



CAMBRIA COMMUNITY SERVICES DISTRICT

MEETING	TIME & DATE	LOCATION
PROS Committee	2:00 PM Thursday, April 3, 2025	Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428

AGENDA

I, Michael Thomas, Chair of the Parks, Recreation & Open Space (PROS) Committee, hereby call a Special Meeting of the PROS Committee pursuant to California Government Code Section 54956. The Special Meeting will be held on Thursday, April 3, 2025, at 2:00 p.m. The purpose of the Special Meeting is to discuss or transact the following business:

SPECIAL MEETING OF THE PROS COMMITTEE

Thursday, April 3, 2025, at 2:00 p.m.

1000 Main Street, Cambria, CA 93428

Please click the link to join the webinar: [HERE](#)

Webinar ID: 832 7678 2928

Passcode: 738283

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the CCSD Administration Office, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at <https://www.cambriacsd.org/>. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda or other documents in the agenda packet provided in an alternative format, contact the Confidential Administrative Assistant at 805-927-6223 at least 48 hours before the meeting to ensure that reasonable arrangements can be made. The Confidential Administrative Assistant will answer any questions regarding the agenda.

1. OPENING

1.A Call to Order

1.B Establishment of Quorum

1.C Chair Report

1.D Agenda Review

1.E Ad Hoc Subcommittee Reports

1.F Committee Member Communications

Any Committee Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.

2. REPORTS FROM AFFILIATED COMMUNITY GROUPS STARTING AROUND 2:15 PM

- [County Parks and Recreation Commission](#), District 2 Commissioner Ron Roach
- [Beautify Cambria](#), Claudia Harmon Worthen
- [Forest Committee](#), Laura Swartz
- Friends of the [Cambria Dog Park](#), Shelly Becker

- [Greenspace the Cambria Land Trust](#), Executive Director Karin Argano
- [Kenneth Norris Rancho Marino Reserve](#), Reserve Director Keith Seydel
- Lampton Cliffs Adopt-a-Park Iceplant Removal Project, Suzanne Fiedler
- [The Land Conservancy of San Luis Obispo County](#), ED Kaila Dettman, or Daniel Bohlman

3. PUBLIC COMMENT ON AGENDA ITEMS

Members of the public may now address the Committee on any item on its agenda today.

4. REPORTS & PROJECT UPDATES

4.A Facilities & Resources Manager’s Report, David Aguirre

4.B Friends of the Fiscalini Ranch Preserve Report, FFRP Executive Director Kitty Connolly

4.C Skatepark Project Update Report, Juli Amodei

4.D East Ranch Community Park Restroom Project Update Report

5. CONSENT AGENDA

5.A Consideration to Approve the February 20, 2025 Regular Meeting Minutes

6. REGULAR BUSINESS

6.A Discussion Regarding Learnings from the 3/12/2025 Brown Act Training, and Anything Else of Interest from the PROS Committee Orientation Slides from the February 20, 2025 Meeting

6.B Community Park Phase 3 Planning Update

6.C Discuss the [PROS Goals Progress Report](#)

7. FUTURE AGENDA ITEMS

8. ADJOURN



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF FEBRUARY 20, 2025, REGULAR PROS COMMITTEE MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

A regular meeting of the PROS Committee of the Cambria Community Services District was held at the Cambria Veterans' Memorial Hall, located at 1000 Main Street, Cambria, CA 93428, on Thursday, February 20, 2025, at 2:00 PM

1. OPENING

1.A Call to Order

Chair Thomas called the meeting to order at 2:02 PM.

1.B Establishment of Quorum – 2:02PM

A quorum was established with all Committee Members present: Michael Thomas, Shannon Sutherland, Jeff Wilson, Mark Glanzman, Gary Stephenson, Matt Jaffe.

Staff members present: General Manager Matthew McElhenie, Confidential Administrative Assistant Haley Dodson, F&R Manager David Aguirre.

Public Present: Tony Church, Suzanne Fiedler, Shelly Becker, Dennis Dudzik, Kitty Connolly.

Public on Zoom: Laura and Crosby Swartz, Harry Farmer, Karin Argano, Riley McFarland, Juli Amodei.

1.C Chair Report – 2:05PM

Chair Thomas provided a report of selected proceedings from the February 13 Board meeting, including presentation by members Sutherland and Wilson on the Phase 3 Draft Community Park Plan. Also of note, prior to the PROS meeting the inaugural meeting of the CCSD Fire Protection Standing Committee took place.

1.D Agenda Review – 2:07PM

Chair Thomas requested moving Item 6.E, report from Riley McFarland at Auten Resource Consulting, into Agenda Item 2. No objections.

1.E Ad Hoc Subcommittee Report(s) – 2:08PM

Reports will be provided in Item 6, Regular Business.

1.F Committee Member Communications – 2:09PM

New Committee Members Glanzman, Stephenson, and Jaffe were introduced and provided their backgrounds and experience.

2. REPORTS FROM AFFILIATED COMMUNITY GROUPS – 2:20PM

Cambria Forest Committee – Laura Swartz:

Advised that the updated edition of the Invasive Weed Handbook was now out and can be purchased on the CFC website, requesting a \$15 donation.

Committee is working to help keep the “OS” in PROS.... Open Space.

Friends of the Cambria Dog Park – Shelly Becker:

Reported that they are working to purchase new benches to honor those who've been instrumental with the Park over the years.

Also requesting possible access to potable water at new Restroom.

Greenspace – Karin Argano:

Will be doing trail work in riparian areas of Strawberry Canyon.

Organization focus for 2025 is Strawberry Canyon.

GS will be included in larger Cal VTP Forest Health management project slated for Coastal Commission approval in August.

Earth Day celebration will be last weekend of April.

Various events upcoming include the Speaker Series and other educational events.

Lampton Cliffs Park Restoration Project – Suzanne Fiedler

Iceplant removal initiative continues.

Trail improvement is an additional initiative they want to undertake and are looking for help with tools and equipment. Requested possible use of CCSD F&R dingo/bobcat, but due to liability reasons that is not possible. Mr. Aguirre said they could rent one from any number of equipment rental locations. GM McIlhennie indicated support to haul away what has been pulled.

Auten Resource Consulting – Riley McFarland:

Briefly discussed forest health work planned on Fiscalini Ranch Preserve, Covell Ranch, Cambria Pines Ecological Reserve under California Department of Fish and Wildlife (CDFW) jurisdiction, and the Pico Creek Monterey Pine stand on Hearst Ranch. Mr. McFarland indicated his availability to provide a presentation at the next meeting, similar to the presentation he provided this morning to the Fire Protection Committee.

3. PUBLIC COMMENT NOT ON THE AGENDA – 2:50PM

Mr. Dudzik commented on the continuing need for clearance and management of Santa Rosa Creek and proposed this function be considered part of the purview of PROS. Chair Thomas commented that this has previously been discussed with the GM and the decision was made that this issue does not fall under PROS.

4. REPORTS & PROJECT UPDATES**4.A Facilities & Resources Manager's Report, David Aguirre – 2:55PM**

F&R staff starting to evaluate CCSD vacant parcels in preparation for weed abatement.

Placed rock base at East Ranch in preparation for installation of new rest room.

Preparations by staff prior to recent rainstorms to prevent flooding.

With grant funding from Fire Safe Council, working on clearing down trees on CCSD parcels.

F&R Tech Oscar Mora has been promoted into the Water Department, leaving F&R with 2 Techs.

Removed dead pine tree threatening an oak tree at the Tipton entrance to Fiscalini.

Ms. Fiedler asked about availability of wood chips from Fiscalini for Lampton Park trails and Mr.

Aguirre replied that due to possible disease transmission chips from Fiscalini need to stay there.

Work continues on signage on Bluff Trail and at entrances to stay on the boardwalk/trail for safety and habitat preservation.

4.B Friends of the Fiscalini Ranch Preserve Report, FFRP Executive Director Kitty Connolly – 3:05PM

Remarked about Fiscalini Preserve being included in the upcoming forest management project mentioned by Mr. Farland.

Trails on the Ranch held strong through the recent rains and are in good shape.

Some recent board replacement work on the Bluff Trail.

Invasive weed removal has started early this year and KSBY was onsite for video coverage.

In addition to the weekly Wednesday volunteer work, every 3rd Saturday will now be another opportunity for volunteer work on the Ranch.

Work on signage at numerous entrances to the Ranch continues.

Wildflower Show is slated for last weekend in April.

4.C Skatepark Project Update Report, Matt McIlhennie and Juli Amodei – 3:10PM

GM McIlhennie reported on status of \$600,000 grant – no change as of this time, unsure of funding date.

There currently is a gap in funding given most recent construction bids. In a holding period until gap is filled.

Ms. Amodei reported currently in discussions with various entities to help fill the gap with in-kind contributions.

2 upcoming skate events Skate Cambria will be participating in on April 5: Monster Skate in Templeton and a local event in Cambria at Pinedorado

4.D East Ranch Community Park Restroom Project Update Report – 3:15PM

GM McIlhennie stated the restroom will be delivered on Tuesday, February 25 and installed Wednesday, February 26th, commencing at 8:30AM.

Post install, further work will be required for power, water and wastewater hook ups.

Lighting will be Dark Sky Initiative compliant.

5. CONSENT AGENDA – 3:17PM

5.A Consideration to Approve the January 16, 2025 Regular Meeting Minutes

Committee member Sutherland moved to approve the minutes.

Committee member Jaffe seconded the motion.

Motion Passed Ayes 5, Nays 0, Abstain 0, Absent 0

6. REGULAR BUSINESS – 3:20PM

6.A PROS Committee Orientation – 3:20PM

Chair Thomas provided an overview of the context, background and purpose of PROS, as well as Committee By-Laws.

Substantial discussion ensued about the Open Space responsibility of PROS, specifically CCSD open space vacant parcels. Was agreed more clarity needs to be established about the District's objectives and plans for these properties and role of PROS in conjunction with CCSD Staff on these open space parcels.

Chair Thomas indicated that though not specified in LAFCO/CCSD documents, Open Space is included in the Parks and Recreation power in the California Government Code.

6.B Election of Officers – 3:55PM

Vice Chair Sutherland expressed her desire to remain in that role and was approved unanimously, Secretary Wilson declined continuing in that role, Member Jaffe volunteered and was approved unanimously.

Items 6.C (Discuss and Update the PROS Goals Progress Report) and 6.D (Community Park Phase 3 Planning Update) were tabled until next meeting by unanimous Committee agreement.

7. FUTURE AGENDA ITEMS -4:00PM

Vice Chair Sutherland requested all members to review the 2024 Goals and assess for changes at next meeting.

8. ADJOURN – 4:01PM

Chair Thomas adjourned the meeting

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