



MINUTES OF SEPTEMBER 18, 2025, REGULAR FIRE PROTECTION COMMITTEE MEETING
OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

A regular meeting of the Fire Protection Committee of the Cambria Community Services District was held at the Cambria Veterans' Memorial Hall, located at 1000 Main Street, Cambria, CA 93428, on Thursday, September 18, 2025, at 10:30 AM

1. OPENING

1.A Call to Order

Chairperson Gray called the meeting to order at 10:32 am.

1.B Establishment of Quorum

A quorum was established.

Committee members present: Tom Gray, David Pierson, Arthur Chapman, Tony Safford, Gordon Heinrichs and Ronald De Luca.

Staff present: General Manager Matthew McElhenie, Confidential Administrative Assistant Haley Dodson, Fire Chief Michael Burkey, Fire Captain Greg McGill, Fire Captain Craig Brooks, Engineer Christian Evers, and Firefighter Wil Stewart.

1.C Chair Report

Chairperson Gray had nothing to report.

1.D Ad Hoc Subcommittee Reports

None to report.

1.E Committee Member and Staff Communications

Member Pierson reported on the recent meeting of the San Luis Obispo Fire Safe Council. General Manager McElhenie and Chief Burkey discussed the notification process during the recent "boil order" water emergency.

2. PUBLIC COMMENT

None.

3. CONSENT AGENDA

3.A Consideration to Approve the August 21, 2025 Regular Meeting Minutes with corrections

Member Safford moved to accept the minutes as written.

Member Deluca seconded the motion.

The motion was approved: 5-Ayes; 0-Nays; 0-Abstain

4. REGULAR BUSINESS

4.A Receive and File Report from Committee Member Pierson on Benefit Assessment Process, Followed by Discussion and Consideration of Recommendation to Board of Directors Regarding Issuing of Request for Proposals for Fire Protection Funding.

Member Pierson gave a summary of his written report. Sara Mares, representing the consulting firm NBS, gave a presentation via Zoom on options for raising additional fire protection revenue.

Public Comment: Christina Galloway, Cambria.

Following discussion, the Committee acted on two motions:

Member Chapman moved to receive Member Pierson's report and recommend that he present it to the CCSD Board of Directors.

Member Safford seconded the motion.

The motion was approved: 4-Ayes; 1-Nay (Heinrichs); 0-Abstain.

Member Pierson moved to recommend that the Board hire a consultant to consider revenue sources to increase the general fund and that the Board consider asking the consultant to study the feasibility of three alternatives: benefit assessment, parcel tax and incorporation.

Member Heinrichs seconded the motion.

The motion was approved: 5-Ayes; 0-Nays; 0-Abstain.

4.B Discussion of Draft Update for Community Wildfire Protection Plan

Chairperson Gray led a discussion of the draft plan. No action was taken.

4.C Discussion of Possible Updates to CCSD Ordinance Concerning Open Fires

Chairperson Gray led a discussion of possible updates to the ordinance. Chief Burkey reported most problems occur with rental properties and his department will contact rental agencies in town for them to revise notices to renters concerning avoiding open fires that could become a fire danger.

This item was continued for future discussion at which Staff would present Ordinance updates for Committee consideration.

5. FUTURE AGENDA ITEM(S)

Member Safford proposed a discussion of emergency preparedness materials for visitors.

Member De Luca asked about next steps in preparation of the Community Wildfire Protection Plan.

6. ADJOURN

Chairperson Gray adjourned the meeting at 12:21 p.m.