

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Policy Standing Committee and staff will participate in this meeting via a teleconference. Members of the public can submit written comments to the Board Secretary at boardcomment@cambridcsd.org.



POLICY COMMITTEE

REGULAR MEETING
Thursday, May 27, 2021 - 2:30 PM

AGENDA

Join Zoom Meeting

<https://zoom.us/j/92807577027?pwd=TEIxSU5oeXJNOFRqa2FFWCs4bUQzZz09>

Meeting ID: 928 0757 7027

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Meeting ID: 928 0757 7027

Find your local number: <https://zoom.us/u/ajk1KCrlT>

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the Office of the Board Secretary, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at www.cambridcsd.org. Please call 805-927-6223 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability. The Committee Chairperson will answer any questions regarding the agenda.

- A. ESTABLISH QUORUM
- B. CALL TO ORDER
- C. CHAIRMAN'S REPORT

D. AD HOC SUBCOMMITTEE REPORTS

1. PUBLIC COMMENT

Members of the public may now address the Committee on any item of interest within the jurisdiction of the Committee but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Committee cannot discuss or act on items not on the agenda. Each speaker has up to three minutes.

2. CONSENT AGENDA

- A. Consideration to Approve the April 29, 2021 Regular Meeting Minutes

3. REGULAR BUSINESS

- A. Discussion and Consideration of Policy Matters Related to Climate Change
- B. Discussion and Consideration of Policy 1040 Regarding Correspondence to the Board
- C. Discussion and Consideration of a Policy Regarding Purchase of Used Equipment
- D. Discussion and Consideration of a Policy Regarding Surveillance Cameras on District Properties

4. FUTURE AGENDA ITEMS

5. ADJOURN

POLICY COMMITTEE
REGULAR MEETING
Thursday, April 29, 2021 - 2:30 PM
MINUTES

A. ESTABLISH QUORUM

A quorum was established.

Committee Members present: Donn Howell, Gordon Heinrichs, Ted Key, Claudia Worthen, and Stephen Boyett.

Staff present: General Manager John Weigold and Board Secretary Ossana Terterian.

B. CALL TO ORDER

Chairman Howell called the meeting to order at 2:30 p.m.

C. CHAIRMAN'S REPORT

Chairman Howell provided an update on the scope of responsibility vis a vis the ad hoc policy committee appointed by the CCSD Board of Directors. The ad hoc committee has been primarily working on an inventory of the CCSD's adopted policies.

Chairman Howell reminded the Policy Committee that it can propose items for inclusion on the Board's agenda.

The Board has adopted 13 policies recommended by the Policy Committee over the last two years.

Chairman Howell led a discussion of what constitutes a policy.

D. AD HOC SUBCOMMITTEE REPORTS

No information was reported or discussed.

1. PUBLIC COMMENT

No written public comments were submitted in advance of the meeting. No verbal public commentary was presented at the meeting.

2. CONSENT AGENDA

A. Consideration to Approve the March 25, 2021 Regular Meeting Minutes

Member Worthen moved to accept the March 25, 2021 minutes.

Member Key seconded the motion.

Chairman Howell took a rollcall vote.

Member Worthen – aye.

Member Key – aye.

Member Heinrichs – aye.

Member Boyett – aye.

Chairman Howell – aye.

Ayes – 5; Nays – 0. The motion passed, and said minutes were approved.

3. REGULAR BUSINESS

A. Progress Reports from Committee Members Regarding Green Policies

Member Worthen - Composting/vault toilets:

- Member Worthen provided an update on composting toilets. Member Worthen has solicited feedback from various state and federal parks.
- Vault toilets are popular and commonly used in these park spaces. They hold a significant amount of waste, require little maintenance and have a long useful life.
- Price – estimated at approximately \$20,000 per vault toilet.
- A member of the public raised questions about how to indicate a desire to speak on Zoom. Given the apparent lack of a means by which to digitally indicate a desire to speak, Chairman Howell asked members of the public to simply speak up should they wish to comment.

- A member of the public asked the committee to further investigate how noxious emissions from vault toilet facilities are managed.

Member Heinrichs – Wastewater Facilities Research

- Member Heinrich researched the Prineville, Oregon wastewater facility mechanical design upgrades under way in that community. Given that community's similar population size, its efforts and pricing to upgrade to mechanical wastewater facilities may be useful in informing CCSD's efforts vis a vis wastewater.

Member Key – Wastewater

- Member Key researched the City of Ventura's upgrade to a tertiary wastewater plant.
- The plant will accept 100% of wastewater and the cleaned water will be deposited in the aquifer.
- Waste is comprised of a semi-moist sludge, similar to what CCSD manages now from wastewater processing.
- The entire Ventura project cost is \$3.2 Million.

Chairman Howell recommended work on a formal policy on CCSD efforts to ensure green/eco-friendly procedures and practices as part of reporting to the CCSD Board on vault toilets, wastewater facility upgrades, etc.

Member Worthen reported on continuing efforts to implement policies to shield CCSD lighting in furtherance of Dark Sky initiatives.

Chairman Howell invited public comment on the foregoing policy discussions. No advance written comments or verbal commentary was contributed.

B. Discussion and Consideration of Policies Related to Conservation and Ethics

- Chairman Howell posted a proposed conservation and ethics policy drafted by Member Key.
- Member Key described the impetus to the draft policy as relating to the dangers and challenges posed by climate change.

- The committee discussed the wording of the policy and proposed revisions thereto.
- Members of the public contributed comments on the draft policy:
 - Noted the usefulness of this policy and urged the committee to make this policy more specific and careful in its wording.
 - Noted the lack of substance on addressing carbon dioxide, including reducing its creation and increasing its absorption.
 - Noted the limitations on CCSD's ability to purchase eco-friendly cars, and the resulting need for language providing the Board and general manager with flexibility in complying with the policy.
- Members of the Committee agreed the draft would be sent to Committee members for proposed revisions and comments.

C. Discussion and Consideration of a Policy Regarding Purchase of Used Equipment

- Chairman Howell proposed moving this item to the end of the list of Regular Business for discussion. No member objected and the item was so moved.
- The topic was not discussed during this meeting. It will appear on the next meeting's agenda.

D. Discussion and Consideration of Policy 1040 Regarding Correspondence to the Board

- Chairman Howell shared with the committee the most recent draft of Policy 1040 for review and discussion.
- Director Rice on the CCSD Board asked the Committee to consider adding to the draft a policy for who replies to received correspondence.
- The Committee discussed ensuring the policy addresses correspondence from any member of the public, even if not a rate payer, while still emphasizing the role of rate payers in communicating with the Board.

- The Committee discussed timeliness of acknowledgement and substantive response to correspondence.

E. Discussion and Consideration of a Policy Regarding Surveillance Cameras on District Properties

- The topic was not discussed during this meeting. It will appear on the next meeting's agenda.

4. FUTURE AGENDA ITEMS

Chairman Howell asked for any future agenda items.

- Policy Regarding Surveillance Cameras on District Properties
- Policy Regarding Purchase of Used Equipment
- Dark Sky related Lighting Policy
- Policy Regarding Conservation and Ethics

5. ADJOURN

Chairman Howell adjourned the meeting at 4:15 p.m.

Climate Change Policy:

As of May 2021 many Noble scientists and thousands of others in the scientific community have declared that we are now in a climate emergency. The Cambria Community Services District recognizes these threatening conditions for our planet and local environment and the district understands its responsibility to balance environmental stewardship while providing water and sewer service to meet the needs of the community's residents and guests

The district has an a priori responsibility to provide a reliable water supply in the face of the predicted periods of drought interrupted by periods of flooding from heavy rain events. Thus water production, storage, and catchment will require dedicated focus on bold initiatives. The installation of efficient equipment and implementation of practices to reduce our energy use system wide have the added advantage of lowering costs.

Going forward the District will adopt the following best practices to reduce our electrical consumption, CO2 emissions, waste generation and disposal:

- The District, similar to the county efforts, will actively pursue solar systems and give will give priority to renewable power as an essential requisite for office buildings, water treatment plants equipment and tertiary systems.
- The district will replace motor pool and transportation vehicles with hybrid and full electric equipment during the replacement processes.
- The district will require regular inspection and administration for required water saving fixtures for all new homes, home sales and commercial motels, hotels, bread and breakfast, vacation rental by owner properties and all public restrooms.
- The District will support the Dark Skies Initiative guidelines for all lighting fixtures under its control and support regulation throughout the residential and business community.
- The District recognizes the irreplaceable value of our forests and will support measures to assure the health, safety and ongoing maintenance practices to minimize threatening conditions of fire and disease.
- The District will implement a system wide plan to reduce all waste products and assure disposal will create minimal environmental impact whenever possible meeting and or exceeding all local regulations.