



CAMBRIA COMMUNITY SERVICES DISTRICT

MINUTES OF NOVEMBER 13, 2025, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

The Cambria Community Services District Board of Directors held a regular meeting on Thursday, November 13, 2025, at 10:00 a.m. at the Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428.

1. OPENING

1.A Call to Order

President Scott called the meeting to order at 10:00 a.m.

1.B Pledge of Allegiance

President Scott led the Pledge of Allegiance.

1.C Establishment of Quorum

A quorum was established.

Directors present: Debra Scott, Harry Farmer, Tom Gray, Karen Dean, and Michael Thomas.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denise Fritz, Confidential Administrative Assistant Haley Dodson, Utilities Department Manager Jim Green, and Facilities & Resources Manager David Aguirre.

Staff present via Zoom: District Counsel Timothy Carmel and Program Manager Tristan Reaper.

1.D Report from Closed Session

District Counsel stated that the Board held a closed session on October 9, 2025, at the regular board meeting for a conference with its labor negotiator pursuant to Government Code Section 54957.6. The District's negotiator is General Manager Matthew McElhenie, and the employee group is the International Association of Firefighters (IAFF) Local 4635. No action was taken.

1.E President's Report

President Scott stated that she did not have a President's Report and noted that a closed session would be held at lunch.

1.F Agenda Review

President Scott asked if there were any changes to the agenda. There were none.

2. BOARD MEMBER COMMUNICATIONS

Director Farmer announced that a holiday skate park event will be held on Sunday, December 14, from 1:00 to 4:00 p.m. at the Cambria Skatepark.

President Scott shared that on Thanksgiving Day, 1,000 free dinners will be served at the Veterans Hall, hosted by four local churches.

3. PUBLIC COMMENT

Jill Stearns, Arroyo Grande
Christine Heinrichs, Cambria (also submitted written comment for the record)

4. PUBLIC SAFETY

4.A Sheriff's Department Report

There was no Sheriff's Department report.

Public Comment: none.

4.B California Highway Patrol (CHP) Report

Commander Darren Gennuso provided a report on California Highway Patrol (CHP) activities in Cambria.

Public Comment: none.

4.C CCSD Fire Chief's Report

Fire Chief Burkey provided a report for October on recent Fire Department activities in Cambria.

Public Comment: none.

5. CONSENT AGENDA

5.A Consideration to Adopt the October 2025 Expenditure Report

5.B Consideration to Adopt the October 9, 2025 Regular Meeting Minutes

5.C Receive and File the Investment Report for the Quarter Ended September 30, 2025

5.D Consideration of Approval of Consultant Services Agreement for Grading and Landscape Installation at the Cambria CSD Wastewater Treatment Plant and Adoption of Resolution 42-2025 Amending the Fiscal Year 2025-2026 Budget

5.E Consideration of Adoption of Resolution 43-2025 Amending the District Salary Schedule

The Board of Directors held a discussion.

Public Comment:
Laura Swartz, Cambria
Tina Dickason, Cambria

Director Gray moved to approve the Consent Agenda.

Vice President Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

6. REGULAR BUSINESS

6.A Receive Presentation from Badger Meter on the EyeOnWater AMI Customer Portal

Badger Meter Account Manager Sean Sears and Solutions Architect Rob Esperado provided a presentation on the EyeOnWater portal.

Public Comment:
Gill Eastman, Cambria
Gary Willems, Cambria
Janelle Schenider, Cambria

The Board of Directors held a discussion.

6.B Receive, Discuss and File the First Quarter Budget Report for FY 2025-26

General Manager McElhenie introduced the item and provided a summary.

Administrative Department Manager Fritz provided a summary.

Public Comment:
Christine Heinrichs, Cambria (submitted written comment and a comment form, but wasn't present to speak)

Director Thomas moved to file the First Quarter Budget Report for Fiscal Year 2025-26.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays – 0 Absent – 0

The Board of Directors moved to item 6E after 6B.

6.C Discussion and Consideration Regarding Updating the Fiscalini Ranch Preserve Management Plan

This item was discussed after the Closed Session.

General Manager McElhenie introduced the item and provided a summary.

Public Comment:
Kitty Connolly, Cambria
Dianne Anderson, Cambria (submitted two written comments for the record)
Tina Dickason, Cambria
Elizabeth Bettenhausen, Cambria

The Board of Directors held a discussion.

Public Comment:
Christine Heinrichs, Cambria
Laura Swartz, Cambria

Director Thomas moved that the board direct the General Manager to initiate the process to amend the ranch management plan consistent with the process as outlined in the ranch management plan, and specifically to include the respective roles and responsibilities of the CCSD and FFRP for maintenance of the ranch, including the maintenance activities and funding for those activities.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays – 0 Absent – 0

The Board of Directors went to 6F.

6.D Discussion Regarding the 2026 CCSD Regular Board Meeting Schedule and 2026 CCSD Standing Committee Meeting Schedules

This item was discussed after 6E.

General Manager McElhenie introduced the item and provided a summary.

Public Comment:

Tina Dickason, Cambria

Christine Heinrichs, Cambria (submitted written comment and a comment form, but wasn't present to speak)

The Board of Directors held a discussion and agreed with the proposed schedule, stating that this item will be continued to December.

The Board of Directors moved to items 10A and 10B after 6D.

6.E Discussion and Consideration to Fill a Vacant Seat on the Finance Committee

President Scott requested that this item be continued to the December meeting. The Board of Directors agreed.

6.F Discussion and Consideration of Adoption of Resolution 44 -2025 Approving a Fee Agreement for Legal Services for PFAS Claims

General Manager McElhenie introduced the item and provided a summary.

The Board of Directors held a discussion.

Public Comment:

Christine Heinrichs, Cambria (also submitted written comment)

Tina Dickason, Cambria

Director Gray moved to adopt Resolution 44-2025 approving a Fee Agreement for Legal Services for PFAS Claims as amended on November 12, 2025.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays – 0 Absent – 0

7. MANAGER REPORTS

7.A General Manager's Report

General Manager McElhenie provided a summary of the General Manager's Report.

Public Comment:

Tina Dickason, Cambria

Elizabeth Bettenhausen, Cambria

7.B Facilities & Resources Manager's Report

Facilities & Resources Manager Aguirre provided a Facilities & Resources Department Report.

Public Comment:

Tina Dickason, Cambria

Dennis Dudzik, Cambria

7.C Finance Manager's Report

Administrative Department Manager Fritz provided a Finance Manager's Report.

Public Comment: none.

7.D Utilities Report

Utilities Department Manager Green provided a summary of the Utilities Department Report.

Public Comment:

Tina Dickason, Cambria

8. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

8.A Finance Committee's Report

A written report was included in the agenda packet.

8.B Fire Protection Committee's Report

There was no Fire Protection Committee meeting in October.

8.C PROS Committee's Report

There was no PROS Committee meeting in October.

8.D Resources & Infrastructure Committee's Report

Written reports were included in the agenda packet.

8.E Other Liaison Reports & Ad Hoc Committee Reports

Written reports were included in the agenda packet.

Public Comment: none.

9. FUTURE AGENDA ITEM(S)

President Scott asked for any future agenda items. There were none.

Confidential Administrative Assistant Dodson announced the items for the December Board meeting.

Public Comment:

Christine Heinrichs, Cambria

10. ADJOURN TO CLOSED SESSION

10.A CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6

Agency Designated Representative: General Manager, Matthew McElhenie

Employee Group: International Association of Fire Fighters (IAFF), Local 4635

10.B PUBLIC EMPLOYEE PERFORMANCE EVALUATION, pursuant to Government Code Section 54957

Title: District Counsel

District Counsel stated that the Board will now adjourn to a Closed Session for a conference with its labor negotiator pursuant to Government Code Section 54957.6. The District's negotiator is General Manager Matthew McElhenie, and the employee group is the International Association of Firefighters (IAFF) Local 4635. The Board will also hold a performance evaluation for District Counsel pursuant to Government Code Section 54957(b).

Public Comment:

Christine Heinrichs, Cambria (submitted written comment and a comment form, but wasn't present to speak)

President Scott adjourned the meeting to a closed session at 11:56 p.m.

Following the closed session, President Scott reconvened the meeting at 1:26 p.m.

District Counsel stated that the Board just concluded a Closed Session for a conference with its labor negotiator pursuant to Government Code Section 54957.6. The District's negotiator is General Manager Matthew McElhenie, and the employee group is the International Association of Firefighters (IAFF) Local 4635. The Board also had the District Counsel's performance evaluation pursuant to Government Code Section 54957(b). No action was taken.

President Scott adjourned the meeting at 3:03 p.m.

For further details on the CCSD meeting, please visit the District's website.