



INFRASTRUCTURE COMMITTEE

REGULAR MEETING

Wednesday, November 28, 2018 - 10:00 a.m. to 12:00 p.m.
1000 Main Street Cambria, CA 93428

MINUTES

A. CALL TO ORDER

Chairman Bahringer called the meeting to order at 10:00 a.m.

B. ESTABLISH QUORUM

A quorum was established.

Committee members present: Jim Bahringer, Karen Dean, Mike Lyons, Harry Farmer and Donn Howell.

Staff present: District Engineer Bob Gresens and Clerical Assistant Annette Young.

Public present:
Paul Reichardt
Cheryl McDowell
Aaron Wharton

C. CHAIRMAN'S REPORT

There was no Chairman's report.

1. PUBLIC COMMENT

Public Comment: None.

2. CONSENT AGENDA

A. Consideration to Approve the October 30, 2018 Regular Meeting Minutes

Committee member Lyons has an addition to Item 3B – Discussion and Consideration to Identify CIP Priorities. He suggested adding the attached summary sheet to the minutes.

Committee Member Farmer wants feedback from Mr. Gresens and Paul Reichardt on how we should pursue installing the pipe at the bridge.

Mr. Gresens and Mr. Reichardt both think it's an important project.

Committee member Farmer asked if we need to spend \$20,000 or just do repairs.

Mr. Gresens said it should be a high priority because of fire flows. The Pipe fitting vendor suggested making brackets to hang on the outside of bridge. There were discussions with vendors about developing a small contract to check the load of bridge and to look at two options before going further. We may need to trim branches but need a stream bed alteration permit and it could take six months to get the permit.

Committee member Farmer asked where we get the permit?

Mr. Gresens responded Fish & Game.

Chairman Bahringer agrees with Committee member Farmer. He feels it is higher priority and important to do.

Mr. Gresens said it's an important segment of pipe. It's currently undersized for fire flows.

Committee member Farmer asked Paul Reichardt about the project.

Public Comment:

Paul Reichardt: It's an engineering call. The aluminum pipe can only be used for a limited time. When you need the pipe in a fire situation, you will sustain hammer. The Fire department closing and opening hydrants can cause a hammer effect. The pipe is not meant to be a transmission pipe. It's concerning because the pipe is between two pressure zones. If the pipe fails, it would drain reservoirs in pressure zones. He understands Mr. Gresens' concerns about the amount of time it takes to get a Fish & Game permit. He likes the idea of hanging the pipe on the side of the bridge because it protects the pipe. You shouldn't not do it because you don't want to spend the money.

Committee member Lyons wants clarification on the committee postponing the pipe installation. He asked they go back and look at it again.

Mr. Gresens said if there's a concern about spending money now, the \$20,000 for the finance/billing software upgrade on the CIP list could be taken off since it's an administrative cost. We could push other items, so we could do the pipeline.

Committee member Farmer said he has a small correction on page 4. Please change river to creek.

Mr. Gresens responded that the work on the pedestrian bridge needs to be done during the late summer when there's minimal flow in the creek.

Chairman Bahringer moved to approve the minutes with the updated CIP Recommendations and the change from river to creek. He said they can continue the pipe discussion later.

Vice Chair Dean seconded the motion.

The motion was approved 5-Ayes (Bahringer, Dean, Lyons, Farmer, Howell), 0-Nays, 0-Absent

Public Comment:

Paul Reichardt: None of my comments from the last meeting are in the minutes. Everything I said about the pipeline today was said at the last meeting.

3. REGULAR BUSINESS

A. Discussion Regarding Committee Member Nominations.

Chairman Bahringer introduced the item.

Committee member Lyons asked if they were adding to the number of members or replacing members that are leaving?

Chairman Bahringer said we are going to let the new Board revise the committees and how nominations are done. In my opinion, there should be one committee (Finance) with more members and a subcommittee for CIP.

Vice Chair Dean disagrees. She said Finance has more than enough to deal with. She thinks there should be a separate Infrastructure Committee. She thinks the Infrastructure Committee should present the suggestions to the Board and let them look to the Finance Committee for the money. She feels the public is more comfortable with two committees.

Committee member Lyons said the benefit to one committee is less staff time. I think the Board should decide. The committee's work is done for the next six months' budget. Is money being spent as we recommended? Their next item of business will be what they are going to recommend for the second half of 2019 and first half of 2020. There is no need to expand the committee right now.

Chairman Bahringer said that each Board member should recommend one or two people for the committees. The Board probably won't address this at the December meeting, but will in January.

Committee member Lyons has a question about his seat on this committee. He was appointed by Aaron Wharton, who is no longer on Board. Should he resign?

Chairman Bahringer said no.

Committee member Howell said no. He sees separation between committees as a good thing. It's appropriate for this committee to make recommendations to the Board on the subjects of composition of the committees, new membership and meeting schedules. This committee still needs to meet. Currently the Infrastructure committee meets and then passes information to the Finance committee and it's not the best approach. It would be better if Infrastructure recommends to the Board, which could then pass to the Finance Committee. It's not our job to say how a project will be financed. We should provide the Board with a CIP list and let the Board and Finance Committee figure out how to pay for it.

Chairman Bahringer agreed.

Committee member Farmer said with Mr. Gresens retiring, we should be consulting with supervisors of water and wastewater.

Mr. Gresens responded that he's retiring at the end of December but plans to keep working as a consultant for a few months.

Committee member Farmer said we don't know issues from week to week.

Committee member Lyons said that we should codify what our committee should be and present it to the Board in January.

Chairman Bahringer suggests Vice Chair Dean and Committee member Lyons give a committee report at the January Board meeting and come up with a recommendation.

B. Discussion and Consideration Regarding Future Infrastructure Standing Committee Meeting Dates

Chairman Bahringer introduced the item.

Vice Chair Dean suggested the Infrastructure Committee meet one week before the Board meeting and the Finance Committee meet one week after the Board meeting.

Committee member Lyons said if the committee meeting is only two to three days before the Board meeting, we won't have minutes for the Board meeting.

Committee member Farmer agrees with Vice Chair Dean's suggestion about the meeting schedule.

Public Comment:

Cheryl McDowell: Are the meeting schedules in Board packets?

Chairman Bahringer and Vice Chair Dean both answered yes.

The committee agreed to hold a meeting on Tuesday, January 8, 2019, at 10:00 am.

4. FUTURE AGENDA ITEMS

Chairman Bahringer recommends revisiting the allocation of \$100,000 from the transmission main pipe at Santa Rosa Creek pedestrian bridge project on the CIP list. We need to accelerate work on the replacement pipe.

Committee member Lyons would like to add removing \$20,000 for the Finance billing software from the CIP budget, upon Mr. Gresens' recommendation.

Mr. Gresens' has two items to add:

1. Pedestrian bridge pipe and whether it should be moved up in priority.
2. In the past he has heard about summary minutes with a recording as backup. I would like to discuss a possibility of doing minutes this way.

Chairman Bahringer said it was a good idea for future discussion.

Vice Chair Dean said public comment is recorded in the minutes. When these committees were formed, the public said they wanted their comments in the minutes. They discussed that it didn't need to be word for word. She recorded meetings and gave the public comment to Haley Dodson and she added the summary in the minutes. She said she'll record meetings again, if needed. She said she checked with counsel when she recorded the

meetings in the past, and they said it was okay as long as the recordings were made available to the public and were a public record.

Committee member Lyons wants feedback on what his and Karen's presentation to the Board in January should contain.

Public Comment:

Cheryl McDowell: Is there a screen update on influent screen? Can it be on agenda for update?

Vice Chair Dean said she wants an influent screen update and a PG&E analysis.

Public Comment:

Cheryl McDowell: Add inventories to next agenda.

Committee member Lyons asked if Mr. Gresens can attend the January 8, 2019 meeting?

Mr. Gresens responded yes.

Committee member Farmers asked Mr. Gresens about PG&E process meetings, which are moving forward. The committee isn't informed about these meetings. The committee is in the dark about the project and partnership with PG&E. How do we find out where and when the meetings are so committee members can attend?

Mr. Gresens responded that the meetings have been seminar-type meetings with speakers. There has been no discussion regarding the CCSD project.

Committee member Farmer asked how do we find out how things are moving forward with PG&E? We have to come up with money – approximately \$700,000. We need more information.

Mr. Gresens said he'll be discussing this during the Proposition 1 grant presentation at tomorrow's Finance Committee meeting. He said he's also in the dark with PG&E – there have been no meetings lately. He said PG&E is still compiling things for a working discussion in the summer. We don't have details to report.

Chairman Bahringer asked when Mr. Gresens gets a date, to let the committee know.

Mr. Gresens' responded that the meeting will be a staff level meeting, but the committee is welcome to come. He said it's not going to be a board meeting level discussion. He said he just wants them to be aware of the kind of meeting it will be.

5. ADJOURN

Chairman Bahringer adjourned the meeting at 11:02 p.m.