

**FINANCE STANDING COMMITTEE
AD HOC SUBCOMMITTEES**

BUDGETING POLICY

Committee Members: Ted Siegler and Amanda Rice

Assignment: Write a policy on budgeting

Date Formation Approved: August 9, 2018 – Finance Committee Meeting

Status: Policy Approved

Date Committee Closed: February 18, 2020 – Finance Committee Meeting

RESERVE FUND POLICY

Committee Members: David Pierson and Cindy Steidel

Assignment: Revise the existing Reserve Fund policy

Date Formation Approved: August 9, 2018 – Finance Committee Meeting

Status: Policy transitioned to new members

Date Committee Closed: February 18, 2020 – Finance Committee Meeting

INTER-FUND LOAN POLICY

Committee Members: David Pierson

Assignment: Revise the Inter-Fund Loan policy

Date Formation Approved: October 11, 2018 – Finance Committee Meeting

Status: Policy Approved

Date Committee Closed: February 18, 2020 – Finance Committee Meeting

DEBT MANAGEMENT POLICY

Committee Members: Ted Siegler and Cindy Steidel

Assignment: Revising the Debt Management policy

Date Formation Approved: November 1, 2018 – Finance Committee Meeting

Status: Policy Approved

Date Committee Closed: February 18, 2020 – Finance Committee Meeting

FINANCE COMMITTEE GOALS

Committee Members: Cindy Steidel, Mary Maher and Marvin Corne

Assignment: Formalize the Finance Committee goals that were discussed at February 12, 2019 meeting and report back at a future Finance Committee meeting

Date Formation Approved: February 12, 2019 – Finance Committee Meeting

Status: Completed through CCSD Board

Date Committee Closed: February 18, 2020 – Finance Committee Meeting

FINANCE COMMITTEE BYLAWS AND MISSION STATEMENT

Committee Members: Dewayne Lee and Cheryl McDowell

Assignment: Put together bylaws and a mission statement for the Finance Committee and bring them back for review at a future meeting

Date Formation Approved: February 12, 2019 – Finance Committee Meeting

Status: Completed through CCSD Board

Date Committee Closed: February 18, 2020 – Finance Committee Meeting

BUDGET DEVELOPMENT/PROPOSITION 218

Committee Members: Mary Maher and Marvin Corne

Assignment: Interact directly with District staff on the budget and Prop 218 budget spreadsheet development

Date Formation Approved: February 12, 2019 – Finance Committee Meeting

Status: Completed through CCSD Board

Date Committee Closed: February 18, 2020 – Finance Committee Meeting

RESERVE FUND POLICY

Committee members: Ted Siegler and Marvin Corne

Assignment: Work on Reserve Fund Policy

Date Formation Approved: March 26, 2019 – Finance Committee Meeting

Status: Policy approved

Date Committee Closed: October 26, 2021 – Finance Committee Meeting

FISCAL YEAR 2019/20 BUDGET

Committee members: Mary Maher and Ted Siegler

Assignment: Work with staff on the details of the 2019-20 Budget

Date Formation Approved: April 23, 2019 – Finance Committee Meeting

Status: Completed through CCSD Board

Date Committee Closed: February 18, 2020 – Finance Committee Meeting

REVIEW THE BARTLE WELLS ASSOCIATES WATER, SWF AND SEWER TABLES & CHARTS RELATIVE TO THE PROPOSITION 218 RATE STUDY

Committee members: Dewayne Lee and Marvin Corne

Assignment: Review the Bartle and Wells rate studies and to defer the actual review until after completion of the 2018/19 audit

Date Formation Approved: July 30, 2019 – Finance Committee Meeting

Status: No action recorded

Date closed: October 26, 2021 – Finance Committee meeting

REVIEW CCSD FEE SCHEDULE

Committee members: Ted Siegler and Mary Maher

Assignment: Review the CCSD fee schedule and to defer the actual review until after completion of the 2018/19 audit

Date Formation Approved: July 30, 2019 – Finance Committee Meeting

Status: Some fees being reviewed by CCSD management. Close until requested by board to re-open

Date Committee Closed: February 18, 2020 – Finance Committee Meeting

WATER & WASTEWATER RATE INCREASES

Committee members: Ted Siegler and Mary Maher

Assignment: Being a resource for the Finance Manager for assisting in analyses, as requested.

Date Formation Approved: April 28, 2020 – Finance Committee Meeting

Status: No action recorded

Date closed: October 26, 2021 – Finance Committee meeting

IDENTIFY UNDERFUNDED, UNDER-RESOURCED AND UNDERSTAFFED SERVICES

Members: Marvin Corne, Dewayne Lee and Mary Maher

Assignment: Identify and seek additional funding sources for activities that are underfunded, under-resourced or understaffed

Date formed: February 23, 2021 – Finance Committee meeting

Status: Report and recommendations approved by Finance Committee on September 28, 2021

Date closed: October 26, 2021 – Finance Committee meeting

IDENTIFY POTENTIAL STRUCTURAL CHANGES TO ADDRESS SERVICE NEEDS

Members: Tom Gray and Ted Siegler

Assignment: Identify potential structural changes to address needs of underfunded, under-resourced and understaffed services

Date formed: October 26, 2021

Status: In progress