portion of the insurance required herein and further agrees that it will not allow any Consultant, subcontractor, Architect, Engineer or other entity or person in any way involved in the performance of work on the project contemplated by this agreement to self-insure its obligations to District. If Consultant's existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to the District. At the time the District shall review options with the Consultant, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions.

12. The District reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the District will negotiate additional compensation proportional to the increase benefit to District.

13. For purposes of applying insurance coverage only, this Agreement will be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards performance of this Agreement.

14. Consultant acknowledges and agrees that any actual or alleged failure on the part of District to inform Consultant of non-compliance with any insurance requirements in no way imposes any additional obligations on District nor does it waive any rights hereunder in this or any other regard.

15. Consultant will renew the required coverage annually as long as District, or its employees or agents face an exposure from operations of any type pursuant to this agreement. This obligation applies whether or not the agreement is canceled or terminated for any reason. Termination of this obligation is not effective until District executes a written statement to that effect.

16. Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted prior to

expiration. A coverage binder or letter from Consultant's insurance agent to this effect is acceptable. A certificate of insurance and/or additional insured endorsement as required in these specifications applicable to the renewing or new coverage must be provided to District within five days of the expiration of the coverages.

17. The provisions of any workers' compensation or similar act will not limit the obligations of Consultant under this agreement. Consultant expressly agrees not to use any statutory immunity defenses under such laws with respect to District, its employees, officials and agents.

18. Requirements of specific coverage features or limits contained in this section are not intended as limitations on coverage, limits or other requirements nor as a waiver of any coverage normally provided by any given policy. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue, and is not intended by any party or insured to be limiting or all-inclusive.

19. These insurance requirements are intended to be separate and distinct from any other provision in this Agreement and are intended by the parties here to be interpreted as such.

20. The requirements in this Section supersede all other sections and provisions of this Agreement to the extent that any other section or provision conflicts with or impairs the provisions of this Section.

21. Consultant agrees to be responsible for ensuring that no contract used by any party involved in any way with the project reserves the right to charge District or Consultant for the cost of additional insurance coverage required by this agreement. Any such provisions are to be deleted with reference to District. It is not the intent of District to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against District for payment of premiums or other amounts with respect thereto.

22. Consultant agrees to provide immediate notice to District of any claim or loss against Consultant arising out of the work performed under this agreement. District assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve District.



PO Box 199
Cambria, CA 93428
805.706.0401

November 9, 2023
Job Number: 23-071

Matthew McElhenie
Cambria Community Services District
1316 Tamson Dr
Cambria, CA 93428

Subject: Proposal for Civil Engineering
Cambria Emergency Access Feasibility Study

Cambria, CA 93428

Dear Matthew,

Thank you for requesting this proposal from Civil Design Studio, Inc. to provide civil engineering services for the project located at in Cambria. Pursuant to your request we have prepared this proposal outlining services and associated fees. We are excited about the opportunity to work with you on this project.

Please find enclosed in this proposal the following:

- Section 1: Proposal and Agreement for Civil Engineering Services
- Section 2: Project Fee Summary
- Section 3: Project Scope
- Section 4: Additional Services
- Section 5: Term and Conditions

If you have questions regarding the scope, fees or any other items included in this proposal, please call.

Sincerely,

Civil Design Studio, Inc.

A handwritten signature in cursive script that reads 'Monte Soto'.

Monte R. Soto, PE 74736
Principal Engineer



SECTION 1: PROPOSAL AND AGREEMENT FOR CIVIL ENGINEERING SERVICES

Between Client: Cambria Community Services District phone: 805-927-6223
 1316 Tamson Dr

Contact: Cambria, CA 93428
 Matthew McElhenie email: mmcelhenie@cambriacsd.org

And Consultant: Civil Design Studio, Inc. phone: 805.706.0401
 P.O. Box 199
 Cambria, CA 93428

Project Manager: Monte Soto, PE email: monte@civil-studio.com

For the following Project: Cambria Emergency Access Feasibility Study
 Located at:

 Cambria, CA 93428
 APN Number(s): Various

ACCEPTED

Commencement of civil engineering services may begin within 2 weeks after the receipt of this signed proposal, the initial payment amount indicated in Section 2, and required information to be provided by Client per Section 3.

I have read the above, Section 2: Project Fee Summary, Section 3: Project Scope, Section 4: Additional Services and Section 5: Terms and Conditions, incorporated herein by reference, and agree to the terms and conditions set forth in this Proposal and Agreement and Attachments.

Civil Design Studio, Inc.

Monte R. Soto, PE 74736
Principal Engineer

Date

CLIENT

Matthew McElhenie
 Cambria Community Services District

Date

**SECTION 2: PROJECT FEE SUMMARY**

Code	Scope of Service	Fee Type	Hourly or Estimated Fee	Fixed Fee
Planning and Management				
100	Project Management	X		
110	Planning Services	TM	\$1,360	
120	Site Investigation Report	X		
130	Design Development	X		
140	Tentative Map / Development Plan	X		
220	Demolition Plan	X		
Pre-Construction Documents				
200	Topographic Survey	X		
	1 Aerial Topographic Survey	X		
	2 ALTA Survey	X		
210	Corner record	X		
	1 Record of Survey	X		
	2 Final Map	X		
	3 Construction Staking	X		
	4 Condo Mapping	X		
220	Miscellaneous Survey	X		
Construction Documents				
300	Miscellaneous Engineering Services	X		
301	Structural Engineering	X		
310	Preliminary Grading / Drainage Plan	X		
320	Preliminary Utility Plan	X		
330	Onsite Improvement Plans	X		
	1 Grading / Drainage Plan	X		
	2 Retaining Wall Plan	X		
	3 Horizontal Control Plan	X		
340	Onsite Utility Plans	X		
	1 Composite Utility Plan	X		
	2 Onsite Storm Drain Plan	X		
	3 Septic System Design	X		
	4 Fire Supply Design	X		
350	Public Improvement Plans	X		
	1 Street Improvement Plans	X		
	2 Striping and Signage Plans	X		
	3 Traffic Control Plans	X		
360	Public Utility Plans	X		
	1 Public Water Line Plan	X		
	2 Public Sewer Plan	X		
	3 Public Storm Drain Plan	X		
370	Engineers Cost Estimate(s)	F		\$5,440



Code	Scope of Service	Fee Type	Hourly or Estimated Fee	Fixed Fee
380	Hydrology / Hydraulic Analysis	X		
	1 Preliminary Analysis	X		
	2 Hydrology and Hydraulics Report	X		
390	Record Drawings	X		
Environmental Permitting				
400	NPDES and Dust Control Documents	X		
	1 SWPPP Booklet	X		
	2 Water Pollution / Erosion Control Drawings	X		
	3 Dust Control Plans	X		
	4 Site Inspections / WPCM	X		
	5 Rain Event Action Plan	X		
	6 Annual Report	X		
	7 Water Quality Testing	X		
	8 Stormwater Management Plans / Details	X		
410	Environmental Permit Assistance	X		
	1 404 - Army Corp	X		
	2 401 - Dept of Fish and Game	X		
Construction and Other Services				
500	Construction Inspection	X		
	1 Bidding Assistance	X		
510	Construction Administration	X		
520	Engineers Certification / Letter	X		
530	Expert Witness / Court or Deposition	X		
Sub-Totals			\$1,360	\$5,440
Total Engineering Services			\$6,800	
Initial Payment Required to Commence Work			\$ 0	

Legend: X = Not in Contract Scope TM = Time and Materials F = Fixed Fee to First Submittal
E=Estimated Fee ✓= Included above

Additional services per Section 4 of this agreement will be provided per the following rate schedule:

Principal	\$ 170.00
Expert Witness/Depositions	\$ 275.00
Construction Inspection	\$ 145.00
Project Engineer	\$ 145.00



SECTION 3: PROJECT SCOPE

The following scope assumptions and clarifications identify the services Civil Design Studio, Inc. will perform in conjunction with this project. If you feel any of the steps are unwarranted or our assumptions are inaccurate, please do not hesitate to request further clarification or revision to the proposal and agreement.

CODE 100 – Project Management	
Assumptions	<ul style="list-style-type: none"> ▪ Client has requested CDS to view a potential road improvement project South of Cambria through several adjacent parcels of land.
Work Included in Scope	<ul style="list-style-type: none"> ▪ Site visit to view the proposed road ▪ Pictures and notes to identify problem areas and improvements at various crossings to be utilized as backup information for Code 370 of this proposal.
Items and Services to be Provided to Civil Design Studio	<ul style="list-style-type: none"> ▪ n/a
Items not included in scope	<ul style="list-style-type: none"> ▪ n/a
Estimated Products	<ul style="list-style-type: none"> ▪ Site Visit with pictures and notes necessary to prepare a preliminary level Engineer's Estimate of Cost.



CODE 370 – Preliminary Engineer’s Estimate of Cost (for budgeting and grant purposes)	
Assumptions	<ul style="list-style-type: none"> ▪ Client has requested CDS to prepare a preliminary opinion of cost for a proposed emergency access road to serve the community of Cambria. ▪ This preliminary engineer’s estimate of cost will include a summary of permitting requirements and approximate construction costs based on the Engineer’s opinion of the existing road in the current condition.
Work Included in Scope	<ul style="list-style-type: none"> ▪ Prepare preliminary Engineer’s Estimate of Cost for the proposed project. ▪ Perform quantity take off for the proposed construction project based on Google Earth imagery and measurements, or equal. ▪ Costs based on the most current edition of BNI Public Works Cost Book or SLO County Public Works current cost estimate form ▪ Research County Code Title 23, in conjunction with coordination with County planning staff to provide a summary of permitting requirements for the proposed project. ▪ Prepare schematic diagrams of the proposed route based on aerial imagery ▪ Produce a summary document which includes the approximate project cost, with required projects to provide safe access during an emergency situation. ▪ Generic construction details as necessary.
Items and Services to be Provided to Civil Design Studio	<ul style="list-style-type: none"> ▪ n/a
Items not included in scope	<ul style="list-style-type: none"> ▪ n/a
Estimated Products	<ul style="list-style-type: none"> ▪ Preliminary Engineer’s Estimate of Cost. ▪ Diagram of Proposed Route ▪ Summary of permitting requirements, construction details, etc.



SECTION 4: ADDITIONAL SERVICES

Examples of Additional Services include, but or not limited to:

<u>Duplication of Efforts:</u>	Revisions to our plans, details or calculations due to Architectural or client driven changes after initial work product has commenced.
<u>Plan Checks Revisions:</u>	Changes requested / required by agencies will be billed hourly. Changes required to Civil Engineering plans due to comments made on other consultants plans will be billed hourly.
<u>Additional Scope:</u>	Perform work outside of the original services such as revisions required by additional site plan or building elements not in original documents specified in Section 3. Construction Observations, if required or requested that are in excess of those included in Section 3.
<u>Unforeseen Conditions:</u>	Unanticipated site conditions requiring changes to the civil engineering plans including but not limited to conflicts with existing facilities.
<u>Construction Support:</u>	Assistance provided during the construction phase such as all meetings, site visits, or correspondence via telephone, fax or email. Additional examples of assistance include, but not are limited to, evaluation of alternate product or systems, review of testing data and required submittals, shop drawings, contractor requests for substitution, etc. Visits will be billed as Additional Services including travel time to/from the site with a 2 hr. minimum.
<u>Code Upgrades:</u>	Revisions required due to a code or ordinance changes that occur during the course of the project.

These services will be performed as indicated above and billed on a monthly cycle at the current hourly as shown in Section 2.

SECTION 5: TERMS AND CONDITIONS

INSURANCE: Consultant carries both professional and general liability insurance. Certificates will be issued upon request.

EXPIRATION: This proposal is valid for 60 days from the above date.

ADDITIONAL CLIENT EXPENSES: Will be charged at 1.15 times the actual cost, may include printing, title report fees, UPS or mailing charges, and other reasonable and customary charges and fees necessary to accomplish this work.

TRAVEL & EXPENSES: Reasonable and customary business expenses, such as telephone, delivery costs, mileage, airfare, taxicabs, auto rentals, meals and lodging will be included on invoices.

BILLING: An initial payment (as indicated in Section 2) is required to initiate work. The initial payment is not a retainer and will be credited against the project billing. Hourly project scope will be billed monthly, with payment being due and payable upon your receipt of our billing invoice. Fixed fee project scope will be billed to 100% at first submittal of documents. Plan check revisions shall be billed per section 4 above. Signed documents will not be provided until all invoices due are paid in full. If an invoice remains unpaid sixty (60) days after the date of the invoice, you agree that Civil Design Studio, Inc. has the right to discontinue services. Furthermore, Civil Design Studio, Inc. may require a new initial payment before resuming services.

LATE PAYMENTS: Payment is expected upon the receipt of invoice. If we do not receive payment in full on any invoice within 60 days, late charges at 1.25% interest per month (15% per year) will be imposed on your unpaid balance after 60 days. Your unpaid balance is determined by taking the beginning balance of your account for each month, adding any new charges and subtracting any payments made to your account. We will then multiply this amount by the 1.25% monthly periodic interest rate to compute the late charge for your account for that month.

CIVIL ENGINEERING SERVICES: The Consultant provides only civil engineering design services. Any non-civil issue (including but not limited to surveying, structural engineering, architecture, landscape architecture, etc.) shall need to be addressed by another consultant qualified in the respective field and may be sub-contracted via this agreement for your convenience. The work of others, including sub-consultants is not reviewed or approved by the Consultant. The Client acknowledges that issues arising from the work of others (including but not limited to leaks, mold etc.) are non-civil and not the result of services provided by the Consultant. The Client further acknowledges all such non-civil issues are not cause for legal action against the Consultant and agrees to indemnify the Consultant against any lawsuit arising from such allegations.

STANDARD OF CARE: In rendering these services, the Consultant shall apply the skill and care ordinarily exercised by civil engineers at the time and place the services are rendered.

SUPPORTING DOCUMENTATION: The Client shall provide all the supporting information and documentation (e.g. geotechnical investigations, title reports, environmental reports, etc.) necessary for performance of the Consultant's services.

DOCUMENT OWNERSHIP: All documents including, but not limited to calculations, computer files, drawings, specifications, and reports prepared by the Consultant pursuant to this Agreement are instruments of professional service intended for the one-time use in construction of this Project. Said documents are and shall remain the property of the Consultant. Any reuse without prior written approval from the Consultant is prohibited. Any future reuse of documents, only if approved by the Consultant, may be subject to additional fees.

SUCCESSOR AND ASSIGNS: The Consultant and Client agree that the services performed by the Consultant pursuant to this Agreement are solely for the benefit of the Client and are not intended by either the Consultant or the Client to benefit any other person or entity. To the extent that any other person or entity, including but not limited to the Contractor and/or any of its Subcontractors and other Design Professionals, is benefited by the services performed by the Consultant pursuant to this Agreement, such benefit is purely incidental and such other person or entity shall not be deemed a third party beneficiary to this Agreement.

Neither the Client nor the Consultant shall assign, sublet or transfer any rights under or interest in (including but without limitations, monies that may be due or monies that are due) this Agreement, without the written consent of the other, except as stated in the paragraph above, and except to the extent that the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent the Consultant from employing such independent consultants, associates and subcontractors as he or she may deem appropriate to assist in the performance of services hereunder.

MEANS & METHODS OF CONSTRUCTION: The Consultant will not supervise, direct, or have control over the Contractor's work. The Consultant shall not be responsible for the Contractor's means, methods, procedures, techniques, or sequences of construction, nor for safety programs or procedures employed by the Contractor on the job site. The Consultant shall not be responsible for the Contractor's failure to carry out work in accordance with the Contract Documents. Review of submittals by the Consultant shall be for general conformance with the information given and design concept expressed in the Contract Documents and shall not be considered certification of submittals accuracy.

INDEMNIFICATION: The Client shall indemnify and hold harmless the Consultant and its personnel, from and against all claims, damages, losses and expenses due to negligent acts, errors or omissions arising out of or resulting from the performance of others.

FORCE MAJEURE. If the performance of the Agreement, or of any obligation hereunder is prevented, restricted or interfered with by reason of fires, equipment breakdown, labor disputes, government ordinances or requirements, civil or military authorities, acts of God or the public enemy, acts or omissions of carriers, or other causes beyond the reasonable control of the party whose performance is affected, then the party affected, upon giving prompt notice to the other party, shall be excused from such performance on a day-for-day basis to the extent of such prevention, restriction, or interference (and the other party shall likewise be excused from performance of its obligations on the day-for-day basis to the extent such party's obligations relate to the performance so prevented, restricted or interfered with); provided that the party so affected shall use its best efforts to avoid or remove such causes.

LIMITATION OF LIABILITY: In no event will Engineer be liable for consequential damages, including lost profits, loss of investment, or other incidental damages incurred from Owner's investment based on the Scope of Work to be performed by Engineer under this Agreement. The Consultant's total liability for work performed shall never exceed the amount paid by the Owner for services performed under this Agreement, which includes any liability for any design defects pursuant to Civil Code § 2782.5.

MEDIATION / DISPUTE RESOLUTION: Owner and Engineer agree to mediate any dispute arising under this contract. In the event of any dispute, the parties, within thirty (30) days of a written request for mediation, shall attend, in good faith, a mediation in order to make a good faith reasonable effort to resolve any dispute arising under this contract.

TERMINATION: This agreement may be terminated upon 30 days written notice by either party, with or without cause. In the event of termination, the Client shall pay the Consultant for all services rendered to the date of termination, all reimbursable expenses, and reasonable termination expenses.

CAMBRIA COMMUNITY SERVICES DISTRICT

DIRECTORS:

KAREN DEAN, President
 TOM GRAY, Vice President
 HARRY FARMER, Director
 DEBRA SCOTT, Director
 MICHAEL THOMAS, Director


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July 14, 2023

Dear Property Owners along Harmony Ranch Road:

As public officials concerned about wildfire safety in and near Cambria, we are writing to ask for your help in dealing with a potentially life-threatening situation in our community -- the danger posed by inadequate escape routes for Cambria residents in the event of a wildfire that forces a mass evacuation.

Much of Cambria has only *one* southbound evacuation route, Highway One, and getting to the highway would require residents to navigate a traffic logjam that would take hours to clear. Some would have to get through more than three dozen intersections, with little or no signage or traffic control to help them.

This life-endangering situation can be avoided, however, by creating a second southbound evacuation route from Cambria.

Recent traffic studies by Cal Poly Transportation Planning Professor Cornelius Nuworsoo show that such a route, starting at the southern side of Marine Terrace and joining the existing Harmony Ranch Road, would sharply reduce evacuation times for all of the West Lodge Hill/Marine Terrace areas.

The route would require some improvement of existing roadways and periodic maintenance afterward. As a first step, we need to secure the cooperation of business entities and individuals who own property through which the route will pass.

That is why we are writing to you today. Let us be clear about what we are asking for. We are *not* asking for an easement or right-of-way to open the door to non-emergency public access to your property. We want to be able to use your property *for a one-way evacuation from Cambria that is ordered by local authorities* (i.e., Sheriff or Fire Chief). Such an event would be extremely rare. Otherwise, the road would be opened only for needed maintenance and never to the general public.

What do we ask of you now? To meet with us so that we can tell you more about our goals and listen to your concerns and suggestions. Please let us know – see the contacts listed below – when you would be available for a meeting via remote conferencing.

We have enclosed an executive summary of Prof. Nuworsoo's latest study.

We look forward to hearing from you.

Together we can save lives.

Best wishes,

Karen Dean, President, Cambria Community Services District
Matthew McElhenie, General Manager, Cambria Community Services District
Justin Vincent, Fire Chief, Cambria Community Services District

Enclosure: Assessment of Cambria's Emergency Evacuation Plan: Executive Summary of Prof. Nuworsoo's Latest Study

Assessment of Cambria’s Emergency Evacuation Plan: Executive Summary

The following report is the third study of fire evacuation in Cambria conducted by Dr. Cornelius Nuworsoo, professor of city and regional planning at Cal Poly San Luis Obispo. Funded by a \$25,000 CalFire grant, it is a follow-up to evacuation analyses conducted in 2019 for two parts of Cambria – areas south of Fiscalini Ranch and West of Highway One, and areas east of Highway 1. With this study, we now have analyses for all of Cambria under scenarios for different evacuated areas and alternate evacuation routes.

The new evacuation assessment, like the earlier ones, is designed to model the traffic movement that would occur during the rapid evacuation of large parts of Cambria during a major wildfire emergency. As with the other studies, it assumes that residential units and visitor lodgings are fully occupied, and that each household would evacuate with two vehicles, on average. All vehicle types in the traffic stream are converted to passenger car equivalents to account for buses, trailers, recreational vehicles, and commercial trucks in the traffic stream.

It further assumes that through traffic on Highway 1 would be at normal levels before additional traffic is generated by evacuation from Cambria. This assumption adds the equivalent of 500 passenger cars on Highway 1 during the time frame of evacuation. (Trucks count for three passenger cars and RVs for two). Only southbound evacuation is modeled in all scenarios.

Note that this analysis, though assuming maximum *traffic*, is not able to predict the potential for other factors to impede evacuation, such as poor visibility due to smoke, nighttime conditions or fallen trees, stalled cars, and other potential obstructions.

In addition to scenarios based on using Highway 1 in its normal two-lane configuration (one lane each southbound and northbound), this study also analyzes scenarios with alternate evacuation routes, as well as a second southbound lane added to Highway 1 from Ardath Drive to Highway 46.

One alternate route is the existing emergency access road across the Fiscalini Ranch Preserve from Seacliff Estates to Marine Terrace. The other is a possible emergency access route from Marine Terrace to Highway 1 south of Highway 46. Labeled the “Beach Road” in the study, this route would follow the existing four-wheel-drive track through the Norris Rancho Marino Preserve and other properties to an existing private road, Harmony Ranch Road, which serves several residences on the coast and joins Highway 1 south of the Highway 46 junction. It is important to note that, at this point, public agencies have not made arrangements with the property owners for use of the route, nor have they secured funding to improve it for passenger-car travel.

The study analyzes these five new scenarios:

1. Evacuate Park Hill and Moonstone Beach areas toward the south using *one* southbound lane on Highway 1.
2. Evacuate Cambria West of Highway 1 (Lodge Hill, Marine Terrace, Park Hill and Moonstone Beach) toward the south using *two* southbound lanes on Highway 1 from Ardath Drive to Highway 46.

3. Evacuate all neighborhoods toward the south using two southbound lanes on Highway 1 from Ardath Drive to Highway 46.
4. Evacuate Park Hill and Moonstone Beach toward the south across the existing emergency access route on the Fiscalini Ranch Preserve, continuing through Marine Terrace to the end of Ardath Drive, then on to Highway 1 via the Beach Road.
5. Evacuate both Lodge Hill and Marine Terrace toward the south using two routes: Highway 1 with *one* southbound lane, and the Beach Road to Highway 1 from the end of Ardath Drive in Marine Terrace.

In Scenario 5, the evacuation traffic would be divided along a line running northwest to southeast along Trenton Ave. and Norwich Ave. in lower Lodge Hill. Residents to west of that line would take the Beach Road route. Those to the east would evacuate via Highway 1.

In addition to these five scenarios, the study includes results (Scenarios 6 & 7) from Dr. Nuworsoo's two previous studies, as well as modeling (Scenario 8) for all neighborhoods that incorporates data from all three of his studies.

Among its key findings, the new study shows that the addition of an added southbound lane on Highway 1 from Ardath Drive to Highway 46 -- the "critical segment" on which all traffic would have to travel -- would not have a significant impact on overall evacuation times.

For instance, the evacuation of all Cambria neighborhoods using two southbound lanes between Ardath and Highway 46 (Scenario 3) would take the same *total* time (6.8 hours) as full evacuation with one southbound lane only (Scenario 8). Travel time on the critical segment would be half as long in Scenario 3, but time spent reaching the critical segment would increase to eliminate the advantage of the two-lane option. Extending the two-lane option further north (see recommendations, below) would be at least a partial solution to this problem.

Also, using alternate routes -- the Fiscalini Ranch emergency road and the proposed "Beach Road" from Marine Terrace to Highway 1 south of Highway 46 -- would not offer a significant advantage over Highway 1 in evacuation of the Park Hill and Moonstone Beach neighborhoods. (See Scenarios 1 and 4 on Table 1).

On the other hand, the "Beach Road" option would substantially improve evacuation times from Marine Terrace and Lodge Hill (west of Highway 1), if traffic from that area were split between the Beach Road and Highway 1 (Scenario 5). Total evacuation time would be 1.8 hours, in contrast to over 4 hours as modeled in Dr. Nuworsoo's 2019 analysis of this area.

In conclusion, the study recommends:

- Establishing the Beach Road as an additional exit route.
- Designating the Beach Road for use by those in the southwest area of Cambria (western Lodge Hill and Marine Terrace).
- Widening and strengthening shoulders on Highway 1 to enable an improvised second southbound exit lane during emergencies.
- Extending the improvised second southbound lane further north on Highway 1, ideally as far as the intersection with Cambria Pines.