

CAMBRIA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
Thursday, June 28, 2018 2:00 PM

1. OPENING

A. Call to Order

President Rice called the meeting to order at 2:04 p.m.

B. Pledge of Allegiance

President Rice led the Pledge of Allegiance.

C. Establishment of Quorum

A quorum was established.

Directors present: Amanda Rice, Harry Farmer, Aaron Wharton and David Pierson.

Director absent: Jim Bahringer

Staff present: General Manager Jerry Gruber, District Counsel Timothy Carmel, Administrative Services Officer/District Clerk Monique Madrid, District Engineer Bob Gresens and Finance Manager Rudy Hernandez.

D. Agenda Review: Additions/Deletions

President Rice asked for any additions or deletions to the agenda. There were no additions or deletions.

2. PUBLIC SAFETY (Estimated time 5 Minutes per item)

A. Sheriff's Department Report

Commander Voge provided a summary review of the report and recent activities in Cambria.

B. CCSD Fire Chief's Report

Captain Gibson provided a summary review of the report and recent activities in Cambria.

3. PUBLIC COMMENT (Estimated time 30 minutes. At President's discretion additional comments may be heard at the end of the meeting.)

Public Comment:

Debbie Soto

Laurel Stewart

Kathleen Gearhardt - her written comment was read into the record.

Donald Archer

Joy Fitzhugh - her written comment was read into the record.

4. CONSENT AGENDA (Estimated time: 15 Minutes)

- A. CONSIDERATION TO ADOPT THE MAY 2018 EXPENDITURE REPORT
- B. CONSIDERATION TO ADOPT THE MAY 15, 2018 SPECIAL MEETING MINUTES AND MAY 24, 2018 REGULAR MEETING MINUTES
- C. CONSIDERATION OF ADOPTION OF RESOLUTION 15-2018 ESTABLISHING FISCAL YEAR 2018/2019 APPROPRIATIONS LIMIT
- D. CONSIDERATION OF ACTION ON APPROVED CAL OES HAZARD MITIGATION GRANT PROGRAM NOTICES OF INTEREST
- E. CONSIDERATION OF ADOPTION OF RESOLUTION 18-2018 APPROVING AN EMPLOYMENT AGREEMENT WITH WILLIAM S. HOLLINGSWORTH
- F. CONSIDERATION OF RESOLUTION 16-2018 REQUESTING CONSOLIDATION OF THE CCSD 2018 BIENNIAL ELECTION WITH THE NOVEMBER 6, 2018 CONSOLIDATED GENERAL ELECTION
- G. CONSIDERATION OF ADOPTION OF RESOLUTION 19-2018 UPDATING THE ASSIGNMENT OF BANKING POWERS FOR CAMBRIA COMMUNITY SERVICES DISTRICT
- H. CONSIDERATION OF APPROVAL OF PG&E PROPOSAL TO INITIATE THE PRELIMINARY ASSESSMENT OF A DESIGN-BUILD ENERGY PROJECT AT THE WASTEWATER TREATMENT FACILITY THROUGH THE SUSTAINABLE SOLUTIONS TURNKEY (SST) PROGRAM
- I. CONSIDERATION TO EXTEND THE AGREEMENT FOR CONSULTANT SERVICES WITH BALANCE PUBLIC RELATIONS FOR AN ADDITIONAL SIX MONTHS

President Rice asked for any items to be pulled.

Director Farmer pulled items 4A, 4H and 4I.

President Rice moved to approve 4B,4C,4D,4E,4F and 4G on the consent agenda.

Director Wharton seconded the motion.

Roll Call Vote:

President Rice- Aye

Director Wharton- Aye

Director Pierson- Aye

Director Farmer- Aye

Vice President Bahringer - Absent

Motion Passed: 4-Ayes (Rice, Wharton, Pierson, Farmer), 0-Nays,1-Absent (Bahringer)

Item 4I was heard individually and discussion was held.

President Rice felt it was good to invest for another six months.

Director Pierson asked for deliverables and resolution on I-Bank, resolution of the water rights matter and other matters which can help measure if Balance Public Relations is helping or not. He suggested 3-4 months to evaluate progress, if not cut the tie and figure out something else. If Mr. Florez is only opening doors, maybe it could be for less.

Director Farmer agreed.

Director Wharton suggested we limit the leeway and not allow money to be used for intangibles that don't bring fruit.

Director Pierson moved to continue the current contract for one additional month and for the General Manager and Mr. Florez to hammer out the deliverables in the contract and bring it back to the full Board and approve item 4I on the consent agenda.

Director Farmer seconded the motion.

Roll Call Vote:

Director Pierson- Aye

Director Farmer- Aye

Director Wharton- Aye

President Rice- Aye

Vice President Bahringer - Absent

Motion Passed: 4-Ayes (Pierson, Farmer, Wharton, Rice), 0-Nays, 1-Absent (Bahringer)

Item 4A and 4H were heard together.

The General Manager introduced each item individually, provided a brief summary and Board discussion followed each item.

Public Comment:

Christine Heinrichs

Donn Howell

It was stated that item 4H will not cost the District anything at this point.

Director Pierson moved to approve 4A and 4H from consent agenda.

Director Farmer seconded the motion.

Roll Call Vote:

Director Pierson- Aye

Director Farmer- Aye

Director Wharton- Aye

President Rice- Aye

Vice President Bahringer - Absent

Motion Passed: 4-Ayes (Pierson, Farmer, Wharton, Rice), 0-Nays,1-Absent (Bahringer)

5. HEARINGS AND APPEALS (Estimated time: 15 Minutes per item)

- A. PUBLIC HEARING TO DISCUSS AND CONSIDER ADOPTION OF RESOLUTION 13-2018 CONFIRMING 2017 FIRE HAZARD FUEL REDUCTION ITEMIZED REPORT OF THE CAMBRIA COMMUNITY SERVICES DISTRICT**

District Counsel introduced the item and gave a brief summary and asked for any questions.

President Rice opened the public hearing.

Public Comment:

None

President Rice closed the public hearing.

Director Farmer moved to adopt Resolution 13-2018 confirming the 2017 Fire Hazard Fuel reduction itemized report of the CCSD.

Director Pierson seconded the motion.

Roll Call Vote:

Director Farmer- Aye

Director Pierson- Aye

Director Wharton- Aye

President Rice- Aye

Vice President Bahringer - Absent

Motion Passed: 4-Ayes (Farmer, Pierson, Wharton, Rice), 0-Nays,1-Absent (Bahringer)

B. PUBLIC HEARING TO DISCUSS AND CONSIDER RESOLUTION 12-2018 APPROVING A FIRE SUPPRESSION BENEFIT ASSESSMENT CONSUMER PRICE INDEX (CPI) ADJUSTMENT AT THE RATE OF 4.0% FOR FY 2018/2019 AND CONFIRMING THE ITEMIZED REPORT TO COLLECT THE ASSESSMENT ON THE COUNTY TAX ROLLS

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who gave a brief summary and asked for any questions.

President Rice opened the public hearing.

Public Comment:

None

President Rice closed the public hearing.

Director Pierson moved to adopt Resolution 12-2018 approving a Fire Suppression Benefit Assessment Consumer Price Index (CPI) adjustment at the rate of 4.0% for Fiscal Year 2018/2019 and confirming the itemized report to collect the assessment on the county tax rolls.

Director Farmer seconded the motion.

Roll Call Vote:

Director Pierson- Aye

Director Farmer- Aye

Director Wharton- Aye

President Rice- Aye

Vice President Bahringer- Absent

Motion Passed: 4-Ayes (Pierson, Farmer, Wharton, Rice), 0-Nays,1-Absent (Bahringer)

C. PUBLIC HEARING TO CONSIDER ADOPTION OF RESOLUTION 14-2018 CONFIRMING THE ITEMIZED REPORT TO COLLECT DELINQUENT SOLID WASTE COLLECTION AND DISPOSAL CHARGES ON THE COUNTY TAX ROLLS

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who gave a brief summary and asked for any questions.

President Rice opened the public hearing.

Public Comment:
None

President Rice closed the public hearing.

Director Wharton moved to adopt Resolution 14-2018 confirming the itemized report describing each parcel and the amount of delinquent solid waste collection and disposal charges to be collected against each parcel.

Director Pierson seconded the motion.

Roll Call Vote:
Director Wharton- Aye
Director Pierson- Aye
Director Farmer- Aye
President Rice- Aye
Vice President Bahringer- Absent

Motion Passed: 4-Ayes (Wharton, Pierson, Farmer, Rice), 0-Nays,1-Absent (Bahringer)

6. REGULAR BUSINESS (Estimated time: 15 Minutes per item)

A. RECEIVE AND FILE THE INDEPENDENT AUDITOR'S REPORT FOR FISCAL YEAR 2016/17

General Manager Jerry Gruber introduced the item and turned it over to Finance Manager Rudy Hernandez, who gave a brief summary and turned it over to the District's auditor, David Bruner.

The Board President asked the auditor to explain the post-employment benefits.

Consensus was reached for the Finance Committee to review it.

Director Pierson stated he already sent it to the Finance Committee, and at some point in time next year the Finance Committee will be able to dig in deeper with David Bruner.

B. DISCUSSION AND CONSIDERATION TO APPROVE AMENDED AGREEMENT FOR CONSULTANT SERVICES WITH TEKTEGRITY AND AUTHORIZE AN ADDITIONAL \$1500 FOR LABOR COSTS

General Manager Jerry Gruber introduced the item and turned it over to the Board for discussion.

Director Pierson moved to approve the amended agreement for consultant services with TekTegrity and authorize an additional \$1500 for labor costs.

Director Wharton seconded the motion.

Roll Call Vote:
Director Pierson- Aye
Director Wharton- Aye
Director Farmer- Aye
President Rice- Nay
Vice President Bahringer- Absent

Motion Passed: 3-Ayes (Pierson, Wharton, Farmer), 1-Nay (Rice), 1-Absent (Bahringer)

**C. DISCUSSION AND CONSIDERATION REGARDING REVIEW OF CCSD
POLICIES AND POSSIBLE CREATION OF AD HOC COMMITTEE**

General Manager Jerry Gruber introduced the item and turned it over to District Counsel, who gave a brief summary and asked for any questions.

President Rice suggested there be a subcommittee of the Finance Committee working on policies and a subcommittee of the Infrastructure Committee working on grants.

General Manager Jerry Gruber suggested having a policy on each agenda for the Board to review.

Director Pierson suggested the General Manager bring one policy to the July meeting for the Board to review and see how it goes.

7. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS

A. Board Member, Committee and Liaison Reports

There were no Board member, Committee or Liaison reports.

8. MANAGER REPORTS

A. General Manager's Report

General Manager Jerry Gruber provided a brief summary of the General Manager's report.

B. Finance Manager's Report

Finance Manager Rudy Hernandez asked the Board if they had any questions on the Finance Manager's report.

9. FUTURE AGENDA ITEM(S) (Estimated time: 15 Minutes)

President Rice moved to have the General Manager bring one policy on the July agenda.

Director Pierson seconded the motion.

Roll Call Vote:
President Rice- Aye
Director Pierson- Aye
Director Wharton- Aye
Director Farmer- Aye
Vice President Bahringer- Absent

Motion Passed: 4-Ayes (Rice, Pierson, Wharton, Farmer), 0-Nays, 1-Absent (Bahringer)

Director Farmer moved to have a subcommittee of the Infrastructure Committee focusing on water resourcefulness and grant funding on a future agenda.

President Rice stated the Board discussed this earlier and decided to not go in that direction.

Director Pierson suggested Director Farmer make this suggestion to his committee to create a subcommittee as an ad hoc committee and let them go with it.

President Rice stated if it doesn't go anywhere with the committee, we can bring it back and see if the Board will support it.

President Rice moved to have a discussion relating to the issue of relocating the schoolhouse and ask the PROS Commission to give the Board a report.

District Counsel advised it's problematic for the CCSD to discuss this with the Director conflict.

President Rice clarified she only wants to hear about the schoolhouse moving and the status.

President Rice moved to adjourn to closed session and moved to continue the meeting until 6:30 p.m.

Director Wharton seconded the motion.

Roll Call Vote:

Director Pierson- Aye

Director Wharton- Aye

Director Farmer- Aye

President Rice- Aye

Vice President Bahringer- Absent

Motion Passed: 4-Ayes (Rice, Wharton, Pierson, Farmer), 0-Nays, 1-Absent (Bahringer)

10. ADJOURN TO CLOSED SESSION

- A.** PUBLIC EMPLOYEE PERFORMANCE EVALUATION, pursuant to Government Code Section 54957
Titles: District Counsel
- B.** CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Pursuant to Government Code Section 54956.9 (d)(2) One potential case.