



CAMBRIA COMMUNITY SERVICES DISTRICT

MEETING	TIME & DATE	LOCATION
PROS Committee	2:00 PM Thursday, November 20, 2025	Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428

## AGENDA

### **Regular PROS Committee Meeting**

**November 20, 2025 at 2:00 PM**

**In person at:**

**Cambria Veterans' Memorial Hall  
1000 Main Street, Cambria, CA 93428**

**AND via Zoom at:**

**Please click the link to join the webinar: [HERE](#)**

**Webinar ID: 832 7678 2928**

**Passcode: 738283**

Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the CCSD Administration Office, available for public inspection during District business hours. The agenda and agenda packets are also available on the CCSD website at <https://www.cambriacsd.org/>. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda or other documents in the agenda packet provided in an alternative format, contact the Confidential Administrative Assistant at 805-927-6223 at least 48 hours before the meeting to ensure that reasonable arrangements can be made. The Confidential Administrative Assistant will answer any questions regarding the agenda.

### **1. OPENING**

**1.A Call to Order**

**1.B Establishment of Quorum**

**1.C Chair Report**

**1.D Agenda Review**

**1.E Ad Hoc Subcommittee Report(s)**

**1.F Committee Member Communications**

**Any Committee Member may make an announcement, report briefly on his or her activities, or ask a question for clarification.**

### **2. PUBLIC COMMENT NOT ON THE AGENDA**

Members of the public may now address the Committee on any item of interest within the jurisdiction of the Committee but not on its agenda today. Future agenda items can be suggested at this time. In compliance with the Brown Act, the Committee cannot discuss or act on items not on

the agenda. Each speaker has up to three minutes.

**3. REPORTS & PROJECT UPDATES**

**3.A Facilities & Resources Manager’s Report, David Aguirre**

**3.B Friends of the Fiscalini Ranch Preserve Report, FFRP Executive Director Kitty Connolly**

**3.C Skatepark Project Update Report, Juli Amodei**

**4. REPORTS FROM AFFILIATED COMMUNITY GROUPS**

- Friends of the [Cambria Dog Park](#), Shelly Becker
- [Forest Committee](#), Laura Swartz
- [Greenspace the Cambria Land Trust](#), Executive Director Karin Argano
- Lampton Cliffs Adopt-a-Park Iceplant Removal Project, Suzanne Fiedler
- Reports from other Affiliated Community Groups

**5. CONSENT AGENDA**

**5.A Consideration to Approve the August 21, 2025 Regular Meeting Minutes**

**6. REGULAR BUSINESS**

**6.A Community Park Phase 3 Planning Update**

**7. FUTURE AGENDA ITEMS**

**8. ADJOURN**



## CAMBRIA COMMUNITY SERVICES DISTRICT

### MINUTES OF AUGUST 21, 2025, REGULAR PARKS, RECREATION & OPEN SPACE (PROS) COMMITTEE MEETING OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

A regular meeting of the Parks, Recreation & Open Space (PROS) Committee of the Cambria Community Services District was held at the Cambria Veterans' Memorial Hall, located at 1000 Main Street, Cambria, CA 93428, on Thursday, August 21, 2025, at 2:00 PM

#### 1. OPENING

##### 1.A Call to Order

Chairperson Thomas called the meeting to order at 2:00 p.m.

##### 1.B Establishment of Quorum

A quorum was established at 2:01.

Committee members present: Michael Thomas, Shannon Sutherland, Mark Glanzman, Gary Stephenson, and Matthew Jaffe.

Staff was represented by General Manager Matthew McElhenie, Utilities Manager Jim Green, Eric Johnson, and Rachelle Benjamin, all on Zoom.

##### 1.C Chair Report – 2:02

Chairperson Thomas reported the following:

Committee Member Jeff Wilson resigned because of concerns about a lack of focus on open space issues. His resignation creates an open seat.

At its August 14, the CCSD Board approved a final budget for Fiscal Year 2025-26.

An ad hoc committee was established to recommend a clear scope of maintenance responsibilities for Fiscalini Ranch Preserve.

Chairperson Thomas explained his reasons for withdrawing his name from consideration for CCSD Board president.

##### 1.D Agenda Review – 2:05

##### 1.E Ad Hoc Subcommittee Report(s) – 2:05

##### 1.F Committee Member Communications

**Any Committee Member may make an announcement, report briefly on his or her activities, or ask a question for clarification – 2:06**

Vice Chairperson Sutherland and Secretary Jaffe both commented on the need for clarifying the PROS Committee's role as it relates to open space during a future meeting.

#### 2. REPORTS FROM AFFILIATED COMMUNITY GROUPS – 2:09

- Laura Swartz of the Cambria Forest Committee reported that the Cal VTP (Vegetation Treatment Program) went before the California Coastal Commission on August 13, 2025. The program covers 88,000 acres between Morro Bay and the Monterey County line. The Commission added nine special conditions before passing the impending permit. She added that California chaparral is not to be touched
- Shelly Becker of Friends of the Cambria Dog Park reported that the group will participate in the Pinedorado Parade and expressed thanks for being restocked with water and wood chips.

### 3. PUBLIC COMMENT NOT ON THE AGENDA – 2:12

- Chairperson Thomas addressed questions and concerns from community resident Anita Miller about funding cuts to maintenance at Fiscalini Ranch Preserve.
- Laura Swartz of the Cambria Forest Committee added the quote, “I’ve never seen a forest logged into health” to the record
- Three written comments also addressed ranch maintenance funding.

### 4. REPORTS & PROJECT UPDATES -- 2:19

#### 4.A Facilities & Resources Manager’s Report, David Aguirre

No report presented until 2:29 when General Manager Matthew McElhenie appeared via Zoom. He mentioned that Manager Aguirre had been working on getting quotes on infrastructure repairs to the Veterans Hall.

#### 4.B Friends of the Fiscalini Ranch Preserve Report, FFRP Executive Director Kitty Connolly

- Executive Director Connolly mentioned an article she had written that’s posted at cambriaca.org and on the FFRP website.
- She mentioned that fire safety at the ranch is addressed every year according to terms of the management plan. She described it as the most managed forest in Cambria for fire safety.
- Volunteer weeders are out every week almost year-round during workdays. FFRP board meetings have been moved to the third Tuesday of the month at 3:00.
- The organization will participate in the Pinedorado parade.

#### 4.C Skatepark Project Update Report, Juli Amodei

- Amodei described the “exciting news” that the organization met the CCSD goal to raise \$329,000 within six months and actually raised the funds in four months.
- Hope to get a discussion of moving the project into the RFP stage onto the September 11 board agenda.
- Amodei wanted to thank everyone who has supported the project over the years.
- She also mentioned an upcoming event at the Nipomo Skate Park and that the organization will participate at the Pinedorado parade.
- Committee Member Stephenson praised Amodei and the efforts of Skatepark advocates.

### 5. CONSENT AGENDA – 2:30

#### 5.A Consideration to Approve the June 18, 2025 Regular Meeting Minutes

Vice Chair Sutherland moved to approve the minutes.

Committee Member Stephenson seconded the motion.

The motion was approved: 4-Ayes; 0-Nays; 0-Abstain; 0-Absent

## **6. REGULAR BUSINESS – 2:31**

### **6.A Discussion Regarding Installation of Signage on District-Owned Property to Help Increase Driver Awareness of Deer and Other Wildlife, and Consideration of Forming an Ad Hoc Committee to Bring Recommendations**

- General Manager McElhenie introduced the topic for a discussion that focused on establishing an ad hoc committee to work on how best to identify district-owned properties where signs warning of deer and wildlife crossings could be placed. Among the questions he raised were the size of the signs, maintenance, and how to avoid any obstructions of traffic views.
- Vice Chairperson Sutherland raised a question about installing signage on Highway 1. General Manager McElhenie said that Caltrans wouldn't allow the District to put signs along the highway.
- Community member Christine Siebuhr offered some background and said signs she previously posted had been taken down.
- She mentioned that there's a \$400,000 grant for a study that could begin early in 2026.
- Siebuhr hopes to raise awareness that would protect wildlife and increase the public's understanding of the risk of collisions.
- Secretary Jaffe and Committee Member Glanzman volunteered to serve on the ad hoc committee and work with the District and Siebuhr to identify appropriate parcels.

### **6.B Community Park Phase 3 Planning Update – 2:45**

- Chairperson Thomas asked General Manager McElhenie to identify what steps can be taken that don't require additional permitting from the County.
- General Manager McElhenie said the proposed park features were consistent with the existing CDP and didn't need to be amended. No new environmental impacts and it substantially conforms.
- He said the county did identify the need for visual impact assessments to determine visibility issues from Highway 1 and trails, and requirements for natural materials, earth tones, and screening.
- Costs for visual assessments can widely vary.
- General Manager McElhenie said he would bring these issues to the Board for further direction on next steps.
- Vice Chairperson Sutherland emphasized the original plan to try to establish the park's components on an individual basis rather than doing the project in its entirety all at once. She added that both the disc golf course and the picnic area are already funded or partially funded. "Nothing we're talking about is very expensive" and she asked what we can do to move these two project elements forward.
- General Manager McElhenie encouraged PROS Committee members to speak at the upcoming board meeting on September 11.

### **6.C Discuss Ideas Regarding the Effectiveness of the Agenda and the Reports – 3:02**

- The discussion focused on the efficacy of hearing reports from an assortment of community and governmental agencies and how some groups are consistent in presenting their reports.
- Vice Chairperson Sutherland gave some backstory on how the inclusion of the reports began as a way for local 501(c)(3) organizations to have more community visibility by reporting in a more public setting.
- Committee Member Stephenson asked whether the purpose was to give the groups more of a public voice or as a way to report to the PROS Committee.

- Laura Swartz expressed thanks for the opportunity to relay important information and have a place to say something publicly.
- Kitty Connolly sees the community reports as an opportunity to report to PROS, not necessarily the general public. It serves as an effective sounding board.
- Secretary Jaffe described the community reports as “incredibly important.” He said anything that fosters a sense of community among supporters of recreation and open space is beneficial.

**7. FUTURE AGENDA ITEMS – 3:18**

Chairperson Thomas asked for any future agenda items.

**8. ADJOURN**

Chairperson Thomas adjourned the meeting at 3:19 p.m.

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