

**CAMBRIA COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
Thursday, August 20, 2020 2:00 PM

**1. OPENING**

**A. Call to Order**

President Farmer called the meeting to order at 2:03 p.m.

**B. Pledge of Allegiance**

President Farmer led the Pledge of Allegiance.

**C. Establishment of Quorum**

A quorum was established.

Directors present via Zoom: Harry Farmer, Cindy Steidel, Amanda Rice, David Pierson and Donn Howell.

Staff present via Zoom: General Manager John F. Weigold, IV, District Counsel Timothy Carmel, Fire Chief William Hollingsworth, Finance Manager Pamela Duffield, Facilities & Resources Supervisor Carlos Mendoza, Utilities Department Manager/District Engineer Ray Dienzo and Deputy District Clerk Haley Dodson.

**D. Report from Closed Session**

District Counsel reported the status of the CDM Smith litigation but there was no action to report.

**E. Agenda Review: Additions/Deletions**

President Farmer asked for any additions or deletions. There were none.

Director Rice reminded everyone to complete their census form and about the siren test. She also asked to adjourn the meeting in honor and celebration of passage of the 19<sup>th</sup> amendment.

**2. PUBLIC SAFETY**

**A. Sheriff Department's Report**

Commander Nelson provided a summary on the Sheriff Department's Report.

**B. CCSD Fire Chief's Report**

Chief Hollingsworth provided a summary on recent activities in Cambria.

**3. PUBLIC COMMENT**

Public Comment:

Lauren Younger, Cambria (the Deputy District Clerk read the written comment into the record)  
Elizabeth Bettenhausen, Cambria

**4. CONSENT AGENDA**

- A.** Consideration to Adopt the July 2020 Expenditure Report
- B.** Consideration to Adopt the July 16, 2020 Regular Meeting Minutes and June 25, 2020 and July 20, 2020 Special Meeting Minutes
- C.** Consideration of Adoption of Resolution 41-2020 Amending the List of Designated Positions Subject to the District's Conflict of Interest Code

President Farmer asked Mrs. Dodson to screenshare the suggested revisions to the June 25, 2020 meeting minutes.

Director Rice pulled item 4B from the consent agenda.

Director Rice moved approval of consent agenda items 4A and 4C.

Director Howell seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Rice, Pierson, Farmer) Nays– 0 Absent – 0

Director Rice discussed her concerns about the 6/25 meeting minutes. She believes that the Board didn't switch the item ordering. There was a board majority for staff to continue forward on the process. She discussed the 6/25 public comments and wondered where those records are stored.

District Counsel stated that Bylaw section 4.4 provides that written comments delivered to the Board at the meeting that were not contained in the Board Agenda Packet for review by the Board prior to the meeting shall be maintained as a separate public record.

President Farmer asked how the public or Board would access the written comments.

District Counsel stated they could contact the Deputy District Clerk.

President Farmer would like a blurb added to the minutes about contacting the Deputy District Clerk for written comments, so everyone is aware of their ability to do that.

Director Rice had a correction to the July 20, 2020 meeting minutes. Director Pierson submitted a written report to the Deputy District Clerk, but it's not included in the minutes.

Vice President Steidel suggested they post written reports and comments to the website.

Mrs. Dodson stated Director Pierson's written report is posted to the website on the date of the meeting and could post written comments to the website after the meetings.

Director Rice stated the Resources and Infrastructure Report mentions an evaluation plan, but it should be evacuation plan. She requested that future agenda items not be dropped that have been approved by a majority of the Board.

Director Howell discussed his concerns about the 6/25 meeting minutes. The proposed and current wording is misleading. He would like it to read "The Board of Directors received a report from staff."

Public Comment:

Christine Heinrichs, Cambria (submitted a written comment for the record)

Elizabeth Bettenhausen, Cambria (submitted a written comment for the record)

Vice President Steidel moved to approve consent agenda 4B with the suggested revisions.

Director Howell seconded the motion.

Motion Passed Ayes – 4 (Steidel, Howell, Pierson, Farmer) Nays– 1 (Rice) Absent – 0

## **5. HEARINGS AND APPEALS**

- A.** Public Hearing to Discuss and Consider Adoption of Resolution 42-2020 Approving the Final CCSD Budget for Fiscal Year 2020/2021 and Reserve for Encumbrances Fiscal Year 2019/2020

Mr. Weigold introduced the item and turned it over to Ms. Duffield who provided a summary.

Director Rice would like a vehicle replacement policy.

Public Comment:

Elizabeth Bettenhausen, Cambria

Director Pierson moved to adopt Resolution 42-2020 approving the final CCSD budget for Fiscal Year 2020/2021 and Reserve for Encumbrances for Fiscal Year 2019/2020.

Vice President Steidel seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Rice, Pierson, Farmer) Nays– 0 Absent – 0

## **6. REGULAR BUSINESS**

- A.** Discussion and Consideration of Adoption of Resolution 43-2020 Declaring a Continued Local Emergency in the Cambria Community Services District Due to the Coronavirus Pandemic

Mr. Weigold introduced the item and provided a summary.

Vice President Steidel moved to approve Resolution 43-2020 declaring a continued local emergency in the Cambria Community Services District due to the Coronavirus pandemic.

Director Rice seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Rice, Pierson, Farmer) Nays– 0 Absent – 0

- B.** Discussion and Consideration of Adoption of Resolution 44-2020 Amending Fiscal Year 2020/2021 Budget

Mr. Weigold introduced the item and turned it over to Chief Hollingsworth who provided a summary.

Director Rice moved to approve Resolution 44-2020 amending the Fiscal Year 2020/2021 budget.

Director Pierson seconded the motion.

Motion Passed Unanimously Ayes – 5 (Steidel, Howell, Rice, Pierson, Farmer) Nays– 0 Absent – 0

## **7. MANAGER REPORTS**

### **A. General Manager Report**

Mr. Weigold provided a summary of the General Manager's Report and turned it over to Carlos Mendoza who provided a brief summary on the homeless situation.

Public Comment:

Tina Dickason, Cambria

Elizabeth Bettenhausen, Cambria

### **B. Finance Manager Report**

Ms. Duffield provided a summary of the Finance Manager's Report.

Director Rice left the meeting at 4:10 p.m.

### **C. Utilities Report**

Mr. Dienzo provided a summary of the Utilities Report.

Public Comment:

Christine Heinrichs, Cambria (submitted a written comment for the record)

Tina Dickason, Cambria

Paul Nugent, Cambria

## **8. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS**

### **A. President's Report**

President Farmer stated the President Report is posted on the CCSD's website.

### **B. Finance Committee's Report**

Vice President Steidel stated the Finance Committee reviewed the budget and they will meet next week to discuss the Budget Policy and overhead allocation.

### **C. Policy Committee's Report**

Director Howell stated the Policy Committee is working on policies regarding people who are experiencing homelessness, email management and records retention, correspondence addressed to the Board of Directors and Purchasing Policy. They are

also working on their mission statement and will be discussing the agenda workflow process.

Director Pierson moved to extend the meeting to 5:15 p.m.

Director Howell seconded the motion.

Motion Passed Ayes – 4 (Steidel, Howell, Pierson, Farmer) Nays– 0 Absent – 1 (Rice)

**D. Resources & Infrastructure Committee's Report**

Director Pierson stated there wasn't a Resources & Infrastructure Committee meeting this month.

**E. Other Liaison Reports and Ad Hoc Committee Reports**

Director Pierson stated they won't hold a Wildfire Preparedness day this year due to COVID-19. N-95 masks should be worn in the smoke. He provided an update on the NCAC meeting and they recommended the CDP to the County.

President Farmer reported on the recent FFRP meeting. They discussed James Allen's report, bicycle bells and health of the forest. He also reported on the Forest Committee meeting. They discussed James Allen's report, health of the forest, hiring a forest manager, forest ecologist and work done on the ranch in 2015.

**9. FUTURE AGENDA ITEM(S)**

President Farmer asked for any future agenda items.

Director Howell would like the procedure for filling Board of Director vacancies brought forward to the Board.

**10. ADJOURN**

President Farmer adjourned the meeting in honor and celebration of passage of the 19<sup>th</sup> amendment at 5:15 p.m.

For further detail on the CCSD meeting, please visit the district's website to review the meeting recording or visit SLO-Span's website: <https://slo-span.org/static/meetings-CCSD.php>. CCSD written comments can be reviewed on the district's meeting webpage.