

LIAISON REPORT TO CCSD BOARD OF DIRECTORS ON THE SAN SIMEON COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING ON NOVEMBER 2, 2023

The regular meeting was held in the Cambria Coast Unified Board Room. Acting chair Tiwana called the meeting to order at 6:02 pm. Directors Tiwana, Diamond, and Lee were present, Director Donahue was absent. Interim General Manager Faverty was also in attendance.

C. PUBLIC COMMENT:

A member of the public mentioned a data breach which had occurred last month. He stated that the GM had reported that it was nothing to be concerned about at the last meeting. The public member stated that he thought that it should be addressed further. The sound during the meeting was at times garbled so I did not catch the name of the public member. The Board didn't respond to his statement.

D. PRESENTATIONS AND REPORTS:

Several issues came to light during the staff reports. These included:

1. The GM reported that the District's computer hardware and software was largely outdated so that the District plans on applying for a county grant to help with financing upgrades.
2. A new website is being built. (I noticed that there has been updates to the old website currently.)
3. All water meters are being read manually.
4. Dudek has rejoined the District to address the relocations for the wastewater plant.
5. A majority of the District's equipment is in need of "rebuilding". FRM has been refurbishing and rebuilding the equipment which has not been maintained as needed. They will be monitoring the equipment on a monthly basis and rebuilding as needed.

E. CONSENT AGENDA ITEMS

The October 19, 2023 minutes and the October Disbursements Journal were approved as written.

F. BUSINESS ACTION ITEMS:

1. RGS to provide an update regarding opening an Interest Bearing Bank Account

RGS was hired to oversee the budget process and accounts payable and receivable to manage the financial issues for the District. They gave a presentation related to the District utilizing an interest bearing bank account so that they might realize a higher rate of interest on reserves. The presentation included 3 different options: LAIF, CAMP, and CLASS. The Board voted to utilize CLASS because this organization is used by "hundreds" of other special districts and the Board thought it wise to use an organization that is familiar with the laws related to special districts. The vote was unanimous.

2. Approve discretionary spending by the Interim General Manager up to \$10,000.00 with follow-up report to the Board for any expense above \$5000.00.

The Board approved this agenda item to streamline the activities in purchasing for the Interim General Manager Faverty. The motion was passed unanimously.

3. Revisit Project List from Spring 2023 and identify 2-3 for initial focus.

There was minimal discussion about this list (see attached). It was decided that the Interim General Manager will bring the list back before the Board after identifying priorities. The process by which the list was originally created was somewhat haphazard and there was some discussion about whether “the list should be eliminated due to its having no value.” The list will be on the next regular meeting agenda.

G. CLOSED SESSION

There was no public comment on Closed Session agenda items. The Board went into Closed Session at 6:45 pm and returned from Closed Session at 8:01pm.

- 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code 54956.9: Five (5) Potential Cases**

H. Report Upon Conclusion of Closed Session

The Closed Session reopened at 8:01 pm and Board counsel reported that the Board gave direction to the staff in relation to the five potential cases.

I. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS--NONE

The meeting was adjourned at 8:02 pm.

Submitted by Debra Scott, CCSD Director