

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, February 9, 2023 1:00 PM

**1. OPENING**

**A. Call to Order**

President Dean called the meeting to order at 1:02 p.m.

**B. Pledge of Allegiance**

President Dean led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present: Karen Dean, Tom Gray, Harry Farmer, Debra Scott and Michael Thomas.

Staff present: Acting General Manager Ray Dienzo, Finance Manager Denise Fritz, Fire Chief Justin Vincent, Facilities & Resources Manager Carlos Mendoza and Administrative Analyst – HR & IT Haley Dodson.

Staff present via Zoom: District Counsel Timothy Carmel and Administrative Department Manager Pamela Duffield.

**D. Report from Closed Session**

District Counsel reported at the February 3, 2023 closed session the Board discussed and evaluated Mr. Dienzo's performance as Acting General Manager and also discussed various aspects of the General Manager recruitment. No action was taken.

**E. President's Report**

President Dean reported on holding the semi-annual Strategic Plan Workshop.

**F. Agenda Review**

President Dean asked for any changes to the agenda. There were none.

**2. BOARD MEMBER COMMUNICATIONS**

President Dean reported on Peter Chaldecott's passing and expressed her condolences to his wife, Pamela.

Public Comment:

Mike Lyons, Cambria

Jim Bahringer, Cambria

Director Farmer, Vice President Gray and Director Scott shared their stories and expressed their condolences.

Director Farmer read an article on species extinction.

**3. COMMISSION REPORT**

**A. PROS Chairman's Report**

PROS Chairman Steve Kniffen provided a report for the PROS Commission.

Public Comment:

Laura Swartz, Cambria

Michael Calderwood, Cambria

**4. PUBLIC COMMENT**

Public Comment:

Christine Heinrichs, Cambria

Michael Castellanos, IAFF Local 4635, Cambria

Mike Lyons, Cambria

Dennis Dudzik, Cambria

Elizabeth Bettenhausen, Cambria

Steve Kniffen, Cambria

Michael Calderwood, Cambria

Tina Dickason, Cambria (submitted a written comment for the record)

**5. CONSENT AGENDA**

**A. Consideration of Fire Department Vehicle Purchase, Adoption of Resolution 06-2023 Amending the Fiscal Year 2022/2023 Budget and Adoption of Resolution 07-2023 Authorizing the Execution and Delivery of an Installment Sale Agreement**

The Board of Directors held a discussion regarding 5A.

Public Comment:

Jeff Wilson, Cambria (submitted a written comment for the record)

Vice President Gray moved to approve Resolution 06-2023 amending the fiscal year 2022/23 budget and adopt Resolution 07-2023 authorizing the execution and delivery of an installment sale agreement.

Director Scott seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

Public Comment:

Mahala Burton (general public comment read during 5A; the administrative analyst read a written comment for the record)

**6. REGULAR BUSINESS**

**A. Discussion and Consideration to Program the PG&E IGA Projects and of Adoption of Resolution 09-2023 Amending the Fiscal Year 2022/2023 Budget**

Acting General Manager Dienzo introduced the item and turned it over to Ms. Duffield who provided a summary.

Director Thomas moved to adopt Resolution 09-2023 amending the fiscal year 2022/2023 budget.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

**B. Discussion and Consideration to Purchase Fire Department Equipment and of Adoption of Resolution 08-2023 Amending the FY 2022/2023 Budget**

Acting General Manager Dienzo introduced the item and provided a summary.

Public Comment:

Kayla Graves, IAFF Local 4635, Cambria

Christine Heinrichs, Cambria

Elizabeth Bettenhausen, Cambria

David Pierson (the administrative analyst read the written comment into the record)

Cheryl McDowell, Cambria

Ryan Maloney, IAFF Local 4625, Cambria

Vice President Gray moved to adopt Resolution 08-2023 amending the FY 22/23 budget for personal protection equipment/turnout gear in the amount of \$62,200 and make the budget adjustment.

President Dean suggested adding the Zoll heart monitor to the motion.

Director Thomas proposed an amendment for \$11,500 for storm gear and equipment.

Public Comment:

Donn Howell, Cambria

The motion failed for a lack of second.

Director Farmer moved to adopt Resolution 08-2023 amending the fiscal year 22/23 budget for personal protection equipment and turnout gear.

Director Scott seconded the motion.

Motion Passed 4-Ayes (Dean, Farmer, Scott, Thomas), 1-Nay (Gray), 0-Absent

The Board of Directors took a break at 2:58 p.m.

The Board of Directors reconvened the meeting at 3:08 p.m.

**A. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS**

**A. Finance Committee's Report**

There was no Board discussion on this item.

**B. Policy Committee's Report**

Director Farmer reported one regular committee member will be absent for two meetings. Mr. Howell can't be on the committee until February 1, 2023.

**C. Resources and Infrastructure Committee's Report**

There was no Board discussion on this item.

**D. Other Liaison Reports and Ad Hoc Committee Reports**

Director Scott stated that next Tuesday is San Simeon CSD meeting.

President Dean announced an R&I meeting on Monday at 2pm via Zoom to discuss the Zero Liquid Discharge proposal.

**7. FUTURE AGENDA ITEM(S)**

President Dean asked for any future agenda items.

Director Thomas suggested a discussion regarding amending policy so the Fire Chief can communicate directly with the public on safety issues.

Vice President Gray suggested discussing how referrals can be handled for future agenda items and to review the process for hiring an auditor and to review the contract with the current auditor.

Director Scott suggested looking at the policy about accessing the reserves and what the threshold might be.

Public Comment:  
Crosby Swartz, Cambria

Director Scott requested a discussion on growth.

**8. ADJOURN TO CLOSED SESSION**

President Dean asked for public comment on agenda item 8.A.

Public Comment: none.

President Dean adjourned the meeting to closed session at 3:23 p.m.

**A. PUBLIC EMPLOYMENT Pursuant to Government Code Section 54957(b)  
Title: General Manager**

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.