

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, September 21, 2023 1:00 p.m.

**1. OPENING**

**A. Call to Order**

President Dean called the meeting to order at 1:00 p.m.

**B. Pledge of Allegiance**

President Dean led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present: Karen Dean, Tom Gray, Harry Farmer, Debra Scott, and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denise Fritz, Utilities Department Manager Jim Green, Facilities & Resources Manager David Aguirre, Wastewater Operator Toni Artho and Confidential Administrative Assistant Haley Dodson.

Staff present via Zoom: District Counsel Timothy Carmel.

**D. President's Report**

President Dean stated this Saturday is the Coast-to-Coast Cleanup Day from 9 a.m.-12 p.m. Volunteers can meet at the Santa Rosa Creek parking lot. She also said that Director Scott will need to leave the meeting at 3:30 p.m., and this has been previously approved.

**E. Agenda Review**

President Dean asked for any changes to the agenda. There were none.

**2. ACKNOWLEDGEMENTS**

President Dean provided former Facilities and Resources Manager Carlos Mendoza with a proclamation and plaque commending his long time service to the CCSD.

Carlos Mendoza gave a speech.

Public Comment:

Kitty Connolly, Cambria

Christine Heinrichs, Cambria

Tina Dickason, Cambria

Elizabeth Bettenhausen, Cambria

**3. BOARD MEMBER COMMUNICATIONS**

Director Farmer reported that today is the United Nations International Day of Peace.

**4. PUBLIC SAFETY**

**A. Sheriff's Department Report**

Commander Stuart MacDonald provided a brief report of recent Sheriff's Department activities in Cambria for August.

**B. CCSD Fire Chief's Report**

Captain Michael Burkey provided a brief report of recent Fire Department activities in Cambria for August.

**5. PUBLIC COMMENT**

Public Comment:

Christine Heinrichs, Cambria

Janis Krechter, Encinitas (the Confidential Administrative Assistant, read a written comment into the record)

Donald Archer, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

Tina Dickason, Cambria

**6. MANAGER REPORTS**

**A. General Manager's Report**

General Manager McElhenie provided a summary of the General Manager's Report.

Public Comment:

Tina Dickason, Cambria

**B. Facilities & Resources Manager's Report**

Facilities & Resources Manager Aguirre provided a report.

Public Comment:

Kelly Johnson, Cambria

Sarah Russo, Cambria

**C. Finance Manager's Report**

Administrative Department Manager Fritz provided a summary of the Finance Manager's Report.

Public Comment:

Christine Heinrichs, Cambria

Tina Dickason, Cambria

**D. Utilities Report**

Utilities Department Manager Green provided a summary of the Utilities Report.

Wastewater Operator Artho provided a summary of the Wastewater Report.

Public Comment:

Tina Dickason, Cambria

Elizabeth Bettenhausen, Cambria  
Christine Heinrichs, Cambria

Director Scott took a phone call at 2:25 p.m. and exited the meeting.

The Board of Directors took a break at 2:35 p.m.

The Board of Directors reconvened the meeting at 2:44 p.m.

The Board of Directors discussed regular business item 8A next.

**7. CONSENT AGENDA**

- A.** Consideration to Adopt the August 2023 Expenditure Report
- B.** Consideration to Adopt the August 10, 2023 and August 17, 2023 Regular Meeting Minutes
- C.** Consideration of Approval of an Agreement for Consultant Services with Gladwell Governmental Services, Inc. for Records Retention Policy & Schedule Update and Authorize General Manager to Execute the Agreement
- D.** Consideration of Adoption of Resolution 52-2023 Declaring Vehicles and Equipment Surplus and Authorizing Sale by the General Manager
- E.** Consideration to Accept The Office of Traffic Safety (OTS) Regional Crash Response and Extrication Improvement Grant for Extrication Equipment

The Board of Directors discussed the Consent Agenda after 8A.

Vice President Gray corrected Bev Praver's last name spelling in the August 10, 2023, meeting minutes.

Director Thomas corrected item 7D to read "written comments were included in the agenda packet" in the August 10, 2023, meeting minutes.

Vice President Gray moved to approve the Consent Agenda with the correction to the minutes.

Director Farmer seconded the motion.

Motion Passed Ayes – 4 (Dean, Gray, Farmer & Thomas) Nays - 0 Absent – 1 (Scott)

**8. REGULAR BUSINESS**

- A.** Receive Presentation from Cambrians for Aquatics for Pool Facility on the East Ranch

Vice President Gray recused himself due to a potential conflict of interest.

General Manager McElhenie introduced the item and provided a summary.

Kerry Cox, with Cambrians for Aquatics, provided a PowerPoint Presentation

Public Comment:

Ellie Etter, Cambria  
Sarah Russo, Cambria

Susan Chase, Cambria

Kitty Connolly, Cambria

Jody Carlson, Cambria

Barbara Bronson Gray, Cambria

Crosby Swartz, Cambria

Laura Swartz, Cambria

Tina Dickason, Cambria

Sue Nash, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

Bev Praver, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

Gayll Phifer-Houseman, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

Kathy Oberg, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

Joel Cain (the Confidential Administrative Assistant, read a written comment into the record)

Jeff Pomerantz, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

Katie Gray (the Confidential Administrative Assistant, read a written comment into the record)

Susan Dever, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

Matthew Anderson, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

Evelyn Wiseman, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

Elizabeth Simonds, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

Susan Reischl, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

Bryant Lum, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

Susan McDonald, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

Michael Calderwood, Cambria (the Confidential Administrative Assistant, read a written comment into the record)

President Dean thanked Cambrians for Aquatics for their presentation and read the following statement “I have been following the Cambrians for Aquatics proposal for this pool complex very closely, including the previous presentations at the School District, PROS, and the FFRP. I can see that there is a lot of enthusiasm and interest in a year round pool in Cambria. However, this type of project is complicated and has a great many issues that will need to be addressed. There are a lot of discussions going on in the community regarding a pool at the East Ranch, and there are some concerns being raised. There are obvious questions on how the construction and ongoing maintenance will be financed, the water supply for the pool, the future viability of a nonprofit entity such as Cambrians for Aquatics, their relationship with the District, and potential concerns regarding the District’s obligations and liability for a facility on District property. I understand there were similar concerns by the School District when this proposal for a pool complex was brought before them. I have been doing quite a bit of research of the Conservation Easement, the Ranch Management Plan, the EIR, and other documents related to the East Ranch and the Community Park. The Friends of the Fiscalini Ranch has oversight of the Conservation Easement and how projects fit within the Fiscalini Ranch Management Plan, and their input and

concurrence would be needed for a project such as this. The County will also need to issue a Coastal Development Permit, which can be appealed to the Coastal Commission, and a subsequent EIR would most likely be needed and would be a very costly endeavor. We on the Board will need a very detailed and specific written proposal from Cambria for Aquatics addressing all of these issues so we can put it on an agenda for a full Board discussion and consideration. We [the Board] would also like it to be brought before the PROS Committee for review. That will allow us to consider, at that point in time, whether we [the Board] want to have Staff and District Counsel look at developing a detailed Memorandum of Understanding with Cambrian for Aquatics for a pool facility on the East Ranch Community Park. I am not trying to sound negative, I do understand the genuine interest and the benefits of a pool facility such as this, but it is a complicated project, and it needs to be carefully approached so that time and resources are not wasted in pursuit of a project that might not be feasible for the East Ranch Community Park. So again, we [the Board] are asking for Cambrian's for Aquatics to come back with a very detailed and specific written proposal, outlining all of those issues that were just mentioned, bring it before PROS for review, and then it will be brought before the Board for further Discussion and Consideration towards the efforts of a MOU.”

The Board of Directors took a break at 3:44 p.m.

The Board of Directors reconvened the meeting at 3:52 p.m.

The Board of Directors agreed to extend the meeting to 5:00 p.m.

- B.** Discussion and Consideration of Approval of Amendment No. 5 to the Agreement for Use of the Veteran's Memorial Building Facilities with American Legion Post No. 432 and Authorize the General Manager to Execute the Amendment

General Manager McElhenie introduced the item and provided a summary.

Public Comment:  
Tina Dickason, Cambria

Vice President Gray moved to approve Amendment No. 5 to the Agreement for the Use of the Veteran's Memorial Building Facilities with American Legion Post No. 432 and authorize the General Manager to execute the amendment.

Director Thomas seconded the motion.

Motion Passed Ayes – 4 (Dean, Gray, Farmer & Thomas) Nays - 0 Absent – 1 (Scott)

- C.** Discussion and Consideration to Authorize District Counsel to Obtain an Appraisal of the SR4 Well Site Easement and Related Access Easements to be Used for Negotiations with Coast Union School District for the Voluntary Purchase and Sale of the Site or Alternatively for Potential Acquisition by Condemnation

General Manager McElhenie introduced the item and turned it over to District Counsel, who provided a summary.

Director Scott returned to the meeting at 4:08 p.m.

Public Comment:  
Christine Heinrichs, Cambria  
Tina Dickason, Cambria  
Laura Swartz, Cambria

Elizabeth Bettenhausen, Cambria

General Manager McElhenie provided information about the discussion.

Director Thomas moved to authorize District Counsel to obtain an appraisal of the SR4 well site easement and related access easements to be used for negotiations with Coast Union School District for the voluntary purchase and sale of the site or alternatively for potential acquisition by condemnation.

Vice President Gray seconded the motion.

Motion Passed Ayes – 4 (Dean, Gray, Farmer & Thomas) Nays - 0 Abstain – 1 (Scott)

**D. Discussion and Consideration of Approval to Hire a Third Maintenance Technician for the Facilities & Resources Department**

General Manager McElhenie introduced the item and provided a summary.

Facilities and Resources Manager Aguirre also provided a summary.

Public Comment:  
Kitty Connolly, Cambria

Vice President Gray moved to approve hiring a third Maintenance Technician for the Facilities & Resources Department.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

**9. FUTURE AGENDA ITEM(S)**

President Dean asked for any future agenda items.

Mrs. Dodson announced the future agenda items for the October Board meetings.

Director Scott stated she hopes that at the second meeting in October or the first meeting in November, the Policy Committee will be able to provide the edited response to the correspondence to the Board and behavioral norms policies.

**10. ADJOURN**

President Dean adjourned the meeting at 4:52 p.m.

For further details on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website <https://slo-span.org/meetings/CCSD/>. CCSD's written comments can be reviewed on the District's meeting webpage.