



## CAMBRIA COMMUNITY SERVICES DISTRICT

### MINUTES OF JUNE 12, 2025, REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE CAMBRIA COMMUNITY SERVICES DISTRICT

The Cambria Community Services District Board of Directors held a regular meeting on Thursday, June 12, 2025, at 10:00 a.m. at the Cambria Veterans' Memorial Hall, 1000 Main Street, Cambria, CA 93428.

#### **1. OPENING**

##### **1.A Call to Order**

President Scott called the meeting to order at 10:00 a.m.

##### **1.B Pledge of Allegiance**

President Scott led the Pledge of Allegiance.

##### **1.C Establishment of Quorum**

A quorum was established.

Directors present: Debra Scott, Michael Thomas, Harry Farmer, Tom Gray, and Karen Dean.

Staff present: General Manager Matthew McElhenie, Administrative Department Manager Denize Fritz, Confidential Administrative Assistant Haley Dodson, Utilities Department Manager Jim Green, Program Manager Tristan Reaper, Facilities & Resources Manager David Aguirre, Fire Captains Michael Castellanos and Craig Brooks, Fire Engineer Ryan Maloney, and Firefighter Wil Stewart.

Staff present via Zoom: District Counsel Timothy Carmel.

##### **1.D President's Report**

President Scott stated she didn't have a President's Report.

##### **1.E Agenda Review**

President Scott asked for any changes to the agenda. There were none.

#### **2. BOARD MEMBER COMMUNICATIONS**

Director Dean reported that Kathe Tanner's son, Brian, passed away.

Vice President Thomas stated that the Cambria Firefighters Local 4635 will be holding a Chili Cook Off Fundraiser and all proceeds will benefit Skate Cambria.

#### **3. PUBLIC COMMENT**

Michael Castellanos - IAFF President Local 4635, Cambria (also submitted a written comment for the record)

Christine Heinrichs, Cambria (also submitted a written comment for the record)

Garrett Taylor, Cambria

Laura Swartz, Cambria  
Tina Dickason, Cambria

**4. PUBLIC SAFETY**

**4.A Sheriff's Department Report**

A Sheriff's Department representative was not present, but a report was included in the agenda packet.

Public Comment: none.

**4.B California Highway Patrol (CHP) Report**

Lieutenant Darren Gennuso provided a brief report for May on recent CHP activities in Cambria and introduced Officer Jacob Montalvo.

Public Comment:  
Garrett Taylor, Cambria

**4.C CCSD Fire Chief's Report**

Fire Captain Brooks provided a brief report for May on recent Fire Department activities in Cambria.

Public Comment: none.

**5. CONSENT AGENDA**

**5.A Consideration to Adopt the May 2025 Expenditure Report**

**5.B Consideration to Adopt the April 10, 2025 Regular Meeting Minutes, April 24, 2025 Special Meeting Minutes, May 8, 2025 Regular Meeting Minutes, and May 28, 2025 Special Meeting Minutes**

**5.C Consideration of Approval of Extending the Agreement for Consultant Services with Moss, Levy & Hartzheim for Professional Auditing Services in Performance of the District's FY 24/25 Audit**

**5.D Consideration of Approval of Agreement for Cross-Connection Inspection Services between the Cambria Community Services District and the County of San Luis Obispo through the Environmental Health Services Department**

**5.E Consideration of Adoption of Resolution 35-2025 Amending the District Salary Schedule**

**5.F Consideration to Direct Staff to Advertise for a Position on the Finance Committee**

Public Comment:  
Christine Heinrichs, Cambria (also submitted a written comment for the record)  
Donn Howell, Cambria

Director Gray moved to approve the Consent Agenda.

Vice President Thomas seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

**6. REGULAR BUSINESS**

**6.A Discussion and Consideration of the 2025-2026 Annual Water Shortage Assessment Report**

General Manager McElhenie introduced the item and provided a summary.

Utilities Department Manager Green and Program Manager Reaper provided a summary.

The Board of Directors held a discussion.

Public Comment:

Dennis Dudzik, Cambria

Carole Deem, Cambria

Elizabeth Bettenhausen, Cambria

Vice President Thomas moved to approve the 2025-2026 Annual Water Shortage Assessment Report and authorize the staff to submit it to the Department of Water Resources.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

**6.B Discussion and Consideration to Approve the Third Amendment to Franchise Agreement for Integrated Solid Waste, Recyclable Materials, and Organic Materials Management Services with Mission Country Disposal, Inc. Approving a New Rate Setting Methodology**

General Manager McElhenie introduced the item and provided a summary.

Jeff Clarin provided a summary.

The Board of Directors held a discussion.

Public Comment: none.

Director Dean moved to approve the Third Amendment to the Franchise Agreement for Integrated Solid Waste, Recyclable Materials, and Organic Materials Management Services with Mission Country Disposal, Inc., approving a new rate setting methodology.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

**6.C Discussion and Consideration of Adoption of Resolution 28-2025 Adopting Water and Sewer Inflationary Rate Increases for Fiscal Year 2025/26**

General Manager McElhenie introduced the item and provided a summary.

The Board of Directors held a discussion.

Public Comment:

Christine Heinrichs, Cambria

Garrett Taylor, Cambria

Dennis Dudzik, Cambria

Donn Howell, Cambria

Vice President Thomas moved to adopt Resolution 28-2025, adopting water and sewer inflationary rate increases for fiscal year 2025/26.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors took a break at 12:05 p.m. and reconvened at 12:37 p.m.

## **7. HEARINGS AND APPEALS**

### **7.A Public Hearing and Discussion Regarding the Status of District Job Vacancies and Recruitment and Retention Efforts in Accordance with Assembly Bill 2561**

General Manager McElhenie introduced the item and provided a summary.

President Scott opened the Public Hearing.

Public Comment:

Michael Castellanos - IAFF President Local 4635, Cambria (also submitted a written comment for the record)

Elizabeth Bettenhausen, Cambria

The Board of Directors held a discussion.

President Scott closed the Public Hearing.

### **7.B Public Hearing to Discuss and Consider Adoption of Resolution 29-2025 Approving the CCSD Preliminary Budget for Fiscal Year 2025-2026 and Resolution 30-2025 Establishing the Fiscal Year 2025-2026 Appropriations Limit**

General Manager McElhenie introduced the item and provided a summary.

President Scott opened the Public Hearing.

Administrative Department Manager Fritz provided a summary.

The Board of Directors held a discussion.

Public Comment:

Elizabeth Bettenhausen, Cambria

Deborah Boynton, Cambria

Christine Heinrichs, Cambria (submitted a written comment for the record)

President Scott closed the Public Hearing.

Director Gray moved to adopt Resolution 29-2025 approving the CCSD Preliminary Budget for Fiscal Year 2025-2026 and Resolution 30-2025 establishing the Fiscal Year 2025-2026 Appropriations Limit.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

The Board of Directors took a break at 2:17 p.m. and reconvened at 2:27 p.m.

**7.C Public Hearing to Discuss and Consider Adoption of Resolution 31-2025 Confirming the Itemized Report to Collect Delinquent Solid Waste Collection and Disposal Charges on the County Tax Rolls**

General Manager McElhenie introduced the item and provided a summary.

President Scott opened the Public Hearing.

Public Comment: none.

President Scott closed the Public Hearing.

The Board of Directors held a discussion.

Director Gray moved to adopt Resolution 31-2025 confirming the Itemized Report to Collect Delinquent Solid Waste Collection and Disposal Charges on the County Tax Rolls.

Director Farmer seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

**7.D Public Hearing to Discuss and Consider Adoption of Resolution 32-2025 Confirming the 2024 Fire Hazard Fuel Reduction Program Itemized Cost Report of the Cambria Community Services District**

General Manager McElhenie introduced the item and provided a summary.

President Scott opened the Public Hearing.

The Board of Directors held a discussion.

Public Comment: none.

President Scott closed the Public Hearing.

Vice President Thomas moved to adopt Resolution 32-2025, confirming the 2024 Fire Hazard Fuel Reduction Program Itemized Cost Report of the Cambria Community Services District.

Director Gray seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

**7.E Public Hearing to Discuss and Consider Adoption of Resolution 33 -2025 Approving a Fire Suppression Benefit Assessment Consumer Price Index (CPI) Adjustment at the Rate of 3.2% for FY 2025/2026**

General Manager McElhenie introduced the item and provided a summary.

President Scott opened the Public Hearing.

The Board of Directors held a discussion.

Public Comment: none.

President Scott closed the Public Hearing.

Director Gray moved to adopt Resolution 33 -2025, approving a Fire Suppression Benefit Assessment Consumer Price Index (CPI) adjustment at the rate of 3.2% for FY 2025/2026.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

**7.F Public Hearing to Discuss and Consider Adoption of Resolution 34-2025 Confirming the Itemized Report of Water and Wastewater Standby or Availability Charges for Collection on the County Tax Rolls**

General Manager McElhenie introduced the item and provided a summary.

President Scott opened the Public Hearing.

The Board of Directors held a discussion.

Public Comment:

Christine Heinrichs, Cambria (submitted a written comment for the record)

President Scott closed the Public Hearing.

Director Farmer moved to adopt Resolution 34-2025 confirming the Itemized Report of Water and Wastewater Standby or Availability Charges for collection on the County tax rolls.

Director Dean seconded the motion.

Motion Passed Unanimously Ayes – 5 Nays - 0 Absent – 0

**8. MANAGER REPORTS**

**8.A General Manager's Report**

General Manager McElhenie provided a summary of the General Manager's Report.

Public Comment: none.

**8.B Facilities & Resources Manager's Report**

Facilities & Resources Manager Aguirre provided a summary of the Facilities & Resources Department Report.

Public Comment: none.

**8.C Finance Manager's Report**

Administrative Department Manager Fritz provided a summary of the Finance Manager's Report.

Public Comment: none.

## **8.D Utilities Report**

Utilities Department Manager Green provided a summary of the Utilities Department Report.

Public Comment:

Elizabeth Bettenhausen, Cambria

## **9. BOARD MEMBER, COMMITTEE AND LIAISON REPORTS**

### **9.A Finance Committee's Report**

There was no written report in the agenda packet.

### **9.B Fire Protection Committee's Report**

A written report was included in the agenda packet.

### **9.C PROS Committee's Report**

A written report was included in the agenda packet.

### **9.D Resources & Infrastructure Committee's Report**

A written report was included in the agenda packet.

### **9.E Other Liaison Reports & Ad Hoc Committee Reports**

Written reports were included in the agenda packet.

Public Comment:

Crosby Swartz, Cambria

## **10. FUTURE AGENDA ITEM(S)**

President Scott asked for any future agenda items.

Director Farmer would like to add to the July agenda to consider approving the Stage 2 Water Watch.

Confidential Administrative Assistant Dodson announced the July Board meeting items.

## **11. ADJOURN**

President Scott adjourned the meeting at 3:29 p.m.

For further details on the CCSD meeting, please visit the District's website.