

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, August 19, 2021 - 2:00 PM

1. OPENING

A. Call to Order

President Steidel called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance

President Steidel led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present via Zoom: Cindy Steidel, Donn Howell, Harry Farmer, Karen Dean and Tom Gray.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Finance Manager Pamela Duffield, Fire Chief William Hollingsworth, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo and Board Secretary Ossana Terterian.

D. President's Report

President Steidel discussed the mandates that are being issued for vaccinations in the community, stating that CCHD is not under State mandate.

E. Agenda Review: Additions/Deletions

President Steidel asked for any additions or deletions. There were none.

2. BOARD MEMBER COMMUNICATIONS

Director Farmer thanked the Board Secretary for help with his computer login issues. Director Gray talked about potable reuse and vaccinations.

3. PUBLIC SAFETY

A. Sheriff's Department Report

Sergeant MacDonald was unavailable to provide the Sheriff's Department Report.

B. CCSD Fire Chief's Report

Chief Hollingsworth provided a report on recent activities in Cambria.

4. PUBLIC COMMENT

Public Comment:

Mike Lyons, Cambria

Michael Calderwood, Cambria

Elizabeth Bettenhausen, Cambria

Ted Key, Cambria

Lori Slater, Cambria (submitted a written comment)

Tina Dickason, Cambria

5. CONSENT AGENDA

- A.** Consideration to Adopt the July 2021 Expenditure Report
- B.** Consideration to Adopt the July 8, 2021 and July 15, 2021 Regular Meeting Minutes, and the July 30, 2021 and August 3, 2021 Special Meeting Minutes
- C.** Consideration to Adopt Resolution 29-2021 Regarding the Local State of Emergency Declaration
- D.** Consideration of Adoption of Resolution 32-2021 Updating the Assignment of Banking Powers for Cambria Community Services District
- E.** Consideration of Adoption of Resolution 33-2021 Declaring a Vehicle & Equipment Surplus and Authorizing Sale by the General Manager
- F.** Consideration to Approve Director Dean's Attendance at the California Special District Association's (CSDA) Special District Leadership Academy in September

Public Comment:

Amanda Rice, Cambria (also provided a written comment)

Tina Dickason, Cambria

Director Gray moved to approve the consent agenda items 5A through 5F.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

6. HEARINGS AND APPEALS

- A.** Public Hearing to Discuss and Consider Adoption of Resolution 30-2021 Approving the Final CCSD Budget for Fiscal Year 2021/2022 and Reserve for Encumbrances Fiscal Year 2020/2021

General Manager Weigold introduced the item and provided a summary. He then turned it over to the Finance Manager Pamela Duffield for further explanation.

President Steidel opened the public hearing.

Public Comment:
Elizabeth Bettenhausen, Cambria

President Steidel closed the public hearing.

Vice President Howell moved to adopt Resolution 30-2021 Approving the Final CCSD Budget for Fiscal Year 2021/2022 and Reserve for Encumbrances Fiscal Year 2020/2021

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

7. REGULAR BUSINESS

A. Discussion and Consideration to Adopt the District Strategic Plan Update

General Manager Weigold introduced the item and provided a summary.

Public Comment:
Ted Key, Cambria

President Steidel made a couple of suggestions to the overall Strategic Plan information. Specifically the objectives within the goal areas.

A. On Page 155, item D under “Develop and Implement a Long-Term Infrastructure and Resources Plan” –she recommended that Objective #3 – under “What” to add “Action and timing dependent upon implementation of applicable elements of the Tyler System.”

B. Other suggestions, on page 156, under “Achieve Community Preparedness for Wildfires and Other Emergencies” and address items #2, #3 and #4. For item #2, pull for clarification and restatement for CCSD specific actions and tasks and bring back to Board for consideration at the September 16 Board Meeting. For item #3, and under the “Who” category, change the who to someone from CCSD, since this is the CCSD Strategic Plan and would benefit from having an ad hoc committee created for it. Tom Gray and Karen Dean were recommended for it, since as private citizens, they have spent a lot of time interfacing with and supporting the actions of the Fire Safe Focus Group. For item #4, revise “Who” to Chief Hollingsworth working with Dave Pierson and District Counsel.

President Steidel moved to adopt the District Strategic Plan Update with the above revisions.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

B. Discussion and Consideration of Introduction of an Ordinance Amending Subsections D4, E3, and H of Section 8.04.080 of the Cambria Community Services District Municipal Code Relating to Water and Sewer Service Procedures

General Manager Weigold introduced the item and provided a summary.

Public Comment:

Amanda Rice, Cambria

Ted Key, Cambria

Elizabeth Bettenhausen, Cambria

Christine Heinrichs, Cambria (also submitted a written comment)

Vice President Howell moved to introduce an Ordinance Amending Subsections D4, E3, and H of Section 8.04.080 of the Cambria Community Services District Municipal Code Relating to Water and Sewer Service Procedures and waive further reading.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

C. Discussion and Consideration of Resolution 34-2021 Temporarily Suspending Single Family Residential and Commercial Active Intent to Serve Letters

General Manager Weigold introduced the item and provided a summary.

Public Comment:

Amanda Rice, Cambria

Elizabeth Bettenhausen, Cambria

Christine Heinrichs, Cambria (also submitted a written comment)

Tina Dickason, Cambria

Director Gray moved to adopt the Resolution 34-2021 Temporarily Suspending Single Family Residential and Commercial Active Intent to Serve Letters with the addition of the words “by the CCSD Board of Directors.” After the word “accepted” in Section 3 of the Resolution.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

President Steidel suggested a break from 3:44 p.m. to 3:50 p.m.

D. Discussion and Consideration of an Agreement for Consultant Services with Stillwater Sciences for Instream Flow Study and Adoption of Resolution 31-2021 Amending the Fiscal Year 2021/22 Budget

General Manager Weigold introduced the item and provided a summary. He turned it over to Mr. Dienzo for further explanation and presentation.

Public Comment:

Amanda Rice, Cambria

Ted Key, Cambria

Christine Heinrichs, Cambria

Tina Dickason, Cambria

Director Gray moved to adopt the Agreement for Consultant Services with Stillwater Sciences for Instream Flow Study and Adoption of Resolution 31-2021 Amending the Fiscal Year 2021/22 Budget

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

E. Discussion and Consideration of Approval of a Consultant Services Agreement with Bartle Wells Associates for Water & Sewer Financial Plan and Rate Updates

General Manager Weigold introduced the item and provided a summary.

Public Comment:

Amanda Rice, Cambria

Ted Key, Cambria

Elizabeth Bettenhausen, Cambria

Tina Dickason, Cambria

Evan Portillo, Cambria (submitted a written comment)

Donald Archer, Cambria (submitted a written comment)

Vice President Howell moved at 4:57 p.m. to extend the meeting to 5:30 p.m. - all agreed.

Director Gray moved to direct staff to negotiate a new proposal with Bartle Wells Associates with the deliverables of Tasks A and B and with an additional deliverable specifically evaluating financing for the SST project.

Vice President Howell seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

Vice President Howell moved to rescind the original motion.

Director Dean seconded the motion.

Motion Passed Ayes – 4 (Steidel, Howell, Farmer, Dean) Nays– 1 (Gray) Absent – 0

Director Gray moved to direct staff to renegotiate a new proposal with Bartle Wells with the deliverables of Tasks A and B, with an additional specific deliverable to evaluate financing for the SST project, and indicate that Tasks C and D are optional components of the proposal.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Farmer, Dean, Gray) Nays– 0 Absent – 0

8. MANAGER REPORTS

A. Public Comment: The President will be asking for Public Comment before the reports

Public Comment:

Tina Dickason, Cambria (also submitted a written report)

Elizabeth Bettenhausen, Cambria

Christine Heinrichs, Cambria

At 5:27p.m. Director Gray motioned to extend the meeting to 6:00 p.m. All agreed.

B. General Manager's Report

General Manager Weigold provided a summary of the General Manager's report.

C. Finance Manager's Report

Finance Manager Duffield provided a summary of the Finance Manager's report.

D. Utilities Report

District Engineer Dienzo provided a summary of the Utilities report.

Director Dean moved at 5:55 p.m. to extend the meeting to 6:15 p.m. – all agreed.

9. FUTURE AGENDA ITEM(S)

President Steidel stated that the proposal will be coming back from Bartle Wells. Director Farmer wanted an update from biologist at the 2nd meeting in September. Zoom meetings will be discussed at the 2nd meeting in September.

10. ADJOURN

President Steidel adjourned the meeting at 6:08 p.m.

For further detail on the CCSD meeting, please visit the District's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the District's meeting webpage.